VILLAGE OF JOHNSON CREEK
MEETING NOTICE
125 Depot Street, Johnson Creek, WI

Agenda

VILLAGE BOARD
December 29, 2016
125 Depot St.
5:30 p.m.

1. Call to order – roll call
2. Pledge of Allegiance
3. Statement of Public Notice
4. Approve Finance Report – *pgs 1-21*
5. Ambulance/Fire-EMS, Building Inspector, Police– *For Information Only – pgs 22-24*
6. Library, Police, Street, Water/Wastewater and Fire/EMS Department Reports
7. Administrative Report
8. Public Comment (limited to two minutes per person)
9. Notices and Discussion – *pgs 25-26*
10. Committee/Commission Reports
    A. Unapproved Tourism and Promotion Commission Minutes of November 28th and December 5th, 2016 - *for Information Only – pgs27-30*
    B. Unapproved Committee of the Whole Minutes of December 12, 2016 - *for Information Only – pgs 31-34*
    C. Unapproved Plan Commission Minutes of December 12, 2016 - *for Information Only – pg 35*
11. **Consent Agenda –*may be approved with one motion (items A-B)***
    A. Minutes:
        I. Special Village Board Meeting Minutes November 21, 2016 – *pg 36*
        II. Village Board Meeting Minutes November 21, 2016 – *pgs 37-40*
        III. Special Village Board Meeting Minutes December 19, 2016 – *pg 41*
    B. Recommendation from Committee of the Whole
        I. Resolution 140-16 New Business – Unique Reflections Hair Studio – 112 Milwaukee St.- pg*s 42-46*
        II. Resolution 141-16 Johnson Creek Fire/EMS – Capital Outlay – From 2017 GO Debt –*pg 47*
        III. Approved Vacation Extension – Clerk/Treasurer Dykstra –*pg 33*
        IV. Approve $50 to Jefferson County Clean Sweep – pg 33
12. Resolution 145-16 Additional Operators Licenses 2016-2017 – *pg 48*
13. Resolution 146-16 Assigned Funds Account Designation– *pgs 49-51*
14. Discussion/Action Resolution 147-16 Amend Resolution 102-16 Awarding Bid Centennial Park Tiling and Purchasing Infield Mix and Rental Equipment and Approve Banners for Advertising– *pgs 52-55*
15. Discussion/Action Resolution 148-16 Waive Fees at Community Center for a Medical Fund Raiser event – *pgs 56-60*
16. Discussion/Action Lake Country Municipal Court System – Letter of Interest– *pg 61*
17. Resolution 149-16 Menard Ln Road Dedication
18. Ordinance 12-16 Repealing and Recreating Penalties Section 60-22. Streets and sidewalks – *pgs 64-65*
19. Appointments to Tourism and Promotion Commission
20. Convene in Closed Session
    Pursuant to Wisconsin Statutes §§19.85(1)(e) deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Discussion of Development Agreement with North Resort Drive, LLC for the construction of a manufacturing building within Tax Increment Finance District 3 at 150 Resort Drive Closed Session; and (Pursuant to Wisconsin Statutes §§19.85 (1)(C) discussion Clerk/Treasurer recruitment, compensation and staffing strategies and considerations over which the government *body has jurisdiction or exercises responsibility)*
21. Reconvene in to Open Session
22. Action from Closed Session
23. Upcoming Meetings:
    A. Plan Commission – January 9, 2017 – 5:00 p.m.
    B. Committee of the Whole – January 9, 2017 – 5:30 p.m.
    C. **Special Village Board – January 18th – 5:00 p.m.**
    D. Village Board – January 23, 2017 – 5:30 p.m.
24. Adjourn

Agenda Posting Information	
Date	
Time	a.m. / p.m.
Initials	

N.B. Page Numbers Denote Packet Location

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the meetings above to gather information. No action will be taken by any governmental body at the meetings above other than by the government body specifically referred to in the above notice. Request from persons with hearing or sight disabilities who need assistance to participate in this meeting should be made to the Village Clerk's Office at (920) 699-2296 with as much advance notice as possible.

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Village of Johnson Creek BANK:

Check Number	Check Date	Void/Stop	Vendor Number	Vendor Name	Check Description	Amount
Checks						
37821	12/08/2016	Printed	A & C	A & C CLEANING, LLC	CLEANING/OPEN CLOSE-NOV 2016	875.00
37822	12/08/2016	Printed	A & C	A & C CLEANING, LLC	CLEANING/OPEN/CLOSE- OCT 2016	975.00
37823	12/08/2016	Printed	A & C	A & C CLEANING, LLC	CLEANING/OPEN/CLOSE CC- DEC	750.00
37824	12/08/2016	Printed	AIRGAS	AIRGAS USA, LLC	OXYGEN TANK RENTAL- EMS	423.35
37825	12/08/2016	Printed	AMC TH	AMC	HOLIDAY GIFT CERT- 2016	25.00
37826	12/08/2016	Printed	ARROW	ARROW INTERNATIONAL, INC	EZ-10 DRIVER- EMS	306.15
37827	12/08/2016	Printed	ASSOC APP	ASSOCIATED APPRAISAL	1182 PARCELS- NOV 2016	2,856.66
37828	12/08/2016	Printed	ASSOC WEAL	ASSOCIATED TRUST CO	ANNUAL FEE- $1.780M	1,539.00
37829	12/08/2016	Printed	B-TEK	B-TEK ENTERPRISES, LLC	SERVER RES 105-16, NOV SERVICES	6,990.39
37830	12/08/2016	Printed	BELCO	BELCO VEHICLE SOLUTIONS, LLC	SQUAD SEAT- PD	250.00
37831	12/08/2016	Printed	BIELINSKIG	GAIL BIELINSKI	MILEAGE-CLASS	81.00
37832	12/08/2016	Printed	CARD	CARD SERVICE CENTER	ICMA ANNUAL ADMIN DUES	600.00
37833	12/08/2016	Printed	CARD	CARD SERVICE CENTER	LOGMEIN, LIB	19.10
37834	12/08/2016	Printed	CHAIR SLIP	CHAIR SLIPPERS	CHAIR,TABLE SLIPPERS-LIB,CC	223.75
37835	12/08/2016	Printed	CHARTER	CHARTER COMMUNICATIONS	CABLE,INTERNET- EMS HOUSE	137.00
37836	12/08/2016	Printed	CHEM TRADE	CHEMTRADE CHEMICALS US,	ALUM FOR PHOS. REMOVAL-WWTP	3,103.39
37837	12/08/2016	Printed	CLASS C	CLASS C SOLUTIONS GROUP	COTTER PINS- PLOWS - DPW	108.79
37838	12/08/2016	Printed	CRAMER, MU	CRAMER, MULTHAUF & HAMMES,	COMFORT SUITES,BBC, MTGS	4,957.55
37839	12/08/2016	Printed	CRANE ENGI	CRANE ENGINEERING SALES,	GATE VALVE/RES 62-16- WWTP	11,308.00
37840	12/08/2016	Printed	CT ACCESS	CT ACCESS	LASERFICHE SUPPORT CALL-VH	77.50
37841	12/08/2016	Printed	DAN LARSEN	DAN LARSEN LANDSCAPING , INC	FALL TREE PLANTING- 2016	18,605.00
37842	12/08/2016	Printed	DAWN HAINE	DAWN M. HAINES	CLEANING- POLICE DEPT-	160.00
37844	12/08/2016	Printed	ELLEFSON	KYLE ELLEFSON	MOVING EXPENSES- 2ND PYMT	2,561.17
37845	12/08/2016	Printed	EMER. MED.	EMERGENCY MEDICAL	MEDICAL SUPPLIES- EMS	842.81
37846	12/08/2016	Printed	ENVIRO SPE	ENVIRONMENTAL SPECIALISTS	PORT-A-POT - BELL PARK	80.00
37847	12/08/2016	Printed	FIRST SUPP	FIRST SUPPLY MADISON	CURB KEYS- WWTP	112.40
37848	12/08/2016	Printed	GALLITZ	GALLITZ GRADING OF	LINCOLN ST LEAK-EXCAVATE	2,631.25
37849	12/08/2016	Printed	GALL'S INC	GALLS, AN ARAMARK COMPANY	CLOTHING ALLOWANCE- PD	154.10
37850	12/08/2016	Printed	GENERAL CO	GENERAL COMMUNICATIONS,	SPEAKERS- FD/EMS	192.00
37851	12/08/2016	Printed	GFC	GFC LEASING WI	COPIER LEASE- VH, PD	535.78
37852	12/08/2016	Printed	GOR FLESCH	GORDON FLESCH CO, INC	ANNUAL COPIES	636.99
37853	12/08/2016	Printed	GRAY'S INC	GRAY'S, INC.	PLOW CUTTING EDGES- DPW	4,710.00
37854	12/08/2016	Printed	GRAYBAR	GRAYBAR	STREET LIGHT BULBS-DPW	522.50
37855	12/08/2016	Printed	HAWKINS	HAWKINS, INC	REPLACEMENT PUMP-WELL #3	2,915.00
37856	12/08/2016	Printed	HD SUPP	HD SUPPLY WATERWORKS, LTD.	H20 METERS	929.00
37857	12/08/2016	Printed	HI-WAY HAR	HI-WAY HARRY'S	HOLIDAY GIFT CERT- 2016	50.00
37858	12/08/2016	Printed	INGRAM	INGRAM BOOK CO	BOOKS- LIBRARY	329.92
37859	12/08/2016	Printed	INTEGRATED	INTEGRATED REPAIR &	ELECTRONIC SIGN REPAIR RES 130-16	3,606.94
37860	12/08/2016	Printed	J & L TIRE	J & L TIRE INC.	HOLIDAY GIFT CERT- 2016	50.00
37861	12/08/2016	Printed	JC WATER/S	JC WATER AND SEWER	VILLAGE WATER AND SEWER	887.78
37862	12/08/2016	Printed	JEFF CTY	JEFFERSON CTY CENTRAL	BUDGET BOOKS PRINTING/TAX INSE	232.97
37863	12/08/2016	Printed	JEFF TREAS	JEFFERSON CTY TREASURERS	DOG TAGS NOV- 2016	2.75
37864	12/08/2016	Printed	JOHNS DISP	JOHN'S DISPOSAL SERVICE,INC	952GARB,952RECYCLE SEPT&NOV	27,900.60
37865	12/08/2016	Printed	JC CHSAMBE	JOHNSON CREEK CHAMBER	CHAMBER CHRISTMAS PARTY	40.00
37866	12/08/2016	Printed	JC OUTLET	JOHNSON CREEK OUTLET MALL	HOLIDAY GIFT CERT- 2016	50.00
37867	12/08/2016	Printed	JC POST OF	JOHNSON CREEK POST OFFICE	WATER SEWER BILLS	378.76
37868	12/08/2016	Printed	JC PUB SCH	JOHNSON CREEK PUBLIC	MOBILE HOME TAX- OCT	1,755.50
37869	12/08/2016	Printed	JONAS OFFI	JONAS OFFICE EQUIPMENT	OFFICE SUPPLIES- VH, EMS, FD	249.35
37870	12/08/2016	Printed	JONAS OFFI	JONAS OFFICE EQUIPMENT	TABLES COM CTR- 13 TABLES	5,187.00
37871	12/08/2016	Printed	KOHLS DEPT	KOHLS DEPT STORE	HOLIDAY GIFT CERT-2016	75.00
37872	12/08/2016	Printed	KWIK TRIP	KWIK TRIP	HOLIDAY GIFT CERT-2016	375.00
37873	12/08/2016	Printed	KWIK TRIP	KWIK TRIP	VILLAGE FUEL PURCHASES- NOV	954.33
37874	12/08/2016	Printed	LANGE ENT	LANGE ENTERPRISES, INC.	COMPOST SIGN-DPW	36.80
37875	12/08/2016	Printed	LARK	LARK UNIFORM,INC.	UNIFORMS - EMS	305.91
37876	12/08/2016	Printed	LIFE LINE	LIFE LINE BILLING SYSTEMS, LLC	TRAINING CLASS	12.00
37877	12/08/2016	Printed	LOOS HOME	LOOS HOMES	BOND REFUND- 100 VILLA CT238 NAT	2,850.00
37878	12/08/2016	Printed	MENARDS	MENARDS	SUPPLIES- DPW, FD,VH	272.01
37879	12/08/2016	Printed	MENARDS	MENARDS	HOLIDAY GIFT CERT- 2016	225.00
37880	12/08/2016	Printed	MICROMARK	MICROMARKETING LLC	BOOKS ON CD- LIB	166.97
37881	12/08/2016	Printed	MID-STATE	MID-STATE EQUIPMENT	AUGER RENTAL FOR CENT.PARK- DP	102.88
37882	12/08/2016	Printed	MIDWEST TA	MIDWEST TAPE, LLC	BOOK ON CD- LIB	42.98
37883	12/08/2016	Printed	MINNESOTA	MINNESOTA LIFE	LIFE INS- JAN 2017	426.78

Village of Johnson Creek BANK:

Check Number	Check Date	Void/Stop	Vendor Number	Vendor Name	Check Description	Amount
Checks						
37884	12/08/2016	Printed	MONROE	MONROE TRUCK EQUIPMENT	SPINNER MOTOR/SALTER TRK# 18	217.50
37885	12/08/2016	Printed	MOTION	MOTION INDUSTRIES, INC	RBC#5 - BEARING- WWTP	3,688.03
37886	12/08/2016	Printed	MSA PROFES	MSA PROFESSIONALSERVICES	CENT PK,WWTP & WATER STUDY	9,646.97
37887	12/08/2016	Printed	NAPA	NAPA AUTO PARTS	FILTERS- DPW	199.52
37888	12/08/2016	Printed	NETWURX	NETWURX	FIBER OPTICS INSTALL RES 90-16	4,122.50
37889	12/08/2016	Printed	NORTH CENT	NORTH CENTRAL LAB INC	LAB TESTING SUPPLIES- WWTP	201.62
37890	12/08/2016	Printed	NORTHERN L	NORTHERN LAKE SERVICE INC	BACTERIA TESTING- H20	20.00
37891	12/08/2016	Printed	PARKING LO	PARKING LOT MAINTENANCE,	ASPHALT LINCOLN H20 MAIN BREAK	5,500.00
37892	12/08/2016	Printed	PETTY HALL	PETTY CASH VILL JC \ JDYKSTRA	MILEAGE- RECOUNT,COND USE	74.86
37893	12/08/2016	Printed	PINE CONE	PINE CONE TRAVEL PLAZA	VILLAGE FUEL PURCHASES- NOV	1,213.53
37894	12/08/2016	Printed	PINE CONE	PINE CONE TRAVEL PLAZA	HOLIDAY GIFT CERT- 2016	50.00
37895	12/08/2016	Printed	PSI PTINT	PSI PRINTING SYSTEMS, INC	TAX FORMS	224.89
37896	12/08/2016	Printed	SAFETY FIR	SAFETY FIRST INC	ANNUAL CALIBRATION- FD/EMS	225.00
37897	12/08/2016	Printed	SCHLATTER	MATT SCHLATTER	CLOTHING ALLOW-SAFETY BOOTS	100.00
37898	12/08/2016	Printed	SCHNEIDER	SCHNEIDER PRINTING, INC.	DECEMBER NEWSLETTER	804.92
37899	12/08/2016	Printed	TDS	TDS	VILLAGE DEPT PHONES	906.88
37900	12/08/2016	Printed	THE PUBLIC	THE PUBLIC SAFETY STORE, LLC	SIREN AMBULANCE- EMS	374.40
37901	12/08/2016	Printed	THOMAS T	THELMA THOMAS	ELECTION RECOUNT12/1/2016	25.95
37902	12/08/2016	Printed	TRUMPF LLC	TRUMPF TRUCKING	RESORT DR- LEVELING,FILL,	9,600.00
37903	12/08/2016	Printed	TWO GUYS	TWO GUYS TRIMMING INC	206 SHEPHERD -REMOVE TREE	800.00
37904	12/08/2016	Printed	US CELL	US CELLULAR	VILLAGE CELL PHONES	400.81
37905	12/08/2016	Printed	US STAMP	US POSTAL SERVICE	STAMPS/ENVELOPES- PD	279.80
37906	12/08/2016	Printed	USA BLUEBK	USA BLUEBOOK	LOCATE MARKING SUPPLIES-DPW	398.82
37907	12/08/2016	Printed	VANDEWALLE	VANDEWALLE & ASSOCIATES,	ADAMS, MENDARD,REDMOND,MTG	2,276.55
37908	12/08/2016	Printed	WATER ACE	WATERTOWN ACE HARDWARE	SERVER CABINET KEYS- VH	12.24
37909	12/08/2016	Printed	WATERTOWN	WATERTOWN DAILY TIMES INC	MENARDS,ADAMS,ELECTION	672.97
37910	12/08/2016	Printed	WBI	WBI - MANEY - MILLER	PERMITS- NOV 2016	4,859.30
37911	12/08/2016	Printed	WE ENERGIE	WE ENERGIES	VH, PARKS, CC, EMSPD,LIB, WWTP,	11,391.00
37912	12/08/2016	Printed	WI - SCTF1	WI SCTF	PIN# 3391640 CHILD SUPPORT	197.47
37913	12/08/2016	Printed	WI - SCTF1	WI SCTF	PIN# 3391640 CHILD SUPPORT	197.47
37914	12/08/2016	Printed	WISC DEPAR	WISCONSIN DEPT OF REVENUE	2016 MANUFACTURING	1,008.80
89	12/13/2016	Printed	DEPT EMPL		HEALTH INS - JAN 2017	25,882.80

Total Checks: 94 **Checks Total (excluding void checks): 203,397.46**

Total Payments: 94 **Bank Total (excluding void checks): 203,397.46**

Total Payments: 94 **Grand Total (excluding void checks): 203,397.46**

WATER	$	20,178.42
SEWER	$	37,673.69
TIF#2	$	1,026.00
TIF #3	$	19,906.47
LIBRARY	$	3,500.90
RM TAX	$	-
FIRE	$	4,259.49
EMS	$	3,748.03
CAP IMP	$	15,242.39
GENERAI	$	97,862.07
TOTAL	$	203,397.46

