

VILLAGE OF JOHNSON CREEK

MEETING NOTICE

125 Depot Street, Johnson Creek, WI

Agenda

VILLAGE BOARD

November 16, 2015

125 Depot St.

5:30 p.m.

1. Call to order - roll call
2. Pledge of Allegiance
3. Statement of Public Notice
4. Approve Finance Report – *pgs 1-11*
5. Ambulance/Fire-EMS, Building Inspector, Police– *For Information Only – pgs 12-14*
6. Department Schedules/Reports
7. Approve Village Board Meeting Minutes of October 26th – *pgs 15-19*
8. Public Comment (limited to two minutes per person)
9. Notices and Discussion - *Pg 20-21*
10. Administrator Report – *pg 22*
11. Committee/Commission Reports- *pg 23-43*
12. Open Public Hearing – 2016 Village Budget and Tax Levy
13. Close Public Hearing – 2016 Village Budget and Tax Levy
14. Committee of the Whole
 - a) Resolution 123-15 Adopting 2016 Village Budget and Tax Levy (*A 5-2*) – *pgs 44-47*
15. Resolution 124-15 New Business – The Gobbler Theater, LLC– *pgs 48-49*
16. Resolution 125-15 Cabaret License – The Gobbler Theater, LLC– *pgs 50-51*
17. Resolution 126-15 Operators Licenses 2015-2016 – *pgs 52-53*
18. Resolution 127-15 Authorize Payment – Johnson Creek Historical Society – Children’s Festival –*pgs 54-56*
19. Resolution 128-15 Letter of Encroachment on Village Property 109-111-113-115 Sanctuary Court –*pgs 57-58*
20. Resolution 129-15 2016 Employee Pay Table – *pgs 59-61*
21. Resolution 130-15 Humane Society of Jefferson County – Small Animal Collection Contract – *pgs 62-63*
22. Recommendation – Revocation of Liquor License – Bases Loaded
23. Recommendation – Failure to Connect to Municipal Water – 234 Union Street – Lake Country Wood Shoppe
24. Ordinance 09-15 Amend 189-1 General Offenses Against State Laws Subject To Forfeiture – *pgs 64-65*
25. Ordinance 10-15 Create 15-18(J) Room Tax – Tourism and Promotion – *pgs 66-68*
26. Upcoming meetings:
 - a. Plan Commission Meeting: December 14th at 5:00 p.m.
 - b. Committee of the Whole Meeting: December 14th at 5:30 or immediately following Plan Commission
 - c. Next Village Board: December 28th at 5:30 p.m.
27. Adjourn

<i>Agenda Posting Information</i>	
Date	
Time	a.m. / p.m.
Initials	

N.B. Page numbers relate to Board/Committee members packets

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the meetings above to gather information. No action will be taken by any governmental body at the meetings above other than by the government body specifically referred to in the above notice.

Request from persons with hearing or sight disabilities who need assistance to participate in this meeting should be made to the Village Clerk’s Office at (920) 699-2296 with as much advance notice as possible.

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Village of Johnson Creek

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
36243	10/20/2015	Printed		IVERSON CO	IVERSON CONSTRUCTION, LLC	WRIGHT RD GRADING PLAN	59,833.41
36244	10/21/2015	Reconciled		ASSOC WEAL	ASSOCIATED TRUST CO	BORROWING CDA BOND SERIES	500.00
36245		Void	10/28/2015				0.00
36246	10/27/2015	Printed		APHE, LLC	APHE, LLC	CPR TRAINING -FD	200.00
36247	11/10/2015	Printed		JC POST OF	JOHNSON CREEK POST OFFICE	WATER BILLS - NOV	380.80
36248	11/10/2015	Printed		AIRGAS	AIRGAS USA, LLC	OXYGEN TANK RENTAL-EMS	200.99
36249	11/10/2015	Printed		APHE, LLC	APHE, LLC	CPR TRAINING- FD	90.00
36250	11/10/2015	Printed		ASSOC APP	ASSOCIATED APPRAISAL	ASSESSING SERVICES- OCT	1,342.73
36251	11/10/2015	Printed		B-TEK	B-TEK ENTERPRISES, LLC	KERIO LICENSE RENEW	450.00
36252	11/10/2015	Printed		BEERB	ZONA BEERBOHM	CLEANING-VH, CC, FD, EMS	650.00
36253	11/10/2015	Printed		BERTS TIRE	BERTS TIRE SERVICE LLC	TIRES FOR GMC TRUCK- WWTP	355.00
36254	11/10/2015	Printed		BOUND TO S	BOUND TO STAY BOUND BOOKS,	CHILDRENS BOOKS- LIBRARY	278.99
36255	11/10/2015	Printed		BOUND TREE	BOUND TREE LLC	MEDICAL SUPPLIES- EMS	269.94
36256	11/10/2015	Printed		CARD SERV	CARD SERVICE CENTER	FIRE/EMS SOFTWARE	19.00
36257	11/10/2015	Printed		CARD SERV	CARD SERVICE CENTER	SUPPLIES- WWTP	405.64
36258	11/10/2015	Printed		CARD SERV	CARD SERVICE CENTER	SUPPLIES-FD	434.80
36259	11/10/2015	Printed		CARD SERV	CARD SERVICE CENTER	SUPPLIES- LIB	297.46
36260	11/10/2015	Printed		CARD SERV	CARD SERVICE CENTER	CHIEFS MEETING- PD	11.03
36261	11/10/2015	Printed		CAREW HEAT	CAREW HEATING & AIR	AIR CONDITIONER REPAIR- EMS	192.75
36262	11/10/2015	Printed		CHARTER	CHARTER COMMUNICATIONS	INTERNET- EMS, VH	194.61
36263	11/10/2015	Printed		CRAMER, MU	CRAMER, MULTHAUF & HAMMES,	COW, RAZE, BBC, MUNI CT	3,812.50
36264	11/10/2015	Printed		CRAMER, MU	CRAMER, MULTHAUF & HAMMES,	MUNICIPAL COURT - SEPT	2,182.50
36265	11/10/2015	Printed		CULLIGAN	CULLIGAN WATER	LAB GRADE WATER- WWTP	20.00
36266	11/10/2015	Printed		DAN LARSEN	DAN LARSEN LANDSCAPING , INC	TREE PLAINTING COMPOST SITE	10,375.00
36267	11/10/2015	Printed		DAVIS	CECELIA DAVIS	DUPLICATE PAYMENT	52.67
36268	11/10/2015	Printed		EM'S BROID	EM'S BROIDERY & DESIGN, LLC	DEPT T-SHIRTS SCREENED-FD	342.00
36269	11/10/2015	Printed		EMER. MED.	EMERGENCY MEDICAL	MEDICAL SUPPLIES- EMS	1,096.86
36270	11/10/2015	Printed		ENVIRO SPE	ENVIRONMENTAL SPECIALISTS	LAGOON/LIFT STATION CLEANING	700.00
36271	11/10/2015	Printed		ETI CORP	ETI CORP	LICENSE MGR SUPPORT-VH	149.00
36272	11/10/2015	Printed		EUROFINS	EUROFINS EATON ANALYTICAL,	QRTLY RADIUM TEST- H2O	260.00
36274	11/10/2015	Printed		GFC	GFC LEASING WI	NOV COPIER LEASE- VH/PD	535.78
36275	11/10/2015	Printed		GRAYBAR	GRAYBAR	ST LIGHT FUSE HOLDERS- DPW	197.85
36276	11/10/2015	Printed		H & H	H & H FIRE PROTECTION LLC	EXTINGUISHER INSPECT EMS	145.10
36277	11/10/2015	Printed		HAUSZ	HAUSZ BROS INC.	GRAVEL FOR LIFT ST DRIVEWAYS-	406.10
36278	11/10/2015	Printed		HD SUPP	HD SUPPLY WATERWORKS, LTD.	WATER METERS- H2O	1,730.03
36279	11/10/2015	Printed		JC WATER/S	JC WATER AND SEWER	VILLAGE DEPTS WATER	1,148.40
36280	11/10/2015	Printed		JOHNS DISP	JOHN'S DISPOSAL SERVICE,INC	935 GARBAGE 935 RECYCLE	13,744.50
36281	11/10/2015	Printed		JC CHSAMBE	JOHNSON CREEK CHAMBER	3RD QUARTER ROOM TAX	13,914.23
36282	11/10/2015	Printed		JC HISTOR	JOHNSON CREEK HISTORICAL	CHILDRENS FESTIVAL-12/5/2015	350.00
36283	11/10/2015	Printed		JONAS OFFI	JONAS OFFICE EQUIPMENT	SUPPLIES- FD/EMS	41.99
36284	11/10/2015	Printed		KAEREK HOM	KAEREK HOMES	413 CONSERVANCY- BOND	1,425.00
36285	11/10/2015	Printed		KAESTNER	KAESTNER AUTO ELECTRIC CO	LEAF RAKE- DPW	29.99
36286	11/10/2015	Printed		KWIK TRIP	KWIK TRIP	VILLAGE FUEL PURCHASES- OCT	860.85
36287	11/10/2015	Printed		MARTELLE	MARTELLE WATER TREATMENT	CHEMICALS WELL #3- H2O	705.95
36288	11/10/2015	Printed		MENARDS	MENARDS	SUPPLIES- FD, DPW, WWTP	534.40
36289	11/10/2015	Printed		MICROMARK	MICROMARKETING LLC	BOOKS- LIBRARY	202.53
36290	11/10/2015	Printed		MIDAMER	MID-AMERICAN RESEARCH	WEED KILLER- DPW	895.05
36291	11/10/2015	Printed		MIDWEST EL	MIDWEST ELECTRIC	LIFT STATION REPAIRS- WWTP	362.07
36292	11/10/2015	Printed		MINNESOTA	MINNESOTA LIFE	LIFE INS- DECEMBER	632.10
36293	11/10/2015	Printed		MSA PROFES	MSA PROFESSIONALSERVICES	WW, RIV CRK SAN SEW, KEARNS	10,708.64
36294	11/10/2015	Printed		NAPA	NAPA AUTO PARTS	LIGHT BULBS FOR VAN- H2O	5.15
36295	11/10/2015	Printed		NORTH CENT	NORTH CENTRAL LAB INC	LAB TESTING SUPPLIES- WWTP	133.80
36296	11/10/2015	Printed		NORTHERN L	NORTHERN LAKE SERVICE INC	BACTERIA TESTING- H2O	120.00
36297	11/10/2015	Printed		PENNA	JEFF PENNA	CLASS REIMBURSEMENT - EMS	135.00
36298	11/10/2015	Printed		PINE CONE	PINE CONE TRAVEL PLAZA	VILLAGE FUEL PURCHASES- OCT	1,429.63

Village of Johnson Creek

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
36299	11/10/2015	Printed		PINE CONE	PINE CONE TRAVEL PLAZA	GAS CHARGE AMT CHANGE	1.18
36300	11/10/2015	Printed		PITNEY BOW	PITNEY BOWES CORP.	INK POSTAGE MACHINE-VH	61.19
36301	11/10/2015	Printed		PORT-A-JON	PORT-A-JOHN CORP	BELL PARK	86.00
36302	11/10/2015	Printed		POWELL	JORDAN POWELL	PARAMEDIC REIMBURSEMENT 2	841.88
36303	11/10/2015	Printed		PRO EQUIP	PROFESSIONAL EQUIPMENT &	CLOTHING ALLOWANCE- PD	239.88
36304	11/10/2015	Printed		PSI PTINT	PSI PRINTING SYSTEMS, INC	UTILITY BILLS	423.98
36305	11/10/2015	Printed		QMR HOLD	QMR HOLDING, LLC	DUPLICATE PAYMENT	42.78
36306	11/10/2015	Printed		QUILL CORP	QUILL CORPORATION	SQUAD CAR PRINTER- PD	283.11
36307	11/10/2015	Printed		R&R INS	R&R INSURANCE SERVICES, INC.	WORKMANS COMP/GEN LIAB	15,686.00
36308	11/10/2015	Printed		RESORT DR	RESORT DRIVE PARTNERS, LLC	425 RESORT DRIVE-DEV GRANT	360,000.00
36309	11/10/2015	Printed		RICHTER	ALAN RICHTER	TASER TRAINING - PD	140.00
36310	11/10/2015	Printed		SCHAEFFER	SCHAEFFER MFG. CO.	EQUIP OIL/GREASE- WWTP	2,781.60
36311	11/10/2015	Printed		SCHNEIDER	SCHNEIDER PRINTING, INC.	NEWSLETTER- NOV	684.81
36312	11/10/2015	Printed		SCHROEDER	SCHROEDER'S STANDARD	OIL CHANGE- FD, PD	104.70
36313	11/10/2015	Printed		SIRSIDYNIX	SIRSIDYNIX CORPORATION	LIBRARY SUPPLIES	432.00
36314	11/10/2015	Printed		STEVE'S CA	STEVE'S CAR-TRUCK SERVICE,	BRAKE REPAIR- #28 -FD	559.94
36315	11/10/2015	Printed		TDS	TDS	PHONE-PD, FD, VH, DPW, WWTP	857.26
36316	11/10/2015	Printed		TRUMPF LLC	TRUMPF TRUCKING	S WAT. ST RIPRAP FOR STORAGE	1,300.00
36317	11/10/2015	Printed		US CELL	US CELLULAR	VILLAGE CELL PHONES	352.36
36318	11/10/2015	Printed		USCELLULAR	US CELLULAR, INC	CELL PHONE CHARGER-WWTP	24.99
36319	11/10/2015	Printed		VILL OF JC	VILLAGE OF JOHNSON CREEK	ACCOUNT TRANSFER	100,000.00
36320	11/10/2015	Printed		WATERTOWN	WATERTOWN DAILY TIMES INC	GOBBLER THEATRE LIC/BUDGET	547.60
36321	11/10/2015	Printed		WBI	WBI - MANEY - MILLER	PERMITS- OCT	5,563.10
36322	11/10/2015	Printed		WE ENERGIE	WE ENERGIES	ST LIGHTS, VH, PARKS, FD,DPW,	15,102.04
36323	11/10/2015	Printed		WEGNER	JOSHUA WEGNER	SAFETY BOOTS- DPW	100.00
36324	11/10/2015	Printed		WI - SCTF1	WI SCTF	PIN# 3391640 PAYDATE 11/6/2015	197.47
36325	11/10/2015	Printed		WI - SCTF1	WI SCTF	PIN# 3391640 PAYDATE 11/20/15	197.47
36326	11/10/2015	Printed		WISC DEPAR	WISCONSIN DEPT OF REVENUE	MANUFACTURING FEE	1,025.72
36327	11/10/2015	Printed		WI LAB HYG	WISCONSIN ST LAB OF HYGIENE	TEST SAMPLES- WWTP	197.00
36328	11/10/2015	Printed		WOLLIN J	JULIE WOLLIN	ACCOUNTABILITY TAGS- FD	97.50
36329	11/10/2015	Printed		CARD SERV	CARD SERVICE	DUTY SHEARS - FD	406.43
36330	11/10/2015	Printed		MK CELL	MK CELLULAR	CELL PHONE SCADA SYSTEM -	150.23
36331	11/10/2015	Printed		WE ENG	WE ENERGIES	LIB, VH, FD, PD, DPW	970.68
36332	11/10/2015	Printed		JC HISTOR	JOHNSON CREEK HISTORICAL	CHILDRENS FESTIVAL-12/5/2015	50.00
36333	11/10/2015	Printed		JOHNSRUD	MARK JOHNSRUD	MILEAGE	44.85
36334	11/12/2015	Printed		BÉAVER	BEAVER SERVICES, INC	RAZE 236/238 UNION ST	32,800.00
76	11/10/2015	Printed		DEPT EMPL	DEPT EMPL	HEALTH INS- DEC	22,206.20

Total Payments: 86

Bank Total (excluding void checks): 700250.45

Total Payments: 86

Grand Total (excluding void checks): 700,250.45

WATER	\$ 9,847.80
SEWER	\$ 23,060.56
TIF#2	\$ 423,733.00
TIF#3	\$ 5,131.74
LIBRARY	\$ 3,741.39
FIRE	\$ 9,138.35
EMS	\$ 3,638.69
ROOM TAX	\$ 14,264.23
GENERAL	\$ 207,694.69
TOTAL	\$ 700,250.45

Approved By: _____
 P & F Chair

Approved By: _____
 P & F Member

RESTRICTED, ASSIGNED & CASH ON HAND (BUDGET & DEBT PMT) 11/10/2015

<u>GENERAL FUND</u>	<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
Checking , Payroll , Money Market (Remaining Expenditures: \$484,515.96)		\$417,664.55
EMS -FAP Funds (Restricted Use)	\$9,742.01	
Temp Acct Tax Collections (some funds for other jurisdictions)		\$0.00
Tree Fee Account	\$36,217.03	
Impact Fee Account (Parks Share and Public Works Share)	\$82,530.33	
West Side Street & Utility Improvement Fees	\$40,298.59	
	\$168,787.96	\$417,664.55
<u>WATER FUND</u>		
Checking, Money Market (Remaining Expenditures: \$216,955.32)	<u>Restricted</u>	<u>Cash for Budget/Debt</u>
Depreciation Equipment Fund	\$186,363.55	\$807,153.26
	\$186,363.55	\$807,153.26
<u>SEWER FUND</u>		
Checking, Money Market (Remaining Expenditures: \$175,543.04)	<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
Assigned Account - Future WWTP	\$538,140.38	\$632,501.94
Depreciation Equipment Fund	\$550,861.93	
	\$1,089,002.31	\$632,501.94
<u>TIF 2</u>		
Checking, Money Market (Remaining Expenditures: \$-1,000,947.66)	<u>Restricted</u>	<u>Cash for Budget/Debt</u>
Bond Reserve/Redemption (held by Associated Trust)	\$821,018.85	\$1,176,780.38
	\$821,018.85	\$1,176,780.38
<u>TIF 3</u>		
Checking, Money Market (Remaining Expenditures: \$936,558.29)	<u>Restricted</u>	<u>Cash for Budget/Debt</u>
Bond Reserve/Redemption (held by Associated Trust)	\$668,709.02	\$1,545,427.99
	\$668,709.02	\$1,545,427.99
<u>LIBRARY</u>		
Checking (Remaining Expenditures: \$25,574.91)	<u>Assigned</u>	<u>Cash for Budget/Debt</u>
Assigned Account	\$26,050.93	\$21,314.43
Trust Account	\$23,610.81	
	\$49,661.74	\$21,314.43
<u>ROOM TAX</u>		
Checking (Remaining Expenditures: \$19,675.10)	<u>Assigned</u>	<u>Cash for Budget/Debt</u>
	\$102,712.40	
<u>FIRE FUND</u>		
Checking, Money Market (Remaining Expenditures: \$211,029.19)	<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
GO Bond Proceeds (Borrowed for property purchase)	\$228,466.28	\$109,463.64
Assigned Account	\$23,692.68	
Impact Fee Account (Fire-EMS Share)	\$137,676.21	
	\$389,835.17	\$109,463.64
<u>CAPITAL OUTLAY</u>		
Checking, Money Market (Remaining Expenditures: \$87,347.02)	<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
G.O. Bond Proceeds	\$9,484.29	\$0.00
2015 GO CAP Outlay	-\$34,276.14	
Assigned Account	\$172,273.15	
	\$147,481.30	\$0.00
	<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
	\$3,623,572.30	\$4,710,306.19

