



David Blend, Chair of Personnel and Finance called the Committee of the Whole meeting to order at 5:30 p.m. in the excused absence of President Kaltenberg.

In attendance: Trustees: Fred Albertz, David Blend, Barry Hemphill, Rory Holland, Greg Schopp and Tim Semo. Absent and excused: President Kaltenberg. Also in attendance: Mark Johnsrud, Administrator, Library Director Luci Bledsoe, WWTP Superintendent Peter Hartz, Fire Chief Dave Peterson, Police Sergeant Michael Gosh, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

**Statement of Public Notice** – This meeting was posted and noticed according to law.

**Public Comment** - none

**Approve September 10, 2012 Committee of the Whole minutes**

A Holland/Hemphill motion carried to approve September 10, 2012 minutes.

**Resolution 93-12 - Village Hall - Roof Bids**

Improvement and Services recommended approval. Johnsrud explained that \$20,000 was budgeted to replace the Village Hall roof in 2012. Roofing prices have increased 30% since last year because of the price of oil. Eight roofing contractors were solicited and we received six bids. The lowest qualified bidder is Riedl and Son Exterior Specialists in the amount of \$27,948. A two-thirds vote is necessary of the Village Board to pass this resolution because of the budget amendment.

A Blend/Holland motion carried unanimously to approve.

**Discussion - Disability/Life Insurance - Policy Changes.**

Johnsrud stated that the Personnel and Finance Committee had requested information on the Village current Disability and Life Insurance benefits within the Personnel Policy Manual. The current policy provides life insurance benefits in the amount of \$25,000 for each full-time employee and \$5,000 coverage for spouse. The current disability insurance coverage is short-term disability to twelve months with coverage starting after the eight day to a maximum of \$24,000 per year. Johnsrud provided information on income continuation insurance and life insurance available through the Wisconsin Employee Trust Fund (ETF). Income continuation insurance provides 66% of income to \$64,000 starting after 30, 60, 90, 120 or 180 days. Life insurance through ETF is provided by Minnesota Mutual Life with the Basic plan providing coverage in increments of an employee's annual wages. Spouse coverage is \$10,000 and dependent coverage is \$5,000. Additional increments can be purchased by the employee without proof of insurability. Johnsrud indicated that ETF provides better insurance coverage to employees at a lower cost to the Village, and recommended changing plans to provide Life Insurance Basic Plan at one increment of wages and Spouse \$10,000/Dependent \$5,000 coverage and Income Continuation Insurance at 90 days since most employees have banked sick leave to cover short term disability and those that do not may option purchase less than 90 day coverage. Blend asked if the income continuation coverage was own or occupation. For the first twelve months the plan provides occupation after twelve months it becomes own. Need to apply for participation by November 1 to be effective by February 1, 2013.

A Semo/Holland motion carried unanimously to recess the Committee of the Whole to convene Special Village Board meeting at 5:45 p.m.

An Albertz/Semo motion carried unanimously to reconvene the Committee of the Whole at 6:02 p.m. Holland was excused at this time. Attorney James Hammes left at this time.

COMMITTEE OF THE WHOLE  
October 8, 2012

An Albertz/Hemphill motion carried unanimously to recommend approval to the Village Board subject to the Village Administrator meeting with Village employees to explain plan changes.

**Resolution 92-12 Wisconsin Dept. of Employee Trust Funds - Income Continuation Insurance**

A Semo/Albertz motion carried (5-0) to approve Resolution 92-12

**Resolution 94-12 Wisconsin Dept. of Employee Trust Funds - Life Insurance**

An Albertz/Hemphill motion carried (5-0) to approve Resolution 94-12

**Resolution 95-12 Signage - Village Wright Road Property**

Johnsrud communicated that the Village Board has discussed placing signage on the Village owned Wright Road parcel in the past. Three sign companies were solicited for bids and Johnsrud is recommending Oconomowoc Sign Company at \$390 per sign for two sign faces for a total of \$780. Johnsrud said that the location of the sign placement should be to the North end of the parcels near Menards Lane.

A Schopp/Hemphill motion carried (5-0) to approve Resolution 95-12.

**Discussion and Recommendation - 2013 Budget**

Johnsrud reviewed the October 8, 2012 budget revisions of the Administrator's Budget presented at COW on August 27<sup>th</sup>. The COW previously has discussed including membership and participation in the Jefferson County law enforcement substance control unit, purchasing a new boom truck within the Sewer Department to include a rear mounted overhead crane lift and employee wage adjustment based on increase costs of employee benefits.

Johnsrud indicated that the estimated General Transportation Aid (GTA) letter was received from the State of Wisconsin which further reduced municipal state aid for streets to \$217,793 or a reduction of \$24,200 from 2012 for 2013.

Johnsrud said that based on the reduced state aids and the inability to raise the Village tax levy, that it is recommended that the Village abandon the hydrant rental fee and include a solid waste collection fee beginning January 1, 2013. The fee will be billed and collected on the Village utility billing and will represent the actual cost of garbage collection within the Village as contracted by John's Disposal in the amount of \$10.20 per month per household. This will not affect properties required by ordinance to provide their own garbage collection and disposal. All other municipalities in Jefferson County currently collect a fee for this service rather than include on the property tax bill. Village declining revenues and loss of state aids forces the Village to collect for this service.

In addition, it is recommended that the DPW sell the 2000 Crown Victoria automobile and purchase from the Sewer Department the 2002 Ford F350 pickup truck in the amount of \$6,500 according to Kelly Blue Book. Johnsrud presented a memo of changes to the revised 2013 budget in the amount of \$2,448,005 which does not increase property taxes, does not use Village reserves and represents a 6% reduction in expenditures from 2012.

Albertz requested that the Village Administrator contact John's Disposal to discuss the price of including recycling pickup on a weekly basis to eliminate the overfilling of residential containers resulting in wind blown garbage around the Village and report back to the COW on October 22<sup>nd</sup>.

COMMITTEE OF THE WHOLE  
October 8, 2012

**Next Committee of the Whole meeting** – Special Committee of the Whole meeting on October 22, 2012 at 5:30 p.m. to recommend approve of the 2013 Budget to the Village Board.

**Adjourn**

An Albertz/Schopp motion carried to adjourn at 7:00 p.m.

Joan Dykstra  
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.