



VILLAGE BOARD MEETING
Minutes of June 22, 2015

President Swisher called the Village Board meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

In attendance: President John Swisher, Trustees: Fred Albert, Randy Bieri, Tim Semo, Donald Smith, Dale Theder and Kelly Wollschlager. Also in attendance: Administrator Mark Johnsrud, Library Director Luci Bledsoe, Street Superintendent Lee Trumpf, Fire Chief Jim Wolf, Police Chief Gary Bleecker, Wastewater/Water Superintendent Aric Mindemann, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice

This meeting was posted and noticed according to law.

Approve Finance Report

A Semo/Theder motion carried on a 7-0 roll call vote to approve claims totaling \$314,118.06.

Ambulance/Fire-EMS, Building Inspector, Police- *information only*

Department Reports

Police Chief Bleecker reported that graffiti had been discovered at Bell Park. A new rifle was ordered for the squad. The speed indicator was placed at West St. Two new part time officers have been hired and the speed grant is on its way.

Fire Chief Wolf said the EMS calls have been steady with two traumas in the last 24 hours. Two new medics have been hired. The department is preparing for the open house.

Street superintendent Trumpf stated they crackfilled Quiet Meadow subdivision, storm sewer repairs, mowing Village property and weed notices. Upcoming will be maintenance of the compost site and preparing the Community Center.

Library Director Luci Bledsoe said they had a good turnout at their community conversation event. The emphasis was on the community so the library can align to the community's suggestions. Bledsoe distributed notes from the evening. The summer library program is going on and the annual safety fair will be held August 13th which will include med flight.

Water/Wastewater operator Mindemann stated they just completed a three year lab audit with the WDNR and it went well. Currently we are checking manholes, exercising valves and locating curbside valves.

Approve Village Board Meeting Minutes of May 26th

A Smith/Wollschlager motion carried to approve the May 26th Village Board minutes.

Public Comment

Lloyd Schultz, PIO for the Fire/EMS was present and talked about certifying for the 100 and 700 NIMS. All elected and employees, of the Village have to certify for the two NIMS classes, which are on-line courses.

A couple emails were addressed one was concerning the baseball fields that were closed at Centennial Park. The fields were closed due to wet conditions.

Notices and Discussion

Junior Class Parents - Thank you for the donation to the Junior Post Prom event and a thank you note from Jim & Bonnie Ladish – from the Town of Aztalan, thanking the EMS for the excellent care they gave to them on March, 2014 and a save the date for Rock River Powersports, brat fry and demo rides on June 27th.

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Administrator Report

Johnsrud provided the following updates:

1. Fire Department. At Fire Station # 2, the issue of soft water to the middle entrance hose bibs has been resolved. The plumbing contractor was able to sleeve the existing line under the pavement to provide service. Replacement door opener relays have also been ordered. A grant application has been sent in for a heart defibrillator to be placed at Village Hall. Any acceptance for the grant will need approval of the Village Board.
2. The Department of Public Works has completed painting on Milwaukee Street to remove parking next to the crosswalks and place the crosswalk on N. Watertown St at Lincoln St. Crack filling was completed in Quiet Meadows subdivision including Meadowview Lane and Whispering Way. President Swisher and Mark met with Kyle Hans of Thundercats to discuss possible contribution to dugouts in the Centennial Parks. Thundercats will consider further contribution and report back in July.
3. Economic Development. Johnsrud met with Nelson Williams from Briohn Corporation to discuss development on properties on Resort Drive. Reviewed the Precise Implementation Plan revisions for Kearns Motor Car Company development on Wright Road, Badgerland Financial site plan application will be forwarded to the Plan Commission upon submittal and reviewed all outstanding development agreements for compliance including Johnson Creek Dental, Johnson Creek Veterinary Care and Rock River Power Sports.
4. Johnsrud met with Johnson Block and Company to review the draft audit.
5. Water Utilities. Administrator met with Layne regarding the packer testing of Well #4 in Centennial Park. The Grell Lane lift station upgrades have been completed as has the SCADA software upgrades at the Wastewater treatment plant.

Committee/Commission Reports

The packet included minutes from the June 8th, 2015 Committee of the Whole meeting.

Reconsideration – Amended Resolution 43-15 Award Bid – Sealcoating Parking Lots – Scott Construction
A Semo/Bieri motion carried to reconsider amending Resolution 43-15 sealcoating the parking lots.

A Semo/Bieri motion carried to approve Resolution 43-15 awarding the bid to Scott Construction for sealcoating the Library parking lot \$2,800, Municipal Building parking Lot \$3,800 and the Fire Station parking lot \$5,600.

Reconsideration – Amended Resolution 46-15 Concrete Driveway – Fire Station Number 2

A Wollschlager/Albertz motion carried on a 7-0 roll call vote to reconsider amending Resolution 46-15 placement of a concrete driveway at Fire Station Number 2.

A Semo/Bieri motion carried as amended on a 7-0 roll call vote to approve Resolution 46-15 placement of a concrete driveway at Fire Station Number 2 and for placement of concrete in the boulevard and curb and gutter replacement at Fire Station Number 1 and Fire Station Number 2 to award bid to CC works in the amount of \$3,310.

