



President Swisher called the Village Board meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

In attendance: President John L. Swisher, Trustees: Fred Albertz, Randy Bieri, Tim Semo, Donald Smith, Dale Theder and Kelly Wollschlager. Also in attendance: Administrator Mark Johnsrud, Street Superintendent Lee Trumpf, Fire Chief Jim Wolf, Police Chief Gary Bleecker, Wastewater/Water Superintendent Aric Mindemann, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice – This meeting was posted and noticed according to law.

Approve Finance Report

Wollschlager questioned check number 36541 in the amount of \$7,500 to Johnson Creek School District for the Joint Recreation Program. Wollschlager said that at the Improvement and Services Committee meeting in May of 2014, Joint Recreation was discussed and a letter from Patti Swanson was reviewed with her concerns of the Joint Recreation Committee and the need of members of the public being placed on the committee. He also stated in August 2014 the Improvement and Services committee discussed recommendations for the Joint Recreation committee that included: 1) Committee approval of annual budget; 2) Set regular meeting schedule (Minimum: Quarterly); 3) Committee approval of annual curriculum as provided by the Recreation Director; 4) Committee provides annual performance evaluation of Recreation Director; 5) All participants are provided with a customer satisfaction survey with results reported to the Joint Recreation Committee by activity.

This was also approved by the Village Board by resolution. We have to get the Joint Recreation back on track and follow the approved resolution as it doesn't seem like any of the recommendations have happened.

An Albertz/Theder motion carried on a 7-0 roll call vote to amend the motion to approve claims in the amount of \$161,962.77 by approving all claims except check #36541 to the JC School District – Joint Recreation and find out when the next recreation meeting is scheduled.

Ambulance/Fire-EMS, Building Inspector, Police – *For Information Only*

Department Schedules/Reports

Police Chief Gary Bleecker said that the department has dealt with several mental health issues in our community. Training has been a priority.

Water/Wastewater Superintendent Aric Mindemann stated that the Village has not experienced a main break in the last twelve months. Employees have completed their State proficiency testing and the DNR is hosting a training session in the Village next Wednesday at the Community Center.

Street Superintendent Lee Trumpf said the department is working on routine equipment maintenance. Snow removal has been a priority with the department removing snow on West Street walking path this week.

Fire/EMS Chief Jim Wolf stated that effective January 1st the fire department covered the additional service area within the Town of Aztalan. Engine 23 is scheduled for routine maintenance of the pump. The fire department toured the Trek facility and completed a night drill at the landfill. Community service included reading to the fourth grade class at Johnson Creek Elementary and the police department was recertified in CPR.

Approve Village Board Meeting Minutes of December 30

A Semo/Wollschlager motion carried to approve December 30th Village Board minutes.

Committee of the Whole Meeting Minutes of January 4th – *for Information Only*

Public Comment - none

Notices and Discussion

Trustee Semo a member of the Library Board, provided information on the different databases now available through the new Bridges Library System including resident access such as “Flipster” for downloading magazines; “Job Now” for career assistance; “Rosetta Stone” (learn a new language!); “Morningstar” (help with your investment goals); and “Gale” courses (six week classes for professional and career development, computer skills, and personal enrichment). Also, the newly hired part time library assistant was hired at a lower rate than approved in November and they will do a review in six months. Swisher said the employee retention was a priority with department heads last year and encouraged an employee review soon.

Johnsrud reviewed the DNR grading of the 2014 CMAR (Compliance Maintenance Annual Report) which gave the Village Water Utility a perfect “4.0”. The 2014 CMAR was submitted in July of 2015.

The League of Wisconsin Municipalities published in “The Municipality” magazine that they are partnering with CivicPlus to redesign their website.

Administrator Report – January 25, 2016

Administrative Summary – Administrator Mark Johnsrud

Dan’s Washboard site –Tom Coogan of the WDNR provided an update on 234-236-238 Union Street. The WDNR has been in communication with the property owner to determine financial eligibility of any contamination claims on the parcels. In addition, the WDNR has communicated with Jefferson County on property status and WAM claim, and

Johnson Creek Chamber of Commerce – Leigh Price, Executive Director of the Johnson Creek Chamber of Commerce resigned as of January 15, 2016. The Johnson Creek Chamber of Commerce Executive Committee met on January 12, 2016 and decided to hire a bookkeeper/administrative assistant in the interim until the executive director position can be filled.

Fire Districts – A letter was received from Attorney Andy Griggs on behalf of the Town of Farmington questioning the contract price within the Contract for Fire Protection as allocated to the Town of Farmington for 2016. The Town of Farmington questioned why their proportional share of the contract price did not decrease with the addendum to the fire district from the Town of Aztalan. Composed a letter of response as reviewed by Attorney Hammes indicating that the contract price is calculated based on Exhibit A which does not include the addendum to the fire district from the Town of Aztalan known as Exhibit B. Attended the Town of Farmington board meeting on January 11, 2016 and presented a response.

County Administrator Ben Wehmeier and I met to discuss county topics including economic development and Fire/EMS. Watertown Fire Chief Greg Michalek contacted me with a survey on fire districts.

Tourism

The Jefferson County Tourism Council publishes and distributes the Jefferson County Tourism Guide annually. Updated the community profile for Johnson Creek within the 2016 guide.

Local Road Improvement Program (LRIP) – Aztalan St.

