



VILLAGE BOARD MEETING
Minutes of January 26, 2015
As amended on February 23, 2015 Village Board

President Schopp called the Village Board meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

In attendance: President Greg Schopp, Trustees: Randy Bieri, Kyle Ellefson, Tim Semo, John Swisher, Steven Wollin and Kelly Wollschlager. Also in attendance: Administrator Mark Johnsrud, Fire Chief Jim Wolf, Police Chief Mike Gosh, Wastewater/Water Superintendent Aric Mindemann, Engineer Kevin Lord, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice - This meeting was posted and noticed according to law.

Approve Finance Report

A Swisher/Wollin motion carried on a 7-0 roll call vote to approve claims totaling \$133,481.94

Ambulance/Fire-EMS, Building Inspector, Police - *Information only.*

Department Reports - Public Works and Sewer/Water Utility – *Information only*

Semo requested a report of the number of ash trees removed.

Approve Special Village Board Minutes of December 17, 2014, Regular Village Board Minutes of December 29, 2014 and Special Village Board meeting of January 12, 2015

A Semo/Wollschlager motion carried on a 7-0 roll call vote to approve Special Village Board Minutes of December 17, 2014, Regular Village Board Minutes of December 29, 2014 and Special Village Board meeting of January 12, 2015.

Public Comment - None

Notices and Discussion

Wollin requested working with Lee on street repairs and crackfilling. Lawn mowing is also coming up. Wollin recommended sending this issue to Personnel and Finance. Johnsrud indicated that streets and park maintenance would go to Improvement and Services.

Semo indicated that a person is parking a wide trailer on N. Watertown Street which prevents traffic from passing without crossing the double yellow.

Johnsrud provided the following updates:

- 1) A workload analysis of the DPW department from October to January showing time spent on Streets & Equipment (51%), Parks (18%), Protective Services & Utilities (12%), Recycling (11%) and Village Hall (8%). DPW discussions should be referred to Improvement and Services.
- 2) A meeting has been set up with Dan Ackerman of the DNR, Jason Scott (WEDC) and Evan Humsader (Brownfield Outreach Specialist) to have a preliminary discussion on the old laundromat property at 238 Union Street
- 3) Greg Loos has been contacted about Stoney Creek for a possible residential development.
- 4) Gas and electric utilities are scheduled to be placed at *the new Fire/EMS* building and the building will be enclosed for interior work. *As amended on February 23, 2015 Village Board*
- 5) The Sewer Utility moved 128.7 Tons of Class B sludge in accordance with the WPDES permit to Deer Park landfill. This eliminated the three-fourths of the sludge stored in the building since January, 2013.
- 6) Attended the League of Wisconsin Municipality Advisory Committee on Legislation on Friday, January 23rd. Johnsrud recommended to the committee to extend the TID expenditure period from 7 years to 3 years of closing. The motion was to unanimously approved to recommend forwarding this change to the Governor and Wisconsin Legislature.

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The Johnson Creek Fire Department received a letter of appreciation from Willie and Lilabelle Armstrong with a cash donation of \$50.00

Introduction and Update – Executive Director Genevieve Borich - Jefferson County Economic Development Consortium

Genevieve Borich is the Executive Director of the Jefferson County Economic Development Consortium (JCEDC) replacing former director Dennis Heling.

Borich presented a handout on “Economic Development” within Jefferson County and Johnson Creek. JCEDC formula for success revolves around:

- 1) Quality of Life – Marketing local assets through webpage and branding.
- 2) Financial Assistance – Financial tools to succeed - Revolving Loan Funds, tax credits, SBDC loans.
- 3) Sites – Economic Development Data – Working at the Speed of Business.
- 4) Workforce – Connecting and Networking Business Labor needs to programming.
- 5) Team – Working with State, County and Local Municipalities

Discussion and Recommendation – Johnson Creek Fireman’s Picnic – Leigh Price

JC Chamber of Commerce Executive Director Leigh Price presented a request to use Firemans Park from July 31 to August 2nd, 2015 to hold a Firemans Picnic to include a fire hose “barrel” contest, a car show, a band and a fireworks show.

The JC Chamber of Commerce is requesting the following from the Village:

- 1) Waive all Community Center event fees.
- 2) Village staff will prepare the park for the event.
- 3) Village will provide \$2,500 toward support of the fireworks.

