



President Schopp called the Village Board meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

In attendance: President Greg Schopp, Trustees: Kyle Ellefson, Tim Semo, John Swisher, Steven Wollin and Kelly Wollschlager. Absent and excused: Trustee Randy Bieri. Also in attendance: Administrator Mark Johnsrud, Street Superintendent Lee Trumpf, Fire Chief Jim Wolf, Police Chief Michael Gosh, Wastewater/Water Superintendent Aric Mindemann, Engineer Kevin Lord, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

**Statement of Public Notice**

*This meeting was posted and noticed according to law.*

**Approve Finance Report**

A Semo/Ellefson motion carried on a 6-0 roll call vote to approve claims totaling \$477,457.98.

**Ambulance/Fire-EMS, Building Inspector, Police**

*For Information only.*

**Department Reports - Public Works and Sewer/Water Utility**

*For Information only.*

**Approve Village Board Meeting Minutes of February 23, 2015**

A Wollin/Ellefson motion carried on a 6-0 roll call vote to approve the minutes of the February 23, 2015 Village Board meeting.

**Public Comment - None**

**Notices and Discussion**

Johnsrud announced that Jefferson County is providing a clean sweep program to collect hazardous materials, pharmaceuticals, paint, appliances, electronics and tires on April 11<sup>th</sup> at the Jefferson County Fair Park.

Kelly Wollschlager asked about the parking lot at Centennial Park. The asphalt milled materials were spread over the parking lot during the re-construction of N. Watertown Street last summer. Johnsrud indicated that the DPW department will be renting a vibrating roller to roll the parking lot when the temperatures get warmer.

**Administrator Report**

Johnsrud reported that the Jefferson County has reported all mill rates for 2014. Johnson Creek's mill rate of \$24.10 per thousand dollars of equalized value is average with four communities with higher mill rates and four communities with lower mill rates.

Department of Public Works (DPW) is hiring two (2) temporary part-time employees for spring and summer season. Applications need to be submitted by March 31, 2015.

The Trek building is in progress on Resort Drive. Johnson Creek Dental on Wright Road is working on interior completion. State building plans have been approved for the Gobbler. Pine Cone Travel Plaza has exercised their approved conditional use permit on signage.

Village property contracted for agricultural use will be reduced for 2015 due to the Trek construction. Leased acreage will be reduced accordingly.

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Web and e-mail technology is being explored to update the Village's ability to communicate with and engage citizens. The Village will be meeting with vendors to explore options. Any recommended changes will be presented to the Village Board for approval.

The Town of Aztalan has contacted the Village of possible changes to the Fire and EMS District. Aztalan resident concerns in and around the City of Jefferson have required the Aztalan Town Board to reconsider fire district boundaries.

The Village of Fontana approved the sale of the 1989 Pierce 95 foot platform ladder truck in the amount of \$45,000.

MSA is reviewing and completing stormwater plans for Village owned properties on Wright Road and Resort Drive. Renovation of stormwater retention ponds within Outlot 2 and Outlot 4 of the River Creek Centre subdivision and a stormwater pond on Lot 11 of the Johnson Creek Wright Road plat in nearing completion. All plans will be presented to the Village Board for approval.

**Committee/Commission Reports**

Minutes from Improvement and Services of March 4, 2015 and Personnel and Finance of March 5, 2015 were included in the packet for information purposes only.

**Resolution 18-15 Award Bid – Scada System Upgrades – Altronex Control Systems**

A Semo/Wollschlager motion carried on a 6-0 roll call to approve the Personnel and Finance Committee recommendation to approve Resolution 18-15 to award the bid for the SCADA system upgrades to Altronex Control Systems in the amount of \$26,100 and to amend the 2015 Capital budget of the Sewer Department in the amount of \$13,050 and the Water Utility in the amount of \$13,100.

