

IMPROVEMENT & SERVICES COMMITTEE
February 9, 2011



At 5:30 p.m., prior to the committee meeting, a tour of the Wastewater Treatment Plant was taken by: President Vicki Zick, Trustees: Michelle Kaltenberg, Tom Kupsche, Dale Theder, Bridget Thomas and Tim Semo, Utilities Superintendent Peter Hartz, Engineer Craig Kunkel, Mike Gerbitz of Donohue and Associates, Administrator Mark Johnsrud and Deputy Clerk-Treasurer Elissa Meltesen. During the tour, Peter Hartz and Mike Gerbitz explained the proposed improvements to the Wastewater Treatment Plant.

Chairperson Tom Kupsche called the meeting to order at 6:00 p.m. In attendance: President Vicki Zick, Tom Kupsche, Tim Semo, Dale Theder and Bridget Thomas. Also in attendance: Trustee Michelle Kaltenberg, Engineer Craig Kunkel, Mike Gerbitz of Donohue and Associates, Police Sergeant Mike Gosh, Administrator Mark Johnsrud, Utilities Superintendent Peter Hartz, Deputy Clerk-Treasurer Elissa Meltesen.

Statement of public notice - This meeting was posted and noticed according to law.

Approve Minutes of September 23, 2010

A Semo/Theder motion carried to approve September 23, 2010 minutes.

Personal Appearances - none

Update/Discussion on Design Plans - Sewer Plant Office Renovation

Mike Gerbitz of Donohue and Associates presented preliminary drawings of the proposed Wastewater Treatment Plant renovation. Plans include developing the current office/lab area into an open office/meeting area and private office; moving the lab to the blower room; relocating blowers to a new outbuilding near the digester; and bringing the stairway to the basement up to code. Gerbitz stated the outbuilding could be metal or fiberglass. Hartz added metal would better match other buildings on the property. Gerbitz estimated the project would go out for bids by April with construction to be complete by this fall.

The estimated project cost is \$518,000 according to the 2011 sewer fund capital budget. Theder questioned whether the water fund should pay for a portion of the improvements because water utility functions are also performed in the lab and offices. Johnsrud added the possibility of using existing proceeds from water fund revenue bonds for a portion of the project will be discussed with David Anderson of Public Financial Management.

Zick asked whether renovation of the bathroom should be added with this project. Gerbitz estimated a bathroom renovation will add less than \$10,000 to the total project cost.

A Thomas/Semo motion carried unanimously to recommend approval of the current design plan with the addition of a bathroom remodel.

Ordinance 02-11 Amending Chapter 210-9 Snow and Ice Removal

Sergeant Gosh spoke on behalf of the Police Department. He stated the Village needs to take the lead in removing snow from sidewalks adjoining Village properties per Village ordinances in order for the Police Department to enforce the 24-hour snow removal requirement.

A Thomas/Theder motion carried unanimously to update Village Ordinances to allow 48 hours to clear snow and ice from sidewalks.

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Resolution 10-11 Approving Paint – Water Tower Restoration

Kupsche stated he would like the community and/or school to be involved in the decision making process for the tower colors and design. Utilities Superintendent Hartz explained that the contract with Lane Tank is for a two-color paint job and noted that the addition of any logos would be at an additional cost. Semo suggested that if the school wanted its mascot logo on the tower the Village can ask them to contribute to the project. Zick stated the school's mascot logo was recently changed and if it changes again in the future it could become an issue.

A Semo/Theder motion carried to recommend approval of the color choice of blue paint with yellow lettering for the water tower and to hire a graphic designer who can prepare a few design options for the Village using the chosen colors.

Adjourn

A Theder/Semo motion carried to adjourn at 6:47 p.m.

Tom Kupsche, Chair
Improvement & Services