RESTRICTED, ASSIGNED & CASH ON HAND (BUDGET & DEBT PMT) 11/10/2015

BANK TOTALS

Premier Bank (Checking, Money Market)	\$506,621.99
Badger Bank (Checking, Money Market, CD's)	\$1,814,938.86
Local Government Investment Pool (LGIP)	\$0.00
Bank of Lake Mills (Money Market)	\$2,797,505.90
Landmark Credit Union (CD)	\$250,000.00
Summit Credit Union (Money Market)	\$237,700.48
Fort Community Credit Union (Money Market)	\$241,628.43
Partnership Bank (Money Market)	\$648,314.12
Greenwoods State Bank (Money Market)	\$347,440.84
Associated Trust (Bond Reserve)	\$1,489,727.87

**Balances reflect what bank balance will be when outstanding checks clear.*

GENERAL ASSIGNED FUNDS UPDATE

Category	Balance	Remaining 2015 Expenditures	Projected Remainder	Description of Expenditures
Ambulance	\$4,798.48	\$4,778.72	\$19.76	equipment replacement
Codification	\$0.00	\$0.00	\$0.00	
CIS/Computers	\$5,388.58	\$3,254.36	\$2,134.22	software upgrade/equipment replacement
DPW Projects	\$1,759.32	\$1,752.63	\$6.69	atv spreader/plasma cutter
Municipal Building Repair	\$9,904.60	\$5,179.22	\$4,725.38	gutter replacement/seal coat parking lot - both sides
Parks	\$18,606.99	\$0.00	\$18,606.99	
Police	\$211.28	\$27.45	\$183.83	tactical equipment/radios & equipments
Streets/St Light	\$15,264.17	\$15,000.00	\$264.17	street lighting repair/replacements
2014 Fund Balance	\$116,339.73	\$0.00	\$116,339.73	
Totals:	\$172,273.16	\$29,992.38	\$142,280.78	

FIRE ASSIGNED FUNDS UPDATE

Category	Balance	Remaining 2015 Expenditures	Projected Remainder	Description of Expenditures
Fire Assigned Funds	\$23,692.68	\$15,563.36	\$8,129.32	Computers/Hose/Radio/Sealcoat

11/10/2015 Updated

Impact Fee Report

Category	Balance (includes interest earned)	Remaining 2015 Expenditures	Projected Balance	2015 Expenditures	Projects per 2004 Impact Fee Study (Project Costs/Related Debt)
Public Safety	\$137,676.21	\$0.00	\$137,676.21		Fire/EMS Building
WWTF	\$0.00	\$0.00	\$0.00		WWTP Phase 2, Office/Lab Expansion, Heated Garage
Water System	\$0.00	\$0.00	\$0.00		Well 5 (Auditor ok'd using for Well 3/4)
Parks	\$23,768.52	(\$7,190.00)	\$16,578.52		Any collected goes to debt for 2005 \$1.925M GO Bonds
Public Works	\$58,761.81	\$0.00	\$58,761.81	Debt Payments	Streetscape, Shoreline Restoration, Relocate Brush/Compost
Total Impact Fees:	\$220,206.54	(\$7,190.00)	\$213,016.54		
West Side Street/Utility Fee	\$40,298.59	\$0.00	\$40,298.59		Reconstruct Midge, West (Union to new subdivisions), Connector Streets (Hwy B to Chapel Hill and E/W Connector)
Total Account:	\$260,505.13	(\$7,190.00)	\$253,315.13		

NOTES:
Includes Fees Paid as of: 11/10/2015

ROOM TAX COLLECTION & DISTRIBUTION SUMMARY

Tax Year	Collections					Interest	Tax Collected	Interest	Ascending Total
	JC Chamber 35%	Village Tourism 35%	Interest	Parks 30%	Interest				
2005	\$1,767.03	\$1,767.03	\$0.00	\$1,514.59	\$0.00	\$5,048.65	\$0.00	\$5,048.65	
2006	\$14,647.09	\$14,647.09	\$265.70	\$12,554.67	\$215.11	\$41,848.85	\$480.81	\$47,378.31	
2007	\$22,870.90	\$22,870.90	\$900.58	\$19,603.63	\$612.17	\$65,345.43	\$1,512.75	\$114,236.49	
2008	\$28,442.06	\$28,442.06	\$2,442.39	\$24,378.93	\$1,305.17	\$81,263.05	\$3,747.56	\$199,247.10	
2009	\$28,813.63	\$28,813.63	\$344.05	\$24,637.37	\$71.59	\$82,324.63	\$415.64	\$281,987.37	
2010	\$19,291.61	\$19,291.61	\$939.42	\$16,535.67	\$29.37	\$55,118.89	\$968.79	\$338,075.05	
2011	\$15,230.42	\$15,230.42	\$151.12	\$13,054.62	\$0.00	\$43,515.46	\$151.12	\$381,741.63	
2012	\$21,837.38	\$21,837.38	\$113.55	\$18,717.77	\$0.00	\$62,392.53	\$113.55	\$444,247.71	
2013	\$28,349.25	\$28,349.25	\$118.36	\$24,299.36	\$0.00	\$80,997.86	\$118.36	\$525,363.93	
2014	\$33,495.33	\$33,495.33	\$96.31	\$28,710.29	\$0.00	\$95,700.95	\$96.31	\$621,161.19	
2015	\$31,305.96	\$31,305.96	\$194.15	\$26,833.68	\$0.00	\$89,445.61	\$194.15	\$710,800.95	
Collected:	\$246,050.66	\$246,050.66	\$5,565.63	\$210,900.58	\$2,233.41	\$703,001.91	\$7,799.04		

Tax Year	Expenditures & Chamber Distribution		Expenditures	Descending Balance
	Tourism	Parks		
2005	\$1,767.03		\$1,767.03	\$3,281.62
2006	\$14,647.09		\$20,520.09	\$25,091.19
2007	\$22,870.90		\$36,470.53	\$55,478.84
2008	\$28,442.06		\$60,227.04	\$80,262.41
2009	\$28,813.63		\$92,319.83	\$70,682.85
2010	\$19,291.61		\$98,264.67	\$28,505.86
2011	\$15,230.42		\$25,007.40	\$47,165.04
2012	\$21,837.38		\$57,526.37	\$52,144.75
2013	\$28,349.25		\$56,608.04	\$133,260.97
2014	\$33,495.33		\$75,511.70	\$172,450.19
2015	\$31,305.96		\$83,515.86	\$186,578.25
Expended:	\$148,553.91	\$213,133.99	\$607,738.56	

Remaining Funds in Account		
Chamber Distribution	Village Tourism	Total Balance
\$0.00	\$103,062.38	\$103,062.38

11/10/2015 Updated

2013 Expenditure Detail:	Tourism	Parks
Park Fee Assistance Thundercats	\$2,200.00	
Repay General for Centennial Pavilion (2013 tax)		\$19,493.79
Transfer to General - 2013 Administration Costs	\$6,465.00	
Johnson Block - Audit	\$100.00	
Total 2013 Expenditures:	\$8,765.00	\$19,493.79

2014 Expenditure Detail:	Tourism	Parks
Park Fee Assistance Thundercats	\$250.00	
Repay General for Centennial Pavilion (2014 tax)		\$27,104.64
Bike Trail Signs	\$96.28	
Transfer to General - 2014 Administration Costs	\$6,465.00	
Johnson Block - Audit	\$450.00	
Chamber Tourism Payment 5/34/20 /Dif of Min	\$7,627.93	
Budget Amendment Resolution	\$22.52	
Total 2014 Expenditures:	\$14,911.73	\$27,104.64

2015 Expenditure Detail:	Tourism	Parks
Park Fee Assistance Thundercats		
Repay General for Centennial Pavilion (2015 tax)		\$33,244.90
Transfer to General - 2015 Administration Costs	\$6,465.00	
Johnson Block - Audit	\$500.00	
Attorney Fees on New Legislation	\$1,000.00	
Chamber Tourism Payment	\$6,000.00	
Half Fireworks Payment per VB Minutes 1/26/15 & May	\$5,000.00	
Total 2015 Expenditures:	\$18,965.00	\$33,244.90

For the Period: 1/1/2015 to 11/30/2015

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 09 - FIRE							
Revenues							
Dept: 000.000							
411.010 TOWN OF AZTALAN - TAXES	22,592.00	22,592.00	22,592.00	0.00	0.00	0.00	100.0
411.030 TOWN OF FARMINGTON - TAXES	76,034.00	76,034.00	76,034.00	0.00	0.00	0.00	100.0
411.040 TOWN OF MILFORD - TAXES	10,843.00	10,843.00	10,843.00	0.00	0.00	0.00	100.0
411.050 TOWN OF WATERTOWN - TAXES	27,637.00	27,637.00	27,637.00	0.00	0.00	0.00	100.0
411.060 VILLAGE OF JOHNSON CREEK - TAX	249,938.00	249,938.00	249,938.00	0.00	0.00	0.00	100.0
422.200 2% FIRE INSURANCE DUES	9,250.00	9,250.00	9,709.68	0.00	0.00	-459.68	105.0
422.205 2% FIRE DUES FROM TOWNS	6,500.00	6,500.00	3,618.03	0.00	0.00	2,881.97	55.7
448.200 FIRE INSPECTIONS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
479.100 REFUND OF PRIOR YEARS EXPENSE	7,500.00	7,500.00	10,834.88	62.05	0.00	-3,334.88	144.5
479.200 MISCELLANEOUS REVENUES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
479.550 INS REIMBURSEMENTS	6,291.00	6,291.00	4,489.00	770.00	0.00	1,802.00	71.4
481.100 INTEREST ON TEMP INVESTMENTS	1,500.00	1,500.00	1,645.84	132.38	0.00	-145.84	109.7
490.100 PROCEEDS FROM LONG TERM DEBT	763,000.00	763,000.00	0.00	0.00	0.00	763,000.00	0.0
499.100 FROM RESERVES	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
Dept: 000.000	1,207,585.00	1,207,585.00	417,341.43	964.43	0.00	790,243.57	34.6
Revenues	1,207,585.00	1,207,585.00	417,341.43	964.43	0.00	790,243.57	34.6
Expenditures							
Dept: 511.700 POLICE FIRE&EMS COMMISSION							
510.300 PER DIEMS EXPENSE	1,000.00	1,000.00	275.00	0.00	0.00	725.00	27.5
520.100 SOCIAL SECURITY EXPENSE	77.00	77.00	0.00	0.00	0.00	77.00	0.0
530.300 OFFICE SUPPLIES EXPENSE	100.00	100.00	0.00	0.00	0.00	100.00	0.0
POLICE FIRE&EMS COMMISSION	1,177.00	1,177.00	275.00	0.00	0.00	902.00	23.4
Dept: 514.100 ADMINISTRATOR							
510.100 FULL-TIME SALARIES EXPENSE	19,368.00	19,368.00	13,392.99	0.00	0.00	5,975.01	69.2
ADMINISTRATOR	19,368.00	19,368.00	13,392.99	0.00	0.00	5,975.01	69.2
Dept: 514.200 CLERK & ASSISTANT							
510.100 FULL-TIME SALARIES EXPENSE	19,368.00	19,368.00	19,311.56	0.00	0.00	56.44	99.7
CLERK & ASSISTANT	19,368.00	19,368.00	19,311.56	0.00	0.00	56.44	99.7
Dept: 514.700 CENTRAL INFORMATION SYSTEMS							
530.900 OUTSIDE SERVICES EXPENSE	1,030.00	1,030.00	0.00	0.00	0.00	1,030.00	0.0
CENTRAL INFORMATION SYSTEMS	1,030.00	1,030.00	0.00	0.00	0.00	1,030.00	0.0
Dept: 515.700 AUDITOR							
530.900 OUTSIDE SERVICES EXPENSE	3,180.00	3,180.00	1,600.00	0.00	0.00	1,580.00	50.3
AUDITOR	3,180.00	3,180.00	1,600.00	0.00	0.00	1,580.00	50.3
Dept: 516.100 ATTORNEY							
530.900 OUTSIDE SERVICES EXPENSE	3,500.00	3,500.00	150.00	0.00	0.00	3,350.00	4.3
ATTORNEY	3,500.00	3,500.00	150.00	0.00	0.00	3,350.00	4.3
Dept: 518.100 RISK MANAGEMENT							
560.110 PROPERTY INSURANCE	1,175.00	1,175.00	908.56	0.00	0.00	266.44	77.3
560.120 LIABILITY INSURANCE	3,000.00	3,000.00	3,150.98	809.37	0.00	-150.98	105.0
560.130 AUTO INSURANCE	9,250.00	9,250.00	10,147.00	2,658.75	0.00	-897.00	109.7
560.140 WORKMAN'S COMP INSURANCE	1,550.00	1,550.00	1,732.15	337.00	0.00	-182.15	111.8
560.145 ACCIDENT INSURANCE	1,950.00	1,950.00	1,899.00	0.00	0.00	51.00	97.4
RISK MANAGEMENT	16,925.00	16,925.00	17,837.69	3,805.12	0.00	-912.69	105.4
Dept: 523.100 FIRE PROTECTION							
510.200 PART-TIME SALARIES EXPENSE	90,257.00	90,257.00	68,608.09	0.00	0.00	21,648.91	76.0
520.100 SOCIAL SECURITY EXPENSE	9,868.00	9,868.00	7,169.87	0.00	0.00	2,698.13	72.7
520.200 WI RETIREMENT FUND EXPENSE	6,813.00	6,813.00	6,089.65	0.00	0.00	723.35	89.4
520.300 HEALTH INSURANCE EXPENSE	24,885.00	24,885.00	22,518.61	1,912.66	0.00	2,366.39	90.5
520.700 TRAINING/EDUCATION EXPENSE	3,000.00	3,000.00	2,566.66	559.94	0.00	433.34	85.6

For the Period: 1/1/2015 to 11/30/2015

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 09 - FIRE							
Expenditures							
Dept: 523.100 FIRE PROTECTION							
520.720 OUTSIDE SEMINARS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
520.740 FIRE PREVENTION DUES & MATERIA	750.00	750.00	543.91	0.00	0.00	206.09	72.5
520.800 OTHER FRINGE BENEFIT EXPENSE	2,725.00	2,725.00	1,776.13	481.98	0.00	948.87	65.2
530.100 MISCELLANEOUS EXPENSE	400.00	400.00	193.62	0.00	0.00	206.38	48.4
530.200 UTILITIES EXPENSE	16,000.00	16,000.00	8,815.15	145.21	0.00	7,184.85	55.1
530.250 BUILDING EXPENSES	8,000.00	8,000.00	3,847.59	236.51	0.00	4,152.41	48.1
530.300 OFFICE SUPPLIES EXPENSE	2,000.00	2,000.00	982.72	15.98	0.00	1,017.28	49.1
530.400 OPERATING SUPPLIES EXPENSE	4,000.00	4,000.00	2,003.13	159.35	0.00	1,996.87	50.1
530.500 TRANSPORTATION EXPENSE	4,000.00	4,000.00	3,488.58	446.72	0.00	511.42	87.2
530.600 TOOLS & EQUIPMENT EXPENSE	11,000.00	11,000.00	7,127.75	228.70	0.00	3,872.25	64.8
530.700 REPAIRS EXPENSE	10,000.00	10,000.00	6,244.53	294.82	0.00	3,755.47	62.4
530.800 PERMITS-FEES-DUES EXPENSE	1,500.00	1,500.00	1,371.00	0.00	0.00	129.00	91.4
530.900 OUTSIDE SERVICES EXPENSE	12,500.00	12,500.00	14,086.52	148.24	0.00	-1,586.52	112.7
540.100 CAPITAL OUTLAY	788,000.00	788,000.00	668,648.73	0.00	0.00	119,351.27	84.9
<hr/>							
FIRE PROTECTION	996,198.00	996,198.00	826,082.24	4,630.11	0.00	170,115.76	82.9
Dept: 591.100 DEBT EXPENSE: PRINCIPAL							
580.200 FEES & DISCOUNT LONG-TERM NOTE	117,160.00	117,160.00	96,000.00	0.00	0.00	21,160.00	81.9
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DEBT EXPENSE: PRINCIPAL	117,160.00	117,160.00	96,000.00	0.00	0.00	21,160.00	81.9
Dept: 591.200 DEBT EXPENSE: INTEREST							
580.200 FEES & DISCOUNT LONG-TERM NOTE	27,361.00	27,361.00	19,588.33	0.00	0.00	7,772.67	71.6
<hr/>							
DEBT EXPENSE: INTEREST	27,361.00	27,361.00	19,588.33	0.00	0.00	7,772.67	71.6
Dept: 599.900 TRANSFERS							
590.200 OPERATING TRANSFER TO GENERAL	2,318.00	2,318.00	2,318.00	0.00	0.00	0.00	100.0
<hr/>							
TRANSFERS	2,318.00	2,318.00	2,318.00	0.00	0.00	0.00	100.0
<hr/>							
Expenditures	1,207,585.00	1,207,585.00	996,555.81	8,435.23	0.00	211,029.19	82.5
<hr/>							
Net Effect for FIRE	0.00	0.00	-579,214.38	-7,470.80	0.00	579,214.38	0.0
Change in Fund Balance:			-579,214.38				
<hr/>							
Grand Total Net Effect:	0.00	0.00	-579,214.38	-7,470.80	0.00	579,214.38	

Village of Johnson Creek

For the Period: 1/1/2015 to 11/30/2015

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Revenues							
Dept: 000.000							
448.100 EMS RUN RECEIPTS	115,000.00	115,000.00	98,573.97	14,582.28	0.00	16,426.03	85.7
Dept: 000.000	115,000.00	115,000.00	98,573.97	14,582.28	0.00	16,426.03	85.7

REVENUE/EXPENDITURE REPORT

Village of Johnson Creek

For the Period: 1/1/2015 to 11/30/2015

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Revenues							
Dept: 000.000							
479.150 EMS RUN RECEIPTS PRIOR YEAR	50,000.00	50,000.00	66,621.68	1,458.65	0.00	-16,621.68	133.2
Dept: 000.000	50,000.00	50,000.00	66,621.68	1,458.65	0.00	-16,621.68	133.2

