



VILLAGE OF JOHNSON CREEK

MEETING NOTICE

125 Depot Street, Johnson Creek, WI

AGENDA

COMMITTEE OF THE WHOLE

December 12, 2016

Village Hall

5:30 p.m.

1. Call to order - roll call
2. Statement of Public Notice
3. Administrative Report
4. Clerk/Treasurer Report - Election
5. Public Comment (limited to two minutes per person on agenda items only)
6. Approve November 14, 2016 Committee of the Whole Meeting Minutes - *pgs 1-4*
7. Unapproved Special Village Board Minutes of November 14th, 2016 and Village Board Minutes of November 21st, 2016 - *For Information Only - pgs 5-9*
8. Update by Kevin Lord – Engineer – MSA – Water and Sewer
9. Discussion/Recommendation – Centennial Park & Parking Lot Striping – *pgs 10-26*
10. Discussion/Recommendation – Extension of Reduction to Impact Fees – *pg 27*
11. Discussion/Recommendation – Schedule of Fees – Revised January 1, 2017– *pgs 28-42*
12. Discussion/Recommendation – Re-Categorize Assigned Funds- *pg 43*
13. Discussion/Recommendation – Contribution 2017 Clean Sweep Program – *pgs 44-48*
14. Discussion/Recommendation – Street Tree Upkeep and Compost Site Tree Upkeep
15. Discussion - Automation – Village Board Packets
16. Discussion/Recommendation – Vacation Extension Approval - Joan– *pg 49*
17. Discussion/Recommendation – 2017 GO Debt Purchases – Fire/EMS – *pg 50*
18. Discussion/Recommendation – New Business – Unique Reflections Hair Studio – 112 Milwaukee St. – *pgs 51-55*
19. Discussion/Recommendation – Use of Public Rights-of-Way – *pgs 56-62*
20. Update – Centennial Park – Tiling
21. Update CTY Y/River Rd intersection
22. Convene in Closed Session
(Pursuant to Wisconsin Statutes §§19.85(1)(e) deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Discussion of Development Agreement with North Resort Drive, LLC for the construction of a manufacturing building within Tax Increment Finance District 3 at 150 Resort Drive and Pursuant to Wisconsin Statutes §§19.85(1)(c) considering employment, promotion, compensation, retirements or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.)
23. Reconvene Into Open Session
24. Action from Closed Session
25. Upcoming Meetings:
 - a. Village Board – December 29th - 5:30 p.m.
 - b. Committee of the Whole – January 9th - 5:30 p.m.
 - c. Plan Commission – January 9th – 5:00 p.m.
26. Adjourn

<i>Agenda Posting Information</i>	
Date	
Time	a.m. / p.m.
Initials	

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the meetings above to gather information. No action will be taken by any governmental body at the meetings above other than by the government body specifically referred to in the above notice.

Request from persons with hearing or sight disabilities who need assistance to participate in this meeting should be made to the Village Clerk's Office at (920) 699-2296 with as much advance notice as possible.

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President Swisher called the Committee of the Whole meeting to order at 5:31 p.m.

In attendance: President John L. Swisher, Trustees: Laurie Adams, Tim Semo, Donald Smith, Dale Theder and Steve Wollin. Absent and excused: Fred Albertz. Also in attendance: Administrator Kyle Ellefson, Library Director Luci Bledsoe, WWTP Superintendent Aric Mindemann, Fire/EMS Chief Jim Wolf, Police Chief Gary Bleecker, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice – This meeting was posted and noticed according to law.

Administrative Report

Ellefson said he has had contact and met with business owners and developers, met with the Historical Society and Chamber of Commerce, attended a training on crisis management and will be meeting with the USPS on Wednesday of this week regarding how to move forward with address changes from the Watertown address to Johnson Creek. Reported that the hall server was down for two to three days and the c drive where we have our laserfiche was not on the server and could be quite costly on retrieving this information, see further down on the agenda. Has been in contact with the Attorney with the Town of Farmington regard the fire budget.

Ellefson said he misspoke regarding the borrowing for Bell Park at the last meeting regarding that we would be borrowing next year when we have the exact cost of the pavilion. The Bell Park pavilion that was in the Capital Budget for \$75,000 was included in the borrowing that we will be approving the sale next Monday. If we do not spend the entire \$75,000 for the pavilion it can be used for other park projects. We really will not know what the cost of the pavilion will be. Guld thought \$55,000 but that was an estimate and we have not come up with any concrete plans. With this amount included with the borrowing now and if the project came in over \$55,000 we will not have to borrow additional money next year.

Public Comment - none

Approve October 10, 2016 Committee of the Whole Meeting and Special Committee of the Whole Meeting Minutes of October 17, 2016

A Wollin/Theder motion carried on a voice vote to approve October 10, 2016 Committee of the Whole meeting and Special Committee of the Whole meeting minutes of October 17, 2016.

Unapproved Village Board Minutes of October 24th, 2016 *For Information Only*

Plan Commission Recommendations:

- a. Resolution 122-16 Site Plan–Adams Rental Investments–Storage Area & Building Addition 201 Grell Ln
- b. Resolution 123-16 Conditional Use Permit – Adams Rental Investments–Outside Storage - 201 Grell LN
- c. Resolution 124-16 Site Plan –Menard Inc. - Lumberyard & Warehouse Addition - 440 Wright Rd
- d. Resolution 125-16 Conditional Use Permit – Menard Inc. – Enlargement of Property - 440 Wright Rd.
- e. Resolution 126-16 Certified Survey Map – Menard, Inc. – 440 Wright Rd.

A Wollin/Semo motion carried on a voice vote to recommend to the Village Board to approve Plan Commission Resolutions a – e.

Discussion/Recommendation – Bids for RBC #5 Shaft Repair – Sewer Utility

WWTP operator, Mindemann, stated he met with two of the companies supplying bids to repair RBC #5 shaft and spoke with the other company. Mindemann said we received bids from the following companies and recommends awarding the emergency repair bid to Metal Surgery Milwaukee in the amount of \$14,580. In Place Machining - \$22,500.00, Metal Surgery Milwaukee - \$14,580.00 and World Wide Machinery & Welding - \$18,500.00.

A Smith/Semo motion carried unanimously on a voice vote to recommend to the Village Board to approve awarding the bid for the RBC #5 shaft repair to: Metal Surgery Milwaukee in the amount of \$14,580.

Discussion/Recommendation New Business – Three Oaks Health, S.C.

Swisher stated Three Oaks Health, S.C. is a family medicine clinic at 480 Village Walk Ln Suite E&F. They anticipate opening January 3, 2017.

A Wollin/Semo motion carried on a voice vote to recommend to the Village Board to welcome Three Oaks Health, S.C.

Discussion/Recommendation – Fire/EMS purchases - Assigned Funds not GO Debt

Dykstra stated the Fire/EMS made purchases in Capital Outlay which were supposed to be paid by GO Debt. In order for anything to be paid by GO Debt, the purchase must be approved by Resolution, prior to purchase stating would be paid from GO Debt or it cannot come from GO Debt. Resolutions approving the following items were not created so cannot come from a GO Debt borrowing.

Since the Village Board had previously assigned \$4,814.84 under the Ambulance category when the Ambulance was in the General Fund and since the Ambulance Fund has now gone back to the Fire/EMS Fund the recommendation is to transfer the \$4,814.84 to the Fire/EMS Fund to close out the Ambulance assigned and put towards the above items purchased in the Fire/EMS fund.

A Wollin/Theder motion carried on a voice vote to recommend to the Village Board to approve the transfer from Ambulance general assigned in the amount of \$4,814.84 to the Fire/EMS for purchases not meeting GO Debt requirements.

Discussion/Recommendation – Reconsider Resolution 10-16 Professional Services Agreement – MSA Wastewater Facility Plan (from TIF #3 to Sewer)

Ellefson said currently all payments are from the Sewer Utility per Resolution 10-16 for the professional services agreement with MSA for the Wastewater Facility Plan in the amount of \$49,000. Ellefson recommended a portion coming from TIF #3 as the growth and development in TIF #3 is driving the upgrade and recommended 1/3rd coming from TIF #3 and 2/3^{rds} from the Sewer Utility.

A Wollin/Theder motion carried on a voice vote to recommend to the Village Board to approve reconsidering Resolution 10-16 Professional Services Agreement – MSA Wastewater Facility Plan with one-third of the \$49,000 agreement from TIF #3 with 2/3^{rds} from the sewer fund.

Discussion/Recommendation – Amend Resolution 69-16 Village Hall IT Service Contract with B-TEK to Include Fire/EMS and Police

Ellefson said instead of having three separate contracts for IT services they will all be combined in one.

A Semo/Wollin motion carried on a voice vote to recommend to the Village Board to approve amend Resolution 69-16 Village Hall IT Service Contract with B-TEK to include Fire/EMS and Police.

Discussion/Recommendation - Repairs to the HWY 26 Community Sign

Ellefson stated the HWY 26 sign has stopped working. Integrated Repair had come out and checked over the sign and gave us an estimated repair in the amount of \$3,606.94. The other quote was from Sign Effectz, Inc. which only gave rates per hour plus materials.

After discussion, regarding repair or getting new and expanding the reader board, a Smith/Wollin motion carried 5-1 with Adams opposed, on a voice vote, to recommend to the Village Board to repair the Community Sign by Integrated Repair in the amount of \$3,606.94.

Discussion/Recommendation – Waive Fees Open/Close at the Community Center for the Johnson Creek Historical Society – for the 11th Annual Children’s Festival – December 3

The Historical Society is requesting a donation of the \$350 for the horse and wagon hayride along with waiving of the fees for the use of the community center, waiving the event fee and the cleaning after the event.

After discussion, an Adams/Smith motion carried on a voice vote to recommend to the Village Board to waive the event fee (open/close fee) for the Johnson Creek Historical Society – for the 11th annual children’s festival on December 3rd.

An Adams/Semo motion carried on a voice vote to recommend to the Village Board to donate \$350 for the horse and wagon hayride to the Johnson Creek Historical Society for the 11th annual children’s festival on December 3rd.

A Swisher/Theder motion carried on a voice vote to recommend to the Village Board to not waive the cleaning fees for the 11th annual children’s festival on December 3rd.

Discussion/Recommendation – Request to Waive Fees at the Community Center for the Free Christmas Dinner on December 25th pgs 68-69

Regina Hohmann is requesting to waive the fees at the community center for the JC Christmas Dinner which was previously held at the American Legion.

A Semo/Theder motion carried on a voice vote to recommend to the Village Board to approve waiving the fees including the event fee for the free Christmas dinner on December 25th.

Discussion/Recommendation – 2016/2017 Johnson Creek Snowmobile Trails

The JC Riders Snowmobile Club has presented their trail access map through the village of Johnson Creek during the 2016-2017 season and no changes were made from last year.

A Smith/Theder motion carried on a voice vote to recommend to the Village Board to approve the 2016/2017 Johnson Creek Snowmobile trail map.

Discussion/Recommendation - 2017 Humane Society of Jefferson County Small Animal Collection Contract

The 2017 Humane Society of Jefferson County Small animal collection contract shows no increase only in the population.

A Semo/Theder motion carried on a voice vote to recommend to the Village Board to approve the 2017 Humane Society of Jefferson County Small Animal Collection Contract.

Discussion/Recommendation MSA Update Centennial Park Parking Lot

Ellefson said included in the packet is a memo from MSA regarding post restoration and list of items to be corrected or completed for the Centennial Park parking lot by D. F. Tomasini Contractors, Inc.

After discussion, it was recommended that Ellefson contact MSA informing them of the village expectations that all items be corrected, and completed per plan and to remove the paint from the striping of the parking lot by sandblasting only.

Discussion/Recommendation Street Tree Upkeep and Compost Site Tree Upkeep

Dan Larsen has contacted the village concerning the upkeep of the trees that were planted at the recycling center and also the street trees. Dan Larsen planted these trees and to save the trees, especially at the recycle center, he recommends removing the stakes, weeds and spray and spread mulch supplied by the village. He could perform these services in an amount of \$2,500. Dan Larson also gave a proposal for upkeep on the street trees in the amount of between \$6,000 - \$7,500.

After discussion, it was recommended to table the street tree upkeep and the compost site tree upkeep until Ellefson contacts the street department to discuss these issues.

Discussion/Recommendation - Retrieving Information from C Drive

Ellefson said when the servers went down we also lost the information on the C drive. On the C drive was our laserfiche which had all our scanned documents in. This information must be retrieved from the C drive. B-TEK has been in contact with a company for a quote, but have not received it yet and could be very costly, but we need the documents. We should have more concrete numbers at the village board meeting on Monday evening.

Discussion Amend Comprehensive Plan/Parks Plan

Ellefson said every ten years we are required to have a complete comprehensive plan done. Our previous plan was done in 2009 with minor changes this year which does not prolong the plan. Ellefson said if we wait until 2019 TIF #3 would be closed and would not be able to pay a portion of the comprehensive plan with all funding from the general fund. Swisher questioned if there is a cheaper way if it could cost us between \$20,000 and \$30,000 to do this complete comprehensive plan update?

After discussion, it was recommended that Ellefson gets more information on amending the comprehensive plan and the park plan update.

Discussion/Recommendation Future Newsletter Articles

Recommendations for the next newsletter articles was: the Christmas Dinner by Regina Hollman and also the Johnson Creek Historical Society 11th annual Children's Festival on December 3rd.

Upcoming Meetings:

- a. Village Board – November 21st - 5:30 p.m. – Budget Public Hearing
- b. Committee of the Whole – December 12th - 5:30 p.m.
- c. Plan Commission – December 12th – 5:00 p.m.

Adjourn

A Smith/Theder motion carried to adjourn at 6:38 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.



President Swisher called the Village Board meeting to order at 6:39 p.m. The Pledge of Allegiance was recited.

In attendance: President John L. Swisher, Trustees: Laurie Adams, Tim Semo, Donald Smith, Dale Theder and Steve Wollin. Absent and excused: Fred Albertz. Also in attendance: Administrator Kyle Ellefson, Library Director Luci Bledsoe, Fire/EMS Chief Jim Wolf, Police Chief Gary Bleecker, Wastewater/Water Superintendent Aric Mindemann, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice – This meeting has been posted and noticed according to law.

Consent Agenda – may be approved with one motion (items A-F)

- A. Resolution 122-16 Site Plan – Adams Rental Investments – 201 Grell LN
- B. Resolution 123-16 Conditional Use Permit - Adams Rental Investments–Outside Storage-201 Grell LN
- C. Resolution 124-16 Site Plan - Menard Inc. - Lumberyard & Warehouse Addition - 440 Wright Rd
- D. Resolution 125-16 Conditional Use Permit Menard, Inc. – Enlargement of Property – 440 Wright Rd
- E. Resolution 126-16 Certified Survey Map – Menard, Inc. 440 Wright Rd
- F. Resolution 127-16 Award Bid - RBC#5 Shaft Repair – Sewer Utility

A Semo/Smith motion carried on a 5-0-1 roll call vote with Adams abstaining to approve the consent agenda items A-F.

Closed Session (Pursuant to Wisconsin Statutes §§19.85 (1)(C) discussion Clerk/Treasurer recruitment, compensation and staffing strategies and considerations over which the government *body has jurisdiction or exercises responsibility*)

A Semo/Smith motion carried on a 6-0 roll call vote to convene into closed session at 6:40 p.m. Pursuant to Wisconsin Statutes §§19.85 (1)(C) discussion Clerk/Treasurer recruitment, compensation and staffing strategies and considerations over which the government *body has jurisdiction or exercises responsibility*.

Reconvene into Open Session

A Semo/Smith motion carried on a 6-0 roll call vote at 7:04 p.m.

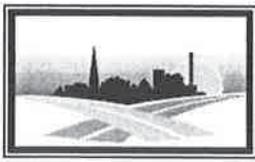
Recommendation from Closed Session – none

Adjourn

A Wollin/Semo motion carried to adjourn at 7:06 p.m.

Joan Dykstra
Village Clerk - Treasurer

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President Swisher called the Village Board meeting to order at 5:35 p.m. The Pledge of Allegiance was recited.

In attendance: President John L. Swisher, Trustees: Laurie Adams, Tim Semo, Donald Smith, Dale Theder and Steve Wollin. Absent and excused: Fred Albertz Also in attendance: Administrator Kyle Ellefson, Street Superintendent Lee Trumpf, Fire/EMS Chief Jim Wolf, Police Chief Gary Bleecker, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice – This meeting was posted and noticed according to law.

Approve Finance Report

A Semo/Smith motion carried on a 6-0 roll call vote to approve claims totaling \$347,702.56.

Ambulance/Fire-EMS, Building Inspector, Police– *This is for Information Only*

Library, Police, Street, Water/Wastewater and Fire/EMS Department Reports

Police Chief Bleecker said they had two squads work the trick or treating and also checked on listed sex offenders that they were not distributing candy during the time. There were two break-ins at J&L Tire and MasterMold, they do have a picture of the suspect. Last year someone was using \$100 counterfeit bills within the Village so attended that trial. Two women from Milwaukee stole \$4,300 of merchandise from Kohls and have been apprehended. They also had lock down training at the new high school.

Street Superintendent Lee Trumpf stated they have been busy vacuuming leaves and will continue until the weather turns bad and the leaves are wet or frozen. Residents can always take their leaves down to the compost site. Trumpf has been working on straightening out Centennial Park and getting the ballfields leveled, and rototilling the area and will seed in spring. Next week the Christmas decorations will go up.