Authorized By:_____
P & F Chair

Authorized By:_____
P & F Member

Village of Johnson Creek BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
Checks						
37915	12/16/2016	Printed	WI - SCTF1	WI SCTF	PIN# 4219334	231.60
37916	12/20/2016	Printed	BONTON	BONTON BAKERY	HOLIDAY PARTY	228.00
37917	12/20/2016	Printed	ALLIANCE	ALLIANCE TRAILER SERVICE, INC	AIR CHUCK- DPW	13.14
37918	12/20/2016	Printed	ARROW	ARROW INTERNATIONAL, INC	MEDICAL SUPPLIES- EMS	623.31
37919	12/20/2016	Printed	B-TEK	B-TEK ENTERPRISES, LLC	RETRIEVE C DRIVE &SERVER	6,085.45
37920	12/20/2016	Printed	BENDLIN	BENDLIN FIRE EQUIPMENT, INC	ENG #23 LIGHT- FD	50.29
37921	12/20/2016	Printed	BERTS TIRE	BERTS TIRE SERVICE LLC	TIRE REPAIR- ;PD	15.00
37922	12/20/2016	Printed	CARD	CARD SERVICE CENTER	SQUAD PRINTERS-PD	416.97
37923	12/20/2016	Printed	CARD	CARD SERVICE CENTER	MEMBERSHIP DUES	118.19
37924	12/20/2016	Printed	CARD	CARD SERVICE CENTER	CAMERA, TRAILER PARTS	386.68
37925	12/20/2016	Printed	CAREW HEAT	CAREW HEATING & AIR	FURNACE REPAIR- FD	277.40
37926	12/20/2016	Printed	CDW GOV	CDW GOVERNMENT INC	SQUAD PRINTERS- PD	674.32
37927	12/20/2016	Printed	CLASS C	CLASS C SOLUTIONS GROUP	SUPPLIES- DPW	532.59
37928	12/20/2016	Printed	D.F. TOMAS	D.F. TOMASINI CONTRACTORS,	CENT PARK LOT RES 70-16 PYMT2	31,181.11
37929	12/20/2016	Printed	DEERFIELD	DEERFIELD PISTOL AND	CLOTHING ALLOWANCE- PD	249.73
37930	12/20/2016	Printed	DEPT ADMIN	DEPARTMENT OF	TEACH LINE- LIB	600.00
37931	12/20/2016	Printed	EMER. MED.	EMERGENCY MEDICAL	MEDICAL SUPPLIES	1,987.07
37932	12/20/2016	Printed	ENVIRO SPE	ENVIRONMENTAL SPECIALISTS	LITF STATION CLEANING- WWTP	450.00
37933	12/20/2016	Printed	FAULKS BRO	FAULKS BROS CONSTRUCTION,	BALLFIELD MATERIAL - CENT	2,288.52
37934	12/20/2016	Printed	GALL'S INC	GALLS, AN ARAMARK COMPANY	CLOTHING ALLOWANCE- PD	436.11
37935	12/20/2016	Printed	GRAYBAR	GRAYBAR	FUSEHOLDER -STREET LIGHT	421.84
37936	12/20/2016	Printed	HIGHWAY LI	HIGHWAY LIGHT & LANDSCAPE	SERENITY COURT REPAIR	728.07
37937	12/20/2016	Printed	JONAS OFFI	JONAS OFFICE EQUIPMENT	PRINTER INK- EMS	51.98
37938	12/20/2016	Printed	MARTELLE	MARTELLE WATER TREATMENT	CHEMICALS, WELL #2& 3	1,448.10
37939	12/20/2016	Printed	MENARDS	MENARDS	SUPPLIES- FD, WWTP , DPW,VH	139.69
37940	12/20/2016	Printed	MICROMARK	MICROMARKETING LLC	LARGE PRINT BOOK- LIB	67.39
37941	12/20/2016	Printed	MID-STATE	MID-STATE EQUIPMENT	SNOWBLOWER,CENT EQUIP RENT	1,979.00
37942	12/20/2016	Printed	BDT	MIKE WALTER	CENT DRAINAGE TILE RES 146-16	5,000.00
37943	12/20/2016	Printed	MSA PROFES	MSA PROFESSIONALSERVICES	WATER/WWTP STUDY, REMMEL	12,309.86
37944	12/20/2016	Printed	NORTHERN L	NORTHERN LAKE SERVICE INC	BACTERIA TESTING- H20	40.00
37945	12/20/2016	Printed	PETTY LIBR	PETTY CASH LIBRARY-L.	POSTAGE SUPPLIES-LIB	12.95
37946	12/20/2016	Printed	PETTY POLI	PETTY CASH-POLICE	POSTAGE - PD	8.65
37947	12/20/2016	Printed	PITNEY BO	PITNEY BOWES	POSTAGE MACHINE INK-VH	61.19
37948	12/20/2016	Printed	PREMIER	PREMIER BANK	BANK OVERPAYMENT WATER	58.39
37949	12/20/2016	Printed	QUILL CORP	QUILL CORPORATION	KEYBOARD- VH	49.99
37950	12/20/2016	Printed	SCHNEIDER	SCHNEIDER PRINTING, INC.	MAILING ENVELOPES - VH	360.10
37951	12/20/2016	Printed	SCHULTZ L	LLOYD SCHULTZ	REIMBURSEMENT - FD CARDS	20.99
37952	12/20/2016	Printed	SIEPERT	SIEPERT & CO. LLP	SPECIAL ASSESSMENTS #2 & #3	600.00
37953	12/20/2016	Printed	SOS TECH	SOS TECHNOLOGIES, INC	PAPER- 12 LEAD MONITORS- EMS	43.40
37954	12/20/2016	Printed	TOMMY	TOMMY TUCKER	CLEANING SUPPLIES- FD, CC, VH,	414.09
37955	12/20/2016	Printed	UNIETED IN	UNITED INDUSTRIAL	HEATING UNIT WATERTOWER	454.02
37956	12/20/2016	Printed	VANDEWALLE	VANDEWALLE & ASSOCIATES,	MENARDS CSM	75.00
37957	12/20/2016	Printed	VON RU	VON RUEDEN ANNIE	WORK BOOTS	100.00
37958	12/20/2016	Printed	WATER ACE	WATERTOWN ACE HARDWARE	BOLT CUTTER - DPW	29.16
37959	12/20/2016	Printed	WE ENERGIE	WE ENERGIES	STREET LIGHTS, SIREN	9,147.08
37960	12/20/2016	Printed	WI LAB HYG	WISCONSIN ST LAB OF HYGIENE	SAMPLE TESTING- WWTP	212.00
				46	**Checks Total (excluding void checks):**	**80,678.42**
				46	**Bank Total (excluding void checks):**	**80,678.42**
				46	**Grand Total (excluding void checks):**	**80,678.42**

WATER	$6,623.57
SEWER	$8,818.53
TIF#2	$0.00
TIF #3	$1,912.30
LIBRARY	$680.34
RM TAX	$0.00
FIRE	$405.01
EMS	$3,184.40
CAP IMP	$41,230.99
GENERAL	$17,823.28
TOTAL	$80,678.42

Authorized By:_____
P & F Chair

Authorized By:_____
P & F Member

PROJECT UPDATE

A Review of MSA Projects in Your Community

Village of Johnson Creek, WI

CLIENT LIAISON:

Kevin Lord, P.E., P.L.S.

Phone: (800) 446-0679

Cell: (608) 712-2563

klord@msa-ps.com

RECEIVED

DATE:

November 17, 2016

SERVICE DATES:

October 16, 2016 – November 12, 2016

R05114007 – Village of Johnson Creek Water System Study

MSA began reviewing the fire flow pressures based on the modeling of the existing water system. Areas of concern that have been discussed with staff over time were noted along with any pipe sizing concerns that we were told about. This information will all be included in the final report.

R05114008 – Village of Johnson Creek Treatment Plant Facility Plan

MSA made considerable progress on the Village's WWTF facility plan. Design flows and loads were updated to include industrial waste from proposed industrial growth. MSA submitted a revised effluent limits request to WDNR outlining the updated design flows and loads. Evaluation of the existing WWTF capacity continued and is nearing completion. Treatment alternatives to be considered in the facility plan were established. Proposals for the replacement or rehabilitation of existing equipment were requested from manufacturers. MSA began evaluating treatment alternatives and developing alternative cost estimates. The facility plan is anticipated to be completed by early 2017.

R05114017 – Village of Johnson Creek 2013-2016 General Engineering

Phase 100 – General Municipal

Kevin Lord reviewed some general costs provided by Kyle Ellefson with regards to the Southeast Neighborhood for general budgeting purposes. In general the individual costs were relative to those seen in past projects.

Eric Sorensen provided a review of the timing of the pond construction within River Centre area based on development. It is being determined whether to potentially complete this now with some TIF funding due to changes in the DNR requirements or wait for development. The westerly three ponds were previously completed by the Village and the two nearest CTH Y are yet to be upgraded to current standards.

Phase 340 – Menards Warehouse Expansion Review

Kevin Lord reviewed the proposed CSM for the Menards Warehouse expansion on October 26th and provided written comments. Kevin reviewed the submitted CSM corrections and sent an approval letter to the Village for the CSM.

Kevin Lord provided site review comments on the submitted construction plans for the warehouse expansion. Written comments were provided to the Village.

Phase 390 – Adams Asphalt Parking Expansion

Kevin Lord provided review comments for the Plan Commission and Village Board based on the plans and intent letter received. Due to its existing condition some of the site is not being reviewed as new development and would have additional comments if it were a new development based on the current ordinances. An approval letter was sent to the Village.

Phase 400 – Redmond Comp 485 Wright Rd Devel

Kevin Lord provided general comments to some concept designs from the Redmond Company with regards to a potential site along Wright Road immediately north of Hartwig Blvd.

R05114032 – Village of Johnson Creek Centennial Park Parking Lot Design

MSA completed a punch list for the project based on our inspection of the site and comments from Village staff. MSA has worked with the Contractor and approved the first pay application that has been submitted to the Village. The concrete tests required by the Contractor were received and the invoice for the testing is included. Marge is setting up a meeting with the Contractor to go over some of the punch list items to have these addressed or a schedule set.

MSA PROFESSIONAL SERVICES

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INVOICE

Payment due upon receipt of invoice interest at the rate of 1.5% per month on unpaid balance will be added to your next statement

REMIT TO:
MSA Professional Services Inc
PO Box 435
Baraboo WI 53913-0435

Village of Johnson Creek
125 Depot Street
PO Box 238
Johnson Creek, WI 53038

November 17, 2016
Project No: R05114007.0
Invoice No: 5
Project Manager Robin Uphoff
Client Liaison Kevin Lord

Res. 10-15

Project R05114007.0 Village of Johnson Creek Water System Study

Professional Services from May 15, 2016 to November 12, 2016

Professional Personnel

	Hours	Rate	Amount
Greve, Daniel	5.00	150.00	750.00
Harnois, Mark	.25	131.00	32.75
Lord, Kevin	2.00	90.00	180.00
Uphoff, Robin	1.50	163.00	244.50
Totals	8.75		1,207.25
Total Labor			1,207.25

AMOUNT DUE THIS INVOICE: $1,207.25

02-900.100

OK

Offices in Illinois, Iowa, Minnesota, and Wisconsin
For Information, Contact The Madison Office at: 608-242-7779 1-800-446-0679 Fax: 608-242-5664

MSA
PO Box 435
Baraboo, WI 53913-0435

services
2015 **$15,500.00**

Res. 10-15 Water System Study $15,000

	Completion 3/31/2015		
	5.15.16-11.12.16		
Water System Study	02-900.100	$ 1,207.25	
5.1.16-11.12.16			
		$1,207.25	
	$ -	$15,500.00	
	Invoice	$2,330.50	4.12.15-5.16.15
	Balance	$13,169.50	
	Invoice	$513.50	11.15.15-12.12.15 #2
	Balance	$12,656.00	
	Invoice	$1,029.50	12.13.15 - 01.16.16 #3
	Balance	$11,626.50	
	Invoice	$84.75	01.17.16-5.14.16
	Balance	$11,541.75	
	Invoice	$1,207.25	5.15.16-11.12.16
	Balance	$10,334.50	

S:\MS Excel\User\Accounts Payable\MSA, was Kunkel\2016 Resolutions MSA\10-15 Water System Study $15,500\10-15water syst #5 11.12.16

5

RECEIVED

MSA PROFESSIONAL SERVICES

INVOICE

Payment due upon receipt of invoice interest at the rate of 1.5% per month on unpaid balance will be added to your next statement

REMIT TO:
MSA Professional Services Inc
PO Box 435
Baraboo WI 53913-0435

Village of Johnson Creek
125 Depot Street
PO Box 238
Johnson Creek, WI 53038

Rec 10-16
03-960.100

November 17, 2016
Project No: R05114008.0
Invoice No: 6
Project Manager Gregory Gunderson
Client Liaison Kevin Lord

Project R05114008.0 Village of Johnson Creek Treatment Plant Facility Plan

Professional Services from September 11, 2016 to November 12, 2016

Phase 200 Design Conditions

Task 203 Flow/Loading Projections

Professional Personnel

	Hours	Amount	
Weaver, William	.50		
Totals	.50		
Total Labor			**56.50**
		Total this Task	**$56.50**

Task 204 Effluent Limits Request

Professional Personnel

	Hours	Amount	
Weaver, William	4.50		
Totals	4.50		
Total Labor			**508.50**
		Total this Task	**$508.50**

Task 205 Evaluate Plant Capacity

Professional Personnel

	Hours	Amount	
Weaver, William	6.25		
Totals	6.25		
Total Labor			**706.25**
		Total this Task	**$706.25**
		Total this Phase	**$1,271.25**

Phase 400 Alternative Analysis

Task 401 Alternative Screening

OK

6

RECEIVED

Professional Personnel

	Hours	Amount	
Weaver, William	20.75		
Totals	20.75		
Total Labor			**2,344.75**
		Total this Task	**$2,344.75**

Task 403 Cost Analysis

Professional Personnel

	Hours	Amount	
Weaver, William	2.75		
Totals	2.75		
Total Labor			**310.75**
		Total this Task	**$310.75**
		Total this Phase	**$2,655.50**

Phase 800 Administration

Task 602 Client Meetings

Professional Personnel

	Hours	Amount	
Gunderson, Gregory	4.00		
Totals	4.00		
Total Labor			**508.00**
		Total this Task	**$508.00**

Task 603 Team Meetings

Professional Personnel

	Hours	Amount	
Castillo, Matthew	3.00		
Gunderson, Gregory	3.00		
Morrow, Patrick	.25		
Weaver, William	4.00		
Totals	10.25		
Total Labor			**1,188.50**
		Total this Task	**$1,188.50**

Task 605 Project Admin

Professional Personnel

	Hours	Amount	
Weaver, William	2.50		
Totals	2.50		
Total Labor			**282.50**
		Total this Task	**$282.50**
		Total this Phase	**$1,979.00**

AMOUNT DUE THIS INVOICE: $5,905.75

OK

R&R Wash Materials
MSA
PO Box 435
Baraboo, WI 53913-0435

	9.11.16-11.12.16 services	$49,000.00	Amended 10-16 MSA Wastewater Facility Plan -11.21.16 1/3
			$16,333.33 JE #38 TIF #3
			05-511.200 530.940 / 05-100.003 Surplus
			JE #61 Sewer back into surplus

10-16 MSA Wastewater Facility Plan

	Sewer Cash Reserves		
	Capital Outlay		
10-16 MSA Wastewater Facility Plan	03-900.100	$ 5,905.75	
	Assigned 03-111.110		je 63 trsfr cash assigned to surplus
	Trsfr to cash		
		$5,905.75	
	$ -	$49,000.00	
	Invoice	$9,890.58	ment #1 2.14.16-3.12.16
	Balance	$39,109.42	
	Invoice	$8,537.72	PYMT 2 3.13.16-4.16-16
	Balance	$30,571.70	
	Invoice	$2,529.00	Payment #3 4.17.16-7.16.16
	Balance	$28,042.70	
	Invoice	$5,643.10	Payment #4 7.14.16-8.13.16
	Balance	$22,399.60	
	Invoice	$2,069.25	Payment #5 8.14.16- 9.10.16
	Balance	$20,330.35	
	Invoice	$5,905.75	Payment #6 9.11.16 - 11.12.16
	Balance	$14,424.60	
	Invoice	$0.00	
	Balance	$14,424.60	
	Invoice	$0.00	

MSA PROFESSIONAL SERVICES

INVOICE

REMIT TO:
MSA Professional Services Inc
PO Box 435
Baraboo WI 53913-0435

Village of Johnson Creek
125 Depot Street
PO Box 238
Johnson Creek, WI 53038

November 17, 2016
Project No: R05114017.0
Invoice No: 44
Project Manager Kevin Lord
Client Liaison Kevin Lord

Project R05114017.0 Village of Johnson Creek 2013 - 2016 General Engineering

Professional Services from October 15, 2016 to November 12, 2016

Phase 100 General Municipal River Bottom

Task 102 Correspondence

Professional Personnel

	Hours	Rate	Amount	
Lord, Kevin	.25	90.00	22.50	
Sorensen, Erik	.25	122.00	30.50	
Totals	.50		53.00	
Total Labor				53.00
			Total this Task	$53.00

Task 108 Cost Estimate

Professional Personnel

	Hours	Rate	Amount	
Lord, Kevin	1.25	90.00	112.50	
Totals	1.25		112.50	
Total Labor				112.50
			Total this Task	$112.50
			Total this Phase	$165.50

05-511.200-530.940

Phase 340 Menards Warehouse Expansion Review

Task 341 Site Review

Professional Personnel

	Hours	Rate	Amount	
Lord, Kevin	3.50	90.00	315.00	
Sorensen, Erik	1.00	122.00	122.00	
Totals	4.50		437.00	
Total Labor				437.00
			Total this Task	$437.00
			Total this Phase	$437.00

01 511.200 - 530.940

OK

Offices in Illinois, Iowa, Minnesota, and Wisconsin
For Information, Contact The Madison Office at: 608-242-7779 1-800-446-0679 Fax: 608-242-5604

Project	R05114017.0	Village of Johnson Creek 2013 - 2016 Gen	Invoice	44

Phase 390 Adams Asphalt Parking Expansion

RECEIVED

Task 391 Site Review

Professional Personnel

	Hours	Rate	Amount	
Lord, Kevin	1.75	90.00	157.50	
Totals	1.75		157.50	
Total Labor				**157.50**

Total this Task **$157.50**

Total this Phase **$157.50**

01-511.200-530.940

Phase 400 Redmond Comp 485 Wright Rd Devel

Task 401 Site Review

Professional Personnel

	Hours	Rate	Amount	
Lord, Kevin	1.00	90.00	90.00	
Totals	1.00		90.00	
Total Labor				**90.00**

Total this Task **$90.00**

01-511.200-530.940

Total this Phase **$90.00**

AMOUNT DUE THIS INVOICE: **$850.00**

8

MSA
PO Box 435
Baraboo, WI 53913-0435

10.15.16-11.12.16
services
2016

General Engineering

River Centre pond constr	05-511.200-530.940	$165.50	
Menards Warehouse Expansion Review	01-511.200-530.940	$437.00	do not bill out part - part of site plan fees
Adams Asphalt Parking Expansion	01-511.200-530.940	$157.50	Do Not bill out per ke Part of Site Plan/e
485 Wright Rd Dev. Redmond ??	01-511.200-530.940	$90.00	do not bill out part - part of site plan fees
		$850.00	

MSA PROFESSIONAL SERVICES

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Payment due upon receipt of invoice. Interest at the rate of 1.5% per month on unpaid balance will be added to your next statement.