REVENUE/EXPENDITURE REPORT

Village of Johnson Creek

For the Period: 1/1/2015 to 11/30/2015

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 523.500 AMBULANCE							
510.200 PART-TIME SALARIES EXPENSE	113,825.00	113,825.00	92,859.69	8,018.14	0.00	20,965.31	81.6
520.100 SOCIAL SECURITY EXPENSE	8,708.00	8,708.00	6,490.37	0.00	0.00	2,217.63	74.5
520.700 TRAINING/EDUCATION EXPENSE	3,500.00	3,500.00	3,257.55	976.88	0.00	242.45	93.1
520.800 OTHER FRINGE BENEFIT EXPENSE	1,000.00	1,000.00	1,290.69	0.00	0.00	-290.69	129.1
530.100 MISCELLANEOUS EXPENSE	250.00	250.00	308.32	9.50	0.00	-58.32	123.3
530.200 UTILITIES EXPENSE	7,000.00	7,000.00	5,503.75	425.34	0.00	1,496.25	78.6
530.250 BUILDING EXPENSES	2,500.00	2,500.00	2,332.34	297.59	0.00	167.66	93.3
530.300 OFFICE SUPPLIES EXPENSE	1,000.00	1,000.00	498.53	0.00	0.00	501.47	49.9
530.400 OPERATING SUPPLIES EXPENSE	16,000.00	16,000.00	16,616.62	1,567.79	0.00	-616.62	103.9
530.500 TRANSPORTATION EXPENSE	4,500.00	4,500.00	3,840.62	361.59	0.00	659.38	85.3
530.510 AMBULANCE REPAIR & MAINT. EXP	1,300.00	1,300.00	2,293.40	0.00	0.00	-993.40	176.4
530.600 TOOLS & EQUIPMENT EXPENSE	0.00	0.00	25.00	0.00	0.00	-25.00	0.0
530.700 REPAIRS EXPENSE	5,000.00	5,000.00	2,139.65	0.00	0.00	2,860.35	42.8
530.800 PERMITS-FEES-DUES EXPENSE	1,000.00	1,000.00	156.00	0.00	0.00	844.00	15.6
530.900 OUTSIDE SERVICES EXPENSE	24,500.00	24,500.00	22,586.82	1,551.41	0.00	1,913.18	92.2
AMBULANCE	190,083.00	190,083.00	160,199.35	13,208.24	0.00	29,883.65	84.3
Expenditures	190,083.00	190,083.00	160,199.35	13,208.24	0.00	29,883.65	84.3
Net Effect for GENERAL FUND	-190,083.00	-190,083.00	-160,199.35	-13,208.24	0.00	-29,883.65	84.3
Change in Fund Balance:			0.00				
Grand Total Net Effect:	-190,083.00	-190,083.00	-160,199.35	-13,208.24	0.00	-29,883.65	



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Billing, Collection, & Data Management Services

Johnson Creek Fire & Ems Dept

Income and Expenditures
October 2015
All Phases

155

Charges	Billing Phase 1	Collections Phases 2 & 3	Total
Collection Placements / Charges	\$41,136.19	\$16,231.62	\$57,367.81
Interest on Delinquent Accounts	\$0.00	\$767.06	\$767.06
Insurance Interest	\$0.00	\$0.00	\$0.00
Transaction Fees	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Subtotal of Charges	\$41,136.19	\$16,998.68	\$58,134.87
Account Transfers	\$9,087.06	\$7,144.56	\$16,231.62

Credit Summary	Total
Total Credits - All Types	\$5,771.07
Total Credit Adjustments	\$30.50
Total Closed Account Adjustments	\$3,991.92
Total Payments Received (Applied to Acct Bal's)	\$1,748.65
Total Overpayments (OP)	\$0.00
Total Payments Received (plus overpayments)	\$1,748.65
Total Overpayment Returns (\$ not deposited)	\$0.00
Total Payments Received (less OP returns)	\$1,748.65
Less Payment Kept By (PKB, \$ kept by service)	\$0.00
Total Deposits	\$1,748.65

Summary of Disbursement	Check #	EFT
Total Deposits & Payments Kept By	\$14,292.28	
Less Overpayment Refunds (patient / ins reimbursement)	\$0.00	
Gross Revenue	\$14,292.28	
Total LifeQuest Fee	\$1,000.46	
Probate Fees	\$0.00	
Other / Fees	\$0.00	
Total Due LifeQuest	\$1,000.46	
Total Service Revenue	\$13,291.82	
Total Payment Kept By	\$0.00	
Total Service Payable	\$0.00	
Probate Fees	\$0.00	
Other / Fees	\$0.00	
Total Due Service	\$13,291.82	

Messages: \$0.00 EFT

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Billing, Collection, & Data Management Services

Johnson Creek Fire & Ems Dept

Billing Summary
October 2015
Phase 1 - 7.00%

155

Charges	Total
Charges	\$41,136.19
Interest on Delinquent Accounts	\$0.00
Insurance Interest	\$0.00
Transaction Fees	\$0.00
Probate Fees	\$0.00
Subtotal of Charges	\$41,136.19
Account Transfers	\$9,087.06

Credit Summary	Total
Total Credits - All Types	\$39,676.72
Total Credit Adjustments	\$25,384.44
Total Closed Account Adjustments	\$0.00
Total Payments Received (Applied to Acct Bal's)	\$14,292.28
Total Overpayments (OP)	\$0.00
Total Payments Received (plus overpayments)	\$14,292.28
Total Overpayment Returns (\$ not deposited)	\$0.00
Total Payments Received (less OP returns)	\$14,292.28

Net Monthly Activity	Total
Summary of Disbursement	\$14,292.28
Total Deposits & Payments Kept By	\$0.00
Less Overpayment Refunds (patient / ins reimbursement)	\$0.00
Gross Revenue	\$14,292.28
Total LifeQuest Fee	\$1,000.46
Probate Fees	\$0.00
Total Due LifeQuest	\$1,000.46
Total Service Revenue	\$13,291.82
Total Payment Kept By	\$0.00
Total Service Payable	\$0.00
Probate Fees	\$0.00
Other / Fees	\$0.00
Total Due Service	\$13,291.82

Messages: \$0.00 EFT

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Johnson Creek Fire Department

Income and Expenditures

October 2015

All Phases

Charges	Billing Phase 1	Collections Phases 2 & 3	Total
Collection Placements / Charges	\$1,536.00	\$310.00	\$1,846.00
Interest on Delinquent Accounts	\$0.00	\$76.21	\$76.21
Insurance Interest	\$0.00	\$0.00	\$0.00
Transaction Fees	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Subtotal of Charges	\$1,536.00	\$386.21	\$1,922.21
Account Transfers	\$310.00	\$0.00	\$310.00

Credit Summary		Total
Total Credits - All Types	\$1,142.05	\$1,142.05
Total Credit Adjustments	\$310.00	\$310.00
Total Closed Account Adjustments	\$0.00	\$0.00
Total Payments Received (Applied to Acct Bal's)	\$832.05	\$832.05
Total Overpayments (OP)	\$0.00	\$0.00
Total Payments Received (plus overpayments)	\$832.05	\$832.05
Total Overpayment Returns (\$ not deposited)	\$0.00	\$0.00
Total Payments Received (less OP returns)	\$832.05	\$832.05
Less Payment Kept By (PKB, \$ kept by service)	\$0.00	\$0.00
Total Deposits	\$832.05	\$832.05

Summary of Disbursement		Check #
Total Deposits & Payments Kept By	\$832.05	
Less Overpayment Refunds (patient / ins reimbursement)	\$0.00	
Gross Revenue	\$832.05	
Total LifeQuest Fee	\$58.24	
Probate Fees	\$0.00	
Other / Fees	\$0.00	
Total Due LifeQuest	\$58.24	EFT
Total Service Revenue	\$773.81	
Total Payment Kept By	\$0.00	
Total Service Payable	\$0.00	
Probate Fees	\$0.00	
Other / Fees	\$0.00	
Total Due Service	\$773.81	EFT

Messages: \$0.00

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Johnson Creek Fire Department

Billing Summary

October 2015

Phase 1 - 7.00%

Charges	\$1,536.00
Interest on Delinquent Accounts	\$0.00
Insurance Interest	\$0.00
Transaction Fees	\$0.00
Probate Fees	\$0.00
Subtotal of Charges	\$1,536.00
Account Transfers	\$310.00
Transferred out of Phase 1	\$310.00

Credit Summary		Total
Total Credits - All Types	\$1,142.05	\$1,142.05
Total Credit Adjustments	\$310.00	\$310.00
Total Closed Account Adjustments	\$0.00	\$0.00
Total Payments Received (Applied to Acct Bal's)	\$832.05	\$832.05
Total Overpayments (OP)	\$0.00	\$0.00
Total Payments Received (plus overpayments)	\$832.05	\$832.05
Total Overpayment Returns (\$ not deposited)	\$0.00	\$0.00
Total Payments Received (less OP returns)	\$832.05	\$832.05

Net Monthly Activity		Total
Summary of Disbursement	\$832.05	\$832.05
Total Deposits & Payments Kept By	\$0.00	\$0.00
Less Overpayment Refunds (patient / ins reimbursement)	\$832.05	\$832.05
Gross Revenue	\$58.24	\$58.24
Total LifeQuest Fee	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00
Other / Fees	\$0.00	\$0.00
Total Due LifeQuest	\$58.24	\$58.24
Total Service Revenue	\$773.81	\$773.81
Total Payment Kept By	\$0.00	\$0.00
Total Service Payable	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00
Other / Fees	\$0.00	\$0.00
Total Due Service	\$773.81	\$773.81

Messages: \$0.00

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Johnson Creek Fire & EMS Activity Report-October 2015

Date	Time	Location	Level	Transported	Dispatched Description	
10/2/2015	7:32	JC	ALS	yes	EMS was dispatched to Sunset Ridge for a unresponsive patient	
10/2/2015	16:04	JC			Fire was dispatched to the Pine Cone for a fuel spill	
10/2/2015	18:45	JC			Standby for football game	
10/3/2015	14:51	JC	ALS	yes	EMS responded for a patient having a possible stroke	
10/3/2015	22:19	JC	ALS	yes	EMS was dispatched for an overdose	
10/4/2015	1:42	JC	BLS	yes	EMS was dispatched to Sunset Ridge for an individual who had fallen	
10/5/2015	17:18	Aztalan	ALS	yes	EMS responded for an individual who had fallen	
10/6/2015	6:14	JC			Fire was dispatched to Hi Way Harry's for a water flow alarm	
10/6/2015	8:15	JC	BLS	yes	EMS was dispatched to Sunset Ridge for pain management and transfer	
10/6/2015	17:37	JC	ALS	yes	EMS responded for an individual who had fallen	
10/7/2015	2:28	Watertown-city	ALS	yes	Fire and EMS responded for mutual aid for a fatal motor vehicle ac	MABAS
10/8/2015	15:34	JC	ALS	yes	Fire and EMS responded for a driver who was stung by a bee and	
10/9/2015	1:06	Lake Mills	ALS	yes	EMS provided mutual aid to Lake Mills for a patient who had fallen	
10/9/2015	19:00	JC			Standby for football game	
10/10/2015	7:39	Aztalan	ALS	yes	EMS responded for an individual who was feeling weak	
10/11/2015	22:58	Aztalan	BLS	yes	EMS responded for a one vehicle roll over	
10/12/2015	9:59	Jefferson-city	ALS	no	EMS provided mutual aid to City of Jefferson for a patient who had fallen	
10/12/2015	11:44	JC	ALS	no	EMS responded for an individual who was showing stroke symptoms	
10/12/2015	18:13	Aztalan	BLS	no	EMS responded for a car verses deer accident.	
10/13/2015	20:20	JC	ALS	yes	EMS responded for an individual who was very confused	
10/14/2015	18:31	JC	ALS	yes	EMS and fire responded for a two vehicle accident with injuries	
10/14/2015	22:27	JC	BLS	yes	EMS responded for an individual having difficulty breathing	
10/15/2015	10:53	JC	ALS	yes	EMS responded for an unconscious individual	
10/15/2015	12:22	JC	ALS	yes	EMS responded for an individual who had fallen and hit their head	
10/16/2015	10:45	JC	ALS	yes	EMS responded for an individual with an abnormal blood sugar	
10/20/2015	17:45	JC	ALS	yes	EMS responded for an individual who had fallen	
10/22/2015	10:15	JC	ALS	yes	EMS responded for an individual having difficulty breathing	
10/22/2015	17:18	Jefferson-city	ALS	yes	EMS provided mutual aid to City of Jefferson for a patient who dehydrated	
10/23/2015	11:14	JC	ALS	no	EMS responded for an individual who had fallen and refused transport	
10/23/2015	18:50	JC	ALS	no	EMS responded for an individual who was having a diabetic reaction	
10/24/2015	0:51	T.Jefferson			Fire Department responded for a shed fire	MABAS
10/26/2015	18:49	JC	BLS	yes	EMS responded for an individual who was choking	
10/26/2015	22:29	JC			Fire and EMS responded for a car verses deer accident	
10/27/2015	19:08	Watertown-town			Fire responded for a smoke alarm/no fire found	MABAS
10/30/2015	20:56	JC			Fire responded for a smoke alarm/no fire found	

Total Emergency Responses			
Johnson Creek	Farmington		Watertown
25	1		1
Milford	Aztalan		Concord
	2		

3 Mabas

Activity Report	
Date	Activity Conducted
10/13/2015	Training at Valero (haz-mat training)
10/20/2015	Training at Valero (haz-mat training)
10/22/2015	EMS medical emergencies

WBI/MANEY - MILLER INSPECTIONS, LLC
Building Inspector: Archie Stigney

PLUMBING PERMITS

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>
P2015-056	10/12/2015	208 Tansdale	141-0714-1313-022	Loos Homes	Gallitz Grading	S/W	110.00
P2015-057	10/21/2015	105 Aztalan # 26	141-0715-1823-29	Crum	Affordable Comfort	Water heate	35.00
p2015-058	10/26/2015	417 CHAPEL HILL	141-0714-1243-79	Taylor	Guthrie & Frey	water softnei	35.00
P2015-059	10/26/2015	765 Wright Rd	141-0715-0741-05	Kearns	Gallitz Grading	S/W	215.50
TOTAL							395.50

BUILDING PERMITS

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>	<u>Est. Cost</u>
B2015-058	10/5/2015	105 Aztalan# 17	141-0715-1823-029	McCaffery	JC High School	Remodel	40.00	\$5,000.00
B2015-059	10/8/2015	765 Wright Rd	141-0715-0741-05	Kearns Motor	Kearns	Commercial	4,182.60	\$3,000,000.00
B2015-060	10/7/2015	208 Tansdale	141-0714-1313-022	Loos Homes	Loos Homes	NSF	923.00	\$293,600.00
B2015-061	10/7/2015	209 Pioneer	141-0714-1244-068	Marifke	Owner	Shed	30.00	\$2,000.00
B2015-062	10/12/2015	242 Williams Street	141-0714-1311-028	St Gabriel	Guld Construction	Remodel	448.00	\$57,626.00
B2015-063	10/14/2015	242 Williams Street	141-0714-1311-028	St Gabriel	Extended Home living	Remodel	181.77	\$30,295.00
B2015-064	10/14/2015	105 Green Ash	141-0715-0633-004	Treffitz	FGS Restoration	Raze	50.00	
B2015-065	10/14/2015	205 West	141-0714-1311-019	Vesper	Kamuchey	Ramp	40.00	\$1,500.00
B2015-066	10/21/2015	218 Cedar	141-0714-1241-42	rajnicek	Owner	shed	30.00	\$500.00
Total Fees							5,925.37	

ELECTRICAL PERMITS

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>
E2015-046	10/21/2015	224 Union	141-0714-1311-011	Rebolar	best Wiring Serv	Remodel	70.00
E2015-047	10/21/2015	108 Villa	141-0714-1321-05	Howard	Advance Elect	Routlets	35.00
E2015-048	10/26/2015	208Tansdale	141-0714-1313-22	Loos	Advance Electric	NSF	178.00
E2015-049	10/28/2015	425 Resort Dr	141-0714-1213-01	Resort Dr Partners	HFR Electric	Commercial	385.00
Total Fees							668.00

HEATING & AC

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>
Total Fees							0.00
Total Fees							6,988.87
State Seal							30.00
20% Village Retainage							1390.77
Total Due Building Inspector							5,568.10

Incident Summary by Nature

JOHNSON CREEK POLICE DEPT.

Incidents From: 10/1/2015 to: 10/31/2015

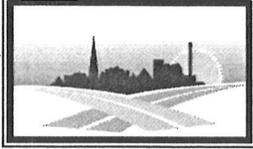
Date Run: 11/12/2015 2:01PM

Nature of Offense	Total
15 Day Equipment Citation	1
15 Day Equipment Warning	10
911 Hangups	3
Alarm - Business	1
Alarm - Fire	1
Alcohol Operator License Check	5
Animal Complaint	1
Annoying Telephone Calls	1
Assist - Motorist	8
Assist - Other Law Enforcement Agency	1
Assist Citizen	4
Assist EMS	9
Assist Jefferson County Sheriff Dept.	3
Assist State Patrol	1
Attempt to Locate Person	1
BUSINESS CHECK	5
Child Custody Exchange	1
Civil Dispute	1
Criminal Damage to Property	3
Disorderly Conduct	1
Disorderly Conduct - Domestic abuse	1
Family Disturbance	1
Forgery / Uttering	1
Fraud	5
Fraud - NSF Checks	7
Harassment	2
Harassment/Threats	1
Illegal Use of a Telephone	1
Inattentive Driving	1
Information	1

Lockout - Residential	1
Lockout - Vehicles	2
Lost Items / Property	1
Miscellaneous Rules Violation	1
Missing Juvenile / Runaway	2
Neighbor Problems	1
Obstructed Windshield	12
Operating After Suspension	1
Operating Without Vehicle Insurance	2
PARK CHECK	22
Parking - Misc. Violation	4
Parking Complaint - Non-Residential	1
Registration / Title Violation	1
Residence Check	5
Seatbelt Violation	1
Sexual Assault of a Child	1
Speed Warning	7
Speeding Violation	26
Suicidal Person	2
Suspicious Person / Activity	8
Suspicious Vehicle	1
Theft - All Other	2
Theft - Gas Drive Off	6
Theft - Retail/Shoplifting	4
Traffic Accident - Hit and Run	2
Traffic Accident - Personal Injury	1
Traffic Accident - Property Damage	7
Traffic Accident-Injury	1
Traffic Direction	1
Traffic Violation	1
Traffic Violation - Warning	7
Tuancy	1
Turn, Stop, Signal Violation	3
Unwanted Person	1
Nature of Offense	Total
Warrant Pickup	3
Welfare Check	1

Total Number of Offenses for Period:

225



President Swisher called the Village Board meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

In attendance: President John L. Swisher, Trustees: Fred Albert, Randy Bieri, Tim Semo, Donald Smith, Dale Theder and Kelly Wollschlager. Also in attendance: Administrator Mark Johnsrud, Library Director Luci Bledsoe, Street Superintendent Lee Trumpf, Fire Chief Jim Wolf, Police Chief Gary Bleecker, Wastewater/Water Superintendent Aric Mindemann, Attorney Brian Brejcha and Deputy Clerk- Treasurer Lisa Trebatoski.

Statement of Public Notice

This meeting was posted and noticed according to law

Approve Finance Report

A Theder/Wollschlager motion carried on a 7-0 roll call to approve claims totaling \$387,189.19.

Ambulance/Fire-EMS, Building Inspector, Police– *For Information Only*

Department Schedules/Reports

Police Chief Bleecker stated all officers have completed the State mandatory range certification and are certified to use the Taser. He stated the walk/run went well and Sergeant Gosh is working on the issue of engine braking in the Village.

Department of Public Works Superintendent Trumpf stated the department will be picking up leaves for compost, winterizing parks, cleaning gutters and setting up equipment for plowing snow.