Fire/EMS Chief Jim Wolf said they had fire station #1 open for trick or treating. Vehicles #703 and #704 have been serviced along with yearly hose testing has been completed and working on winterizing the trucks.

Library Director Luci Bledsoe was not present, and library liaison Semo gave the November report: Bledsoe said they are pleased to report that 25 children have now completed the reading requirements for our “1000 Books before Kindergarten” program! The fall session of Toddler Time, for children ages one and two, ended this week. The winter session will begin February 15. The fall session of Early Literacy Class, for children ages 3-6, will end in December. The winter/spring session will begin in mid-January.

We will be participating in in the Wisconsin Music & Memory Program. We will receive 10 i-pods and accompanying equipment and will offer recorded music to individuals with dementia. Certification training will begin in December. Our Sip & Swipe Café tablet training classes are going well. We have graduated 12 older learners and at present we have three coaches working with eight learners. We also have a waiting list of eight learners.

The Friends of the Johnson Creek Public Library had a Silent Auction and Bake Sale on Election Day. Once everyone has paid and picked up their silent auction item, the Friends should have made \$1,765! Appreciation is extended to everyone who helped with this fundraiser

Water/Sewer superintendent Aric Mindemann, was not present but his report for the water and sewer department for November was: Crane engineering came on Thursday 11/17 and installed the new lift gate in the main influent lift station. This was put into the 2016 capital budget and now we will be able to stop the

flow coming into the lift station while we do routine maintenance and cleaning. * The influent flow meter is on the outs and we are looking to replace that. I am in the works with getting numbers as far as price but do not have anything concrete as of yet. * The pilot study we have been working on for the DNR that pertains to Phosphorous removal has been completed and the reports have been sent to MSA so they can include them in the facility study. * We will be going through the inventory for water parts so we can put our report together for the PSC.

Administrative Report

Administrator Ellefson said they hope to complete the repairs on Lincoln Street from the water main leak. The final numbers came in for the budget and tax levy. Ellefson said he has been working with MATC advisory board for workforce development, and Vicky with the Jefferson County Economic Development evaluating sites and keep the conversation going with any developer questions. Ellefson also had a teleconference to set up a meeting in person to help understand our addition to the change in zip code. This can only be done every ten years so we must include any anticipated growth now. He has also spoken with a few developers looking for land in the TIF #2 are of the village and also talking with the Town of Farmington regarding fire issues and the addition in the Town of Aztalan to the coverage area. The townships contracts expire December 31, 2017 and must give notice of withdrawal by June 1st.

Public Comment - Jim Milford introduced himself as the new family medical practice coming to Johnson Creek to be located at 480 Village Walk Ln, Suite E&F.

Notices and Discussion

Notices and discussion included -Results of the Wi. Surplus sale. The car was purchased for \$1,890, a thank you note to the Johnson Creek EMS for saving her life -from Jill Geske & Megan, 3rd Quarter Recycling report from Johns Disposal and Johnson Creek Chamber of Commerce December 15th Christmas Party reservations.

Trustee Smith wanted to personally thank the Village Fire/EMS as his family experienced use of them first hand last week. He said they were awesome and did a great job with taking care of his mother.

Committee/Commission Reports

- A. Unapproved Tourism and Promotion Commission Minutes of November 7, 2016 - *for Information Only*
- B. Unapproved Committee of the Whole Minutes of November 14, 2016 - *for Information Only*
- C. Unapproved Plan Commission Minutes of November 14, 2016 - *for Information Only*

Open Public Hearing – 2017 Village Budget and Tax Levy

A Smith/Semo motion carried to open the public hearing at 5:53 p.m.

Close Public Hearing – 2017 Village Budget and Tax Levy

A Smith/Semo motion carried to close the public hearing at 5:53 p.m.

Consent Agenda –*may be approved with one motion (items A-B)*

A Wollin/Smith motion carried on a 6-0 roll call vote to approve the consent agenda items A-B.

- A. Minutes:
 - I. Village Board October 24, 2016
 - II. Special Village Board November 14, 2016
- B. Recommendation from Committee of the Whole
 - I. Resolution 128-16 New Business – Three Oaks Health, S.C. – 480 Village Walk Ln Suite E&F
 - II. Resolution 129-16 Fire/EMS Purchases from Assigned
 - III. Reconsider/Amend Resolution 10-16 Professional Services Agreement–MSA Wastewater Facility Plan (TIF #3 to Sewer)
 - IV. Reconsider/Amend Resolution 69-16 Village Hall IT Service Contract with B-TEK to Include Fire/EMS and Police
 - V. Resolution 130-16 Award Bid for Repairs to the HWY 26 Community Sign
 - VI. Resolution 131-16 Authorize Payment Johnson Creek Historical Society and Waive Fees Open/Close Fees at the Community Center for the 11th Annual Children’s Festival – December 3rd

- VII. Resolution 132-16 Waive Fees Open/Close and Rental Fees at the Community Center for the Free Community Christmas Dinner on December 25th by Regina Hohmann
- VIII. Resolution 133-16 2016/2017 Johnson Creek Snowmobile Trails
- IX. Resolution 134-16 2017 Humane Society of Jefferson County Small Animal Collection Contract

Resolution 135-16 Awarding the Sale of \$1,385,000 General Obligation Promissory Notes, Series 2016B
Financial Advisor David Anderson said the interest rate on the sale was 2.06% giving an additional savings in the borrowing of \$25,000. With the refinancing from the 2006 debt there was \$150,000 savings. The GO debt will be \$1,360,000.

A Semo/Theder motion carried on a 6-0 roll call vote to approve Resolution 135-16 Awarding the Sale of \$1,385,000 General Obligation Promissory Notes, Series 2016B.

Resolution 136-16 Adopting 2017 Village Budget and Tax Levy

A Smith/Adams motion carried on a 6-0 roll call vote to approve Resolution 136-16 adopting the 2017 Village Budget and Tax Levy.

Resolution 137-16 2017 Employee Pay Table

A Semo/Adams motion carried on a 6-0 roll call vote to approve Resolution 137-16 the 2017 Employee Pay Table.

Resolution 138-16 Additional Operators Licenses 2016-2017

A Semo/Wollin motion carried on a voice vote to approve Resolution 138-16 additional operators licenses for 2016-2017.

Award Bid to Retrieve Information from C Drive

Two bids were received from: Gillware for a recovery fee of \$5,000 and if they cannot recover 90% of data or better no charge and Kroll Ontrack – standard – evaluation \$250 - plus recovery estimate \$2,000 - \$8,000

Semo asked if B-TEK has worked with Gillware before and the comfort level with them and has not heard back. Semo stated he has worked with Kroll and would recommend them if Gillware does not have the comfort level by out IT people.

A Semo/Wollin motion carried on a 6-0 roll call vote to award the bid to retrieve information from Gillware if B-Tek is comfortable and has worked with them previously otherwise to award the bid to Kroll Ontrack in the amount of \$2,000 - \$8,000 plus the evaluation fee of \$250 to retrieve information from the C drive.

Annual Room Tax Report - for information only.

Swisher said in the packet is an update on the annual room tax to date. The report shows collections of \$90,335.57 with expenditures of \$37,693 leaving a tourism commission balance of \$52,729.66 with a detailed list of expenditures for 2016.

Discussion/Recommendation – Employee Appreciation

Last year the Village Board approved giving each of the full time employees a \$50 gift certificate and the permanent part-time employees' \$25 gift certificates along with a luncheon up to \$1,400.

A Semo/Adams motion carried on a 5-1 roll call vote with Smith opposed to approve giving each of the full time employees a \$50 gift certificate and the permanent part-time employees' \$25 gift certificates along with a luncheon up to \$1,400.

Motion to Change December Village Board Meeting from December 26th to December 29th

A Semo/Smith motion carried on a voice vote to approve moving the December regularly scheduled village board meeting to December 29th at 5:30 p.m.

Update CTY Y/River Drive Intersection

Attorney Hammes stated he should have the agreements with the property owners for the CTY Y/River Drive intersection needed ROW in place for presentation at the December 12th Committee of the Whole meeting.

Convene in Closed Session – did not convene into closed session *Pursuant to Wisconsin Statutes §§19.85(1)(e) deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session* – Discussion of Development Agreement with North Resort Drive, LLC for the construction of a manufacturing building within Tax Increment Finance District 3 at 150 Resort Drive .

Reconvene in to Open Session – did not convene into closed session

Action from Closed Session – no action

Upcoming Meetings:

- A. Plan Commission – December 12, 2016 – 5:00 p.m.
- B. Committee of the Whole – December 12, 2016 – 5:30 p.m. -
- C. Village Board – December 29th, 2016 – 5:30 p.m.

Adjourn

A Semo/Theder motion carried at 6:17 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.



PROFESSIONAL SERVICES

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**POST RESTORATION
LIST OF ITEMS TO BE CORRECTED OR COMPLETED**

Project: Centennial Park Parking Lot
Village of Johnson Creek
Project Number: 05114032
Contractor: D.F. Tomasini Contractors, Inc.
N70 W25176 Indian Grass Lane
Sussex, WI. 53089

Project Visit Date: November 4, 2016

Issue Date: November 7, 2016

This list of items to be completed or corrected itemizes observed portions of the installation of workmanship and/or material items that fail to meet the intent of the contract documents. The work shall be considered finally complete only when all of the noted items have been corrected and/or completed. This list of items to be completed or corrected shall not be construed as having any other purpose but to notify the contractor of visible deviations from the contract documents that were observed on the date noted. Omissions or unnoted items do not relieve the contractor from his or her responsibility to complete all work in accordance with the contract documents.

MISC.:

1. Complete installation of light poles.
2. Currently poles are not plumb, contractor to verify poles are plumb, shim as necessary.
3. (1) light pole on south side of p-lot has bolt sheared off, advice on how to repair.
4. Install concrete parking stops per plan sheet ST 4.
5. Parking lot striping needs adjustment to accommodate stall widths per plan. All stall widths excluding H.C. stalls to be nine foot minimum, south stalls do not meet this criteria.
6. Reinstall existing signs, "Dumping Prohibited" and "No Vehicles on Grass".

RESTORATION:

1. Complete fine grading, removing all stone and debris from topsoil.
2. Complete seed, fertilize, and crimped in mulch or matting. Dormant seeding is expected, restoration will be inspected again in the spring of 2017.
3. Remove wood pieces by hydrant.

LIST OF ITEMS TO BE CORRECTED OR COMPLETED

Project Name: Centennial Park Parking Lot

Project Number: 05114032

Issue Date: November 4, 2016

4. Complete bio filter in spring 2017, this will include removal of material silted in and replacement of sand and/or engineered soil as deemed necessary for proper function of the filter, place plantings per sheet G 4.
5. Adjust cleanout 6 – 8 inches above finished grade per sheet G 4.

TRASH ENCLOSURE:

1. Complete trash enclosure. Currently posts are cut at different heights, corners are not joined, screws missing, and gate is not installed. Quality workmanship is expected.

If you have any questions or concerns, please feel free to contact me.

MSA Professional Services, Inc.

Kyle Ellefson

From: Kevin Lord <KLord@msa-ps.com>
Sent: Tuesday, November 22, 2016 8:47 AM
To: Kyle Ellefson; John Swisher (johns@johnsoncreekwi.org)
Subject: Parking Lot
Attachments: image002.jpg; image004.png; image006.png; image008.jpg

Follow Up Flag: Follow up
Flag Status: Flagged

Hello again

One more item that we would want to have input on. Based on the ordinance the aisle width of 16' exists for the angle parking. When Marge was there it was noted that she measured some of the stalls to be 8'8" wide instead of the 9' per the ordinance. The 8'8" in reality is acceptable in many situations with the width of the parking stripe and the such. However if the Village would want these to meet the ordinance as 9' between the stalls we just need to know in order to direct the Contractor when the work is done. We anticipate meeting with the Contractor prior to any work being done and going over each section with them. If the Village desires a bit wider stalls for easier backing out that can be accommodated where the stalls do not match the current plans but I just want to verify how specific the Village wants to be on this so that we give them the right direction the one time we get them to fix this.

Thanks



Kevin Lord, PE, PLS | Team Leader

MSA Professional Services, Inc.

+1 (608) 242-6617



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Kyle Ellefson

From: Kevin Lord <KLord@msa-ps.com>
Sent: Tuesday, November 22, 2016 8:35 AM
To: Kyle Ellefson; John Swisher (johns@johnsoncreekwi.org)
Cc: Margaret Dresen
Subject: Centennial Park Striping
Attachments: image009.jpg; image010.png; image011.png; image012.jpg

Follow Up Flag: Follow up
Flag Status: Flagged

Hello Kyle and John

I did get a couple options on the striping from the Contractor this morning.

The striping contractor would recommend blacking out the lines with black paint which would be the same paint as the existing striping. This black paint will wear the same as the yellow paint and should wear off at the same time and it is anticipated the parking lot would need to be restriped at that time. From my experience with this you will see some black lines in the parking lot however they will not stick out like the yellow ones. Personally I believe this is the best option and would be my recommendation as this does not create any damage to the existing pavement surface.

If the Village wanted the original lines gone the only other option would be to hydroblast the lines off which is basically a high pressure water with an abrasive in it. They said it will cause some minor surface damage and you will still barely notice the lines. Depending on how aggressive you would want them to be during the removal process would determine the amount of surface damage that could happen. The window for any hydroblasting is closing fast however they are going to wait until a decision is made prior to winterizing the tanker truck however depending on weather this may not be able to be completed yet this year.

Also I received this message from the striping Contractor as well on the parking lot for the future:

Please let them know that we would be more than happy to give them a discount on any crack filling and or sealing of the lot moving forward. I hope this will help with all of this added headache that we have caused you all on this project.

7 Hills Striping, Inc.

Samuel Ross - President
2935 S Fish Hatchery Rd, #343
Madison, WI 53711

PH: 608-345-6497
Fax: 608-835-1579

With this what approval do we need to get this completed?? Does this need to go to a board meeting or will it be based on our recommendation?? They are standing by and from my understanding they can do the painting as of yet this year however it is getting closer to the end so no guarantees if we do not give them the go ahead soon. Also I am not opposed if the weather is questionable to waiting till spring since the park is chained off over the winter as it is as I would like it done correctly and in acceptable conditions. Let me know what you think for approval on this.

Thanks



Kevin Lord, PE, PLS | Team Leader
MSA Professional Services, Inc.
+1 (608) 242-6617

Kyle Ellefson

From: Kevin Lord <KLord@msa-ps.com>
Sent: Thursday, November 17, 2016 10:47 AM
To: Kyle Ellefson; John Swisher (johns@johnsoncreekwi.org)
Subject: Centennial Park
Attachments: image001.jpg; image002.png; image003.png; image004.jpg

Hello Kyle and John

Just to give you a heads up that Marge was there yesterday and met with Lee's staff to go over some concerns. The light post globes were being working on yesterday and the poles were suppose to be shimmed and straightened at that time. We have not seen the guys on the trash enclosure so we are still following up on that.

As far as the striping, the contractor was suppose to meet Marge there yesterday but called as she was there that he had a sick kid so did not make it. Marge did some measurements and overall the parking lot is the size planned. However there is some areas that the striping and some of the curb is not exactly per plan. This could be when the islands were repoured due to the rain as they were not staked again or a multiple of reasons however the striping in areas needs to be addressed. We have told the Contractor to get with his subs and come up with a plan of what will be done as some of this could have been avoided if they would let us know if there were any questions and they could have been dealt with ahead of time. In talking with the pavement contractor (Payne and Dolan) they were concerned with the sandblasting and I am as well as this can ruin the pavement. However in talking with him there are ways that the striping can be blacked out in areas and then striped correctly. Overall the width of the stalls and aisles I believe is there in talking with Marge which is per your ordinance for angle parking and is similar to many others I have seen for the same type of angle parking.

This is just information to keep you in the loop as we have reached out to the Contractor to come up with a solution and do this timely. Overall I am even fine due to the weather that if it does not happen this year and the park is closed over the winter that it can be done first thing in the spring but it needs to be addressed and if the weather permits it could be done yet this year.

Thanks



Kevin Lord, PE, PLS | Team Leader

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Kyle Ellefson

From: Kevin Lord <KLord@msa-ps.com>
Sent: Wednesday, November 23, 2016 8:55 AM
To: Kyle Ellefson
Subject: RE: Centennial Park Striping
Attachments: image005.jpg; image006.png; image007.png; image008.jpg; image009.jpg; image010.png; image011.png; image012.jpg

No I believe I would agree with you on that. I am assuming that the entire parking lot does not need to be repainted as some areas were fine according to Marge. That being said the black would fade at the rate of the yellow that currently exists and some treatment should be made to the parking lot at which time the entire parking lot would be restriped. I am not sure if the paint sticks together and if it flakes off it may take both layers as well if the paint binds better together than it does to the pavement as I have seem some like that as well but not sure if that is common. I can for sure ask these questions if you like as well.

Thanks



Kevin Lord, PE, PLS | Team Leader

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From: Kyle Ellefson [mailto:kylee@johnsoncreekwi.org]
Sent: Wednesday, November 23, 2016 8:40 AM
To: Kevin Lord
Subject: RE: Centennial Park Striping

Do you agree with the contractor that the paint will wear at the same rate? It would expect that the top layer of paint would receive all of the sun, rain, and physical wear, while the second layer of paint would be protected from those wear elements, eventually emerging with a life longer than the black paint layer. Am I misunderstanding something?

