



VILLAGE BOARD MEETING
Minutes of November 16, 2015

President Swisher called the Village Board meeting to order at 5:31 p.m. The Pledge of Allegiance was recited.

In attendance: President John Swisher, Trustees: Fred Albert, Tim Semo, Donald Smith, Dale Theder and Kelly Wollschlager. Absent and excused: Randy Bieri Also in attendance: Administrator Mark Johnsrud, Library Director Luci Bledsoe, Fire Chief Jim Wolf, Police Sergeant Michael Gosh, Chief Gary Bleecker, Wastewater/Water Superintendent Aric Mindemann, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice

This meeting was posted and noticed according to law.

Approve Finance Report

A Theder/Semo motion carried on a 6-0 roll call vote to approve claims totaling \$700,250.45.

Ambulance/Fire-EMS, Building Inspector, Police– For Information Only

Department Schedules/Reports

Sgt. Gosh stated the police department has been monitoring the speed on N. Watertown St., West Street and River Road. Counterfeit bills were being passed at the outlet mall and the police department did apprehend the individuals. He also said the K9 did a sweep of the lockers and parking lot at the Johnson Creek School and all came out clean. The officers are all certified for carrying tasers.

Fire Chief Wolf stated they assisted the Watertown Fire Department for a grass fire around the airport; they also taught CPR at the Johnson Creek School with nine attendees and are targeting the grade school with a first aid presentation. The five new sets of turnout gear have also come in.

Sewer and Water Superintendent Aric Mindemann stated they are in the process of renewing all private well permits, doing year-end inventory for the Public Service Commission and preparing for any main breaks for this winter.

Library Director Bledsoe said they are working toward the merger with Waukesha County CAFÉ with a start date of December 10th. The Library also had a library program for the home school children with approximately 46 children and adults in attendance.

Approve Village Board Meeting Minutes of October 26th

A Theder/Albertz motion carried to approve Village Board meeting minutes of October 26th.

Public Comment

Lyle Wuestenberg – 609 Votech Dr, Watertown stated that on Friday, February 19, 2016 there will be a gala event for the High School at approximately 2:00 p.m. featuring former Green Bay quarterback Lynn Dickey. We want your support for this to be a community event with the School and Village involvement. There will be a student assembly and you are all invited. Board recommended putting this on the next Committee of the Whole agenda.

Notices and Discussion

The packet included John's Disposal 3rd quarter recycling report and a thank you note for the use of the community center and use of land for the Run for the Fields from Diana Thomas and Jeff Constable. Wollschlager asked if there is a limit that we must reach for the recycling grant. Johnsrud stated there is not but there is always room to increase the percentages especially by recycling more paper products.

VILLAGE BOARD MEETING
November 16, 2015

Theeder said he was contacted by the ATV club and they want to hold a duck race next spring with the ducks being collected on Aztalan St., by the Historical Society building, and if they could do this? Johnsrud said they would need the Village permission as they would be using Village property and they should place their request on letterhead and would then be presented to the Board.

Johnsrud said he received a call from Michael Lund saying that the newsletter is very informative.

Smith said he has received lots of compliments that the laundromat has been torn down.

Administrator Report

Johnsrud reported on the following:

- Nelson Williams of BBC Land Ventures, LLC has signed the extension to the option to purchase for Lot 5, Lot 6 and Lot 2 of the River Creek Centre subdivision and is valid through March 31, 2016.
- AutoZone has submitted a conditional use permit application for 405 Wright Rd to permit indoor sales and service within planned industrial zoning to be brought before the Plan Commission on December 14th.
- The Johnson Creek School District will not need a certified survey map for the new school site as the two lots can be combined however a revised site plan or map showing all easements on the property will need to be provided for approval, along with landscaping, photometric lighting plan and all signage.
- On November 3rd members of the JC Chamber of Commerce Executive Board, Community Innovation Committee and Village Board held a meet and greet with Dan Manesis, owner of The Gobbler Theater. On November 10th the same group held a meet and greet with Lyle Wuestenberg, owner of J&L Tire.
- The League of Wisconsin Municipalities magazine published an article to encourage municipalities to consider allowing full-time fire personnel to work off-duty for volunteer departments citing that Johnson Creek volunteer fire department provides service to 59 square miles including 9 miles of Interstate 94.