REMIT TO:
MSA Professional Services Inc
PO Box 435
Baraboo WI 53913-0435

Village of Johnson Creek
125 Depot Street
PO Box 238
Johnson Creek, WI 53038

November 17, 2016
Project No: R05114032.0
Invoice No: 9
Project Manager: Kelsey Hermann
Client Liaison: Kevin Lord

Project R05114032.0 Village of Johnson Creek - Centennial Park Parking Lot Design

Professional Services from October 16, 2016 to November 12, 2016

Phase 100 General Municipal

10-559.100-590.180

Task 101 Project Management

Professional Personnel

	Hours	Rate	Amount	
Dresen, Margaret	15.00	92.00	1,380.00	
Lord, Kevin	.50	90.00	45.00	
Totals	15.50		1,425.00	
Total Labor				**1,425.00**

Other Expenses

Mileage	68.0 Miles @ 0.54	36.72	
Total Other Expenses		**36.72**	**36.72**
		Total this Task	**$1,461.72**

Task 102 Correspondence

Professional Personnel

	Hours	Rate	Amount	
Dresen, Margaret	1.25	92.00	115.00	
Totals	1.25		115.00	
Total Labor				**115.00**
		Total this Task		**$115.00**

Task 106 Plans

Professional Personnel

	Hours	Rate	Amount	
Hermann, Kelsey	.25	93.00	23.25	
Totals	.25		23.25	
Total Labor				**23.25**
		Total this Task		**$23.25**

Task 199 Expenses and Consultants

Subconsultants

CGC, Inc.	84.00	
Total Subconsultants	84.00	**84.00**
	Total this Task	**$84.00**
	Total this Phase	**$1,683.97**
	AMOUNT DUE THIS INVOICE:	**$1,683.97**

Outstanding Invoices

Number	Date	Balance
8	10/20/2016	1,796.89
Total		**1,796.89**

RECEIVED

R&R Wash Materials
MSA
PO Box 435
Baraboo, WI 53913-0435

	8.14.16-9.10.16 services 2016	$16,000.00	

23-16 Centennial Park Parking lot design

			11.2016
	~~2015 GO Debt Issue~~		We can not take out of borrowing
	~~Capital Outlay~~		
23-16 Centennial Park Parking lot design		$ 5,979.75	do not use the gl # on the resolution, this is the correct account number
	10-554.100-540.130		assigned
		$5,979.75	
	$ -	**$16,000.00**	
	Invoice	$1,768.28	2.14.16-3.12.16
	Balance	**$14,231.72**	
	Invoice	$1,457.50	3.13.16-4.16.16
	Balance	$12,774.22	
	Invoice	$7,500.00	4.17.16-5.14.16
	Balance	$5,274.22	
	Invoice	$3,837.81	5.15.16-6.11.16
	Balance	$1,436.41	
	Invoice	$3,408.33	6.12.16-7.16.16
	Balance	($1,971.92)	
	Invoice	$ 1,919.88	7-17-16-8.13-16
	Balance	($3,891.80)	
		$ 5,979.75	8.14.16-09.10.16
		($9,871.55)	
	Invoice	$ 1,796.89	inv. #8 9.11.16-10.15.16
	Balance	($11,668.44)	

S:\MS Cost\Jean\Accounts Payable\MSA, mrs Kunkel\2016 Special Resolutions\23-16 Centennial Pk parking lot23-16 Centen. parkinglot.r9

10

MSA PROJECT UPDATE | A Review of MSA Projects in Your Community

Village of Johnson Creek, WI

CLIENT LIAISON:
Kevin Lord, P.E., P.L.S.
Phone: (800) 446-0679
Cell: (608) 712-2563
klord@msa-ps.com

DATE:
December 19, 2016

SERVICE DATES:
November 13, 2016 – December 10, 2016

R05114007 – Village of Johnson Creek Water System Study

MSA compiled historic water use figures for the past 10 years, reviewed population projections and evaluated current and future average day and peak day water use. The ability of the existing wells and reservoir to provide current and future water demands, including fire flow demands of various rates and durations was evaluated. The recommended well and reservoir capacities to provide for current and future water demands were calculated.

R05114008 – Village of Johnson Creek Treatment Plant Facility Plan

MSA is on schedule to complete the facility planning analysis in January. We are finalizing alternatives and costs for presentation to the Village. MSA is also working with Aric to set up site visits to other treatment plants to see similar treatment technology to what we are proposing. The purpose is for the Village's staff to have a proper understanding of the equipment they will get and are comfortable with it. It is important to integrate their experience and thoughts into the potential alternatives.

R05114017 – Village of Johnson Creek 2013-2016 General Engineering

Phase 100 – General Municipal

Kevin Lord and Eric Sorensen reviewed property information and stormwater requirements as well as wetlands limits on the DNR wetland viewer for a proposed addition to a property along Remmel Drive. MSA was requested to discuss with the DNR as the wetland viewer shows potential wetlands within the entire area (even that area currently developed). Jill Benner verified the availability of the surveys on the Jefferson County website for property information.

Phase 175 – JC School Site Plan Review

Kevin Lord provided comments on the construction and schedule with the proposed sidewalk extension along Aztalan Street based on plans received from the School District.

Phase 340 – Menards Warehouse Expansion Review

Erik Sorensen reviewed the stormwater calculations provided for the revised pond within the Menards Development for the warehouse expansion.

Phase 410 – WE Energies Vault Pit Aztalan Street

Kevin Lord provided review comments to WE Energies and utility information available based on the proposed utility improvements planned by WE Energies. WE Energies was also directed they would

need a work in right-of-way permit from the Village for the work. The proposed plans are in the preliminary stages currently based on the contact from WE Energies.

PHASE 420 – SCHILLER GROUND CARE SITE REVIEW

Kevin Lord provided general comments to a concrete pad and fencing addition to the Schiller Ground Care site to hold a liquid nitrogen tank. Comments were provided to the Village.

R05114031 – VILLAGE OF JOHNSON CREEK – CTH Y INTERSECTION RECONSTRUCTIONS

MSA reviewed the existing information from the topography in order to extend the sloping along the easterly side of CTH Y at the Northeast corner of CTH Y and River Road. MSA previously had the survey information and the legal description for the grading was completed and sent to Jim Hammes including the additional area to be included.

R05114032 – VILLAGE OF JOHNSON CREEK CENTENNIAL PARK PARKING LOT DESIGN

MSA worked with the Contractor on approving a second pay request. The area of restoration was confirmed throughout the site. MSA worked with the Contractor on the lighting and the dumpster enclosure when on the site. MSA met with Village public works staff as the Contractor cancelled to go over the required striping issues. Additional work is necessary in the spring for the dumpster enclosure and the striping.

11

MSA PROFESSIONAL SERVICES

INVOICE

Payment due upon receipt of invoice. Interest at the rate of 1.5% per month on unpaid balance will be added to your next statement.

REMIT TO:
MSA PROFESSIONAL SERVICES INC
PO BOX 435
BARABOO WI 53913-0435

Kyle Ellefson
Village of Johnson Creek
125 Depot Street
PO Box 238
Johnson Creek, WI 53038

December 19, 2016
Project No: R05114017.0
Invoice No: 45
Project Manager: Kevin Lord
Client Liaison: Kevin Lord

Project R05114017.0 Village of Johnson Creek 2013 - 2016 General Engineering

Professional Services from November 13, 2016 to December 10, 2016

Phase 100 General Municipal

Task 101 Project Management

Professional Personnel

	Hours	Rate	Amount	
Sorensen, Erik	.50	122.00	61.00	
Totals	.50		61.00	
Total Labor				**61.00**
		Total this Task		**$61.00**

Task 102 Correspondence

Professional Personnel

	Hours	Rate	Amount	
Benner, Jill	.25	82.00	20.50	
Lord, Kevin	1.00	90.00	90.00	
Totals	1.25		110.50	
Total Labor				**110.50**
		Total this Task		**$110.50**
		Total this Phase		**$171.50**

Remitted

Phase 175 JC School Site Plan Review

Task 177 Site Plan Review

Professional Personnel

	Hours	Rate	Amount	
Lord, Kevin	2.25	90.00	202.50	
Totals	2.25		202.50	
Total Labor				**202.50**
		Total this Task		**$202.50**
		Total this Phase		**$202.50**

OK

Project	R05114017.0	Village of Johnson Creek 2013 - 2016 Gen	Invoice	45

Phase 340 Menards Warehouse Expansion Review

Task 341 Site Review

Professional Personnel

	Hours	Rate	Amount	
Sorensen, Erik	1.00	122.00	122.00	
Totals	1.00		122.00	
Total Labor				**122.00**

Total this Task **$122.00**

Total this Phase **$122.00**

Phase 410 WE Energies Vault Pit Aztalan Street

Task 411 Site Review

Professional Personnel

	Hours	Rate	Amount	
Lord, Kevin	.50	90.00	45.00	
Totals	.50		45.00	
Total Labor				**45.00**

Total this Task **$45.00**

Azt. St.

Total this Phase **$45.00**

Phase 420 Schiller Grounds Care Site Review

Task 421 Site Review

Professional Personnel

	Hours	Rate	Amount	
Lord, Kevin	1.00	90.00	90.00	
Totals	1.00		90.00	
Total Labor				**90.00**

Total this Task **$90.00**

Total this Phase **$90.00**

AMOUNT DUE THIS INVOICE: **$631.00**

OK

MSA PROFESSIONAL SERVICES

INVOICE

Payment due upon receipt of invoice. Interest at the rate of 1.5% per month on unpaid balance will be added to your next statement.

REMIT TO:
MSA Professional Services Inc
PO Box 435
Baraboo WI 53913-0435

Re. 10-16 WWTP Fac. Plan
03 480.100

Village of Johnson Creek
125 Depot Street
PO Box 238
Johnson Creek, WI 53038

December 19, 2016
Project No: R05114008.0
Invoice No: 7
Project Manager Gregory Gunderson
Client Liaison Kevin Lord

Project R05114008.0 Village of Johnson Creek Treatment Plant Facility Plan

Professional Services from November 13, 2016 to December 10, 2016

Phase 200 Design Conditions

Task 205 Evaluate Plant Capacity

Professional Personnel

	Hours	Amount	
Weaver, William	3.00		
Totals	3.00		
Total Labor			**339.00**

Total this Task **$339.00**

Total this Phase **$339.00**

Phase 400 Alternative Analysis

Task 401 Alternative Screening

Professional Personnel

	Hours	Amount	
Weaver, William	23.75		
Totals	23.75		
Total Labor			**2,683.75**

Total this Task **$2,683.75**

Task 403 Cost Analysis

Professional Personnel

	Hours	Amount	
Wastlund, Carolyn	.25		
Weaver, William	26.75		
Totals	27.00		
Total Labor			**3,054.50**

Total this Task **$3,054.50**

Total this Phase **$5,738.25**

OK

Project	R05114008.0	Village of Johnson Creek Treatment Plant	Invoice	7

Phase 800 Administration

Task 603 Team Meetings

Professional Personnel

	Hours	Amount
Fitzwilliams, Thomas	.25	
Weaver, William	1.00	
Totals	1.25	
Total Labor		**152.75**
	Total this Task	**$152.75**

Task 605 Project Admin

Professional Personnel

	Hours	Amount
Gunderson, Gregory	3.00	
Weaver, William	1.00	
Totals	4.00	
Total Labor		**494.00**
	Total this Task	**$494.00**
	Total this Phase	**$646.75**
	AMOUNT DUE THIS INVOICE:	**$6,724.00**

Outstanding Invoices

Number	Date	Balance
6	11/17/2016	5,905.75
Total		**5,905.75**

OK

13

MSA PROFESSIONAL SERVICES

INVOICE

Payment due upon receipt of invoice. Interest at the rate of 1.5% per month on unpaid balance will be added to your next statement.

REMIT TO:
MSA Professional Services Inc
PO Box 435
Baraboo WI 53913-0435

Kyle Ellefson
Village of Johnson Creek
125 Depot Street
PO Box 238
Johnson Creek, WI 53038

December 19, 2016
Project No: R05114007.0
Invoice No: 6
Project Manager Robin Uphoff
Client Liaison Kevin Lord

Project R05114007.0 Village of Johnson Creek Water System Study

Professional Services from November 13, 2016 to December 10, 2016

Professional Personnel

	Hours	Amount
Greve, Daniel	20.00	
Lord, Kevin	.50	
Stuczynski, Brad	1.25	
Uphoff, Robin	.25	
Totals	22.00	
Total Labor		**3,229.50**
	AMOUNT DUE THIS INVOICE:	**$3,229.50**

Outstanding Invoices

Number	Date	Balance
5	11/17/2016	1,207.25
Total		**1,207.25**

OK

MSA PROFESSIONAL SERVICES

INVOICE

Payment due upon receipt of invoice. Interest at the rate of 1.75% per month on unpaid balances will be added to your next statement.

Rec 23-16 Cent. Park Lot

REMIT TO:
MSA Professional Services Inc
PO Box 435
Baraboo WI 53913-0435

Kyle Ellefson
Village of Johnson Creek
125 Depot Street
PO Box 238
Johnson Creek, WI 53038

December 19, 2016
Project No: R05114032.0
Invoice No: 10
Project Manager Kelsey Hermann
Client Liaison Kevin Lord

Project R05114032.0 Village of Johnson Creek - Centennial Park Parking Lot Design

Professional Services from November 13, 2016 to December 10, 2016

Phase 100 General Municipal

Task 101 Project Management

Professional Personnel

	Hours	Rate	Amount	
Dresen, Margaret	7.00	92.00	644.00	
Totals	7.00		644.00	
Total Labor				**644.00**

Other Expenses

Mileage	68.0 Miles @ 0.54	36.72	
Total Other Expenses		**36.72**	**36.72**
	Total this Task		**$680.72**

Task 102 Correspondence

Professional Personnel

	Hours	Rate	Amount	
Dresen, Margaret	4.50	92.00	414.00	
Totals	4.50		414.00	
Total Labor				**414.00**
	Total this Task			**$414.00**

Task 106 Plans

Professional Personnel

	Hours	Rate	Amount	
Hermann, Kelsey	1.00	93.00	93.00	
Totals	1.00		93.00	
Total Labor				**93.00**
	Total this Task			**$93.00**

Task 111 Construction Observation

OK

Project R05114032.0 Village of Johnson Creek - Centennial Pa Invoice 10

Professional Personnel

	Hours	Rate	Amount	
Bongard, James	2.75	92.00	253.00	
Totals	2.75		253.00	
Total Labor				**253.00**

Other Expenses

Mileage	66.0 Miles @ 0.54	35.64	
Total Other Expenses		35.64	**35.64**
	Total this Task		**$288.64**
	Total this Phase		**$1,476.36**
	AMOUNT DUE THIS INVOICE:		**$1,476.36**

Outstanding Invoices

Number	Date	Balance
9	11/17/2016	1,683.97
Total		**1,683.97**

OK

MSA PROFESSIONAL SERVICES

INVOICE

Prompt this upon receipt of invoice. Interest at the rate of 1.5% per month on unpaid balances will be added to your next statement.

REMIT TO:
MSA Professional Services Inc
PO Box 435
Baraboo WI 53913-0435

05-511.200-530.940

Kyle Ellefson
Village of Johnson Creek
125 Depot Street
PO Box 238
Johnson Creek, WI 53038

December 19, 2016
Project No: R05114031.0
Invoice No: 8
Project Manager: Kelsey Hermann
Client Liaison: Kevin Lord

Project R05114031.0 Village of Johnson Creek - CTH Y Intersection Reconstructions

Professional Services from October 16, 2016 to December 10, 2016

Phase 100 General Municipal

Task 102 Correspondence

Professional Personnel

	Hours	Rate	Amount	
Lord, Kevin	2.25	90.00	202.50	
Totals	2.25		202.50	
Total Labor				**202.50**
		Total this Task		**$202.50**

Task 105 Drafting

Professional Personnel

	Hours	Rate	Amount	
Hermann, Kelsey	.50	93.00	46.50	
Totals	.50		46.50	
Total Labor				**46.50**
		Total this Task		**$46.50**
		Total this Phase		**$249.00**

AMOUNT DUE THIS INVOICE: **$249.00**

OK

RESTRICTED, ASSIGNED & CASH ON HAND (BUDGET & DEBT PMT) 12/20/2016

GENERAL FUND	Restricted/Assigned	Cash for Budget/Debt
Checking , Payroll , Money Market (Remaining Expenditures: $147,729.04)		$1,281,448.71
Temp Acct Tax Collections (some funds for other jurisdictions)		$5,395.79
Tree Fee Account	$20,002.21	
Impact Fee Account (Parks Share and Public Works Share)	$82,963.83	
West Side Street & Utility Improvement Fees	$47,905.73	
	$150,871.77	**$1,286,844.50**

WATER FUND	Restricted	Cash for Budget/Debt
Checking, Money Market (Remaining Expenditures: $47,923.52)		$1,023,070.93
Depreciation Equipment Fund	$187,249.54	
	$187,249.54	**$1,023,070.93**

SEWER FUND	Restricted/Assigned	Cash for Budget/Debt
Checking, Money Market (Remaining Expenditures: $126,698.94)		$2,876,053.48
Assigned Account - Future WWTP	$499,334.31	
Depreciation Equipment Fund	$412,141.95	
	$911,476.26	**$2,876,053.48**

TIF 2	Restricted	Cash for Budget/Debt
Checking, Money Market (Remaining Expenditures: $112,899.77)		$434,291.54
Bond Reserve/Redemption (held by Associated Trust)	$815,793.77	
	$815,793.77	**$434,291.54**

TIF 3	Restricted	Cash for Budget/Debt
Checking, Money Market (Remaining Expenditures: $1,115.17)		$647,938.94
Bond Reserve/Redemption (held by Associated Trust)	$668,263.04	
	$668,263.04	**$647,938.94**

LIBRARY	Assigned	Cash for Budget/Debt
Checking (Remaining Expenditures: $20,489.94)		$22,739.48
Assigned Account	$15,363.16	
Trust Account	$22,091.67	
	$37,454.83	**$22,739.48**

ROOM TAX	Assigned	Cash for Budget/Debt
Checking (Remaining Expenditures: $10,278.24)	$52,829.67	
	$52,829.67	

FIRE FUND	Restricted/Assigned	Cash for Budget/Debt
Checking, Money Market (Remaining Expenditures: $79,210.19)		$319,145.14
EMS -FAP Funds (Restricted Use)	$4,965.14	
GO Bond Proceeds (Borrowed for property purchase)	$229,552.34	
Assigned Account	$15,062.53	
Impact Fee Account (Fire-EMS Share)	$0.00	
	$249,580.01	**$319,145.14**

CAPITAL OUTLAY	Restricted/Assigned	Cash for Budget/Debt
Checking, Money Market (Remaining Expenditures: $28,007.31)		$0.00
G.O. Bond Proceeds	$9,529.38	
2016 GO Cap Outlay	$52,821.26	
Assigned Account	$40,428.11	
	$102,778.75	**$0.00**

	Restricted/Assigned	Cash for Budget/Debt
RESTRICTED, ASSIGNED & CASH ON HAND (BUDGET & DEBT PMT) 12/20/2016	**$3,176,297.64**	**$6,610,084.01**

BANK TOTALS

Premier Bank (Checking, Money Market)	$339,816.53
Badger Bank (Checking, Money Market, CD's)	$3,792,007.95
Local Government Investment Pool (LGIP)	$0.00
Bank of Lake Mills (Money Market)	$3,506,799.55
Landmark Credit Union (CD)	$250,000.00
Summit Credit Union (Money Market)	$88,159.59
Fort Community Credit Union (Money Market)	$242,913.16
Partnership Bank (Money Market)	$34,632.43
Greenwoods State Bank (Money Market)	$47,995.63
Associated Trust (Bond Reserve)	$1,484,056.81

**Balances reflect what bank balance will be when outstanding checks clear.*

GENERAL ASSIGNED FUNDS UPDATE				
Category	**Balance**	**Remaining 2016 Expenditures**	**Projected Remainder**	**Description of Expenditures**
Ambulance	$0.00	$0.00	**$0.00**	
Community Center	$0.00	$0.00	**$0.00**	Tables & Chairs
CIS/Computers	-$1,654.31	$0.00	**-$1,654.31**	Software Upgrades/Community Survey/Equipmpent Replacement/Comprehensive Plan Update
DPW Projects	$339.66	$0.00	**$339.66**	~~Blower-Crackfilling/Mower/~~
Municipal Building Repair	$9,945.20	$0.00	**$9,945.20**	
Parks	$18,100.18	$0.00	**$18,100.18**	
Police	-$44,962.64	$0.00	**-$44,962.64**	~~Tactical Equipment/Computer & Dictaphone/Squad Car~~
Streets/St Light	-$2,895.65	$0.00	**-$2,895.65**	Street Lighting Repair/Replacements/Street & Curb Painting
2014 Fund Balance	$61,555.67	$0.00	**$61,555.67**	
Totals:	**$40,428.11**	**$0.00**	**$40,428.11**	

FIRE/AMBULANCE ASSIGNED FUNDS UPDATE				
	Balance	**Remaining 2016 Expenditures**	**Projected Remainder**	**Description of Expenditures**
Fire/Ambulance Assigned Funds	$15,062.53	$0.00	**$15,062.53**	2016 projects are budgeted to be GO Debt

*The categories have a negative balance as the village board has not recategorized this year due to waiting on the borrowing.