From: Kevin Lord [mailto:KLord@msa-ps.com]
Sent: Tuesday, November 22, 2016 8:35 AM
To: Kyle Ellefson <kylee@johnsoncreekwi.org>; John Swisher (johns@johnsoncreekwi.org) <johns@johnsoncreekwi.org>
Cc: Margaret Dresen <mdresen@msa-ps.com>
Subject: Centennial Park Striping

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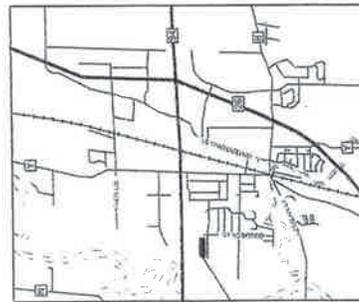
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CENTENNIAL PARK PARKING LOT

VILLAGE OF JOHNSON CREEK JEFFERSON COUNTY, WISCONSIN

SHEET INDEX

- G - GENERAL SHEETS
 - G 1 TITLE SHEET
 - G 2 EROSION CONTROL DETAILS
 - G 3 DETAILS
 - G 4 DETAILS
- SI - SITE PLANS
 - SI 1 EXISTING SITE PLAN
 - SI 2 EROSION CONTROL PLAN
 - SI 3 PROPOSED SITE PLAN
 - SI 4 PAVEMENT MARKING PLAN
- L - LIGHTING
 - L 1 LIGHTING PLAN
 - L 2 LIGHTING DETAILS



LOCATION MAP
NOT TO SCALE

LEGEND

- EXISTING WATER MAIN
- EXISTING GATE VALVE & HYDRANT
- WATER SERVICE & CURB STOP
- PROPOSED WATER MAIN, VALVE, & HYDRANT
- PROPOSED WATER SERVICE & CURB STOP
- EXISTING SANITARY SEWER & MANHOLE
- EXISTING FORCE MAIN
- EXISTING STORM SEWER & INLET
- PROPOSED STORM SEWER & INLET
- PROPOSED MANHOLE & SEWER MAIN
- BURIED ELECTRIC
- BURIED GAS & VALVE
- BURIED CABLE TELEVISION
- BURIED TELEPHONE
- BURIED FIBER OPTICS
- OVERHEAD UTILITY
- RAILROAD TRACKS
- EXISTING CURB & GUTTER
- PROPOSED CURB & GUTTER
- EXISTING SIDEWALK
- PROPOSED SIDEWALK
- EXISTING CULVERT PIPE
- PROPOSED CULVERT PIPE
- FENCE LINE
- CRUSHED GRANITE
- SILT FENCE
- RIGHT-OF-WAY
- BASELINE
- PROPERTY LINE
- TREE LINE
- BENCHMARK
- IRON PIPE
- IRON ROD
- CONTROL POINT
- UTILITY POLE & GUY
- SOIL BORING
- LIGHT POLE
- PEDESTAL
- STREET SIGN
- MAILBOX
- FLAGPOLE
- TREE - DECIDUOUS
- TREE - CONIFEROUS
- TREE - TO BE REMOVED

UTILITIES

GAS & ELECTRIC:
WE ENERGIES
CONTACT PATRICK
COOPER, COORDINATOR
WEST ALLIS, WI 53214
(888) 716-0716
WE.UTILITY-RELOCATION@WE-ENERGIES.COM

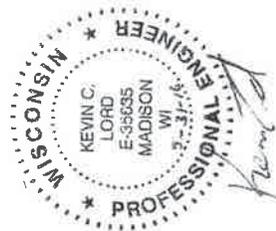
TELEPHONE & CABLE:
SUNBELT COMMUNICATIONS
1348 PLAINFIELD AVENUE
JANESVILLE, WI 53546
(608) 352-6172

TDS:
22 DEPOT STREET
JOHNSON CREEK, WI 53038
(920) 888-3411

SEWER & WATER:
VILLAGE OF JOHNSON CREEK
WATERWAYS WATER SUPERINTENDENT: ARIC MINDEMANN
200 AZTALAN STREET
JOHNSON CREEK, WI 53038
(920) 888-3834

DIGGERS HOTLINE
Dial 811 or (800) 242-8511
www.DiggersHotline.com

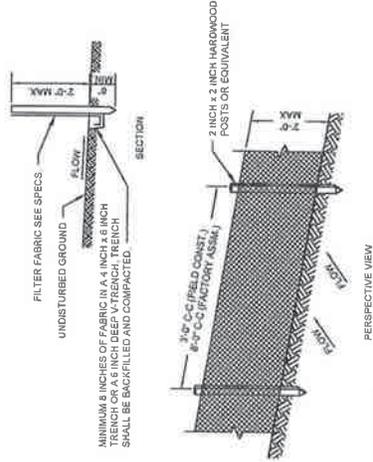
NOTE: LOCATIONS SHOWN ON PLANS ARE APPROXIMATE AND CONTRACTOR SHALL HAVE APPROPRIATE UTILITY MARK EXACT LOCATIONS PRIOR TO CONSTRUCTION



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PROJECT NO.		DATE		SHEET NO.		TOTAL SHEETS	
PROJECT TITLE		DRAWN BY		CHECKED BY		DATE	
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PROJECT NO.		DATE		SHEET NO.		TOTAL SHEETS	
PROJECT TITLE		DRAWN BY		CHECKED BY		DATE	
PROJECT LOCATION		SCALE		PROJECT NO.		DATE	
PROJECT NO.		DATE					

**CONSTRUCTION SITE
EROSION CONTROL REQUIREMENTS**

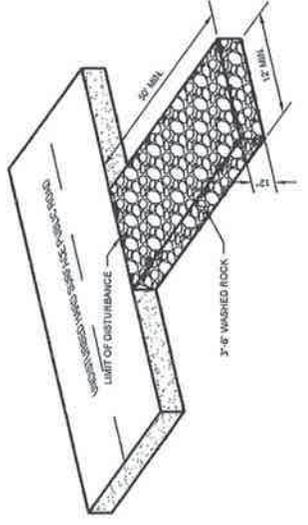
- 1) SECTION 16.16 OF WISCONSIN STATE ADMINISTRATIVE CODE IDENTIFIES REQUIREMENTS FOR CONSTRUCTION SITE EROSION CONTROL. THE METHODS AND STRUCTURES DESCRIBED IN THESE PLANS TO SATISFY THESE REQUIREMENTS. THE METHODS AND STRUCTURES USED TO CONTROL EROSION SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. CONTRACTOR SHALL IMPLEMENT AN APPROPRIATE MEANS OF CONTROLLING EROSION DURING SITE OPERATION AND UNTIL THE VEGETATION IS RE-ESTABLISHED. ADJUSTMENTS TO THE CONTROL SYSTEM SHALL BE MADE AS REQUIRED.
- 2) ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF THE WISCONSIN DMRS CONSERVATION PRACTICE STANDARDS. THESE STANDARDS ARE PERIODICALLY UPDATED AND IT IS THE CONTRACTOR'S RESPONSIBILITY TO OBTAIN AND REFERENCE THE MOST RECENTLY UPDATED EDITION.
- 3) THIS INFORMATION IS ONLY ONE PART OF THE OVERALL EROSION CONTROL REQUIREMENTS. ADDITIONAL REQUIREMENTS MAY ALSO BE SHOWN ON THE CONTRACT DRAWINGS AND IN THE ACCOMPANYING SPECIFICATIONS.
- 4) ADDITIONAL EROSION CONTROL MEASURES, AS REQUESTED IN WRITING BY THE STATE OR LOCAL INSPECTORS, OR THE OWNER'S ENGINEER, SHALL BE INSTALLED WITHIN 24 HOURS OF THE AREA OF EROSION EXPOSED TO THE ELEMENTS BY GRUBBING, EXCAVATION, TRENCHING, BORROW AND FILL OPERATIONS AT ANY ONE TIME SHALL BE MINIMIZED TO THE MAXIMUM EXTENT PRACTICABLE. FOR ANY DISTURBED AREA THAT REMAINS UNPROTECTED FOR GREATER THAN 7 WORKING DAYS, OR WHERE GRADING WORK EXTENDS BEYOND THE PERMITTED SEEDING DEADLINES, THE SITE MUST BE TREATED WITH TEMPORARY EROSION CONTROL MEASURES. ALL DISTURBED AREAS SHALL BE TREATED WITH PERMANENT STABILIZATION MEASURES WITHIN 3 WORKING DAYS OF FINAL GRADING.
- 6) ALL EROSION CONTROL MEASURES AND STRUCTURES SERVING THE SITE MUST BE INSPECTED AT LEAST WEEKLY OR WITHIN 24 HOURS OF THE TIME 0.5 INCHES OF RAIN HAS OCCURRED. ALL NECESSARY REPAIR AND MAINTENANCE WILL BE DONE AT THIS INSPECTION TIME.
- 7) ALL EROSION CONTROL DEVICES AND/OR STRUCTURES SHALL BE PROPERLY INSTALLED PRIOR TO CLEARING AND GRUBBING OPERATIONS WITHIN THEIR RESPECTIVE DRAINAGE AREAS. THESE SHALL BE PROPERLY MAINTAINED FOR MAXIMUM EFFECTIVENESS UNTIL VEGETATION IS RE-ESTABLISHED.
- 8) EROSION CONTROL DEVICES SHALL BE PROPERLY INSTALLED PRIOR TO ANY SOIL DISTURBANCE.
- 9) ANY SLOPE STEEPER THAN 3:1 SHALL BE STAKED WITH EROSION CONTROL FABRIC UNLESS INDICATED ON THE PLAN.
- 10) ALL WASTE AND UNUSED BUILDING MATERIALS (INCLUDING GARBAGE, DEBRIS, CLEANING WASTES, WASTEWATER, TOXIC MATERIALS, OR HAZARDOUS MATERIALS) SHALL BE PROPERLY DISPOSED OF AND NOT ALLOWED TO BE CARRIED OFF-SITE BY RUNOFF OR WIND.
- 11) WIND EROSION SHALL BE KEPT TO A MINIMUM DURING CONSTRUCTION. WATERING, MULCH, OR A TACKING AGENT MAY BE REQUIRED TO PROTECT NEARBY RESIDENCES AND WATER RESOURCES.
- 12) CHANNELIZED RUNOFF ENTERING THE PROJECT SITE FROM ADJACENT LANDS SHALL BE DIVERTED THROUGH NATURAL OR ARTIFICIAL CHANNELS TO THE EROSION RESISTANT PRACTICES FOR THE PROJECT. SUCH DIVERSION SHALL BE DESIGNED TO PREVENT EROSION POTENTIAL THAT SUCH RUNOFF PRESENTS.
- 13) THE CONTRACTOR SHALL TAKE ALL POSSIBLE PRECAUTIONS TO PREVENT SOILS FROM BEING TRACKED ONTO PUBLIC OR PRIVATE ROADWAYS. PAVED SURFACES ADJACENT TO CONSTRUCTION SITE VEHICLE ACCESS SHALL BE SWEPT AND/OR SCRAPED (NOT FLUSHED) PERIODICALLY TO REMOVE SOIL, DIRT, AND/OR OILS.
- 14) EROSION CONTROLS SHALL BE INSTALLED ON THE DOWNSTREAM SIDE OF TEMPORARY STOCKPILES. ANY SOIL STOCKPILE THAT REMAINS FOR MORE THAN 30 DAYS SHALL BE COVERED OR TREATED WITH STABILIZATION PRACTICES SUCH AS TEMPORARY OR PERMANENT SEEDING AND MULCHING. ALL STOCK PILES SHALL BE PLACED AT LEAST 75 FEET FROM STREAMS OR WETLANDS.
- 15) ADDITIONAL EROSION CONTROL MEASURES FOR CONSTRUCTION (STORM SEWER, SANITARY SEWER, OR OTHER EXISTING STRUCTURES) SHALL BE AS FOLLOWS:
 - a. PLACE EXCAVATED TRENCH MATERIAL ON THE HIGH SIDE OF THE TRENCH.
 - b. BACKFILL, COMPACT, AND STABILIZE THE TRENCH IMMEDIATELY AFTER PIPE CONSTRUCTION.
 - c. DISCHARGE OF TRENCH WATER OR DEWATERING EFFLUENT MUST BE PROPERLY TREATED TO REMOVE SEDIMENT IN ACCORDANCE WITH THE WORK CONSERVATION PRACTICE STANDARD (061 - DEWATERING OR A SUBSEQUENT WORK DEWATERING STANDARD PRIOR TO DISCHARGE INTO A STORM SEWER, DITCH, DRAINAGEWAY, OR WETLAND OR LAKE.
 - d. ALL DRAINAGE CULVERTS, STORM DRAIN INLETS, MANHOLES, OR ANY OTHER EXISTING STRUCTURES THAT COULD BE DAMAGED BY SEDIMENTATION SHALL BE PROTECTED ACCORDING TO THE VARIOUS METHODS PROVIDED IN THE PRINTED CONSERVATION PRACTICES MANUAL.
 - e. EROSION CONTROL MEASURES SHALL BE INSTALLED AND STABILIZATION WORK BEGONE IMMEDIATELY AFTER THE STABILIZATION WORK BEGINS.
- 16) DURING THE FIRST SIX WEEKS AFTER INITIAL STABILIZATION OF A DISTURBED WATERING OF ALL NEWLY SEEDED AND MULCHED AREAS SHALL BE PROVIDED WHENEVER 7 DAYS ELAPSE WITHOUT A RAIN EVENT.
- 17) WHEN THE DISTURBED AREA HAS BEEN STABILIZED BY PERMANENT VEGETATION OR OTHER MEANS, TEMPORARY BMPs SUCH AS SILT FENCES, STRAW BALES, AND SEDIMENT TRAPS SHALL BE REMOVED AND THESE AREAS STABILIZED.
- 20) ALL TEMPORARY BEST MANAGEMENT PRACTICES SHALL BE MAINTAINED UNTIL THE SITE IS STABILIZED.
- 21) ALL DISTURBED AREAS SHALL BE PERMANENTLY STABILIZED WITH SEEDING AND MULCHING OPERATIONS WITHIN 30 WORKING DAYS OF FOUR INCHES OF TOPSOIL SHALL BE APPLIED TO ALL AREAS TO BE SEEDING OR SOUDED.



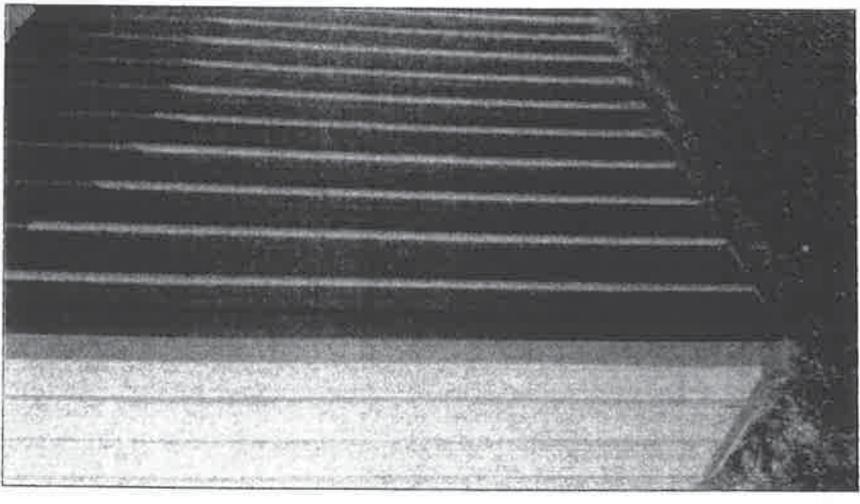
GENERAL NOTES:

1. ENDS OF FENCE SHALL BE TURNED UPSLOPE 1 TO 2 FEET IN ELEVATION TO PREVENT FLANKING.
2. STAPLE FABRIC WITH 1/2 INCH (MINIMUM) STAPLES TO THE UPSLOPE SIDE OF THE POSTS.
3. WHEN TWO SECTIONS OF FILTER FABRIC ADJOIN EACH OTHER THEY SHALL BE OVERLAPPED BY SIX INCHES AND FOLDED.