Committee/Commission Reports- *Information only*

Included with the packet were minutes from the Committee of the Whole of October 12, Special Committee of the Whole - October 14 and October 26th and November 9th Committee of the Whole, Community Innovation Committee - October 6th and Plan Commission on October 12th.

Open Public Hearing – 2016 Village Budget and Tax Levy

A Wollschlager/Semo motion carried to open the 2016 Village Budget and Tax Levy public hearing at 6:53 p.m.

Close Public Hearing – 2016 Village Budget and Tax Levy

A Semo/Theeder motion carried to close the public hearing for the 2016 Village Budget and Tax Levy at 6:53 p.m.

Committee of the Whole

Resolution 123-15 Adopting 2016 Village Budget and Tax Levy (COW A 5-2)

Johnsrud distributed and reviewed the tax levy comparison for the different taxing jurisdictions. The Village's mill rate overall was reduced by .1218, with a reduction of \$24.36 on a \$100,000 home from last year. The Johnson Creek School district went up .10% but with an overall mill rate decrease of .72%.

A Semo/Wollschlager motion carried on a 5-1 roll call vote with Smith dissenting to approve Resolution 123-15 adopting the 2016 Village budget and tax levy.

Resolution 124-15 New Business – The Gobbler Theater, LLC

A Semo/Theeder motion carried to approve Resolution 124-15 new business – The Gobbler Theater, LLC, 350 N. Watertown St.

VILLAGE BOARD MEETING
November 16, 2015

Resolution 125-15 Cabaret License – The Gobbler Theater, LLC

A Smith/Semo motion carried on a 6-0 roll call vote to approve Resolution 125-15 a cabaret license for The Gobbler Theater, LLC – 350 N. Watertown St.

Resolution 126-15 Operators Licenses 2015-2016

An Albertz/Wollschlager motion carried to approve Resolution 126-15 operators licenses 2015-2016 for Paige D. Kramer, Stephanie L. Rae, Farren R. Graham and Andrea Montour.

Resolution 127-15 Authorize Payment – Johnson Creek Historical Society – Children’s Festival

A Smith/Semo motion carried on a 6-0 roll call vote to approve Resolution 127-15 authorizing payment to the Johnson Creek Historical Society for the Children’s Festival.

Resolution 128-15 Letter of Encroachment on Village Property 109-111-113-115 Sanctuary Court

Theeder asked if there was a real problem with the encroachments. Swisher stated there are liability issues. Hammes stated they can use the property until the property is sold but the fire pit must be removed. Wollschlager asked if maps will show the encroachments? Hammes said the encroachment letters will be recorded with the Jefferson County Register of Deeds. We will allow the continued encroachments of Village property including maintenance, mowing, landscaping, or placement of any improvements, such as, borders, retaining walls and walking paths placed prior to November 10, 2015 until such parcel is sold and transferred to another party whereby any privilege to encroachment becomes null and void, and any improvements such as fire pits, picnic tables and swimming pools or any improvement placed after November 10, 2015, whether temporary or permanent, or in violation of the Code of the Village of Johnson Creek is strictly prohibited.

A Smith/Wollschlager motion carried on a 4-2 roll call vote with Semo and Theeder dissenting to approve Resolution 128-15 letter of encroachment on Village property 109-111-113-115 Sanctuary Court.

Resolution 129-15 2016 Employee Pay Table

Theeder said he did not see this pay table previously? Johnsrud said the employee wages were approved with the budget which was presented at the September Committee of the Whole budget. In addition to the changes to job descriptions all employees will receive a 2% cost of living wage increase.

Theeder questioned the same wages for the wastewater treatment operator and the department of public works laborer as the water/sewer operators need to be certified and licensed. Johnsrud said we do have an unfilled crew chief person but wage adjustment to these positions put them more in line with the county employees. Fort Atkinson wage rates for these positions with commercial driver’s licenses are also similar to these revised wage rates. The goal is to retain employees as training is expensive. Theeder asked if the water/sewer operator wages were competitive. Johnsrud said Sewer and Water Superintendent didn’t recommend an increase as the operator has only been employed for seven months.

