



VILLAGE BOARD MEETING
Minutes of March 28, 2016

President Swisher called the Village Board meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

In attendance: President John L. Swisher, Trustees: Randy Bieri, Tim Semo, Donald Smith and Dale Theder. Absent and excused: Fred Albertz. Also in attendance: Administrator Mark Johnsrud, Library Director Luci Bledsoe, Street Superintendent Lee Trumpf, Fire Chief Jim Wolf, Police Chief Gary Bleecker, Wastewater/Water Superintendent Aric Mindemann, Engineer Kevin Lord, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice – This meeting was posted and noticed according to law.

Approve Finance Report

A Semo/Theder motion carried on a 5-0 roll call vote to approve claims totaling \$252,654.23.

Ambulance/Fire-EMS, Building Inspector, Police – *For Information Only*

Trustee Smith thanked the Fire Department for the tour on Saturday with the Cub Scouts.

Department Schedules/Reports

Police Chief Bleecker reported this month the department has been involved with gas drive offs, attempted suicides, heroin overdose to name a few and they are continuing with their training.

Fire/EMS Chief Jim Wolf stated they had seven calls in one day, the new monitors are in service and they are ready for the grass fire season.

Street Superintendent Lee Trump said they are currently working on cold patching and routing for crack filling.

Library Director Luci Bledsoe stated the Johnson Creek Public Library is participating in a new program called Sip & Swipe Café®. Older adults are invited to learn how to use a tablet as they follow the simple, on screen tutorial provided by Generations on Line (GoL) that offers step-by-step instructions to people over the age of 55 who have never before used a computer or tablet.

Water/Sewer Superintendent Aric Mindemann said they had a main break effecting 200 residents a valve was at fault. Hydrant flushing will begin the second week of April. A walk thru the WWTP was done with MSA.

Approve Village Board Meeting Minutes of February 22nd/Special Village Board minutes of March 14th 2016

A Theder/Bieri motion carried to approve village board meeting minutes of February 22nd and special village board minutes of March 14th 2016.

Public Comment

Andy Swanson – 405 Whispering Way, said there are a ton of kids at Bell Park all the time when school is out. There are over one hundred kids in the neighborhood and there are not many options at Bell Park. Andy said he heard the argument that there are many hoops in the driveways of the neighborhood but you cannot play a game of basketball in a driveway. Also previously it was mentioned to place the court in Centennial Park. Andy again disagreed as this is way on the west side of the Village and again on the other side of HWY 26 and there is already a court on the west of HWY 26. He recommended to piggy back the project with the shelter. Bell Park is for everybody, adults included.

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Justin Swanson – 405 Whispering Way, said there is nothing for his age in Bell Park. The park equipment says five to twelve years of age. There are several soccer fields in Bell Park, but a basketball court would be more beneficial without crossing the highway.

Notices and Discussion - none

Administrator Report –

Administrative summary by Mark Johnsrud:

- 1) Update – Dan’s Washboard site – Jefferson County is working on permission to gain access to the site to complete phase I and phase II environmental testing of the site under an EPA grant.
- 2) Update – John Brockner 206 Shepherd Street - Johnsrud met with John Brockner about purported damage claim to his property at 206 Shepherd Street. The Village offered to remove the maple tree in the rear yard and replace with a new tree of choice. Will meet with Brockner again after he gathers more information on possible repair costs.
- 3) Waste Water Facility Plan Study – the WWTP was toured with Tom Fitzwilliams and other staff of MSA to review the operations of the waste water treatment plant in relation to the facility plan study.
- 4) Economic Development – Kearns Motor Car Company has moved their sales lot from Jefferson to Johnson Creek and should be out of the temporary sales lot and in business within 90 days.
- 5) Lake Mills Market has offered to provide free delivery for grocery orders on Wednesday and Saturday to residents within Johnson Creek zip code 53038. The cost for on-line ordering is \$7.95.
- 6) Wright Road – Communicated with village engineer, Kevin Lord, about the performance of the stormwater pond in the Village owned Johnson Creek Wright Road subdivision. The site has areas of standing water even during dry periods. The Iverson Construction has been notified of the possible issues.

