

Personnel & Finance Committee
April 3, 2014



Chair David Blend called the meeting to order at 6:00 p.m. In attendance: Trustees David Blend, Rory Holland and John Swisher. Also in attendance: Trustee Steven Wollin and Administrator Mark Johnsrud.

Statement of Public Notice - This meeting was posted and noticed according to law.

Approve Minutes of March 6, 2014 Meeting

A Holland/Swisher motion carried unanimously to approve the minutes of March 6, 2014.

Resolution 23-14 Hay Lease – 125 Resort Drive – Chwala T Acres

A Holland/Swisher motion carried on a roll call vote (3-0) to approve Resolution 23-14 Hay Lease at 125 Resort Drive, lot 2 and Outlot 1 of the River Creek Subdivision, to Chwala T Acres, Jeremy Chwala for a three year term from 2014-2016 subject to the lease agreement.

Resolution 24-14 Hay Lease – River Creek Centre – Chwala T Acres

A Holland/Blend motion carried on a roll call vote (3-0) to approve Resolution 24-14 Hay Lease at River Creek Centre subdivision composed of multiple lots of various sizes north and west of the Comfort Suites Hotel to Chwala T Acres, Jeremy Chwala for a three year term from 2014-2016 subject to the lease agreement.

Resolution 25-14 Hay Lease – Wright Road – Chwala T Acres

A Holland/Swisher motion carried on a roll call vote (3-0) to approve Resolution 25-14 Hay Lease on multiple lots east of Wright Road from CTH B and Menards Lane to Chwala T Acres, Jeremy Chwala for a three year term from 2014-2016 subject to the lease agreement.

Discussion and Recommendation – Chamber of Commerce – Room Tax

Mitch Weyer, President of the Johnson Creek Chamber of Commerce Board of Directors, reviewed a revised request from the Chamber of Commerce to increase room tax funding from \$21,120 to \$39,230 for reorganization of the part-time Executive Director position to a full-time Executive Director/Tourism/Promotion position. The additional funding will provide 80% funding of the position with the Chamber of Commerce funding 20% of the position. A position paper was provided to show costs.

Holland questioned whether the duties and responsibilities of the position justified full-time employment. Holland asked if a performance evaluation has been completed for the part-time position. Mitch Weyer said the Executive Director has increased chamber membership, encouraged business participation and development in the community, and is currently working on “Rockin’ on the Creek” a community event planned for the Community Center on August 2, 2014. Weyer commented that performance evaluation is expected upon the one year anniversary of hiring the part-time Executive Director position.

John Swisher stated that he needed more information on the duties and responsibilities of the position to make a decision on expanding the position to full-time.

David Blend indicated that he trusted the recommendation of the Chamber Board in making a decision on the position.

Johnsrud said that the Chamber Board met twice to discuss this proposal and voted unanimously to recommend creating the full-time position. Johnsrud reiterated that the State Assembly passed a room tax bill to limit municipality control of room tax fund disbursement based on tourism and hospitality industry control. The bill failed to pass before the legislative session ended but is likely to come before the legislature again. Disbursement of 70% of the room tax to the Chamber of Commerce to fund 80% of a full-time Executive Director/Tourism/Promotion position would have complied with the intent of this legislation.

A Blend/Swisher motion carried unanimously to request that the Chamber of Commerce present information on the duties and responsibilities of the position of Executive Director and refer the discussion to the next Personnel and Finance meeting.

Adjourn - A Holland/Swisher motion carried to adjourn at 6:25 p.m.

David Blend, Chair
Personnel & Finance

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.