TYPICAL SILT FENCE INSTALLATION AT SITE PERIMETER DETAIL
NO SCALE

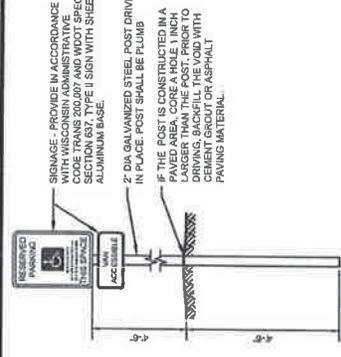


VEHICLE TRACKING PAD
NO SCALE

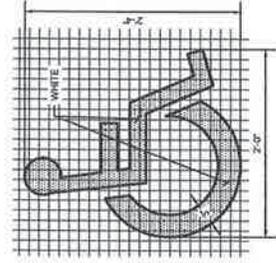


DUMPSITE ENCLOSURE MATERIAL
NO SCALE

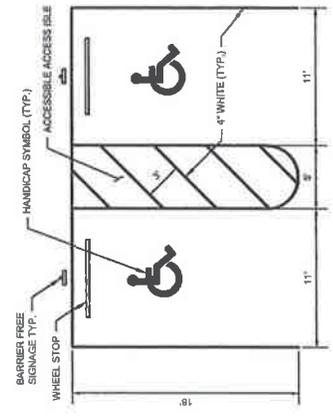
PROJECT NO. 18	SCALE AS SHOWN	DATE NOV 2014	BY MSA	REVISION	
PROJECT DATE NOV 2014	DRAWN BY MSA	CHECKED BY MSA	DATE NOV 2014	BY MSA	REVISION
<p>MSA ARCHITECTURAL ENGINEERING ENVIRONMENTAL 2802 CENTRAL EXPRESSWAY, MADISON, WI 53704 (608) 242-7777 FAX (608) 242-1044 www.msa-engineers.com</p>					
CENTENNIAL PARK PARKING LOT VILLAGE OF JOHNSON CREEK JEFFERSON COUNTY, WISCONSIN			EROSION CONTROL DETAILS		
			SHEET NO. 05114032 OF 2		



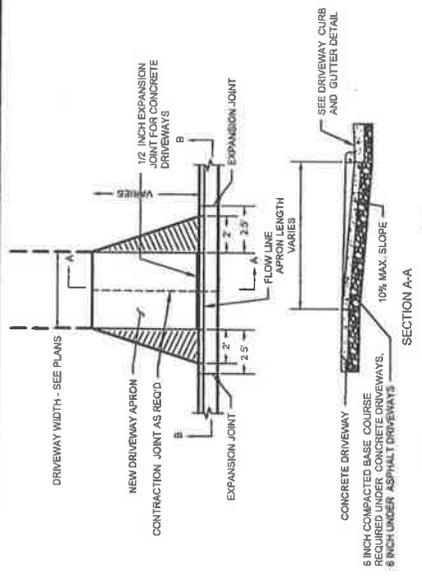
BARRIER FREE SIGNAGE
NO SCALE



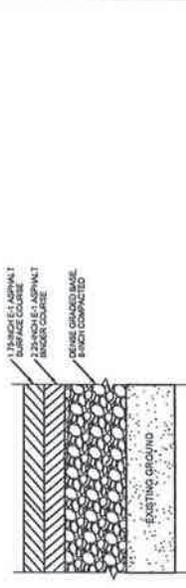
DISABLED PARKING STALL SYMBOL
NO SCALE



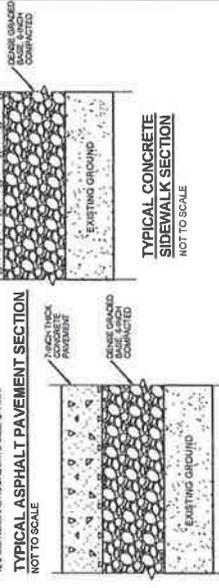
DISABLED PARKING STALL
NO SCALE



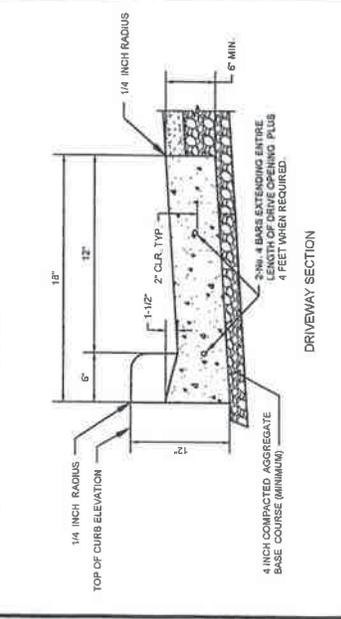
SHED DRIVEWAY DETAIL
NO SCALE



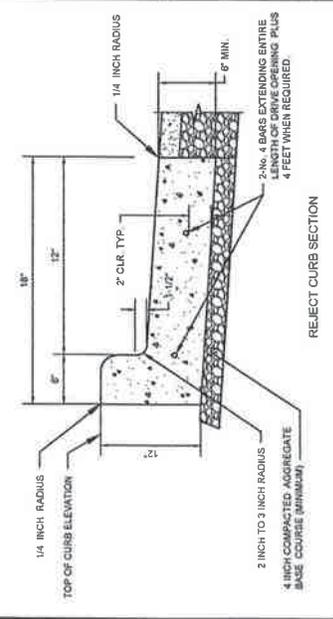
TYPICAL ASPHALT PAVEMENT SECTION
NOT TO SCALE



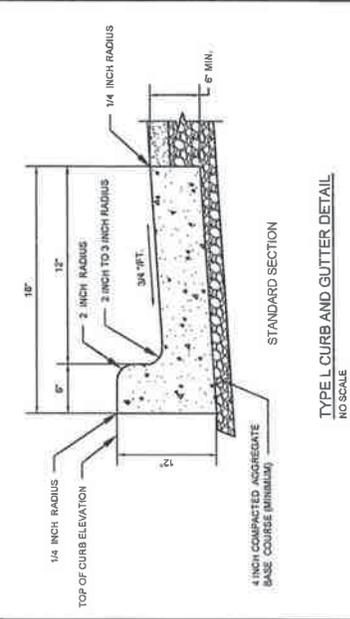
TYPICAL CONCRETE PAD & PAVEMENT SECTION
NOT TO SCALE



DRIVEWAY SECTION



REJECT CURB SECTION



TYPE L CURB AND GUTTER DETAIL
NO SCALE

GENERAL NOTES:
1. DETAILS OF INSTALLATION, MATERIALS AND METHODS SHALL BE SHOWN IN THIS DRAWING AND SHALL CONFORM TO THE REQUIREMENTS AND SPECIFICATIONS OF THE WISCONSIN DOT AND WDOT SPECIFICATIONS.
2. A DETAILED DRAWING OF THE DISABLED PARKING SYMBOL SHALL BE PROVIDED TO THE WISCONSIN DOT AND WDOT SPECIFICATIONS AND HIGHWAY SIGN MANUAL BY THE FEDERAL HIGHWAY ADMINISTRATION.
3. WDOT SPEC MEANS THE STATE OF WISCONSIN DOT AND WDOT SPECIFICATIONS AND STRUCTURE CONSTRUCTION LATEST EDITION AND AS AMENDED BY THE MOST CURRENT INTERIM SUPPLEMENTAL SPECIFICATION.
4. LOCATIONS SHOWN ON THE DRAWINGS SHALL BE AS SHOWN ON THE DETAILS UNLESS INDICATED OTHERWISE.
5. PROVIDE A DISABLED SYMBOL AND BARRIER FREE SIGNAGE FOR EACH STALL SHOWN ON THE DRAWINGS.
6. PROVIDE WHEEL STOPS WHEN SHOWN ON THE DRAWINGS.
7. THE MAXIMUM SURFACE SLOPE ACROSS STALLS SHALL BE 2%.
8. PROVIDE ACCESSIBLE ROUTE IN ANY DIRECTION.

PROJECT NO.	05114032
DATE	1/20
SCALE	G 3

DETAILS

CENTENNIAL PARK PARKING LOT
VILLAGE OF JOHNSON CREEK
JEFFERSON COUNTY, WISCONSIN

MSA
ARCHITECTURE | ENGINEERING | ENVIRONMENTAL
2004 UNIVERSITY AVENUE, SUITE 100
MILWAUKEE, WI 53234
TEL: 414.224.4400 FAX: 414.224.4404
WWW.MSA-ENGINEERS.COM

PROJECT NO.	05114032	DATE	1/20
SCALE	G 3	DESIGNED BY	ECB
PROJECT DATE	1/20	CHECKED BY	ECB
PROJECT NO.	05114032	DATE	1/20
SCALE	G 3	DESIGNED BY	ECB
PROJECT DATE	1/20	CHECKED BY	ECB



PROJECT NO.		SCALE		DATE		REVISION	
DRAWN BY		CHECKED BY		DATE		DATE	
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PROJECT NO.		SCALE		DATE		REVISION	
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PROJECT NAME		DRAWN BY		CHECKED BY		DATE	
DATE		DATE		DATE		DATE	

MSA
 ARCHITECTURE | ENGINEERING | ENVIRONMENTAL
 2021 South Industrial Parkway, Madison, WI 53716
 (608) 278-1000 | www.msa-engineers.com

CENTENNIAL PARK PARKING LOT
 VILLAGE OF JOHNSON CREEK
 JEFFERSON COUNTY, WISCONSIN

DATE: 05/11/02
 SHEET: ST 1

EXISTING SITE PLAN

GENERAL NOTES

DETAILS OF CONSTRUCTION, MATERIALS AND WORKMANSHIP NOT SHOWN ON THIS DRAWING SHALL CONFORM TO THE PERTINENT REQUIREMENTS OF THE CONTRACT.

BASES SHALL BE CONCRETE BY USE OF A CIRCULAR AUGER.

TOP SURFACES OF CONCRETE BASES SHALL BE FINISHED, FINISHED SMOOTH AND LEVEL.

CONCRETE SIZES AND LOCATIONS SHALL BE AS SHOWN ON THE PLANS.

IF THE FORM CONCRETE IS TO BE USED, THE FORM SHALL BE 1/2" MIN. THICK AND SHALL BE SIZED AS USED THROUGHOUT THE CONCRETE RUN AS SHOWN AT THE ENTRANCE OF THE BASE.

MINIMUM BENDING RADIUS OF CONDUIT IS EQUAL TO 6 X THE DIAMETER.

CONDUIT HEIGHT ABOVE CONCRETE BASES SHALL BE 1 INCH. ALL METALLIC CONDUIT ENDS SHALL BE REAMED AND THREADED.

ALL CONDUIT ENDS AT THE TOP OF CONCRETE BASES SHALL BE CAPPED WITH AN EPOXY RESIN GROUNDING CONDUCTOR AS SHOWN IN THIS DETAIL AND BEFORE CONCRETE IS POURED. CONDUITS IN BLACK WIRE OR CABLE IS NOT INSTALLED SHALL REMAIN CAPPED OR PLUGGED.

GENERAL NOTES (CONTINUED)

REINFORCING SHALL BE INSTALLED ON ALL PVC CONDUIT EXPOSED AT THE TOP OF CONCRETE BASES BEFORE INSTALLATION OF CABLE OR WIRE.

ENDS OF CONDUIT INSTALLED BELOW GRADE FOR FUTURE USE SHALL BE CAPPED IF METALLIC OR PLUGGED IF NONMETALLIC.

WHEN REAMING TO CONNECT NONMETALLIC CONDUIT TO METALLIC CONDUIT, ONLY ADAPTER FITTINGS, U.L. LISTED FOR ELECTRICAL USE, SHALL BE USED.

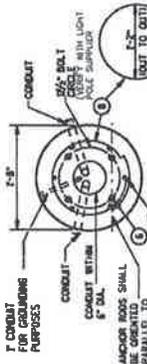
IF A CONDUIT IS USED FROM BECAUSE OF LARGE HOLE OR ROLL, THE CONDUIT SHALL BE REAMED BEFORE BACKFILLING AROUND THE BASE. BACKFILL SHALL BE TAMPED TIGHT AGAINST THE BASE CONCRETE BASE IN LAYERS OF 1 FOOT OR LESS.

A NO. 4 AWG. STRAIGHT COPPED EQUIPMENT GROUNDING CONDUCTOR SHALL BE INSTALLED TO THE EQUIPMENT GROUNDING ELECTRODE (EG) AND SHALL BE HELD TO THE EQUIPMENT GROUNDING ELECTRODE (EG) AND SHALL BE HELD TO THE EQUIPMENT GROUNDING ELECTRODE (EG).

THE EQUIPMENT GROUNDING CONDUCTOR SHALL BE THREADED AND INSTALLED TO ENTER THE BASE OF THE CONCRETE BASE.

TYPE 5 BASES THROUGH A 1 INCH CONDUIT INSTALLED FOR DRAINING PURPOSES, LEAVING A 4 FOOT CONDUIT FROM THE CONCRETE BASE TO THE EQUIPMENT GROUNDING CONDUCTOR SHALL BE NEATLY COILED AND THE COILS TIED TOGETHER.

ANCHOR RODS SHALL BE THREADED 2" IN LENGTH ON EACH END OF THE ROD.



WASHERS AND LOCK WASHERS ARE REQUIRED ON ALL ANCHOR RODS. WHEN ANCHOR RODS USING THE ALTERNATE "L" BEAD ARE FURNISHED, THE 4" "L" BEAD SHALL BE IN ADDITION TO THE SPECIFIED ANCHOR ROD BAR LENGTH. THE "L" BEAD END SHALL NOT BE THREADED.

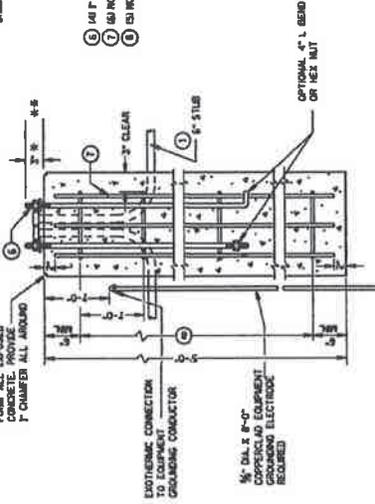
ANCHOR RODS SHALL BE INSTALLED WITH INSTALLMENTS OF LESS THAN 140 FROM VERTICAL.

BEINGS OF THE ANCHOR RODS TO THE CASE IS UNACCEPTABLE. THE WRES SHALL BE USED.

BAR STEEL REINFORCEMENT SHALL BE COATED WITH POWDERED EPOXY RESIN

1 THE MINIMUM DEPTH OF CONDUIT EXTING THE CONCRETE BASE AND INSTALLED BELOW THE TRAVELED WAY SHALL BE 24 INCHES. THE MINIMUM DEPTH OF CONDUIT EXTING THE CONCRETE BASE THAT IS NOT INSTALLED BELOW THE TRAVELED WAY SHALL BE 36 INCHES EXCEPT WITH WRITTEN APPROVAL BY THE ENGINEER.

- ④ 1/2" DIA. X 2'-0" ANCHOR RODS.
- ⑤ 1/2" DIA. X 4'-0" BAR STEEL REINFORCEMENT.
- ⑥ 1/2" DIA. X 2'-0" BAR STEEL REINFORCEMENT @ 1'-0" O.C.



TYPE 5

CONCRETE BASES

* ANY ANCHOR ROD PROJECTION SHORTER THAN 25% OR LOWER THAN 3/4" SHALL REQUIRE THE BASE TO BE REMOVED AND REPLACED AT THE CONTRACTORS EXPENSE.

** FOR NONRESIDUAL INSTALLATIONS, 4/8" ANCHOR ROD PROJECTION WITH THE USE OF LEVELING NUTS, MUST BE REMOVED.

CONCRETE POLE BASE TYPE 5 DETAIL
SCALE: NONE

<p>PROJECT NO. _____</p> <p>DATE _____</p> <p>DESIGNED BY _____</p> <p>CHECKED BY _____</p> <p>IN CHARGE _____</p>	<p>REVISION</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>NO.</th> <th>DATE</th> <th>DESCRIPTION</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>	NO.	DATE	DESCRIPTION							<p>MSA ARCHITECTURE (ENGINEERING) ENVIRONMENTAL PLANNING LANDSCAPE ARCHITECTURE 200 N. MONROE STREET, SUITE 200 JEFFERSON COUNTY, WISCONSIN 53001 PHONE 762.7779 FAX 762.7780 WWW.MSA-INC.COM</p>	<p>05114033 1-10-03 L2</p>
NO.	DATE	DESCRIPTION										
<p>CENTENNIAL PARK PARKING LOT VILLAGE OF JOHNSON CREEK JEFFERSON COUNTY, WISCONSIN</p>		<p>LIGHTING DETAILS</p>										

RESOLUTION 143-16

EXTENSION OF REDUCTION TO IMPACT FEES

THE JOHNSON CREEK VILLAGE BOARD, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board adopted Ordinance 02-12; 33-6 Fees - Plan Commission and Subdivision Impact Fee to \$1,152 from January 1, 2012 through December 31, 2012, and

WHEREAS, the Village Board annually has approved an extension to the reduction of Impact Fees to promote development within the Village, and

NOW THEREFORE BE IT RESOLVED that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek approve extending the reduction to Chapter 33-6 Fees Plan Commission and Subdivision Impact Fee to \$1,152 from January 1, 2017 to December 31, 2017, and

BE IT FURTHER RESOLVED, the Village Administrator and/or the Village Clerk Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Johnson Creek this 29th day of December, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Village Clerk-Treasurer

RESOLUTION 144-16

SCHEDULE OF FEES
REVISED – JANUARY 1, 2017

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, 33-1 Fees Adopted by Resolution of the Village code of ordinances requires the Village to approve a schedule of fees for various municipal charges, services, records, applications, licenses, permits, inspections and facility rentals shall be established and may be modified from time to time by resolution duly adopted by the Village Board. The Village Clerk shall maintain a current schedule of all fees and shall provide copies of those fees to the general public at Village Hall and on the Village web site, and

NOW THEREFORE BE IT RESOLVED, that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby approve the Schedule of Fees – revised and effective January 1, 2017, and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk-Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 29th day of December, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Published: _____

Rental – eight hours	\$300.00
Rental – No charge (501(3) (c) non-profit, civil, charitable, or school organizations including JC Area Chamber of Commerce, JC School District and Senior Club)	
Field Fees	
Concession stand	\$100.00
Daily rental	\$200.00
Deposit – Refundable	\$150.00
Deposit deduction – bathrooms	\$100.00
Deposit deduction – damage/repairs	Actual Cost
Deposit deduction – kitchen	\$200.00
Deposit deduction – refuse removal	\$100.00
Deposit deduction – failure to observe park curfew	\$100.00
Deposit deduction – failure to return keys/loss of keys	\$150.00
Game rental, without lights	\$45.00
Game rental, with lights	\$65.00
Practice hourly	\$15.00
Striping, lining field – weekday service only	\$30.00
Tennis Court Fees	
Rental, hourly	\$20.00
Veterans Park	
Gazebo	
Deposit – Refundable	\$100.00
Deposit deduction – damage/repairs	Actual Cost
Deposit deduction – failure to observe park curfew	\$100.00
Rental	\$50.00
Rental – No Charge 501(3) (c), civil, charitable, JC School District or school organizations	
Village Hall meeting room for non-Village groups	
Deposit – Refundable	\$150.00
Deposit deduction – failure to clean	\$100.00
Deposit deduction – damage/repairs	Actual Cost
Event Fee – All events at Village Hall (\$25 opening and \$25 closing) (excepting events held weekdays 8a.m to 4p.m., JC School and all weekly users)	\$50.00
Rental – No Food or Drink	\$25.00
Rental – Food or Drink	\$50.00
Rental – No Charge 501(3) (c) non-profit, civil, charitable, JC School District or school organizations (Total of fees cannot exceed \$50.00 per Res. 146-15)	

Impact Fees

Parks	\$1,152.00
Public Safety	\$995.00
Public Works	\$271.00
Sewer	\$79.00
Water	\$408.00
Total Fee – per residential unit or dwelling unit equivalent	\$2,905.00

A temporary reduction of impact fees is effective through December 31, 2017. Only the parks portion of the fee will be Charged per dwelling unit or dwelling unit equivalent for any properties that apply for a building permit prior to December 31, 2017. (Res. 143-16)

Revised January 1, 2017

Facility Rentals

General Park Fee – added to applicable rental fee if purchasing temporary or 6 month Class “B” license to sell beer Malted liquor in Village parks based on the sale and consumption of alcohol within a Village park excluding the Community Center.