Johnsrud also reported the fence is now up at the compost site. The gate will be left open for a while during the transition.

Committee/Commission Reports

Included in the packet were minutes from March 14th Committee of the Whole, March 14th Plan Commission, Special Village Board of March 14th, March 10th Joint Recreation Committee meeting agenda and handouts and February 29th Tourism and Promotion minutes. Johnsrud said the School District will be hiring a Recreation Director and Administrative Assistant. Ken Walters will report to this position. This is to be funded by Fund 80 within the Johnson Creek School budget without cost to the Village.

Plan Commission Recommendation:

Resolution 36-16 Certified Survey Map Re-Division of Lot 4 and Lot 5 Serenity Pines Subdivision

The recommendation from the Plan Commission was to include a 30 foot utility easement/setback and also language on a recordable document regarding the possibility of a future water tower site to the South of the certified survey map (CSM).

A Bieri/Theder motion carried to approve Resolution 36-16 a certified survey map for a re-division of Lot 4 and Lot 5 Serenity Pines Subdivision.

Resolution 07-16 Vacate Portion of Paradise Lane

A Semo/Bieri motion carried on a 5-0 roll call vote to approve Resolution 07-16 to vacate a portion of Paradise Lane.

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Resolution 24-16 Deny Professional Services Agreement – MSA – Bell Park - Basketball Court

Trustee Smith recommended sending this back to the next Committee of the Whole and combine as one project and save on some costs. After discussion the recommendation was to send Resolution 24-16 and Resolution 25-16 back to the next Committee of the Whole meeting.

A Smith/Theder motion carried to approve referring the Bell Park basketball court professional services agreement to the next Committee of the Whole meeting for further discussion.

Resolution 25-16 Professional Services Agreement – MSA - Bell Park – Restroom and Shelter

A Smith/Theder motion carried to approve referring the restroom and shelter professional services agreement with MSA to the next Committee of the Whole meeting for further discussion.

Resolution 26-16 Rental Agreement Renewal - Johnson Creek Pioneers Baseball

A Semo/Theder motion carried to approve Resolution 26-16 a rental agreement renewal with Johnson Creek Pioneers Baseball.

Resolution 27-16 Rental Agreement Renewal - Johnson Creek Stateline Baseball

A Bieri/Theder motion carried to approve Resolution 27-16 a rental agreement renewal with Johnson Creek Stateline Baseball.

Resolution 28-16 Rental Agreement Renewal - Thundercat Baseball

A Bier/Semo motion carried to approve Resolution 28-16 a rental agreement renewal with Thundercat Baseball.

Resolution 29-16 Receive and File Traffic Study – Milwaukee Street and Aztalan Street – MSA

A Semo/Bieri motion carried to approve Resolution 29-16 to receive and file the traffic study for Milwaukee Street and Aztalan Street with MSA.

Resolution 30-16 Award Bid - Public Works Department – Lawnmower

Resolution 30-16 was to award the bid for a 2015 Scag zero turn riding lawnmower from Mid-States Equipment in the amount of \$9,095.

After much discussion, a Smith/Theder motion carried on a 5-0 roll call vote to amend Resolution 30-16 to award the bid for the purchase of a 2016 Bobcat lawnmower from Waupun Equipment in the amount of \$9,475.

A Smith/Theder motion carried on a 5-0 roll call vote to approve Resolution 30-16 as amended to award the bid for the Public Works Department to purchase a 2016 Bobcat lawnmower from Waupun Equipment in the amount of \$9,475.

Resolution 31-16 Award Bid - Public Works Department - Boom Mower

Resolution 31-16 is to award the bid for a boom mower to Serwe Implement Municipal Sales Co. in the amount of \$31,930.

A Semo/Smith motion carried on a 5-0 roll call vote to approve Resolution 31-16 to award the bid for the public works department for a boom mower.

Resolution 32-16 Award Bid - Public Works Department – Crackfilling Tar

Resolution 32-16 is to award the bid to purchase tar in the amount of \$16,464 and de-tack in the amount of \$1,260 plus shipping from Sherwin Industries in an amount not to exceed \$18,000.