Leigh Price stated that the Chamber will provide \$1,000 “seed” monies to start the event.

JC Chamber Board President Mitch Weyer and Vice President Mike Wendt spoke in favor of the event. Also in attendance and in support of the event were Mutual Hose President, Randy Dunn and Deb Brown representing the JC Historical Society.

Semo thanked Leigh Price for the detailed information of the event.

A Semo/Swisher motion carried on a 7-0 roll call vote to approve the requests of the JC Chamber of Commerce to include \$2,500 from Room Tax.

Discussion and Recommendation – Water Utility Easement – Johnson Creek School District Site Plan

Kevin Lord reviewed water utilities on the site plan of the Johnson Creek School District. The red line running north and south between the proposed football field and drive is the proposed area for a water main easement. MSA recommends looping the water mains within the site plan to maintain water quality.

Johnsrud reviewed the e-mail provided by Dr. Michael Garvey, Superintendent of the Johnson Creek Schools, explaining that the Board of Education reviewed the options and the construction budget does not allow for the added cost of the internal loop of the water system to maintain water quality. In addition, should the Village decide to have the Water Utility pay for the construction of looping the water mains the quote to complete the work using the School’s contractor would be \$78,600 and \$2,555 for construction management. If the Village is

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unable to consider the work at this time the District will proceed without the internal loop and without the easement. The District needs will be served off the North line (Tanner Ridge).

Johnsrud indicated that the Village has three options:

- 1) To construct using the District's contractor with the ratepayers of the Water Utility paying the cost of construction.
- 2) To construct using the District's contractor with the ratepayers of the Water Utility paying the full cost of construction and have the school reimburse the water utility the costs as annual special assessments.
- 3) To not construct the water loop.

Attorney Hammes suggested that should the Village decide to pay for the cost of construction that the easement be extended from the ROW of CTH B to the southern property line.

Board of Education member, Rick Kaltenberg, requested a referral of the issue until later in the meeting to permit him to contact Dr. Michael Garvey.

A Semo/Wollschlager motion carried unanimously to refer the discussion and recommendation of the water utility easement – Johnson Creek School District Site Plan at 6:45 p.m. and move to agenda item#16 Resolution 114-14 addendum to Fire Protection contract.

At 6:55 p.m., Rick Kaltenberg- Board of Education Member communicated that the contractor's quote is the complete of the loop and that the District expects the easement to be extended to the southern property line.

A Semo/Wollin motion carried on a 7-0 roll call vote to approve the construction of the water main loop per the quote of the District contractor in an amount not to exceed \$81,155, to include, the provision of the School District providing a 25 foot utility easement running south from CTH B to the southern edge of the property in accordance with CSM to be submitted and approved by the Plan Commission and Village Board.

Discussion and Recommendation - Pedestrian Easement – 328 & 332 Nature Place

Johnsrud indicated that the Public Lands Committee recommended connection of the public sidewalk from Eden Street to the walking path in the Outlot of the Chapel Hill subdivision. Recently, Premier Bank foreclosed on the Lots within Nature Place and now own Lot 92 and 93 or 328 and 332 Nature Place. A 25 utility easement exists across the rear of Lot 92 and 93. The goal is to acquire a pedestrian easement within the utility easement to place a paved sidewalk.

A Wollin/Wollschlager motion carried on a 7-0 roll call vote to have the Village Attorney prepare and send a letter requesting a 10 foot pedestrian easement within the utility easement of Lot 92 – 328 Nature Place and Lot 93-332 Nature Place from the owner of the parcels – Premier Bank and report back to the Village Board.

Discussion and Recommendation – Sprint Equipment Upgrade – Water Tower

Kevin Lord reviewed the site plan application of Sprint for the placement of three additional cellular antennas on the Village water tower. Lord indicated approval of the site plan subject to final approve of the connections and mounting hardware to the water tower. Connections should be made to the railing. No welded connections are permitted anywhere on the tower.

A Semo/Wollschlager motion carried on a unanimous vote to approve the site plan of Sprint 2.5 Equipment Deployment subject to final approval of connecting hardware and no welded connections are permitted anywhere on the tower.

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Committee/Commission Reports

The minutes from December 29, 2014 Special Personnel and Finance meeting and January 6th, 2015 Protection and Welfare meeting minutes were included in the packet for information purposes only.

