



President Kaltenberg called the Village Board Annual meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

In attendance: President Michelle Kaltenberg, Trustees: Fred Albertz, David Blend, Rory Holland, Greg Schopp and Tim Semo. Absent and excused: Trustee Tom Kupsche. Also in attendance: Administrator Mark Johnsrud, Fire Chief Dave Peterson, Police Chief Gary Bleecker, Engineer Kevin Lord, Planner Sarah Pittz and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice – This meeting was posted and noticed according to law.

Public Comment

Steve Wollin – 109 Villa Ct. – The Board approved a Farmers Markets at Veterans Park June 14 through October 4th but the temporary use fee is fifty dollars and is requesting to have the fee waived. This first year he is not charging any of the vendors so no money will be coming in. Recommendation was to send to Improvement & Services. His second request was to put up a sign now in Veterans Park to advertise. He also promoted the Spring Fling at JC Plaza this weekend.

Notices and Discussions

The Handbook for Members of Village Board, Commissions and Committees was distributed to orient them to the functions and activities of the various boards, committees and commissions.

Approval of Village Board Committee Appointments

Improvement & Services	1st Wednesday 6:00 p.m.
Member	Fred Albertz
Member	Greg Schopp
Member	Tim Semo
President (Alternate)	Michelle Kaltenberg
Personnel & Finance	1st Thursday 6:00 p.m.
Member	David Blend
Member	Michelle Kaltenberg
Member	Tom Kupsche
Protection & Welfare	1st Tuesday 6:00 p.m.
Member	Fred Albertz
Member	Rory Holland
Member	Greg Schopp
President (Alternate)	Michelle Kaltenberg

A Holland/Blend motion carried on a 6-0 roll call vote to approve the above Village Board Committee appointments. The initial meeting to select chairs for the standing committees will be before the next Village Board meeting on April 23rd.

Certification of Code of Ethics Wisconsin Statutes §§19.59 (1)(a)-(d)

President Kaltenberg read the code of ethics to the board and each signed the certification.

Approval of Appointment to Advisory Boards, Committees and Commissions

Plan Commission		3rd Thursday 5:30 p.m.
Chair	2 yr April'2013	Michelle Kaltenberg
Trustee	1 yr April'2013	David Blend
Member	3 yr May'2013	Chad Chapman
Member	3 yr May'2015	Jeff Constable
Member	3 yr May'2013	Gary Gavin
Member	3 yr May'2014	Barry Hemphill
Member	3 yr May'2014	CJ O'Neil

Board of Review (Meets within 30 days from 2nd. Tues in May, may adjourn until

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completion of Assessment Roll)

President	2 yr	May' 2013	Michelle Kaltenberg
Personnel Chair	1 yr	April'2013	TBA
Citizen	2 yr	May '2013	Jim Braunschweig
Citizen	2 yr	May' 2014	Barry Hemphill
Citizen	2 yr	May' 2013	Ray Schumacher
Alternate	2 yr	May' 2014	Bridget Thomas

Community Development Authority (First Monday of January and July to Vice-Chair, Treas & Sec. per bylaws, and as needed)

VB Rep Exp Odd Yr	2 yr	May'2013	Greg Schopp
VB Rep Exp Even Yr	2 yr	May'2014	Rory Holland
Member	4 yr	Oct.'2014	Jim Braunschweig
Member	4 yr	Oct.'2016	Andrea Breen
Member	4 yr	Oct.'2013	Steve Brown
Member	4 yr	Oct.'2015	Lyle Klockow
Member	4 yr	Oct.'2013	Ken Kulig
Executive Director			Mark Johnsrud

Jefferson County Bicycle Club

Village Representative	Peter Hartz
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Johnson Creek Community Fire Department Board - Annual Meeting in May

Member/Village Pres.	2 yr	May'2013	Michelle Kaltenberg
Member/Trustee	2 yr	May'2013	Greg Schopp

Johnson Creek Economic Development Committee - meets as needed

Village Board Representative	Michelle Kaltenberg
Member	Fred Albertz
Member	Nick Ansay
Member	Jeff Constable
Member	David Gwidt
Member	Mary Beth Kupsche

Johnson Creek Grocery Store Committee - Resolution 40-10

Trustee	Greg Schopp
Trustee	Tim Semo
Citizen	Jeff Constable
Citizen	Cheryl Swisher
Non-resident	Heidi Henningson

Joint School & Village Park & Recreation Comm. - Resolution 32-08

School Member	Appt. each year	Kellie Loeb
School Member	Appt. each year	Tina Roehl
Village Trustee	Appt. each year	Michelle Kaltenberg
Village Trustee	Appt. each year	Greg Schopp
School Administrator		Mike Garvey