12/20/2016 Updated

Impact Fee Report

Category	Balance (includes interest earned)	Remaining 2016 Expenditures	Projected Balance	2016 Expenditures	Projects per 2004 Impact Fee Study (Project Costs/Related Debt)
Public Safety	$0.00	$0.00	**$0.00**		Fire/EMS Building
WWTF	$0.00	$0.00	**$0.00**		WWTP Phase 2, Office/Lab Expansion, Heated Garage
Water System	$0.00	$0.00	**$0.00**		Well 5 (Auditor ok'd using for Well 3/4)
Parks	$34,493.91	$0.00	**$34,493.91**	Debt Payments	Any collected goes to debt for 2005 $1.925M GO Bonds
Public Works	$48,469.92	$0.00	**$48,469.92**		Streetscape, Shoreline Restoration, Relocate Brush/Compost
Total Impact Fees:	***$82,963.83***	***$0.00***	***$82,963.83***		
West Side Street/Utility Fee	$47,905.73	$0.00	**$47,905.73**		Reconstruct Midge, West (Union to new subdivsions), Connector Streets (Hwy B to Chapel Hill and E/W Connector)
Total Account:	**$130,869.56**	**$0.00**	**$130,869.56**		

NOTES:

Includes Fees Paid as of: 12/20/2016

ROOM TAX COLLECTION & DISTRIBUTION SUMMARY

Collections				
Tax Year	**VillageTourism 70%**	**Interest**	**Parks 30%**	**Tax Collected**
Previous Balance	$9,987.56	**0**	**0**	**$9,987.56**
2016	$80,348.01	$104.60	$34,434.86	$114,782.87
Collected:	**$90,335.57**	**$104.60**	**$34,434.86**	**$124,770.43**
Expenditures				
Tax Year	**Tourism**		**Parks**	**Expenditures**
2016	$37,610.50		$34,434.86	$72,045.36
Expended:	**$37,610.50**		**$34,434.86**	**$72,045.36**
Remaining Funds in Account				
	Tourism Commission		**Village Parks**	**Total Balance**
Balances:	**$52,829.67**		**$0.00**	**$52,829.67**

12/20/2016 *Updated*

2016 Expenditure Detail:	**Tourism**	**Parks**
Repay General for Centennial Pavilion (2016 tax)		$34,434.86
Fireman's Festival	$2,500.00	
Robs Performance	$2,500.00	
Buzzfest 1st Installment	$1,125.00	
Buzzfest 2nd Installment	$1,125.00	
Jefferson County Chargers	$1,000.00	
Rock River Motorsports	$500.00	
2015 Audit	$300.00	
Johnson Creek Chamber of Commerce	$6,481.00	
Fireman's Festival	$2,500.00	
Robs Performance	$2,500.00	
Johnson Creek Chamber of Commerce	$6,481.00	
Attorney Fees	$1,700.00	
Chamber of Commerce Event - Deer Widows Weeken	$2,500.00	
Johnson Creek Chamber of Commerce	$6,481.00	
Refund from Chamber Deer Widows Weekend	-$82.50	
Total 2016 Expenditures:	**$37,610.50**	**$34,434.86**

	2013	2014	2015	2016
1st Qtr	$ 10,167.43	$ 12,092.00	$ 17,216.64	$ 19,555.51
2nd Qtr	$ 25,351.40	$ 28,631.32	$ 32,474.04	$ 40,531.20
3rd Qtr	$ 29,460.46	$ 33,606.90	$ 39,754.93	$ 54,696.16
4th Qtr	$ 16,018.56	$ 21,370.74	$ 25,588.00	$ -
Total	$ 83,010.85	$ 97,714.96	$ 117,048.61	$ 116,798.87

S:\MS Excel\Lisa\Room Tax\Room Tax Receipts and Distributions.xlsRoom Tax Receipts and Distributions.xlsNew Board Update

LIFEQUEST
Billing, Collection, & Data Management Services

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N2930 State Road 22, Wautoma, WI 54982-5267

Johnson Creek Fire Department

Income and Expenditures 155A

November 2016

All Phases

Charges			Billing Phase 1	Collections Phases 2 & 3	Total
Collection Placements / Charges			$2,675.00	$0.00	$2,675.00
Interest on Delinquent Accounts			$0.00	$101.78	$101.78
Insurance Interest			$0.00	$0.00	$0.00
Transaction Fees			$0.00	$0.00	$0.00
Probate Fees			$0.00	$0.00	$0.00
Subtotal of Charges			$2,675.00	$101.78	$2,776.78
Account Transfers			$0.00	$0.00	$0.00
Credit Summary					
Total Credits - All Types			$1,560.00	$228.99	$1,788.99
Total Credit Adjustments			$0.00	$0.00	$0.00
Total Closed Account Adjustments			$0.00	$0.00	$0.00
Total Payments Received (Applied to Acct Bal's)			$1,560.00	$228.99	$1,788.99
Total Overpayments (OP)			$0.00	$0.00	$0.00
Total Payments Received (plus overpayments)			$1,560.00	$228.99	$1,788.99
Total Overpayment Returns ($ not deposited)			$0.00	$0.00	$0.00
Total Payments Received (less OP returns)			$1,560.00	$228.99	$1,788.99
Less Payment Kept By (PKB, $ kept by service)			$0.00	$0.00	$0.00
Total Deposits			$1,560.00	$228.99	$1,788.99
Summary of Disbursement					
Total Deposits & Payments Kept By			$1,560.00	$228.99	$1,788.99
Less Overpayment Refunds (patient / ins reimbursement)			$0.00	$0.00	$0.00
Gross Revenue			$1,560.00	$228.99	$1,788.99
Total LifeQuest Fee			$109.20	$65.02	$174.22
Probate Fees			$0.00	$0.00	$0.00
Other / Fees					$0.00
Total Due LifeQuest	Check #	EFT			$174.22
Total Service Revenue			$1,450.80	$163.97	$1,614.77
Total Payment Kept By			$0.00	$0.00	$0.00
Total Service Payable			$0.00	$0.00	$0.00
Probate Fees			$0.00	$0.00	$0.00
Other / Fees		$0.00	$0.00	$0.00	$0.00
Total Due Service	Check #	EFT	$1,450.80	$163.97	$1,614.77

Messages:

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Johnson Creek Fire Department

Billing Summary 155A

November 2016

Phase 1 - 7.00%

Charges			
Charges		$2,675.00	
Interest on Delinquent Accounts		$0.00	
Insurance Interest		$0.00	
Transaction Fees		$0.00	
Probate Fees		$0.00	
Subtotal of Charges			$2,675.00
Account Transfers			
Transferred out of Phase 1	$0.00		
Credit Summary			
Total Credits - All Types		$1,560.00	
Total Credit Adjustments		$0.00	
Total Closed Account Adjustments		$0.00	
Total Payments Received (Applied to Acct Bal's)		$1,560.00	
Total Overpayments (OP)		$0.00	
Total Payments Received (plus overpayments)		$1,560.00	
Less Overpayment Returns ($ not deposited)		$0.00	
Total Payments Received (less OP returns)		$1,560.00	
Net Monthly Activity			$1,115.00
Summary of Disbursement			
Total Deposits & Payments Kept By		$1,560.00	
Less Overpayment Refunds (patient / ins reimbursement)		$0.00	
Gross Revenue		$1,560.00	
Total LifeQuest Fee		$109.20	
Probate Fees		$0.00	
Total Due LifeQuest		$109.20	
Total Service Revenue		$1,450.80	
Total Payment Kept By		$0.00	
Total Service Payable		$0.00	
Probate Fees		$0.00	
Other / Fees		$0.00	
Total Due Service		$1,450.80	

Messages:

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N2930 State Road 22, Wautoma, WI 54982-5267

Johnson Creek Fire & Ems Dept

Income and Expenditures 155

November 2016

All Phases

Charges			Billing Phase 1	Collections Phases 2 & 3	Total
Collection Placements / Charges			$30,664.48	$8,011.52	$38,676.00
Interest on Delinquent Accounts			$0.00	$699.34	$699.34
Insurance Interest			$0.00	$0.00	$0.00
Transaction Fees			$0.00	$0.00	$0.00
Probate Fees			$0.00	$0.00	$0.00
Subtotal of Charges			$30,664.48	$8,710.86	$39,375.34
Account Transfers			$8,011.52	$0.00	$8,011.52
Credit Summary					
Total Credits - All Types			$32,543.78	$4,460.41	$37,004.19
Total Credit Adjustments			$18,746.86	$0.00	$18,746.86
Total Closed Account Adjustments			$0.00	$4,460.41	$4,460.41
Total Payments Received (Applied to Acct Bal's)			$13,796.92	$0.00	$13,796.92
Total Overpayments (OP)			$0.00	$0.00	$0.00
Total Payments Received (plus overpayments)			$13,796.92	$0.00	$13,796.92
Total Overpayment Returns ($ not deposited)			$0.00	$0.00	$0.00
Total Payments Received (less OP returns)			$13,796.92	$0.00	$13,796.92
Less Payment Kept By (PKB, $ kept by service)			$0.00	$0.00	$0.00
Total Deposits			$13,796.92	$0.00	$13,796.92
Summary of Disbursement					
Total Deposits & Payments Kept By			$13,796.92	$0.00	$13,796.92
Less Overpayment Refunds (patient / ins reimbursement)			$0.00	$0.00	$0.00
Gross Revenue			$13,796.92	$0.00	$13,796.92
Total LifeQuest Fee			$965.78	$0.00	$965.78
Probate Fees			$0.00	$0.00	$0.00
Other / Fees					$0.00
Total Due LifeQuest	Check #	EFT			$965.78
Total Service Revenue			$12,831.14	$0.00	$12,831.14
Total Payment Kept By			$0.00	$0.00	$0.00
Total Service Payable			$0.00	$0.00	$0.00
Probate Fees			$0.00	$0.00	$0.00
Other / Fees		$0.00	$0.00	$0.00	$0.00
Total Due Service	Check #	EFT	$12,831.14	$0.00	$12,831.14

Messages:

Quality • Speed • Service

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N2930 State Road 22, Wautoma, WI 54982-5267

Johnson Creek Fire & Ems Dept

Billing Summary 155

November 2016

Phase 1 - 7.00%

Charges			
Charges		$30,664.48	
Interest on Delinquent Accounts		$0.00	
Insurance Interest		$0.00	
Transaction Fees		$0.00	
Probate Fees		$0.00	
Subtotal of Charges			$30,664.48
Account Transfers			
Transferred out of Phase 1	$8,011.52		
Credit Summary			
Total Credits - All Types		$32,543.78	
Total Credit Adjustments		$18,746.86	
Total Closed Account Adjustments		$0.00	
Total Payments Received (Applied to Acct Bal's)		$13,796.92	
Total Overpayments (OP)		$0.00	
Total Payments Received (plus overpayments)		$13,796.92	
Less Overpayment Returns ($ not deposited)		$0.00	
Total Payments Received (less OP returns)		$13,796.92	
Net Monthly Activity			$(1,879.30)
Summary of Disbursement			
Total Deposits & Payments Kept By		$13,796.92	
Less Overpayment Refunds (patient / ins reimbursement)		$0.00	
Gross Revenue		$13,796.92	
Total LifeQuest Fee		$965.78	
Probate Fees		$0.00	
Total Due LifeQuest		$965.78	
Total Service Revenue		$12,831.14	
Total Payment Kept By		$0.00	
Total Service Payable		$0.00	
Probate Fees		$0.00	
Other / Fees		$0.00	
Total Due Service		$12,831.14	

Messages:

Quality • Speed • Service

Johnson Creek Fire & EMS Activity Report-November 2016

Date	Time	Location	Level	Transported	Assited by	Dispatched Description
11/1/2016	1307	JC	BLS	yes		dispatched for a child with a nose bleed
11/5/2016	1850	JC			yes	Fire and
11/6/2016	1130	Aztalan	ALS	yes	yes	Fire and
11/6/2016	1336	JC	ALS	yes	yes	Fire and
11/7/2016	232	JC	ALS	no		EMS was
11/7/2016	1504	Aztalan	ALS	yes	no	EMS was
11/7/2016	1928	JC	ALS	yes	no	EMS responded for an individual with high blood sugar
11/8/2016	846	JC	ALS	yes	no	EMS responded for who was struck in the head at work
11/8/2016	1412	JC	ALS	yes	yes	EMS
11/8/2016	1655		ALS	yes	no	EMS responded for an individual with pneumonia
11/9/2016	1455	JC	ALS	yes	no	EMS
11/9/2016	1857	Whitewater			yes	Fire Depar MABAS
11/11/2016	936	JC		no	yes	EMS and Fire responded for a PNB, which was DOA
11/12/2016	1312	JC	ALS	yes		EMS responded for an individual who fell from a lift
11/13/2016	2017	Aztalan			yes	Fire department responded for a brush pile fire
11/15/2016	330	Farmington	ALS	yes	yes	Fire and EMS responded for an individual have a seizure
11/16/2016	159	JC			yes	Fire department responded for a truck-semi trailer fire
11/16/2016	1739	JC	BLS	yes	yes	Fire and EMS responded for an individual who had fallen
11/16/2016	1840	JC	ALS	yes		EMS responded for an individual who was short of breath
11/17/2016	818	Farmington	ALS	yes		EMS responded for an individual who had fallen/hip pain
11/19/2016	128	JC	BLS	no		EMS responded for an individual who fainted
11/20/2016	1522	Aztalan	BLS	yes		EMS responded for an individual who had fallen
11/21/2016	1150	Lake Mills	ALS	yes		EMS provided mutual aid to Lake Mills EMS
11/21/2016	1347	JC	ALS	yes		EMS responded for an individual with low blood pressure
11/21/2016	1624	JC			yes	Fire department responded for a small fire on fence line
11/25/2016	1141	JC	BLS	yes		EMS responded for an individual who was short of breath
11/27/2016	153	JC	BLS	yes		EMS responded for an individual with leg pain
11/28/2016	1547	JC	ALS	yes		EMS responded for an individual who was confused
11/29/2016	1004	Farmington	ALS	yes	yes	EMS

Total Emergency Responses				
Johnson Creek		Farmington		Watertown
19		3		
Milford		Aztalan		MABAS
		4		1

Activity Report				
Date	Activity Conducted			
11/8/2016	Rural Water Operations			
11/12/2016	Hose Testing-work detail			
11/15/2016	EVOC drivers training			
11/22/2016	EMS question and answer session			

WBI/MANEY - MILLER INSPECTIONS, LLC
Building Inspector: Archie Stigney

PLUMBING PERMITS

Permit #	Date	Address	Parcel #	Owner	Contractor	Type	Fee
P2016-49	11/7/2016	337 Nature Place	141-0714-1312-68	Loos Homes	Gallitz	S/W	110.00
P2016-50	11/9/2016	105 Red Fox	141-0715-1814-020	Natboralski	hachtel	NSF	255.00
P2016-51	11/16/2016	337 Nature Place	141-0714-1312-68	Loos Homes	Dave jones	NSF	178.00
P2016-52	11/16/2016	435 Hunters Glen	141-0715-1814-31	Loos Homes	Gallitz	S/W	110.00
P2016-53	11/16/2016	430 Village Walk	141-0715-0743-06	Dr James	County rd Plumbing	office remod	188.12
P2016-54	11/21/2016	110 Lincoln Street	141-0715-0733-017	Avon	A&S Plumbing	drain	35.00
P2016-55	11/21/2016	435 Whispering Way	141-0715-1842-22	Gremar	Loos Homes	S/W	110.00
						TOTAL	**986.12**

BUILDING PERMITS

Permit #	Date	Address	Parcel #	Owner	Contractor	Type	Fee	Est. Cost
B2016-76	11/2/2016	337 Nature Place	141-0714-1312-68	Loos Homes	Owner	NSF	925.00	$174,800.00
B2016-77	11/7/2016	215 Swap	141-0715-1823-031	Maier	Badger Basement	Remodel	303.00	$50,517.00
B2016-78	11/14/2016	455 Hunters Glen	141-0715-1841-31	Loos Homes	Owner	NSF	967.00	$182,900.00
N2016-79	Void						0.00	
B2016-80	11/21/2016	435 Whispering Way	141-0715-1842-22	Gremar	Loos Homes	NSF	861.00	$203,500.00
B2016-81	11/21/2016	1132 Red Oak	141-0715-0634-6	Clean Slate LLC	John Morschauser	deck	40.00	$4,500.00
B2016-82	11/23/2016	480 Village Walk	141-0715-743-06	Milford	KJN	remodel	950.00	$125,000.00
						Total Fees	**4,046.00**	

ELECTRICAL PERMITS

Permit #	Date	Address	Parcel #	Owner	Contractor	Type	Fee
E2016-54	11/9/2016	215 Swap St	141-0715-1823-31	Keis	Carroll Elect	Remodel	35.00
E2016-55	11/14/2016	337 Nature Place	141-0714-1312-68	Loos Homes	Advance Electric	NSF	178.00
E2016-56	11/21/2016	455 Hunters Glen	141-0715-1841-31	Loos Homes	Owner	NSF	186.00
E2016-57	11/28/2016	105 Red Fox	141-0715-1814-020	Naboralski	Guld Const	NSF	255.00
E2016-058	11/30/2016	435 Whispering Way	141-0715-1842-22	Loos Homes	Advance Electric	NSF	165.00
						TOTAL	**819.00**

HEATING & AC

Permit #	Date	Address	Parcel #	Owner	Contractor	Type	Fee
H2016-035	11/7/2016	110 Lincoln St	141-0715-0733-17	Avon Dairy	Kleckers Heating	Furnace	80.00
H2016-036	11/16/2016	337 Nature Place	141-0714-1312-68	Loos Homes	Dave Jones	NSF	178.00
H2016-037	11/30/2016	101 N Carol	141-0715-1832-03	Wood	Affordable Comfort	Furnace	35.00
H2016-038	11/30/2016	222 Wendy	141-0715-1832-03	Garcia	Affordable Comfort	Furnace	35.00
						Total Fees	**328.00**

	Total Fees	6,179.12
	State Seal	105
Sub Total		6,074.12
20% Village Retainage		1214.82
Total Due Building Inspector		**4,859.30**

Incident Summary by Nature

JOHNSON CREEK POLICE DEPT.