Sewer and Water Superintendent Mindemann stated the department finished hydrant flushing, used the new valve exerciser extensively and the lime tank has been refinished.

Fire Chief Wolf stated the department participated in Run for the Fields, flow testing of air packs is completed, EMS and Fire staff toured Valero and the yearly fire inspections are complete with only one remaining violation outstanding.

Library Director Bledsoe stated the Library Board approved the Strategic Plan 2015-2018, provided a list of activities for the week and provided information on Waukesha County CAFE Library system.

Approve Village Board Meeting Minutes of September 28th

A Bieri/Albertz motion carried unanimously to approve September 28th Village Board meeting minutes.

Minutes of Committee of the Whole of October 12th and Special Committee of the Whole of October 14th *For Information Only*

Public Comment

Lisa Schmitt, 205 Red Fox Dr., questioned the location of the restroom at Bell Park and reinforced that it should be along Wright Road away from the houses. She also requested putting stripes for pickle ball on the basketball court. Swisher asked that she also attend future meetings when the project is up for approval.

Notices and Discussion

Semo stated he would like to have the Village work with the State for improvements to the I-94 west on ramp due to bad accidents. Swisher stated to add this item to a Committee of the Whole meeting.

Swisher reminded board members to show courtesy amongst each other. He stated at a future Committee of the Whole meeting the trustees will be provided Roberts Rule of Order books and a league manual of Conduct of Village Board Meetings. Swisher stated he also wants the board to discuss the use of electrical devices during the meetings to put a policy in place.

Johnsrud stated there is a letter from the Johnson Creek Historical Society about the Children's Festival. They will be celebrating the 10th anniversary on December 5th. They are requesting free use of the Community Center and contribution to the horse and wagon ride, which costs \$350.00.

A Semo/Theeder motion carried unanimously to send the request of free use of the Community Center and donation contribution request for the horse and wagon ride to Committee of the Whole.

Administrator Report

Johnsrud reported on the following:

- Keagan Properties (Kearns) began construction at 777 Wright Road to complete the auto dealership and retail center.
- Badgerland Financial has finished grading and begun construction of their new building at 815 Wright Road.
- TREK distribution center is near occupancy with finish grading and landscaping of the site at 425 Resort Drive.
- Town of Aztalan provided a 90 day notification to terminate their fire protection contract with the City of Jefferson effective January 1, 2016. Johnson Creek Fire Department will provide fire protection to this area under the terms of an amended fire protection contract effective January 1, 2016. Johnson Creek Fire Paramedic Ambulance has been providing service since June 1, 2015.
- State Department of Revenue confirmed that the Village will receive \$263,604 in Shared Revenue and \$30,844 in Expenditure Restraint Program Payment for a total of \$294,448 for 2016.
- State Department of Transportation confirmed the Village will receive \$158,772 in Transportation Aids for 2016.
- State Department of Natural Resources signed an Extended Well Abandonment Agreement under Section 811.13(3) of the Wisconsin Administrative Code for Well # 4 until October 14, 2020.
- Attended the League of Wisconsin Municipalities Advisory Committee on October 16th. Discussed current restrictions to permitting full-time firefighter and EMS personnel from working in volunteer department's off-duty.
- The laundromat will be torn down on October 26th and Jeff Ackerman from the WDNR will be there.

Committee/Commission Reports

None

Open Public Hearing - Encroachments on Village Property -109-111-113-115 Sanctuary Court

A Semo/Bieri motion carried to open a public hearing at 5:55 p.m.

Swisher stated the Village Board would not be taking any action tonight. The purpose is to gather information.

Bob Glaser, 113 Sanctuary Ct, stated the improvements existed when they purchased the lot in 2003 and assumed the developer had put the improvements in. He isn't sure what the Village expects him to do.

Gregg and Josie Priebbenow, 109 Sanctuary Ct, asked about the pictures. They were not sure what an encroachment meant. They stated they don't have any improvements but just maintain and mow the area.

Douglas Edl, 111 Sanctuary Ct, stated he has maintained the property by mowing and placed a fire pit on Village property. He thought his wife had called the Village years ago to get permission.

Close Public Hearing

A Semo/Wollschlager motion carried to close a public hearing at 6:06 p.m.

Presentation – Dave Anderson PFM – General Fund Borrowing

Dave Anderson reviewed the sales results of \$1,395,000 Taxable Note Anticipation Notes for TIF #3. He stated this is to finance land purchase, cash grants and stormwater improvements for a total of \$1,357,735. This is financed by Bankers Bank out of Madison with an interest rate of 1.84%.

Johnsrud asked the Village isn't rated by Standard and Poor's or Moody's but based on a 1.84% interest rate received would this be an indicator that the Village would rate AAA? When outside lenders provide these types of rates it shows the financial health of the community.

Anderson indicated that it certainly is a good rate but with the financials of the Village being so good you wouldn't need to get the rating to get the rate received.

Anderson reviewed the levy supported GO debt summary with the board. He indicated the Village could borrow for everything in the 2016 Capital Budget and it would not have an effect on the levy.

Resolution 121-15 Authorizing the Issuance of \$1,395,000 General Obligation Promissory Notes and the Issuance and Sale of \$1,395,000 Taxable Note Anticipation Notes, Series 2015 in Anticipation thereof

A Semo/Albertz motion carried on a 7-0 roll call vote to approve authorizing the issuance of \$1,395,000 General Obligation Promissory Notes and the Issuance and Sale of \$1,395,000 Taxable Note Anticipation Notes, Series 2015 in Anticipation thereof.

Committee of the Whole

Recommendation – Revocation of Class B Beer and Liquor License – Bases Loaded

Johnsrud stated the Village Board approved the license subject to compliance. He further stated they are still not in compliance and has not been open once since July 1st, 2015 or once in 60 day period.

A Wollschlager/Albertz motion carried 6-0-1 vote with Semo voting present to recommend moving forward with revocation of Class B Beer and Liquor License for Bases Loaded.

Plan Commission

Resolution 113-15 Site Plan – AutoZone- 405 Wright Road

A Smith/Theder motion carried unanimously to approve Resolution 113-15 a site plan for AutoZone to construct 7,370 square foot building in accordance with the site plan at 405 Wright Rd with the final approval by Village Engineer and Village Planner.

Resolution 114-15 Contract Renewal – Johns Disposal Service, Inc.

A Wollschlager/Bieri motion carried unanimously to approve Resolution 114-15 a contract renewal with Johns Disposal Services Inc. for the period of January 1, 2016 to December 31, 2020.

Resolution 115-15 Mutual Cooperation Agreement under National Affordable Housing Act – Home Consortium

Johnsrud stated four residents in the Village of Johnson Creek used this program for mortgages or home repair in the last year.

A Wollschlager/Albertz motion carried unanimously to approve Resolution 115-15 a Mutual Cooperation Agreement under The National Affordable Housing Act with Waukesha County as administered by the Jefferson County Economic Development Consortium.

Resolution 116-15 911 Joint Powers Agreement

An Albertz/Theeder motion carried unanimously to approve Resolution 116-15 for the 911 Joint Powers Agreement with Jefferson County.

Resolution 117-15 2015/2016 Johnson Creek Snowmobile Trail

A Theeder/Smith motion carried unanimously to approve Resolution 117-15 for the 2015-2016 Johnson Creek Snowmobile Trails.

Resolution 118-15 New Business – ETC Insurance Agency, LLC

An Albertz/Smith motion carried unanimously to approve Resolution 118-15 New Business – ETC Insurance Agency, LLC at 204 Union St.

Resolution 119-15 Class B Beer and Class C Wine License – Gobbler Theater

A Semo/Smith motion carried unanimously to approve Resolution 119-15 for a Class “B” Beer and Class “C” Wine License to The Gobbler Theater LLC, dba The Gobbler Theater located at 350 N Watertown St.

Resolution 120-15 Operators Licenses – 2015/2016

An Albertz/Wollschlager motion carried unanimously to approve Resolution 120-15 Operators License for Jenna Arndt.

Resolution 122-15 Temporary Building Permit – Salt Storage Building – Premium Outlet Mall

Wollschlager asked about the condition of the temporary storage building and that it was advised by the Village Planner to go with a different design this year stating issues with the tarp last year.

Johnsrud reviewed the history with this being the 2nd year for a temporary building permit. He stated last year they were informed they would need to amend the site plan for a permanent salt storage. Johnsrud stated the bigger issue is the water leaching through the salt which cracks the pavement allowing salt into the soil and potentially contaminating groundwater. This would be the responsibility of the property owner but as ownership change, eventually become a Village responsibility.

Albertz questioned the time deadline for a permanent facility. Johnsrud stated Slavney indicates they will need to revise their site plan. The permit is being issued to the company building the temporary storage. He has been in contact with Bonnie at the outlet mall to advise her of the requirements for permanent storage. His thought is to give them another season and suggested amending the resolution to state that this is the last temporary permit for salt storage.

Smith stated he felt the board should deny the temporary permit. Johnsrud stated the outlet mall is the largest taxpayer and a good corporate citizen therefore would not recommend taking that stance.

Wollschlager questioned if the Village could require them to put in a temporary basin. Johnsrud stated the contractor reinforced that this storage facility is licensed by the DNR.

An Albertz/Wollschlager motion carried on a 5-2 voice vote with Semo and Smith dissenting to approve amended Resolution 122-15 a temporary building permit for a salt storage building located at the Premium Outlet Mall to include this as the last temporary building permit to be issued.

Convene into Closed Session

A Semo/Wollschlager motion carried on a 7-0 roll call vote to convene into closed session at 6:41 p.m. Pursuant to Wisconsin Statutes §§19.85(1)(e) deliberating or negotiating the investing of public funds whenever competitive or bargaining requires a closed session – *Option to Purchase - BBC Land Ventures, LLC – Lot 2, Lot 5 and Lot 6 River Creek Centre Subdivision and Development Agreement – Rock River Power Sports – 400 N. Watertown Street.*

Reconvene into Open Session

A Semo/Bieri motion carried on a 7-0 roll call vote to reconvene into open session at 7:19 p.m.

Action from Closed Session

A Semo/Smith motion carried unanimously to move forward with a second amendment to the Option to Purchase with BBC Land Ventures LLC until March 31, 2016.

An Albertz/Theder motion carried 5-2 with Wollschlager and Smith dissenting to move forward with an addendum to the Development Agreement with Rock River Power Sports in regards to incentive payment.

Upcoming meetings:

- a. Plan Commission Meeting: November 9th at 5:00 p.m.
- b. Committee of the Whole Meeting: November 9th at 5:30 or immediately following Plan Commission
- c. Village Board: November 16th at 5:30 p.m. – Budget Public Hearing

Adjourn

A Semo/Wollschlager motion carried to adjourn at 7:22 p.m.

Lisa M. Trebatoski
Deputy Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.

The Village of Johnson Creek 2015 3rd Quarter Recycling Report

Single Stream, Tons	Year Total	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Paper	130.2	42.8	50.7	36.7	0.0
Cardboard	28.7	8.7	10.3	9.7	0.0
Glass	33.1	8.4	9.9	14.8	0.0
#1 Plastic	7.8	2.5	3.0	2.3	0.0
#2 Plastic	6.0	2.0	2.4	1.6	0.0
* #3-7 Plastic	1.6	0.0	0.0	1.6	0.0
* Rigid Plastic	0.8	0.0	0.0	0.8	0.0
Tin Cans	6.6	2.1	2.5	2.0	0.0
Al Cans	2.0	0.6	0.7	0.7	0.0
Single Stream Total	217	67	79	70	0
Recycled bulk Items					
Scrap Metal	11.7	2.9	3.8	5.0	0.0
Tires	2.5	0.6	0.8	1.0	0.0
Batteries	0.7	0.2	0.2	0.3	0.0
Drain Oil	0.1	0.1	0.1	0.0	0.0
Recycled bulk Items Total	15	4	5	6	0
Total Recyclables	232	71	84	77	0
Bulk Trash	70	12	30	28	0
Total Garbage**	630	165	229	235	0

Population 2783

Year to date Lbs per capita recycled 166.5

	Year Total	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Recycling Compliance	3	1	0	2	0

* Additional categories for plastic recycling have been added to this report for 3rd quarter 2015.

** Total garbage weight includes weekly garbage, trash from monthly bulk and residual garbage removed from recyclables.

Report completed by:

Johns Disposal Service, Inc.
PO Box 329
Whitewater, WI 53190
262 473 4700

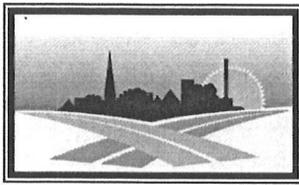


10/19/2015

Village of JC —

Thank you so much for the use of the community center and the land owned by Y and Rock River for Run for the Fields. Your support is another great example of why the Johnson Creek community is so strong and continues to grow and thrive with ~~our~~ our great sense of cooperation. Thanks again.

Lana Thomas
+ Jeff Constable



ADMINISTRATOR REPORT

November 16, 2015

VILLAGE OF JOHNSON CREEK **ADMINISTRATIVE SUMMARY – Administrator Mark Johnsrud**

Enclosed is the Village of Johnson Creek Administrator's Report for November 16, 2015.

Update – Economic Development

Nelson Williams of BBC Land Ventures, LLC has signed the extension to the option to purchase for Lot 5, Lot 6, and Lot 2 of the River Creek Centre subdivision. The option is valid through March 31, 2016.

AutoZone has submitted a conditional use permit (CUP) application for 405 Wright Road to permit Indoor Sales and Service within Planned Industrial zoning. The CUP will be considered by the Plan Commission on December 14th for approval by the Village Board on December 28th.

Update – School District

District Administrator Mike Garvey contacted the Village questioning the need for a certified survey map (CSM) for the new school site citing one legal description for the parcels even though the county has two tax parcels. After investigation it was determined that the two parcels can be joined without a CSM however a revised site plan or map showing all easements on the property will need to be provided for approval of the Plan Commission and Village Board. In addition the Plan Commission and Village Board still need to approve a landscaping plan, photometric lighting plan, and all signage (including external naming rights signage) to complete the site plan for the new school.

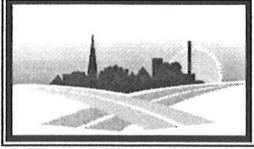
Update – Business Meet and Greet

On November 3rd, members of the JC Chamber of Commerce Executive Board, Community Innovation Committee and Village Board held a meet and greet with Dan Manesis, owner of The Gobbler Theater. A tour was provided of the substantially completed renovations of the theater building.

On November 10th, members of the JC Chamber of Commerce Executive Board, Community Innovation Committee and the Village Board held a meet and greet with Lyle Wuestenberg, owner of J&L Tire. A tour was provided of the operations of J & L Tire.

League of Wisconsin Municipalities

Authored an editorial article to be published in the "Municipality" magazine to encourage municipalities to consider allowing full-time fire personnel to work off-duty for volunteer departments citing that Johnson Creek volunteer fire department provides service to 59 square miles including 9 miles of Interstate 94.



President Swisher called the Committee of the Whole meeting to order at 5:17 p.m.

In attendance: President John L. Swisher, Trustees: Fred Albertz, Randy Bieri, Tim Semo, Donald Smith, Dale Theder and Kelly Wollschlager. Also in attendance: Administrator Mark Johnsrud, Street Superintendent Lee Trumpf, Police Chief Gary Bleecker, Attorney James Hammes and Deputy Clerk-Treasurer Lisa Trebatoski.

Statement of Public Notice

This meeting was posted and noticed in accordance to law.

Approve September 14th Committee of the Whole and Special Committee of the Whole meeting minutes of September 28th

An Albertz/Theder motion carried unanimously to approve September 14th Committee of the Whole and Special Committee of the Whole meeting minutes of September 28th.

Minutes of Village Board Meeting of September 28th, 2015 – For Information Only

Letter of Vacation – Lake Country Wood Shoppe – 234 Union Street

Johnsrud stated Hammes reviewed the ordinance and all properties are required to be hooked up sewer and water. After the demolition of the adjacent property 234 Union Street will not be in compliance and has until October 31, 2015 to become compliant.

Smith questioned why now it is not okay when the Board was fine for him to be there with no sewer and water when deciding to demolish the other property. He further questioned if Mr. Proffit knows about this. Johnsrud stated he doesn't yet as he has not been there and he wanted to hand deliver the letter.

Swisher stated there are other issues such as delinquent personal property. Johnsrud added that the property also did not pass fire inspection.

Speed Survey Update – N. Watertown Street

Johnsrud stated a speed survey was done to determine if speeds have increased since parking was removed. This was not done prior to no parking so we are not able to see if there has been an increase. However, the data did indicate the average speed was 22.22 miles per hour and the 85th percentile was 26 miles an hour. Therefore speeds are in compliance.

Memorandum – Chief Bleecker - N. Watertown Street - Enforcement Exceptions to No Parking

Chief Bleecker stated all officers have been advised during winter when residents are plowing or shoveling, that the residents would be allowed to park on the street until they are done. Chief Bleecker further stated residents should put their flashers on. Johnsrud stated picking up or dropping off parking will also be allowed. Swisher stated a resident asked about the enforcement and therefore requested Chief Bleecker to put something together in writing.

Memorandum – Chief Bleecker –Marijuana Ordinance

Chief Bleecker stated the District Attorney's office will no longer prosecute for possession of small amounts of marijuana. The Village doesn't have an ordinance at this time and would not be able to fine or arrest anyone with small amounts of marijuana. Therefore he is requesting adoption of the ordinance so they could issue an ordinance citation for that violation.

Authorization for Revocation of Class B Beer and Liquor License - d/b/a Bases Loaded – 210 Milwaukee Street

Johnsrud stated this was placed on the agenda at the recommendation of the Village Attorney.

Hammes stated the board approved the license subject to compliance but the license has not been issued due to unpaid personal property taxes and vendor invoices. He further stated more than 60 days has gone by without keeping the premises open and therefore the ordinance states if 60 days goes by without opening the license is subject to revocation. The Board needs to decide if they want to proceed with revocation. If so, would need to do a notice and would have a hearing. Hammes further stated the Board is not making any decisions at this time. Hammes asked what licenses are currently available. Johnsrud stated there is one \$10,000 reserve license. Hammes stated the Village Board has proceeded with revocation of the liquor license for Bases Loaded in the past. Johnsrud stated the license was issued subject to compliance and it is not in compliance and the business has not been open once in the last 60 day period.

Wollschlager stated to move forward to enforce the ordinance. Bieri stated if we have already presided for it in the past then the Board should follow what has been done before.

Hammes stated staff will put on Village Board agenda with a recommendation to proceed.