Reviewed the WISLR ratings for Aztalan Street with Brian Udovich of Jefferson County. The pavement ratings for Aztalan Street fell to a “6” rating for 2016.

Else Street Cul de sac

Met with MasterMold Plant Manager Jon Butts on January 12, 2016 to discuss shipping and receiving issues related to damages to right of way. MasterMold is requesting that the Village place signage at the end of their property to the cul de sac “No Semi-Trucks Permitted” and report any future damage to him immediately and MasterMold will hold the trucking company responsible.

Committee/Commission Reports-The minutes of January 11th Plan Commission were included in the packet.

Plan Commission

Resolution 04-16 Conditional Use Permit - Electronic Message Sign – J & L Tire, Inc. –~~855 Linmar Ln~~

Johnsrud stated the address of 855 Linmar Ln had to be removed from the resolution for recording purposes at the County.

A Smith/Semo motion carried to amend the resolution to remove the 855 Linmar Ln and then approve as amended Resolution 04-16 conditional use permit for an electronic message sign – J & L Tire, Inc.

Resolution 01-16 DNR – WAM Contractor Services Award – 234-236-238 Union Street

A Wollschlager/Theder motion carried to approve Resolution 01-16 DNR – WAM Contractor Services Award – 234-236-238 Union Street.

Resolution 02-16 Authorizing Police Department to Bid Squad Vehicle

An Albertz/Semo motion carried to approve Resolution 02-16 authorizing the Police Department to bid for a squad vehicle.

Resolution 03-16 Authorizing Sewer/Water Department to Bid Pickup Truck

Albertz questioned if this truck will have a snow plow attachment. Mindemann said it would be part of the bid as currently the truck does plow snow at well #3.

A Semo/Albertz motion carried to approve Resolution 03-16 authorizing the Sewer/Water Department to bid a pickup truck.

Resolution 05-16 Additional Operators Licenses 2015/2016

Operator’s license applications were received from Laurie K. Murray for Linmar BP and Susan H. Meyers with The Gobbler Theater.

A Bieri/Theder motion carried to approve Resolution 05-16 additional operators licenses for 2015/2016.

Resolution 06-16 New Business – Thrivent Financial – 142A Union St.

A Semo/Wollschlager motion carried to approve Resolution 06-16 for a new business – Thrivent Financial – 142A Union St.

Introduction of Resolution 07-16 Declaring Intent to Vacate a Portion of Paradise Lane

Resolution 07-16 declaring intent to vacate a portion of Paradise Lane was introduced with a public hearing to be held on March 14th with adoption of the Resolution on March 28th at the Village Board meeting.

VILLAGE BOARD MEETING
January 25, 2016

Ordinance 01-16 Amend Section 22-8 Fire-Emergency Medical Service Chief

A Wollschlager/Semo motion carried to waive the first reading of Ordinance 01-16 amending Section 22-8 Fire-Emergency Medical Service Chief.

A Wollschlager/Semo motion carried to adopt Ordinance 01-16 amending Section 22-8 Fire-Emergency medical service Chief.

Ordinance 02-16 Amend Section 50-7 Fire Chief

A Smith/Theder motion carried to waive the first reading of Ordinance 02-16 amending Section 50-7 Fire Chief.

A Semo/Theder motion carried to adopt Ordinance 02-16 amending Section 50-7 Fire Chief.

Discussion/Recommendation Donation Centennial Park Dugouts

Johnsrud stated in 2014 donations were received and deposited in the Thundercats account for Centennial Park dugouts. Two thousand dollars were received each from Premier Bank, Kwik Trip and Culvers with Fiesta Garibaldi committing to the in-kind contribution of the granite markers. After estimates were received to do this project an additional eight to nine thousand dollars were needed for this project. The Thundercats talked of having a tournament in the spring of 2016 to help towards the dugouts.

Swisher stated this goes back to 2014 and nothing has happened and recommends returning the money to the donors. Hammes stated we should let the Thundercats know now our intent of returning the money to the donors so the Thundercats will not have to hold a tournament for the dugouts.

A Wollschlager/Theder motion carried to authorize Johnsrud to draft a letter to send to the donors and the Thundercats of the Villages intent to return the donations and are invited to the February 8th Committee of the Whole meeting, with the refund checks to be approved at the next Village Board meeting.

Convene in Closed Session

A Theder/Semo motion carried on a 7-0 roll call vote to convene into closed session at 6:22 p.m. Pursuant to Wisconsin Statutes §§19.85(1)(e) deliberating or negotiating the investing of public funds whenever competitive or bargaining requires a closed session – Option to Purchase - BBC Land Ventures, LLC – Lot 2, Lot 5 and Lot 6 River Creek Centre Subdivision and §§ 19.85(1)(g) conferring with legal counsel with respect to litigation - Bases Loaded Corner Bar and §§ 19.85(1)(c) considering annual performance evaluation of Village Administrator.

Reconvene in Open Session

A Bieri/Theder motion carried on a 7-0 roll call vote to reconvene into open session at 8:08 p.m.

Action from Closed Session – Nothing to Report.

Upcoming meetings:

- a. Plan Commission Meeting: February 8, 2016 at 5:00 p.m.
- b. Committee of the Whole Meeting: February 8th at 5:30

Adjourn

A Semo/Smith motion carried to adjourn at 8:15 p.m.

Joan Dykstra
Village Clerk – Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.