



VILLAGE BOARD MEETING  
Minutes of December 30, 2015

President Swisher called the Village Board meeting to order at 5:32 p.m. The Pledge of Allegiance was recited.

In attendance: President John L. Swisher, Trustees: Fred Albertz, Randy Bieri, Tim Semo, Donald Smith and Kelly Wollschlager. Absent and excused: Trustee Dale Theder. Also in attendance: Administrator Mark Johnsrud, Library Director Luci Bledsoe, Fire Chief Jim Wolf, Police Chief Gary Bleecker, Wastewater/Water Superintendent Aric Mindemann, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

**Statement of Public Notice** – This meeting was posted and noticed according to law.

**Approve Finance Report**

A Smith/Bieri motion carried on a 6-0 roll call vote to approve claims totaling \$348,875.25.

**Ambulance/Fire-EMS, Building Inspector, Police** – *For Information Only*

**Department Schedules/Reports**

Library Director Luci Bledsoe said they have now gone live with Bridges Library System which includes sixteen public libraries in Waukesha County and the eight public libraries in Jefferson County. This is all very exciting. The Library is also pursuing different program ideas for 2016.

Police Chief Gary Bleecker said they had a good Black Friday, everything went well. Complimented the EMS for quick action is saving a person who was not breathing when police arrived. They also were able to work with a doctor from Aurora health and were able to assist with a person in distress.

Wastewater/Water Superintendent Aric Mindemann said they are working on all year end record keeping and employee Joseph Howe has been here a year and is very happy how the staff has been working in the operations this year.

Fire/EMS Chief Jim Wolf said as of the first of the year the Aztalan district is the same for fire as is the EMS. Last year there were 367 calls with 420 calls in 2015. Wolf thanked Chief Bleecker for the compliments.

President John L. Swisher complimented the departments and to keep up the great work.

**Approve Village Board Meeting Minutes of November 16<sup>th</sup> and Special Village Board minutes of December 14<sup>th</sup>**

A Semo/Wollschlager motion carried to approve the Village Board meeting minutes of November 16<sup>th</sup> and Special Village Board minutes of December 14<sup>th</sup>.

**Committee of the Whole Meeting Minutes of December 14<sup>th</sup>** – *for Information Only*

**Public Comment**

Mike DuClos – 400 N. Watertown St. – Rock River Powersports – thanked the board for reconsideration of the development agreement and is looking to get more involved within the Community.

**Notices and Discussion**

Trustee Albertz wanted to give a pat on the back to the DPW staff on a good job with clean up after the recent snow storm.

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Johnsrud reviewed an editorial article he wrote for the December issue of the “*Municipality*” magazine. Received a request from the magazine “*Current Municipal Problems*” Arlington, VA to republish the article.

The Village received a thank you card from the Historical Society for the donation to the Children’s Festival.

**Administrator Report**

Johnsrud reported that he attended a groundbreaking for the Kearns Motor Car Company development at 777 Wright Rd on December 8<sup>th</sup>, received a conditional use permit application from J&L Tire to permit an electronic message sign within Planned Industrial zoning to be considered at the January 11<sup>th</sup> Plan Commission.

Johnson Creek District Administrator Mike Garvey provided an e-mail to the Village engineer that the district will not be considering TAP grant funding and will be moving forward with cost estimates for the construction of a boardwalk to complete a pedestrian access to the school by August of 2016.

Johnsrud and President Swisher communicated with WDNR officials via conference call about potential funding of Phase I and Phase II environment testing of the former Dan’s Washboard site with possible grant money being available through a Federal Brownfield Assessment grant.

Steve Sharp of the Watertown Daily Times contacted Johnsrud regarding an article featuring Johnson Creek focusing on business development and the future of Johnson Creek. The front page article was printed on December 9, 2015.

Johnsrud met with the JC Chamber of Commerce Executive Committee to discuss their 2016 operating budget for compliance with 2015 Wisconsin Act 55 changes to Room Tax.

LRIP application was completed by the Village engineer and submitted to Jefferson County for 2016/2017 to support the proposed 2016 capital budget expenditure to mill and overlay Aztalan St.

**Committee/Commission Reports – none**

**Proclamation – J & L Tire, Inc.**

President Swisher presented a Proclamation to Lyle Wuestenberg for J&L Tire Day in the Village of Johnson Creek on December 30<sup>th</sup> to celebrate the silver anniversary of J&L Tire, Inc.

**Resolution 134-15 Award Bid – 12 Lead Heart Monitors – SOS Technologies**

A Smith/Albertz motion carried on a 6-0 roll call vote to approve Resolution 134-15 award bid for 12 Lead Heart Monitors to SOS Technologies.

**Resolution 135-15 Job Description – Fire/EMS Chief**

A Wollschlager/Semo motion carried to approve Resolution 135-15 the job description for the Fire/EMS Chief.

