



President Swisher called the Village Board meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

In attendance: President John L. Swisher, Trustees: Laurie Adams, Fred Albertz seated after his appointment, Tim Semo, Donald Smith, Dale Theder and Steve Wollin. Also in attendance: Library Director Luci Bledsoe, Street Superintendent Lee Trumpf, Fire Chief Jim Wolf, Police Chief Gary Bleecker, Wastewater/Water Superintendent Aric Mindemann, Engineer Kevin Lord, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

**Statement of Public Notice** – This meeting was posted and noticed according to law.

**Approve Finance Report**

A Theder/Semo motion carried on a 6-0 roll call vote to approve claims totaling \$408,032.64.

**Monthly Ambulance/Fire-EMS, Building Inspector, Police reports** – for information only

**Department Schedules/Reports**

Police Chief Gary Bleecker said there has been a lot of credit card cloning so keep track of your credit card account daily. The speed grant is under way through September. The department is also working with the Human Services and St. Vincent for heroin treatment protocol to get the needed medication for the individuals. There seems to be more truck traffic on North Watertown Street due to TREK. They are removing the pillars in the garage at the Police Department due to the area being so tight that the mirrors have been breaking off the Tahoe.

Fire/EMS Chief Jim Wolf stated Aurora attended EMS training with "Sin Man". The Department is going to assist Aurora with Survive Alive House on 5/20 with their safety fair. The Fire & EMS attended training for an active shoot incident in Watertown. A patient was transported to Fort from a motor vehicle crash who possibly had TB. The test came back inclusive. We did have two Medic's checked out and the test came back O.K. Currently working on bids for the 2017 budget for "Readi-House repairs". One Fire Captain and an EMS Lieutenant stepped down due to their other employment. They just stepped down on their officers position, but still active members. They are teaching another class of CPR to High School students and the new Thermo Image Camera is now in service.

Street Superintendent Lee Trump said that weed notices have been sent out. They have been routing and crack filling on Ashland and Maple Streets and sprucing up Veterans Park for the Memorial Day service. There has been vandalism at Bell Park and Scott Construction will be coming in early June to redo the parking lots at the Library, Village Hall and the Fire Department, all at no charge.

Water/Sewer Superintendent Aric Mindemann said hydrant flushing has been completed for the year but will continue to flush dead ends and do value exercising during the year. Joseph Howey has completed all his exams and is certified as a wastewater operator.

**Public Comment**

Heidi Hartz – 337 West Street said she was pleased with the results of the last meeting for the lighted stop sign, painting of the new crosswalk and that there will be a crossing guard. She recommended a 3-way sign placed under the stop sign.

Lisa Schmidt – 205 Red Fox Drive said it is important to have the basketball court and bathroom on the west side of the park away from the homes. She asked to see models, locations and the layouts.

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**Notices and Discussion**

Included in the packet was the 2015 Consumer Confidence Report for Johnson Creek Waterworks and the HOME participation renewal with Waukesha County from January 1, 2017 through December 31, 2019.

Trustee Semo recommended Swisher prepare a weekly update as was required by Administrator Johnsrud.

**Committee/Commission Reports**

- A. Committee of the Whole Meeting Minutes of May 9, 2016 *–for Information Only*
- B. Plan Commission Minutes of May 9, 2016 *–for Information Only*
- C. Joint Recreation Committee Meeting Minutes March 10 and May 12, 2016 *–for Information Only*
- D. Tourism and Promotion Commission Minutes of May 2, 2016 *–for Information Only*

**Interviews – Trustee Applicants - Names were drawn as to the order for interviews**

**Steve Brown** – 330 West St – stated he has lived in the village all his life and has three children and eight grandchildren. Has been active with the Fire/EMS for forty years and now retired from the department and is interested in representing the residents of the community. His work hours make him available for making meetings and has served on many committees including Police and Fire Commission, Zoning Board of Appeals and Economic Development Board and also the church council. He said he can make good decisions and will get more information if needed to make the decisions.

**Fred Albertz** – 508 Highland Blvd. - Albertz stated he had all intentions to rerun for the board when he received medical problems and had to take care of himself first. He said he does not have a personal agenda, has served on most of the committees, and this is a golden opportunity to move forward. He would be honored and privileged to serve the Village.

**Randy Bieri** – 425 Whispering Way - Bieri said he served with most of the present trustees and during his service has gained more experience and knowledge of the issues. At the time of turning in papers to rerun his wife had a job that was not permitting him to attend some meetings at the end of his term. In March, she no longer has that job and is home with the children so he would be happy to fill the vacant position as he would be available for meetings.

**David Rousayne** – was not present due to work.

**Election of Trustee to fill the unexpired term of Kelly Wollschlager, expiring April 17, 2018**

The results of the voting were: Adams, Smith, Swisher and Wollin voted for Albertz, Semo voted for Bieri and Theder voted for Brown.

Fred Albertz was elected to fill the unexpired term of Kelly Wollschlager, expiring April 17, 2018.