**Resolution 19-15 Purchase – Pierce Platform Ladder Truck – Fire Department (P&FA 3-0)**

A Wollschlager/Wollin motion carried on a 6-0 roll call to approve the Personnel and Finance Committee recommendation to approve Resolution 19-15 to purchase a 1989 Pierce platform ladder truck for the Fire Department from the Village of Fontana in the amount of \$45,000 with an additional \$10,000 contingency to cover the cost of detailing and minor maintenance.

**Resolution 20-15 Assigned Account Designation Changes to Fund 2015 Capital Budget (P&FA 3-0)**

A Swisher/Wollschlager motion carried on a 6-0 roll call vote to approve the Personnel and Finance Committee recommendation to approve Resolution 20-15 re-assigned account designation and changes to Fund for the 2015 Capital Budget.

**Resolution 21-15 Award Bid - Grell Lane Lift Station Pump – Sewer Utility (P & F A 3-0)**

A Semo/Wollschlager motion carried on a 6-0 roll call vote to approve the Personnel and Finance Committee recommendation to award the bid for the purchase and installation of one (1) Hydromatic H4HX XP 15hp, Bladeless pump from L.W. Allen with stainless wear ring and VFD electronic drive with funding source from the Sewer Equipment Replacement Fund 3-111.253 in an amount not to exceed \$13,275 and to amend the 2015 Capital Budget Sewer Department Grell Lane Lift Station – Pump - \$15,000 for the Grell Lane lift station.

**Resolution 22-15 Award Bid – Valve Exerciser – Water Utility (P&FA 3-0)**

A Swisher/Wollin motion carried on a 6-0 roll call vote to approve the Personnel and Finance Committee recommendation to approve Resolution 22-15 to purchase one (1) Hurco Spin Doctor SD400 valve exerciser complete with 6.5hp Power Pack in the amount of \$7,939 from First Supply from the Water Cash 2-100.001 account and to amend the 2015 Water Department Capital Budget – Hydrant Flushing Tool - \$8,000.

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**Resolution 23-15 Adopt – Revised Bond Schedule**

A Wollin/Semo motion carried on a 6-0 roll call vote to approve the Personnel and Finance Committee recommendation to adopt the revised bond schedule.

**Ordinance 03 -15 Amend Chapter 1 – Schedule of Deposits (P&F A 3-0)**

A Semo/Swisher motion carried unanimously to waive the first reading.

A Semo/Wollschlager motion carried on a 6-0 roll call vote to approve the Personnel and Finance Committee recommendation to adopt Ordinance 03-15 Amend Chapter 1 – Schedule of Deposits.

**Ordinance 04-15 Amend Chapter 60 – Penalties (P&F A 3-0)**

A Wollschlager/Wollin motion carried unanimously to waive the first reading.

A Semo/Wollschlager motion carried on a 6-0 roll call vote to approve the Personnel and Finance Committee recommendation to adopt Ordinance 04-15 Amending Chapter 60 – Penalties.

**Ordinance 05-15 Amend Chapter 88 - Alarms**

A Semo/Ellefson motion carried unanimously to waive the first reading.

A Semo/Ellefson motion carried on a 6-0 roll call vote to approve the Personnel and Finance Committee recommendation to adopt Ordinance 05-15 amending Chapter 88 – Alarms.

**Ordinance 06-15 Amend Chapter 205 – Solid Waste**

A Wollschlager/Wollin motion carried unanimously to waive the first reading.

A Semo/Ellefson motion carried on a 6-0 roll call vote to approve the Personnel and Finance Committee recommendation to adopt Ordinance 06-15 amending Chapter 205 – Solid Waste.

**Resolution 24-15 Operators Licenses 2014-2015**

An Ellefson/Wollin motion carried unanimously to approve Resolution 24-15 Operators Licenses 2014 - 2015.

**Proclamation 01-15 – Arbor Day Proclamation**

A Wollschlager/Semo motion carried unanimously to approve Proclamation 01-15. Arbor Day will be observed on April 24, 2015.