Room Tax Updates

Johnsrud stated he and the Village President attended a discussion with various Jefferson County chamber board representatives and executive directors held at Midpoint Pub and Eatery. A representative of the Wisconsin Hotel Association clarified regulations with regards to room tax statute changes. Discussed was the determination of the statutes changes and implementation of the requirement that a “tourism entity” has to spend 51% of its revenue on tourism and tourism related activities. If provided to a Room Tax Commission and there is an existing entity, such as the case with funding to the Johnson Creek Chamber of Commerce then the entity isn’t required to meet the 51% revenue rule for tourism and tourism related activities. A Room Tax Commission can provide funding to that entity because it hasn’t had that prior requirement within State Statutes. The statute change indicates that it doesn’t take effect until January 1, 2017, however the reporting is due in May 2017 for the reporting period January 1 to December 31, 2016, therefore any changes must be implemented for 2016. Johnsrud stated there are two ways to disburse the room tax funds; one way is for the Village to appropriate the funds directly to the entity, in which they have to comply with the 51% rule or to create a commission. Johnsrud further explained that 30 cents on every dollar goes to the Village and can be spent on what the Village likes without restriction. In the past the money has been used to pay back debt service on the parks. Whereas 70 cents goes to the entity, if they meet the definition, or go to a Room Tax Commission and they determine how the money is spent. Johnsrud stated either way that has to be completed by January 1, 2016 in order to be reportable in 2017. Therefore action needs to be taken prior to the end of the year and that will determine how the budget is done but he stated the board can do a budget amendment as well.

Hammes questioned if the Chamber currently spends 51% on tourism. Johnsrud stated no, therefore you can’t give it directly to the Chamber unless they do spend 51% starting January 1st. However, from the discussion session the Chamber wouldn’t necessarily have to spend 51% if the Room Tax Commission provides it to the entity. The Room Tax Commission would be the deciding determination whether chamber could receive the money or not.

Hammes stated the Village would need to create an ordinance creating a Room Tax Commission; otherwise you would have to have a contract with the Chamber of Commerce that they will spend 51% and the Village would be liable.

Theeder questioned why the Board couldn’t require the Chamber to comply. Hammes stated the Chamber would have to budget and account for tourism and meet the definition “promoting overnight stays in the Village.”

Johnsrud stated the funds currently in the room tax could cover the Community Center debt service which currently amounts to about \$268,000. Wollschlager asked if there was a penalty for early payment. Johnsrud stated that the room tax would be a transfer in revenue to make a yearly payment within the General Fund. He further stated that this needs to be done before December 31 of this year. Johnsrud stated that the Board also needs to take action on an ordinance to create a Room Tax Commission. After January 1, the Village Board has little control over use of room tax funding. The Room Tax Commission would decide on tourism activities and therefore an individual or organization would have to go to the Room Tax Commission to request funds.

Bieri questioned who the commission would be comprised of. Hammes stated one member has to be from a hotel. Johnsrud stated it would be 7 members; one has to be from the Comfort Suites, and all others have to be residents.

Swisher stated the COW needs to recommend that staff draft a resolution to transfer money from room tax to move to general fund to pay for debt service and to create an ordinance to create a Room Tax Commission.

A Smith/Wollschlager motion carried unanimously to recommend to the Village Board an ordinance to create a Room Tax Commission and a Resolution to use the room tax funds to pay for Community Center debt service.

Renewal – John’s Disposal Contract – Resolution

Wollschlager asked about what appliances are being picked up. Wollschlager stating that he sees TVs out all the time. Trumpf stated their department puts sticker on them as John’s does not pick up TVs.

Swisher stated a reminder to residents will be put in a future newsletter.

A Smith/Semo motion carried unanimously to recommend to the Village Board to approve the renewal of John’s Disposal Contract.

Swisher stated there are individuals here from N. Watertown St and he would like a motion to open a public hearing.

A Theder/Albertz motion carried to open public hearing at 5:43 p.m.

Wendy Mares, 214 N Watertown Street, stated they have a small driveway and have to move vehicles around to get out at various times due to different work shifts. She stated the snow removal has already been addressed. She stated that she contacted the church and they won’t allow parking unless they ask and are not liable if someone slips and falls. She stated that Lincoln Street is full on weekends and St. John’s is three blocks from her. She stated she is looking for resolutions and asked why the board would not think of one way street before taking all the parking away. She stated she watches from her porch and cars are going at least 40 miles an hour. She requested that speed bumps be placed on the road if keeping no parking. She stated after the no parking was in affect a drunk driver hit a parked car on S Watertown St so they have the same problem. She closed by saying they tried for a month and will now park on lawn in front.

Swisher stated the board is trying to address some issues by checking the speed and will continue to monitor the speeds. Swisher stated the no parking was done for the sake of safety for the entire Village and apologizes for the inconvenience. Swisher further stated the Board is willing to work with you if you come up with a solution.

Marge Creedon, 148 N Watertown St, on the corner of Lincoln and N. Watertown. She stated she parked on N. Watertown Street to unload groceries and a Sheriff’s deputy stated she had to move. She requested staff to inform the Sheriff’s department. She stated that when the snow plow comes through she can’t get to property. She stated she can’t put a pad in on the front lawn because there is no access on Watertown St. She questioned because it is not public property but private property if she could pull up on lawn to load and unload.

Chief Bleecker stated he will put a memo out to the County Sheriff's department.

Thomas Paine 228 N Watertown Street stated he as well is not blessed with a large driveway. He stated several times a day they are moving cars around and they are not in a position to build a garage. The reasons he heard for no parking in the first place aren't any different from any other street. Cars are speeding more especially coming into town.

Marge Creedon stated that when she has company there is no parking available. She stated accommodations should have been made to them and still can be by making a one way going north. This would allow for parking on the west side of the street.

Theeder stated for the record there were three board members that voted against eliminating parking on N. Watertown Street.

Kathy Paine, 228 N Watertown St, the one concern she has is the extra traffic on Lincoln Street and requested putting in another street.

A Semo/Wollschlager motion carried to close the public hearing 6:00 p.m.

2016 Village Budget

Swisher requested moving up item #19 as there were individuals waiting on this item.

Swisher stated at the last meeting Johnsrud presented the Administrator's Budget and Capital Budget.

Johnsrud stated there is a timeline for passage in that the Committee of the Whole has to make a recommendation to the Village Board to approve by October 26th to publish the budget in the newspaper with the submittal deadline of the 30th of October.

Smith questioned if they could have a special meeting to just talk about budget.

Hammes stated what needs to happen is the Village Board needs to approve by October 30th. Johnsrud stated the Committee of Whole has to recommend approval to the Village Board. He further stated the Village Board meeting is on November 16th and the notice has to be published in the paper by November 2nd.

Hammes stated even after the public hearing, the budget can be amended. Johnsrud stated that changes after publication will not be presented to the public.

An Albertz/Wollschlager motion carried unanimously to move the budget meeting to Wednesday, October 14th at 5:30 p.m.

Public Hearing

A Wollschlager/Albertz motion carried with Semo dissenting to open a public hearing at 6:08 p.m.

Deb Brown, Johnson Creek Historical Society, distributed information about the history of Johnson Creek and invited them to be members of the Johnson Creek Historical Society.

Steve Wollin was critical of the newsletter article written by Administrator Johnsrud "It's a Great Day in Johnson Creek" in the October "The Creek" newsletter. He further stated he has asked pet information to be placed in the newsletter and it wasn't.

Swisher stated he appreciates the comments and asked Steve Wollin to resubmit any information for consideration in the newsletter.

Semo stated he felt it was a nice article and the Village Board has authorized the Administrator to prepare the newsletter and the Village President reviews it.

Bieri agreed stating that the article was not specific on purpose to make persons think about community service rather than list all possible volunteer organizations.

A Bieri/Semo motioned carried to close public hearing at 6:13 p.m.

Mutual Cooperation Agreement Under The National Affordable Housing Act –Home Consortium Resolution

Johnsrud stated Jefferson County participates in Community Development Block Grants funds through Jefferson County Economic Development Consortium as administered by Waukesha County. This doesn't have anything to do with providing affordable housing. Johnsrud stated this is for Jefferson County residents, including the residents of Johnson Creek, to apply for CDBG funds through Jefferson County Economic Development Consortium. He stated last year there were a few applicants from Johnson Creek, mainly for home improvements.

A Semo/Bieri motion carried unanimously to recommend to the Village Board to approve the Mutual Cooperation Agreement under the National Affordable Housing Act with Waukesha County as administered by the Jefferson County Economic Development Consortium.

911 Joint Powers Agreement – Resolution

A Semo/Theder motion carried unanimously to recommend to the Village Board to approve the 911 Joint Powers Agreement.

2015/2016 Snowmobile Trails – Resolution

An Albertz/Theder motion carried unanimously to recommend to the Village Board to approve the 2015/2016 Snowmobile Trails.

Removal of Tree on Village Property behind 115 Sanctuary Court

Johnsrud stated the estimate to remove a tree over the rear yard of 115 Sanctuary Court by Two Guys Trimming is \$1,575. He further stated this item came up after the property owner of 115 Sanctuary asked if the tree was on his property or the Village property and if the Village would cut it down. At first it appeared to staff that it was on the resident's property due to the location of the fence. After the property owner stated the fence is not the property line, the lot was staked and the tree was found to be on Village property.

Hammes questioned if it was a danger and stated the property owner has a right to cut the part on their property. Swisher stated that they found out today that the property owner is willing to cut the part of the tree down himself.

A Semo/Theder motion carried unanimously to recommend not cutting down the tree.

Encroachments on Village property – Sanctuary Court

Johnsrud stated a number of properties along Sanctuary Court are encroaching onto Village property. Staff is looking for direction if the Village Board wants to send encroachment letters or permit them to encroach if they sign agreements.

Hammes stated this is not an unusual situation. The board has two options, tell the residents they can only go up to the property line and everything else has to be removed or let them know they are encroaching on Village property and the Village is not taking any steps at this time to remove it but you cannot obtain legal rights to use the property because you have these possessions on it.

Wollschlager questioned if the fire pit is a danger to surrounding area. Johnsrud stated there is a roadway easement and the fire pit is in roadway. Hammes stated improvements can be a liability issue.

Hammes stated to invite the property owners to a meeting to talk with them.

Trumpf informed the Village Board there are also encroachments on easements in Black Walnut, Meadowview and Whispering Way.

A Smith/Albertz motion carried unanimously approving the Village Administrator to draft a letter inviting the property owners of Sanctuary Court to the Village Board meeting.

Non-Disclosure Agreement – Jefferson County Economic Development Consortium

Johnsrud informed the Board that Jefferson County Economic Development Consortium (JCEDC) spent approximately \$10,000 for a software system that tracks development within the county. One thing they are requesting from municipalities is a non-disclosure agreement. This agreement deals with information provided to JCEDC that under an open records request they would redirect that back to the Village. Johnsrud stated that many municipalities have expressed concern that if Jefferson County is not participating in the economic development whether the information can truly be protected from an open records law request. Jefferson County had two attorneys draft the agreement and will be considering it later this month.

Hammes stated if a potential developer shares information that is confidential, once you turn that over to JCEDC you waive any confidentiality to the contents and the County would be required to disclose it. Hammes stated his opinion is not to participate. If someone files an open records request and is denied the information the Village would be liable under a suit and maybe responsible for all costs and fees. Hammes closed by saying he recommended not taking any action.

Hammes left at 6:31 p.m.

~~Wollschlager requested at the November Committee of the Whole meeting to have another public hearing on N. Watertown St. alternatives.~~ *continued discussion on N. Watertown St. alternatives at a future Committee of the Whole meeting. As amended at the November 9th Committee of the Whole meeting.* Semo suggested purchasing redevelopment property and putting in a parking lot.

Swisher stated that all expressed concerns have been addressed. Swisher stated for the long term plan, the board is going to look at a connector street and how are we going to fund that. He further stated it is too late for TIF to fund it. Swisher stated he is hearing positive things regarding no parking, more positive than negative. Swisher stated the people are finding their own solutions but they need to take them and make them work.

Johnsrud stated zoning code does not allow parking on the front lawn unless through a conditional use.

Committee of the Whole – Meeting Times

Chief Bleecker stated that he and Chief Wolf would not be able to attend meetings on Tuesday or Wednesday due to other obligations.

Semo questioned if Committee of the Whole meetings would end after budget. Smith questioned when they would go back to subcommittees, as that is what was in place when they ran for Village Trustee.

Swisher stated the Committee of the Whole is working better than the subcommittees. He further stated with the subcommittees not everyone gets all information.

Theeder stated he liked the Committee of the Whole meeting.

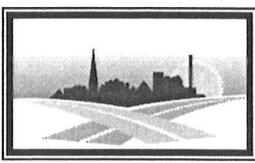
It was a consensus of the Village Board to keep the Committee of the Whole meetings as scheduled.

Adjourn

A Wollschlager/Theeder motion carried to adjourn at 6:41 p.m.

Lisa M. Trebatoski
Deputy Clerk – Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.



President Swisher called the Committee of the Whole meeting to order at 5:30 p.m.

In attendance: President John L. Swisher, Trustees: Fred Albertz, Randy Bieri, Tim Semo, Donald Smith, Dale Theder and Kelly Wollschlager. Also in attendance: Administrator Mark Johnsrud, Library Director Luci Bledsoe, Street Superintendent Lee Trumpf, Fire Chief Jim Wolf, Police Chief Gary Bleecker, Attorney James Hammes and Deputy Clerk-Treasurer Lisa Trebatoski.

Statement of Public Notice

This meeting was posted and noticed in accordance to law.

Discussion and Recommendation 2016 Budget

Swisher stated Administrator Johnsrud presented his budget to the Committee of the Whole and this meeting is to make changes or recommendations.

Wollschlager stated he went through the power point presentation and this budget is in order with that.

Hammes arrived at 5:35 p.m.

Swisher questioned moving the ambulance to the fire fund. Semo stated the ambulance went to the General Fund to generate revenue from expected interfacility transfers, which didn't happen. Semo further stated it makes more sense to put in the Fire Fund. The ambulance is now straight up paramedic and not doing any transfers. Theder questioned if we could transfer anymore. Chief Wolf stated we do have the license but would need more paramedics. Chief Wolf stated he is fine with the change. He further stated that in the future the hope is to get more paramedics and then get back into transfers. Johnsrud stated the ambulance budget provides an incentive for the Chief to manage the budget as any surplus would stay in the fire fund.

Swisher questioned ambulance revenues. Johnsrud stated there is \$125,000 for EMS run receipts in the fire budget and \$65,000 in EMS prior year run receipts in the General Fund which is to be transferred to the fire budget. This is appropriated this way to account for the ambulance being in the General Fund for 2015.

Albertz questioned engineering reimbursements in the amount of \$7,500. Johnsrud stated TIF #2 is closing in July of 2016 and any reimbursable expense including engineering will be placed in the General Fund for any development occurring after July, 2016 within TID 2.

Swisher questioned why year-end revenue projections are not in the budget. Johnsrud stated the year-end projections are the 2015 Budget. Johnsrud stated that expenses through September 30, 2015 are included. Johnsrud stated the budget is approved by category including General Government, Public Safety, Public Works, Health and Human Services, Culture, Recreation and Education and Debt Service, not by individual line item. So each individual line item can vary but has to stay within total department budget. Johnsrud said that currently all departments are within budget. Swisher questioned why the 2014 budget came in \$116,000 under budget? Johnsrud explained that the expenditures were only \$13,000 under budget but the 2014 budget received additional revenues from a We Energies rebate and building permits.

Swisher questioned why the capital budget is not included within the operating 2016 Budget. When we publicize what expenditures are going to be budgeted for 2016, are we capturing what is coming from the capital budget? Johnsrud explained prior to 2015 the capital budget was in the operating budget. Johnsrud explained that the Village Auditor recommended separation of the capital and operating budgets for transparency. Use of existing fund balances to pay for capital expenditures does not show as revenue in an operating budget therefore the operating budget year-end total did not accurately reflect the difference between

actual revenues and expenditures. Johnsrud stated there is now a clear relationship between revenues taken in and expenditures paid on an annual basis. The capital budget provides funding sources for those expenditures that last greater than a year but less than ten years through the use of assigned funds and borrowing for those expenditures lasting greater than ten years.

Hammes questioned why the purchase of crackfilling materials and street paint would be placed in the capital budget? Johnsrud explained if something lasts more than a year it should be put in the capital budget. The State of Wisconsin has really ratcheted down on the ability for municipalities to raise revenue based on taxes. Years ago you could put capital purchases in the operating budget and raised the levy accordingly. Now you can only increase spending by net new construction growth or debt service. Therefore, if you are purchasing something that lasts longer than a year, the state encourages you look to other funding sources. Hammes stated that the restriction isn't on spending it is on property tax increase. Johnsrud stated but you need a revenue stream to pay for that. Hammes stated right, if you spend more money then you are bringing in, you have to spend money from your general fund or designated accounts or borrow for it. How is the member of the general public going to know what the Village is spending on capital if separate from the budget?

Wollschlager recalled that this was a recommendation of the auditors to separate out because of new rules. Wollschlager stated the paint is the improvement and the labor is the operating expense. Hammes asked if you publish this budget in the paper how does the public determine what is being spent on capital expenditures? Johnsrud used lawn mowing as an example. The lawn mower is purchased in the capital budget and the labor to cut the lawn is in the operating budget.

Bieri stated lawn mowing wouldn't be something that is put in the capital budget. Bieri stated it sounds like the capital budget is posted and accessible to the public. Hammes stated it is not posted.

Johnsrud stated changing the capital expenditures from the operating budget to a capital budget and back to operating budget would reduce incentives within the State expenditure restraint program. The Village would lose over \$30,000 in shared revenue.

Swisher stated the issue he had on this is that it is important to have 100% full disclosure to the public.

Deputy Clerk – Treasurer Lisa Trebatoski stated the budget notice does not publish the detailed line items but publishes total revenues and expenditures, including the capital outlay budget. Johnsrud reviewed the 2015 budget publication with the Board showing that Capital Outlay is indeed published. Johnsrud stated what is published in the newspaper is done in accordance with State Stats. In addition, the Village Budget including capital expenditures is provided to the public as a viewable copy and downloadable on the Village website. Hammes stated that it is important that these documents are available to the public.

Bieri asked what happens to the capital money within a TID if it is not spent and it closes out. Johnsrud stated any expenditure over \$10,000 has to come back to the Village Board for approval. So, if the Village Board does not approve the expenditure prior to closing the funds are not spent.

Semo used the example of the bathroom at Bell Park. It was approved in the budget but when it came back to the Board it wasn't done. Johnsrud used an example from this year of the door at the Community Center that was not approved. If funds are designated to be borrowed and the project is not approved, the money is not borrowed. If it is assigned funds are not spent they are then available in the future.

Swisher said the capital budget was discussed openly this year. Swisher indicated if we don't spend the money on the website that is money that we don't have to pay back to close the TID. Johnsrud stated that the website of \$30,000 and trail improvements of \$95,000 are small expenditures when each TID is expected to bring in 1.5 million dollars in revenue and once TID 2 pays off its expenses all of TID 2 revenues can go to TID

3 to pay off debt. Johnsrud stated the TID 2 expenditure period closes out next July, at which time it will be incapable of contributing toward a website. Johnsrud stated just because you approve it in this year's capital budget, it still has to come back as a resolution to the Village Board if over \$10,000. Bieri stated you are always rolling the dice with a possibility of a new board in the spring that doesn't know the history. Johnsrud stated that is one reason you have staff to provide continuity to explain why previous boards put this in.