Annual	\$150.00
Daily	\$25.00
Centennial Park	
Banner advertising	
Single Season	\$300.00
Two Season	\$500.00
Deposit – Refundable	
Deposit deduction – damage/repairs	Actual Cost
Deposit deduction – failure to observe park curfew	\$100.00
Deposit deduction – failure to remove garbage	\$100.00
Deposit deduction – failure to return keys/loss of keys	\$150.00
Deposit deduction – unapproved use of concession area	\$150.00
Field Fees	
Concessions – see price for Pavilion rental with concession area	
Daily rental, each field (Northeast and Southeast)	\$150.00
Game rental, each field (Northeast and Southeast)	\$35.00
Practice, each field (Northeast and Southeast)	\$10.00/hr.
Striping, lining field – weekday service only	\$30.00
Pavilion Fees	
Daily Rental, without concession	\$60.00
Daily Rental, with concession	\$100.00
Volleyball Court Fees	
Rental, hourly	\$10.00
Firemans Park	
Banner advertising	
Single season	\$300.00
Two seasons	\$500.00
Community Center Fees	
Beverage cooler electricity fee, monthly	\$40.00
Cabinet storage fee, monthly	\$15.00
Change in Rental Times - within 7 business days of rental	\$50.00
Cleaning Fee (optional – paid at time of rental reservation)	\$150.00
Deposit – Refundable	\$500.00
Deposit deduction – bathrooms	\$100.00
Deposit deduction – damage/repairs	Actual Cost
Deposit deduction – floor	\$100.00
Deposit deduction – kitchen	\$200.00
Deposit deduction – refuse removal	\$100.00
Deposit deduction – table and chairs	\$100.00
Deposit deduction – glass - not cleaned	\$150.00
Deposit deduction – failure to clean	\$500.00
Deposit deduction – exceed rental time (hourly)	\$150.00
Deposit deduction – failure to appear at designated opening time	\$50.00
Event Fee – All events held at the Community Center (excepting events held weekdays 8a.m. to 4p.m. and JC School)	\$50.00
Event Fee – Village Holidays	\$150.00
Microphone rental – cordless	\$25.00
Meetings – two hours or less (weekdays 8a.m. – 4p.m.)	\$25.00
Rental –two hours or less	\$75.00
Rental – four hours	\$150.00

Revised January 1, 2017

Emergency Services

Ambulance response

ALS1 Base Rate	
Non-Resident	\$1,150.00
Resident	\$1050.00
ALS2 Base Rate	
Non-Resident	\$1,350.00
Resident	\$1,250.00
ALS On-scene care	
Non-Resident	\$900.00
Resident	\$750.00
BLS Base Rate	
Non-Resident	\$950.00
Resident	\$850.00
BLS On-scene care	
Non-Resident	\$300.00
Resident	\$200.00
Mileage	
Non-Resident	\$20.00
Resident	\$15.00
No transport refusal	\$0.00
Oxygen	\$100.00
Paramedic intercept	Actual Cost
Spinal Immobilization	\$150.00
Supplies	Actual Cost

False Alarms (After two alarms per calendar year) ~~\$300.00~~—Actual Cost

Fire Department response

Accident Clean Up – per vehicle	\$250.00
Apparatus fee (hourly cost per apparatus responding)	\$300.00
Command Car Fee	\$50.00
Arson or neglect fire	Actual Cost
Educational Materials – CPR Cards	\$10.00
Motor Vehicle	\$400.00
Motor Vehicle – Fire	\$375.00
Motor Vehicle accident with Jaws of Life (extrication)	\$500.00
Dry Chemical – Extinguisher	\$75.00
Foam	
First gallon of foam	\$100.00
Additional gallons of foam (per gallon)	\$50.00
Hazardous materials response	Actual Cost
Oil-dry agent (per bag)	\$20.00
Technical Fire	Actual Cost
Technical Rescue	Actual Cost
Water (for use outside of Village of Johnson Creek corporate limits)	
Hydrant Charge	\$25.00
Volume Charge (per 1,000 gallons)	\$2.23

Inspection of fire protection/detection systems – new, modifications, existing

Commercial/Industrial – except Hotels/Motels	
Under 5,000 square feet	\$100.00
5,000-25,000 square feet	\$200.00
25,001-50,000 square feet	\$300.00
Each additional 25,000 square feet over 50,000	\$50.00
Failure to call for inspection	\$25.00
Fire Department alarm control panel	\$100.00
Fire Department connection	\$100.00

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Administration

Copies	
Black and white, legal or letter	\$0.25
Black and white, 11x17	\$1.00
Color, legal or letter	\$0.50
Color, 11x17	\$2.00
Faxing	
Outgoing local, per page	\$2.00
Outgoing long-distance first page	\$3.00
Outgoing long-distance additional pages	\$1.00
Receiving per page	\$1.00
Interest on delinquent invoices for all departments, annual	18%
Mailing Cost (Any correspondence)	\$1.00
Record locating, hourly fee when cost exceeds \$50	\$25.00
Returned check to any Village department	\$40.00
Requested copy of printed budget book	\$25.00
Room Tax (based on taxable sales)	8%
Special assessment letter, per recorded parcel	\$30.00
Special assessment letter "RUSH", per recorded parcel	\$60.00
Special meeting of Plan Commission or Village Board	Actual Cost
Tax Exemption Summary Report (per parcel)	\$30.00
Tax bill requests, per recorded parcel	\$10.00

Building Inspection

BUILDING PERMIT FEES - FEES DOUBLE IF WORK STARTED BEFORE PERMIT ISSUED

Agricultural Buildings	
New Building, per sf for all areas	\$0.15
Remodel/Addition, per M of valuation	\$6.00
Remodel or addition minimum	\$75.00
Commercial/Industrial Buildings	
Footings and foundation	\$75.00
New Building, per sf for all areas	\$0.15
Remodel/Addition, per M of valuation	\$6.00
Remodel or addition minimum	\$75.00
Mechanical and Miscellaneous Items	
Deck	\$40.00
Fence/Retaining Wall	\$25.00
Pool, above ground	\$40.00
Special Assessments	\$30.00
Razing – plus cost of inspection	\$50.00
Residential One and Two Family	
Accessory Building	
Up to 150 sf	\$30.00
150-600 sf	\$50.00
600 + sf	New structure rate
Footings and foundation	\$50.00
New Structure	\$0.15
Remodel/Addition, per M of valuation	\$6.00
Remodel minimum	\$40.00
Addition minimum	\$75.00
Reinspection or fail to call for inspection	\$35.00

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ELECTRICAL PERMIT FEES - FEES DOUBLE IF WORK STARTED BEFORE PERMIT ISSUED

Minimum Permit Fee	\$35.00
New Building Base Fee	\$35.00
New Building square foot fee (add to base)	\$0.03
Reinspection or fail to call for inspection	\$35.00
Replacement, Modification & Misc.	
Light, switch, convenience outlet	\$0.50
Power receptacle over 150 v, first 30 amps	\$8.00
Over 30 amps	\$6.00
Lighting fixtures – incandescent/LED	\$0.40
Tubular lamp, such as fluorescent, per tube	\$0.25
Arc, search or flood light, HID Light pole base and poles	\$3.00
Temporary service and temporary wiring installation	\$50.00
Service switch, each or alteration	
First 200 amperes	\$50.00
Over 200 amperes, per 100 amps or fraction thereof	\$15.00
Feeder, sub feeder, raceway, per 100 amps or fraction thereof	\$15.00
Refrigeration unit	
Up to 5 HP	\$6.00
Per HP over 5	\$1.00
Residential gas burner, oil burner, electrical furnace	\$5.50
Air Conditioner	
Up to 5 ton	\$6.00
Over 5 ton	\$1.00
Combination heating and air conditioning unit	
Up to 5 ton	\$10.00
Over 5 ton	\$20.00
Range, oven, dryer, dishwasher, disposal, water heater	\$6.50
Each motor, per HP or fraction thereof (\$1.00 minimum)	\$0.50/HP
Dispenser – gas, fuel oil, vending machines, and well pump	\$7.00
Each generator, transformer, reactor, rectifier, capacitor,	\$0.50/kw
Welder, converter and electric furnace	
Electric unit heating device (including remote Thermostat)	\$4.00
Dimmer and rheostats	\$2.00
Swimming pool (electrical wiring & grounding)	\$50.00
Sign, fluorescent, LED, neon, or incandescent	\$15.00
Strip lighting, plug-in strip, trolley duct wire way, gutter	\$0.50/ft.
Audible or visual electric signal or communication device	\$1.00
Fans – bath, paddle, and misc. under 1 HP	\$1.00
Hydro Massage and hot tubs	\$50.00
Photo cell, clocks, smoke detectors	\$1.00
Fire alarm system, exit lights, emergency lights	\$50.00
Approved assemblies not included above and others	\$25.00
Sanitary ejector/grinder pump and control box	\$40.00
Other	\$25.00

HVAC PERMIT FEES - FEES DOUBLE IF WORK STARTED BEFORE PERMIT ISSUED

Minimum Permit Fee	\$35.00
New Building Base Fee	\$35.00
New Building Square Foot Fee	\$0.03
Reinspection or fail to call for inspection	\$35.00
Replacement, Modifications & Misc.	
Automatic washer	\$6.00
Sink, dishwasher	\$6.00
Garbage grinder	\$6.00
Water closet/urinal	\$6.00
Shower/lavatory	\$6.00
Laundry tray	\$6.00
Bath tub	\$6.00
Hot tub spa, whirlpool	\$10.00
High Pressure boiler	\$25.00
Drinking fountain	\$6.00
Floor drain/sight drain	\$6.00
Silcock	\$6.00
Water Heater	\$6.00
Wash fountain	\$6.00
Sump Pump	\$6.00
Ejectors or pump	\$6.00
Water Softener	\$6.00
Storm sewer conductor	\$6.00
Backflow prevention device	\$6.00
Plan review	\$15.00
Sprinkler heads, \$1.00 each, \$15.00 MINIMUM	\$15.00
Fire hose rack	\$6.00
Fire department connection	\$6.00
Hydrant	\$6.00
Fire suppression systems – restaurant stoves, fryers, broilers	\$15.00
Sanitary building drain	
First 75 feet	\$50.00
Over 75 feet	\$0.35/ft.
Manhole	\$10.00
Catch basin	\$6.00
Water Service	
First 100 feet lateral	\$60.00
Over 100 feet lateral	\$0.35/ft.
Sanitary building sewer	
First 100 feet lateral	\$50.00
Over 100 feet lateral	\$0.35/ft.
Storm building sewer	
First 100 feet lateral	\$50.00
Over 100 feet lateral	\$0.35/ft.
Extension of house drain, where fixtures already installed	\$50.00
Septic abandonment	\$50.00
Other	\$25.00

Emergency Services

Ambulance response

ALS1 Base Rate	
Non-Resident	\$1,150.00
Resident	\$1050.00
ALS2 Base Rate	
Non-Resident	\$1,350.00
Resident	\$1,250.00
ALS On-scene care	
Non-Resident	\$900.00
Resident	\$750.00
BLS Base Rate	
Non-Resident	\$950.00
Resident	\$850.00
BLS On-scene care	
Non-Resident	\$300.00
Resident	\$200.00
Mileage	
Non-Resident	\$20.00
Resident	\$15.00
No transport refusal	\$0.00
Oxygen	\$100.00
Paramedic intercept	Actual Cost
Spinal Immobilization	\$150.00
Supplies	Actual Cost

False Alarms (After two alarms per calendar year)

\$300.00—Actual Cost

Fire Department response

Accident Clean Up – per vehicle	\$250.00
Apparatus fee (hourly cost per apparatus responding)	\$300.00
Command Car Fee	\$50.00
Arson or neglect fire	Actual Cost
Educational Materials – CPR Cards	\$10.00
Motor Vehicle	\$400.00
Motor Vehicle – Fire	\$375.00
Motor Vehicle accident with Jaws of Life (extrication)	\$500.00
Dry Chemical – Extinguisher	\$75.00
Foam	
First gallon of foam	\$100.00
Additional gallons of foam (per gallon)	\$50.00
Hazardous materials response	Actual Cost
Oil-dry agent (per bag)	\$20.00
Technical Fire	Actual Cost
Technical Rescue	Actual Cost
Water (for use outside of Village of Johnson Creek corporate limits)	
Hydrant Charge	\$25.00
Volume Charge (per 1,000 gallons)	\$2.23

Inspection of fire protection/detection systems – new, modifications, existing

Commercial/Industrial – except Hotels/Motels	
Under 5,000 square feet	\$100.00
5,000-25,000 square feet	\$200.00
25,001-50,000 square feet	\$300.00
Each additional 25,000 square feet over 50,000	\$50.00
Failure to call for inspection	\$25.00
Fire Department alarm control panel	\$100.00
Fire Department connection	\$100.00

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Fire hose racks or alarm pull stations (each)	\$50.00
Hydrants (each)	\$100.00
Hydrant testing for private hydrants (per hydrants)	\$100.00
Hydrant bonnet painting/maintenance for private hydrants (per hydrant)	\$200.00
Kitchen system – class k	\$300.00
Motels/hotels (per unit)	\$10.00
PSI 200 test (Sprinkler test)	\$125.00
Pump – auxiliary	\$75.00
Reinspection fees	
Initial reinspection	\$150.00
Second reinspection	\$150.00
Third reinspection	\$200.00
Fourth reinspection	\$350.00
Reserve capacity tanks	
Up to 100,000 gallons	\$100.00
Over 100,000 gallons	\$160.00
Residential multi-family unit (per unit)	\$50.00
Sprinkler permit – new building base fee	\$125.00
Sprinkler permit – new building square foot fee (add to base)	\$0.03
Sprinkler Heads (each)	\$1.00
Sprinkler piping (replacements, modifications)	\$0.20/6 ft.
Standpipes (each)	\$100.00
Plan Review	
Fire detection plan review	\$100.00
Fire protection plan review	\$100.00
Life safety plan review	\$100.00
Police Department	
New Vehicle Registration	\$19.50
Renew Vehicle License	\$10.00
Photocopies (per page)	
In Person	\$0.25
By Mail or Fax	\$1.00
E-mail	\$1.00
Photographs (provided on electronic storage)	\$1.00 per Photograph - \$10.00 minimum
Audio and/or Video records (per electronic format)	\$20.00
Vehicle Towing Fee (Police Department)	\$100.00

Facility Rentals

General Park Fee – added to applicable rental fee if purchasing temporary or 6 month Class “B” license to sell beer Malted liquor in Village parks based on the sale and consumption of alcohol within a Village park excluding the Community Center.