A Smith/Semo motion carried on a 5-0 roll call vote to approve Resolution 32-16 to award the bid for the public works department for crackfilling tar.

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Resolution 33-16 Award Bid - Sewer and Water Utility – Pickup Truck

Resolution 33-16 is to award the bid to purchase of a 2016 Ford F350 XL regular cab pickup truck with a plow package from Ewald Hartford Ford, LLC in the amount of \$26,594.

After discussion, a Semo/Theder motion carried on a 4-1 roll call vote with Smith opposed to approve Resolution 33-16 awarding the bid for the sewer and water utility pickup truck.

Resolution 34-16 Award Bid - Sewer Utility - Skid Steer Loader

Resolution 34-16 is to award the bid to purchase a Bobcat S650 T4 skid steer loader from Mid-States Equipment in the amount of \$39,948 to be paid from the sewer equipment replacement fund.

A Bieri/Semo motion carried on a 5-0 roll call vote to approve Resolution 34-16 to award the bid for the sewer utility for a skid steer loader.

Resolution 35-16 Award Bid - Sewer Utility - Main Lift Station Pumps

Resolution 35-16 is to award the bid to purchase Hydromatic pumps from L. W. Allen, Inc. in the amount of \$24,176.

A Smith/Semo motion carried on a 5-0 roll call vote to approve Resolution 35-16 to award the bid for the sewer utility to purchase main lift stations pumps.

Resolution 37-16 Schedule of Fees – Revised March 28, 2016

Resolution 37-16 reduces the bicycle license fee from \$10 to \$5.

A Semo/Smith motion carried on a 5-0 roll call vote to approve Resolution 37-16 the schedule of fees revised March 28, 2016.

Discussion/Recommendation Eden Street Steps

Trustee Smith speaking as the Cub Scout master said he received estimates for material to redo the Eden Street steps. The quote from Zuerns was for 45 used railroad ties in the amount of \$749.70 or 45 rough saw pine treated to ground in the amount of \$1,166.40. Johnsrud stated that this was not a budgeted item but the Village could use assigned funds to make the purchase. Smith said they could have the steps completed by May 31st. Also questioned was getting a quote from Menards as they are a business in the Village.

A Bieri/Theder motion carried 4-0-1 with Smith abstaining to approve the purchase of rough sawn pine 6”X6” post lumber treated for ground contact in an amount not to exceed \$1,166.40 with completion by May 31st for the Eden Street steps.

Discussion/Recommendation – Centennial Park – Parking Lot Design

MSA provided a parking lot design for Centennial Park which maximizes the spaces by looping and one way, reducing the cost. This design would park 88 vehicles, with green islands along with lighting.

A Bieri/Semo motion carried to approve the conceptual parking lot design and for MSA to do bid specs on it.

Convene in Closed Session

A Bieri/Theder motion carried on a 5-0 roll call vote to convene into closed session at 6:35 p.m. *pursuant to Wisconsin Statutes §§19.85(1)(e) deliberating or negotiating the investing of public funds whenever competitive or bargaining requires a closed session* – Option to Purchase – North Resort Drive, LLC – Lot 2, Lot 5 and Option to Purchase – Amy Hudson – 260 Wright Road.

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Reconvene in Open Session

A Semo/Smith motion carried to reconvene into open session at 6:52 p.m.

Action from Closed Session

Clerk Dykstra reported that a motion passed unanimously to approve a third amendment to the option to purchase with North Resort Drive, LLC and a motion passed unanimously to provide that the Village Attorney is directed to prepare a right of first refusal with Amy Hudson for any future sale of 260 Wright Road.

Upcoming meetings:

- a. Plan Commission Meeting: April 11, 2016 at 5:35 p.m. not 5:00
- b. Sp. Village Board Meeting Comp. Plan Public Hearing with Plan Commission April 11 at 5:30 p.m.
- c. Special Village Board 5:40 immediately following PC and prior to COW
- d. Committee of the Whole Meeting: April 11th at 5:30 p.m.
- e. Annual Meeting Tuesday, April 19th at 5:30 p.m.
- f. Next Village Board: April 25th at 5:30 p.m.

Adjourn

A Smith/Theder motion carried to adjourn at 6:57 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.