Incidents From: 11/1/2016 to: 11/30/2016 Date Run: 12/5/2016 1:35PM

Nature of Offense	Total
15 Day Equipment Citation	1
15 Day Equipment Warning	4
911 Hangups	2
Accident Car Verses Deer	2
Alarm - Business	2
Animal Complaint	1
Assist - Motorist	5
Assist - Motorist/disabled vehicle	1
Assist - Other Law Enforcement Agency	2
Assist Citizen	2
Assist EMS	5
Assist Fire	1
Assist Jefferson County Sheriff Dept.	2
Attempted Break In	1
Break In	1
Burglary - Non-Residential	1
Civil Dispute	1
Criminal Damage to Property	3
DAMAGE TO PROPERTY	1
Death Investigation	1
Disorderly Conduct	2
Failure to yield to pedestrian	1
Family Disturbance	1
Found Items / Property	1
Keep The Peace	6
Liquor Violation / Underage	1
Lockout - Vehicles	6
Open Door / Window	1
Operating After Revocation	1
Operating After Suspension	1

Nature of Offense	Total
PARK CHECK	9
Parking Complaint - Residential	1
Registration / Title Violation	4
Residence Check	2
Speed Warning	2
Speeding Violation	11
Suspicious Person / Activity	5
Suspicious Vehicle	2
Theft - Gas Drive Off	1
Theft - Idenity	1
Theft - Retail/Shoplifting	2
Traffic Accident - Hit and Run	3
Traffic Accident - Property Damage	5
Traffic Violation - Warning	3
Traffic Violation-failure to secure load	1
Truancy	1
Turn, Stop, Signal Violation	5
Vandlism	1
Village Ordinance Violation	3
Welfare Check	2
Total Number of Offenses for Period:	***124***

Dec. 20, 2016

Dear Fire and E.M.S. Staff!

Thank you for being "on call" for our community!

I'm so grateful and proud to think we have such compassionate and competent people ready to serve our little village of Johnson Creek!

Merry Christmas
Aileen Siebert

'20-2236

Jefferson County is Hosting an Electronic, Appliance and Lawn Equipment Recycling Event!!

MARK YOUR CALENDARS!!!

WHEN: Saturday, June 24, 2017 9am-11am
Saturday, Sept. 30, 2017 9am-11am

WHERE: Jefferson County Fair Park Gate 1
503 N. Jackson Ave., Jefferson

WHEN: Saturday, October 29th 2016 9am-noon **WHERE:** Village of Palmyra Public Works Bldg.
203 Jefferson Street, Palmyra

APPLIANCES & LAWN EQUIPMENT:

- * Air Conditioners
- * Commercial A/C Units
- * Dryers
- * Furnaces
- * Microwaves
- * Snow Blowers *
- * Wall Ovens
- * Water Heaters
- * Boilers
- * Dehumidifiers
- * Exercise Equipment
- * Grills *(No Propane Tanks Accepted)*
- * Range Tops
- * Stoves
- * Washers
- * Any other metal items....
- * Car batteries
- * Dishwashers
- * Freezers
- * Lawn Mowers *
- * Refrigerators
- * Vending Machines
- * Water Coolers

*** *NO WATER SOFTENERS****

ALL GAS AND OILS MUST BE REMOVED PRIOR TO DROP OFF.
You can dispose of gas, oil and other fuels at a local Clean Sweep event.
Propane tanks can be taken to your local propane gas dealer.

ELECTRONICS:

- All Computers, Laptops, Servers, Computer parts, Wiring, Printers, Copiers, & Stereos
- CRT TV's *
- LCD TV's *
- Cell Phones
- VCR's
- Tablets
- Video games consoles
- Blue Ray Players
- LED TV's *
- Console TV's *
- Fax Machines
- DVR's
- Cameras
- Video equipment
- Routers/modems
- LCD Monitors *
- CRT Monitors *
- UPS's
- IPods
- Video games
- 8 track players
- Cassette players
- Projection TV's *
- Mice
- DVD players
- MP3's
- Phones
- Portable devices
- Record players
- Keyboards
- Small appliances *(i.e.; toasters, lamps, hair driers, vacuums,fans, etc.)*

*CRT/Console/Projection TV's: $20 each *All other TV's: $10 each *All Monitors: $5 each

All other Electronics, Appliances & Lawn Equipment will be FREE!
Pay with CASH or CHECK (NO CREDIT/DEBIT CARDS ACCEPTED)

Open to all Jefferson County & neighboring county residents, farmers and businesses

For more information about the events call (920) 674-7430
Or email: sharoneh@jeffersoncountywi.gov

TOURISM AND PROMOTION COMMISSION
November 28, 2016

Chairperson John L. Swisher called the meeting to order at 5:30 p.m. In attendance: Members Laurie Adams, Merisa Nicholson, Vishal Patel, Brett Perucco, David Rousayne and ex-officio John L. Swisher. Also in attendance: Administrator Kyle Ellefson.

This meeting was posted and noticed according to law.

Approve Tourism and Promotion Commission Minutes of November 7, 2016.
A Rousayne/Adams motion carried to approve November 7, 2016 Tourism and Promotion Commission minutes.

Public Comment – Johnson Creek Chamber of Commerce Executive Director Tammi Vetrano provided an update on the Deer Widow's Weekend Get-Away expenditures. Vetrano said she had previously written a check from the Chamber to the Village for unused grant funds, but the Chamber just received a late invoice for advertising, so she will be requesting a check from the Village to cover the grant funds that she previously paid back.

Chairperson Swisher requested the Commission hear Agenda item 6 – "Review Expenditures from Tourism and Promotion Grants" at this point, moving it in front of Agenda item 5. An Adams/Rousayne motion carried to hear agenda item 6 before agenda item 5.

The Commission reviewed the report and receipts from the **2016 Tourism Promotion Grant for Deer Widow's Weekend Get-Away**. Swisher revisited the original grant request, and noted that many of the expenses that were proposed did not match the expenses submitted for reimbursement, and in the future the request and receipts should match closely. With Nicholson abstaining, the report was accepted unanimously with a Rousayne/Adams motion.

2017 Chamber of Commerce Grant. Vetrano presented the Commission with the Johnson Creek Chamber of Commerce 2017 budget and Tourism Grant request, as well as planned activities. The Commission questioned the accuracy of some of the budget numbers, as they did not seem to add up correctly. Vetrano said she was not sure about all of the budget numbers, as the budget was created by Chamber Board members. After reviewing the Chamber's submitted action plan for 2017, Swisher noted that the plan still lacked any type of measurement or goal to measure success by. Swisher mentioned that the Commission is responsible for the spending of room tax funds, and they must be certain that the expenditures are proper and there is accountability. Swisher suggested the Chamber develop and submit measure of accountability before he would be comfortable with the Grant request. Rousayne moved and Adams seconded to table the Chamber's 2017 grant request until thee can bring back a complete explanation of their budget and the measurements they will be using for accountability. The motion carried unanimously, with Nicholson abstaining.

Determine Next Meeting Date – Will call meeting when the Chamber has submitted a new grant request and other materials to support their grant request.

Adjourn
A Perucco/Rousayne motion carried to adjourn at 6:50 p.m.

_____
John L. Swisher, Chair
Tourism and Promotion Commission

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.

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TOURISM AND PROMOTION COMMISSION
December 5, 2016

Chairperson John L. Swisher called the meeting to order at 5:32 p.m. In attendance: Members Laurie Adams, Merisa Nicholson, Brett Perucco, David Rousayne and ex-officio John L. Swisher. Absent and excused: Vishal Patel. Also in attendance: Administrator Kyle Ellefson and Trustee Steve Wollin.

This meeting was posted and noticed according to law.

Public Comment – None

Swisher asked Administrator Ellefson to provide a brief explanation regarding the Commission's need for the budget and related information. Ellefson mentioned the Commission is held accountable for the expenditures of Room Tax funds, and there are limitations on how the funds can be spent. Ellefson said the Commission needs enough information so they can determine the funds are appropriately planned and spent; and are reasonable in nature; and are likely to result in additional paid overnight stays at the room tax collecting lodging facility.

2017 Chamber of Commerce Grant. Mike Wendt presented the Chamber of Commerce's Tourism and Promotion grant budget component. Wendt explained that the total budget for the Chamber was $75,000, with $39,000 coming from the Chamber revenue sources and $36,000 coming from the Tourism grant. Wendt explained that some of the previous year's membership revenues were pro-rated for mid-year memberships, so the numbers may appear off, but are accurate. Wendt said the Chamber was also conservative with their budget revenue numbers, because they do not want to overestimate and have a loss. Swisher mentioned to the Chamber that if there was an interest in the future to reduce their overall rent cost, the Village was still willing to consider providing a fully reimbursed office at the Community Center. Included in the Tourism portion of the Chamber's budget were the line items Chamber Administrative Fees, Tourism Marketing Fees, and Tourism and Promotion-Misc. Wendt explained the Chamber Administrative Fees included the Chamber Board member's time and other expenses related to providing this service such as auditing and monthly meetings of the Chamber Board. Wendt explained the Tourism and Marketing line included expenses related to other events and conferences that might come up, like hotel rooms and mileage, but there was not a detail of how the money was planned to be spent. Wendt explained Tourism and Promotion – Misc line was a "plug number," used to balance the revenues and expenditures out. Swisher asked if the Chamber was requesting payment of $34,294, since that was the listed on Page 3 of their budget as the total Tourism and Promotion expenditures. Wendt said the Chamber was requesting $36,000. Wendt then reviewed the budget and indicated he saw there were not $36,000 in tourism expenses listed, and indicate the Chamber was asking for about $34,000. Swisher mentioned that he would prefer the Chamber return for individual grants for specific events or projects, instead of including it without explanation in this grant. Adams pointed out that the $36,000 grant request includes about $12,500 in undefined or gray area expenses. Swisher commented that he would like to see occupancy rate measurements from the hotel to measure if there are additional stays being generated. Chamber Director Vetrano explained her action plan, and how those activities assisted tourism in Johnson Creek. Swisher indicate he would like to see the grant approved with the non-specific funds removed from the budget and grant, including the Administrative Fees line and the Tourism and Marketing line being removed. Wendt suggested that if there are concerns on specific lines, the Chamber could remove the questionable items. Swisher observed that would be a fair compromise. Ellefson indicated that the grant request of $34,294 would be reduced to $21,794 if the Commission eliminated the $12,500 from the undefined expenses. It was noted that the Chamber could approach the Commission with specific tourism grant proposals in the future that might cover some of the eliminated funding. Swisher said if that was the case the Commission could vote to award the grant, contingent on the Chamber submitting a budget without the questionable expenses included. Swisher said he would also request the tourism grant contract include a requirement for the Chamber Director to report about

Chamber tourism activities and progress towards the goals at each quarterly meeting of the Commission, including an accounting of the hours she works on tourism.

Rousayne moved and Adams seconded to approve the 2017 Chamber of Commerce Tourism Grant in the amount of $21,794, to be issued once a new Chamber budget reflecting the removal of the undefined expenses is present to the Village Administrator, and a contract including work hour documentation and quarterly reports to the Commission is signed. On a roll call vote, the motion carried unanimously, with Nicholson abstaining.

Determine Next Meeting Date – Will determine quarterly meeting dates in the new year

Adjourn
A Perucco/Rousayne motion carried to adjourn at 7:14 p.m.

_____
John L. Swisher, Chair
Tourism and Promotion Commission

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.

Village of Johnson Creek
125 Depot Street
P.O. Box 238
Johnson Creek, WI 53038
Phone (920) 699-2296
Fax (920) 699-2292

Crossroads with a Future

December 15, 2016

Pat Smith
President
Johnson Creek Chamber of Commerce
P.O. Box 527
Johnson Creek, WI 53038

Dear Pat,

At the December 5, 2016, meeting of the Village of Johnson Creek Tourism and Promotion Commission, the Commission approved your Action Proposal (goals) for 2017, as well as a grant to your organization in the amount of $21,725. This amount is the result of your proposed Tourism & Promotion expenditures of $34,294, minus $6,000 for "Chamber Administrative Fees", minus $5,569 for "Tourism Marketing", and minus $1,000 for "Tourism and Promotion – Misc."

In order to complete the grant process, the Commission asked you to submit a new grant application and budget with those expenses removed. Once I receive a new grant application and budget with those items removed, we can draft the grant agreement and execute it.

If you amend the budget in other ways to reduce or eliminate other Tourism and Promotion expenditures, I will not be able to approve the grant without a new approval from the Commission.

I look forward to receiving your amended application and budget. Please let me know if you have any questions.

Sincerely,

Kyle L. Ellefson
Village Administrator

President Swisher called the Committee of the Whole meeting to order at 5:30 p.m.

In attendance: President John L. Swisher, Trustees: Laurie Adams, Fred Albertz, Tim Semo, Donald Smith, Dale Theder and Steve Wollin. Also in attendance: Administrator Kyle Ellefson, WWTP Superintendent Aric Mindemann, Fire/EMS Chief Jim Wolf, Engineer Kevin Lord, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice - This meeting was posted and noticed according to law.

Administrative Report
Administrator Ellefson reported that he did speak with a Milwaukee business a couple weeks ago regarding opening a business that would employee 10-15 employees. He will be meeting in a couple weeks with the United States Post Office regarding change of addresses. Ellefson has also been working with Superintendent Trump and Engineer Lord in regards to Centennial Park parking lot and the tiling that was recently completed. We have also just experienced our first significant snowfall and a couple problems have been identified, but overall went pretty well. Deputy Clerk/Treasurer Trebatoski and Chief Inspector Thomas went to the court house for the recount and all went well. The expenses for their time and mileage will be refunded. Kyle said he met with the MATC regional director regarding their offering for Village employers and the school. On Wednesday, Kyle said he and Police Chief Bleecker will be meeting with Lake Country Court System in Oconomowoc for possibly joining them, as it looks like a better deal. Also, people have been paying their tax bills and we have had a couple people wondering why their taxes went up because the mill rate went down. In those two cases, the property values increased.

Clerk/Treasurer Report – Election
As of today the following have turned in their campaign registration statement and declaration of candidacy. These two documents should be filed with the clerk prior to getting signatures. Village President: John Swisher and Village Trustee Robert Kasper, David Rousayne, Donald Smith and Dale Theder. Anyone running for village offices must have their signatures turned in to the clerk by January 3.

Public Comment - None

Approve November 14, 2016 Committee of the Whole Meeting Minutes
A Semo/Wollin motion carried on a voice vote to approve the November 14, 2016 Committee of the Whole meeting minutes.

Unapproved Special Village Board Minutes of November 14th, 2016 and Village Board Minutes of November 21st, 2016 - ***For Information Only***

Update by Kevin Lord – Engineer – MSA – Water and Sewer
Greg Gunderson with MSA gave the committee and update on the water system needs which included MSA creating a model of our system to be used to incorporate our growth that has already been seen, but also future growth. In this review they looked at the well capacity 1) if well #3 is out of service, Well #2 will run 16.1 hours/day to meet6 current average day demand and 2) if well #3 is out of service, Well #2 cannot keep up with current peak day demand or future average day demand. Based on projected future water demands, a new well will capacity of 600 gpms is recommended. Well #4 was constructed in 2006, it test pumped at 1200 gallons per minute, there were elevated radium levels, which requires treatment. In 2015 packer testing was conducted to determine if a portion of the aquifer could be sealed off to lower radium levels and this was not successful. The agreement with the DNR requires well #4 to be abandoned or put into service (with treatment) by October 2020.

Our current storage capacity for the tower is 400,000 gallons. Storage volume required depends on fire flow demand and duration and available well capacity. Assuming a new third well is construct4ed, the storage requirement to provide 3500 gpm for 3 hours with the largest well out of service is: 672,500 gallons for a fire occurring during the future average day demand and 732,400 gallons for a fire occurring during the future peak day demand. A second elevated storage reservoir should be constructed with capacity of 300,000 or 400,000 gallons is recommended. Fifteen of the 21 water systems with population between 2000 and 6000 in a six county area have more than one storage reservoir. Four of the six water systems that have only one reservoir serve populations just above 2,000. It is also difficult or impossible to maintain water pressure in large communities if the single reservoir is off-line for maintenance or repairs. Wisconsin Administrative Code NR811 requires water reservoirs to be completely drained and inspected every ten years. A large water storage reservoir can take many weeks to re-paint.

Gunderson said you may want to dovetail with the sewer plant expansion and speak with Dave Anderson regarding financing. This can be done the first of the year when the plant expansion reports will be completed. In September the DNR did the sanitary study and they identified well #4 that action must be taken and the need for additional capacity. This is all on track and good timing for the January meeting when the study will be completed.

Discussion/Recommendation – Centennial Park & Parking Lot Striping
Kevin Lord with MSA said there are striping issues in the parking lot at Centennial Park. Some of the parking stalls were not all 9' some 8'8". The village board previously asked that they be redone by sandblasting. Lord said hydorblasting them would be the least damage and the company would stand behind them, however there could be 5% of paint left. Discussion as to redoing only the ones that look bad and to also ask for a credit on the contract. There are also a couple punch list items that have to be addressed come spring. Lord said the 8'8" stalls are legal in most communities but do not meet the villages code. The state does not require 9' stalls and Hammes said it is governed locally. Lord said we could ask for a credit and not remove the paint.

After much discussion, to a Semo/Theder motion carried on a voice vote to recommend directing the Engineer to get a quote on what the credit would be for the error on the striping of the parking stalls.

Discussion/Recommendation – Extension of Reduction to Impact Fees
Administrator Ellefson said we have previously reduced the impact fees leaving only the park fees as the projects for all the other listed impact fees have all been completed. What needs to be done is have a complete impact fee study completed but at this time continue to collect for the park portion of impact fees.

A Semo/Theder motion carried on a voice vote to recommend to the Village Board to approve the extension of reduction to impact fees through December 31, 2017.

Discussion/Recommendation – Schedule of Fees – Revised January 1, 2017
Recommended fees changes include: Facility Rentals: Firemans Park - Community Center Fees:
Add:**Change in Rental Times – within 7 business days of rental $50 and **Deposit deduction – failure to appear at designated opening time - $50, and Event Fee – added the word "Village" Holidays.

Also recommended changes were: Emergency Services - Fire Department response - Accident Clean Up – per vehicle - $250 and Command Car Fee - $50.

A Semo/Wollin motion carried on a voice vote to recommend to the Village Board to approve the changes to the Schedule of Fees as of January 1, 2017.

Discussion/Recommendation – Re-Categorize Assigned Funds
Clerk Dykstra said to get away from all these individual categories (9), with minus or plus balances, our recommendation is to leave the category of Parks with the $18,092.24 plus interest, rename 2014 Fund Balance to Capital Outlay (for future Capital Outlay) and include Budgeted Capital Outlay and then also create a compensated absences.

A Semo/Adam motion carried on a voice vote to recommend to the Village Board to approve four categories: Parks, Capital Outlay, Budgeted Capital Outlay and Compensated Absences.

Discussion/Recommendation – Contribution 2017 Clean Sweep Program
A Smith/Semo motion carried on a voice vote to recommend to the Village Board to approve a $50 contribution to the 2017 Clean Sweep Program.

Discussion/Recommendation – Street Tree Upkeep and Compost Site Tree Upkeep
The proposal for the street tree upkeep and compost site tree upkeep was given by Dan Larson and not by the request of the village street department. Kyle said in speaking with Lee in the street department this is something that the street department can do, so no action needs to be taken.

Discussion - Automation – Village Board Packets
Administrator Ellefson said currently we do paper packets and to-date have spent approximately $500 for the copier and paper but does not include the time preparing the packets and the police delivering them. Kewaunee had used the free agenda packets from iCompass. There are different levels above the free service, which they have used, like $125 a month for agenda pro or $200 a month for meeting manager. To do this we would purchase each trustee/president their own tablet or laptop and they would download the packet. Albertz said that is how the hospital board does it and works really well. To start out it would be an approximate cost of between $4,000 - $5,000 and subsequent years $2,200 - $3,100. Swisher asked that we table for a month and have Ellefson bring in equipment to show how it works. Adams asked if they could use their own equipment.