Annual	\$150.00
Daily	\$25.00
Centennial Park	
Banner advertising	
Single Season	\$300.00
Two Season	\$500.00
Deposit – Refundable	
Deposit deduction – damage/repairs	Actual Cost
Deposit deduction – failure to observe park curfew	\$100.00
Deposit deduction – failure to remove garbage	\$100.00
Deposit deduction – failure to return keys/loss of keys	\$150.00
Deposit deduction – unapproved use of concession area	\$150.00
 Field Fees	
Concessions – see price for Pavilion rental with concession area	
Daily rental, each field (Northeast and Southeast)	\$150.00
Game rental, each field (Northeast and Southeast)	\$35.00
Practice, each field (Northeast and Southeast)	\$10.00/hr.
Striping, lining field – weekday service only	\$30.00
Pavilion Fees	
Daily Rental, without concession	\$60.00
Daily Rental, with concession	\$100.00
Volleyball Court Fees	
Rental, hourly	\$10.00
Firemans Park	
Banner advertising	
Single season	\$300.00
Two seasons	\$500.00
Community Center Fees	
Beverage cooler electricity fee, monthly	\$40.00
Cabinet storage fee, monthly	\$15.00
Change in Rental Times - within 7 business days of rental	\$50.00
Cleaning Fee (optional – paid at time of rental reservation)	\$150.00
Deposit – Refundable	
Deposit deduction – bathrooms	\$100.00
Deposit deduction – damage/repairs	Actual Cost
Deposit deduction – floor	\$100.00
Deposit deduction – kitchen	\$200.00
Deposit deduction – refuse removal	\$100.00
Deposit deduction – table and chairs	\$100.00
Deposit deduction – glass - not cleaned	\$150.00
Deposit deduction – failure to clean	\$500.00
Deposit deduction – exceed rental time (hourly)	\$150.00
Deposit deduction – failure to appear at designated opening time	\$50.00
Event Fee – All events held at the Community Center (excepting events held weekdays 8a.m. to 4p.m. and JC School)	\$50.00
Event Fee – Village Holidays	\$150.00
Microphone rental – cordless	\$25.00
Meetings – two hours or less (weekdays 8a.m. – 4p.m.)	\$25.00
Rental –two hours or less	\$75.00

Rental – four hours	\$150.00
Rental – eight hours	\$300.00
Rental – No charge (501(3) (c) non-profit, civil, charitable, or school organizations including JC Area Chamber of Commerce, JC School District and Senior Club)	
Field Fees	
Concession stand	\$100.00
Daily rental	\$200.00
Deposit – Refundable	\$150.00
Deposit deduction – bathrooms	\$100.00
Deposit deduction – damage/repairs	Actual Cost
Deposit deduction – kitchen	\$200.00
Deposit deduction – refuse removal	\$100.00
Deposit deduction – failure to observe park curfew	\$100.00
Deposit deduction – failure to return keys/loss of keys	\$150.00
Game rental, without lights	\$45.00
Game rental, with lights	\$65.00
Practice hourly	\$15.00
Striping, lining field – weekday service only	\$30.00
Tennis Court Fees	
Rental, hourly	\$20.00
Veterans Park	
Gazebo	
Deposit – Refundable	\$100.00
Deposit deduction – damage/repairs	Actual Cost
Deposit deduction – failure to observe park curfew	\$100.00
Rental	\$50.00
Rental – No Charge 501(3) (c), civil, charitable, JC School District or school organizations	
Village Hall meeting room for non-Village groups	
Deposit – Refundable	\$150.00
Deposit deduction – failure to clean	\$100.00
Deposit deduction – damage/repairs	Actual Cost
Event Fee – All events at Village Hall (\$25 opening and \$25 closing) (excepting events held weekdays 8a.m to 4p.m., JC School and all weekly users)	\$50.00
Rental – No Food or Drink	\$25.00
Rental – Food or Drink	\$50.00
Rental – No Charge 501(3) (c) non-profit, civil, charitable, JC School District or school organizations (Total of fees cannot exceed \$50.00 per Res. 146-15)	

Impact Fees

Parks	\$1,152.00
Public Safety	\$995.00
Public Works	\$271.00
Sewer	\$79.00
Water	\$408.00
Total Fee – per residential unit or dwelling unit equivalent	\$2,905.00

A temporary reduction of impact fees is effective through December 31, 2017. Only the parks portion of the fee will be Charged per dwelling unit or dwelling unit equivalent for any properties that apply for a building permit prior to December 31, 2017. (Res. 143-16)

Library

Copies

Black and white	
Letter size, single side	\$0.15
Letter size, two-sided	\$0.25
Legal size, single side	\$0.25
Legal size, two sided	\$0.35
11x17, single side	\$0.50
11x17, two sided	\$0.75
Color, letter size only, single side	\$0.50
Printing from public access printer, per page	\$0.15
Staff surcharge if staff does the coping (per request)	\$1.50

Die Cuts

Per item cut, cut by customer	\$0.05
Per item cut, cut by staff	\$0.10

Faxing

Receiving, per page	\$1.00
Sending, per page	\$1.00

Library card replacement

\$1.00

Library materials bar code missing/damaged

\$3.0

Library materials late fines (charged daily each day library is open)

Certified mail notice prior to police referral	Actual Cost
DVDs, videotapes, DVD players (daily)	\$1.00
Items except videotapes, DVDs and reference (daily)	\$0.25
Reference materials (daily)	\$1.00

If items reach maximum late fine, item is considered lost. Maximum fine amounts are Activity Kits \$10, Books \$10, Board books \$5, Book Club Kits \$50, Graphic novels \$5, Magazines \$3, Audiovisual items \$10 and all Audiovisual equipment \$50.

Library materials lost

Certified mail notice prior to police referral	Actual Cost
Interlibrary	Determining by owning library
Johnson Creek library materials (except periodicals)	Replacement Cost + \$5.00
Johnson Creek periodicals	\$6.50

Library materials sold

Cassettes/records	\$0.25
Compact discs	\$1.00
DVDs	\$2.00
Hardbound	\$2.00 each or 3/\$5.00
Magazines	\$0.50 each or \$3.00 bundle
Paperback	\$1.00 each or 3/\$2.00
Videotapes	\$1.00

Library meeting room use

Deposit, refundable if cleaned and not damaged	\$20.00
Event Fee – All events at Village Hall (\$25 opening and \$25 closing)	\$50.00
(excepting events held weekdays 8a.m to 4p.m., JC School and all weekly users)	
Nonprofit groups	Deposit Only
Profit groups with Village residence	\$25.00
Profit groups with non-Village residence	\$50.00
Weekly use, reserved for one year	\$400 plus \$100 deposit
(Total of fees cannot exceed \$50 per Res. 146-15)	

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Licensing - Alcohol

*NOTE: Licenses noted with * can be prorated for a partial year*

Agent change, successor (Corporation or LLC)	\$10.00
Beer, liquor or wine sales	
Class "A" Beer, annual	*\$100.00
Class "A" Liquor, annual	*\$300.00
Class "B" Beer, annual	*\$100.00
Class "B" Beer to bona fide club, annual	*\$100.00
Class "B" Beer – six month, one per year	\$50.00
Class "B" Liquor, annual	*\$300.00
Class "B" Liquor to bona fide club, annual	*\$150.00
Class "B" RESERVE liquor, in addition to license fee	\$10,000.00
Class "B" RESERVE Liquor, annual	\$300.00
Class "B" initial issuance for exempt facilities	\$500.00
Class "B" or Class "B" Temporary Retailer (Picnic license)	\$10.00
Class "C" wine, annual	*\$100.00
Operator Licensing	
Operator License, 1 year	\$25.00
Background Check , 1 year	\$10.00
Operator License – Provisional, limit 60 days, once/year	\$10.00
Operator License – Temporary, limit 14 days, once/year	\$10.00
Operator License, duplicate copy if lost/stolen	\$5.00
Publication fee	Actual Cost
Transfer license, from place to place within Village	\$10.00
Wholesale Beer, annual	\$25.00

Licensing - Other

Adult Establishments – per year	\$500.00
Amusement Device – annual, each pool table, jukebox, game	\$10.00
Bicycle/Scooter Registration, one-time fee	\$ 5.00
Bicycle/Scooter Registration, replacement tag	\$ 5.00
Cabaret License	
Cabaret application fee	\$25.00
Cabaret license, annual	\$300.00
Cabaret license, short-term	\$35.00
Cabaret license transfer	\$25.00
Cigarette License, annual	\$100.00
Dog License	
Additional dog fee, add to annual license fee for each dog over two per home or residential unit	\$25.00
License fee per spayed/neutered dog, annual	\$10.00
License fee per unaltered dog, annual	\$15.00
Penalty for licenses issued after March 31	\$25.00
Replacement tag	\$5.00
Jefferson County Dog Park License Fee (In addition to County fee)	\$1.00
Home Park	
License fee, annual – per 50 spaces or fraction thereof	\$100.00
License transfer	\$25.00
Alter or extend – per 50 spaces or fraction thereof	\$100.00
Transient Merchant/Peddler	
Investigation fee	\$10.00
License, daily	\$10.00
License, weekly	\$40.00
License, monthly	\$100.00
License, annual	\$400.00

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Permits

Building, Electrical, HVAC or Plumbing Permits – see Building Inspection	
Burning Permit – no fee, application required	\$0.00
Chickens – permit to keep chickens in Village limits	
Enclosed coop annual	\$10.00
Open coop, annual	\$20.00
Driveway/driveway approach permit	\$50.00
Dumpster permit – for placement in Village right of way only	
Deposit	\$150.00
Permit fee, weekly	\$35.00
Erosion control permit – no fee, application required	\$0.00
Fireworks permit, per event (see Fireworks ordinance for restrictions)	\$100.00
Grading Permit	\$200.00
Sale – Going Out of Business	\$50.00
Sidewalk construction and repair permit	\$50.00
Signal receiving antenna permit	\$50.00
Street opening permit	\$100.00
Double permit fee if work started prior to obtaining permit	
Street privilege permit	\$50.00

Planning & Zoning

Annexation petition application	\$150.00
Bed and Breakfast, annual inspection fee	\$50.00
Certified survey map (CSM) application	
10 acres or less	\$300.00
More than 10 acres	\$600.00
Conditional use application	
Conditional use application not related to signs	\$500.00
Conditional use application – signs less than 32 sq. feet	\$100.00
Conditional use application – signs over 32 but less than 50 sq. ft.	\$200.00
Extraterritorial subdivision application (per parcel created)	\$100.00
Final plat review application	
Residential	
0 to 20 lots	\$300.00
21 to 60 lots	\$400.00
61 lots or more	\$500.00
Commercial	
0 to 15 acres	\$500.00
16 to 40 acres	\$750.00
41 acres or more	\$1,000.00
Resubmittal	\$250.00
Improvement review application	\$500.00
Parking space development fee (in lieu of parking spaces, per space)	\$2,500.00
Preliminary plat review application	
Residential	
0 to 20 lots	\$500.00
21 to 60 lots	\$800.00
61 lots or more	\$1,000.00
Commercial	
0 to 15 acres	\$750.00
16 to 40 acres	\$1,000.00
41 acres or more	\$1,250.00
Resubmittal	\$250.00
PUD application review	\$500.00

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Reimbursable development costs	Actual Cost
Agreement for reimbursable services (Applicants are billed for reimbursable services in excess of the services provided below.)	
Village Attorney	
Basis (application, correspondence, meeting attendance)	\$300.00
Review (Plat, CSM, zoning, CUP, PIP, GDP, PUD, variance)	\$300.00
Village Engineer	
Site Plan Review (grading, lighting, signage, storm water)	\$700.00
Review (Plat, CSM, zoning, CUP PIP, GDP, PUD, variance)	\$300.00
Village Planner	
Site Plan Review (zoning, comprehensive plan, landscaping)	\$500.00
Review (Plat, CSM, zoning, CUP, PIP, GDP, PUD, variance)	\$300.00
Village Administration	
Basic (pre-application, meetings, legislation, correspondence)	\$300.00
Review (Plat, CSM, zoning, CUP, PIP, GDP, PUD, variance)	\$300.00
Rezoning/permanent zoning, zoning regulations application	\$500.00
Site plan application	\$300.00
Site plan conceptual	No fee
Special exception review	\$500.00
Temporary Use Permit application	\$50.00
Urban service area application	\$500.00
Variance application	\$500.00
Wind energy systems, annual inspection fee	\$50.00
Zoning and use compliance application (regular or temporary)	\$50.00
Zoning Interpretation	\$100.00
Zoning Interpretation appeal	\$200.00

Public Works

Mowing/Weed Control, hourly fee, one hour minimum per parcel	\$150.00
Public Improvements deposit	
New Construction	
Commercial/Industrial/Institutional/Multi-Family (3 units or more)	\$5,000.00
Single Family or Duplex	\$1,500.00
Remodel	
Commercial/Industrial/Institutional/Multi-Family (3 units or more)	\$5,000.00
Single Family or Duplex (if remodel exceeds \$10,000)	\$750.00
Sidewalk construction and repair permit – see Permits	
Snow/ice removal, hourly fee, one hour minimum per parcel	\$150.00
Street opening or street privilege permit – see Permits	
Tree Planting	
Initial Planting	\$250.00
Replanting Fee	\$200.00

Signs

Insurance limits for signs over public right-of-way	\$100,000.00
Sign Permits	
Permanent Sign	\$2.50/sf
Temporary Sign (per Village code 250-110)	\$1.25/sf
Sign return (if confiscated for illegally placing signs)	
Up to two feet x two feet on wire frame	\$10.00
Over two feet x two feet on 4x4 frame	\$50.00
Four feet x eight feet or greater	\$100.00

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Village of Johnson Creek Memorandum

TO: Village Board
FROM: Joan Dykstra – Clerk/Treasurer
RE: Re-categorize General Assigned Funds
DATE: 12/8/2016

Currently the assigned funds have the following designations: Community Center, CIS/Computers, DPW Projects, Municipal Building Repair, Parks, Police, Streets/St. Light, 2014 Fund Balance

On July 28th the Village Board approved assigning fund balance which also includes creating a category for compensated absences.

Our recommendation is to keep the Parks designation, create a Compensated Absences and rename the 2014 Fund Balance to Budgeted Capital Outlay.

Category	Balance	Remaining 2016 Expenditures	Projected Remainder
Ambulance	\$0.00	\$0.00	\$0.00
Community Center	\$0.00	\$10,000.00	-\$10,000.00
CIS/Computers	\$4,683.58	\$24,500.00	-\$19,816.42
Compensated Absences – is difference of balance of assigned less Capital Outlay Budgeted and Parks	\$18,981.61		
DPW Projects	\$339.51	\$0.00	\$339.51
Municipal Building Repair	\$9,940.83	\$0.00	\$9,940.83
Parks	\$18,092.24	\$0.00	\$18,092.24
Police	\$44,962.64	\$0.00	-\$44,962.64
Streets/St Light	\$10,672.29	\$8,713.36	-\$19,385.65
Budgeted Capital Outlay	\$18,000.00		
2014 Fund Balance	\$77,652.62	\$0.00	\$77,652.62
Totals:	\$55,073.85	\$43,213.36	\$11,860.50



JEFFERSON COUNTY BOARD

Jefferson County Courthouse
311 S. Main Street Room 201
Jefferson, WI 53549
Telephone (920) 674-7430

James Schroeder
County Board Chairman

RECEIVED

OCT 26 2016

October 26, 2016

The 2016 Clean Sweep Program year had its successes and challenges. The successes included placing drug drop-off boxes in the Waterloo and Palmyra Police Departments; this would not have happened without your financial support. The challenge was the electronics and appliance collections. The cost to the Jefferson County's Solid Waste/Air Quality budget was an additional \$100,000 from July 1, 2015 through June 30, 2016 for these collections. Because of these additional costs we instead partnered with two vendors to host three recycling events, to which residents, farms, schools and businesses could bring all TVs, computers, appliances and lawn equipment. The only fee charged was for TVs and monitors; everything else was accepted free. The Committee agreed to pay for transportation of the materials if the vendors kept prices for accepting TVs and monitors at an affordable rate for our residents. The first two events were very successful with 289 participants; 274 appliances and 32,716 pounds of electronics including TVs and monitors were collected. The next Recycling Event will be held on October 29 at the Village of Palmyra Public Works Department, 203 Jefferson Street, Palmyra. A Recycling Event flyer is included with this letter for you to share or copy for distribution.

As you know, Clean Sweep is an important service to our residents, the agricultural community and small businesses in Jefferson County. The Clean Sweep Program offers proper disposal of hazardous waste chemicals; Recycling Events for electronics and appliances; and eight drop-off sites for pharmaceuticals, thereby keeping these substances away from our children, teenagers and pets, and out of the surrounding environment and groundwater. Since 1992 we have collected 5,178,966 pounds of hazardous waste and are close to collecting 5,000,000 pounds of e-waste and appliances.

The Committee is planning five Clean Sweeps and three Recycling Events for the 2017 program. The Clean Sweep Events will be on the following dates: April 7 and 8 at the Jefferson County Fair Park, September 22 & 23 at the City of Watertown Street Department and October 6 at the City of Whitewater Public Works Complex. The Committee again will offer tire recycling at the April Clean Sweeps. We are waiting for confirmation from our two vendors for the 2017 Recycling Events. We are planning to have the dates published in December.

The Solid Waste/Air Quality Committee sent out letters October 5th to our local legislators, towns, cities and villages in support of Wisconsin Counties Association Conference Resolution 2 to support Senate Bill 340 and Assembly Bill 515. Jefferson County also passed Resolution No. 2015-80 supporting amendment to Wisconsin Act 50 and 2015 Assembly Bill 515. You too can help support these actions by contacting your local representatives. These bills can affect how much money will be put in the state budget for RU (responsible units) and the Clean Sweep grants. We have attached copies of these actions to this letter.

