



President Schopp called the Village Board meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

In attendance: President Greg Schopp, Trustees: Kyle Ellefson, Tim Semo, John Swisher, Steven Wollin and Kelly Wollschlager. Also in attendance: Administrator Mark Johnsrud, Library Director Luci Bledsoe, Fire Chief Jim Wolf, Police Chief Gary Bleecker, Attorney James Hammes and Deputy Clerk-Treasurer Trebatoski.

**Statement of Public Notice** – This meeting was posted and noticed according to law.

**Approve Finance Report**

A Semo/Swisher motion carried on a 6-0 roll call vote to approve claims totaling \$175,810.38.

**Ambulance/Fire-EMS, Building Inspector, Police** –Information only

**Department Reports - Public Works and Sewer/Water Utility** – Information only

**Approve Village Board Minutes of June 23, 2014**

A Wollin/Ellefson motion carried on a 6-0 roll call vote to approve June 23, 2014 minutes.

**Presentation by Sharon Ehrhardt, Solid Waste/Clean Sweep Specialist**

Sharon Ehrhardt stated she was visiting all municipalities in Jefferson County to introduce herself and thank each one for their support. Ehrhardt stated there are currently five free sites and that there is no reason anyone should have to pay the garbage collectors a fee to pick up electronics. There are also several drop off boxes for drugs, which need to be sorted and burned at special sites.

**Public Comment**

**Notices and Discussion**

Trustee Semo stated that there wasn't a dust pan at the Community Center. Johnsrud would have staff check on and replace if it is gone.

Bledsoe provided a reminder of the child safety fair on August 14<sup>th</sup> from 5:00p.m. – 7:00 p.m. at the Community Center. The Library is seeking donations of boxes of bandages with a goal of 150. This year they will be selling a \$2 hot dog supper of which donations are being sought for as well.

Bledsoe handed out invites to the Village Board for the annual Readers' Theatre.

Johnsrud stated a letter was received from Jefferson County Health Department looking for a civic organization, individual or business to sponsor their Safe Kids Program.

Johnsrud stated Johns Disposal submitted the 2<sup>nd</sup> Quarter Recycling Report.

Johnsrud stated that Musco Lighting contacted him regarding the 10 year replacement warranty agreement and replaced lights at Fireman's Park.

Johnsrud stated that Cruisin Auto Body donated parts and labor valued at \$150 to service the new command vehicle.

Johnsrud stated that the American Legion Post sent a thank you for the setup for Memorial Day.

VILLAGE BOARD MEETING  
JULY 28, 2014

**Committee/Commission Reports –**

Minutes provided included Public Lands Committee of July 14<sup>th</sup>, Special Personnel and Finance Committee of July 22<sup>nd</sup>, Plan Commission of July 24<sup>th</sup> and packet and Administrator Johnsrud meeting notes of Joint Recreation Committee on July 8<sup>th</sup>.

Trustee Ellefson stated that the Joint Recreation Committee is making positive changes. Trustee Wollin concurred stating the board is moving forward.

**Discussion and Recommendation – Trustee Position - Unexpired Term of Barry Hemphill – April 2015**

Trustee Wollin stated he changed his vote to Randy Bieri so the board would have 7 members and that Fred Albertz had pulled out of the race.

Trustee Swisher stated that was a good gesture on Fred Albertz's part and had a very sincere letter in regards to stepping down from the race.

An Ellefson/Wollschlager motion carried on a 6-0 roll call vote to appoint Randall "Randy" Bieri as trustee to fulfill Barry Hemphill trustee position expiring April 2015.

Trustee Bieri joined the Village Board.

**Plan Commission Recommendations:**

**Resolution 51-14 Planned Development – Precise Implementation Plan (PIP) within Planned Industrial (PI) Zoning 545, 585 & 765 Wright Road – Keagen Properties, LLC**

A Wollschlager/Semo motion carried on a 7-0 roll call vote to approve Resolution 51-14 subject to the final approval of signage referred back to the Plan Commission and revisions of the site plan in accordance with Village Planner and Village Engineer recommendations which include: A CSM to modify the existing lot pattern to proposed pattern particularly in combining lots for the car dealership site. 1. A cross-access easement should be provided between the strip center and the car dealership site on the CSM, in favor of the Village. This will enable the Village to require a cross-connection in the future, if land uses become more complementary. 2. The applicant must ensure that the main entry is adequately-sized to accommodate vehicle delivery trucks including semi-trailer trailers. 3. A five-foot wide sidewalk connection from Wright Road be provided to the front of the strip center – on each end of the building. 4. Each drive-through within the strip center must be re-designed to ensure that stacking does not back into the flow of traffic within the parking lot. 5. On-site parking requires only 28 spaces within the strip center development however 74 spaces are shown. On-site parking may be reduced to 28 spaces to comply with 3 and 4 above. 6. Exterior lighting must not exceed a site average of 3.38 for the strip center and 9.85 for the car dealership based on the use of LED dimming fixtures mounted to not greater than 20 feet. It is strongly suggested that dimming of the lights occur below these levels during non-business hours.

In addition to above, Kevin Lord recommended further changes to the site plan to include: 1. Detailed storm water calculations including rate control and total suspended solids (TSS). Catch basin revisions to include an 18" sump depth. Details of bio-retention basin. Roof drain connections shown on plan.

2. Erosion control plan must be provided. 3. Parking must be dimensional to provide width and length of stalls and access aisles according to Section 250-87F(10). Sidewalk widths will be shown to prevent vehicle overhang. 4. Provide low-profile curbing surrounding the parking lot to protect pavement edging and improve storm water flows.