**Swearing in of New Trustee**

Clerk Dykstra swore in new trustee Fred Albertz.

**Ordinance 08-16 Creating Section 150-2E (12) License to Sell Cider**

A Smith/Swisher motion carried on a voice vote to waive the first reading of Ordinance 08-16 Creating Section 150-2E (12) License to Sell Cider.

A Semo/Smith motion carried on a voice vote to adopt Ordinance 08-16 Creating Section 150-2E (12) License to Sell Cider.

**Ordinance 09-16 Re-Zoning from Planned Industrial (PI) to Planned Development (PD)/General Development Plan (GDP) for parcel: Lot 1, 28.8201 acres, of a CSM within the River Creek Centre subdivision located North of Resort Drive between Rainbow Lane and County Highway Y**

A Semo/Theder motion carried on a voice vote to waive the first reading for Ordinance 09-16 Re-Zoning from Planned Industrial (PI) to Planned Development (PD)/General Development Plan (GDP) for parcel: Lot 1, 28.8201 acres, of a CSM within the River Creek Centre subdivision located North of Resort Drive between Rainbow Lane and County Highway Y.

A Semo/Theder motion carried on a voice vote to adopt Ordinance 09-16 Re-Zoning from Planned Industrial (PI) to Planned Development (PD)/General Development Plan (GDP) for parcel: Lot 1, 28.8201 acres, of a CSM within the River Creek Centre subdivision located North of Resort Drive between Rainbow Lane and County Highway Y.

**Consent Agenda –*may be approved with one motion***

A Theder/Smith motion carried on a voice vote to approve the consent agenda items A – G.

- A. Minutes:
  - I. Village Board April 25<sup>th</sup>
  - II. Special Village Board May 4<sup>th</sup>
  - III. Special Village Board May 9<sup>th</sup>
  - IV. Special Village Board May 12<sup>th</sup>
- B. Plan Commission Recommendations:
  - I. Resolution 56-16 Revised Site Plan - Johnson Creek School District – 455 Aztalan St- *approve*
- C. Recommendation from Committee of Whole:
  - I. Refunding Comfort Suites Class B Reserve License Fees – *approve*
  - II. Village Hall, Library, Fire Department parking lots – Scott Construction – *will redo in June*
  - III. Curb Cut at Village Hall less than 8% per Governmental Accountability Board – *seek bids*
  - IV. Reduction of Speed Limit on Aztalan St. to 35mph in front of new JC Schools – *recommend to 25mph*
- D. Resolution 51-16 Petition for 2017 County Highway Aid – *approve*
- E. Resolution 52-16 Beer, Liquor Combination Licenses 2016-2017 – *approve*
- E. Resolution 53-16 Cigarette, Amusement & Operators Licenses 2016-2017 – *approve*
- F. Resolution 54-16 Cabaret License-The Gobbler Theater, LLC 350 N. Watertown St – *approve*
- G. Resolution 55-16 Mobile Home Community Licenses 2016-2017 – *approve*

**Discussion/Recommendation Public Administration Associates LLC**

A Smith/Semo motion carried to approve a salary range for advertising the Village Administrator position from \$65,000 to \$85,000.

The approved time line for the process is: Closing date of applications June 17<sup>th</sup>. Meet with the Board on June 20<sup>th</sup> to review all applicants and select 8 to 10 semi-finalists. The next meeting would be July 6<sup>th</sup> or 7<sup>th</sup>, with final interviews perhaps on July 15<sup>th</sup> and 16<sup>th</sup>.

**Discussion/Recommendation Jefferson County Soccer League**

Jose Rebollar was present and said he spoke with Administrator Johnsrud in May to use Centennial Park for the Jefferson County Soccer League on Sunday afternoons and he approved the month of May but would need board approval through September. Semo said alternate parking might have to be used if the village reconstructs the parking lot at Centennial Park this summer. There are only six adult teams, playing from 8 a.m. to 6 p.m. with 200 to 300 people in attendance, was Jose's response to questions asked. Swisher stated they did a great job cleaning up after the games.

A Swisher/Smith motion carried on a voice vote to move forward and approve the remaining scheduled dates, through September, at Centennial Park for the Jefferson County Soccer League.

**Discussion/Recommendation Crosswalk Improvements to Aztalan St.**

A Theder/Semo motion carried on a voice vote to move forward installing a lighted stop sign on the south approach of the intersection for northbound Aztalan St. traffic along with the ladder crosswalk.

**Discussion/Recommendation Centennial Park – Parking Lot**

Engineer Kevin Lord with MSA said there was a motion to allow MSA to go out for bids for the Centennial Park parking lot, but had a couple questions.