A Semo/Albertz motion carried on a voice vote to have Kyle get more concrete numbers.

Discussion/Recommendation – Vacation Extension Approval - Joan
A Semo/Smith motion carried on a voice vote to recommend to the Village Board to approve the vacation extension approval for Clerk/Treasurer Dykstra.

Discussion/Recommendation – 2017 GO Debt Purchases – Fire/EMS
Clerk Dykstra said David Anderson with PFM per Quarles and Brady requirement, stated any purchases with funding from GO Debt must be approved by Resolution. This Resolution was sent to Quarles and Brady and they said this resolution is sufficient to meet the requirements for a reimbursement declaration. All internal control policies must still be followed.

A Semo/Wollin motion carried on a voice vote to recommend to the Village Board to approve the Resolution for the 2017 GO Debt purchases for the Fire/EMS.

Discussion/Recommendation – New Business – Unique Reflections Hair Studio – 112 Milwaukee St.
A Semo/Wollin motion carried on a voice voice vote to recommend to the Village Board to approve the new business, Unique Reflections Hair Studio located at 112 Milwaukee St.

Discussion/Recommendation – Use of Public Rights-of-Way
Attorney Hammes stated there has been a change in law allowing utility companies to place utility polls in the right of way. We cannot refuse placement but can regulate them through an ordinance. After discussion, a Smith/Adam motion carried on a voice vote to recommend to the Village Board to prepare an ordinance for use in the public rights–of– way.

Update – Centennial Park – Tiling
Ellefson said the street department has already been working on reducing the berms created from the tiling. In spring they will be doing more work out there along with seeding. This could be a two year process. Swisher recommended to be in contact with the Joint Recreation board just to keep them up to-date.

Update CTY Y/River Rd intersection
Attorney Hammes stated he had verbal agreements with two out of the three property owners. He said he should have all the documents ready with the amount owing each property owner by the December 29th board meeting.

Convene in Closed Session
A Theder/Smith motion carried on a 7 to 0 roll call vote to convene into closed session at 7:21 p.m. *Pursuant to Wisconsin Statutes* §§19.85(1)(e) *deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session* – Discussion of Development Agreement with North Resort Drive, LLC for the construction of a manufacturing building within Tax Increment Finance District 3 at 150 Resort Drive *and Pursuant to Wisconsin Statutes* §§19.85(1)(c) considering employment, promotion, compensation, retirements or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.)

Reconvene Into Open Session
A Semo/Theder motion carried on a 7 to 0 roll call vote to reconvene into open session at 7:47 p.m.

Action from Closed Session
None

Upcoming Meetings:

a. Village Board – December 29th - 5:30 p.m.
b. Committee of the Whole – January 9th - 5:30 p.m.
c. Plan Commission – January 9th – 5:00 p.m.

Adjourn
A Semo/Smith motion carried to adjourn at 7:49 p.m.

Joan Dykstra
Village Clerk - Treasurer

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PLAN COMMISSION
December 12, 2016

John Swisher, chair called the Plan Commission meeting to order at 5:00 p.m. In attendance: Plan Commissioners: Laurie Adams, Mary Nimm, C. J. O'Neil, Matthew Silkey, John Swisher, Scott Thomas. Absent and excused: David Armstrong. Village Trustees in attendance: Fred Albertz and Steve Wollin. Also in attendance: Village Administrator Kyle Ellefson and Clerk/Treasurer Joan Dykstra.

Statement of Public Notice – This meeting was posted and noticed according to law.

Approve Minutes of November 14, 2016
An O'Neil/Silkey motion carried unanimously to approve November 14, 2016 minutes.

Resolution 139-16 Site Plan - Schiller Grounds Care, LLC - Concrete Pad and Fencing – 1 Bobcat Ln
Ellefson explained they want to install 1 – 10'x16' (160 square feet) concrete pad on the south side of the building to hold a 3,000 LT micro-bulk liquid nitrogen storage tank for manufacturing purposes at Schiller Grounds Care including fencing around the tank. Ellefson this site plan was acceptable by the Village Planner and Village Engineer.

A Thomas/Adams motion carried unanimously to approve Resolution 139-16 – site Plan - Schiller Grounds Care, LLC - Concrete Pad and Fencing – 1 Bobcat Ln

Next Meeting – January 9, 2016 - 5:00 p.m.

Adjourn
A Nimm/Silkey motion carried to adjourn at 5:03 p.m.

Joan Dykstra
Clerk – Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.

President Swisher called the Village Board meeting to order at 5:03 p.m. The Pledge of Allegiance was recited.

In attendance: President John L. Swisher, Trustees: Laurie Adams, Tim Semo, Donald Smith, Dale Theder and Steve Wollin. Absent and excused: Fred Albertz Also in attendance: Administrator Kyle Ellefson, Street Superintendent Lee Trumpf, Fire/EMS Chief Jim Wolf, Police Chief Gary Bleecker, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice – This meeting was posted and noticed according to law.

Closed Session
A Theder/Wollin motion carried on a 6-0 roll call vote at 5:03 p.m. to convene into closed session pursuant to Wisconsin Statutes §§19.85 (1)(C) discussion Clerk/Treasurer recruitment, compensation and staffing strategies and considerations over which the government body has jurisdiction or exercises responsibility.

Reconvene into Open Session
A Semo/Wollin motion carried on a 6-0 roll call vote to reconvene into open session at 5:34 p.m.

Recommendation from Closed Session - none

Adjourn
A Semo/Adams motion carried on a voice vote to adjourn at 5:34 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.

President Swisher called the Village Board meeting to order at 5:35 p.m. The Pledge of Allegiance was recited.

In attendance: President John L. Swisher, Trustees: Laurie Adams, Tim Semo, Donald Smith, Dale Theder and Steve Wollin. Absent and excused: Fred Albertz Also in attendance: Administrator Kyle Ellefson, Street Superintendent Lee Trumpf, Fire/EMS Chief Jim Wolf, Police Chief Gary Bleecker, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice – This meeting was posted and noticed according to law.

Approve Finance Report
A Semo/Smith motion carried on a 6-0 roll call vote to approve claims totaling $347,702.56.

Ambulance/Fire-EMS, Building Inspector, Police– *This is for Information Only*

Library, Police, Street, Water/Wastewater and Fire/EMS Department Reports
Police Chief Bleecker said they had two squads work the trick or treating and also checked on listed sex offenders that they were not distributing candy during the time. There were two break-ins at J&L Tire and MasterMold, they do have a picture of the suspect. Last year someone was using $100 counterfeit bills within the Village so attended that trial. Two women from Milwaukee stole $4,300 of merchandise from Kohls and have been apprehended. They also had lock down training at the new high school.

Street Superintendent Lee Trumpf stated they have been busy vacuuming leaves and will continue until the weather turns bad and the leaves are wet or frozen. Residents can always take their leaves down to the compost site. Trumpf has been working on straightening out Centennial Park and getting the ballfields leveled, and rototilling the area and will seed in spring. Next week the Christmas decorations will go up.

Fire/EMS Chief Jim Wolf said they had fire station #1 open for trick or treating. Vehicles #703 and #704 have been serviced along with yearly hose testing has been completed and working on winterizing the trucks.

Library Director Luci Bledsoe was not present, and library liaison Semo gave the November report: Bledsoe said they are pleased to report that 25 children have now completed the reading requirements for our "1000 Books before Kindergarten" program! The fall session of Toddler Time, for children ages one and two, ended this week. The winter session will begin February 15. The fall session of Early Literacy Class, for children ages 3-6, will end in December. The winter/spring session will begin in mid-January.

We will be participating in in the Wisconsin Music & Memory Program. We will receive 10 i-pods and accompanying equipment and will offer recorded music to individuals with dementia. Certification training will begin in December. Our Sip & Swipe Café tablet training classes are going well. We have graduated 12 older learners and at present we have three coaches working with eight learners. We also have a waiting list of eight learners.

The Friends of the Johnson Creek Public Library had a Silent Auction and Bake Sale on Election Day. Once everyone has paid and picked up their silent auction item, the Friends should have made $1,765! Appreciation is extended to everyone who helped with this fundraiser

Water/Sewer superintendent Aric Mindemann, was not present but his report for the water and sewer department for November was: Crane engineering came on Thursday 11/17 and installed the new lift gate in the main influent lift station. This was put into the 2016 capital budget and now we will be able to stop the

flow coming into the lift station while we do routine maintenance and cleaning. * The influent flow meter is on the outs and we are looking to replace that. I am in the works with getting numbers as far as price but do not have anything concrete as of yet. * The pilot study we have been working on for the DNR that pertains to Phosphorous removal has been completed and the reports have been sent to MSA so they can include them in the facility study. * We will be going through the inventory for water parts so we can put our report together for the PSC.

Administrative Report
Administrator Ellefson said they hope to complete the repairs on Lincoln Street from the water main leak. The final numbers came in for the budget and tax levy. Ellefson said he has been working with MATC advisory board for workforce development, and Vicky with the Jefferson County Economic Development evaluating sites and keep the conversation going with any developer questions. Ellefson also had a teleconference to set up a meeting in person to help understand our addition to the change in zip code. This can only be done every ten years so we must include any anticipated growth now. He has also spoken with a few developers looking for land in the TIF #2 are of the village and also talking with the Town of Farmington regarding fire issues and the addition in the Town of Aztalan to the coverage area. The townships contracts expire December 31, 2017 and must give notice of withdrawal by June 1st.

Public Comment - Jim Milford introduced himself as the new family medical practice coming to Johnson Creek to be located at 480 Village Walk Ln, Suite E&F.

Notices and Discussion
Notices and discussion included -Results of the Wi. Surplus sale. The car was purchased for $1,890, a thank you note to the Johnson Creek EMS for saving her life -from Jill Geske & Megan, 3rd Quarter Recycling report from Johns Disposal and Johnson Creek Chamber of Commerce December 15th Christmas Party reservations.

Trustee Smith wanted to personally thank the Village Fire/EMS as his family experienced use of them first hand last week. He said they were awesome and did a great job with taking care of his mother.

Committee/Commission Reports
A. Unapproved Tourism and Promotion Commission Minutes of November 7, 2016 - *for Information Only*
B. Unapproved Committee of the Whole Minutes of November 14, 2016 - *for Information Only*
C. Unapproved Plan Commission Minutes of November 14, 2016 - *for Information Only*

Open Public Hearing – 2017 Village Budget and Tax Levy
A Smith/Semo motion carried to open the public hearing at 5:53 p.m.

Close Public Hearing – 2017 Village Budget and Tax Levy
A Smith/Semo motion carried to close the public hearing at 5:53 p.m.

Consent Agenda ***–may be approved with one motion (items A-B)***
A Wollin/Smith motion carried on a 6-0 roll call vote to approve the consent agenda items A-B.

A. Minutes:
   I. Village Board October 24, 2016
   II. Special Village Board November 14, 2016
B. Recommendation from Committee of the Whole
   I. Resolution 128-16 New Business – Three Oaks Health, S.C. – 480 Village Walk Ln Suite E&F
   II. Resolution 129-16 Fire/EMS Purchases from Assigned
   III. Reconsider/Amend Resolution 10-16 Professional Services Agreement–MSA Wastewater Facility Plan (TIF #3 to Sewer)
   IV. Reconsider/Amend Resolution 69-16 Village Hall IT Service Contract with B-TEK to Include Fire/EMS and Police
   V. Resolution 130-16 Award Bid for Repairs to the HWY 26 Community Sign
   VI. Resolution 131-16 Authorize Payment Johnson Creek Historical Society and Waive Fees Open/Close Fees at the Community Center for the 11th Annual Children's Festival – December 3rd

VII. Resolution 132-16 Waive Fees Open/Close and Rental Fees at the Community Center for the Free Community Christmas Dinner on December 25th by Regina Hohmann
VIII. Resolution 133-16 2016/2017 Johnson Creek Snowmobile Trails
IX. Resolution 134-16 2017 Humane Society of Jefferson County Small Animal Collection Contract

Resolution 135-16 Awarding the Sale of $1,385,000 General Obligation Promissory Notes, Series 2016B
Financial Advisor David Anderson said the interest rate on the sale was 2.06% giving an additional savings in the borrowing of $25,000. With the refinancing from the 2006 debt there was $150,000 savings. The GO debt will be $1,360,000.

A Semo/Theder motion carried on a 6-0 roll call vote to approve Resolution 135-16 Awarding the Sale of $1,385,000 General Obligation Promissory Notes, Series 2016B.

Resolution 136-16 Adopting 2017 Village Budget and Tax Levy
A Smith/Adams motion carried on a 6-0 roll call vote to approve Resolution 136-16 adopting the 2017 Village Budget and Tax Levy.

Resolution 137-16 2017 Employee Pay Table
A Semo/Adams motion carried on a 6-0 roll call vote to approve Resolution 137-16 the 2017 Employee Pay Table.

Resolution 138-16 Additional Operators Licenses 2016-2017
A Semo/Wollin motion carried on a voice vote to approve Resolution 138-16 additional operators licenses for 2016-2017.

Award Bid to Retrieve Information from C Drive
Two bids were received from: GIllware for a recovery fee of $5,000 and if they cannot recover 90% of data or better no charge and Kroll Ontrack – standard – evaluation $250 - plus recovery estimate $2,000 - $8,000

Semo asked if B-TEK has worked with Gillware before and the comfort level with them and has not heard back. Semo stated he has worked with Kroll and would recommend them if Gillware does not have the comfort level by our IT people.

A Semo/Wollin motion carried on a 6-0 roll call vote to award the bid to retrieve information from Gillware if B-Tek is comfortable and has worked with them previously otherwise to award the bid to Kroll Ontrack in the amount of $2,000 - $8,000 plus the evaluation fee of $250 to retrieve information from the C drive.

Annual Room Tax Report - *for information only.*
Swisher said in the packet is an update on the annual room tax todate. The report shows collections of $90,335.57 with expenditures of $37,693 leaving a tourism commission balance of $52,729.66 with a detailed list of expenditures for 2016.

Discussion/Recommendation – Employee Appreciation
Last year the Village Board approved giving each of the full time employees a $50 gift certificate and the permanent part-time employees' $25 gift certificates along with a luncheon up to $1,400.

A Semo/Adams motion carried on a 5-1 roll call vote with Smith opposed to approve giving each of the full time employees a $50 gift certificate and the permanent part-time employees' $25 gift certificates along with a luncheon up to $1,400.

Motion to Change December Village Board Meeting from December 26th to December 29th
A Semo/Smith motion carried on a voice vote to approve moving the December regularly scheduled village board meeting to December 29th at 5:30 p.m.

Update CTY Y/River Drive Intersection
Attorney Hammes stated he should have the agreements with the property owners for the CTY Y/River Drive intersection needed ROW in place for presentation at the December 12th Committee of the Whole meeting.

Convene in Closed Session – did not convene into closed session *Pursuant to Wisconsin Statutes* §§19.85(1)(e) *deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session* – Discussion of Development Agreement with North Resort Drive, LLC for the construction of a manufacturing building within Tax Increment Finance District 3 at 150 Resort Drive .

Reconvene in to Open Session – did not convene into closed session

Action from Closed Session – no action

Upcoming Meetings:

A. Plan Commission – December 12, 2016 – 5:00 p.m.
B. Committee of the Whole – December 12, 2016 – 5:30 p.m. -
C. Village Board – December 29th, 2016 – 5:30 p.m.

Adjourn
A Semo/Theder motion carried at 6:17 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.

President Swisher called the Special Village Board meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

In attendance: President John L. Swisher, Trustees: Laurie Adams, Tim Semo, Donald Smith and Steve Wollin. Trustees Absent: Fred Albertz, and Dale Theder. Also in attendance: Administrator Kyle Ellefson, Wastewater/Water Superintendent Aric Mindemann and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice –This meeting was posted and noticed according to law.

Ordinance 11-16 Repealing and Recreating Sections 210-4 Permit for Excavation and Openings and 210-5 Occupancy of Right of Way
After discussion, a Semo/Smith motion carried on a voice vote to waive the first reading of Ordinance 11-16 Repealing and Recreating Sections 210-4 Permit for Excavation and Openings and 210-5 Occupancy of Right of Way.

A Semo/Smith motion carried on a 5-0 roll call vote to adopt Ordinance 11-16 Repealing and Recreating Sections 210-4 Permit for Excavation and Openings and 210-5 Occupancy of Right of Way.

Reconsider Resolution 127-16 Award Bid – Repair RBC#5 – Sewer Utility
Wastewater/Water Superintendent Aric Mindemann said the low bid for repair of RBC#5 came from Metal Surgery Milwaukee, LTD. Metal Surgery were out for a couple days and they discovered they could not do the work. Aric said he called the other two companies who placed bids and In Place Machining came out today and they took more measurements and will review their bid and will get back to Aric by next Thursday if the bid will be changed or not. Aric also contacted World Wide Machinery & Welding out of Superior, who also placed a bid, and they will come on January 3rd for a walk thru and will review their bid. They would be able to begin work on January 9th, if they were awarded the bid.

A Semo/Adams motion carried by a voice vote to refer the second bids by both companies to come before the Committee of the Whole on January 9th.

Resolution 143-16 Extension of Reduction to Impact Fees
A Semo/Wollin motion carried on a 5-0 roll call vote to approve the extension to the reduction to Impact Fees to $1,152 from January 1, 2017 through December 31, 2017.

Resolution 144-16 Schedule of Fees
A Wollin/Adams motion carried on a 5-0 roll call vote to approve Resolution 144-16 the schedule of fees effective December 19, 2016.

Adjourn
An Adams/Semo motion carried to adjourn at 5:27 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.

STATE OF WISCONSIN **VILLAGE OF JOHNSON CREEK** **JEFFERSON COUNTY**

RESOLUTION 140-16

NEW BUSINESS
UNIQUE REFLECTIONS HAIR STUDIO
112 MILWAUKEE ST

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, Johnson Creek is recognized as a diverse business friendly community, and

WHEREAS, the Village Board strongly supports the entrepreneurial spirit of local business owners in the creation of jobs and tax base, and

NOW THEREFORE BE IT RESOLVED, the Johnson Creek Village Board welcomes the following business into the Johnson Creek business community:

UNIQUE REFLECTIONS HAIR STUDIO
112 MILWAUKEE ST

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek this 12th day of December, 2016.