Smith questioned why are we borrowing for crack filling and painting and not pay for it out of the general fund. Johnsrud stated that we are not borrowing for the mower, crack filling or painting but it is coming from assigned reserves. He further stated that the \$116,000 assigned fund balance was left over from last year's budget.

Bieri asked what happens next year with assigned reserves. Johnsrud stated you look at each year individually based on assigned reserves. If reserves are not available for the 2017 budget then these couldn't be spent in the future. Johnsrud stated tax dollars are locked in compared to other revenues sources. He further stated that tax dollars only account for 50% of total revenues.

Smith questioned the change to the Fire Fund, \$59,013 in full-time salaries, compared to part-time salaries of \$90,000 in 2015 down to \$46,000 in 2016. Johnsrud explained the funding difference is for the Fire Chief going from 30 hours to full-time. Johnsrud stated that the overall lift to the Fire Budget is \$22,000 between benefits and wages.

Swisher stated another item brought up at the COW meeting was out-sourcing mowing. Swisher said that Johnsrud had addressed this in his budget by raising the part-time help and making changes in positions, including responsibilities. Johnsrud stated that the Board wanted the DPW working on streets for street repair and painting rather than just riding lawnmowers. Johnsrud said that DPW provided 68 hours to complete one rotation of the Village mowing for 1040 season hours. Theder stated 26 weeks is the norm for bidding. Johnsrud stated in addition the Village would not have complete control over those employees in the private sector where the Village part-time employees are being supervised by our staff and have background checks conducted to be in our public parks. In addition, the brush in the compost site will be chipped by contract saving staff time each week. Therefore, between the additional part-time staff hours and the contract for chipping DPW staff should get to other priorities set by the Village Board.

Smith stated that mowing is based on \$10.00 an hour. What happens if labor costs rise? Johnsrud said that \$11.00 per hour was used in the comparison analysis to account for benefits such as social security. Johnsrud stated we can always contract out, however, if labor costs rise it is likely private contracts would adjust their prices as well.

Semo stated that he would rather give this a try because once we privatize we aren't going back.

Swisher stated we have to make certain things are getting done and Lee needs to know what the priorities are. The purpose of asking for scheduling was to see if there was time allotted for painting and crack filling. He further stated what Johnsrud is asking for is increased hours for part-time then we can hold them accountable.

Theder asked how much more money is the Village getting from the Town of Aztalan. Johnsrud stated on page 16 the amount is \$45,120. Theder stated just about half of that amount is going for Chief Wolf wages and therefore we are not gaining anything. Johnsrud stated it gave us an opportunity to take the chief position from 30 hours to 40 hours without affecting the general fund. Swisher stated the Police and Fire Commission strongly recommends that the Chief go to full-time.

Hammes stated the Village Board sets the salary and the Police and Fire Commission makes the decision. Johnsrud stated they approved the job description. Johnsrud stated the job description would have to be reapproved by the Village Board.

Albertz asked about the review of the lawn mowing at the COW meeting. Albertz also asked how the Administrator came up with the figures for outsourcing.

Johnsrud reviewed the analysis with the board. He stated it was based on 68 hours weekly rotation for 1,040 hours total. Johnsrud stated for equipment the Village currently has four mowers and in the Capital Budget requested an additional mower, included annual maintenance and fuel costs. Johnsrud stated the private sector mowing is based on three bids provided by former Trustee Wollin including a bid from Theder Lawn Care. Johnsrud stated the Administrator Budget allows the Administrator to recommend a budget to the Village Board by Village code and he is not recommending privatizing lawn mowing as the analysis shows that the costs to privatize are higher than completing by DPW.

Albertz stated the analysis doesn't take an account for the increased labor costs for the Park Supervisor. Theder stated he doesn't have a problem with the numbers. Johnsrud said that the increased labor costs for Park Supervisor is not reflected in the numbers because the mowing season is expected to last approximately 1040 hours which will be completed by part-time staff.

Hammes stated the Room Tax Budget does not reflect the creation of a Room Tax Commission. Johnsrud stated the budget was kept the same as last year as the Board hasn't approved a Room Tax Commission. Hammes stated that the Tourism to JC Chamber of Commerce shouldn't be reflected as the money will be allocated to the Room Tax Commission. Johnsrud stated that 70 % of collected room tax funds would go to the Room Tax Commission and the Chamber would have to ask the Room Tax Commission for funding. Johnsrud stated he would make the adjustments to budget as if there is a Room Tax Commission.

Albertz questioned if the proposed wage increases would come back to the Village Board for final approval as well. Johnsrud stated the Wage Table comes back as a resolution. Albertz asked if the job description would come back. Johnsrud stated that all job descriptions would need to be approved by the Village Board.

A Semo/Bieri motion carried on a 6-1 roll call vote with Smith dissenting to recommend to the Village Board to approve the 2016 Village Budget with change to Room Tax budget to account for a Room Tax Commission.

Swisher stated he felt we should consider other avenues for the improvements to the website.

Wollschlager stated he was on the wall about the website. Wollschlager stated he looked at other websites and they looked outstanding. He stressed the importance of propriety, especially with taking credit cards. He stated that \$30,000 is a lot but will save money with efficiency on the time spent on updating the website.

Trebatoski stated that CivicPlus allows more efficiency in agenda posting and e-notices. She stated with CivicPlus it is a click of a button and that the citizens would be able to be selective on the information they want to receive. She stated CivicPlus has the capability to reserve and pay for rentals online. She stated that online forms with building permits would be possible too.

Albertz would like to see other options. Johnsrud stated the board would still need to place the funding in the budget even with looking at other options. Swisher stated it sounds like the majority would like to keep it in and look at others options as well.

Swisher next asked about the basketball court and restroom at Bell Park. He asked if it is the board's intention to complete both of these in 2016. He stated if it is not, it should be reflected in the budget by taking it out. Bieri stated that if we did them together then it would probably be cheaper than what was quoted.

Wollschlager stated he feels it should be left in the budget for consideration. Johnsrud stated the next step for the basketball court would be for MSA to provide bid/specification documents. MSA would provide us with a professional service agreement to go out and do the bid/specification for the court at which time the board would need to approve. The board would then need to accept the bid before you do the project.

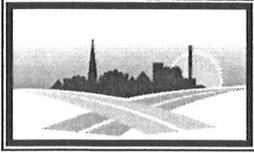
Hammes asked how much of this is borrowed and asked if that money isn't spent if you had three years to spend it. Johnsrud stated that because we are not using the additional debt service on our tax levy worksheet we don't have to borrow the funds in advance of the expenditure. Johnsrud further stated if the Board doesn't approve the project you don't have to borrow the money.

Adjourn

A Semo/Bieri motion carried to adjourn at 7:23 p.m.

Lisa M. Trebatoski
Deputy Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.



President Swisher called the Committee of the Whole meeting to order at 7:23 p.m.

In attendance: President John L. Swisher, Trustees: Fred Albertz, Randy Bieri, Tim Semo, Donald Smith, Dale Theder and Kelly Wollschlager. Also in attendance: Administrator Mark Johnsrud, Library Director Luci Bledsoe, Attorney Brian Brejcha and Deputy Clerk-Treasurer Lisa Trebatoski.

Statement of Public Notice

This meeting was posted and noticed according to law.

Public Comment - None

Resolution 123-15 Adoption of 2016 Budget and Tax Levy

Johnsrud presented the changes to the Room Tax Budget. The public hearing notice was presented as to be published in the paper.

Swisher suggested amending the 2016 capital budget to remove webpage upgrades of \$15,000 from TID 2 and \$15,000 from TID 3 Budget.

Discussion was based on an e-mail sent to the Village Board from resident Brett Perucco. Wollschlager stated that web security is important for on-line payments.

An Albertz/Theder motion to remove webpage upgrades from the TID 2 and TID 3 2016 capital budget failed 3-4 on a roll call vote with Bieri, Semo, Smith and Wollschlager dissenting.

Smith questioned budgeted amounts for the parking lot in Centennial Park and the basketball court and pavilion/restroom in Bell Park. Johnsrud stated that MSA provided the estimated cost of construction and would not recommend changing the amounts.

A Smith/Wollschlager motion carried to open a public hearing at 7:44 p.m.

Laurie Adams, 135 Pheasant Run, stated she checked with neighbors and they didn't support the Village spending \$100,000 on a bathroom in Bell Park. She also questioned the website cost and annual maintenance.

A Smith/Semo motion carried to close the public hearing at 7:46 p.m.

Swisher suggested amending the 2016 capital budget to remove or move to 2017 the extension of the walking trail within TID 3. Johnsrud explained the extension will connect to the path to be created as a part of the TREK site plan to make a loop from the sidewalk on Resort Drive along the Rock River.

An Albertz/Theder motion failed on a 3-4 roll call vote with Bieri, Semo, Smith and Wollschlager dissenting to remove the trail from the capital budget.

A Theder/Semo motion to remove the Centennial parking lot from the 2016 capital budget was made. Swisher stated the Centennial Park parking lot needs to be completed due to safety concerns. After discussion Theder/Semo withdrew their motion.

Smith made a motion to remove the following items from the 2016 capital budget:

- Central Information Systems
 - Comprehensive Plan Update - \$10,000
 - Fiber Optic Cable – Police Dept. to Village Hall - \$10,000
- Community Center – Tables and Chairs - \$10,000
- Police Department – Squad Car - \$40,000
- Department of Public Works -Wing Mower - \$28,000
- Bell Park
 - Basketball Court - \$70,000
 - Pavilion/Restroom - \$100,000
- Centennial Park - Parking Lot - \$150,000
- Water Department
 - ¾ ton Pick-Up Truck (1/2) -\$17,500
 - Hydrant Painting - \$8,500
- Sewer Department - ¾ ton Pick-Up Truck (1/2) -\$17,500
- TID 2 - Webpage Upgrades (1/2) - \$15,000
- TID 3 - Webpage Upgrades (1/2) - \$15,000
- Ambulance – Heart Monitor - \$30,000

Motion failed for lack of a second.

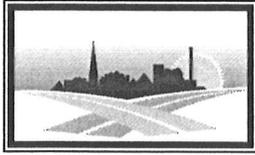
A Semo/Wollschlager motion carried on a 5-2 voice vote with Smith and Theder dissenting to recommend to the Village Board to approve Resolution 123-15 Adoption of 2016 Budget and Tax Levy.

Adjourn

A Smith/Wollschlager motion carried to adjourn at 8:13 p.m.

Lisa M. Trebatoski
Deputy Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.



President Swisher called the Committee of the Whole meeting to order at 5:32 p.m.

In attendance: President John L. Swisher, Trustees: Fred Albertz, Randy Bieri, Tim Semo, Donald Smith, Dale Theder and Kelly Wollschlager. Also in attendance: Administrator Mark Johnsrud, Fire Chief Jim Wolf, Police Chief Gary Bleecker, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice

This meeting was posted and noticed according to law.

Public Comment

Lloyd Schultz – 120 S. Watertown St., with the Johnson Creek Fire/EMS Department, distributed the Homeland Security (NIMS) National Incident Management System Fact Sheet along with the training requirements for elected officials, department heads, firefighters, law enforcement personnel, etc.

Approve October 12, 2015 Committee of the Whole and Special Committee of the Whole Meeting minutes of October 14, 2015 & October 26, 2015

Wollschlager asked that the minutes of October 12th be amended where it reads “Wollschlager requested at the November Committee of the Whole meeting to have another public hearing on N. Watertown St. alternatives”. He said it should read “Wollschlager requested for *continued discussion on N. Watertown St. alternatives at a future Committee of the Whole meeting.*”

A Wollschlager/Albertz motion carried to amend and approve October 12, 2015 Committee of the Whole minutes to read “*continue discussion on N. Watertown St. alternatives at a future Committee of the Whole meeting*” and approve special Committee of the Whole Meeting minutes of October 14 and October 26, 2015.

Minutes of Village Board Meeting of October 26, 2015 – For Information Only

Items Noticed for Discussion and Recommendation:

New Business – The Gobbler Theater, LLC – 350 N. Watertown St – Resolution 124-15

A Smith/Wollschlager motion carried to recommend to the Village Board to approve the new business of The Gobbler Theater, LLC at 350 N. Watertown St. by resolution.

Cabaret License – The Gobbler Theater, LLC – 350 N. Watertown St – Resolution 125-15

An Albertz/Semo motion carried to recommend to the Village Board to approve a cabaret license for The Gobbler Theater, LLC at 350 N. Watertown St. by resolution.

Operators Licenses 2015/2016 – Resolution 126-15

An Albertz/Wollschlager motion carried to recommend to the Village Board to approve Resolution 126-15 operators licenses to Paige D. Kramer, Stephanie L. Rae, Farren R. Graham and Andrea Montour by Resolution.

Payment of Economic Development Grant – Resort Drive Partners, LLC – Trek

Johnsrud stated pursuant to the development agreement between Resort Drive Partners, LLC and the Village of Johnson Creek dated November 6, 2014 and the development agreement Resort Drive Partners amendment dated January 16, 2015 they are requesting reimbursement of the economic development grant in the amount of \$360,000. Attorney Hammes stated payment should be made as Resort Drive Partners, LLC have complied with the signed development agreement.

An Albertz/Bieri motion carried on a 6-0 roll call vote to recommend to the Village Board to approve, by Resolution, payment of the economic development grant to Resort Drive Partners, LLC – Trek in the amount of \$360,000.

Encroachment of Village Property – 109-111-113-115 Sanctuary Court

Swisher said he felt at the October 12th Committee of the Whole meeting the property owners had no intent of doing wrong.

Johnsrud stated that at the public hearing each property owner had admitted that they were encroaching on Village property. Johnsrud recommended that each property owner should sign a letter of encroachment that would be recorded against each parcel. Hammes agreed saying that the Village should approve a resolution and record it so any future property owners will be made aware that this is not their property and they are encroaching on Village property. The fire pit should also be removed stated Hammes. Albertz said the boundaries should be clearly marked and stakes put in and identify their property lines.

A Smith/Wollschlager motion carried to recommend to the Village Board to prepare a resolution allowing the existing encroachment on Village property except the fire pit must be removed and no clearing of trees and brush on Village property and to record this document on each of the parcels with the County.

JC Historical Society Community Center Use and Donation to Horse & Wagon Rides

The JC Historical Society will be celebrating their 10th anniversary on December 5th with the Children's Festival and requested free use of the Community Center and contribute \$350 to the horse and wagon ride. Swisher recommended supporting the JC Historical Society with this donation. Semo said we should take the \$400 (\$50 Community Center rental and \$350 horse and wagon rides) from the Room Tax fund. Wollschlager asked about cleaning the streets after the horse and wagon rides.

A Bieri/Wollschlager motion carried on a 6-0 roll call vote to recommend to the Village Board to approve the donation of the \$400 to the JC Historical Society to be paid out of the room tax fund to support the Horse and Wagon Rides and event fees.

Traffic Accidents at I-94 Westbound Entrance and N. Watertown Street

Johnsrud stated that he had contacted David Vieth of the Department of Transportation (WisDOT) concerning the traffic accidents on the westbound entrance and N. Watertown St. Dave Vieth explained that they will be doing another investigation at that site and on the recommendation of Johnsrud will lower the stoplights northbound at this intersection.

Semo mentioned having a blinking speed light for traffic to show them their speed and to slow the traffic down, Smith agreed. Chief Bleecker stated those lights cost around \$5,000 each and the road is not in the Village and we don't have control. Wollschlager mentioned caution lights to reduce their speed.

Johnsrud suggested allowing the WisDOT to complete a traffic study as they have traffic engineers on staff for recommendation of solutions to prevent accidents.

The Committee of the Whole recommended that Village staff follow up with the WisDOT on the investigation and corrections and report back to the committee.

Tornado Sirens and Warning System Upgrade – Five Year Capital Budget

Johnsrud stated the tornado sirens/warning system upgrade is in the five year capital budget in 2020 at a cost of \$1.25 million dollars. Johnsrud had contacted the County and also MSA if there are any cash grants available, and there are not. Semo stated the City of Oconomowoc no longer has the sirens due to the smart phones for notifications. Bleecker also said municipalities are doing away with the sirens due to liability. Smith asked if the website has the ability to send out an email or call residents to warn of severe weather instead of the sirens. Johnsrud said that the website does have the capability of texting phone numbers. The Village does maintain telephone numbers for about 75% of the water customers.

Conduct of Village Board Meetings and Robert's Rules of Order

Swisher stated that he had asked for this to be on the agenda to discuss conduct at Village Board meetings. The goal is to respect the thoughts and opinions of each other. It is not fair to the person speaking if side bar conversations are happening. He also asked trustees to encourage others to come to meetings.

Swisher stated that the agenda for COW now has a public comment but the speaker may only comment about an item on the agenda. The public will be permitted to speak a maximum of two minutes so there are more opportunities for other members of the public to speak. After the person is done speaking, Swisher stated that he will then ask if any board member has questions for the speaker.

Swisher said that the board must realize that asking for contracted staff to provide an estimate has a cost. All contracted services are paid by the hour including planner, engineer and attorney. Johnsrud used the grading on Wright Road as an example. The Village Board approved Resolution 49-15 to approve a Professional Services Agreement with MSA. The Village is not charged for presentation of a professional service agreement, in this case the amount was \$8,330. Once, the Board approved Resolution 49-15, MSA completed a bid/specification document to solicit bids from contractors. In this case the bid/spec document was an inch thick. Then Resolution 79-15 was presented to the Village Board for approval of the bid to Iverson Construction. The project was completed in accordance with the bid/specification document and inspected by MSA under the professional services agreement. On the other hand, the Village Board requested a cost estimate for the parking lot at Centennial Park. The cost to the Village to determine an estimate for the capital budget on the cost of the parking lot cost was about \$600.

Wollschlager recommended using the public comment signup sheet again and according to Robert Rules you cannot engage with the public comment.

Bieri asked if the trustees should raise their hands to speak or take turns to speak or have the president address who will be speaking. Hammes said per Section 8-6 the standing rules for the Village say "in the absence of a standing rule, the deliberations of the Village Board shall be conducted in accordance with the parliamentary rules as contained within Robert's Rules of Order, unless contrary to state law. Hammes reviewed the standing rules including:

- A. No person other than a member shall address the Board, except by majority vote of the members present.
- B No ordinance, resolution or other motion shall be discussed or acted upon unless it has been seconded.
- C. No motion shall be withdrawn without the consent of the person making the same and the person seconding it.
- D. No Trustee shall address the Board until he has been recognized by the presiding officer. The trustee shall confine his or her remarks to the question under discussion and avoid all personal remarks.
- E. When two or more members simultaneously seek recognition, the presiding officer shall name the member who is to speak first.

Swisher apologized to Semo from a previous meeting and said that Semo has lots of good information to share. We don't need a real rigid meeting but if someone is done talking please wait your turn to speak. We do not want any side bar conversations including talking to department heads in the audience. Johnsrud asked if the trustees needed permission to speak? Swisher said we just need to respect each other.

Albertz said we should just keep it simple. Rule are necessary for order, we can raise our hands or just be courteous and respectful.

Semo said he has a problem with the constant public hearings and the board maybe should have one at the beginning and one at the end. Also we should not get in a discussion with the speaker as we did with the Watertown St. residents.