VILLAGE BOARD MEETING  
JULY 28, 2014

**Resolution 61-14 Site Plan – Johnson Creek Dental Group – 300 Wright Road**

A Semo/Wollschlager motion carried on a 7-0 roll call vote to approve Resolution 61-14 subject to the revisions of the site plan in accordance with Village Planner and Village Engineer recommendations which include: 1. Building materials of the trash enclosure should be specified and be complimentary to the building exterior materials. 2. Site plan should depict a sidewalk connection from right-of-way to the sidewalk in front of the building. Delay of installation until sidewalks are present on Wright Road is OK. 3. A bike rack with a minimum of 4 spaces should be provided. 4. Provide a detailed photometric lighting plan. And in addition to the previous, Kevin Lord recommended the following changes: 1. Revise site plan to accommodate storm water plan. The entire building should be shifted to the west to accommodate anticipated storm water drainage to the east of the building. 2. Parking aisle width must be 26' per Village ordinance. 3. Raised sidewalk must be provided in front of the parking stalls in front of the building including the handicap stall with a ramp. 4. Verify all parking lot dimensions to ensure cars can exit. 5. Grading plan to be revised to meet drainage requirements. 6. Erosion control plan must be provided.

**Resolution 62-14 Site Plan – Pernats Meats – 312 Milwaukee Street**

A Semo/Swisher motion carried on a 7-0 roll call vote to approve Resolution 62-14 subject to revision of site plan in accordance with Village Planner and Village Engineer which include the following changes: 1. Update storm water plan to incorporate all gutter and downspouts on all sides of the building and provide calculations for the amount of water collected under storm events with the capacity of the piping and inlets. 2. Provide a written agreement between the owners of Pernats Meats and Garibaldi's Restaurant to be recorded to both parcels to permit storm water drainage connection from Pernats to Garibaldi's storm sewer with calculations showing inundation volumes to neighboring property. 3. Parking lot must accommodate 14 parking spaces in accordance with Village code. In addition to above, Mike Slavney reviewed the site plan application and recommended the following changes: 1. Fencing along west side of the building should be specified and complimentary to the exterior building materials of the building. 2. The site plan shall be revised to provide 2 temporary employee parking spaces on the west side of the parking lot in front of the fenced enclosure to accommodate the Village parking requirements. 3. Provide a photometric lighting plan.

**Discussion and Recommendation – Public Easements**

Johnsrud provided maps of the Chapel Hill and Nature Place trails. After discussion a Wollschlager/Ellefson motion carried on a 5-0-2 roll call vote with Semo and Swisher abstaining to authorize staff to make contact with homeowner associations regarding the purchases of public easements.

**Resolution 64-14 Operators Licenses for 2014/2015**

A Semo/Wollin motion carried unanimously to approve Resolution 64-14 operator licenses for 2014/2015.

**Resolution 65-14 Street Privilege Permit -National Night Out – Chapel Hill HOA**

A Wollschlager/Bieri motion carried on a 5-0-2 roll call vote with Semo and Swisher abstaining to approve Resolution 65-14 approving a street privilege permit on August 6<sup>th</sup> to the Chapel Hill Homeowners Association for the "National Night Out".

**Resolution 66-14 Cabaret License – JC United Methodist Church – 220 N. Watertown St.**

A Semo/Wollin motion carried unanimously to approve Resolution 66-14 a cabaret license to the JC United Methodist Church 220 N. Watertown Street on August 9<sup>th</sup> for a family fun day with live entertainment.

**Resolution 67-14 Cabaret License – Rob's Performance Motorsports - 601 HWY Y**

A Wollin/Wollschlager motion carried unanimously to approve Resolution 67-14 a cabaret license to Rob's Performance Motorsports at 601 HWY Y on August 23<sup>rd</sup>.

VILLAGE BOARD MEETING  
JULY 28, 2014

**Resolution 68-14 Paving Contract – Wolf Paving - LRIP**

An Ellefson/Wollschlager motion carried on a 7-0 roll call vote to approve Resolution 68-14 Paving Contract to Wolf Paving.

**Resolution 69-14 Kwik Trip Class A Liquor License - 2014-2015**

An Ellefson/Wollin motion carried unanimously to approve Resolution 69-14 a Class A Liquor License to Kwik Trip, Brian L. Weihert, agent for 2014/2015 – 465 Village Walk Ln.

**Discussion and Recommendation – Firemans Park Scoreboard**

Johnsrud explained Jim Braunschweig wanted to ask permission to solicit donations for a new scoreboard with business advertising around the scoreboard. Braunschweig was unable to be here tonight.

A Semo/Wollschlager motion carried unanimously to refer to the next month to allow Braunschweig to be present.

**Convene into Closed Session**

A Wollschlager/Bieri motion carried on a 7-0 roll call vote to convene into closed session at 6:30 p.m. Pursuant to Wisconsin Statutes §§19.85(1)(e) deliberating or negotiating the investing of public funds whenever competitive or bargaining reasons require a closed session – *Negotiations of possible development agreement – 425 Wright Road* and §§19.85(1)(g) conferring with legal counsel on *Fire Building Contract – Oliver Construction and possible litigation on incident report 2014-0446*

**Reconvene in Open Session**

A Wollschlager/Wollin motion carried on a 7-0 roll call vote to reconvene in to open session at 7:15 p.m.

**Action from Closed Session** - none

**Next Village Board Meeting:** August 25<sup>th</sup> at 5:30 p.m.

**Adjourn**

President Schopp adjourned the meeting at 7:16 p.m.

Lisa Trebatoski  
Deputy Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.