1. Landscaping – Technically there is plenty of points with all the trees in the park, or can add to meet the village requirements, or have a group do as a community project. Recommendation was do as a community project or as an Eagle Scout project and leave out of the bid. Contractor will seed only.
2. Dumpster – the pad has been increased to 20X10 but questioning the fencing if it should match the building where it is being placed by or a metal fence or a concrete type like at the Community Center–recommendation to match building.
3. Gate - North of the entrance the existing mill will stay but should a gate be placed in front of this area or chain link fence? Recommendation no gate – a sign “no entrance”.
4. Additional Power Drop - asked if additional power drop(s) should be included for future events, if needed. Albertz asked if they could lay the conduit in preparation for a power drop and always pull the wire through later, once you know what you will need for power and can also include as an alternate bid.

A Wollin/Semo motion carried on a voice vote to approve the landscaping as a community project, match the building materials around the dumpster, leave the existing mills north of entrance and do not place a gate or fence north of the entrance, just a sign –“no entrance” and to lay the conduit in preparation for additional power drops and also include a power drop as an alternate bid.

**Discussion/Recommendation Proposal for the Intersection County Trunk Y and River Rd**

The design of the intersection, at County Trunk Y and River Road, was able to fit without moving any power poles and only move one guide wire, per WE Energies. There are four areas that need easements or acquisition for the intersection on County Trunk Y and River Rd. Hammes recommended the start of the acquisition process as it could take six to nine months. The original plan was to do this project this year but it could be done next spring, but completion must be done prior to September 2017, due to the close of the TIF #3 district. Brian with Jefferson County is also fine with the design of this intersection.

Engineer Lord said at the end of Resort Drive where it meets with CTY Trunk Y the plan is to remove the island and concrete the area. This could be done with the intersection at River Rd and CTY Trunk Y or on its own. Street Superintendent Lee Trumpf asked if the island in the cul-de-sac could also be removed by Comfort Suites. Engineer Lord said or we can combine the concrete islands with Centennial Park bid. Lord said we can get a cost estimate for the next meeting to remove the island by Comfort Suites along with the Resort Drive Island.

An Albertz/Adams motion carried, by voice vote, to approve authorization for Attorney Hammes and MSA to proceed with the acquisition of the right of way for the County Trunk Y and River Drive intersection.

**Discussion/Recommendation MSA Site Study Bell Park**

Engineer Lord presented two options for the Bell Park layout. Option 1 shows the location of the park shelter on the southwest area of the park, with the basketball court just north of the shelter and to the west of the existing playground. This would leave the existing soccer fields in place on the northern most part of the park. There would be a sidewalk off Wright Road to the park shelter and there would be no need for a lift station. The estimated project cost would be \$236,614.

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Option 2 locates the park shelter at the north east corner of Bell Park, with a sidewalk off of Red Fox Drive and the basketball court would be located to the west of the existing playground. The estimated project cost would be \$198,093.10 or approximately \$35,000 difference due to the utilities.

The shelter is a generic floor plan with a single use bathroom and room for four picnic tables under the shelter area. Adams questioned the use of using Jamie Gulds' offer to build the shelter if he volunteers his labor or materials are donated. It was recommended to put on the next Committee of the Whole agenda to decide placement of the shelter and basketball court and the possible use of Jamie Gulds' services.

**Discussion/Recommendation Ballfield Maintenance from Joint Recreation Committee**

Smith and Wollin questioned who does the ballfield maintenance for joint recreation? The new groomer purchased for the ballfield maintenance was a high investment for the village and only village employees will be using the machine as they have been trained. The Village receives a schedule from the recreation department and they field is groomed accordingly.

**Discussion/Recommendation Developers Agreement and Option to Purchase – North Resort Drive, LLC and BBC Land Ventures, LLC**

A Semo/Smith motion carried on a 7-0 roll call vote to approve the developers' agreement only, not the option to purchase, for North Resort Drive, LLC and BBC Land Ventures, LLC.

**Convene into Closed Session (*Pursuant to Wisconsin Statutes §§19.85(1)(c) considering compensation over which the governmental body has jurisdiction or exercises responsibility Village Clerk/Deputy Clerk.*)**

A Semo/Albertz motion carried on a 7-0 roll call vote to convene into closed session at 7:15 p.m. *pursuant to Wisconsin Statutes §§19.85(1)(c) considering compensation over which the governmental body has jurisdiction or exercises responsibility Village Clerk/Deputy Clerk.*

**Reconvene into Open Session**

A Theder/Semo motion carried on a 7-0 roll call vote to reconvene into open session at 7:30 p.m.

**Action from Closed Session**

A Semo/Wollin motion carried on a 6-1 roll call vote with Smith dissenting to approve adjusting the wages, effective May 15<sup>th</sup>, for the Clerk and Deputy Clerk using the differential of one half the wage difference for each employee and extend an additional 30 days after the hire of the new Administrator.

**Upcoming Meetings**

- A. Reconvene Board of Review – June 13, 2016 - 4:00 p.m.
- B. Plan Commission - June 13, 2016 – 5:00 p.m.
- C. Committee of the Whole – June 13, 2016 – 5:30 p.m.
- D. Village Board – June 27, 2016 – 5:30 p.m.

**Adjourn**

A Semo/Smith motion carried to adjourn at 7:37 p.m.

Joan Dykstra  
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.