_____
John L. Swisher, Village President

ATTEST:

_____
Joan Dykstra, Clerk - Treasurer

VILLAGE OF JOHNSON CREEK

RECEIVED

Business Use and Zoning Compliance Application

125 Depot Street, P.O. Box 238, Johnson Creek, WI 53038 (920-699-2296)

Zoning Use Compliance Application required by Village Zoning Code - Chapter 250-121

The following information and documentation is required to be submitted to the Village Administrator.
Please include the following information with your completed Business Plan application:

- Two (2) copies of the plot plan (drawn to scale of 1:100; and corresponding papers. The following must be included in the plot plan:
  1. Boundaries and dimensions of the property.
  2. Ingress and egress, parking, loading and unloading, landscaping and open space utilization.
  3. Location and existing use of all properties within 100 feet of the land.
- Payment of $50.00 Application Fee. (Village Code Chapter 33- Fees)
- Payment of Reimbursable Development Cost Fee (See Appendix A) (Village Code Chapter 33- Fees)
- Any additional information required by the Building Inspector, Fire/EMS Chief or Zoning Administrator

Please type or print the following information:

Name of Business: Unique Reflections hair studio	
Address of property of business:	112 Milwaukee St. Johnson Creek
Parcel number:	141-0715-1822-058
Name of petitioner:	Angela Caminata
Mailing address of petitioner:	210 South St. Johnson Creek, WI 53038
FEIN# of business:	27-1855252
Daytime phone number of petitioner Fax#	920-541-3333 or 920-988-8161
Email Address:	runzwsizorz@yahoo.com
Name of property owner	Angela Caminata
Mailing address of property owner	210 South St. Johnson Creek, WI 53038
Daytime phone number of property owner	920-541-3333 or 920-988-8161
Evening phone number of property owner	920-699-4983
Current zoning of property	Central Business
Type of business:	Hair salon
Number of employees :	*Full-time* 0 , *Part-time* 0
Date of anticipated opening:	Jan 3. 2017
Proposed hours of operation *Weekdays* 8 AM to 8 AM/PM *Saturday* 8 AM to 4 AM/PM *Sunday* — AM to — AM/PM	
Sign Permit Application- (Web site)	www.johnsoncreek-wi.us Permits & Applications, Sign Permit Application

____ **Call Building Inspector at 920-699-2295 for building inspection**
____ **Call Fire Department at 920-699-3456 for fire inspection**

will do when remodel is compleat

Angela Caminata
Signature of Petitioner
11-30-16
Date of Signature

Angela Caminata
Signature of Owner
11-30-16
Date of Signature

For Office Use- Approved

Administrator: KLE 12/1/16
Initials Date

Bldg Inspector_____
Initials Date

Fire/EMS Chief _____
Initials Date

Fax Appl. to Police Dept – 699-2110 12/6/16

PCFEE 01-441.200,T3PC 05-441.200
Sign Permit application received_____
Res. # _____
Sent to Associated Appraisal_____ date

S:\MS Word\Applications\Business-Zoning Use 2015.doc

INTENT
Seek approval to move an existing salon business from Jefferson to Johnson Creek, Wisconsin

•BUSINESS NAME
Unique Reflections hair studio, organized in 2010 as a Limited Liability Company fully insured owned and operated by its owner. In good standing in all areas of tax and licensing governing authorities.

•OWNER
Angela Caminata, Wisconsin state licensed cosmetology manger with 16 years of experience in the beauty industry. In good standing with all areas of tax and licensing authorities.

•PROPERTY & LAND USE IMPACT
112 Milwaukee St. Johnson Creek, WI Newly acquired by the owner and husband (Tony Caminata) as of November 21st 2016. The commercial property is zoned as being in the "central business district' of the village. The proposed business location happens to be just next to the water shed on Depot Street. Owners are fully aware of the easement existing on the properties 4 car parking area on the back side of the building. There was a fence erected by the previous owners of the building in the area directly next to the water shed. The fence has a section that swings open to allow utility crews to access the shed with sufficient ease. No changes will be made to this area or any outside area of the building aside from a sign that will be erected on the South East side of the building on Milwaukee Street. The sign will follow all rules and village ordinances. Sign permit application to be submitted soon. As well as the use of the properties 4 car parking area, the business will have a need for its patrons to take advantage of the use of the public parking stalls on Depot street as well as road parking on Milwaukee st. Intervals of time one car could be parked generally range anywhere from 15 minutes to the rare 4 hours.

•ADDED INFORMATION
The salon business itself will be fully approved and licensed by the State of Wisconsin to preform cosmetology services to the general public. On rare occasions and as allowed by the State of Wisconsin, the particular services provided with a cosmetology license allows for off- site services to be performed on customers property in the case of disability or illness and occurrences that make travel hard for an individual. Renovations needed to set up the salon itself will be approved by licensed architect. Work performed on the building dealing with the electric and plumbing will be done so through fully licensed and permitted professionals who will know local and state codes and apply for permits. A fire inspection as well as building inspection will be completed before occupancy would occur. The fire inspector has already been personally notified and is helping to ensure proper codes are met before opening to the public.

If there is any more information we may need to provide, please give me a call at (920)988-8161

Thank you for your time!

Angela Caminata

Angela Caminata

Jefferson County Geographic Information System

2010 Aerial Photos

Legend

- Municipality Boundary
- Streams and Ditches
- Surface Water

Parcel Lines

- Section/road right of way
- Section/parcel boundary
- Hydrography
- Hydrography in ROW
- Hydrography/parcel boundary
- Hygrography/parcel in ROW
- Land use w/parcel
- Map hooks
- Meander/old lot lines/easements
- Parcel boundary
- Rail centerline
- ROW & parcel boundary
- ROW
- ROW w/parcel boundary
- Woodland Tax & MFL boundary
- Zoning lines w/parcel

Map Printed: 10/31/2016

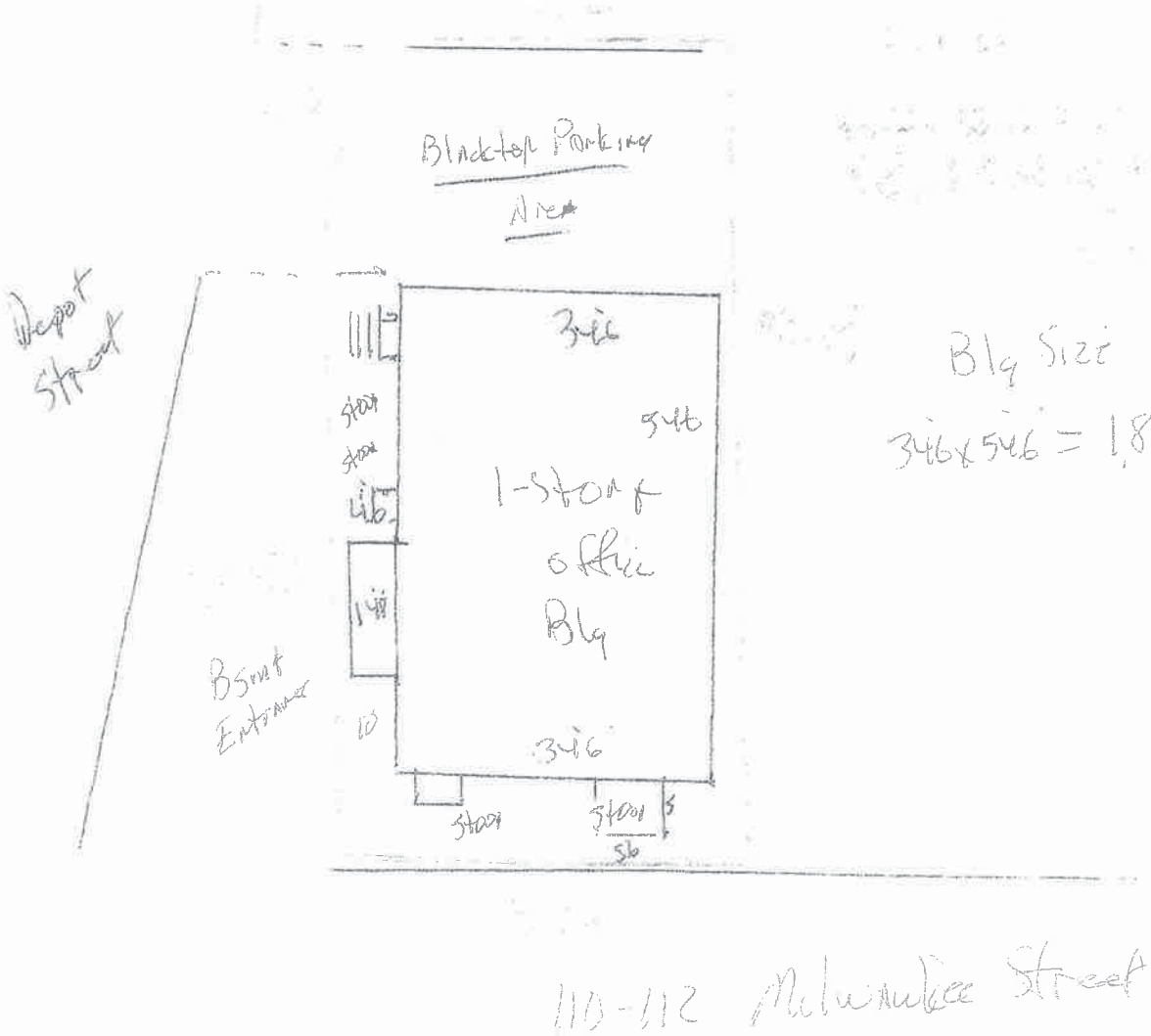
1 inch = 52 feet

100 50 0 Feet

DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled. Other inherent inaccuracies occur during the compilation process. Jefferson County makes no warranty whatsoever concerning this information.

Existing

No outside changes to be made



STATE OF WISCONSIN VILLAGE OF JOHNSON CREEK JEFFERSON COUNTY

RESOLUTION 141-16

JOHNSON CREEK FIRE/EMS
CAPITAL OUTLAY – FROM 2017 GO DEBT

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board approved the 2017 Capital Budget for the Fire/EMS Department with all capital budget items coming from a 2017 General Obligation Debt issue, and

WHEREAS, the following items with dollar amounts were approved as part of the 2017 Fire/EMS Department budget,

FIRE DEPARTMENT				
FIRE				
ITEM DESCRIPTION	**2017**	**FUND SOURCE**	**CODING**	
Computers	$5,000	2017 GO Debt Issue	09-523.100	540.100
Protective Equipment supply	$2,500	2017 GO Debt Issue	09-523.100	540.100
Foam	$5,000	2017 GO Debt Issue	09-523.100	540.100
Auto-Crib	$2,500	2017 GO Debt Issue	09-523.100	540.100
Radios	$15,000	2017 GO Debt Issue	09-523.100	540.100
Turnout Gear	$15,000	2017 GO Debt Issue	09-523.100	540.100
	$45,000			
AMBULANCE				
ITEM DESCRIPTION	**2017**	**FUND SOURCE**	**CODING**	
Mobile Computer	$4,500	2017 GO Debt Issue	09-523.500	540.100
Cot Upgrade	$2,000	2017 GO Debt Issue	09-523.500	540.100
Repairs to Ready House	$25,000	2017 GO Debt Issue	09-523.500	540.100
Equipment Replacement	$5,000	2017 GO Debt Issue	09-523.500	540.100
	$36,500			

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek approve all 2017 Capital Outlay purchases for the Fire/EMS Department to come from the 2017 General Obligation Debt issue will all internal controls followed for the purchase of same, and

BE IT FURTHER RESOLVED that the Village Administrator and/or the Village Clerk/Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Johnson Creek this 29th day of December, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

STATE OF WISCONSIN **VILLAGE OF JOHNSON CREEK** **JEFFERSON COUNTY**

RESOLUTION 145-16

ADDITIONAL
OPERATORS LICENSES
2016/2017

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, applications have been received and filed with the Village Clerk for operator's license(s),

NOW THEREFORE BE IT RESOLVED that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby approve operator license(s) be issued to the following individual(s) for the year ending June 30, 2017:

OPERATORS LICENSES:

Hi-Way Harrys	Tina M Manke
Comfort Suites	Cory C Bezoenik

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Johnson Creek this 29th day of December, 2016.

_____
John L. Swisher, Village President

ATTEST:

_____
Joan Dykstra, Village Clerk-Treasurer

STATE OF WISCONSIN VILLAGE OF JOHNSON CREEK JEFFERSON COUNTY

RESOLUTION 146-16

ASSIGNED ACCOUNT DESIGNATION

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board has passed the 2017 Budget including a capital purchase using assigned cash; and

WHEREAS, the Village Board approves using assigned funds to cover the engineering fees for Centennial Park parking lot and the category Parks is to be used to cover a portion of these fees, which eliminates the Parks category, and

WHEREAS, the Village Board approves eliminating specific categories for capital purchases and create new categories Budgeted Capital Outlay, Capital Outlay, and Compensated Absences

WHEREAS, the Village Board approved designating Fund 10 for debt capital projects and therefore assigned funds needs to be moved back into the general fund to account 01-111.110 from 10-111.110, and

NOW THEREFORE BE IT RESOLVED, balances contained in assigned reserves account 10-111.110 that previously were designated for Ambulance, Community Center, Central Information Systems (computers), DPW, Municipal Building repairs, Parks, Police, Streets/Street Lights, and 2014 Fund Balance be reassigned to assigned reserves account 01-111.110 into categories Budgeted Capital Outlay, Capital Outlay, and Compensated Absences

Category	**Current Balance**	**2017 Balance**
Ambulance	$0	Eliminate
Community Center	$0	Eliminate
Central Information System	-$ 1,654.31	Eliminate
DPW	$ 339.66	Eliminate
Municipal Building Repairs	$ 9,945.20	Eliminate
Parks	$18,100.18	Eliminate
Police	-$44,962.64	Eliminate
Streets/Street Lights	-$2,895.65	Eliminate
2014 Fund Balance	$61,555.67	Eliminate
Total	**$40,428.11**	
Budgeted Capital Outlay	Create	$18,000.00
Capital Outlay	Create	$11,214.05
Compensated Absences	Create	$11,214.06
	Total	**$40,428.11**

BE IT FURTHER RESOLVED, this transfer of assigned funds does not increase or decrease the balance and the Village Administrator and/or the Village Clerk Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED BY the Village Board of Trustees this 29th day of December, 2016.

_____
John L. Swisher, Village President

ATTEST:

_____
Joan Dykstra, Clerk – Treasurer

JOHNSON CREEK CAPITAL BUDGET 2017

CENTRAL INFORMATION SYSTEMS

ITEM DESCRIPTION	2017	FUND SOURCE	CODING	
Printer	$3,500	General Fund Cash	01-514.700	540.100
	$3,500			

MUNICIPAL BUILDING

ITEM DESCRIPTION	2017	FUND SOURCE	CODING	
Air Conditioner Replacement - 5 Units	$17,500	General Fund Cash	01-517.100	540.100
Humidifier Replacement - 5 Units	$3,375	General Fund Cash	01-517.100	540.100
	$20,875			

POLICE DEPARTMENT

ITEM DESCRIPTION	2017	FUND SOURCE	CODING	
Radar	$3,500	General Fund Cash	01-521.200	540.100
Mobile Computer	$4,000	General Fund Cash	01-521.200	540.100
2 Portable Radios	$2,000	General Fund Cash	01-521.200	540.100
2 Office Computers	$3,000	General Fund Cash	01-521.200	540.100
Body Camera Upgrade	$2,000	General Fund Cash	01-521.200	540.100
	$14,500			

DEPARTMENT OF PUBLIC WORKS

MACHINERY & EQUIPMENT

ITEM DESCRIPTION	2017	FUND SOURCE	CODING	
Pressure Washer	$4,100	General Fund Cash	01-541.100	540.100
	$4,100			

STREETS

ITEM DESCRIPTION	2017	FUND SOURCE	CODING	
~~Street & Curb Painting~~	~~$5,000~~	~~General Fund Cash~~	~~01-543.100~~	~~530.400~~
Crackfilling Streets	$18,000	General Fund Assigned Cash 01-111.110	01-543.100	540.100
	~~$23,000~~			

GENERAL ASSIGNED FUNDS UPDATE				
Category	**Balance**	**Remaining 2016 Expenditures**	**Projected Remainder**	**Description of Expenditures**
Ambulance	$0.00	$0.00	**$0.00**	
Community Center	$0.00	$0.00	**$0.00**	Tables & Chairs
CIS/Computers	-$1,654.31	$0.00	**-$1,654.31**	Software Upgrades/Community Survey/Equipmpent Replacement/Comprehensive Plan Update
DPW Projects	$339.66	$0.00	**$339.66**	~~Blower-Crackfilling/Mower/~~
Municipal Building Repair	$9,945.20	$0.00	**$9,945.20**	
Parks	$18,100.18	$0.00	**$18,100.18**	
Police	-$44,962.64	$0.00	**-$44,962.64**	~~Tactical Equipment/Computer & Dictaphone/Squad Car~~
Streets/St Light	-$2,895.65	$0.00	**-$2,895.65**	Street Lighting Repair/Replacements/Street & Curb Painting
2014 Fund Balance	$61,555.67	$0.00	**$61,555.67**	
Totals:	**$40,428.11**	**$0.00**	**$40,428.11**	

FIRE/AMBULANCE ASSIGNED FUNDS UPDATE				
	Balance	**Remaining 2016 Expenditures**	**Projected Remainder**	**Description of Expenditures**
Fire/Ambulance Assigned Funds	$15,062.53	$0.00	**$15,062.53**	2016 projects are budgeted to be GO Debt

*The categories have a negative balance as the village board has not recategorized this year due to waiting on the borrowing.

12/20/2016 Updated

STATE OF WISCONSIN VILLAGE OF JOHNSON CREEK JEFFERSON COUNTY

RESOLUTION 147-16

AMEND RESOLUTION 102-16
AWARDING BID CENTENNIAL PARK TILING
AND PURCHASING INFIELD MIX & RENTAL EQUIPMENT
AND APPROVE BANNERS FOR ADVERTISING

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, as on September 26th, Resolution 102-16 was approved awarding the bid for tiling at Centennial Park to BDT, LLC Company in the amount of $10,000, and;

WHEREAS, the tiling has been completed by BDT, LLC Company, and

WHEREAS, BDT, LLC Company is very active in community baseball for the children, and is requesting payment of $5,000 instead of the $10,000 previously approved along with the Village providing one banner advertising Big Drainage Tile and one banner for Walter Grain Farms on the ball field fence for two seasons; and

WHEREAS, the street department purchased infield mix for the Centennial Park diamonds in the amount of $2,288.52 from Faulks Bros. Construction, Inc., and rented equipment from Mid-State Equipment in the amount of $880 and with the reduction in the charge for tiling, will pay the $2,288.52 to Faulks Bros. Construction, Inc., and pay the $880.00 to Mid-State Equipment from Capital Outlay and code to 10-554.100-540.130; and

NOW THEREFORE BE IT RESOLVED, the Village Board of Trustees of the Village of Johnson Creek authorize payment of $5,000 to BDT LLC Company along with the Village providing a banner advertising Big Drainage Tile and a banner for Walter Grain Farms on the ball field fence for two seasons, and approve the infield mix purchase of $2,288.52 and rental equipment in the amount of $880.00 to be coded to 10-554.100-540.130;

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 29th day of December 2016.

