

IMPROVEMENT & SERVICES COMMITTEE

June 6, 2012



Chairperson Tim Semo called the meeting to order at 6:00 p.m. In attendance: Trustees Fred Albertz, Greg Schopp and Tim Semo. Also in attendance: President Michelle Kaltenberg, Administrator Mark Johnsrud, Deputy Clerk-Treasurer Elissa Meltesen and Street Superintendent Lee Trumpf.

Statement of public notice

This meeting has been posted and noticed according to law.

Approve Minutes of May 2, 2012

An Albertz/Schopp motion carried to approve the minutes of May 2, 2012.

Personal Appearances - None

Resolution 48-12 Communication Tower and Building Space Lease - Jefferson County Sheriff's Office

The Jefferson County Sheriff's Department would like to lease antenna space on the Johnson Creek water tower. A Schopp/Semo motion carried to recommend approval of Resolution 48-12 Communication Tower and Building Space Lease for Jefferson County Sheriff's Office.

Discussion Street Sweeping

President Kaltenberg stated she has received complaints and concerns about bicycle and motorcycle safety related to sediment in the streets. Hiring a street sweeper is not budgeted for 2012 but Street Superintendent Trumpf indicated his staff is sweeping some areas with the Bobcat sweeper attachment. Schopp and Semo both indicated they would like to hire a street sweeper for at least one pass during 2013. Semo also mentioned that some curbs need repainting and requested Trumpf add this to the Street Department duties for 2012.

Review Five Year Capital Budget

Johnsrud informed the committee tennis court resurfacing bids are due in late June and the Bell Park mini-pavilion/bathroom RFP will be sent out later this week. The committee discussed the South Watertown Street area reconstruction project at length. Albertz suggested obtaining new estimates from the Village Engineer for this reconstruction project. Johnsrud proposed the capital budget plan and financing strategy for capital improvements be discussed again at a meeting of the Committee of the Whole following the June 25, 2012 Village Board meeting with Dave Anderson from Public Financial Management.

Administrator Memorandum - Johnson Creek Facility Use Policy

Per the committee's request, Johnsrud prepared a proposed Park Facility Use Policy including a fee schedule for various facilities. Schopp noted that charging some of the baseball teams for field use may result in them going elsewhere to play. Kaltenberg requested the policy be clarified so that private rentals of the community center with the kitchen are not interrupted by organizations using the concession area of the kitchen. Semo mentioned the possibility of adding a separation of the concession area from the main kitchen as a future capital budget item. An Albertz/Schopp motion carried to recommend approval of the Facility Use Policy at the next Village Board meeting.

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Review Zoning Code IX Sign Regulations

Kaltenberg stated that she would like the sign regulations to be more business-friendly and suggested the codes be adjusted for businesses in the downtown area. Johnsrud explained the code is currently part of the zoning code and requires a public hearing for code changes or conditional use approvals for business owners. Following discussion, Johnsrud indicated he would consult the Village Planner and Attorney to find out what options are available for adjusting the sign codes, including the possibility of removing signage regulations from the zoning code and making them part of the general Village ordinances.

Adjourn

An Albertz/Schopp motion carried to adjourn at 7:20 p.m.

Tim Semo, Chair
Improvement & Services