**Resolution 136-15 Job Description – Park Superintendent**

A Semo/Wollschlager motion carried to approve Resolution 136-15 the job description for the park superintendent.

**Resolution 137-15 Room Tax Transfer to Firemans Festival**

A Bieri/Albertz motion carried on a 6-0 roll call vote to approve Resolution 137-15 to approve a room tax transfer of \$5,000 to the 2016 Firemans Festival.

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**Resolution 138-15 Room Tax Transfer to General Fund**

A Wollschlager/Semo motion carried on a 6-0 roll call vote to approve Resolution 138-15 a room tax transfer to the General Fund.

**Resolution 139-15 Extension of Reduction to Impact Fees**

An Albertz/Wollschlager motion carried to approve Resolution 139-15 the extension of the reduction to Impact Fees through December 31, 2016.

**Resolution 141-15 Village Legal Notice Posting Locations**

A Semo/Albertz motion carried to approve Resolution 141-15 the posting of Village legal notice locations.

**Resolution 142-15 Library Transfer from Restricted to 2015 Budget**

A Semo/Bieri motion carried on a 6-0 roll call vote to approve Resolution 142-15 the Library transfer from restricted to the 2015 budget.

**Resolution 143-15 Operators Licenses 2015-2016**

A Wollschlager/Bieri motion carried to approve Resolution 143-15 additional operators licenses 2015-2016.

**Resolution 144-15 Appointment of Election Officials**

An Albertz/Bieri motion carried to approve Resolution 144-15 the appointment of election officials.

**Resolution 145-15 Amend Administration Policy – Internal Controls 2015/2016**

A Semo/Wollschlager motion carried to approve Resolution 145-15 amending the Administration Policy – Internal Controls 2015/2016.

**Resolution 146-15 Schedule of Fees - Revised January 1, 2016**

A Wollschlager/Albertz motion carried with Bieri opposed to approve Resolution 146-15 the schedule of fees revised January 1, 2016.

**Resolution 147-15 Impact Fee Transfer to Fire/EMS**

An Albertz/Smith motion carried on a 6-0 roll call vote to approve Resolution 147-15 an Impact Fee transfer to Fire/EMS.

**Resolution 148-15 Fire/EMS Transfer to General Fund**

A Smith/Albertz motion carried 6-0 on a roll call vote to approve Resolution 148-15 Fire/EMS transfer to the general fund.

**Resolution 149-15 Assigned Funds Transfer to 2015 Capital Budget**

A Smith/Semo motion carried on a 6-0 roll call vote to approve Resolution 149-15 assigned funds transfer to the 2015 capital budget.

**Resolution 150-15 LWMMI Plan Benefits – Provident Insurance**

A Wollschlager/Smith motion carried on a 6-0 roll call vote to approve Resolution 150-15 the LWMMI Plan Benefits – Provident Insurance.

**Resolution 151-15 Dedication of Improvements – Development Agreement – Rainbow Hospice Care, Inc.**

An Albertz/Wollschlager motion carried to approve Resolution 151-15 the dedication of improvements – development agreement for Rainbow Hospice Care, Inc

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**Resolution 152-15 Permission to Access Johnson Creek – Jefferson ½ Mile ATV Club**

A Semo/Smith motion carried to approve Resolution 152-15 permission to access Johnson Creek – Jefferson ½ Mile ATV Club.

**Resolution 153-15 PSA – Traffic Study – Aztalan/Milwaukee/Union Streets Intersection - MSA.**

A Smith/Semo motion carried on a 6-0 roll call vote to approve Resolution 153-15 a professional Service agreement for a traffic study on Aztalan/Milwaukee/Union Streets Intersection by MSA which includes the presentation, if requested and needed by the board.

**Convene in Closed Session**

A Semo/Wollschlager motion carried on a 6-0 roll call vote to convene into closed session at 6:08 p.m. *Pursuant to Wisconsin Statutes §§19.85(1)(e) deliberating or negotiating the investing of public funds whenever competitive or bargaining requires a closed session* – Option to Purchase - BBC Land Ventures, LLC – Lot 2, Lot 5 and Lot 6 River Creek Centre Subdivision.

**Reconvene in Open Session**

A Semo/Wollschlager motion carried to reconvene into open session at 6:40 p.m.

**Action from Closed Session** – no action taken

**Upcoming meetings:**

- a. Plan Commission Meeting: January 11, 2016 at 5:00 p.m.
- b. Committee of the Whole Meeting: January 4<sup>th</sup> at 5:30 (Note - Date Change)
- c. Next Village Board: January 25<sup>th</sup> at 5:30 p.m.

**Adjourn**

An Albertz/Semo motion carried to adjourn at 6:41 p.m.

Joan Dykstra  
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.