Reconsideration – Amended Resolution 50-15 Schedule of Fees – Revised June 22, 2015

A Wollschlager/Theder motion carried to reconsider amending resolution 50-15 schedule of fees.

A Semo/Smith motion carried to approve amending Resolution 50-15 Schedule of Fees – Revised June 22, 2015 to include a \$10.00 yearly fee for a background check for granting an operator's license and a \$50.00 fee to permit a going out of business sale within the Village.

Resolution – Amended Resolution 52-15 Beer, Liquor and Combination Licenses

A Wollschlager/Semo motion carried to reconsider amending Resolution 52-15 Beer, Liquor and Combination to permit Midpoint Eatery and Sports Pub to amend their premise description to include the outdoor patio.

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After discussion a Semo/Wollschlager motion carried to amend the premise description for Midpoint to include the patio in the premise description at Midpoint subject to amending the application and submitting to the Village Clerk. It was recommended to discuss at the next Committee of the Whole meeting requiring enclosure of all liquor license establishments that have a patio or outside seating.

Resolution 62-15 Operators Licenses 2015-2016

A Semo/Wollschlager motion carried to approve Resolution 62-15 Operators License 2015-2016.

Resolution 63-15 Professional Services Agreement – River Creek Centre Storm Water Improvements - MSA

A Wollschlager/Bieri motion carried to approve Resolution 63-15 a professional services agreement with MSA for River Creek Centre subdivision storm water improvement.

Resolution 64-15 Award Bid Community Center – Concession Entrance - Guld Construction

A Wollschlager/Semo motion to approve Resolution 64-15 to award the bid for the Community Center concession entrance to Guld construction failed on a 3-4 vote with Albertz, Smith, Swisher and Theder opposed.

Ordinance 07-15 Create Section 11-2 (D) Board of Review – Hearing Procedure

A Semo/Wollschlager motion carried on a 7-0 roll call vote to adopt Ordinance 07-15 creating section 11-2 (D) Board of Review hearing procedure.

Discussion and Recommendation – Speed Survey – West Street

Chief Bleecker stated a resident had complained about the speeding traffic on West Street. A speed box was placed by the Police Department from June 9th through June 13th and found the average speed was 24.13 with a top speed of 38. The Police Department will place the radar trailer on West Street and provide additional enforcement.

Discussion and Recommendation – 236/238 Union Street – Laundromat – Memo Village Attorney

A letter from Attorney James Hammes stated that the Daniel Biwer property was under the title of Mr. Biwer's name individually and not jointly with his wife and in order to proceed with razing the property the order to raze the property must be served on the personal representative of Mr. Biwer's estate. However, no probate proceeding has been initiated and therefore there is not a personal representative upon whom papers can be served. The problem is that these costs will have to be borne by the Village with expenses anticipated to be in the rage of \$10,000 or more. The structure is becoming a nuisance and could cost \$40,000 to \$60,000 to demolish the structure. In addition, it has been reported to the WDNR that the property may be contaminated from the use as a dry cleaner. Village Board recommended that staff contact the County Treasurer office and also Jeff Ackerman with the WDNR for any information they may have.

Discussion and Recommendation – Centennial Park – Parking Lot

Johnsrud indicated the Village has received complaints about the parking lot at Centennial Park. Asphalt millings of Hartwig Blvd. and N. Watertown were placed on the gravel surface. The millings are not uniform. DPW has explored the purchase of a rock bucket for the skid steer to attempt to remove the larger materials. The estimated cost of the bucket is \$1,600. Village Board discussed the playing fields and the parking lot at Centennial Park, thoughts were to review the park plan and create short term and long term park improvements for the entire park and get estimates and ideas how to improve the parking lot.

Discussion and Recommendation – Village Attorney Attendance – Committee of the Whole (COW) meetings

The question was if Attorney Hammes should be in attendance at all Committee of the Whole meetings as well as the regularly scheduled Village Board meeting. Currently the budget covers attendance at the regular Village Board meeting and not the COW. Board recommended that COW attendance should be on a meeting by meeting basis.

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Discussion and Recommendation – Internal Control Policy – Purchases

Hammes suggested that the Internal Control Policy for purchases greater than \$7,500 be re-written to tailor the policy on purchases to public works contracts, equipment and personal property. The Village Board directed staff to revise the policy and refer back to Committee of the Whole for consideration.

Discussion and Recommendation – Village Board Retreat

A Smith/Wollschlager motion to hold a Village Board Retreat passed on a 7-0 roll call vote. A date to be set by the Clerk based on board availability.

Upcoming meetings:

- a. Special Village Board Meeting: June 29th 5:30 p.m. – Public Hearing – Prohibit Parking on N. Watertown Street
- b. Plan Commission Meeting: July 13th at 5:00 p.m.
- c. Committee of the Whole Meeting: July 13th at 5:30 or immediately following Plan Commission

Next Village Board meeting: ~~July 27th~~ on July 20th 5:30 p.m.

An Albertz/Wollschlager motion carried 6-1 with Semo opposed to change the next Village Board meeting to July 20th at 5:30 p.m.

Adjourn

A Smith/Wollschlager motion carried to adjourn at 8:18 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.