Thank you in advance for considering the Clean Sweep Program in your 2017 budget. We are eager to work with you to maintain this valuable program for our citizens. Enclosed is a donation sheet. Please contact Program Assistant Sharon Ehrhardt at (920)674-7430 for answers to your questions about Jefferson County's Clean Sweep and Recycling Program. The updated schedule should be posted to our website by January 1st, 2017 www.jeffersoncountywi.gov/cleansweep.

Sincerely,

James Schroeder, Chairperson
Jefferson County Board of Supervisors

Donald Reese, Chairperson
Solid Waste/Air Quality Committee

cc: Jefferson County Board of Supervisors and Ben Wehmeier, Jefferson County Administrator
Enclosures: Donation Sheet, Recycling Event Flyer and Clean Sweep Updates



Jefferson County



ZONING AND SANITATION DEPARTMENT SOLID WASTE/AIR QUALITY COMMITTEE

COURTHOUSE, 311 S. CENTER AVENUE, JEFFERSON, WI 53549
ROOM 201 PHONE 920-674-7430 FAX 920-674-7525

On February 9, 2016 the Jefferson County Board adopted Resolution No. 2015-80 supporting amendment to Wisconsin Act 50 and 2015 Assembly Bill 515. The Jefferson County Unit of the Wisconsin Towns Association requested that the Jefferson County Solid Waste/Air Quality Committee draft a resolution addressing the increasing costs associated with electronic e-waste recycling, supporting increase of recycling grant funds for local responsible units and Clean Sweep grant funding for DATCP.

Since the passing of this resolution, the Wisconsin Counties Association passed Conference Resolution 2 to support Senate Bill 340 and Assembly Bill 515. The Jefferson County Solid Waste/Air Quality Committee fully supports this resolution.

The Solid Waste/Air Quality Committee requests that the State of Wisconsin support changes to ACT 50 and electronic e-waste recycling program changes in Senate Bill 621. Wisconsin Act 50 needs to be updated to address the current problem of CRT glass from older TVs and monitors made with leaded glass which is creating additional costs to local governments waste and recycling programs. The cost to Jefferson County's Solid Waste/Air Quality budget was an additional \$100,000 from July 1, 2015 through June 30, 2016. Because of these additional costs we had to change the program and force towns, cities and villages to address the problem locally. The Solid Waste/Air Quality Committee did contract with two vendors for three recycling events, to which residents could bring TVs, computers and appliances. The residents were only charged a fee if they brought TVs and monitors. We have attached a copy of the flyer and brochure for your information.

The Committee would also like you to consider increasing the RU grant money and increasing the funding to DATCP for the Clean Sweep Programs. Because of the decrease in RU grant money to towns, villages and cities they are struggling to keep their recycling programs and to contribute to Jefferson County's Clean Sweep and Recycling Program. Every year we write DATCP grants for the Clean Sweep Program and every year the amount of money we receive has decreased. DATCP receives over \$1,750,000 in requests for Clean Sweep grant money, but only \$750,000 is awarded. Residents appreciate and participate in the Clean Sweep Program because it is the only safe way to dispose of hazardous chemicals.

We need our legislators to support these valuable programs for our local communities. Please consider Jefferson County Solid Waste/Air Quality Committee's requests.

Respectively,

Handwritten signature of Donald Reese.

Donald Reese, Chair
Jefferson County Solid Waste/Air Quality Committee

Enclosed: Resolution No. 2015-80
Recycling Event Flyer & Brochure
AROW Memorandum

RD/sce

2017 Contribution Sheet

The Clean Sweep Program appreciates your contributions to continue this safety effort to keep hazardous chemicals, drugs, electronics and appliances out of private sewage systems, municipal and private wells, wastewater/water treatment plants and landfills. The Clean Sweep and Recycling Program offers proper disposal of these substances and keeps them away from our children, teenagers, pets, surrounding environment and groundwater. We need to work together to give residents of Jefferson County options for proper disposal of hazardous waste.

Please fill out the bottom contribution sheet and return to:

**Clean Sweep Program
Jefferson County Courthouse
311 S. Center Avenue – Room 201
Jefferson, WI 53549**

**For questions contact: Sharon Ehrhardt (920)674-7430 or
sharoneh@jeffersoncountywi.gov**

See website for complete donor list: www.jeffersoncountywi.gov/cleansweep

Please return with contribution

Contact Name _____

Town, City, Village or Business Name _____

Address _____

City _____ **Zip** _____

Phone _____ **Email** _____

\$50 _____ **\$75** _____ **\$100** _____ **\$250** _____ **\$350** _____ **\$450** _____

\$500 _____ **\$750** _____ **\$1,000** _____ **\$1,500** _____ **\$2,500** _____

\$5,000 _____ **Other** _____

RESOLUTION NO. 2015-80

**Resolution supporting amendment to 2009 Wisconsin Act 50
and to support 2015 Assembly Bill 515**

Executive Summary

The Jefferson County Unit of the Wisconsin Towns Association has requested the Jefferson County Solid Waste/Air Quality Committee to draft a resolution addressing the increasing costs associated with e-electronic waste recycling and to support increasing the recycling grant funds for local responsible units. The benefits of the Clean Sweep Recycling Program include controlling the disposal and storage of potentially hazardous household, agricultural, business, e-electronic and pharmaceutical waste. The E-Cycle Wisconsin program is supported by Wisconsin's electronics recycling law (2009 Wisconsin Act 50) and bans electronics such as TVs, computers and cell phones from Wisconsin landfills and incinerators. Due to the changes in the amount and the type of electronic waste that is recycled, 2009 Wisconsin Act 50 needs to be amended and Assembly Bill 515 needs to be enacted by the State Legislators. This will help address the current problem of disposing of CRT glass from older TVs and monitors made with leaded glass and future problem materials such as mercury lamps in flat-screen devices.

WHEREAS, the Jefferson County Unit of the Wisconsin Towns Association and the Jefferson County Solid Waste/Air Quality Committee recognize the benefits of the Clean Sweep Recycling Program to control the disposal and storage of potentially hazardous household, agricultural, business, e-electronic and pharmaceutical waste, and

WHEREAS, the Jefferson County Unit of the Wisconsin Towns Association and the Jefferson County Solid Waste/Air Quality Committee recognize the benefits of increasing the recycling grants to responsible units of local governments for certain eligible recycling expenses, and

WHEREAS, Assembly Bill 515 would increase grant funds by \$2,300,000 and be used to help local governments support recycling in their communities, and

WHEREAS, Assembly Bill 515 was introduced by Representatives Tittl, Ballweg, Berceau, Billings, Considine, Genrich, Goyke, Hintz, Knodl, Kolste, Krug, Mason, Milroy, Mursau, Novak, A. Ott, Pope, Quinn, Rodriguez, Rohrkaste, Sargent, Sinicki, Spiros, Spreitzer, Stuck, Subeck and C. Taylor; and co-sponsored by Senators Cowles, Bewley, Carpenter, Gudex, C. Larson, Miller, Olsen, Petrowski, Ringhand, Risser, Vinehout and Wirch, and

WHEREAS, in the Strategic Plan Citizen Survey, 84% of respondents said that the Clean Sweep Recycling Program is a very important service to county residents and was ranked fourth on the list of services residents wanted in the County, and

WHEREAS, the Jefferson County Unit of the Wisconsin Towns Association and the Jefferson County Solid Waste/Air Quality Committee recognize the E-Cycle Wisconsin program which is supported by Wisconsin's electronics recycling law (2009 Wisconsin Act 50), and bans electronics such as TVs, computers and cell phones from Wisconsin landfills and incinerators, and

WHEREAS, Wisconsin Act 50 needs to be updated to address the current problem of CRT glass from older TVs and monitors made with leaded glass, which is hazardous to our environment and safety of our residents if disposed of improperly, along with future problem materials, such as mercury lamps in flat-screen devices, and

Village of Johnson Creek

125 Depot Street
P.O. Box 238
Johnson Creek, WI 53038
Phone (920) 699-2296
Fax (920) 699-2292



Crossroads With A Future

Village of Johnson Creek Memorandum

TO: Village Board
FROM: Joan Dykstra – Clerk/Treasurer
RE: Vacation extension
DATE: 12/8/2016

Due to the circumstances in May through August, when we were short-handed in the office, I was not able to take my scheduled vacation, so there are approximately 6 days that I will not be able to use before the end of the year and am requesting to carry them over to next year. I had referred to this in my retirement letter on October 19th.

Thank you so much!

Joan Dykstra

RESOLUTION 141-16

**JOHNSON CREEK FIRE/EMS
CAPITAL OUTLAY – FROM 2017 GO DEBT**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board approved the 2017 Capital Budget for the Fire/EMS Department with all capital budget items coming from a 2017 General Obligation Debt issue, and

WHEREAS, the following items with dollar amounts were approved as part of the 2017 Fire/EMS Department budget,

FIRE DEPARTMENT				
ITEM DESCRIPTION	2017	FUND SOURCE	CODING	
Computers	\$5,000	2017 GO Debt Issue	09-523.100	540.100
Protective Equipment supply	\$2,500	2017 GO Debt Issue	09-523.100	540.100
Foam	\$5,000	2017 GO Debt Issue	09-523.100	540.100
Auto-Crib	\$2,500	2017 GO Debt Issue	09-523.100	540.100
Radios	\$15,000	2017 GO Debt Issue	09-523.100	540.100
Turnout Gear	\$15,000	2017 GO Debt Issue	09-523.100	540.100
	\$45,000			

ITEM DESCRIPTION	2017	FUND SOURCE	CODING	
Mobile Computer	\$4,500	2017 GO Debt Issue	09-523.500	540.100
Cot Upgrade	\$2,000	2017 GO Debt Issue	09-523.500	540.100
Repairs to Ready House	\$25,000	2017 GO Debt Issue	09-523.500	540.100
Equipment Replacement	\$5,000	2017 GO Debt Issue	09-523.500	540.100
	\$36,500			

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek approve all 2017 Capital Outlay purchases for the Fire/EMS Department to come from the 2017 General Obligation Debt issue will all internal controls followed for the purchase of same, and

BE IT FURTHER RESOLVED that the Village Administrator and/or the Village Clerk/Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Johnson Creek this 29th day of December, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

RESOLUTION 140-16

NEW BUSINESS
UNIQUE REFLECTIONS HAIR STUDIO
112 MILWAUKEE ST

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, Johnson Creek is recognized as a diverse business friendly community, and

WHEREAS, the Village Board strongly supports the entrepreneurial spirit of local business owners in the creation of jobs and tax base, and

NOW THEREFORE BE IT RESOLVED, the Johnson Creek Village Board welcomes the following business into the Johnson Creek business community:

UNIQUE REFLECTIONS HAIR STUDIO
112 MILWAUKEE ST

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek this 12th day of December, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk - Treasurer

VILLAGE OF JOHNSON CREEK

RECEIVED

Business Use and Zoning Compliance Application

125 Depot Street, P.O. Box 238, Johnson Creek, WI 53038 (920-699-2296)

Zoning Use Compliance Application required by Village Zoning Code - Chapter 250-121

The following information and documentation is required to be submitted to the Village Administrator.

Please include the following information with your completed Business Plan application:

- Two (2) copies of the plot plan (drawn to scale of 1:100; and corresponding papers. The following must be included in the plot plan:
 1. Boundaries and dimensions of the property.
 2. Ingress and egress, parking, loading and unloading, landscaping and open space utilization.
 3. Location and existing use of all properties within 100 feet of the land.
- Payment of \$50.00 Application Fee. (Village Code Chapter 33- Fees)
- Payment of Reimbursable Development Cost Fee (See Appendix A) (Village Code Chapter 33- Fees)
- Any additional information required by the Building Inspector, Fire/EMS Chief or Zoning Administrator

Please type or print the following information:

Name of Business:	Unique Reflections hair studio
Address of property of business:	112 Milwaukee St. Johnson Creek
Parcel number:	141-0715-1822-058
Name of petitioner:	Angela Caminata
Mailing address of petitioner:	210 South St. Johnson Creek, WI 53038
FEIN# of business:	27-1855252
Daytime phone number of petitioner Fax#	920-541-3333 or 920-988-8161
Email Address:	runzwsizor2@yahoo.com
Name of property owner	Angela Caminata
Mailing address of property owner	210 South St. Johnson Creek, WI 53038
Daytime phone number of property owner	920-541-3333 or 920-988-8161
Evening phone number of property owner	920-699-4983
Current zoning of property	Central Business
Type of business:	Hair salon
Number of employees :	Full-time <u>0</u> , Part-time <u>0</u>
Date of anticipated opening:	Jan 3, 2017
Proposed hours of operation Weekdays <u>8</u> AM to <u>8</u> AM (PM) Saturday <u>8</u> AM to <u>4</u> AM (PM) Sunday <u>-</u> AM to <u>-</u> AM/PM	
Sign Permit Application- (Web site)	www.johnsoncreek-wi.us Permits & Applications, Sign Permit Application

Call Building Inspector at 920-699-2295 for building inspection

Call Fire Department at 920-699-3456 for fire inspection

will do when remedial is complete

Angela Caminata
Signature of Petitioner
11-30-16
Date of Signature

Angela Caminata
Signature of Owner
11-30-16
Date of Signature

For Office Use- Approved	
Administrator: <u>KLE</u>	<u>12/1/16</u>
Initials	Date
Bldg Inspector _____	_____
Initials	Date
Fire/EMS Chief _____	_____
Initials	Date
Fax Appl. to Police Dept - 699-2110	<u>12/6/16</u>
PCFEE 01-441.200, T3PC 05-441.200	
Sign Permit application received _____	
Res. # _____	
Sent to Associated Appraisal _____ date	

INTENT

Seek approval to move an existing salon business from Jefferson to Johnson Creek, Wisconsin

•BUSINESS NAME

Unique Reflections hair studio, organized in 2010 as a Limited Liability Company fully insured owned and operated by its owner. In good standing in all areas of tax and licensing governing authorities.

•OWNER

Angela Caminata, Wisconsin state licensed cosmetology manager with 16 years of experience in the beauty industry. In good standing with all areas of tax and licensing authorities.

•PROPERTY & LAND USE IMPACT

112 Milwaukee St. Johnson Creek, WI Newly acquired by the owner and husband (Tony Caminata) as of November 21st 2016. The commercial property is zoned as being in the "central business district" of the village. The proposed business location happens to be just next to the water shed on Depot Street. Owners are fully aware of the easement existing on the properties 4 car parking area on the back side of the building. There was a fence erected by the previous owners of the building in the area directly next to the water shed. The fence has a section that swings open to allow utility crews to access the shed with sufficient ease. No changes will be made to this area or any outside area of the building aside from a sign that will be erected on the South East side of the building on Milwaukee Street. The sign will follow all rules and village ordinances. Sign permit application to be submitted soon. As well as the use of the properties 4 car parking area, the business will have a need for its patrons to take advantage of the use of the public parking stalls on Depot street as well as road parking on Milwaukee st. Intervals of time one car could be parked generally range anywhere from 15 minutes to the rare 4 hours.

•ADDED INFORMATION

The salon business itself will be fully approved and licensed by the State of Wisconsin to preform cosmetology services to the general public. On rare occasions and as allowed by the State of Wisconsin, the particular services provided with a cosmetology license allows for off- site services to be performed on customers property in the case of disability or illness and occurrences that make travel hard for an individual. Renovations needed to set up the salon itself will be approved by licensed architect. Work performed on the building dealing with the electric and plumbing will be done so through fully licensed and permitted professionals who will know local and state codes and apply for permits. A fire inspection as well as building inspection will be completed before occupancy would occur. The fire inspector has already been personally notified and is helping to ensure proper codes are met before opening to the public.

If there is any more information we may need to provide, please give me a call at (920)988-8161

Thank you for your time!