Reconsideration - Resolution 114-14 Addendum to Fire Protection Contract – Town of Aztalan

A Semo/Wollschlager motion carried unanimously to reconsider Resolution 114-14 Addendum to Fire Protection Contract passed on December 29, 2014.

Johnsrud explained that the Town of Aztalan has amended the addendum to include a change to the service area and a change to the date of service to April 1, 2015 for EMS coverage.

A Semo/Ellefson motion carried on a 7-0 roll call vote to approve the amended Addendum to Fire Protection Contract with the Town of Aztalan.

Resolution 01-15 Transfer of Fire Impact Fees to Fire/EMS

A Semo/Ellefson motion carried on a 7-0 roll call vote to approve Resolution 01-15 Transfer of Fire Impact Fees to Fire/EMS in the amount of \$137,252.82.

Resolution 02-15 Interfund Loan From General Fund to Fire/EMS

A Semo/Ellefson motion carried on a 7-0 roll call vote to approve Resolution 02-15 Interfund Loan from General Fund to Fire/EMS not to exceed \$700,000 with an interest rate of 3%.

Ordinance 1-15 Amend Section 221-3 Parking Regulations

A Wollschlager/Ellefson motion carried on a unanimous vote to waive the first reading.

A Wollschlager/Wollin motion carried on a 5-2 roll call vote to adopt Ordinance 1-15 Amending Section 221-3 Parking Regulations (Semo and Schopp dissenting).

Resolution 03-15 Professional Services Agreement – Traffic Study – N. Watertown Street - MSA

Ellefson stated that a traffic study provides the Village Board with an analysis of traffic data to determine any changes on N. Watertown Street and connecting streets without guessing.

A Semo/Bieri motion carried on a 7-0 roll call vote to approve Resolution 03-15 Professional Services Agreement – Traffic Study – N. Watertown Street in an amount not to exceed \$7,000 with funding from TID 2 and TID 3.

Resolution 04-15 Professional Services Agreement – Phosphorus Operational Evaluation 2015 - MSA

Johnsrud stated that a Phosphorus Operational Evaluation is required per Wisconsin DNR WPDES permit.

An Ellefson/Swisher motion carried as amended to change the date of completion to June 30, 2015 on a 7-0 roll call vote to approve Resolution 04-15 Professional Services Agreement – Phosphorus Operational Evaluation 2015 with MSA in an amount not to exceed \$6,000 with completion date on or before June 30, 2015.

Resolution 05-15 Professional Services Agreement – MSA – Land Application Management Plan 2015 – MSA

Johnsrud stated that Class B sludge – Land Application Management Plan is required per Wisconsin DNR WPDES permit.

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A Wollschlager/Wollin motion carried on a 7-0 roll call vote to approve a professional services agreement for a land application management plan for 2015 with MSA in an amount not to exceed \$7,500 with a completed final report on or before March 31, 2015

Resolution 06-15 Operators Licenses for 2014-2015

A Semo/Ellefson motion carried on a unanimous vote to approve Resolution 06-15 Operators Licenses for 2014-2015 to Lauren Anne-Marie Stout and Phil Friend.

Resolution 07-15 New Business – Taco Bell - 425 Wright Rd.

A Wollschlager/Bieri motion carried on a unanimous vote to approve Resolution 07-15 welcoming Taco Bell – at 425 Wright Rd to our business community.

Resolution 08-15 New Business – Midpoint Eatery and Sports Pub – 385 Wright Rd

Semo noted that the application indicates hours of operation 11 a.m. to 12 p.m. Correct to 12:00 a.m.

A Semo/Ellefson motion carried on a unanimously vote to approve Resolution 08-15 welcoming Midpoint Eatery and Sports Pub at 385 Wright Road to our business community.

Convene into Closed Session

A Wollschlager/Semo motion carried on a 7-0 roll call vote to convene into closed session at 7:21 p.m. Pursuant to Wisconsin Statutes §§19.85(1)(b) considering performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – annual performance evaluation – Village Administrator.

Reconvene into Open Session

A Semo/Ellefson motion carried on a 7-0 roll call vote to reconvene into open session at 9:11 p.m.

Report any actions from Closed Session

No action to report

Next Village Board Meeting: February 23, 2015 at 5:30 p.m.

Adjourn

A Wollschlager/Semo motion carried to adjourn at 9:12 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.