Library Board (Meets third Wednesday)

Trustee	3 yr	May'2015	Tim Semo
Resident	3 yr	May'2013	Les Gray
Resident	3 yr	May'2013	Staci Neidert
Township	3 yr	May'2014	Charles Schick
School	3 yr	July'2015	Vicki Sukow

Newsletter Task Force - meets as needed

Village Trustee	Michelle Kaltenberg
Village Trustee	Greg Schopp
School Representative	Mike Garvey

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School Representative

C. J. O'Neil

Park Committee (Meets First Monday 5:00 p.m.) School Board rep appointed by School

1st Monday, 5:00 p.m.

Trustee Rep.	1 yr	May '2013	Tim Semo
Member	3 yr	May '2013	James Braunschweig
Member	3 yr	May '2013	Samantha Garvey
Member	3 yr	May '2015	Pat Hunkins
Member	3 yr	May '2014	Merisa Nicholson
Member	3 yr	May '2015	Diana Thomas
School Bd Rep	3 yr	May '2014	June McCaffery
Alternate	3 yr	May '2013	Michelle David

do not appoint alternates after their terms end see Ord. 20-10

Police and Fire-EMS Commissioners (Annual mtg in May to appoint Pres, VP & Sec., otherwise meets as needed)

Member	5 yr	May'2017	TBA
Member	5 yr	May'2015	Myron (Butch) Klug
Member	5 yr	May'2013	Doug Orcutt
Member	5 yr	May'2016	Andy Swanson
Member	5 yr	May'2014	Dale Theder
Attorney			Al Larson - Levi, Bender & Assoc.

Zoning Board of Appeals - (Meets as Needed)

Chairperson	3 yr	May'2015	Andrea Breen
Citizen	3 yr	May'2014	Jim Braunschweig
Citizen	3 yr	May'2015	Terry Huth
Citizen	3 yr	May'2013	Chris Nizzi
Citizen	3 yr	May'2014	Scott Thomas
Alternate	1 yr	May'2013	Nick Ansay
Alternate	1 yr	May'2013	Steve Brown

OFFICIAL NEWSPAPER - None

NEWSPAPER USED FOR LEGAL PUBLICATIONS - Watertown Daily Times

A Semo/Albertz motion carried on a 6-0 roll call vote to approve the above committee, commission appointments.

Resolution 27-12 Authorizing Signatures on Disbursements

A Holland/Semo motion carried on a 6-0 roll call vote to approve Resolution 27-12 authorizing signatures on disbursements.

Resolution 28-12 Internal Controls Policy

A Holland/Semo motion carried on a 6-0 roll call vote to approve the internal control policy which included the approved fuel purchasing policy and updated the budget dates.

Resolution 29-12 Village Attorney – James Hammes - Cramer, Multhauf & Hammes

A Semo/Albertz motion carried on a 6-0 roll call vote to approve James Hammes with Cramer, Multhauf & Hammes as Village Attorney.

Resolution 30-12 Village Engineer – Kevin Lord – MSA Professional Services, Inc.

A Semo/Holland motion carried on a 6-0 roll call vote to approve Kevin Lord with MSA Professional Services, Inc. as Village Engineer.

Resolution 31-12 Village Planner – Sarah Pittz - Vierbicher Associates

A Semo/Kaltenberg motion carried on a 6-0 roll call vote to approve Sarah Pittz with Vierbicher Associates as Village Planner.

Resolution 32-12 Designation of Newspaper for Legal Notices – Watertown Daily Times

A Holland/Schopp motion carried on a 6-0 roll call vote to approve Watertown Daily Times as the designation of newspaper for legal notices.

Resolution 33-12 Designation of Public Depositories

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A Semo/Holland motion carried on a 6-0 roll call vote to approve Resolution 33-12 designation of public depositories.

League of Wisconsin Municipalities - 2012 New Municipal Officials Workshop May 11, 2012
8:30 a.m. – 3:45 p.m. – Madison Crowne Plaza Hotel, 4402 E. Washington Ave. - Madison.

League of Wisconsin Municipalities - 2012 Regional Dinner Meeting May 10, 2012 - Dinner at
6:30 p.m.- Brookfield – Sheraton Milwaukee Hotel – 375 S. Moorland Rd

Next Village Board Meeting – April 23rd, 5:30 p.m.

Adjourn

A Blend/Albertz motion carried to adjourn at 6:08 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.