**Discussion and Recommendation – Amend 2015 Capital Budget – Air Compressor**

Wollin requested to amend the 2015 Capital Budget eliminating the purchase of the air compressor in the amount of \$10,000.

Johnsrud indicated that the DPW and WWTP requested a trailer mounted air compressor to best fit department needs. The useful life of any air compressor is 20 years.

Wollschlager mentioned that the departments could use an air compressor for a number of uses and not use exclusively for crackfilling streets.

A Wollin/Swisher motion carried unanimously to refer the purchase of an air compressor to the Improvement and Services Committee for review and placement in the 2016 Capital Budget.

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**Discussion and Recommendation – Curb Painting – N. Watertown Street.**

Greg Schopp requested consideration of not curb painting citing that painting curbs for enforcement of no parking zones is a duplication of notification based on signage. Most curbs are covered in snow during the winter months and are not visible anyway.

Attorney Hammes indicated that the no parking zones are designated by ordinance therefore curb painting is not necessary for enforcement.

Chief Gosh stated that signage of no parking is sufficient to enforce the ordinance.

A Semo/Wollschlager motion carried unanimously to refer to Protection and Welfare Committee for discussion and recommendation.

**Discussion and Recommendation – Easements – 2<sup>nd</sup> Addition to Chapel Hill Subdivision – Nature Place**

Premier Bank has accepted offers on seven out of ten lots on Nature Place. Fidelity Title Company revealed a sixty foot public right of way easement across three of the lots.

A ten foot public right of way on the back of 332 and 328 Nature Place is needed to complete the walking path from Gosdeck Lane to the sidewalk on Eden Street.

Kevin Lord has prepared easement placement and easement vacation documents to be recorded to effectuate closing of the lots.

A Wollschlager/Ellefson motion carried 5-0-1 with Semo abstaining to permit staff to effectuate the vacation and placement of easements within the 2<sup>nd</sup> Addition to Chapel Hill Subdivision – Nature Place.

**Discussion and Recommendation – Change Order – Fire Building # 2 – Oliver Construction**

MSA recommended consideration of gutter placement on the east side of the new fire building. Based on the Village Engineer recommendation a change order request was made to Oliver Construction, LLC for the placement of gutter and downspout in the amount of \$12,082.

Johnsrud stated that building stormwater is to discharge off the roof to drain tile covered by rock rip rap on the property line with 206 Shepard Street. This system of collection is up to code and will adequately drain stormwater. Rain events over an inch in a short period of time will be visible seen as sheeting off the roof to the drain tile. A gutter would alleviate the visible water sheeting off the roof to the collection system.

The Village Board took no action.

**Convene into closed session**

An Ellefson/Semo motion carried on a 6-0 roll call vote to convene into closed session at 6:08 p.m.

**Convene into Closed Session**

*(Pursuant to Wisconsin Statutes §§19.85(1)(e) deliberating or negotiating the investing of public funds whenever competitive or bargaining requires a closed session – BBC Land Ventures, LLC – River Creek Centre Subdivision)*

**Reconvene into open session**

A Wollschlager/Ellefson motion carried on a 6-0 roll call vote to reconvene into open session at 6:20 p.m.

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**Action from Closed Session**

*No Action Taken*

**Annual Meeting April 21, 2015 at 5:30 p.m.**

**Next Village Board Meeting:** April 27, 2015 at 5:30 p.m.

**Re-schedule Monday, May 25<sup>th</sup>, 2015 Village Board meeting**

A Wollschlager/Semo motion carried unanimously to reschedule May Village Board meeting to Tuesday, May 26<sup>th</sup>, 2015 at 5:30 p.m.

**Open Book - April 30, 2015 - 11:00 a.m. – 1:00 p.m.**

**Board of Review - May 19, 2015 - 4:00 p.m. – 6:00 p.m.**

**Adjourn**

A Semo/Ellefson motion carried unanimously to adjourn at 6:23 p.m.

Joan Dykstra  
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.