_____
John L. Swisher, Village President

ATTEST:

_____
Joan Dykstra, Clerk-Treasurer

RECEIVED

364714

Big Drainage Tile
Mike Walter
W5340 French Road
Johnson Creek, WI 53038

CUSTOMER'S ORDER NO.	DEPARTMENT	DATE 12-14-16

NAME Village of Johnson Creek

ADDRESS P.O. Box 238

CITY, STATE, ZIP Johnson Creek, WI 53038

SOLD BY	CASH	C.O.D.	CHARGE	ON. ACCT.	MDSE. RETD.	PAID OUT

	QUANTITY	DESCRIPTION	PRICE	AMOUNT	
1		Tile for the Baseball	$	5000	00
2		Park			
3					
4					
5		You will display			
6					
7		two banners at the			
8					
9		Park - one for			
11		Big Drainage Tile +			
12					
13		one for Walter Grain farms			
14					
15					
16		920 - 285 - 1742			
17					
18			Total Due $	5000	00

RECEIVED BY

adams RDC5805

KEEP THIS SLIP FOR REFERENCE

01-11

53

INVOICE

FAULKS BROS. CONSTRUCTION, INC.
E3481 ROYALTON STREET • WAUPACA, WI 54981
PHONE & FAX: (715) 258-8566
www.faulksbrothers.com
WAUPACA INDUSTRIAL SAND • WAUPACA SAND & SOLUTIONS

RECEIVED

INVOICE NO.	PAGE
00233759	1
INVOICE DATE	
12/07/16	

BILL TO:

VILLAGE OF JOHNSON CREEK
125 DEPOT STREET
PO BOX 238
JOHNSON CREEK, WI 53038

SHIP TO:

VILLAGE GARAGE
210 AZTALAN ST

JOHNSON CREEK, WI 53038

01-554.100 - 530.700 12/13/16

ORDER NO.	ORDER DATE	CUSTOMER NO.	LOC	SALES REP.
239307	12/06/16	JOHN69	172	103

CUSTOMER P.O. NUMBER	JOB NUMBER	SHIP VIA	PPD / COL
Verbal Lee		JOHNSON TRK	Prepaid

ITEM NUMBER / DESCRIPTION	QTY.ORDERED	QTY. SHIPPED / QTY. BACKORDERED	RETURNED	UNIT PRICE	UOM / DISC.%	EXTENDED PRICE
100726	88.02	88.02		26.000	TN	
DOUSMAN SURE-HOP INFIELD MIX						2,288.52

TCK # 165914 22.50 Tons 11/28
TCK # 165915 20.93 Tons 11/28
TCK # 165916 21.95 Tons 11/28
TCK # 165917 22.64 Tons 11/28

BALLFIELD
MATERIAL
CENTENNIAL PARK

10-554.100-540.130
Res 146-16

COMMENTS: PLEASE INCLUDE INVOICE NUMBER ON REMITTANCE.
THANK YOU!

TERMS: NET 30 DAYS

SALE AMOUNT	2,288.52
MISC. CHARGES	.00
SHIPPING / HANDLING	.00
SALES TAX	.00
TOTAL	2,288.52
AMOUNT RECEIVED	.00
BALANCE DUE	2,288.52

FINANCE CHARGE OF 1.5% PER MONTH ON OVERDUE BALANCES

FBC-18005/6/7

MID-STATE EQUIPMENT
www.midstateequipment.com

WATERTOWN 920-261-8118
SAUK PRAIRIE 608-643-3307
SALEM 262-843-2326

JACKSON 262-677-8400
JANESVILLE AG 608-754-8450 CP 608-758-7494

COLUMBUS 920-623-4020 608-251-5400
COLUMBUS RENTAL 920-623-4300

REMIT PAYMENT TO:
MID-STATE EQUIPMENT
4323 E US HWY 14
JANESVILLE, WI 53546-9494

Ship to:
SAME AS BELOW

Invoice to:
VILLAGE OF JOHNSON CREEK
125 DEPOT ST
PO BOX 238
JOHNSON CREEK WI 53038-0238

Branch		
01 - WATERTOWN		
Date: 12/02/2016	Time: 9:29:00 (O)	Page: 1
Account No.: 4146992296	Phone No.: 9206992296	Invoice No.: 106778
Ship Via	Purchase Order	
Sales Tax License No.: GOVERNMENT	Federal Exemption No.	
Farm Plan No.	Salesperson: SCG	

RENTAL INVOICE

Description INVOICE #: 106778 For Contract #: 007704 Amount

Billing #: 1 Covering From 12/02/2016 to 12/03/2016

****NEED LARGER EQUIPMENT? MIDSTATE RENTALS IS NOW RENTING INGERSOLL RAND***
WE HAVE LIFTS THAT REACH 60' - CHECK OUT SPECS @ WWW.MIDSTATERENTAL.COM
**********PLEASE VISIT US @ WWW.MIDSTATEEQUIPMENT.COM**********
JOHN DEERE,BOBCAT TOYS & MERCHANDISE AVAILABLE ONLINE AT WWW.GREENTOYS4U.COM

****
EXTRA CHARGES: GAS/DIESEL $6.00/GALLON - CLEANING $80.00/HR
****

10 - 554.100 - 540.13

C/C# XXXX XXXX XXXX 0000 EXP 00/00 XXX THANK YOU FOR
ALL RENTALS REQUIRE VALID CREDIT CARD YOUR BUSINESS!
MID-STATE RENTALS, 920-261-8118

BOBCAT + TILLER RENTAL - CENTENNIAL PARK TILING

SSL BOBCAT T770
BCT770 SKIDSTEER Charge for usage of 2 DAYS 630.00
Stock #: R01662 Serial #: AN8T12475
Date Out: 12/02/2016 10:00 Expected return date: 12/06/2016 07:30
Machine hours out: 1502

TILLER BOBCAT SSL
BC 62" TILLER Charge for usage of 2 DAYS 250.00
Stock #: R01797 Serial #: 055202336
Date Out: 12/02/2016 10:00 Expected return date: 12/06/2016 07:30

Subtotal: 880.00
MID-STATE CHARGE: 880.00

BALANCE DUE MID-STATE EQUIPMENT

SERVICE CHARGE ON OVERDUE ACCOUNTS AT THE RATE OF 1 1/2 % PER MONTH (18 % PER ANNUM)

I hereby certify that I engaged in the business of farming and that the goods shown on this invoice will be used exclusively in the conduct of that business.

X_____ SIGNATURE _____ DATE

I have been shown how to operate the above listed equipment and agree to all charges listed on the contract.

X_____ SIGNATURE _____ DATE

STATE OF WISCONSIN **VILLAGE OF JOHNSON CREEK** **JEFFERSON COUNTY**

RESOLUTION 148-16

WAIVE RENTAL FEES AT COMMUNITY CENTER FOR THE A PISKULA MEDICAL FUND RAISER

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, Jennifer Meiners is requesting the waiving of rental fees at the Community Center for a medical fund raiser event for Jackson Piskula, and

WHEREAS, Jennifer Meiners will pay the event fee of $50, and

WHEREAS, Jennifer Meiners will provide the Village the $500 security deposit check, and

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees of the Village of Johnson Creek approve waiving the rental fees for the use of the Community Center and will pay the event fee of $50 and will also provide the Village a $500 security deposit check; and

BE IT FURTHER RESOLVED that the Village Administrator and/or the Village Clerk/Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Johnson Creek this 29th day of December, 2016.

_____
John L. Swisher, Village President

ATTEST:

_____
Joan Dykstra, Clerk-Treasurer

RECEIVED

Village of Johnson Creek
P.O. Box 238, 125 Depot Street
Johnson Creek, WI 53038

Jennifer Meiners
262-777-1850
N9024 State Road 89
Whitewater, WI 53190

December 13, 2016

Dear Village of Johnson Creek,
I am writing to you on behalf of my cousin's family, Nikki and Randy Piskula. They have lived in Johnson Creek for years. This year they had a baby boy their third baby boy, Jackson. Jackson has had some major health issues that are going to be chronic and take a large amount of money that would be a financial strain on any family. I am copying the article they posted so you can read what is all going on:

This little bundle of joy was born 6 months ago. This angel has had a surgery and many more ahead of him. A couple months ago his family learned he has a tiny pituitary gland and will require hormone therapies for the rest of his life, which means he will never experience puberty, sexual function or even worse be able to control fears, anger or any emotion. As if it could get worse, a brain scan showed a tumor on this tiny gland a couple weeks ago. Dr's are going to treat the seizures that will happen, but can't treat till the seizures start. As a parent I can't image waiting for my 6 month old baby to start having seizures in order to treat them. He will need to wear a helmet for 23 hours a day for at least 6 months till determined for his deforming head and has decreased eye sight. His very deserving family already has huge medical bills let alone when they start doing hormone therapy on top of taking him to physical therapy appointments 1 hour drive x2 week. Dad works hard 6 days a week sometimes 15 hour days but has a very high deductible per family. I'm praying that this holiday season donations would help their financial situation would allow them to concentrate on their child's extreme medical care. Thank-You for reading.

I have a friend that started Kade's Klasics in Elkhorn, WI they pick a child to help every year. Jackson is not eligible because he doesn't live in Walworth County. Jill Vance has said that she will help me organize a benefit and donate the supplies for baby Jackson if I find a place and a date. We are looking to hopefully do something in January. So that is where you come in. I am asking for the village to donate the rental of a hall large enough to host a benefit to help with some of the cost of the huge medical bills his family is facing for years and years to come. We would need it for a Saturday or Sunday in January if possible if not February of 2017.

Thank you so much for your consideration,

Jennifer Meiners

JOHNSON CREEK COMMUNITY CENTER
417 UNION STREET
RENTAL FEES *

RENTAL FEES:

2 Hours or Less	**$75.00**	_____
4 Hours or less	**$150.00**	_____
8 hours or less	**$300.00**	_____
Rental - No Charge (Johnson Creek 501(c)3, a non-profit, civil, charitable or educational organization, including JC Area Chamber of Commerce, JC School District and Senior Club)		_____
MEETINGS: Two hours or less (Weekdays 8 a.m. - 4 p.m.)	**$25.00**	_____
EVENT FEE: **All events held at the Community Center** (Excepting events held weekdays 8 a.m. to 4 p.m. and JC Schools)	**$50.00**	_____
HOLIDAY EVENT FEE: (New year's Day, Friday before Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, December 24, December 25 and New Year's Eve)	**$150.00**	_____
CLEAN UP - *Must be paid at time of application.* (Optional - Only if you do not wish to clean after event)	**$150.00**	_____
GENERAL PARK FEE (Required with a Temporary Class B Beer/Wine License)	**$25.00**	_____
MICROPHONE RENTAL: Cordless	**$25.00**	_____

Please make check payable to: Village of Johnson Creek **FEE TOTAL** _____

**Fees Subject to Change*

REFUNDABLE SECURITY DEPOSIT **(Please provide separate check)** ---------- **$500** – *separate check*

APPLICANT INFORMATION

Applicant (print name) Jenny Meiners **Signature** _____

Name of Organization: Benefit for Jackson

Address: N9024 St. Rd. 89 Whitewater **State:** WI **Zip** 53190

Phone: 262-777-1950 **e-mail** jammeiners@gmail.com

Date of Event: _____ **Time Requested:** _____

Type of Event: Benefit **Approximate number of people attending:** 100

*** April-August the potential exists for baseball games to be played.**

Office Use Only

Amount Paid _____ *Check #* _____ *Picnic License: No/Yes $25. Sized Check* ____ *Applicant will pick up check* ____

Security Deposit Paid _____ *Check#* _____ *Website* ____ ***Binder*** ____ ***Staying at Hotel*** _____

Security Deposit Refund Amount _____ *Date* _____ *Clerk Initials* _____ **Copy to Renter** ____

CMCTR 01-482.300 _____ *PARK FEE- CMCTR 01-482.300* _____ *EVTFE 01-482.300* _____ *LIQR 01-431.100* _____

JOHNSON CREEK COMMUNITY CENTER
417 UNION STREET

TERMS

Thank you for applying for the use of the Village Community Center at 417 Union Street. The parking lot is located at the end of Ashland Street off Maple Street. In order to make your use of the Community Center as memorable and enjoyable as possible it is important that you are aware of a few pack rules.

Village Parks open at 6:00 a.m. and close by 10:00 p.m. Events exclusively conducted within the Community Center may be held until 12:00 a.m. and cleanup of the facility must be completed by 1:00 a.m. The use agreement is a privilege provided to you to use the Community Center for your event in compliance with all federal, state and local laws and regulations. The sale of beer and wine is permitted in the Community Center by separate license only. Alcohol provided but under a cover charge for the event is in violation of state law. Gambling including pull tabs or a 50/50 raffle is not permitted without a state raffle license. Any violation of federal, state or local laws in the use of the Community Center will be referred to the authorities for prosecution and shall result in revocation of this use agreement and surrender of any security deposit.

The Community Center is available for public use. ***Doors will be opened one hour prior to time requested.*** Maintenance will review the condition of the Community Center with the applicant within this one hour period. Please notify Village Hall of event cancellation* *(see step # 2)* 8:00 a.m. to 4:00 p.m. (Phone 920-699-2296) If the applicant does not arrive within one hour prior to time requested a fifty ($50) charge shall be deducted from your security deposit.

The named applicant is responsable for the Community Center during the time of the event under this Community Center Use Agreement. Cleanup is the responsibility of the applicant. A floor broom, dust mop and water mop with bucket is available. Hot water mopping is all that is required for spills. Do not use any soaps or floor cleaners on the wood floor surface. Other cleaning supplies are renters responsibility. *(toilet, dish soaps, paper towels, window cleaner etc.)*

Maintenance will review the condition of the Community Center within one-half hour after the ending time of the event. Damage or lack of cleanup will be noted and may result in the loss of any security deposit. After event cleanup of the Community Center is available for a fee of one hundred fifty dollars ($150) only if requested at time of application and paid in advance.

The Village of Johnson Creek accepts no liability in the use of the Community Center by the applicant, or any other individual attending an event covered under this use agreement. The applicant indemnifies and holds harmless the Village for any negligence of the applicant or individuals attending this event under the terms of the use agreement signed below.

I have read the terms of the Community Center Use Agreement and understand that as the applicant that I am solely responsible for damage to the Community Center during the time of event. Any damage may result in the forfeiture of a portion or all of the refundable security deposit. Damage includes failure to clean up after use within the one hour after rental period and results in forfeiture of the refundable security deposit*. Any violation of federal, state or local laws immediately terminates this agreement and results in forfeiture of the refundable security deposit. The Village cannot be held responsible for the actions of the applicant. This use agreement does not give the applicant any rights to use the facility either expressed or implied. The Village reserves the right to terminate or modify this use agreement at any time. *See Terms and Cleaning Check List.

Print Name Jenny Meiners

Applicant (Signature)

12/16/16
Date

Date of Event: _____ **Time Requested:** _____ **copy to Renter**____

S:\MS Word\Application\Community Center Use Agreement- 2016 Revised 10-25-2016.Doc

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Village of Johnson Creek
Community Center Cleaning Checklist

1[illegible] Union Street, Johnson Creek, WI 53038

The following is a list of items that need attention at the end of each rental. Use this form to keep our Community Center neat and clean. These items are evaluated by the Village maintenance crew and Security Deposit may be withheld based on the satisfactory cleaning of the facility. Thank you in advance for your cooperation! *

1. Tables wiped down, no stains or sticky surfaces, returned to original location and/or put away, if applicable.
2. Chairs wiped down, no stains or sticky surfaces, returned to original location and/or put away, if applicable
3. Floor swept, spills cleaned up and damp mopped. (affected area(s) only)
4. Garbage bags removed from building (place bags in dumpster outside of the Building. New garbage bags placed inside waste receptacle.
5. Bathrooms clean and tidy, toilets flushed (paper towel and toilet paper picked up, sinks rinsed and floor damp mopped - if necessary
6. Countertops, kitchen sinks, appliances all wiped down, Appliances operational (ovens, refrigerator etc.) if applicable.
7. Food and beverages removed from freezer and refrigerator and inside of refrigerator wiped down, if applicable.
8. Thermostats turned to 62 degrees (heat) in winter and 76 degrees (air conditioner) in summer
9. **Glass cleaned on Windows/Doors (Finger prints etc.**
10. Windows secured. (All windows closed and locked)
11. Lights turned off.
12. Building secure. (no one inside) and doors locked (all checked from outside)
13. Failure to clean.

Event Date: _____

Applicant (Responsible Party)
(Print name): Jenny Meiners (Signature): [signature]

Date: 12/16/16

Maintenance:
(Signature): _____
Village Contact Person

*This form is to be given to applicant at the time of rental. Maintenance will have extra copies if needed. This form is to be given to maintenance at the end of rental. Maintenance will turn in signed copy to Village Hall to attach to rental agreement.

Copy to Opener ____ **Copy given to Renter** ____

S:\MS Word\Applications\Community Center Use Agreement- 2016 Revised 10-25-2016.Doc

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Village of Johnson Creek
125 Depot Street
P.O. Box 238
Johnson Creek, WI 53038
Phone (920) 699-2296
Fax (920) 699-2292

Crossroads with a Future

December 30, 2016

Court Clerk Pam Strunk
174 E. Wisconsin Ave
Oconomowoc, WI 53066

Dear Pam,

Police Chief Bleecker and I appreciated learning about your municipal court system at your December operations meeting. The committee members were very helpful in understanding the history, capabilities, and economics of your court system. I presented a report about the Lake Country Municipal Court system to the Village Board on December 29th, 2016, and they would like to begin the process of partnering with you.

The Village of Johnson Creek would like to submit this letter of interest in joining the Lake Country Court System as an initial step in the process. The Village Board will still need to give final approval to join the system and to approve the proposed contract. We will start the transition planning shortly, but please let us know what actions you need from us.

Sincerely,

Kyle L. Ellefson
Village Administrator

Back to Web Site

Village of Johnson Creek, Wisconsin

January 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Senior Quilting	3 Senior Club	4	5	6	7
8	9 Senior Quilting	10 Senior Club	11	12	13 Mutual Hose Rental	14 Mutual Hose Rental
15 Mutual Hose Rental	16 Senior Quilting	17 Senior Club	18	19	20 4K -JC School	21 WI Aribian Horse Assoc.
22	23 Senior Quilting	24 Senior Club	25	26	27	28 Rental
29	30 Senior Quilting	31 Senior Club				

< December February >

See All Items

This is the official site of the Village of Johnson Creek, Wisconsin

Back to Web Site

Village of Johnson Creek, Wisconsin

February 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6 Senior Quilting	7 Senior Club	8	9	10	11 Rental ?
12	13 Senior Quilting	14 Senior Club	15	16	17	18 ?
19 Chili Cook-off	20 Senior Quilting	21 Senior Club	22	23	24	25
26	27 Senior Quilting	28 Senior Club				

< January March >

See All Items

This is the official site of the Village of Johnson Creek, Wisconsin

STATE OF WISCONSIN VILLAGE OF JOHNSON CREEK JEFFERSON COUNTY

ORDINANCE 12-16

REPEALING AND RECREATING SECTION 60-22 STREETS AND SIDEWALKS.

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES ORDAIN AS FOLLOWS:

SECTION 1: Chapter 60-22 of the Village Code of the Village of Johnson Creek are hereby repealed and recreated to read as follows:

§ 60-22 Streets and Sidewalks.

A. Except as otherwise provided herein, section 60-1, General Penalties, applies to any violation of Chapter 210.

B. Any person who violates the provisions of section 210-5 shall be subject to a forfeiture of not less than one hundred twenty dollars ($120) nor more than six hundred dollars ($600) per occurrence or violation. Each day such violation or failure to comply continues shall be considered a separate offense.

SECTION 2: All ordinances or parts of ordinances conflicting with or contravening the provisions of this ordinance are hereby repealed.

SECTION 3: This ordinance shall take effect upon passage and posting as provided by law.

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek, Jefferson County, Wisconsin this 29th day of December, 2016.

_____
John L. Swisher, President

ATTEST:

_____
Joan Dykstra, Village Clerk/Treasurer

Date Introduced: December 29, 2016
Date Adopted: December 29, 2016
Date Posted: December 30, 2016
Date Published: December 30, 2016

VILLAGE OF JOHNSON CREEK

Board, ~~Committee and Commission Membership List 2016~~-2017

POSITION	TERM	EXPIRES	NAME
Tourism and Promotion Commission - Ordinance 10-15			
			Laurie Adams
			Merisa Nicholson
			~~Brett Perucco~~
			David Rousayne
	appointed 9.26.16	owner/co-owner	Vishal Patel/ Mahesh Patel
ex-officio		Chair	John L. Swisher, President - ex-offic