Albertz said that the employee wage table should be referred to another meeting for review.

Swisher said we did have discussion earlier with the department heads and their concern was for employee retention.

Johnsrud said there are no merit raises only a 2% cost of living increase. Over the past four years the average increase for the employees was 1.45% where Social Security increases averaged 1.7% annually. Smith questioned the paramedics’ wages. Johnsrud said currently the paramedics are paid \$87 for a twelve hour on call shift. The 2016 budget as adopted will be paid \$87 for their twelve hour (\$7.25 hr.) plus \$12 per hour when they

VILLAGE BOARD MEETING
November 16, 2015

are on call on that shift. Most calls for paramedics last two to three hours so they will be getting paid \$19.25 total for those hours. Johnsrud encouraged the board to make a decision on the pay table as the Village must prepare payroll for January and publish the budget, which includes the pay table.

Swisher said we need job descriptions for the two new positions and they will be presented at the next Committee of the Whole meeting. The Fire Chief and Parks Superintendent job descriptions are really not new positions, only a reclassifications of positions.

Semo recommended adopting the pay table because the board can always make changes, if necessary, after reviewing the job descriptions.

Wollschlager said we can always increase requirements in the job description for the pay.

Johnsrud said in the creation of the job descriptions the parks supervisor position will include budgeting, supervising, bidding, maintenance, and budgeting exclusive of parks.

Swisher encouraged the board to move forward in approving the pay table.

A Wollschlager/Semo motion carried on a 4-2 roll call vote with Albertz and Smith dissenting, to approve Resolution 129-15 2016 Employee Pay Table.

Resolution 130-15 Humane Society of Jefferson County – Small Animal Collection Contract

A Semo/Albertz motion carried to approve Resolution 130-15 the Humane Society of Jefferson County – small animal collection contract.

Recommendation – Revocation of Liquor License – Bases Loaded

Hammes said it will cost more money to proceed in the revocation process than the amount owed.

A Wollschlager/Theder motion carried to stop the revocation process for Bases Loaded.

Recommendation – Failure to Connect to Municipal Water – 234 Union Street – Lake Country Wood Shoppe

A Semo/Wollschlager motion carried for the Administrator to contact Lake Country Wood Shoppe to make payment of his delinquent personal property taxes and have him vacate the property by December 7th and have Johnsrud report back on December 14th at the Committee of the Whole.

Ordinance 09-15 Amend 189-1 General Offenses Against State Laws Subject To Forfeiture

A Wollschlager/Semo motion carried to waive the first reading of Ordinance 09-15 Amend 189-1 General Offenses Against State Laws Subject To Forfeiture.

A Semo/Wollschlager motion carried to adopt Ordinance 09-15 Amend 189-1 General Offenses Against State Laws Subject To Forfeiture.

Ordinance 10-15 Create 15-18(J) Room Tax – Tourism and Promotion

A Semo/Theder motion carried on a 6-0 roll call vote to amend the resolution to 5 members to serve on the committee.

A Semo/Wollschlager motion carried on a 6-0 roll call vote to waive the first reading of Ordinance 10-15 Create 15-18(J) Room Tax – Tourism and Promotion as amended.

VILLAGE BOARD MEETING
November 16, 2015

A Wollschlager/Semo motion carried on a 6-0 roll call vote to adopt Ordinance 10-15 Create 15-18(J) Room Tax – Tourism and Promotion as amended.

Discussion and Recommendation – Employees Appreciation

After discussion a Wollschlager/Semo motion carried on a 5-1 roll call vote with Smith opposed to approve giving each of the full time employees a \$50 gift certificate and the permanent part-time employees \$25 gift certificates along with a luncheon up to \$1,400.

Upcoming meetings:

Plan Commission Meeting: December 14th at 5:00 p.m.

Committee of the Whole Meeting: December 14th at 5:30 or immediately following Plan Commission

Next Village Board: December 28th at 5:30 p.m.

A Wollschlager/Albertz motion carried to approve moving the December 28th Village Board meeting to December 30th at 5:30 p.m.

Adjourn

A Wollschlager/Semo motion carried to adjourn at 6:43 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.