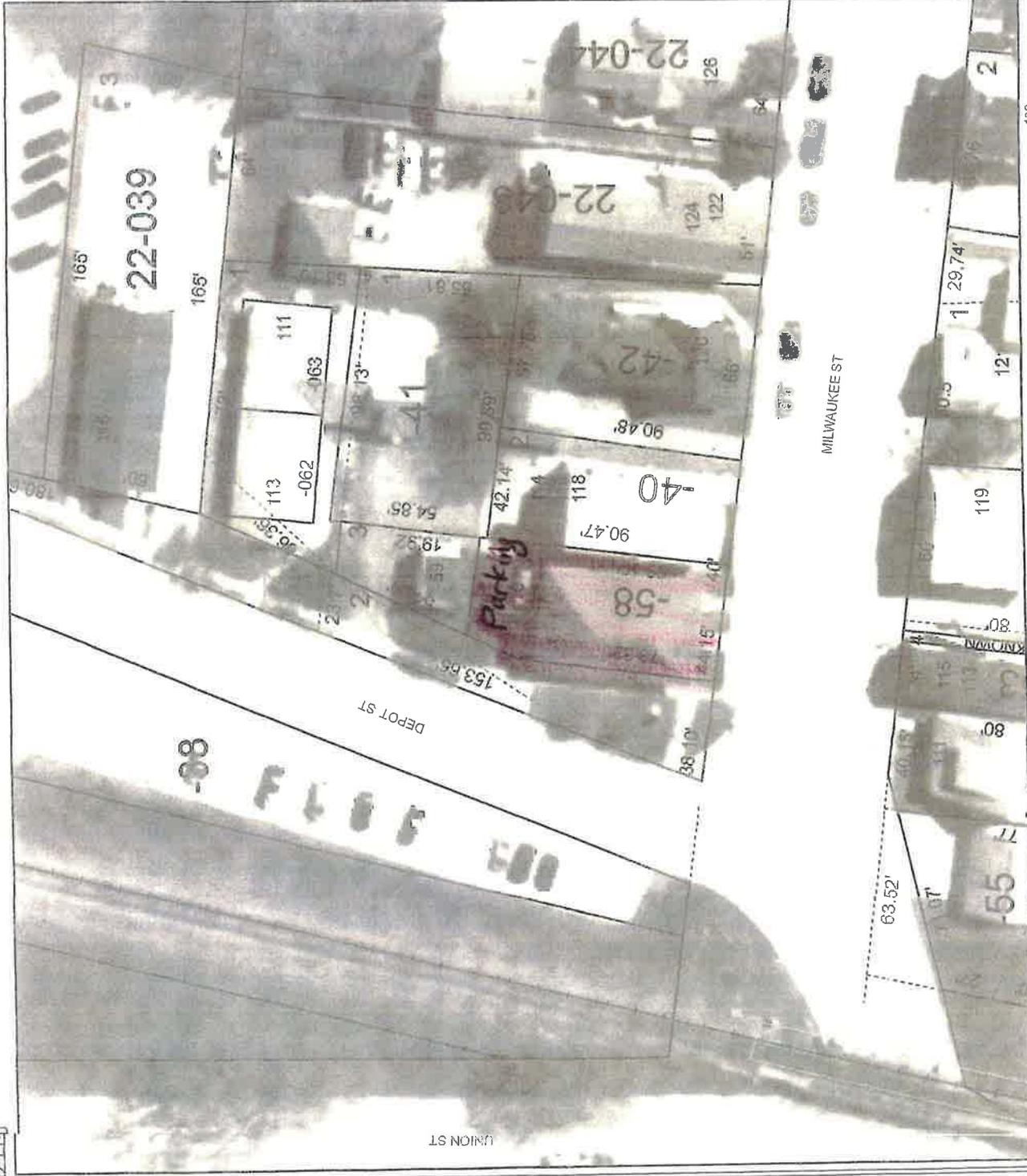
Angela Caminata





2010

Aerial Photos



Legend

- Municipality Boundary
- Streams and Ditches
- Surface Water
- Parcel Lines**
 - Section/road right of way
 - Section/parcel boundary
 - Hydrography
 - Hydrography in ROW
 - Hydrography/parcel boundary
 - Hydrography/parcel in ROW
 - Land use w/parcel
 - Map hooks
 - Meander/old lot lines/easements
 - Parcel boundary
 - Rail centerline
 - ROW & parcel boundary
 - ROW
 - ROW w/parcel boundary
 - Woodland Tax & MFL boundary
 - Zoning lines w/parcel



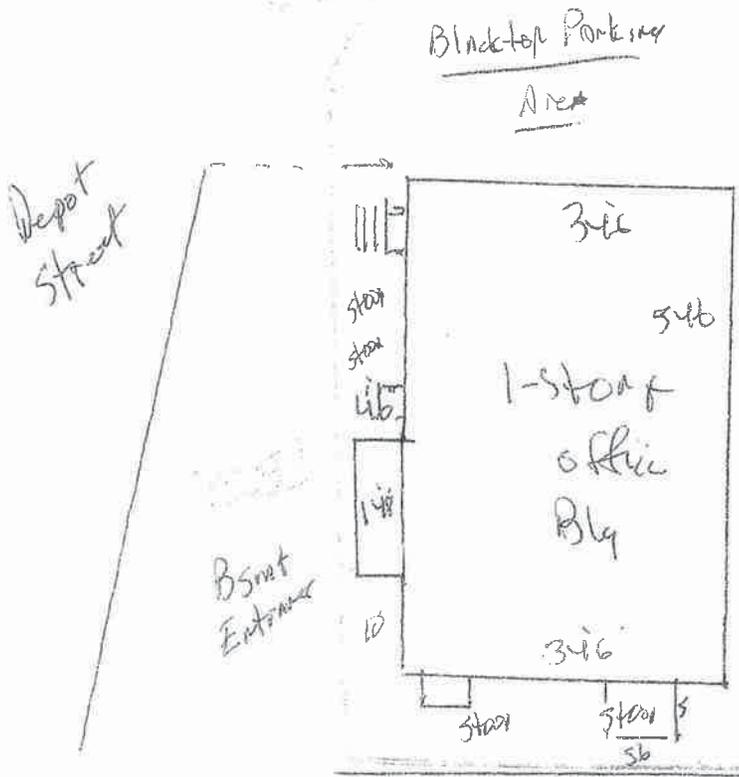
Map Printed: 10/31/2016
1 inch = 52 feet



DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled. Other inherent inaccuracies occur during the compilation process. Jefferson County makes no warranty whatsoever concerning this information.

Existing

No outside changes
to be made



Blg Size
 $346 \times 546 = 1,880$

110-112 Milwaukee Street

MEMORANDUM

TO: Claire Silverman, Legal Counsel
League of Wisconsin Municipalities

FROM: Anita Gallucci

DATE: April 12, 2016

RE: Regulation of WITN's Poles in Local Right-of-Way

The League has been contacted by several members regarding requests they have received from Wisconsin Technology Networking, LLC ("WITN") to place utility poles in local rights-of-way ("ROW"). In response, I have been asked for a memorandum addressing the following questions:

1. What right does WITN have to place poles in local ROW?
2. What right does a municipality have to regulate WITN's proposed use of local ROW?
3. What sort of regulations may a municipality apply to WITN?
4. What may a municipality do if it has not adopted regulations that would apply to utility poles placed in local ROW?

BACKGROUND

WITN has submitted permit applications to various municipalities in southeast Wisconsin, seeking to install one or two 120' "transport utility poles and facilities" in local ROW. WITN's cover letter, submitted with its applications, states that:

WITN is an alternative telecommunications utility ["ATU"] regulated by the Wisconsin Public Service Commission ["PSCW"] to provide intrastate telecommunications service, whether switched or dedicated, including all telecommunications service available, such as intraLATA and interLATA toll telecommunications, access service to telecommunications providers and private-line service.

The letter also states that it is "deploying a hybrid transport network" that can be used to "support a variety of technologies and services that required connectivity to the internet,"

including “mobile service providers.” According to the letter, the “transport utility poles and facilities are not dedicated to any particular customer, and, to the extent capacity on the structures is available, are available to be used by other entities, including the [municipality].” In addition, plans submitted by WITN show that the company intends to install two microwave dishes on the poles and install fiber up to the poles.

According to records maintained on the PSCW’s website, WITN is listed as an active competitive local exchange carrier (a “CLEC”) and, therefore, has ATU status under Wisconsin law. The original certification was granted on June 20, 2007 to a company called Mobilitie, LLC, in PSCW Docket No. 3778-NC-100 (PSC REF#: 77803), and was subsequently transferred to WITN. On April 5, 2016, a company called Mobilitie Management, LLC, applied to the PSCW for authorization to provide competitive local telecommunications services throughout Wisconsin. It is not clear what, if any, connection Mobilitie Management has to WITN and its current build out efforts.

DISCUSSION

A. WHAT RIGHT DOES WITN HAVE TO PLACE POLES IN LOCAL ROW?

Under Wis. Stat. § 182.017(1r), certain “companies” have the right to place their facilities in local ROW subject “to reasonable regulations made by any municipality through which [their] transmission lines or systems may pass.” A “company,” as defined in the statute, may include a limited liability company organized to furnish telecommunications service¹ to the public or for public purposes. Wis. Stat. § 182.017(1g)(b)1.

An ATU, such as WITN, is a company within the meaning of the statute. Accordingly, WITN has the right to place its utility poles in local ROW. However, that right is a qualified one. WITN must comply with all “reasonable” regulations imposed by the municipality with jurisdiction over the affected ROW.

As an ATU, WITN also has the right to challenge any municipal regulations that it believes are “unreasonable.” Those challenges are heard by the PSCW. Wis. Stat. § 182.017(8).

B. WHAT RIGHT DOES A MUNICIPALITY HAVE TO REGULATE WITN’S UTILITY POLES?

Municipalities have police power authority to regulate local ROW. With respect to a company’s use of local ROW, such regulations must be reasonable. League members have several questions regarding what is “reasonable regulation” with regard to WITN’s utility poles. These questions are addressed as follows:

¹ “Telecommunications service” is very broadly defined as “the offering for sale of the conveyance of voice, data, or other information, including the sale of service for collection, storage, forwarding, switching, and delivery incidental to such communication regardless of the technology or mode used to make such offering.” Wis. Stat. § 182.017(1g)(cq).

1. *May a municipality adopt a moratorium on the placement of 120' poles in the ROW in order to have time to put regulations in place that would apply to such structures?*

No. According to Wis. Stat. § 182.017(8)(am), a municipal regulation is unreasonable if it “has the effect of creating a moratorium on the placement of company lines or systems” in local ROW.

2. *How much time can a municipality take in acting on WITN's permit application?*

60 days. According to Wis. Stat. § 182.017(9), a “municipality shall approve or deny a permit application no later than 60 days after receipt of the application.” If it fails to act within that time period, then the application is deemed granted. In addition, if the application is denied, the “municipality shall provide the applicant a written explanation of the reasons for the denial” at the time of the denial.

3. *May a municipality charge WITN rent for use of its ROW?*

No. According to Wis. Stat. § 182.017(8)(b), a municipality may not charge rent to an ATU for use of the ROW. It may only charge fees that compensate the municipality for certain “management functions,” such as

- Registering companies, including the gathering and recording of information necessary to conduct business with a company.
- [I]ssuing, processing, and verifying excavation or other company permit applications, including supplemental applications.
- Inspecting company job sites and restoration projects.
- Maintaining, supporting, protecting, or moving company equipment during work in municipal ROWs.
- Undertaking restoration work inadequately performed by a company after providing notice and the opportunity to correct the work.
- Revoking company permits.
- Maintenance of databases.
- Scheduling and coordinating highway, street, and ROW work relevant to a company permit.

4. *May WITN's poles be regulated on the basis of aesthetics?*

No. Municipal regulations are reasonable if they regulate on the basis of an adequate health, safety, or welfare concern. According to the PSCW's ROW rules, a project's

negative aesthetic impact is not an adequate justification for the regulation of utility poles in local ROW. *See* Wis. Admin. Code Ch. PSC 130 (Municipal Regulation of Municipal Rights-of-way).

C. WHAT SORT OF REGULATIONS MAY A MUNICIPALITY APPLY TO WITN?

A municipality may regulate the placement of WITN's poles as it does any other utility structures in the ROW (e.g., telephone or electric utility poles). The following requirements, among others, could be applied to WITN:

- Permit and registrations fees.
- Bonding and insurance requirements during construction in ROW.
- Fall zone and set back restrictions.
- Siting restrictions based on safety factors; for example:
 - Line of sight restrictions (i.e., prohibit the placement of poles in places where a driver's line of sight may be obstructed).
 - Siting restriction due to interference with the provision of municipal police or fire services (e.g., prohibit the placement of the poles within a certain distance of buildings so that the poles do not impede the work of firefighters should the building catch fire).
- Removal requirements for when a pole is no longer serving a permitted use.
- Requirements to comply with all applicable state and local building codes and electric codes.
- Proof of strength requirements (i.e., when equipment is placed on the poles, the company must ensure that the weight of the equipment will not compromise the structural integrity of the pole).

Care should be taken that any such regulations, as applied to WITN's use of local ROW, be competitively neutral and nondiscriminatory. *See* 47 U.S.C. 253(c).² Under state law, the municipality's regulations will be judged on the basis of reasonableness. The PSCW's ROW rules, cited above, and Wis. Stat. § 182.017(8) provide some guidance on what the PSCW will consider reasonable regulation.

² That federal statutory provisions provides:

(c) State and local government authority

Nothing in this section affects the authority of a State or local government to manage the public rights-of-way or to require fair and reasonable compensation from telecommunications providers, on a competitively neutral and nondiscriminatory basis, for use of public rights-of-way on a nondiscriminatory basis, if the compensation required is publicly disclosed by such government.

D. MAY WITN'S POLES BE REGULATED AS CELL PHONE TOWERS?

League members have also asked whether their zoning ordinances applicable to cell phone towers can be applied to WITN. Such ordinances would apply if WITN's poles are considered "mobile service support structures" within the meaning of Wis. Stat. § 66.0404³. According to the plans it submitted to various municipalities, WITN intends to install two microwave dishes on its poles, and it apparently intends to offer backhaul and other support services to mobile service providers,⁴ among others. While WITN's poles and equipment may be used to support the provision of mobile services⁵ by others, it does not appear that such a facility was intended to be treated as a "mobile service facility"⁶ within the scope of Wis. Stat. § 66.0404. In other words, WITN is not initially, at least, planning to provide cell phone service using the equipment to be installed on the poles. It is likely that WITN will lease or license pole space and/or equipment to cell phone providers in the future. The future installation of cell phone antennas and other such equipment on WITN poles would be subject to municipal regulations either consistent with or adopted pursuant to Wis. Stat. § 66.0404.⁷

While the municipality's cell tower regulations would not apply at this time, a municipality's ROW regulations would, of course, apply. A municipality should review its ordinances to see if other regulations might apply. For example, some communities regulate the placement of microwave towers. Such regulations would likely apply here because the poles will be used to support microwave equipment for the provision of back haul and other support services.

E. WHAT MAY A MUNICIPALITY DO IF IT HAS NOT ADOPTED REGULATIONS THAT WOULD APPLY TO UTILITY POLES PLACED IN LOCAL ROW?

A municipality has broad police power authority to manage and control the public ROW under its jurisdiction and may exercise its regulatory powers by, among other things, license,

³ This statute was adopted as part of 2013 Wis. Act 20 and greatly restricts the ability of municipalities to regulate cell phone towers and related facilities.

⁴ In this context, backhaul service provides the link between a carrier's cell site (e.g., base station at the cell tower) and its mobile switching facility and then to the public switched telephone network.

⁵ Under 47 U.S.C. § 153(33), "mobile service" is defined as:

. . . a radio communication service carried on between mobile stations or receivers and land stations, and by mobile stations communicating among themselves, and includes (A) both one-way and two-way radio communication services, (B) a mobile service which provides a regularly interacting group of base, mobile, portable, and associated control and relay stations (whether licensed on an individual, cooperative, or multiple basis) for private one-way or two-way land mobile radio communications by eligible users over designated areas of operation, and (C) any service for which a license is required in a personal communications service established pursuant to the proceeding entitled "Amendment to the Commission's Rules to Establish New Personal Communications Services" (GEN Docket No. 90-314; ET Docket No. 92-100), or any successor proceeding.

⁶ A "mobile service facility" is defined as "the set of equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling, and associated equipment, that is necessary to provide mobile service to a discrete geographic area, but does not include the underlying support structure." Wis. Stat. § 66.0404(1)(L).

⁷ The municipality should consult with its attorney regarding any such regulations and their applicability to facilities located in the ROW.

regulation, fine, and other necessary or convenient means. *See* Wis. Stat. § 62.11(5) (for cities) and § 61.34(1) (for villages). Accordingly, if a municipality currently has no ROW regulations to apply to the placement of utility poles in local ROW and if it does not have time to do adopt such regulations within the 60-day time period for acting on permit applications, then alternatively, the municipality could enter into a license agreement with WITN.⁸

The terms and conditions to be considered for such an agreement might include:

- A provision granting the company a license to use the ROW, subject to the terms and conditions of the license and setting out the scope of the license (i.e., permitted uses).
- A description of the licensed area (i.e., a legal description of the area of the ROW where the pole(s) will be installed).
- A provision for a license fee, which covers the cost of regulation as discussed above.
- A provision setting out the term of the license agreement and conditions for termination. The agreement should be in place for as long as the pole is being used for a permitted purpose in accordance with the agreement.
- A removal provision, setting out the time frame for removal of the company's equipment from the ROW and the conditions under which removal is required.
- A provision stating what the permitted uses are.
- A requirement to submit construction plans and schedule and list of contractors.
- A requirement that a traffic control plan be submitted in advance of construction if one is necessary.
- Requirements regarding set back and fall zone.
- A requirement that the company be responsible for any damage it does to private property.
- A requirement that the company be responsible for all locates under Wis. Stat. § 182.0175.
- Insurance, indemnification, and bonding requirements.
- A requirement that the company comply with all application laws, regulations, and codes (e.g., Wis. Stat. §§ 86.16(2) and 182.017 and the Wisconsin State Electrical Code).

⁸ The right to regulate ATU and public utility use of local ROW by contract is recognized in Wis. Stat. §§ 182.017(1g)(bm); 182.917(8); 196.58(1g); and 196.58(1r)(a).

- Company responsible for maintenance and improvements.
- Requirement that the licensed area be free from debris, etc.

CONCLUSION

A municipality has 60 days in which to act on WITN's permit application. It is important that, during this relatively short time period, the municipality work with the company to ensure that the public's interest in local ROW is protected. If the municipality's ROW regulations are inadequate or do not exist, the municipality should consider entering into a license agreement with WITN to address the terms and conditions under which the company will be permitted to use local ROW. Care should be taken not to impose any non-neutral, unduly discriminatory, or unreasonable requirements on WITN. Finally, now may be a good time for the municipality to consider adopting a generic ROW ordinance, as these same issues are likely to arise in the future.