

**JOHNSON CREEK  
POLICE & FIRE/EMS COMMISSION**  
Minutes for May 16, 2011



Vice President Scott Clemence called the meeting to order at 7 p.m. In attendance: Scott Clemence, Butch Klug, Doug Orcutt, Andy Swanson and Dale Theder. Also in attendance: Police Chief Bleecker, Village Administrator, Mark Johnsrud, Board President Michelle Kaltenberg, Board member Holland, Jim Wolff, Jamie Guld, and a representative for the Village Attorney.

**Approval of March 22, 2011 minutes.**

A Orcutt/Swanson motion carried to approve the March 22 minutes

**Election of officers.**

By a 5-0 vote the following was approved. President - Andy Swanson, Vice President – Doug Orcutt, Secretary – Butch Klug

**Certification of Code of Ethics.**

Administrator Johnsrud explained the Code of Ethics to the commission.

**Letter of Resignation**

Fire Chief Tim Whitham's resignation was approved.

**Update of Interim Procedures**

No Interim Chief will be appointed at this time. Jim Wolff, Jamie Guld and Eric Solberg will take over the responsibilities until a new chief is found.

**Fire Chief job description**

Chief's responsibilities were discussed and only a few changes were made in the wording of the job description. A Orcutt/Theder motion to approve the changes in the wording passed with a 5-0 vote.

**Hiring Process – Fire-EMS Chief**

Job will be posted in newspapers and on web-sites. Village Clerk Joan Dykstra will be asked to follow same procedure used previously.

**Adjourn**

A Theder/Orcutt motion carried to adjourn meeting at 8:45 p.m.

Butch Klug, Secretary  
Police & Fire/EMS Commission