Swisher said the public comments will be limited to agenda items but the public should be heard.

Hammes suggested two public comment areas on the agenda one for non-agenda issues and the other for agenda issues. Hammes also recommended that public should be limited to the public comment on the agenda rather than holding public hearings to permit discussion of items possibly not noticed for discussion which is in violation of the open meeting law. Opening a public hearing should be an exception rather than the rule.

Smith said the redundancy at each meeting has to stop and we just keep talking about things over and over.

Clerk Dykstra distributed and signed out the League Conduct of Village Board meeting and Robert's Rules of Order to each trustee present to be returned after their term of office.

Use of Electronic Devices at Village Meetings

Swisher asked that the board members refrain from the use of electronic devices at Village meetings to encourage participation and to be courteous to others including the public. If a phone is needed for an emergency place it to vibrate and then excuse yourself to take the call in the hall away from the meeting. Tablets can be useful in conversations but just let the board know what you are looking up. Swisher said other communities have banned tablets all together to prevent misuse. Swisher questioned whether a written policy was needed if members respect others and refrain from using electronic devices.

Albertz said at other meetings that he attends it is announced that all phones are turned off and show respect to others.

Update Bases Loaded – Liquor License Revocation

Johnsrud reported that Bases Loaded has paid all vendors and has paid all personal property taxes. Bases Loaded does still owe the Village for interest on delinquent personal property taxes, publication fees, a delinquent water and sewer billed after July 1st and a reconnect fee for a total of \$136.34. Johnsrud said if we continue with the revocation it will cost more to collect than amount due. Is it really cost productive to continue with the revocation process? Attorney Hammes agreed that the Village Code states the Village can proceed with the revocation process if the licensed premise is not open to the public for 60 consecutive days per license year, but it is not a state statute. Hammes recommended putting the outstanding fees on the tax bill and moving on.

A Smith/Wollschlager motion carried with Semo voting present to recommend to the Village Board not to proceed with the revocation process and put all outstanding bills on the tax roll.

Update Lake Country Wood Shoppe – 234 Union Street

Johnsrud reported that he has spoken with Mike Proffitt of Lake Country Wood Shoppe concerning connecting to the Village's water utility and Proffitt said that due to a frost wall it will cost thousands of dollars to connect to the utilities. Proffitt said he will be looking for a different location for his business. Jeff Ackerman with the WDNR recommended to Proffitt not to take ownership because that is where the dry cleaning business was and the land is probably contaminated. Semo said he has not paid rent to anyone and owes over one thousand dollars in delinquent personal property taxes to the Village. Recommendation was to direct staff to issue a zoning citation of up to a \$100 per day.

A Wollschlager/Semo motion carried to recommend to the Village Board to proceed with a citation.

Adjourn

A Smith/Wollschlager motion carried to adjourn at 7:25 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.

COMMUNITY INNOVATION COMMITTEE

October 6, 2015



Chairperson John L. Swisher called the meeting to order at 5:34 p.m. In attendance: Randy Bieri Trustee Rep., Vice-Chair, Jody Knoebel – Town of Farmington Representative (arrived 5:37 p.m.), Mary Beth Kupsche – JC Resident, Merisa Nicholson – JC Resident and Village President John L. Swisher. Absent and Excused – Laurie Adams – JC Resident. Absent – Leigh Price. Also in attendance: Trustee Tim Semo and Administrator Mark Johnsrud.

Statement of Public Notice

This meeting was posted and noticed according to law.

Approve Minutes of February 10, 2014

Referred to next CIC Committee meeting.

Reviewed Resolution 29-13 Community Innovation Committee

Mary Beth Kupsche provided overview of past Economic Development Committee.

Discussion future agenda items

Chair John L. Swisher reviewed a handout on ideas for future agenda items including:

- 1) Citizen Engagement
- 2) Group Cohesion
- 3) Community Pride/Service
- 4) Business

Mary Beth Kupsche suggested a “landing page” for facebook. Merissa Nicholson agreed that a community facebook page would allow persons to post activities and events. Randy Bieri indicated that any facebook page would need to be maintained by a page administrator.

Chair Swisher discussed business tours. Mary Beth Kupsche said that business owners were proud to show off their businesses. Suggested businesses to contact for a tour were J & L Tire, Trek, The Gobbler Theater, Gallitz Grading, CNC Solutions, Adams Asphalt, Saelens, Avon Hi-Life, Mastermold, JWR, Rob’s Performance Motorsports and Rock River Powersports.

Set Next Meeting

Meeting date to be November 10th depending on Committee member availability.

Adjourn

A Bieri/Nicholson motion carried to adjourn at 6:32 p.m.

John L. Swisher, Chair
Committee Innovation Committee

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.



John Swisher, chair called the Plan Commission meeting to order at 5:00 p.m. In attendance: Plan Commissioners: Laurie Adams, Mary Nimm, Tim Semo, John Swisher, Scott Thomas. Absent: David Armstrong (excused) and Chad Chapman. Village Trustees in attendance: Fred Albertz and Kelly Wollschlager. Also in attendance: Village Administrator Mark Johnsrud and Deputy Clerk/Treasurer Trebatoski.

Statement of Public Notice – This meeting was posted and noticed according to law.

Approve Minutes of August 10, 2015

A Semo/Adams motion carried unanimously to recommend approving August 10, 2015 minutes.

Site Plan Application – AutoZone – 405 Wright Road

Scott Meyer presenting AutoZone, stated they recently received comments from the Village Engineer and Village Planner. Meyer further stated they are working through those and agree to comply with all the comments.

Administrator Johnsrud stated AutoZone has been good to work with and agreed to the changes to the exterior of the building to fit the subdivision.

A Thomas/Semo motion carried unanimously to recommend approving Resolution 113-15 the site plan for AutoZone to construct a 7,370 square foot building in accordance with the site plan at 405 Wright Rd with the final approval by the Village Engineer and Village Planner.

Next Meeting – November 9, 2015 – 5:00 p.m.

Adjourn

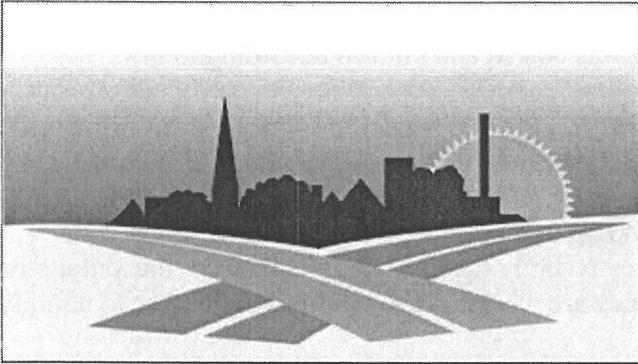
A Semo/Adams motion carried to adjourn at 5:03 p.m.

Lisa M. Trebatoski
Deputy Clerk/Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 123-15

ADOPTING 2016 VILLAGE BUDGET AND TAX LEVY

Committee of the Whole *Approve (5-2)*

Village Board 11-16-15

Requested by: Village Administration

Introduced by: Village President John L. Swisher

RESOLUTION 123-15

ADOPTING 2016 VILLAGE BUDGET AND TAX LEVY

THE JOHNSON CREEK VILLAGE BOARD, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Johnson Creek Village Board has developed a budget for the 2016 fiscal year which includes General Fund revenues and expenditures in the sum of \$2,358,983 and General Fund capital expenditures of \$587,600, and,

WHEREAS, the proposed budget shall be available for public inspection in the Village’s Clerk’s office for two weeks prior to its presentation for public comment at a public hearing held on November 16, 2015, and,

WHEREAS, the Village Board desires to appropriate the necessary funds for the operation of the government and administration of the Village of Johnson Creek for the year 2016, and,

NOW, THEREFORE, BE IT RESOLVED, the proposed 2016 Village Budget is hereby adopted as approved by the Village Board, and,

BE IT FURTHER RESOLVED, there is hereby levied a General Property Tax of \$1,262,251 on all the taxable property within the Village of Johnson Creek as returned by the assessor in the year 2015, for the uses and purposes set forth in the 2016 budget, and,

BE IT FURTHER RESOLVED, the Village Clerk-Treasurer is hereby authorized and directed to spread this tax on the current tax roll of the Village of Johnson Creek.

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek, Jefferson County, Wisconsin this 16th day of November, 2015

VILLAGE OF JOHNSON CREEK,

BY: _____
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Village Clerk-Treasurer

**Village of Johnson Creek
2016 Budget Hearing**

NOTICE IS HEREBY GIVEN that on November 16, 2015 at 5:30 p.m. in the Board Room of the Village Hall, 125 Depot Street, Johnson Creek, a public hearing will be held on the proposed 2016 Budget for the Village of Johnson Creek. The proposed budget, in detail, is available for inspection in the Clerk-Treasurer's Office at Village Hall from 8:00 a.m. to 4:00 p.m., Monday through Friday or on the Village website www.johnsoncreek-wi.us. A summary of the 2016 Proposed Budget is as follows:

General Fund Budget Revenues - Fund 100	2015 Adopted	2016 Proposed	% Change
General Property Taxes	\$1,262,251	\$1,262,251	0.00%
Other Taxes	\$51,585	\$51,585	
Special Assessments	\$0	\$0	
Intergovernmental Revenues	\$472,306	\$461,676	
Licenses and Permits	\$98,000	\$113,700	
Fines and Penalties	\$48,000	\$48,000	
Public Charges for Services	\$206,150	\$113,650	
Miscellaneous Revenues	\$46,478	\$48,000	
Contribution from Reserves	\$0	\$0	
Impact Fee Revenue	\$0	\$0	
Interest Revenues	\$5,000	\$3,000	
Transfer In	\$244,667	\$297,121	
Total Revenues	\$2,434,437	\$2,358,983	-3.1%
Cash Balance applied	\$0	\$0	
Total Revenues and Cash Balance	\$2,434,437	\$2,358,983	-3.1%

General Fund Budget Expenditures - Fund 100	2015 Adopted	2016 Proposed	% Change
General Government	\$252,884	\$276,218	
Public Safety	\$832,989	\$672,118	
Public Works & Sanitation	\$456,781	\$504,483	
Health & Human Services	\$7,400	\$7,500	
Culture, Recreation & Education	\$87,737	\$102,157	
Conservation & Development	\$0	\$0	
Debt Service	\$406,227	\$312,952	
Reserve for Contingency	\$0	\$0	
Contributions to Special Revenue Funds	\$380,419	\$483,555	
General Fund Expenditures	\$2,434,437	\$2,358,983	-3.1%

	General Fund	Library Fund	Water Utility	Sewer Utility
Property Tax Contribution	\$1,262,251	\$0	\$0	\$0
Other Revenues	\$1,096,732	\$214,850	\$573,188	\$655,581
Total Revenues	\$2,358,983	\$214,850	\$573,188	\$655,581
Total Expenditures	\$2,358,983	\$214,850	\$573,188	\$655,581
Additional Cash Outlay (Transfer from Reserves)	\$0	(\$2,125)	\$0	\$0
Excess (deficit)	\$0	\$0	\$0	\$0
Estimated fund balances Jan. 1	\$2,247,838	\$86,607	\$9,499,138	\$14,850,486
Fund Balance Dec. 31, 2016	\$2,247,838	\$84,482	\$9,499,138	\$14,850,486

Fund Balances may include cash on hand, restricted reserves, debt service reserve, capital assets and unexpended bond proceeds.

	TID No. 2	TID No. 3	Room Tax Fund	Fire Fund	Capital Outlay Fund
Property Tax Contribution	\$0	\$0	\$0	\$263,987	\$0
Other Revenues	\$1,442,266	\$1,295,928	\$90,000	\$499,730	\$587,600
Total Revenues	\$1,442,266	\$1,295,928	\$90,000	\$763,717	\$587,600
Total Expenditures	\$1,442,266	\$1,295,928	\$90,000	\$763,717	\$587,600
Additional Cash Outlay (Transfer from Reserves)	\$0	\$0	\$0	(\$26,000)	(\$129,600)
Excess (deficit)	\$0	\$0	\$0	\$0	\$0
Estimated Fund Balances Jan. 1	\$3,594,290	(\$947,493)	\$99,975	\$351,228	\$134,737
Fund Balance Dec. 31, 2016	\$3,594,290	(\$947,493)	\$99,975	\$325,228	\$5,137

Fund Balances may include cash on hand, restricted reserves, debt service reserve, capital assets and unexpended bond proceeds.

	Current G.O. Debt Limit
2015 Equalized Value	\$286,300,300
Debt limit cap (%)	5%
Statutory debt limit	\$14,815,015
Existing GO debt	\$6,995,000
Unused GO debt limit	\$7,820,015

Administrator: Mark Johnson

Dated this 26th Day of October 2015

Posted: 10/27/15
Published: 10/30/15

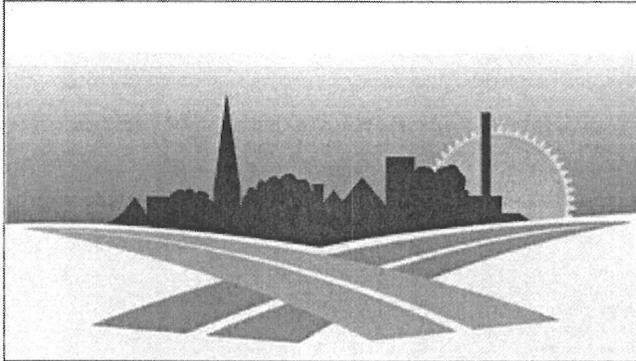
2016 General Fund Budget
12-Oct-15

Revenues		
Property Taxes	\$	1,262,251
Other Revenues	\$	1,096,732
Restricted (from reserves)	\$	-
Total Revenues	\$	<u>2,358,983</u>
Expenditures		
Village Board 1-511.100	\$	17,935
Plan Commission 1-511.200	\$	13,640
Board of Review 1-511.300	\$	1,234
Board of Appeals 1-511.400	\$	-
Park Committee 1-511.500	\$	-
Village President 1-513.100	\$	4,306
Administrator 1-514.100	\$	34,701
Clerk-Treasurer 1-514.200	\$	34,518
Elections 1-514.300	\$	6,857
Legislative Support 1-514.400	\$	9,900
Central Information System 1-514.700	\$	4,000
Assessor 1-515.200	\$	8,090
Auditor 1-515.700	\$	8,200
Attorney 1-516.100	\$	23,400
Municipal Building 1-517.100	\$	32,141
Community Center 1-517.300	\$	22,701
Risk Management 1-518.100	\$	49,595
Misc. General Expense 1-566.100	\$	5,000
Total General Government	\$	<u>276,218</u>
Police Officers 1-521.200	\$	382,893
Municipal Court 1-521.300	\$	15,300
Fire Protection 1-523.100	\$	220,500
Ambulance 1-523.500	\$	-
Building Inspections 1-524.100	\$	53,425
Total Public Safety	\$	<u>672,118</u>
Machinery & Equip. 1-541.100	\$	47,773
Garage 1-541.200	\$	-
Streets 1-543.100	\$	159,547
Storm Sewers 1-543.400	\$	-
Street Cleaning 1-543.500	\$	5,000
Snow & Ice Control 1-543.600	\$	36,000
Street Lighting 1-543.700	\$	65,000
Garbage Collection 1-547.10	\$	121,338
Recycling 1-547.400	\$	69,775
Weed Control 1-561.300	\$	50
Total Public Works and Sanitation	\$	<u>504,483</u>
Senior Citizen Nutrition Program 1-532.100	\$	-
Animal Care 1-534.100	\$	7,500
Total Health & Welfare	\$	<u>7,500</u>
Joint Recreation with School 1-552.100	\$	7,500
Celebrations 1-553.100	\$	200
Parks 1-554.100	\$	94,457
Total Culture-Recreation	\$	<u>102,157</u>
Debt Principal 1-591.100	\$	242,248
Debt Interest 1-591.200	\$	70,704
Total Debt Service	\$	<u>312,952</u>
Transfers - to Library 1-599.900	\$	154,568
Transfers - to Fire/EMS 1-599.900	\$	263,987
Transfers - to Run for Parks 1-599.900	\$	85,000
Total Transfers	\$	<u>483,555</u>
 Total Expenditures	\$	 <u>2,358,983</u>

S:\MS Excel\Mark\Budget\2016\2016 Budget - Newspaper Notice - All Funds.xls

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 124-15

**NEW BUSINESS
THE GOBBLER THEATER, LLC**

Committee of the Whole 11-9-15 *approved 6-0*

Village Board 11-16-15

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 124-15

NEW BUSINESS
THE GOBBLER THEATER, LLC

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, Johnson Creek is recognized as a diverse business friendly community, and

WHEREAS, the Village Board strongly supports the entrepreneurial spirit of local business owners in the creation of jobs and tax base, and

NOW THEREFORE BE IT RESOLVED, the Johnson Creek Village Board welcomes the following business into the Johnson Creek business community:

THE GOBBLER THEATER, LLC
350 N WATERTOWN ST

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek this 16th day of November, 2015.

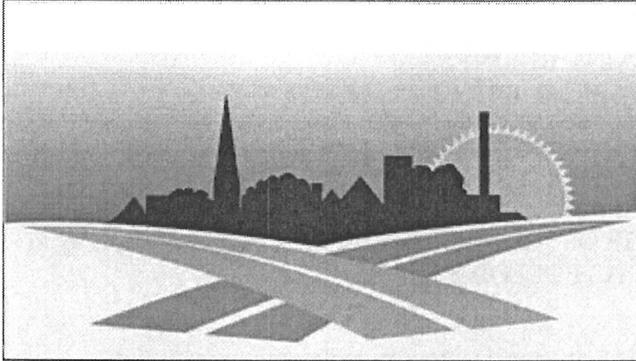
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Village Clerk - Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 125-15

**CABARET LICENSE
THE GOBBLER THEATER, LLC
350 N WATERTOWN ST**

Committee of the Whole 11-9-15 *approved 6-0*

Village Board 11-16-15

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 125-15

**CABARET LICENSE
THE GOBBLER THEATER, LLC
350 N WATERTOWN ST**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village permits a Cabaret License for any live entertainment within the Village, and

WHEREAS, Daniel A. Manesis for The Gobbler Theater, LLC has requested an annual Cabaret License expiring June 30, 2016 at 350 N Watertown St, and

NOW THEREFORE BE IT RESOLVED, that the Village Board grants an annual Cabaret License at 350 N. Watertown St to Daniel A. Manesis at 350 N Watertown St, and

BE IT FURTHER RESOLVED, that the Village Administrator and the Village Clerk/Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 16th of November, 2015.

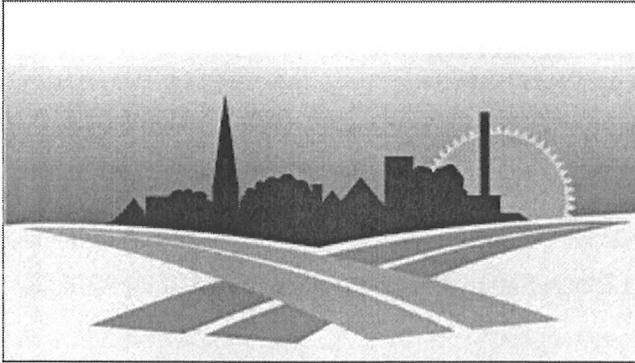
Attest:

John L. Swisher, Village President

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 126-15

OPERATORS LICENSES 2015/2016

Committee of the Whole 11-9-15 *approved 6-0*

Village Board 11-16-15

Requested by: Committee of the Whole

Introduced by: Village President John J. Swisher

RESOLUTION 126-15

OPERATORS LICENSES
2015/2016

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, applications have been received and filed with the Village Clerk for operator’s license(s),

NOW THEREFORE BE IT RESOLVED that operator license(s) be issued to the following individual(s) for the year ending June 30, 2016:

OPERATORS LICENSES:

- | | |
|-----------------------|-------------------------------------|
| Kwik Trip | Paige D. Kramer
Stephanie L. Rae |
| Tappers | Farren R. Graham |
| Comfort Suites | Andrea Montour |

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Johnson Creek this 16th day of November, 2015.

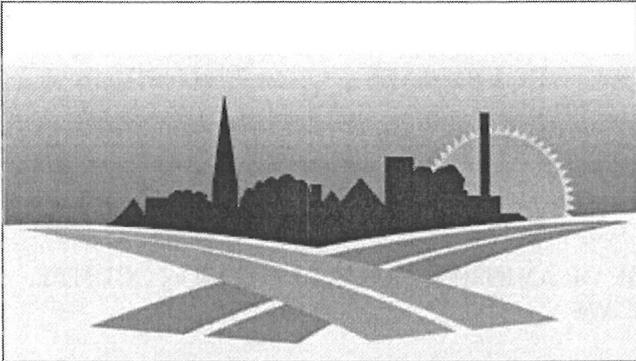
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Village Clerk-Treasurer

Village of Johnson Creek

Crossroads with a Future



RESOLUTION 127-15

**AUTHORIZE PAYMENT
JOHNSON CREEK HISTORICAL SOCIETY
CHILDREN'S FESTIVAL**

Committee of the Whole 11-9-15 *approved 6-0*

Village Board 11-16-15

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 127-15

AUTHORIZE PAYMENT
JOHNSON CREEK HISTORICAL SOCIETY
CHILDREN'S FESTIVAL

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Johnson Creek Historical Society requested a donation to the Children's Festival to be held at the Community Center on December 5, 2015, and

WHEREAS, the Committee of the Whole recommended a contribution from Room Tax in the amount of \$400 and permission to use the Community Center at no cost from rental except for the event fee in the amount of \$50, and

NOW THEREFORE BE IT RESOLVED, that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek authorize payment in the amount of \$400 to the Johnson Creek Historical Society to present the Children's Festival on December 5, 2015 with funds to be paid from Room Tax, and

BE IT FURTHER RESOLVED that the Village Clerk-Treasurer and Administrator are authorized to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 16th day of November 2015.

ATTEST:

John L. Swisher, Village President

Joan Dykstra, Deputy Clerk – Treasurer

Fall / 2015

Dear Supporter:

The Johnson Creek Historical Society has been sponsoring the JC Children's Festival annually now for 9 years and celebrating our 10th Anniversary this year. Our goal was to set out to celebrate the Holidays with a community gathering free of charge for local children and families. The festival has always included caroling, crafts, face painting, a free lunch, horse drawn wagon rides throughout the downtown area and most importantly a visit from Santa arriving on a fire truck. Yearly we draw in about 250 children.

The Festival has always been free of charge in part due to the generous support from local merchants and businesses. This year we are in need of supporters to continue the tradition and are asking kindly for your contribution in goods or donations. Festival workers are all graciously volunteering their time and talents to share with our youth and spread Holiday cheer.

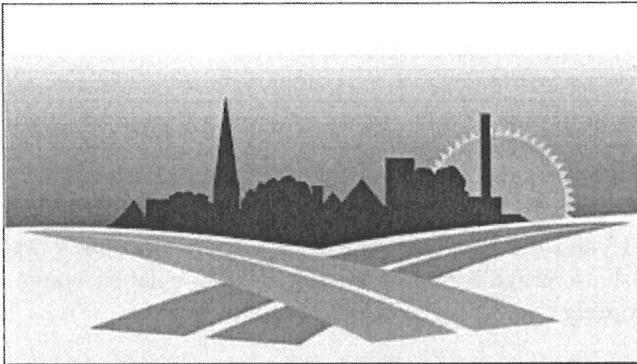
Would you kindly consider donating the use of the Community Center on Dec 5th and paying for all or a portion of the horse and wagon rides by Fischer Bros. for \$350.00.

Donations are tax deductible and any donation you can provide would be greatly appreciated. Thank you for your consideration in this matter. Please feel free to call at 920-699-5343 Jone Walechka or Debra Brown at 920-699-2325.

*Sincerely,
Johnson Creek Historical Society*

Village of Johnson Creek

Crossroads with a Future



RESOLUTION 128-15

LETTER OF ENCROACHMENT OF VILLAGE PROPERTY 109-111-113-115 SANCTUARY COURT

Committee of the Whole 11-9-15 *approved 6-0*

Village Board 11-16-15

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 128-15

**LETTER OF ENCROACHMENT ON VILLAGE PROPERTY
109-111-113-115 SANCTUARY COURT**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the owners of 109, 111, 113 and 115 Sanctuary Court have encroached on Village Property through the clearing of trees and brush to provide improvements including landscaping, walkways, retaining walls and borders on public property owned by the Village, and

WHEREAS, the Village Board held a public hearing on October 26, 2015 and the Committee of the Whole recommends that the Village Attorney prepare a letter of encroachment to be recorded against the parcels, at the Village's expense, declaring that any encroachment on Village property including maintenance, mowing, landscaping, or placement of any improvements including borders, retaining walls and walking paths placed prior to November 10, 2015 may continue under the current owner of the parcel until the parcel is sold and transferred to another party, and

WHEREAS, any improvement such as fire pits, picnic tables, swimming pools, and any other improvement placed after November 10, 2015, whether temporary or permanent, is strictly prohibited, and

WHEREAS, the Village retains all rights of ownership to the lands under encroachment and prohibits any use of the parcel which violates the Code of the Village of Johnson Creek including the further clearing of trees or brush and the parking of vehicles or trailers, and

NOW THEREFORE BE IT RESOLVED, that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek authorize the Village Attorney to prepare a letter of encroachment of Village property to be recorded with the Jefferson County Register of Deeds, at the Village's expense, confirming Village ownership of all land currently under encroachment by the property owners of 109, 111, 113 and 115 Sanctuary Court and to permit the continued encroachment of Village property including maintenance, mowing, landscaping, or placement of any improvements, such as, borders, retaining walls and walking paths placed prior to November 10, 2015 until such parcel is sold and transferred to another party whereby any privilege to encroachment becomes null and void, and

BE IT FURTHER RESOLVED, any improvements such as fire pits, picnic tables and swimming pools or any improvement placed after November 10, 2015, whether temporary or permanent, or in violation of the Code of the Village of Johnson Creek is strictly prohibited, and that the Village Clerk-Treasurer and Administrator are authorized to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 16th day of November 2015.

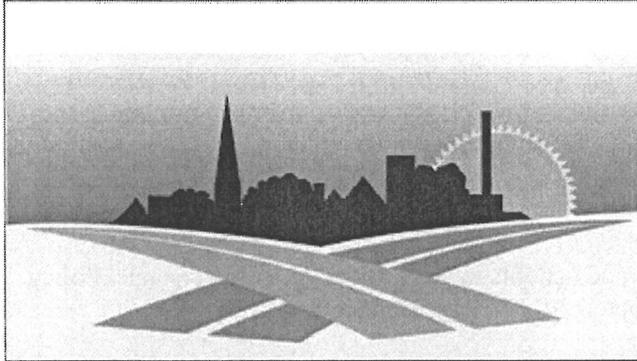
ATTEST:

John L. Swisher, Village President

Joan Dykstra, Deputy Clerk – Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 129-15

2016 EMPLOYEE PAY TABLE

Village Board 11-16-15

Requested by: Village Administration

Introduced by: Village President John L. Swisher

RESOLUTION 129-15

2016 EMPLOYEE PAY TABLE

THE JOHNSON CREEK VILLAGE BOARD, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, Village of Johnson Creek employees are valued for the service that they provide to the residents and visitors of the Village in maintaining police and fire protection services, sewer and water, street and park maintenance, public library and administrative services in compliance with State and Federal regulations, and

WHEREAS, Village employees are paid wages and benefits in accordance with the Personnel Policy Manual, the Internal Controls Policy and the adopted 2016 Village Budget, and

NOW, THEREFORE, BE IT RESOLVED, effective January 1, 2016 the attached "2016 Wage Schedule" is hereby adopted, and

BE IT FURTHER RESOLVED, the Village Administrator and/or the Village Clerk-Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek, Jefferson County, Wisconsin this 16th day of November, 2015

VILLAGE OF JOHNSON CREEK,

BY: _____
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Village Clerk-Treasurer

Wage Schedule

Effective January 1, 2016

Wage Per

NON-MANAGEMENT EMPLOYEES

Parks Laborers (PT Temp, summer) (4)	\$10.00	Hour
Library Assistant (PT, 728 hours) (2)	\$11.75	Hour
Library Assistant (FT)	\$18.14	Hour
Police Officers (PT, 2630 hours total)	\$18.41	Hour
DPW Laborer (FT)	\$19.00	Hour
WWTP Operator (FT)	\$19.00	Hour
Administrative Assistant (Clerks Office, FT)	\$19.10	Hour
Police Sergeant (PT, 832 hours)	\$19.88	Hour
Administrative Assistant (Police Dept., FT)	\$20.53	Hour
Park Superintendent (FT)	\$21.32	Hour
Water Operator (FT)	\$23.93	Hour
Police Officers (FT) (2)	\$27.80	Hour
On-Call, Water/Wastewater Employees	\$0.38	Hour

MANAGEMENT EMPLOYEES

Police Chief (PT, 1196 hours)	\$34,058	Annual
Library Director (FT)	\$51,713	Annual
Deputy Clerk-Treasurer/Utility Clerk (FT)	\$52,063	Annual
Water / Wastewater Superintendent (FT)	\$54,101	Annual
Street Superintendent (FT)	\$54,163	Annual
Fire Chief (FT)	\$59,013	Annual
Clerk-Treasurer (FT)	\$62,443	Annual
Administrator (plus auto stipend \$30/mo)	\$87,692	Annual

Wage Schedule

Effective January 1, 2016

Wage Per

VOLUNTEER/PAID ON CALL FIRE-EMS

EMTs (On-Call Pay)	\$2.00	Hour
EMT Run or Training	\$12.00	Hour
Firefighter Run or Training	\$12.00	Hour
Paramedic Shift (per 12-hour shift)	\$87.00	Shift
Paramedic Run or Training	\$12.00	Hour
Vehicle Maintenance (6 – Fire) (1 – EMS)	\$45	Month
Cross-Training Stipend	\$250	Annual
Public Information Officer (1)	\$250	Annual
Lieutenants (2 - Fire) (1 – EMS)	\$500	Annual
Captains (2 – Fire) (2 - EMS)	\$1000	Annual
Assistant Chiefs (2 – Fire) (1 – EMS)	\$1500	Annual

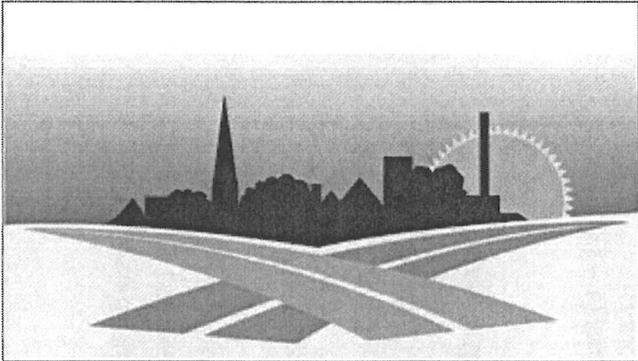
ELECTED/APPOINTED OFFICIALS

Election Inspectors	\$8.50	Hour
Chief Election Inspector	\$8.75	Hour
Board of Review	\$25	Meeting
Police/Fire/EMS Commission	\$25	Meeting
Plan Commission	\$35	Meeting
Village Trustees (Not exceed \$2,500/yr)	\$75	Meeting
Village President (Not exceed \$4,000/yr)	\$90	Meeting
Standing Committee Chairpersons (3)		

One meeting stipend is paid when multiple meetings are held on the same evening, see resolutions 43-08, 44-07.

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 130-15

**HUMANE SOCIETY OF JEFFERSON COUNTY
SMALL ANIMAL COLLECTION CONTRACT**

Village Board 11-16-15

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 130-15

HUMANE SOCIETY OF JEFFERSON COUNTY
SMALL ANIMAL COLLECTION CONTRACT

THE JOHNSON CREEK VILLAGE BOARD, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Humane Society of Jefferson County provided small animal collection services to the Village in 2015, and

WHEREAS, the Humane Society has offered to contract with the Village for 2016 at a negotiated rate of \$7,239.96 if paid in full in January, and

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees of the Village of Johnson Creek approve the contract with the Humane Society of Jefferson County in the amount of \$7,239.96 to provide small animal collection for 2016, and

BE IT FURTHER RESOLVED, the Village Administrator and/or the Village Clerk Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek, Jefferson County, Wisconsin this 16th day of November, 2015.

VILLAGE OF JOHNSON CREEK,

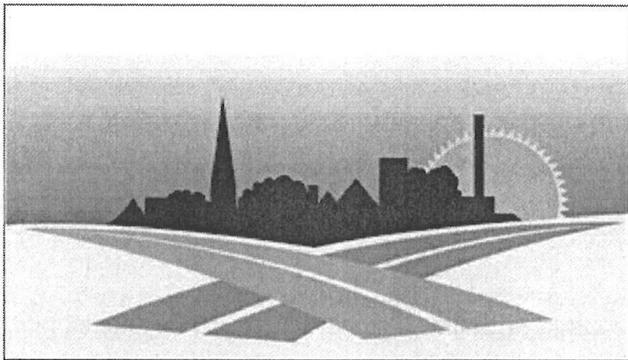
BY: _____
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Village Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



ORDINANCE 09-15

AMEND

SECTION 189-1

GENERAL OFFENSES AGAINST STATE LAWS SUBJECT TO FORFEITURE

Village Board 11-16-15 *1st reading*

Village Board 12-28-15

Request by: Police Chief Gary Bleecker

Introduced by: Village President John L. Swisher

ORDINANCE 09-15

AMEND
SECTION 189-1
GENERAL OFFENSES AGAINST STATE LAWS SUBJECT TO FORFEITURE

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES ORDAIN AS FOLLOWS:

SECTION 1: Section 189-1 "General offenses against state laws subject to forfeiture of the Village Code of the Village of Johnson Creek is hereby amended by adding thereto the following state statute which is adopted by reference:

961.14(4) Possession of Marijuana

SECTION 2: All ordinances or parts of ordinances conflicting with or contravening the provisions of this ordinance are hereby repealed.

SECTION 3: This ordinance shall take effect upon passage and posting as provided by law.

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek, Jefferson County, Wisconsin this 28th day of December, 2015.

VILLAGE OF JOHNSON CREEK

ATTEST:

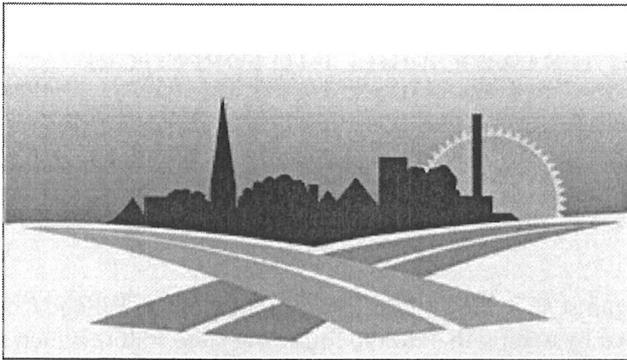
BY: _____
John L. Swisher, Village President

Joan Dykstra, Clerk - Treasurer

Date Introduced: November 16, 2015
Date Adopted: December 28, 2015
Date Posted:
Date Published:

Village of Johnson Creek

Crossroads With A Future



ORDINANCE 10-15

AMEND
SECTION 15-18(J)
ROOM TAX
TOURISM AND PROMOTION

Village Board 11-16-15 *1st reading*

Village Board 12-28-15

Request by: Committee of the Whole

Introduced by: Village President John L. Swisher

ORDINANCE 10-15

**CREATE
SECTION 15-18(J)
ROOM TAX
TOURISM AND PROMOTION**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES ORDAIN AS FOLLOWS:

SECTION 1: Section 15-18 J of the Village Code of the Village of Johnson Creek is hereby created to read as follows:

15-18 Room Tax

J. Tourism and Promotion

- (1) Tourism and Promotion Commission Created.
The Village of Johnson Creek Tourism and Promotion Commission (“Commission”) is hereby created. The Commission shall consist of 6 voting members and the Village President or the Village President’s designee serving in an ex officio capacity. Each member of the Commission shall be appointed by the Village President and shall be confirmed by a majority vote of the Village Board who are present when the vote is taken. One of the Commission members shall be the owner or operator, or the designee of the owner or operator of a lodging facility that collects the room tax described in this section and that is located in the Village of Johnson Creek for which the room tax is collected. The Commission shall meet regularly, and from among its members shall elect a chairperson, a vice chairperson and a secretary.
- (2) Allocation and use of room tax. Room tax is collected by the Village in accordance with this section and Wis. Stat. § 66.0615, except for those amounts of room tax which the Village is authorized to retain for general purposes shall be forwarded to the Commission. The Commission shall use such funds for the purpose of tourism promotion and development. As used herein, the term “tourism promotion and development” means any of the following that are significantly used by transient tourists and reasonably likely to generate paid overnight stays at any establishment required to collect and remit to the Village the room tax established by this section:
 - a. Marketing projects, including advertising media buys, creation and distribution of printed or electronic promotional tourist materials, or efforts to recruit conventions, sporting events or motorcoach groups.
 - b. Transient tourist informational services.
 - c. Tangible municipal development, including a convention center.

The Commission shall submit to the Village Board annually, not later than September 1st of each year, a detailed report of the amount of room tax revenues received by the Commission and the purpose or purposes for which the revenues were spent. The report shall include such information as may be required by the Village, from time to time, so as to allow the Village to submit all reports and information necessary to complete and submit timely filings required by the Department of Revenue or any other state agency charged with the responsibility of administering and regulating the collection and use of room tax revenues.

SECTION 2: All ordinances or parts of ordinances conflicting with or contravening the provisions of this ordinance are hereby repealed.

SECTION 3: This ordinance shall take effect upon passage and posting as provided by law.

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek, Jefferson County, Wisconsin this 28th day of December, 2015.

VILLAGE OF JOHNSON CREEK

ATTEST:

BY: _____
John L. Swisher, Village President

Joan Dykstra, Clerk - Treasurer

Date Introduced: November 16, 2015
Date Adopted: December 28, 2015
Date Posted:
Date Published: