

VILLAGE OF JOHNSON CREEK MEETING NOTICE

125 Depot Street, Johnson Creek, WI

Agenda

VILLAGE BOARD

December 30, 2015

125 Depot St.

5:30 p.m.

1. Call to order - roll call
2. Pledge of Allegiance
3. Statement of Public Notice
4. Approve Finance Report – *pgs 1-25*
5. Ambulance/Fire-EMS, Building Inspector, Police– *For Information Only – pgs 26-29*
6. Department Schedules/Reports
7. Approve Village Board Meeting Minutes of November 16th and Special Village Board minutes of December 14th – *pgs 30-36*
8. Committee of the Whole Meeting Minutes of December 14th –*for Information Only – pgs 37-42*
9. Public Comment (limited to two minutes per person)
10. Notices and Discussion - *pg 43*
11. Administrator Report – *pg 44*
12. Committee/Commission Reports- *pg 45-50*
13. Proclamation – J & L Tire, Inc.
14. Resolution 134-15 Award Bid – 12 Lead Heart Monitors – SOS Technologies-*pgs 45-50*
15. Resolution 135-15 Job Description – Fire/EMS Chief–*pgs 51-54*
16. Resolution 136-15 Job Description – Park Superintendent –*pgs 55-58*
17. Resolution 137-15 Room Tax Transfer to Firemans Festival –*pgs 59-60*
18. Resolution 138-15 Room Tax Transfer to General Fund –*pgs 61-62*
19. Resolution 139-15 Extension of Reduction to Impact Fees –*pgs 63-64*
20. Resolution 141-15 Village Legal Notice Posting Locations –*pgs 65-66*
21. Resolution 142-15 Library Transfer from Restricted to 2015 Budget –*pgs 67-70*
22. Resolution 143-15 Operators Licenses 2015-2016– *pgs 71-72*
23. Resolution 144-15 Appointment of Election Officials –*pgs 73-74*
24. Resolution 145-15 Amend Administration Policy – Internal Controls 2015/2016– *pgs75-85*
25. Resolution 146-15 Schedule of Fees - Revised January 1, 2016 – *pgs 86-98*
26. Resolution 147-15 Impact Fee Transfer to Fire/EMS– *pgs 99-100*
27. Resolution 148-15 Fire/EMS Transfer to General Fund– *pgs101-102*
28. Resolution 149-15 Assigned Funds Transfer to 2015 Capital Budget– *pgs 103-104*
29. Resolution 150-15 LWMMI Plan Benefits – Provident Insurance– *pgs 105-118*
30. Resolution 151-15 Dedication of Improvements – Development Agreement – Rainbow Hospice Care, Inc.– *pgs119-120*
31. Resolution 152-15 Permission to Access Johnson Creek – Jefferson ½ Mile ATV Club– *pgs 121-123*
32. Resolution 153-15 PSA – Traffic Study – Atzalan/Milwaukee/Union Streets Intersection - MSA.– *pgs 124-127*
33. Convene in Closed Session
(Pursuant to Wisconsin Statutes §§19.85(1)(e) deliberating or negotiating the investing of public funds whenever competitive or bargaining requires a closed session – Option to Purchase - BBC Land Ventures, LLC – Lot 2, Lot 5 and Lot 6 River Creek Centre Subdivision)
34. Reconvene in Open Session
35. Action from Closed Session
36. Upcoming meetings:
 - a. Plan Commission Meeting: January 11, 2016 at 5:00 p.m.
 - b. Committee of the Whole Meeting: January 4th at 5:30 (Note - Date Change)
 - c. Next Village Board: January 25th at 5:30 p.m.
37. Adjourn

Agenda Posting Information	
Date	
Time	a.m. / p.m.
Initials	

N.B. Page Numbers Denote Packet Location

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the meetings above to gather information. No action will be taken by any governmental body at the meetings above other than by the government body specifically referred to in the above notice. Request from persons with hearing or sight disabilities who need assistance to participate in this meeting should be made to the Village Clerk's Office at (920) 699-2296 with as much advance notice as possible.

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Village of Johnson Creek

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
36335		Void	11/19/2015				0.00
36336		Void	11/19/2015				0.00
36337	11/16/2015	Printed		VILL OF JC	VILLAGE OF JOHNSON CREEK	BANK TRANSFER	150,000.00
36338	11/19/2015	Printed		RESERVE AC	RESERVE ACCOUNT	POSTAGE FOR MACHINE	1,000.00
36339	11/23/2015	Printed		DAWN HAINE	DAWN M. HAINES	CLEANING- PD OCT AND NOV	320.00
36340	11/24/2015	Printed		AIRGAS	AIRGAS USA, LLC	OXYGEN TANK RENTAL- EMS	155.21
36341	11/24/2015	Printed		ASSOC APP	ASSOCIATED APPRAISAL	1182 PARCELS - NOV	1,342.73
36342	11/24/2015	Printed		CHEM TRADE	CHEMTRADE CHEMICALS US, LLC	ALUM FOR PHOS REMOVAL-	3,220.07
36343	11/24/2015	Printed		DELTA DEN	DELTA DENTAL OF WISCONSIN	DENTAL INS- DEC	1,424.90
36344	11/24/2015	Printed		ENERGENECS	ENERGENECS,INC	CHEMICALS WELL #3	883.25
36345	11/24/2015	Printed		GEMPLER'S	GEMPLER'S INC.	LIGHT BAR REPAIR - DPW	33.80
36346	11/24/2015	Printed		GENERAL CO	GENERAL COMMUNICATIONS,	RADIO BATTERIES- FD	445.70
36347	11/24/2015	Printed		GFC	GFC LEASING WI	COPIER - LIBRARY	129.84
36348	11/24/2015	Printed		GOR FLESCH	GORDON FLESCH CO, INC	2014/2015 ADD'L COPIES- VH/PD	476.29
36349	11/24/2015	Printed		GRAYBAR	GRAYBAR	BALLAST FOR LIGHTS - CC	204.94
36350	11/24/2015	Printed		INGRAM	INGRAM BOOK CO	BOOKS- LIB	776.31
36351	11/24/2015	Printed		J & L TIRE	J & L TIRE INC.	BATTERY- TAHOE- PD	152.79
36352	11/24/2015	Printed		JEFF SHERI	JEFFERSON COUNTY SHERIFF'S	BOOKING CHARGES	20.00
36353	11/24/2015	Printed		JEFF TREAS	JEFFERSON CTY TREASURERS	DOG LICENSES- NOV	5.50
36354	11/24/2015	Printed		JC PUB SCH	JOHNSON CREEK PUBLIC	MOBILE HOME TAX - OCT	1,744.36
36355	11/24/2015	Printed		JONAS OFFI	JONAS OFFICE EQUIPMENT	OFFICE SUPPLIES- PD, FD, VH,	231.55
36356	11/24/2015	Printed		L-R METER	L-R METER TESTING & REPAIR	METER TESTING- H20	2,731.29
36357	11/24/2015	Printed		L.V. LABS	L. V. LABORATORIES	LAB TESTING- OCT	676.00
36358	11/24/2015	Printed		LOOS HOME	LOOS HOMES	BOND REFUND- 4 PROPERTIES	5,700.00
36359	11/24/2015	Printed		MENARDS	MENARDS	SUPPLIES- FD. H20, DPW, VH	252.22
36360	11/24/2015	Printed		MICHAEL T	MICHAEL TODD & CO, INC	LOADER LIGHT- DPW	97.50
36361	11/24/2015	Printed		MICROMARK	MICROMARKETING LLC	BOOK ON CD- LIBRARY	39.99
36362	11/24/2015	Printed		MID-STATE	MID-STATE EQUIPMENT	LEAF VAC REPAIRS	461.17
36363	11/24/2015	Printed		MID-WIS FE	MID-WIS FEDERATED LIBRARY	TONER- LIBRARY	539.85
36364	11/24/2015	Printed		MILDENSTEI	JOSEPH MILDENSTEIN	EMT REFRESHER COURSE	149.52
36365	11/24/2015	Printed		NAPA	NAPA AUTO PARTS	BATTERIES- FD, EMS, DPW	266.36
36366	11/24/2015	Printed		NORTHERN L	NORTHERN LAKE SERVICE INC	BACTERIA TESTING- H20	20.00
36367	11/24/2015	Printed		PETTY HALL	PETTY CASH VILL JC \ JDYKSTRA	MILEAGE, POSTAGE	46.28
36368	11/24/2015	Printed		SAFETY FIR	SAFETY FIRST INC	TURN OUT GEAR 5 SETS- FD	14,385.66
36369	11/24/2015	Printed		SHERWIN WI	THE SHERWIN WILLIAMS CO.	PAINT - VH	19.09
36370	11/24/2015	Printed		STEVE'S CA	STEVE'S CAR-TRUCK SERVICE,	SERVICE ON #703- EMS	379.50
36371	11/24/2015	Printed		UNITED IND	UNITED INDUSTRIAL	SLUDGE PRESS REPAIRS, WWTP	6,850.00
36372	11/24/2015	Printed		USA BLUEBK	USA BLUEBOOK	WELL #2 PARTS	292.77
36373	11/24/2015	Printed		WATER ACE	WATERTOWN ACE HARDWARE	SUPPLIES- CENTENNIAL PARK	7.36
36374	11/24/2015	Printed		WI - SCTF1	WI SCTF	CHILD SUPPORT PIN# 3391640	197.47
36375	11/24/2015	Printed		WI DEPT JU	WI DEPT OF JUSTICE-	BACKGROUND CHECKS-OPER	21.00

Total Checks: 41

Checks Total (excluding void checks): 195,700.27

Total Payments: 41

Bank Total (excluding void checks): 195,700.27

WATER	\$4,374.11
SEWER	\$11,115.07
TIF#2	\$150,441.73
TIF#3	\$60.02
LIBRARY	\$1,604.34
FIRE	\$15,103.10
EMS	\$684.23
ROOM TAX	\$50.00
GENERAL	\$12,267.67
TOTAL	\$195,700.27

AUTHORIZED BY: _____
 P & F Chair

AUTHORIZED BY: _____
 P & F Member

Check Register Report

Date: 12/10/2015
 Time: 12:01 PM
 Page: 1

Village of Johnson Creek

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
Checks						
36376	12/03/2015	Printe	CULVERS	CULVERS	GIFT CERT	25.00
36377	12/03/2015	Printe	HI-WAY HAR	HI-WAY HARRY'S	GIFT CERT	100.00
36378	12/03/2015	Printe	J & L TIRE	J & L TIRE INC.	GIFT CERT	50.00
36379	12/03/2015	Printe	KWIK TRIP	KWIK TRIP	GIFT CERT - 8	375.00
36380	12/03/2015	Printe	MENARDS	MENARDS	GIFT CCERT - 5	225.00
36381	12/03/2015	Printe	JC PREMIUM	JOHNSON CREEK PREMIUM	GIFT CERT - 2	100.00
36382	12/07/2015	Printe	WI - SCTF1	WI SCTF	PIN 3598311 CHILD SUPPORT	82.62
36383	12/07/2015	Printe	WI - SCTF1	WI SCTF	PIN 4219334 CHILD SUPPORT	107.40
36384	12/09/2015	Printe	PERNAT'S	PERNAT'S PREMIUM MEATS	BANK APPRECIATION GIFT	40.00
36385	12/09/2015	Printe	BONTON	BONTON BAKERY	MEAL EMPLOYEE	279.50
36386	12/09/2015	Printe	APHE, LLC	APHE, LLC	CPR RECERTIFICATION- FD	240.00
36387	12/09/2015	Printe	ASSOC WEAL	ASSOCIATED TRUST CO	ANNUAL FEE	1,539.00
36388	12/09/2015	Printe	AW DIR	AW DIRECT	LIGHT BAR - BUCKET TRUCK-	368.58
36389	12/09/2015	Printe	B-TEK	B-TEK ENTERPRISES, LLC	COMPUTER- CLERK VH	1,337.54
36390	12/09/2015	Printe	BEERB	ZONA BEERBOHM	CLEANING-VH, FD, LIB, CC - NOV	367.50
36391	12/09/2015	Printe	CARD SERV	CARD SERVICE CENTER	SUPPLIES- LIBRARY	196.73
36392	12/09/2015	Printe	CARD SERV	CARD SERVICE CENTER	SUPPLIES- EMS	10.56
36393	12/09/2015	Printe	CARD SERV	CARD SERVICE CENTER	SPREADER ATV- DPW	580.85
36394	12/09/2015	Printe	CARD SERV	CARD SERVICE CENTER	EMS MONTHLY SOFTWARE	19.00
36395	12/09/2015	Printe	CHARTER	CHARTER COMMUNICATIONS	INTERNET- VH/ EMS	194.61
36396	12/09/2015	Printe	COACH	COACH- JOHNSON CREEK	RESTITUTION	50.00
36397	12/09/2015	Printe	CRAMER, MU	CRAMER, MULTHAUF & HAMMES,	MUNICIPAL COURT - NOV	690.00
36398	12/09/2015	Printe	DAILY JEFF	DAILY JEFFERSON CTY UNION	AD - LIBRARY	39.50
36399	12/09/2015	Printe	DAN LARSEN	DAN LARSEN LANDSCAPING , INC	FALL TREE PLANTING	14,670.00
36400	12/09/2015	Printe	DAWN HAINE	DAWN M. HAINES	CLEANNG - DEC - POLICE DEPT	160.00
36401	12/09/2015	Printe	DEPT ADMIN	DEPARTMENT OF	TEACH INTERNET LINE- LIBRARY	600.00
36402	12/09/2015	Printe	EMER. MED.	EMERGENCY MEDICAL	MEDICAN SUPPLIES- EMS	97.10
36403	12/09/2015	Printe	ENVIRO SPE	ENVIRONMENTAL SPECIALISTS	BLACK WALNUT LIFT STATION	225.00
36404	12/09/2015	Printe	GALL'S INC	GALLS, AN ARAMARK COMPANY	NAME TAG- PD	8.80
36405	12/09/2015	Printe	GFC	GFC LEASING WI	POLICE/VH COPIER LEASE	535.78
36406	12/09/2015	Printe	GRAYBAR	GRAYBAR	FUSES- STREET LIGHTS DPW	345.51
36407	12/09/2015	Printe	GRAYMONT	GRAYMONT CAPITAL INC	LIME FOR SLUDGE REMOVAL-	3,011.80
36408	12/09/2015	Printe	HIGHWAY LI	HIGHWAY LIGHT & LANDSCAPE	REPLACE LIGHT POLE,	3,807.80
36409	12/09/2015	Printe	HOWEY	JOSEPH HOWEY	CLOTHING ALLOWANCE	257.06
36410	12/09/2015	Printe	INGRAM	INGRAM BOOK CO	BOOKS - LIBRARY	751.25
36411	12/09/2015	Printe	J & L TIRE	J & L TIRE INC.	2009 POLICE SQUAD REPAIR	98.46
36412	12/09/2015	Printe	JEFF CTY	JEFFERSON CTY CENTRAL	END OF YEAR STUFFERS	239.64
36413	12/09/2015	Printe	JOHNS DISP	JOHN'S DISPOSAL SERVICE,INC	937 GARBAGE 937 RECYCLE	13,773.90
36414	12/09/2015	Printe	JONAS OFFI	JONAS OFFICE EQUIPMENT	OFFICE SUPPLIES- WWTP	208.57
36415	12/09/2015	Printe	K & J	K & J SERVICES	CALIBRATION OF FLOW METER-	96.00
36416	12/09/2015	Printe	KWIK TRIP	KWIK TRIP	FUEL PURCHASES - NOV	1,093.66
36417	12/09/2015	Printe	L-R METER	L-R METER TESTING & REPAIR	LARGE METER TESTING- H20	961.75
36418	12/09/2015	Printe	MENARDS	MENARDS	SUPPLIES- DPW/VH	383.31
36419	12/09/2015	Printe	MESKE/MATT	MATT MESKE	BOND REFUND 340 NATURE	1,425.00
36420	12/09/2015	Printe	MICROMARK	MICROMARKETING LLC	BOOKS- LIBRARY	129.18
36421	12/09/2015	Printe	MIDWEST EL	MIDWEST ELECTRIC	REPAIRS TO SLUDGE PRESS-	1,105.00
36422	12/09/2015	Printe	MIDWEST TA	MIDWEST TAPE, LLC	BOOKS ON CD- LIBRARY	426.81
36423	12/09/2015	Printe	MINNESOTA	MINNESOTA LIFE	LIFE INS- JAN 2016	632.10

Check Register Report

Date: 12/10/2015
 Time: 12:01 PM
 Page: 2

Village of Johnson Creek

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
Checks						
36424	12/09/2015	Printe	MSA PROFES	MSA PROFESSIONALSERVICES	SANITARY SEWER STUDY	6,021.30
36425	12/09/2015	Printe	NATIONAL P	NATIONAL PEN COMPANY, LLC	IMPRINTED PENS- LIBRARY	47.43
36426	12/09/2015	Printe	NORTHERN L	NORTHERN LAKE SERVICE INC	BACTERIA TESTING - H2O	40.00
36427	12/09/2015	Printe	PENNA	JEFF PENNA	3 YR PARAMEDIC	796.38
36428	12/09/2015	Printe	PETTY LIBR	PETTY CASH LIBRARY-L.	DVD, POSTAGE- LIBRARY	92.68
36429	12/09/2015	Printe	PETTY HALL	PETTY CASH VILL JC \ JDYKSTRA	POSTAGE, SUPPLIES	8.48
36430	12/09/2015	Printe	PETTY POLI	PETTY CASH-POLICE	POSTAGE - PD	8.02
36431	12/09/2015	Printe	PINE CONE	PINE CONE TRAVEL PLAZA	FUEL PURCHASES - NOV	863.88
36432	12/09/2015	Printe	PORT-A-JON	PORT-A-JOHN CORP	BELL PARK	86.00
36433	12/09/2015	Printe	QUILL CORP	QUILL CORPORATION	OFFICE SUPPLIES- PD	152.95
36434	12/09/2015	Printe	SCHLATTER	MATT SCHLATTER	CLOTHING ALLOWANCE	138.17
36435	12/09/2015	Printe	SIEPERT	SIEPERT & CO. LLP	TIF# 2, #3 ASSESSMENT	570.00
36436	12/09/2015	Printe	TDS	TDS	PHONES-PD, FD, VH, DPW, WWTP	848.72
36437	12/09/2015	Printe	TOMMY	TOMMY TUCKER	HARDWOUND PAPERTOWELS-CC	90.40
36438	12/09/2015	Printe	US CELL	US CELLULAR	VILLAGE CELL PHONES	355.77
36439	12/09/2015	Printe	USCELLULAR	US CELLULAR, INC	PHONE- WWTP	141.79
36440	12/09/2015	Printe	USA BLUEBK	USA BLUEBOOK	LIME SLURRY PUMP PARTS-	111.94
36441	12/09/2015	Printe	VON RU	VON RUEDEN ANNIE	CLOTHING ALLOWANCE	120.20
36442	12/09/2015	Printe	WATER ACE	WATERTOWN ACE HARDWARE	WEED EATER REPAIR	34.50
36443	12/09/2015	Printe	WATERTOWN	WATERTOWN DAILY TIMES INC	LIBRARY AD	335.94
36444	12/09/2015	Printe	WBI	WBI - MANEY - MILLER	PERMITS- NOV	5,752.42
36445	12/09/2015	Printe	WE ENERGIE	WE ENERGIES	LIB, VH, DPW, FD, EMS	16,659.25
36446	12/09/2015	Printe	WI - SCTF1	WI SCTF	PIN#3391640 PAYDATE 12/18/2015	197.47
36447	12/09/2015	Printe	WI - SCTF1	WI SCTF	PIN# 3391640 PAYDATE 12/31/15	197.47
36448	12/09/2015	Printe	WI DEPT JU	WI DEPT OF JUSTICE-	BACKGROUND CHECKS- NOV	21.00
77	12/10/2015	Printe	DEPT EMPL		HEALTH INS JAN	24,347.90
				73	Bank Total (excluding void checks):	110,101.93
				73	Grand Total (excluding void checks):	110,101.93

Water	\$ 7,353.89
Sewer	\$ 20,980.78
Tif#2	\$ 2,350.55
Tif#3	\$ 1,471.72
Library	\$ 4,644.22
Fire	\$ 4,039.83
Ems	\$ 1,675.39
Room Tax	\$ 25.45
cap imp	\$ 1,303.12
General	\$ 66,256.98
Total	\$ 110,101.93

Authorized By: _____
 P & F Chair

Authorized By: _____
 P & F Member

Check Register Report

Date: 12/22/2015
 Time: 3:13 PM
 Page: 1

Village of Johnson Creek

BANK:

Check Number	Check Date	V o i	Vendor Number	Vendor Name	Check Description	Amount
Checks						
36449	12/10/2015	Printed	JC POST OF	JOHNSON CREEK POST OFFICE	WATER BILLS- NOV	380.10
36450	12/22/2015	Printed	AIRGAS	AIRGAS USA, LLC	MEDICAL SUPPLIES- EMS	151.14
36451	12/22/2015	Printed	APHE, LLC	APHE, LLC	CPR TRAINING	20.00
36452	12/22/2015	Printed	ASSOC APP	ASSOCIATED APPRAISAL	ASSESSING SERVICES- DEC	1,342.73
36453	12/22/2015	Printed	BERTS TIRE	BERTS TIRE SERVICE LLC	REPAIR TIRE - DPW	10.00
36454	12/22/2015	Printed	BOUND TO S	BOUND TO STAY BOUND BOOKS,	CHILDRENS BOOKS - LIBRARY	61.96
36455	12/22/2015	Printed	CARD SERV	CARD SERVICE CENTER	DESK- FD	25.00
36456	12/22/2015	Printed	CARD SERV	CARD SERVICE CENTER	CLASS, POSTAGE- WWTP	116.60
36457	12/22/2015	Printed	CARD SERV	CARD SERVICE CENTER	SOFTWARE/FD, CABLES	34.99
36458	12/22/2015	Printed	CLASS C	CLASS C SOLUTIONS GROUP	FUSES ST LIGHTS	614.94
36459	12/22/2015	Printed	CRAMER, MU	CRAMER, MULTHAUF & HAMMES,	RM TAX, LIQ, RR, BBC, MEETINGS	2,700.00
36460	12/22/2015	Printed	DAN LARSEN	DAN LARSEN LANDSCAPING , INC	TREE PLANTING COMPOST SITE	10,375.00
36461	12/22/2015	Printed	EMER. MED.	EMERGENCY MEDICAL	MEDICAL SUPPLIES- EMS	80.50
36462	12/22/2015	Printed	ENVIRO SPE	ENVIRONMENTAL SPECIALISTS	LIFT ST CLEAN-	1,125.00
36463	12/22/2015	Printed	FIRE	FIRE SAFETY USA, INC	BATTERIES-TEC CAMERA- FD	280.00
36464	12/22/2015	Printed	FOX STAMP	FOX STAMP, SIGN & SPECIALTY	NAME PLATE- PLAN COMM	13.99
36465	12/22/2015	Printed	GALL'S INC	GALLS, AN ARAMARK COMPANY	CPR MASK- PD	45.67
36466	12/22/2015	Printed	GENERAL CO	GENERAL COMMUNICATIONS,	PAGER REPAIR- EMS	140.00
36467	12/22/2015	Printed	HIGHWAY LI	HIGHWAY LIGHT & LANDSCAPE	INSTALL POLE/LIGHT- WRIGHT RD	1,000.00
36468	12/22/2015	Printed	JC WATER/S	JC WATER AND SEWER	WATER SEWER BILLS	926.19
36469	12/22/2015	Printed	JC CHSAMBE	JOHNSON CREEK CHAMBER	FIREMANS PICNIC-RES 137-15	5,000.00
36470	12/22/2015	Printed	JC PUB SCH	JOHNSON CREEK PUBLIC	MOBILE HOME TAX - NOV	1,744.36
36471	12/22/2015	Printed	JONAS OFFI	JONAS OFFICE EQUIPMENT	OFFICE SUPPLIES- FD, PD	219.06
36472	12/22/2015	Printed	L.V. LABS	L. V. LABORATORIES	LAB TESTING- WWTP	288.00
36473	12/22/2015	Printed	LANGE ENT	LANGE ENTERPRISES, INC.	COMPOST SITE - SIGNS	189.10
36474	12/22/2015	Printed	MENARDS	MENARDS	SUPPLIES- FD, DPW	285.86
36475	12/22/2015	Printed	MIDWEST TA	MIDWEST TAPE, LLC	BOOK ON CD- LIBRARY	34.99
36476	12/22/2015	Printed	MSA PROFES	MSA PROFESSIONALSERVICES	SAN. SEWER/WATER STUDY	3,432.38
36477	12/22/2015	Printed	NAPA	NAPA AUTO PARTS	FURNACE BELT- DPW	8.40
36478	12/22/2015	Printed	NORTH CENT	NORTH CENTRAL LAB INC	LAB SUPPLIES- WWTP	499.00
36479	12/22/2015	Printed	NORTHERN L	NORTHERN LAKE SERVICE INC	BACTERIA TESTING- H20	20.00
36480	12/22/2015	Printed	PETTY HALL	PETTY CASH VILL JC \ JDYKSTRA	SUPPLIES	22.85
36481	12/22/2015	Printed	PRO EQUIP	PROFESSIONAL EQUIPMENT &	CLOTHING ALLOWANCE-PD	149.95
36482	12/22/2015	Printed	PSI PTINT	PSI PRINTING SYSTEMS, INC	W-2, 1099'S FORMS	223.05
36483	12/22/2015	Printed	QUILL CORP	QUILL CORPORATION	TONER- LIBRARY	55.99
36484	12/22/2015	Printed	ROEHL	DEBBIE ROEHL	SEAT REPAIR- TRK# 23-FD	70.00
36485	12/22/2015	Printed	SAFETY FIR	SAFETY FIRST INC	HELMET/GLOVES- FD	2,686.17
36486	12/22/2015	Printed	SCHNEIDER	SCHNEIDER PRINTING, INC.	NEWSLETTER- NOVEMBER	684.81
36487	12/22/2015	Printed	SUPERIOR C	SUPERIOR CHEMICAL	SIDEWALK SALT- H20	90.02
36488	12/22/2015	Printed	UNITED IND	UNITED INDUSTRIAL	SLUDGE PRESS REPAIRS- WWTP	375.00
36489	12/22/2015	Printed	UW SOIL TE	UW SOIL TESTING LAB	SOIL TESTING- WWTP	32.00
36490	12/22/2015	Printed	VANDEWALLE	VANDEWALLE & ASSOCIATES,	AUTO ZONE,JC NORTH DEV,JC	1,808.25
36491	12/22/2015	Printed	WE ENERGIE	WE ENERGIES	SIREN - ANNUAL D	39.00
36492	12/22/2015	Printed	WI DEPT JU	WI DEPT OF JUSTICE-	RECORDS CHECK,EMS,LIB, OPER	21.00
36493	12/22/2015	Printed	WILS	WISCONSIN LIBRARY SERVICES,INC	STRATEGIC PLANNING- LIBRARY	5,650.00
			45		Checks Total (excluding void checks):	43,073.05
			45		Bank Total (excluding void checks):	43,073.05
			45		Grand Total (excluding void checks):	43,073.05

WATER	\$1,076.53
SEWER	\$5,543.91
TIF#2	\$1,069.96
TIF#3	\$1,622.72
LIBRARY	\$5,809.94
FIRE	\$3,743.81
EMS	\$292.83
ROOM TAX	\$5,000.00
GENERAL	\$18,913.35
TOTAL	\$43,073.05

AUTHORIZED BY: _____
 P & F Chair

AUTHORIZED BY: _____
 P & F Member

RESTRICTED, ASSIGNED & CASH ON HAND (BUDGET & DEBT PMT) 12/23/2015

<u>GENERAL FUND</u>		<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
Checking , Payroll , Money Market (Remaining Expenditures: \$17,618.69)			\$597,516.93
EMS -FAP Funds (Restricted Use)		\$4,943.00	
Temp Acct Tax Collections (some funds for other jurisdictions)			\$0.00
Tree Fee Account		\$17,831.95	
Impact Fee Account (Parks Share and Public Works Share)		\$82,139.94	
West Side Street & Utility Improvement Fees		\$41,789.63	
		\$146,704.52	\$597,516.93
<u>WATER FUND</u>		<u>Restricted</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$-849.45)			\$853,267.91
Depreciation Equipment Fund		\$186,414.60	
		\$186,414.60	\$853,267.91
<u>SEWER FUND</u>		<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$127,201.75)			\$656,799.61
Assigned Account - Future WWTP		\$538,287.80	
Depreciation Equipment Fund		\$551,012.83	
		\$1,089,300.63	\$656,799.61
<u>TIF 2</u>		<u>Restricted</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$-1,522,353.06)			\$655,560.57
Bond Reserve/Redemption (held by Associated Trust)		\$821,011.79	
		\$821,011.79	\$655,560.57
<u>TIF 3</u>		<u>Restricted</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$300,778.45)			\$2,305,344.02
Bond Reserve/Redemption (held by Associated Trust)		\$668,699.72	
		\$668,699.72	\$2,305,344.02
<u>LIBRARY</u>		<u>Assigned</u>	<u>Cash for Budget/Debt</u>
Checking (Remaining Expenditures: \$4,828.10)			\$10,921.14
Assigned Account		\$19,240.31	
Trust Account		\$21,167.53	
		\$40,407.84	\$10,921.14
<u>ROOM TAX</u>		<u>Assigned</u>	<u>Cash for Budget/Debt</u>
Checking (Remaining Expenditures: \$0)			\$0.00
		\$0.00	
<u>FIRE FUND</u>		<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$149,731.98)			\$120,542.24
GO Bond Proceeds (Borrowed for property purchase)		\$228,528.77	
Assigned Account		\$10,199.17	
Impact Fee Account (Fire-EMS Share)		\$0.00	
		\$238,727.94	\$120,542.24
<u>CAPITAL OUTLAY</u>		<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$42,868.90)			\$0.00
G.O. Bond Proceeds		\$9,486.89	
Assigned Account		\$103,941.08	
		\$113,427.97	\$0.00
		Restricted/Assigned	Cash for Budget/Debt
		\$3,304,695.01	\$5,199,952.42

RESTRICTED, ASSIGNED & CASH ON HAND (BUDGET & DEBT PMT) 12/23/2015

<u>BANK TOTALS</u>		
Premier Bank (Checking, Money Market)		\$588,737.52
Badger Bank (Checking, Money Market, CD's)		\$1,752,272.02
Local Government Investment Pool (LGIP)		\$0.00
Bank of Lake Mills (Money Market)		\$2,948,477.81
Landmark Credit Union (CD)		\$250,000.00
Summit Credit Union (Money Market)		\$237,749.33
Fort Community Credit Union (Money Market)		\$241,716.55
Partnership Bank (Money Market)		\$648,473.98
Greenwoods State Bank (Money Market)		\$347,508.71
Associated Trust (Bond Reserve)		\$1,489,711.51

**Balances reflect what bank balance will be when outstanding checks clear.*

GENERAL ASSIGNED FUNDS UPDATE				
Category	Balance	Remaining 2015 Expenditures	Projected Remainder	Description of Expenditures
Ambulance	\$4,799.79	\$4,778.72	\$21.07	equipment replacement
Codification	\$0.00	\$0.00	\$0.00	
CIS/Computers	\$4,667.79	\$3,254.36	\$1,413.43	software upgrade/equipment replacement
DPW Projects	\$1,759.80	\$1,752.63	\$7.17	atv spreader/plasma cutter
Municipal Building Repair	\$9,907.31	\$5,179.22	\$4,728.09	gutter replacement/seal coat parking lot - both sides
Parks	\$18,031.24	\$0.00	\$18,031.24	
Police	\$211.34	\$27.45	\$183.89	tactical equipment/radios & equipment
Streets/St Light	\$15,268.35	\$15,000.00	\$268.35	street lighting repair/replacements
2014 Fund Balance	\$49,295.46	\$0.00	\$49,295.46	
Totals:	\$103,941.08	\$29,992.38	\$73,948.70	

FIRE ASSIGNED FUNDS UPDATE				
Category	Balance	Remaining 2015 Expenditures	Projected Remainder	Description of Expenditures
Fire Assigned Funds	\$10,199.17	\$2,063.36	\$8,135.81	Computers/Hose/Radio/Sealcoat

12/23/2015 Updated

Impact Fee Report

Category	Balance (includes interest earned)	Remaining 2015 Expenditures	Projected Balance	2015 Expenditures	Projects per 2004 Impact Fee Study (Project Costs/Related Debt)
Public Safety	\$0.00	\$0.00	\$0.00		Fire/EMS Building
WWTF	\$0.00	\$0.00	\$0.00		WWTP Phase 2, Office/Lab Expansion, Heated Garage
Water System	\$0.00	\$0.00	\$0.00		Well 5 (Auditor ok'd using for Well 3/4)
Parks	\$24,927.03	\$0.00	\$24,927.03		Any collected goes to debt for 2005 \$1.925M GO Bonds
Public Works	\$57,212.91	\$0.00	\$57,212.91	Debt Payments	Streetscape, Shoreline Restoration, Relocate Brush/Compost
Total Impact Fees:	\$82,139.94	\$0.00	\$82,139.94		
West Side Street/Utility Fee	\$41,789.63	\$0.00	\$41,789.63		Reconstruct Midge, West (Union to new subdivisions), Connector Streets (Hwy B to Chapel Hill and E/W Connector)
Total Account:	\$123,929.57	\$0.00	\$123,929.57		

NOTES:

Includes Fees Paid as of:

12/23/2015

ROOM TAX COLLECTION & DISTRIBUTION SUMMARY

Tax Year	Collections				Expenses			
	JC Chamber 35%	Village/Tourism 35%	Parks 30%	Interest	Tax Collected	Interest	Interest	Ascending Total
2005	\$1,767.03	\$1,767.03	\$1,514.59	\$0.00	\$5,048.65	\$0.00	\$0.00	\$5,048.65
2006	\$14,647.09	\$14,647.09	\$12,554.67	\$265.70	\$41,848.85	\$215.11	\$480.81	\$47,378.31
2007	\$22,870.90	\$22,870.90	\$19,603.63	\$900.58	\$65,345.43	\$612.17	\$1,512.75	\$114,236.49
2008	\$28,442.06	\$28,442.06	\$24,378.93	\$2,442.39	\$81,263.05	\$1,305.17	\$3,747.56	\$199,247.10
2009	\$28,813.63	\$28,813.63	\$24,697.37	\$344.05	\$82,324.63	\$71.59	\$415.64	\$281,987.37
2010	\$19,291.61	\$19,291.61	\$16,535.67	\$939.42	\$55,118.89	\$29.37	\$968.79	\$338,075.05
2011	\$15,230.42	\$15,230.42	\$13,054.62	\$151.12	\$43,515.46	\$0.00	\$151.12	\$381,741.63
2012	\$21,837.38	\$21,837.38	\$18,717.77	\$113.55	\$62,392.53	\$0.00	\$113.55	\$444,247.71
2013	\$28,349.25	\$28,349.25	\$24,299.36	\$118.36	\$80,997.86	\$0.00	\$118.36	\$525,363.93
2014	\$33,495.33	\$33,495.33	\$28,710.29	\$96.31	\$95,700.95	\$0.00	\$96.31	\$621,161.19
2015	\$31,305.96	\$31,305.96	\$26,633.68	\$222.27	\$89,445.61	\$0.00	\$222.27	\$710,829.07
Collected:	\$246,050.66	\$246,050.66	\$210,900.58	\$5,593.75	\$703,001.91	\$2,233.41	\$7,827.16	
Expenses & Chamber Distribution								
Tax Year	Chamber Distribution	Tourism	Parks	Interest	Expenses	Interest	Descending Balance	
2005	\$1,767.03				\$1,767.03		\$3,281.62	
2006	\$14,647.09	\$1,200.00	\$4,673.00		\$20,520.09		\$25,091.19	
2007	\$22,870.90	\$2,450.02	\$11,149.61		\$36,470.53		\$55,478.84	
2008	\$28,442.06	\$10,832.73	\$20,952.25		\$60,227.04		\$80,262.41	
2009	\$28,813.63	\$20,040.89	\$43,465.31		\$92,319.83		\$70,682.85	
2010	\$19,291.61	\$60,682.09	\$18,280.97		\$98,264.67		\$28,505.86	
2011	\$15,230.42	\$1,180.00	\$8,595.98		\$25,007.40		\$47,165.04	
2012	\$21,837.38	\$9,516.45	\$26,172.54		\$57,526.37		\$52,144.75	
2013	\$28,349.25	\$8,765.00	\$19,493.79		\$56,608.04		\$133,260.97	
2014	\$33,495.33	\$14,911.73	\$27,104.64		\$75,511.70		\$172,450.19	
2015	\$31,305.96	\$122,055.50	\$33,244.90		\$186,606.36		\$186,606.37	
Expended:	\$246,050.66	\$251,644.41	\$213,133.99		\$710,829.06			
Remaining Funds in Account								
	Chamber Distribution	Village Tourism	Village Parks	Total Balance				
Balances:	\$0.00	\$0.00	\$0.00	\$0.00				

12/23/2015 Updated

2014 Expenditure Detail:	Tourism	Parks
Park Fee Assistance Thunderscats	\$250.00	
Repay General for Centennial Pavilion (2014 tax)		\$27,104.64
Bike Trail Signs	\$96.28	
Transfer to General - 2014 Administration Costs	\$6,465.00	
Johnson Block - Audit	\$450.00	
Chamber Tourism Payment 53420 /Dif of Min	\$7,627.93	
Budget Amendment Resolution	\$22.52	
Total 2014 Expenditures:	\$14,911.73	\$27,104.64
2015 Expenditure Detail:		
2015 Expenditure Detail:	Tourism	Parks
Park Fee Assistance Thunderscats		
Repay General for Centennial Pavilion (2015 tax)		\$33,244.90
Transfer to General - 2015 Administration Costs	\$6,465.00	
Johnson Block - Audit	\$500.00	
JC Historical Children Festival	\$400.00	
Watertown Times Ordinance Publication	\$25.45	
Attorney Fees on New Legislation	\$1,850.00	
Chamber Tourism Payment	\$6,000.00	
Half Fireworks Payment per VB Minutes 1/26/15 & May	\$5,000.00	
2016 Fireman's Festival	\$5,000.00	
Transfer to General - Prev Community Center Debt	\$96,815.05	
Total 2015 Expenditures:	\$122,055.50	\$33,244.90

Johnson Creek Fire & Ems Dept

Income and Expenditures

155

November 2015

All Phases

Charges	Billing Phase 1	Collections Phases 2 & 3	Total
Collection Placements / Charges	\$23,956.45	\$5,405.94	\$29,362.39
Interest on Delinquent Accounts	\$0.00	\$687.88	\$687.88
Insurance Interest	\$0.00	\$0.00	\$0.00
Transaction Fees	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Subtotal of Charges	\$23,956.45	\$6,093.82	\$30,050.27
Account Transfers	\$1,884.20	\$3,521.74	\$5,405.94
Credit Summary			
Total Credits - All Types	\$24,358.49	\$9,026.25	\$33,384.74
Total Credit Adjustments	\$12,774.23	\$2,460.51	\$15,234.74
Total Closed Account Adjustments	\$0.00	\$5,233.87	\$5,233.87
Total Payments Received (Applied to Acct Bal's)	\$11,584.26	\$1,331.87	\$12,916.13
Total Overpayments (OP)	\$(152.43)	\$0.00	\$(152.43)
Total Payments Received (plus overpayments)	\$11,736.69	\$1,331.87	\$13,068.56
Total Overpayment Returns (\$ not deposited)	\$0.00	\$0.00	\$0.00
Total Payments Received (less OP returns)	\$11,736.69	\$1,331.87	\$13,068.56
Less Payment Kept By (PKB, \$ kept by service)	\$0.00	\$0.00	\$0.00
Total Deposits	\$11,736.69	\$1,331.87	\$13,068.56
Summary of Disbursement			
Total Deposits & Payments Kept By	\$11,736.69	\$1,331.87	\$13,068.56
Less Overpayment Refunds (patient / ins reimbursement)	\$(152.43)	\$0.00	\$(152.43)
Gross Revenue	\$11,584.26	\$1,331.87	\$12,916.13
Total LifeQuest Fee	\$810.90	\$380.25	\$1,191.15
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees			\$0.00
Total Due LifeQuest	Check #	EFT	\$1,191.15
Total Service Revenue	\$10,773.36	\$951.62	\$11,724.98
Total Payment Kept By	\$0.00	\$0.00	\$0.00
Total Service Payable	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees	\$0.00	\$0.00	\$0.00
Total Due Service	Check #	EFT	\$10,773.36

Messages:

Total Deposits EOM differ from bank statement by .02 due to two .01 cent HIC TEST DD's on 11/3 not posted. clg 12.3.15

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Billing, Collection, & Data Management Services

1-888-777-4911 • www.lifequest-services.com

N2930 State Road 22, Wautoma, WI 54982-5267

Johnson Creek Fire & Ems Dept

Billing Summary

155

November 2015

Phase 1 - 7.00%

Charges

Charges	\$23,956.45	
Interest on Delinquent Accounts	\$0.00	
Insurance Interest	\$0.00	
Transaction Fees	\$0.00	
Probate Fees	\$0.00	
Subtotal of Charges		\$23,956.45

Account Transfers

Transferred out of Phase 1	\$1,884.20	
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Credit Summary

Total Credits - All Types	\$24,358.49	
Total Credit Adjustments	\$12,774.23	
Total Closed Account Adjustments	\$0.00	
Total Payments Received (Applied to Acct Bal's)	\$11,584.26	
Total Overpayments (OP)	\$(152.43)	
Total Payments Received (plus overpayments)	\$11,736.69	
Less Overpayment Returns (\$ not deposited)	\$0.00	
Total Payments Received (less OP returns)	\$11,736.69	
Net Monthly Activity		\$(402.04)

Summary of Disbursement

Total Deposits & Payments Kept By	\$11,736.69	
Less Overpayment Refunds (patient / ins reimbursement)	\$(152.43)	
Gross Revenue	\$11,584.26	
Total LifeQuest Fee	\$810.90	
Probate Fees	\$0.00	
Total Due LifeQuest	\$810.90	
Total Service Revenue	\$10,773.36	
Total Payment Kept By	\$0.00	
Total Service Payable	\$0.00	
Probate Fees	\$0.00	
Other / Fees	\$0.00	
Total Due Service	\$10,773.36	

Messages:

Quality • Speed • Service



Johnson Creek Fire Department

Income and Expenditures

155A

November 2015

All Phases

Charges	Billing Phase 1	Collections Phases 2 & 3	Total
Collection Placements / Charges	\$810.00	\$0.00	\$810.00
Interest on Delinquent Accounts	\$0.00	\$71.19	\$71.19
Insurance Interest	\$0.00	\$0.00	\$0.00
Transaction Fees	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Subtotal of Charges	\$810.00	\$71.19	\$881.19
Account Transfers	\$0.00	\$0.00	\$0.00
Credit Summary			
Total Credits - All Types	\$62.05	\$310.64	\$372.69
Total Credit Adjustments	\$0.00	\$0.00	\$0.00
Total Closed Account Adjustments	\$0.00	\$0.64	\$0.64
Total Payments Received (Applied to Acct Bal's)	\$62.05	\$310.00	\$372.05
Total Overpayments (OP)	\$0.00	\$0.00	\$0.00
Total Payments Received (plus overpayments)	\$62.05	\$310.00	\$372.05
Total Overpayment Returns (\$ not deposited)	\$0.00	\$0.00	\$0.00
Total Payments Received (less OP returns)	\$62.05	\$310.00	\$372.05
Less Payment Kept By (PKB, \$ kept by service)	\$0.00	\$0.00	\$0.00
Total Deposits	\$62.05	\$310.00	\$372.05
Summary of Disbursement			
Total Deposits & Payments Kept By	\$62.05	\$310.00	\$372.05
Less Overpayment Refunds (patient / ins reimbursement)	\$0.00	\$0.00	\$0.00
Gross Revenue	\$62.05	\$310.00	\$372.05
Total LifeQuest Fee	\$4.34	\$74.40	\$78.74
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees			\$0.00
Total Due LifeQuest	Check #	EFT	\$78.74
Total Service Revenue	\$57.71	\$235.60	\$293.31
Total Payment Kept By	\$0.00	\$0.00	\$0.00
Total Service Payable	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees	\$0.00	\$0.00	\$0.00
Total Due Service	Check #	EFT	\$57.71

Messages:

Quality • Speed • Service



Billing, Collection, & Data Management Services

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N2930 State Road 22, Wautoma, WI 54982-5267

Johnson Creek Fire Department

Billing Summary

155A

November 2015

Phase 1 - 7.00%

Charges

Charges	\$810.00	
Interest on Delinquent Accounts	\$0.00	
Insurance Interest	\$0.00	
Transaction Fees	\$0.00	
Probate Fees	\$0.00	
Subtotal of Charges		\$810.00

Account Transfers

Transferred out of Phase 1	\$0.00	
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Credit Summary

Total Credits - All Types	\$62.05	
Total Credit Adjustments	\$0.00	
Total Closed Account Adjustments	\$0.00	
Total Payments Received (Applied to Acct Bal's)	\$62.05	
Total Overpayments (OP)	\$0.00	
Total Payments Received (plus overpayments)	\$62.05	
Less Overpayment Returns (\$ not deposited)	\$0.00	
Total Payments Received (less OP returns)	\$62.05	

Net Monthly Activity

\$747.95

Summary of Disbursement

Total Deposits & Payments Kept By	\$62.05	
Less Overpayment Refunds (patient / ins reimbursement)	\$0.00	
Gross Revenue	\$62.05	
Total LifeQuest Fee	\$4.34	
Probate Fees	\$0.00	
Total Due LifeQuest	\$4.34	
Total Service Revenue	\$57.71	
Total Payment Kept By	\$0.00	
Total Service Payable	\$0.00	
Probate Fees	\$0.00	
Other / Fees	\$0.00	
Total Due Service	\$57.71	

Messages:

Quality • Speed • Service

Village of Johnson Creek

For the Period: 1/1/2015 to 12/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 09 - FIRE							
Revenues							
Dept: 000.000							
411.010 TOWN OF AZTALAN - TAXES	22,592.00	22,592.00	22,592.00	0.00	0.00	0.00	100.0
411.030 TOWN OF FARMINGTON - TAXES	76,034.00	76,034.00	76,034.00	0.00	0.00	0.00	100.0
411.040 TOWN OF MILFORD - TAXES	10,843.00	10,843.00	10,843.00	0.00	0.00	0.00	100.0
411.050 TOWN OF WATERTOWN - TAXES	27,637.00	27,637.00	27,637.00	0.00	0.00	0.00	100.0
411.060 VILLAGE OF JOHNSON CREEK - TAX	249,938.00	249,938.00	249,938.00	0.00	0.00	0.00	100.0
422.200 2% FIRE INSURANCE DUES	9,250.00	9,250.00	9,709.68	0.00	0.00	-459.68	105.0
422.205 2% FIRE DUES FROM TOWNS	6,500.00	6,500.00	7,153.58	2,050.27	0.00	-653.58	110.1
448.200 FIRE INSPECTIONS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
471.100 DONATIONS	0.00	0.00	100.00	100.00	0.00	-100.00	0.0
479.100 REFUND OF PRIOR YEARS EXPENSE	7,500.00	7,500.00	10,958.98	124.10	0.00	-3,458.98	146.1
479.200 MISCELLANEOUS REVENUES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
479.550 INS REIMBURSEMENTS	6,291.00	6,291.00	5,109.00	620.00	0.00	1,182.00	81.2
481.100 INTEREST ON TEMP INVESTMENTS	1,500.00	1,500.00	1,774.60	128.76	0.00	-274.60	118.3
490.100 PROCEEDS FROM LONG TERM DEBT	763,000.00	763,000.00	0.00	0.00	0.00	763,000.00	0.0
499.100 FROM RESERVES	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
Dept: 000.000	1,207,585.00	1,207,585.00	421,849.84	3,023.13	0.00	785,735.16	34.9
Revenues	1,207,585.00	1,207,585.00	421,849.84	3,023.13	0.00	785,735.16	34.9
Expenditures							
Dept: 511.700 POLICE FIRE&EMS COMMISSION							
510.300 PER DIEMS EXPENSE	1,000.00	1,000.00	275.00	0.00	0.00	725.00	27.5
520.100 SOCIAL SECURITY EXPENSE	77.00	77.00	0.00	0.00	0.00	77.00	0.0
530.300 OFFICE SUPPLIES EXPENSE	100.00	100.00	0.00	0.00	0.00	100.00	0.0
POLICE FIRE&EMS COMMISSION	1,177.00	1,177.00	275.00	0.00	0.00	902.00	23.4
Dept: 514.100 ADMINISTRATOR							
510.100 FULL-TIME SALARIES EXPENSE	19,368.00	19,368.00	16,369.21	0.00	0.00	2,998.79	84.5
ADMINISTRATOR	19,368.00	19,368.00	16,369.21	0.00	0.00	2,998.79	84.5
Dept: 514.200 CLERK & ASSISTANT							
510.100 FULL-TIME SALARIES EXPENSE	19,368.00	19,368.00	19,311.56	0.00	0.00	56.44	99.7
CLERK & ASSISTANT	19,368.00	19,368.00	19,311.56	0.00	0.00	56.44	99.7
Dept: 514.700 CENTRAL INFORMATION SYSTEMS							
530.900 OUTSIDE SERVICES EXPENSE	1,030.00	1,030.00	0.00	0.00	0.00	1,030.00	0.0
CENTRAL INFORMATION SYSTEMS	1,030.00	1,030.00	0.00	0.00	0.00	1,030.00	0.0
Dept: 515.700 AUDITOR							
530.900 OUTSIDE SERVICES EXPENSE	3,180.00	3,180.00	1,600.00	0.00	0.00	1,580.00	50.3
AUDITOR	3,180.00	3,180.00	1,600.00	0.00	0.00	1,580.00	50.3
Dept: 516.100 ATTORNEY							
530.900 OUTSIDE SERVICES EXPENSE	3,500.00	3,500.00	150.00	0.00	0.00	3,350.00	4.3
ATTORNEY	3,500.00	3,500.00	150.00	0.00	0.00	3,350.00	4.3
Dept: 518.100 RISK MANAGEMENT							
560.110 PROPERTY INSURANCE	1,175.00	1,175.00	908.56	0.00	0.00	266.44	77.3
560.120 LIABILITY INSURANCE	3,000.00	3,000.00	3,150.98	0.00	0.00	-150.98	105.0
560.130 AUTO INSURANCE	9,250.00	9,250.00	10,147.00	0.00	0.00	-897.00	109.7
560.140 WORKMAN'S COMP INSURANCE	1,550.00	1,550.00	1,732.15	0.00	0.00	-182.15	111.8
560.145 ACCIDENT INSURANCE	1,950.00	1,950.00	1,899.00	0.00	0.00	51.00	97.4
RISK MANAGEMENT	16,925.00	16,925.00	17,837.69	0.00	0.00	-912.69	105.4
Dept: 523.100 FIRE PROTECTION							
510.200 PART-TIME SALARIES EXPENSE	90,257.00	90,257.00	73,409.93	0.00	0.00	16,847.07	81.3
520.100 SOCIAL SECURITY EXPENSE	9,868.00	9,868.00	7,704.69	0.00	0.00	2,163.31	78.1
520.200 WI RETIREMENT FUND EXPENSE	6,813.00	6,813.00	6,646.07	0.00	0.00	166.93	97.5
520.300 HEALTH INSURANCE EXPENSE	24,885.00	24,885.00	25,051.78	2,404.73	0.00	-166.78	100.7

Village of Johnson Creek

For the Period: 1/1/2015 to 12/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 09 - FIRE							
Expenditures							
Dept: 523.100 FIRE PROTECTION							
520.700 TRAINING/EDUCATION EXPENSE	3,000.00	3,000.00	2,806.66	260.00	0.00	193.34	93.6
520.720 OUTSIDE SEMINARS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
520.740 FIRE PREVENTION DUES & MATERIA	750.00	750.00	543.91	0.00	0.00	206.09	72.5
520.800 OTHER FRINGE BENEFIT EXPENSE	2,725.00	2,725.00	1,776.13	0.00	0.00	948.87	65.2
530.100 MISCELLANEOUS EXPENSE	400.00	400.00	327.45	133.83	0.00	72.55	81.9
530.200 UTILITIES EXPENSE	16,000.00	16,000.00	10,071.68	785.17	0.00	5,928.32	62.9
530.250 BUILDING EXPENSES	8,000.00	8,000.00	4,175.71	241.72	0.00	3,824.29	52.2
530.300 OFFICE SUPPLIES EXPENSE	2,000.00	2,000.00	1,433.38	450.66	0.00	566.62	71.7
530.400 OPERATING SUPPLIES EXPENSE	4,000.00	4,000.00	2,661.77	-2.06	0.00	1,338.23	66.5
530.500 TRANSPORTATION EXPENSE	4,000.00	4,000.00	3,768.02	279.44	0.00	231.98	94.2
530.600 TOOLS & EQUIPMENT EXPENSE	11,000.00	11,000.00	7,869.91	717.17	0.00	3,130.09	71.5
530.700 REPAIRS EXPENSE	10,000.00	10,000.00	8,789.42	2,512.98	0.00	1,210.58	87.9
530.800 PERMITS-FEES-DUES EXPENSE	1,500.00	1,500.00	1,371.00	0.00	0.00	129.00	91.4
530.900 OUTSIDE SERVICES EXPENSE	12,500.00	12,500.00	14,244.00	157.48	0.00	-1,744.00	114.0
540.100 CAPITAL OUTLAY	788,000.00	788,000.00	682,819.39	0.00	0.00	105,180.61	86.7
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FIRE PROTECTION	996,198.00	996,198.00	855,470.90	7,941.12	0.00	140,727.10	85.9
Dept: 591.100 DEBT EXPENSE: PRINCIPAL							
580.200 FEES & DISCOUNT LONG-TERM NOTE	117,160.00	117,160.00	117,160.00	21,160.00	0.00	0.00	100.0
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DEBT EXPENSE: PRINCIPAL	117,160.00	117,160.00	117,160.00	21,160.00	0.00	0.00	100.0
Dept: 591.200 DEBT EXPENSE: INTEREST							
580.200 FEES & DISCOUNT LONG-TERM NOTE	27,361.00	27,361.00	27,360.66	7,772.33	0.00	0.34	100.0
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DEBT EXPENSE: INTEREST	27,361.00	27,361.00	27,360.66	7,772.33	0.00	0.34	100.0
Dept: 599.900 TRANSFERS							
590.200 OPERATING TRANSFER TO GENERAL	2,318.00	2,318.00	2,318.00	0.00	0.00	0.00	100.0
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TRANSFERS	2,318.00	2,318.00	2,318.00	0.00	0.00	0.00	100.0
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Expenditures	1,207,585.00	1,207,585.00	1,057,853.02	36,873.45	0.00	149,731.98	87.6
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Net Effect for FIRE	0.00	0.00	-636,003.18	-33,850.32	0.00	636,003.18	0.0
Change in Fund Balance:			-636,003.18				
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Grand Total Net Effect:	0.00	0.00	-636,003.18	-33,850.32	0.00	636,003.18	

Village of Johnson Creek

For the Period: 1/1/2015 to 12/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Revenues							
Dept: 000.000							
479.150 EMS RUN RECEIPTS PRIOR YEAR	50,000.00	50,000.00	66,646.68	25.00	0.00	-16,646.68	133.3

REVENUE/EXPENDITURE REPORT

Village of Johnson Creek

For the Period: 1/1/2015 to 12/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Revenues							
Dept: 000.000							
448.100 EMS RUN RECEIPTS	115,000.00	115,000.00	111,465.10	12,891.13	0.00	3,534.90	96.9

REVENUE/EXPENDITURE REPORT

Village of Johnson Creek

For the Period: 1/1/2015 to 12/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
Dept: 523.500 AMBULANCE							
510.200 PART-TIME SALARIES EXPENSE	113,825.00	113,825.00	104,337.24	11,291.55	0.00	9,487.76	91.7
520.100 SOCIAL SECURITY EXPENSE	8,708.00	8,708.00	7,118.03	0.00	0.00	1,589.97	81.7
520.700 TRAINING/EDUCATION EXPENSE	3,500.00	3,500.00	4,203.45	796.38	0.00	-703.45	120.1
520.800 OTHER FRINGE BENEFIT EXPENSE	1,000.00	1,000.00	1,290.69	0.00	0.00	-290.69	129.1
530.100 MISCELLANEOUS EXPENSE	250.00	250.00	334.32	26.00	0.00	-84.32	133.7
530.200 UTILITIES EXPENSE	7,000.00	7,000.00	5,927.65	423.90	0.00	1,072.35	84.7
530.250 BUILDING EXPENSES	2,500.00	2,500.00	2,381.80	49.46	0.00	118.20	95.3
530.300 OFFICE SUPPLIES EXPENSE	1,000.00	1,000.00	498.53	0.00	0.00	501.47	49.9
530.400 OPERATING SUPPLIES EXPENSE	16,000.00	16,000.00	17,517.56	339.30	0.00	-1,517.56	109.5
530.500 TRANSPORTATION EXPENSE	4,500.00	4,500.00	4,174.27	333.65	0.00	325.73	92.8
530.510 AMBULANCE REPAIR & MAINT. EXP	1,300.00	1,300.00	2,293.40	0.00	0.00	-993.40	176.4
530.600 TOOLS & EQUIPMENT EXPENSE	0.00	0.00	25.00	0.00	0.00	-25.00	0.0
530.700 REPAIRS EXPENSE	5,000.00	5,000.00	2,519.15	0.00	0.00	2,480.85	50.4
530.800 PERMITS-FEES-DUES EXPENSE	1,000.00	1,000.00	156.00	0.00	0.00	844.00	15.6
530.900 OUTSIDE SERVICES EXPENSE	24,500.00	24,500.00	23,777.97	1,191.15	0.00	722.03	97.1
AMBULANCE	190,083.00	190,083.00	176,555.06	14,451.39	0.00	13,527.94	92.9
Expenditures	190,083.00	190,083.00	176,555.06	14,451.39	0.00	13,527.94	92.9
Net Effect for GENERAL FUND	-190,083.00	-190,083.00	-176,555.06	-14,451.39	0.00	-13,527.94	92.9
Change in Fund Balance:			0.00				
Grand Total Net Effect:	-190,083.00	-190,083.00	-176,555.06	-14,451.39	0.00	-13,527.94	

Village of Johnson Creek

For the Period: 1/1/2015 to 12/31/2015

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Revenues							
Dept: 000.000	2,434,437.00	2,434,437.00	2,635,693.72	316,631.70	0.00	-201,256.72	108.3
Revenues	2,434,437.00	2,434,437.00	2,635,693.72	316,631.70	0.00	-201,256.72	108.3
Expenditures							
VILLAGE BOARD	17,320.00	17,320.00	14,866.04	0.00	0.00	2,453.96	85.8
PLAN COMMISSION	13,640.00	13,640.00	8,371.57	564.50	0.00	5,268.43	61.4
BOARD OF REVIEW	1,234.00	1,234.00	350.66	0.00	0.00	883.34	28.4
VILLAGE PRESIDENT	4,306.00	4,306.00	2,131.47	0.00	0.00	2,174.53	49.5
ADMINISTRATOR	33,846.00	33,846.00	32,148.17	1,998.47	0.00	1,697.83	95.0
CLERK & ASSISTANT	33,457.00	33,457.00	31,607.62	2,126.04	0.00	1,849.38	94.5
ELECTIONS	6,857.00	6,857.00	3,172.92	109.52	0.00	3,684.08	46.3
LEGISLATIVE SUPPORT	4,350.00	4,350.00	6,234.01	684.81	0.00	-1,884.01	143.3
CENTRAL INFORMATION SYSTEMS	3,500.00	3,500.00	2,950.14	0.00	0.00	549.86	84.3
ASSESSOR	8,090.00	8,090.00	7,339.65	606.87	0.00	750.35	90.7
AUDITOR	8,200.00	8,200.00	8,200.00	0.00	0.00	0.00	100.0
ATTORNEY	13,400.00	13,400.00	21,490.00	1,650.00	0.00	-8,090.00	160.4
MUNICIPAL BUILDING	31,325.00	31,325.00	24,094.28	1,610.31	0.00	7,230.72	76.9
COMMUNITY CENTER	21,289.00	21,289.00	16,547.64	1,131.76	0.00	4,741.36	77.7
RISK MANAGEMENT	47,070.00	47,070.00	46,149.52	0.00	0.00	920.48	98.0
POLICE OFFICERS	369,331.00	369,331.00	358,302.69	23,906.97	0.00	11,028.31	97.0
MUNICIPAL COURT	11,650.00	11,650.00	17,587.27	690.00	0.00	-5,937.27	151.0
FIRE PROTECTION	220,500.00	220,500.00	220,365.00	220,365.00	0.00	135.00	99.9
AMBULANCE	190,083.00	190,083.00	176,555.06	14,451.39	0.00	13,527.94	92.9
BUILDING INSPECTIONS	41,425.00	41,425.00	93,190.31	5,811.39	0.00	-51,765.31	225.0
ANIMAL CARE	7,400.00	7,400.00	7,239.96	0.00	0.00	160.04	97.8
MACHINERY & EQUIPMENT	40,323.00	40,323.00	41,934.61	3,506.48	0.00	-1,611.61	104.0
STREETS	151,200.00	151,200.00	136,875.41	14,149.86	0.00	14,324.59	90.5
STREET CLEANING	2,500.00	2,500.00	2,193.75	0.00	0.00	306.25	87.8

Village of Johnson Creek

For the Period: 1/1/2015 to 12/31/2015

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 01 - GENERAL FUND							
Expenditures							
SNOW & ICE CONTROL	18,000.00	18,000.00	17,404.56	0.00	0.00	595.44	96.7
STREET LIGHTING	65,000.00	65,000.00	66,731.54	9,972.08	0.00	-1,731.54	102.7
GARBAGE COLLECTION	117,558.00	117,558.00	107,121.00	9,838.50	0.00	10,437.00	91.1
RECYCLING	62,150.00	62,150.00	59,889.27	5,295.78	0.00	2,260.73	96.4
RECREATION PROGRAMS	7,500.00	7,500.00	7,500.00	0.00	0.00	0.00	100.0
CELEBRATIONS	400.00	400.00	250.00	0.00	0.00	150.00	62.5
PARKS	79,837.00	79,837.00	66,964.91	2,884.74	0.00	12,872.09	83.9
WEED CONTROL	50.00	50.00	23.17	0.00	0.00	26.83	46.3
MISCELLANEOUS GENERAL EXPENSE	5,000.00	5,000.00	4,015.27	-31,645.50	0.00	984.73	80.3
DEBT EXPENSE: PRINCIPAL	327,840.00	327,840.00	327,840.00	78,840.00	0.00	0.00	100.0
DEBT EXPENSE: INTEREST	78,387.00	78,387.00	78,386.84	28,958.92	0.00	0.16	100.0
TRANSFERS	390,419.00	390,419.00	400,794.00	10,375.00	0.00	-10,375.00	102.7
Expenditures	2,434,437.00	2,434,437.00	2,416,818.31	407,882.89	0.00	17,618.69	99.3
Net Effect for GENERAL FUND	0.00	0.00	218,875.41	-91,251.19	0.00	-218,875.41	0.0
Change in Fund Balance:			218,875.41				

Village of Johnson Creek

For the Period: 1/1/2015 to 12/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 02 - WATER UTILITY							
Revenues							
Dept: 000.000	641,410.00	641,410.00	600,386.68	247,295.10	0.00	41,023.32	93.6
Revenues	641,410.00	641,410.00	600,386.68	247,295.10	0.00	41,023.32	93.6
Expenditures							
Dept: 000.000	637,612.00	637,612.00	638,461.45	201,991.13	0.00	-849.45	100.1
TRANSFERS	3,798.00	3,798.00	3,798.00	0.00	0.00	0.00	100.0
Expenditures	641,410.00	641,410.00	642,259.45	201,991.13	0.00	-849.45	100.1
Net Effect for WATER UTILITY	0.00	0.00	-41,872.77	45,303.97	0.00	41,872.77	0.0
Change in Fund Balance:			-41,872.77				

Village of Johnson Creek

For the Period: 1/1/2015 to 12/31/2015

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund: 03 - SEWER UTILITY

Revenues

Dept: 000.000	682,273.00	682,273.00	617,895.61	45,962.89	0.00	64,377.39	90.6
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Revenues	682,273.00	682,273.00	617,895.61	45,962.89	0.00	64,377.39	90.6
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Expenditures

Dept: 000.000	678,475.00	678,475.00	551,273.25	26,524.69	0.00	127,201.75	81.3
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TRANSFERS	3,798.00	3,798.00	3,798.00	0.00	0.00	0.00	100.0
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Expenditures	682,273.00	682,273.00	555,071.25	26,524.69	0.00	127,201.75	81.4
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Net Effect for SEWER UTILITY	0.00	0.00	62,824.36	19,438.20	0.00	-62,824.36	0.0
Change in Fund Balance:			62,824.36				

Village of Johnson Creek

For the Period: 1/1/2015 to 12/31/2015

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 04 - TID NO. 2							
Revenues							
Dept: 000.000	1,442,266.00	1,442,266.00	3,164,020.42	178.53	0.00	-1,721,754.42	219.4
Revenues	1,442,266.00	1,442,266.00	3,164,020.42	178.53	0.00	-1,721,754.42	219.4
Expenditures							
PLAN COMMISSION	31,500.00	31,500.00	16,968.08	864.00	0.00	14,531.92	53.9
ADMINISTRATOR	26,787.00	26,787.00	21,934.68	0.00	0.00	4,852.32	81.9
CLERK & ASSISTANT	24,687.00	24,687.00	24,348.17	673.72	0.00	338.83	98.6
ASSESSOR	6,000.00	6,000.00	4,511.52	375.96	0.00	1,488.48	75.2
AUDITOR	7,000.00	7,000.00	3,335.00	285.00	0.00	3,665.00	47.6
ATTORNEY	6,000.00	6,000.00	525.00	100.00	0.00	5,475.00	8.8
STREETS	264,000.00	264,000.00	15,929.00	0.00	0.00	248,071.00	6.0
INDUSTRIAL/ECONOMIC DEVELOPMEN	70,301.00	70,301.00	481,812.01	0.00	0.00	-411,511.01	685.4
MISCELLANEOUS GENERAL EXPENSE	19,605.00	19,605.00	4,152.52	1,121.83	0.00	15,452.48	21.2
DEBT EXPENSE: PRINCIPAL	728,825.00	728,825.00	2,048,825.00	0.00	0.00	-1,320,000.00	281.1
DEBT EXPENSE: INTEREST	257,561.00	257,561.00	262,847.08	0.00	0.00	-5,286.08	102.1
DEBT EXPENSE: FEES & CHARGES	0.00	0.00	79,431.00	0.00	0.00	-79,431.00	0.0
Expenditures	1,442,266.00	1,442,266.00	2,964,619.06	3,420.51	0.00	-1,522,353.06	205.6
Net Effect for TID NO. 2	0.00	0.00	199,401.36	-3,241.98	0.00	-199,401.36	0.0
Change in Fund Balance:			199,401.36				

Village of Johnson Creek

For the Period: 1/1/2015 to 12/31/2015

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund: 05 - TID NO. 3

Revenues

Dept: 000.000	1,297,608.00	1,297,608.00	2,693,062.53	686.57	0.00	-1,395,454.53	207.5
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Revenues	1,297,608.00	1,297,608.00	2,693,062.53	686.57	0.00	-1,395,454.53	207.5
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Expenditures

PLAN COMMISSION	31,500.00	31,500.00	6,724.97	1,146.75	0.00	24,775.03	21.3
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ADMINISTRATOR	26,787.00	26,787.00	21,622.04	0.00	0.00	5,164.96	80.7
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CLERK & ASSISTANT	24,687.00	24,687.00	24,348.17	673.72	0.00	338.83	98.6
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ASSESSOR	6,000.00	6,000.00	4,511.64	375.97	0.00	1,488.36	75.2
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AUDITOR	7,000.00	7,000.00	3,335.00	285.00	0.00	3,665.00	47.6
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ATTORNEY	11,450.00	11,450.00	1,125.00	100.00	0.00	10,325.00	9.8
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STREETS	37,000.00	37,000.00	7,012.00	0.00	0.00	29,988.00	19.0
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STORM SEWERS	0.00	0.00	6,535.85	0.00	0.00	-6,535.85	0.0
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INDUSTRIAL/ECONOMIC DEVELOPMEN	333,833.00	333,833.00	64,910.30	0.00	0.00	268,922.70	19.4
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MISCELLANEOUS GENERAL EXPENSE	3,000.00	3,000.00	3,088.38	513.00	0.00	-88.38	102.9
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DEBT EXPENSE: PRINCIPAL	596,175.00	596,175.00	406,175.00	0.00	0.00	190,000.00	68.1
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DEBT EXPENSE: INTEREST	220,176.00	220,176.00	410,176.20	207,377.50	0.00	-190,000.20	186.3
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DEBT EXPENSE: FEES & CHARGES	0.00	0.00	37,265.00	0.00	0.00	-37,265.00	0.0
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Expenditures	1,297,608.00	1,297,608.00	996,829.55	210,471.94	0.00	300,778.45	76.8
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Net Effect for TID NO. 3	0.00	0.00	1,696,232.98	-209,785.37	0.00	-1,696,232.98	0.0
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Change in Fund Balance:			1,696,232.98				
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Village of Johnson Creek

For the Period: 1/1/2015 to 12/31/2015

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 06 - LIBRARY							
Revenues							
Dept: 000.000	209,987.00	209,987.00	207,152.03	846.64	0.00	2,834.97	98.6
Revenues	209,987.00	209,987.00	207,152.03	846.64	0.00	2,834.97	98.6
Expenditures							
AUDITOR	850.00	850.00	400.00	0.00	0.00	450.00	47.1
RISK MANAGEMENT	2,100.00	2,100.00	1,917.18	0.00	0.00	182.82	91.3
LIBRARY	184,940.00	184,940.00	180,744.72	10,454.16	0.00	4,195.28	97.7
TRANSFERS	22,097.00	22,097.00	22,097.00	0.00	0.00	0.00	100.0
Expenditures	209,987.00	209,987.00	205,158.90	10,454.16	0.00	4,828.10	97.7
Net Effect for LIBRARY	0.00	0.00	1,993.13	-9,607.52	0.00	-1,993.13	0.0
Change in Fund Balance:			1,993.13				

Village of Johnson Creek

For the Period: 1/1/2015 to 12/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 08 - ROOM TAX							
Revenues							
Dept: 000.000	84,830.00	84,830.00	89,667.88	28.12	0.00	-4,837.88	105.7
Revenues	84,830.00	84,830.00	89,667.88	28.12	0.00	-4,837.88	105.7
Expenditures							
AUDITOR	750.00	750.00	500.00	0.00	0.00	250.00	66.7
ADVERTISING & PROMOTION	3,200.00	3,200.00	10,050.00	10,050.00	0.00	-6,850.00	314.1
INDUSTRIAL/ECONOMIC DEVELOPMEN	2,200.00	2,200.00	0.00	0.00	0.00	2,200.00	0.0
MISCELLANEOUS GENERAL EXPENSE	46,980.00	46,980.00	47,011.16	-4,174.55	0.00	-31.16	100.1
TRANSFERS	31,700.00	31,700.00	136,524.97	96,815.07	0.00	-104,824.97	430.7
Expenditures	84,830.00	84,830.00	194,086.13	102,690.52	0.00	-109,256.13	228.8
Net Effect for ROOM TAX	0.00	0.00	-104,418.25	-102,662.40	0.00	104,418.25	0.0
Change in Fund Balance:			-104,418.25				

Village of Johnson Creek

For the Period: 1/1/2015 to 12/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 09 - FIRE							
Revenues							
Dept: 000.000	1,207,585.00	1,207,585.00	421,849.84	3,023.13	0.00	785,735.16	34.9
Revenues	1,207,585.00	1,207,585.00	421,849.84	3,023.13	0.00	785,735.16	34.9
Expenditures							
POLICE FIRE&EMS COMMISSION	1,177.00	1,177.00	275.00	0.00	0.00	902.00	23.4
ADMINISTRATOR	19,368.00	19,368.00	16,369.21	0.00	0.00	2,998.79	84.5
CLERK & ASSISTANT	19,368.00	19,368.00	19,311.56	0.00	0.00	56.44	99.7
CENTRAL INFORMATION SYSTEMS	1,030.00	1,030.00	0.00	0.00	0.00	1,030.00	0.0
AUDITOR	3,180.00	3,180.00	1,600.00	0.00	0.00	1,580.00	50.3
ATTORNEY	3,500.00	3,500.00	150.00	0.00	0.00	3,350.00	4.3
RISK MANAGEMENT	16,925.00	16,925.00	17,837.69	0.00	0.00	-912.69	105.4
FIRE PROTECTION	996,198.00	996,198.00	855,470.90	7,941.12	0.00	140,727.10	85.9
DEBT EXPENSE: PRINCIPAL	117,160.00	117,160.00	117,160.00	21,160.00	0.00	0.00	100.0
DEBT EXPENSE: INTEREST	27,361.00	27,361.00	27,360.66	7,772.33	0.00	0.34	100.0
TRANSFERS	2,318.00	2,318.00	2,318.00	0.00	0.00	0.00	100.0
Expenditures	1,207,585.00	1,207,585.00	1,057,853.02	36,873.45	0.00	149,731.98	87.6
Net Effect for FIRE	0.00	0.00	-636,003.18	-33,850.32	0.00	636,003.18	0.0
Change in Fund Balance:			-636,003.18				

Village of Johnson Creek

For the Period: 1/1/2015 to 12/31/2015

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - CAPITAL IMPROVEMENTS							
Revenues							
Dept: 000.000	140,500.00	140,500.00	11,308.36	10,424.79	0.00	129,191.64	8.0
Revenues	140,500.00	140,500.00	11,308.36	10,424.79	0.00	129,191.64	8.0
Expenditures							
CENTRAL INFORMATION SYSTEMS	4,000.00	4,000.00	722.27	722.27	0.00	3,277.73	18.1
MUNICIPAL BUILDING	21,000.00	21,000.00	9,190.00	0.00	0.00	11,810.00	43.8
COMMUNITY CENTER	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
POLICE OFFICERS	5,000.00	5,000.00	4,972.55	0.00	0.00	27.45	99.5
AMBULANCE	6,000.00	6,000.00	1,966.92	0.00	0.00	4,033.08	32.8
MACHINERY & EQUIPMENT	49,500.00	49,500.00	37,604.36	580.85	0.00	11,895.64	76.0
GARAGE	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.0
STREETS	15,000.00	15,000.00	10,375.00	10,375.00	0.00	4,625.00	69.2
MISCELLANEOUS GENERAL EXPENSE	0.00	0.00	32,800.00	32,800.00	0.00	-32,800.00	0.0
Expenditures	140,500.00	140,500.00	97,631.10	44,478.12	0.00	42,868.90	69.5
Net Effect for CAPITAL IMPROVEMENTS	0.00	0.00	-86,322.74	-34,053.33	0.00	86,322.74	0.0
Change in Fund Balance:			-86,322.74				
Grand Total Net Effect:	0.00	0.00	-86,322.74	-34,053.33	0.00	86,322.74	

Johnson Creek Fire & EMS Activity Report-November 2015

Date	Time	Location	Level	Transported	Dispatched Description	
11/1/2015	11:31	Watertown-town	ALS	yes	EMS responded and transported an individual who was confused	
11/3/2015	15:41	Johnson Creek	ALS	yes	EMS responded to the Pine Cone for an unconscious female	
11/5/2015	8:29	Johnson Creek	ALS	yes	EMS responded for an individual with arm pain	
11/5/2015	9:52	Farmington			Fire responded for a vehicle fire/no locate returned to quarters	
11/5/2015	11:43	Watertown-city	ALS	yes	EMS provided mutual aid to Watertown EMS	
11/6/2015	17:07	Johnson Creek	ALS	no	EMS responded to Sunset Ridge for an individual who had fallen	
11/6/2015	22:21	Johnson Creek	ALS	yes	EMS responded to Sunset Ridge for an individual who had fallen	
11/7/2015	1:52	Johnson Creek	BLS	no	EMS responded for a medical alert alarm going off	
11/7/2015	16:08	Watertown-town	ALS	yes	EMS responded for an individual who had fallen	
11/8/2015	14:25	Watertown-city			Fire assisted Watertown with clean up from train derailment	MABAS
11/9/2015	8:00	Johnson Creek	ALS	yes	EMS responded for an individual with arm and chest pain	
11/11/2015	0:24	Aztalan	BLS	no	EMS and Fire responded for a car vs deer accident	
11/12/2015	13:41	Johnson Creek			Fire Department responded to smoke alarm at Rock River Sports	
11/13/2015	14:36	Watertown-town	BLS	yes	EMS responded and transported an individual who had stomach pain	
11/14/2015	15:52	Aztalan	ALS	yes	EMS responded and transported an individual who was short of breath	
11/14/2015	23:14	Johnson Creek			Fire Department responded for the smell of something burning	
11/15/2015	15:21	Johnson Creek	ALS	yes	EMS and Fire responded for a two vehicle accident with injuries	
11/15/2015	22:29	Johnson Creek			Fire Department responded for the smell of burning wires	
11/16/2015	10:11	Johnson Creek	ALS	yes	EMS transported a patient from the UW Cancer Center	
11/17/2015	11:10	Farmington	ALS	yes	EMS transported an individual who was bleeding and they couldn't stop it	
11/19/2015	1:10	Johnson Creek	ALS	yes	EMS responded for an individual with chest pains	
11/19/2015	8:02	Farmington			Fire responded for a semi that was smoking/brakes had locked up no fire	
11/20/2015	18:55	Watertown-city			Fire responded for smoke in a house	MABAS
11/21/2015	7:42	Aztalan	ALS	yes	EMS responded for an individual with an irregular heart beat	
11/22/2015	14:48	Farmington	BLS	no	EMS and Fire responded for a one vehicle accident	
11/23/2015	9:21	Aztalan	ALS	yes	EMS responded for an individual with chest pains	
11/25/2015	10:12	Fort Atkinson			Fire assisted Fort Fire with a gas leak	MABAS
11/26/2015	14:26	Aztalan	ALS	yes	EMS responded for a subject with shallow breathing	
11/26/2015	21:08	Johnson Creek	ALS	yes	EMS and Fire responded for a subject who was PNB possible overdose	
11/26/2015	2:12	Johnson Creek			EMS was dispatched for a diabetic individual and cancelled enroute	
11/26/2015	3:03	Aztalan	ALS	yes	EMS responded for an individual who was short of breath and had chest pain	
11/28/2015	22:25	Johnson Creek			Fire was dispatched for the smell of Natural gas	
11/29/2015	14:15	Johnson Creek		no	Fire and EMS were dispatched for a roll over accident no injuries	
11/30/2015	17:41	Watertown-town	ALS	yes	EMS responded for an individual who was feeling weak and flu like	

Total Emergency Responses			
	Johnson Creek	Farmington	Watertown
	16	4	4
	Milford	Aztalan	Other
		6	4

3 MABAS

Activity Report	
Date	Activity Conducted
11/10/2015	foam operations
11/17/2015	CPR training/recertification
11/19/2015	EMS attended a skills fair

WB/IMANEY - MILLER INSPECTIONS, LLC
Building Inspector: Archie Stigney

PLUMBING PERMITS

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>
P2015-060	11/2/2015	208 Tansdale	141-0714-1313-022	Loos Homes	Dave Jones	NSF	178.00
P2015-061	11/9/2015	350 N Watertown	141-0715-0731-001	Manesis	US Fire Protection	Sprinkler	444.06
P2015-062	11/9/2015	105 villa Ct	141-0714-1321-019	Loos Homes	Gallitz grading	SW	110.00
P2015-063	11/16/2015	224 Chapel Hill	141-07141312-26	Nelson	Creek Plumbing	Remodel	35.00
P2015-064	11/16/2015	455 Aztalan	141-0714-1342-00	JC Schools	Nelson Fire Protection	Sprinkler	3,069.74
P2015-065	11/23/2015	575 Linmar	141-0715-0713-000	GNC	Gerhardt Pumping	Commercial	105.00
						Total	3,941.80

BUILDING PERMITS

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>	<u>Est. Cost</u>
B2015-067	11/2/2015	505 Meadowview	141-0715-1842-012	Camarena	Owner	Egress Wind	40.00	\$2,000.00
B2015-068	11/4/2015	105 Villa Ct	141-0714-1321-19	Loos Homes	Loos Homes	NSF	873.00	\$246,144.00
B2015-069	11/1/2015	760 Summerset	141-0715-1841-37	Etzel	owner	Deck	40.00	\$18,000.00
B2015-070	11/16/2015	224 Chapel Hill	141-0714-1312-26	Nelson	Owner	Remodel	132.00	\$22,000.00
B2015-071	11/18/2015	128 Michelle	141-0715-1723-23	Caito	GE Mallow Building	Deck	40.00	\$7,500.00
B2015-072	11/18/2015	207 S. Carol	141-0715-1832-03	Lopez	Owner	Roof	40.00	\$300.00
B2015-073	11/18/2015	575 Linmar	141-0715-0713-00	GNC	Rencon Service	Commercial	532.00	\$47,000.00
						Total Fees	1,697.00	

ELECTRICAL PERMITS

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>
E2015-050	11/4/2015	575 W. Linmar	141-0715-0713-000	GNC	Midwest Elect	Commercial	35.00
E2015-051	11/9/2015	777 Wright Rd	141-0715-0741-005	Kearns	Electrical Solutions	Commercial	871.52
E2015-052	11/16/2015	224 Chapel Hill	141-0714-1312-26	Nelson	Midwest Elect	Remodel	110.00
E2015-053	11/16/2015	105 Villa Ct	141-0714-1321-19	Loos Homes	Advance Electric	NSF	168.00
E2015-054	11/23/2015	212 Jefferson St	141-0714-1314-034	Haumschild	Adams Electric	Generator	35.00
						Total	1,219.52

HEATING & AC

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>
H2015-038	11/2/2015	208 Tansdale	141-0714-1313-022	Loos Homes	Dave Jones	NSF	178.00
H2015-039	11/23/2015	815 Wright Rd	141-0715-0741-06	badgerland Financ	Thermo Dynamics	Commercial	189.20
						Total Fees	367.20

Total Fees	7,225.52
State Seal	(35.00)
	(1,438.10)
	5,752.42

20% Village Retainage
 Total Due Building Inspector

December 1, 2015

WBI/MANEY - MILLER INSPECTIONS, LLC

Building Inspector: Archie Stigney

PLUMBING PERMITS

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>
P2015-066	12/7/2015	329 Nature Place	141-0714-1312-70	Loos Homes	Gallitz Grading	SW	110.00
P2015-067	12/7/2015	105 Villa	141-0714-1321-19	Loos Homes	Dave Jones	NSF	168.00
Total Fees							278.00

BUILDING PERMITS

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>	<u>Est. Cost</u>
B2015-074	12/21/2015	329 Nature Place	141-0714-1312-70	Loos Homes	Loos Homes	NSF	939.00	\$209,000.00
Total Fees							939.00	

ELECTRICAL PERMITS

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>
E2015-055	12/7/2015	312 Milwaukee St	141-0715-1821-18	Pernat Meats	Midwest Electric	Remodel	489.50
E2015-056	12/9/2015	242 Williams Street	141-0714-1311-08	St Mary Mag	Midwest Electric	Elevator	35.00
Total Fees							524.50

HEATING & AC

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>
H2015-040	12/7/2015	105 villa Ct	141-0714-1321-19	Loos Homes	Dave Jones	NSF	168.00
Total Fees							168.00

Total Fees	\$1,909.50
State Seal	\$0.00
20% Village Retainage	\$381.90
Total Due Building Inspector	\$1,527.60

Incident Summary by Nature

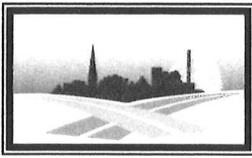
JOHNSON CREEK POLICE DEPT.

Incidents From: 11/1/2015 to: 11/30/2015

Date Run: 12/14/2015 8:06AM

Nature of Offense	Total	Nature of Offense	Total
15 Day Equipment Warning	6	Lost Items / Property	3
911 Hangups	4	Loud Noise	2
Accident car vs deer	1	Missing Child	1
Alarm - Business	1	Municipal Violation	1
Alarm - False	1	Obstructed Windshield	4
Alcohol Operator License Check	1	Operating After Suspension	1
Animal Loose	2	Operating Without Vehicle Insurance	2
Annoying Telephone Calls	1	Operator's License Violation	1
Assist - Motorist	1	Parking - Misc. Violation	1
Assist - Other Law Enforcement Agency	1	Parking in a Handicapped Zone	1
Assist Citizen	3	Reckless Driving	1
Assist EMS	5	Registration / Title Violation	6
Assist Fire	2	Residence Check	3
Assist Human Services	1	Seatbelt Violation	1
Assist Jefferson County Sheriff Dept.	3	Snow Removal Violation / Sidewalks	2
Assist State Patrol	1	Speeding Violation	10
Burglary - Residential	1	Suspicious Person / Activity	2
Child Custody Exchange	1	Suspicious Vehicle	1
Disorderly Conduct	1	Theft - All Other	3
Disorderly Conduct - Domestic abuse	1	Theft - From Motor Vehicle	1
Disorderly Conduct - Warning	2	Theft - Gas Drive Off	4
Family Disturbance	3	Theft - Identity	2
Fireworks	1	Theft - Motor Vehicle	1
Found Items / Property	2	Theft - Retail/Shoplifting	2
Fraud	1	Tobacco Violation	1
Fraud - NSF Checks	1	Traffic Accident - Personal Injury	1
Harassment	1	Traffic Accident - Property Damage	12
Inattentive Driving	1	Traffic Accident - Run Off	1
Liquor Violation / Underage	1	Traffic Violation - Warning	3
Lockout - Vehicles	4	Trespassing	1
		Truancy	1
		Turn, Stop, Signal Violation	11
		Vandalism	1
		Vandalism/Graffiti	1
		Village Ordinance Violation	1
		Warrant Pickup	3
		Welfare Check	2

Total Number of Offenses for Period: 150



President Swisher called the Village Board meeting to order at 5:31 p.m. The Pledge of Allegiance was recited.

In attendance: President John Swisher, Trustees: Fred Albert, Tim Semo, Donald Smith, Dale Theder and Kelly Wollschlager. Absent and excused: Randy Bieri Also in attendance: Administrator Mark Johnsrud, Library Director Luci Bledsoe, Fire Chief Jim Wolf, Police Sergeant Michael Gosh, Chief Gary Bleecker, Wastewater/Water Superintendent Aric Mindemann, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice

This meeting was posted and noticed according to law.

Approve Finance Report

A Theder/Semo motion carried on a 6-0 roll call vote to approve claims totaling \$700,250.45.

Ambulance/Fire-EMS, Building Inspector, Police– *For Information Only*

Department Schedules/Reports

Sgt. Gosh stated the police department has been monitoring the speed on N. Watertown St., West Street and River Road. Counterfeit bills were being passed at the outlet mall and the police department did apprehend the individuals. He also said the K9 did a sweep of the lockers and parking lot at the Johnson Creek School and all came out clean. The officers are all certified for carrying tasers.

Fire Chief Wolf stated they assisted the Watertown Fire Department for a grass fire around the airport; they also taught CPR at the Johnson Creek School with nine attendees and are targeting the grade school with a first aid presentation. The five new sets of turnout gear have also come in.

Sewer and Water Superintendent Aric Mindemann stated they are in the process of renewing all private well permits, doing year-end inventory for the Public Service Commission and preparing for any main breaks for this winter.

Library Director Bledsoe said they are working toward the merger with Waukesha County CAFÉ with a start date of December 10th. The Library also had a library program for the home school children with approximately 46 children and adults in attendance.

Approve Village Board Meeting Minutes of October 26th

A Theder/Albertz motion carried to approve Village Board meeting minutes of October 26th.

Public Comment

Lyle Wuestenberg – 609 Votech Dr, Watertown stated that on Friday, February 19, 2016 there will be a gala event for the High School at approximately 2:00 p.m. featuring former Green Bay quarterback Lynn Dickey. We want your support for this to be a community event with the School and Village involvement. There will be a student assembly and you are all invited. Board recommended putting this on the next Committee of the Whole agenda.

Notices and Discussion

The packet included John's Disposal 3rd quarter recycling report and a thank you note for the use of the community center and use of land for the Run for the Fields from Diana Thomas and Jeff Constable. Wollschlager asked if there is a limit that we must reach for the recycling grant. Johnsrud stated there is not but there is always room to increase the percentages especially by recycling more paper products.

VILLAGE BOARD MEETING

November 16, 2015

Theeder said he was contacted by the ATV club and they want to hold a duck race next spring with the ducks being collected on Aztalan St., by the Historical Society building, and if they could do this? Johnsrud said they would need the Village permission as they would be using Village property and they should place their request on letterhead and would then be presented to the Board.

Johnsrud said he received a call from Michael Lund saying that the newsletter is very informative.

Smith said he has received lots of compliments that the laundromat has been torn down.

Administrator Report

Johnsrud reported on the following:

- Nelson Williams of BBC Land Ventures, LLC has signed the extension to the option to purchase for Lot 5, Lot 6 and Lot 2 of the River Creek Centre subdivision and is valid through March 31, 2016.
- AutoZone has submitted a conditional use permit application for 405 Wright Rd to permit indoor sales and service within planned industrial zoning to be brought before the Plan Commission on December 14th.
- The Johnson Creek School District will not need a certified survey map for the new school site as the two lots can be combined however a revised site plan or map showing all easements on the property will need to be provided for approval, along with landscaping, photometric lighting plan and all signage.
- On November 3rd members of the JC Chamber of Commerce Executive Board, Community Innovation Committee and Village Board held a meet and greet with Dan Manesis, owner of The Gobbler Theater. On November 10th the same group held a meet and greet with Lyle Wuestenberg, owner of J&L Tire.
- The League of Wisconsin Municipalities magazine published an article to encourage municipalities to consider allowing full-time fire personnel to work off-duty for volunteer departments citing that Johnson Creek volunteer fire department provides service to 59 square miles including 9 miles of Interstate 94.

Committee/Commission Reports- *Information only*

Included with the packet were minutes from the Committee of the Whole of October 12, Special Committee of the Whole - October 14 and October 26th and November 9th Committee of the Whole, Community Innovation Committee - October 6th and Plan Commission on October 12th.

Open Public Hearing – 2016 Village Budget and Tax Levy

A Wollschlager/Semo motion carried to open the 2016 Village Budget and Tax Levy public hearing at 6:53 p.m.

Close Public Hearing – 2016 Village Budget and Tax Levy

A Semo/Theeder motion carried to close the public hearing for the 2016 Village Budget and Tax Levy at 6:53 p.m.

Committee of the Whole

Resolution 123-15 Adopting 2016 Village Budget and Tax Levy (COW A 5-2)

Johnsrud distributed and reviewed the tax levy comparison for the different taxing jurisdictions. The Village's mill rate overall was reduced by .1218, with a reduction of \$24.36 on a \$100,000 home from last year. The Johnson Creek School district went up .10% but with an overall mill rate decrease of .72%.

A Semo/Wollschlager motion carried on a 5-1 roll call vote with Smith dissenting to approve Resolution 123-15 adopting the 2016 Village budget and tax levy.

Resolution 124-15 New Business – The Gobbler Theater, LLC

A Semo/Theeder motion carried to approve Resolution 124-15 new business – The Gobbler Theater, LLC, 350 N. Watertown St.

Resolution 125-15 Cabaret License – The Gobbler Theater, LLC

A Smith/Semo motion carried on a 6-0 roll call vote to approve Resolution 125-15 a cabaret license for The Gobbler Theater, LLC – 350 N. Watertown St.

Resolution 126-15 Operators Licenses 2015-2016

An Albertz/Wollschlager motion carried to approve Resolution 126-15 operators licenses 2015-2016 for Paige D. Kramer, Stephanie L. Rae, Farren R. Graham and Andrea Montour.

Resolution 127-15 Authorize Payment – Johnson Creek Historical Society – Children’s Festival

A Smith/Semo motion carried on a 6-0 roll call vote to approve Resolution 127-15 authorizing payment to the Johnson Creek Historical Society for the Children’s Festival.

Resolution 128-15 Letter of Encroachment on Village Property 109-111-113-115 Sanctuary Court

Theeder asked if there was a real problem with the encroachments. Swisher stated there are liability issues. Hammes stated they can use the property until the property is sold but the fire pit must be removed. Wollschlager asked if maps will show the encroachments? Hammes said the encroachment letters will be recorded with the Jefferson County Register of Deeds. We will allow the continued encroachments of Village property including maintenance, mowing, landscaping, or placement of any improvements, such as, borders, retaining walls and walking paths placed prior to November 10, 2015 until such parcel is sold and transferred to another party whereby any privilege to encroachment becomes null and void, and any improvements such as fire pits, picnic tables and swimming pools or any improvement placed after November 10, 2015, whether temporary or permanent, or in violation of the Code of the Village of Johnson Creek is strictly prohibited.

A Smith/Wollschlager motion carried on a 4-2 roll call vote with Semo and Theeder dissenting to approve Resolution 128-15 letter of encroachment on Village property 109-111-113-115 Sanctuary Court.

Resolution 129-15 2016 Employee Pay Table

Theeder said he did not see this pay table previously? Johnsrud said the employee wages were approved with the budget which was presented at the September Committee of the Whole budget. In addition to the changes to job descriptions all employees will receive a 2% cost of living wage increase.

Theeder questioned the same wages for the wastewater treatment operator and the department of public works laborer as the water/sewer operators need to be certified and licensed. Johnsrud said we do have an unfilled crew chief person but wage adjustment to these positions put them more in line with the county employees. Fort Atkinson wage rates for these positions with commercial driver’s licenses are also similar to these revised wage rates. The goal is to retain employees as training is expensive. Theeder asked if the water/sewer operator wages were competitive. Johnsrud said Sewer and Water Superintendent didn’t recommend an increase as the operator has only been employed for seven months.

Albertz said that the employee wage table should be referred to another meeting for review.

Swisher said we did have discussion earlier with the department heads and their concern was for employee retention.

Johnsrud said there are no merit raises only a 2% cost of living increase. Over the past four years the average increase for the employees was 1.45% where Social Security increases averaged 1.7% annually. Smith questioned the paramedics’ wages. Johnsrud said currently the paramedics are paid \$87 for a twelve hour on call shift. The 2016 budget as adopted will be paid \$87 for their twelve hour (\$7.25 hr.) plus \$12 per hour when they

VILLAGE BOARD MEETING

November 16, 2015

are on call on that shift. Most calls for paramedics last two to three hours so they will be getting paid \$19.25 total for those hours. Johnsrud encouraged the board to make a decision on the pay table as the Village must prepare payroll for January and publish the budget, which includes the pay table.

Swisher said we need job descriptions for the two new positions and they will be presented at the next Committee of the Whole meeting. The Fire Chief and Parks Superintendent job descriptions are really not new positions, only a reclassifications of positions.

Semo recommended adopting the pay table because the board can always make changes, if necessary, after reviewing the job descriptions.

Wollschlager said we can always increase requirements in the job description for the pay.

Johnsrud said in the creation of the job descriptions the parks supervisor position will include budgeting, supervising, bidding, maintenance, and budgeting exclusive of parks.

Swisher encouraged the board to move forward in approving the pay table.

A Wollschlager/Semo motion carried on a 4-2 roll call vote with Albertz and Smith dissenting, to approve Resolution 129-15 2016 Employee Pay Table.

Resolution 130-15 Humane Society of Jefferson County – Small Animal Collection Contract

A Semo/Albertz motion carried to approve Resolution 130-15 the Humane Society of Jefferson County – small animal collection contract.

Recommendation – Revocation of Liquor License – Bases Loaded

Hammes said it will cost more money to proceed in the revocation process than the amount owed.

A Wollschlager/Theder motion carried to stop the revocation process for Bases Loaded.

Recommendation – Failure to Connect to Municipal Water – 234 Union Street – Lake Country Wood Shoppe

A Semo/Wollschlager motion carried for the Administrator to contact Lake Country Wood Shoppe to make payment of his delinquent personal property taxes and have him vacate the property by December 7th and have Johnsrud report back on December 14th at the Committee of the Whole.

Ordinance 09-15 Amend 189-1 General Offenses Against State Laws Subject To Forfeiture

A Wollschlager/Semo motion carried to waive the first reading of Ordinance 09-15 Amend 189-1 General Offenses Against State Laws Subject To Forfeiture.

A Semo/Wollschlager motion carried to adopt Ordinance 09-15 Amend 189-1 General Offenses Against State Laws Subject To Forfeiture.

Ordinance 10-15 Create 15-18(J) Room Tax – Tourism and Promotion

A Semo/Theder motion carried on a 6-0 roll call vote to amend the resolution to 5 members to serve on the committee.

A Semo/Wollschlager motion carried on a 6-0 roll call vote to waive the first reading of Ordinance 10-15 Create 15-18(J) Room Tax – Tourism and Promotion as amended.

VILLAGE BOARD MEETING
November 16, 2015

A Wollschlager/Semo motion carried on a 6-0 roll call vote to adopt Ordinance 10-15 Create 15-18(J) Room Tax – Tourism and Promotion as amended.

Discussion and Recommendation – Employees Appreciation

After discussion a Wollschlager/Semo motion carried on a 5-1 roll call vote with Smith opposed to approve giving each of the full time employees a \$50 gift certificate and the permanent part-time employees \$25 gift certificates along with a luncheon up to \$1,400.

Upcoming meetings:

Plan Commission Meeting: December 14th at 5:00 p.m.

Committee of the Whole Meeting: December 14th at 5:30 or immediately following Plan Commission

Next Village Board: December 28th at 5:30 p.m.

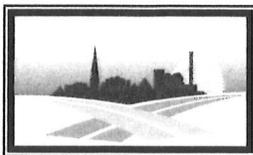
A Wollschlager/Albertz motion carried to approve moving the December 28th Village Board meeting to December 30th at 5:30 p.m.

Adjourn

A Wollschlager/Semo motion carried to adjourn at 6:43 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.



President Swisher called the Special Village Board meeting to order at 5:13 p.m. The Pledge of Allegiance was recited.

In attendance: President John Swisher, Trustees: Randy Bieri, Tim Semo, Donald Smith, Dale Theder and Kelly Wollschlager. Absent and excused: Trustee Fred Albertz. Also in attendance: Administrator Mark Johnsrud, Library Director Luci Bledsoe, Street Superintendent Lee Trumpf, Fire Chief Jim Wolf, Police Chief Gary Bleecker and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice – This meeting was posted and noticed according to law.

Public Comment - none

Plan Commission

Resolution 131-15 Conditional Use to Permit Indoor Sales and Service – AutoZone – 405 Wright Road

A Smith/Wollschlager motion carried 6-0 on a roll call vote to approve Resolution 131-15 Conditional Use to Permit Indoor Sales and Service – AutoZone – 405 Wright Road.

Resolution 132-15 Addendum Development Agreement – Rock River Power Sports

A Semo/Theder motion carried 4-1-1 with Wollschlager voting no and Smith voting present to approve Resolution 132-15 addendum development agreement – Rock River Power Sports.

Resolution 133-15 Temporary Use Permit – Kearns Motor Car Company – 777 Wright Road

The request is to permit outdoor sales and service of automobiles until the building construction is completed. To include two heated trailers for office space and sanitary services being provided through the use of portable toilets subject to completion and occupancy of the building or not later than June 30, 2016 whichever comes first, at which time all trailers shall be removed and the term of the temporary use permit shall cease.

A Theder/Semo motion carried on a 6-0 roll call vote to approve Resolution 133-15 temporary use permit – Kearns Motor Car Company – 777 Wright Road.

Resolution 134-15 Award Bid – 12 Lead Heart Monitors – Physio Control

This Resolution was referred to the next Village Board meeting as new bids will need to be received.

A Semo/Wollschlager motion carried to refer Resolution 134-15 awarding the bid for 12 Lead Heart Monitors to the next village board meeting.

Appointment to Plan Commission – Matthew Silkey, 1125 Hickory Street to replace Chad Chapman for an unexpired term ending May, 2016

A Semo/Theder motion carried to approve the appointment by President Swisher for Plan Commission – Matthew Silkey, 1125 Hickory Street to replace Chad Chapman for an unexpired term ending May, 2016.

Appointment to Tourism Commission

President Swisher appointed the following to the Tourism Commission:

Prit Soni – 725 Paradise Lane - Part owner of Comfort Inn and Suites, Laurie Adams – 135 Pheasant Run, Merisa Nicholson – 205 Pioneer Drive, Brett Perucco – 417 Saratoga, David Rousayne – 220 Steeple Court, Ex officio: Village President – John L. Swisher

A Semo/Bieri motion carried to approve the above appointments to the Tourism Commission.

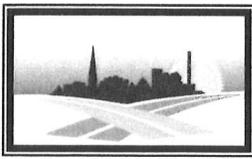
SPECIAL VILLAGE BOARD MEETING
December 14, 2015

Adjourn

A Semo/Bieri motion carried to adjourn at 5:25 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.



President Swisher called the Committee of the Whole meeting to order at 5:30 p.m.

In attendance: President John L. Swisher, Trustees: Randy Bieri, Tim Semo, Donald Smith, Dale Theder and Kelly Wollschlager. Absent and excused: Trustee Fred Albertz. Also in attendance: Administrator Mark Johnsrud, Library Director Luci Bledsoe, Street Superintendent Lee Trumpf, Fire Chief Jim Wolf, Police Chief Gary Bleecker and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice – This meeting was posted and noticed according to law.

Public Comment

Peter Hartz – 337 West St. – stated he would like to address item #6 on the agenda regarding the crosswalk at Union Street and Milwaukee Street. This bridge/street intersection is a real safety issue especially when the new school will open next fall. He suggested a possible all way stop and signage for the crossing prior to school opening.

Heidi Hartz – 337 West St stated similar concerns about the crosswalk at this intersection.

Approve November 9, 2015 Committee of the Whole Meeting minutes

Semo recommended changing the minutes under the Tornado Sirens and Warning System Upgrade – five year capital budget referring to Smith asking if the website has the ability to send out an email.... It should state “asked if the *potential new* website”.

A Bieri/Semo motion carried to approve November 9, 2015 committee of the whole meeting minutes as amended referring to the potential new website.

Minutes of Village Board Meeting of November 16, 2015 – For Information Only

Items Noticed for Discussion and Recommendation:

Crosswalk – Union Street and Milwaukee Street

The board discussed the Union Street and Milwaukee Street intersection. This is the only crosswalk to the sidewalk on the west side of Union St. A stop sign was discussed but Street Superintendent Trump stated that was not a good idea for the truck traffic to make it up the hill after stopping. Smith recommended putting up signs that flash and caution a school crossing and to slow down. Johnsrud recommended a traffic study completed by MSA, our engineering company to find the safest place to cross based on current traffic patterns. MSA could provide a scope of service for a traffic study at this intersection. Swisher said we would then be able to see what the cost is to do the study and decide on the 30th. The COW recommended requesting a scope of service request from MSA to study the intersection of Aztalan Street, Milwaukee Street and Union Street.

Job Description – Fire/EMS Chief – Resolution 135-15

Johnsrud reviewed Resolution 135-15 indicating that the job description has been approved by the Police and Fire Commission, the salary was added based on the approved 2016 Employee Pay Table.

A Wollschlager/Bieri motion carried to recommend to the Village Board to approve Resolution 135-15 the job description for the Fire/EMS Chief.

Job Description – Park Superintendent – Resolution 136-15

Johnsrud reviewed Resolution 136-15 the job description for the position of Park Superintendent. The Park Superintendent is an hourly position which reports to the Street Superintendent. The primary duties and responsibilities are maintenance of the Village parks and public grounds. In addition, to budgeting, bidding and management of part-time temporary Village staff with regard to parks. Smith questioned why the position was being filled from within the DPW department. Swisher stated that employee retention was cited within the 2016 budget process and this position was created to promote from within and take on more responsibility without adding additional personnel. Semo said this would be an evolving position. Wollschlager questioned the position priorities between parks and streets. Johnsrud stated the primary responsibility is to maintain parks and public grounds. In addition, two additional part-time, temporary employees will be hired this summer to maintain parks and public grounds. The Park Superintendent will also coordinate with the Joint Recreation Program.

A Semo/Wollschlager motion carried to recommend to the Village Board to approve Resolution 136-15 the job description for the position of Park Superintendent.

Room Tax Transfer to Firemans Festival – Resolution 137-15

Swisher reiterated that the Firemans Picnic received \$5,000 in room tax for the 2015 event to promote tourism and promotion. This additional \$5,000 will be used to support tourism for the 2016 event at Firemans Park in August of 2016.

A Bieri/Semo motion carried on a 6-0 roll call vote to recommend to the Village Board to approve Resolution 137-15 the Room Tax transfer to Firemans Festival.

Room Tax Transfer to General Fund – Resolution 138-15

Johnsrud reviewed Resolution 138-15 to transfer \$96,815.05 to the General Fund from Room Tax. This amount was collected from the tax years 2006 to 2015. A 2006 general obligation bond in the amount of \$400,000 has been paid annually by the general fund during those tax collection years to support the community center. The community center in the Village acts as a convention center annually supporting tourism activities which put “heads in beds” at the Comfort Inn and Suites. The remaining principal balance of the 2006 GO Bond for the community center is \$265,334. The bond is not callable or available for prepayment therefore the remaining principal balance cannot be reduced by this transfer.

A Wollschlager/Semo motion carried on a 6-0 roll call vote to recommend to the Village Board to approve Resolution 138-15 Room Tax transfer to the general fund in the amount of \$96,815.05.

Extension of Reduction to Impact Fees – Resolution 139-15

Johnsrud reviewed Resolution 139-15 to extend the ordinance to the reduction to impact fees in the amount of \$1,152 from January 1, 2016 to December 31, 2016. The Village Board approved this reduction by ordinance in 2012 to support economic development in the community.

A Smith/Theder motion carried on a 6-0 roll call vote to recommend to the Village Board to approve Resolution 139-15 the extension of the reduction to Impact Fees at \$1,152 from January 1, 2016 to December 31, 2016.

Johnson Creek Chamber of Commerce – Community Center – Office Lease – Resolution 140-15

Johnsrud reviewed Resolution 140-15 to renew the lease of office space to the Johnson Creek Chamber of Commerce at the Community Center. Johnsrud indicated that JC Chamber is considering other locations for lease and may continue on a month to month basis. Johnsrud recommended referral to January, 2016 COW meeting.

President Swisher agreed but recommended referral to the March, 2016 COW meeting giving time for the Tourism Commission to meet to discuss room tax funding of the chamber for 2016.

A Smith/Wollschlager motion carried to recommend to the Village Board to refer Resolution 140-15 to the March 14, 2016 COW meeting.

Village Legal Notice Posting Locations – Resolution 141-15

Johnsrud reviewed Resolution 141-15 to change public notice posting location requirements in accordance with state law. 2015 Wisconsin Act 79 requires legal notices to be posted only at Village Hall and on the official Village webpage. Previously, the Village has posted notices at the Post Office, Village Hall, Library and on the webpage.

Theder questioned if notices could still be posted on the bulletin board at the Post Office. Johnsrud said that the Village would still post notices at the Post Office but notices would not need to be posted at the Post Office to be in accordance with law.

A Smith/Semo motion carried to recommend to the Village Board to approve Resolution 141-15 changing Village legal notice posting locations to Village Hall and the webpage.

Library Transfer from Restricted to 2015 Budget – Resolution 142-15

Johnsrud reviewed Resolution 142-15 to provide year-end transfers to the 2015 Library budget as approved by the Library Board.

A Semo/Theder motion carried to recommend to the Village Board to approve Resolution 142-15 the Library transfer from restricted to 2015 Budget.

Operators Licenses – 2015/2016 – Resolution 143-15

Johnsrud reviewed Resolution 143-15 to recommend approval of operators licenses for 2015-2016. Dykstra mentioned that further names may be added as applications are received until the December 30th Village Board meeting.

A Bieri/Wollschlager motion carried to recommend to the Village Board to approve Resolution 143-15 additional Operators Licenses for 2015/2016.

Appointment of Election Inspectors – Resolution 144-15

Dykstra reviewed Resolution 144-15 to appoint election inspectors for the period January 1, 2016 to December 31, 2017. In accordance with state statute, if any inspectors or their immediate family members are on the ballot they would not be used for that election.

A Smith/Theder motion carried to recommend to the Village Board to approve Resolution 144-15 the appointment of Election Inspectors.

Amend Administration Policy – Internal Controls 2015/2016 – Resolution 145-15

Johnsrud reviewed Resolution 145-15 to recommend approval of the Internal Controls 2015/2016 to reflect changes made to legal posting requirements under Resolution 141-15.

A Bieri/Semo motion carried to recommend to the Village Board to approve Resolution 145-15 amending the Administration Policy – Internal Controls 2015/2016, for posting of notices.

Schedule of Fees – Revised January 1, 2016 – Resolution 146-15

Johnsrud reviewed Resolution 146-15 to amend the schedule of fees to reflect a few changes including: Requested copy of printed budget book -\$25, Education materials (Emergency Services) -\$10, Village Hall meeting room –event fee -\$50, Faxing (Library) - \$1, Activity Kits- fines (Library) -\$10, Book Club Kits - fines (Library) -\$50, Audiovisual equipment – fines (Library) -\$50, Library meeting room –event fee -\$50.

Johnsrud indicated that the event fee is needed to secure Village Hall for uses after business hours. In the past, events have left Village Hall open requiring the Police department to secure the building. An event fee will be used to open and close the building after business hours for reserved uses.

A Wollschlager/Theder motion carried, with Bieri opposed to recommend to the Village Board to approve Resolution 146-15 the schedule of fees – Revised January 1, 2016.

A Theder/Wollschlager motion carried unanimously to open a public hearing.

Laurie Adams, 135 Pheasant Run expressed concern the increase cost to use Village Hall meeting room after business hours. The Hunters Glen condo association has rented the room in the past for \$25 which would now go to \$75.

A Theder/Semo motion carried unanimously to close the public hearing.

A Wollschlager/Theder motion carried unanimously to amend the schedule of fees for the Village Hall or Library rental not exceed \$50 including the event fee.

A Wollschlager/Theder motion carried to recommend approval of Resolution 146-15 as amended.

Impact Fee Transfer to Fire/EMS – Resolution 147-15

Johnsrud reviewed Resolution 147-15 Impact Fee transfer of \$137,714.03 to the Fire/EMS cash account for the construction of Fire Station # 2.

A Wollschlager/Semo motion carried to recommend to the Village Board to approve Resolution 147-15 Impact Fee transfer to Fire/EMS.

Fire/EMS Transfer to General Fund – Resolution 148-15

Johnsrud reviewed Resolution 148-15 Fire/EMS transfer of \$54,477.20 to the General Fund for payment on the \$700,000 general fund loan used for construction of Fire Station #2. Upon approval of Resolution 148-15 the general fund loan balance will be \$645,522.80 plus interest.

A Smith/Wollschlager motion carried to recommend to the Village Board to approve Resolution 148-15 Fire/EMS Transfer to General Fund in the amount of \$54,477.20.

Assigned Funds Transfer to 2015 Capital Budget – Resolution 149-15

Johnsrud reviewed Resolution 149-15 Assigned Funds Transfer to 2015 Capital Budget in the amount of \$67,077 to cover 2015 capital expenditures within Resolution 108-15 in the amount of \$32,800 and Resolution 109-15 in the amount of \$32,276.14 to be paid from a general obligation bond in 2015. No GO bonding occurred in 2015 but is expected in 2016.

A Semo/Wollschlager motion carried to recommend to the Village Board to approve Resolution 149-15 Assigned Funds Transfer to 2015 Capital Budget.

LWMMI Plan Benefits – Provident Insurance – Resolution 150-15

Johnsrud reviewed Resolution 150-15 Provident Insurance three year premium to provide death and impairment to Village volunteers and temporary employees. The existing policy expires on December 31, 2015 and will no longer be available. The resolution outlines three plans. Plan 1 is the closest coverage to existing plan coverage.

Swisher requested information on the existing plan.

A Smith/Semo motion carried on a 6-0 roll call vote to recommend to the Village Board to approve Resolution 150-15 LWMMI Plan Benefits as amended to provide Plan 2 under a three year premium from Provident Insurance under the LWMMI plan benefits.

Dedication of Improvements – Development Agreement – Rainbow Hospice Care, Inc. – Resolution 151-15

Johnsrud reviewed Resolution 151-15 dedicating improvements provided within a development agreement with Rainbow Hospice Care, Inc. in 2009. Stormwater and right of way improvements have been inspected by MSA and recommended for dedication subject to completed corrections.

A Semo/Wollschlager motion carried on a 6-0 roll call vote to recommend to the Village Board to approve Resolution 151-15 the dedication of improvements – development agreement for Rainbow Hospice Care, Inc.

Update – 234 Union Street – Lake Country Wood Shoppe

Johnsrud stated that Mike Proffit is currently vacating the property and moving his business to Neillsville, Wisconsin.

Claim – John Brockner – 206 Shepherd Street

Johnsrud recommended communicating with John Brockner to remove the dead tree in the rear yard setback at 206 Shepherd Street.

Theeder suggested replanting a new tree as well.

A Bieri/Theeder motion carried to recommend that Johnsrud communicate to John Brockner that the Village would pay for removal of the dead tree in his backyard and replant a new tree for consideration of any claims against the Village and report back to the Village Board.

Request Jefferson ½ Mile ATV Club to use Village Right of Way

Johnsrud indicated that the ½ Mile ATV Club is requesting permission to access Village right of way, likely behind the old Village garage to access Johnson Creek to retrieve plastic ducks from the waterway used for a fundraiser in 2016.

A Semo/Smith motion carried to recommend to the Village Board to approve the request from the Jefferson ½ Mile ATV Club to use Village right of way by the Historical Building on Aztalan Street to permit access to Johnson Creek to retrieve plastic ducks for a fundraising event in 2016.

Facility Use Policy

Johnsrud stated that the Village Board adopted a facility use policy in 2012 for public use of all parks and facilities within the Village. The Facility Policy provides priority use to the Joint Recreation Program for reservations prior to the first Wednesday in February annually and first come-first serve reserved use to the public for all reservations after the first Wednesday in February.

COMMITTEE OF THE WHOLE
December 14, 2015

Smith said the problem is not reservations but people adhering to reserved facilities once reserved. Johnsrud said that all reservations are posted on site and online at the Village webpage. If any person or group fails to acknowledge any reservation and refuses to leave when asked by the reserving party then the Johnson Creek Police should be called to settle any reservation issues.

Next Meeting of the Committee of the Whole – January 4, 2016 *note change of date*

Adjourn

A Semo/Wollschlager motion carried to adjourn at 7:11 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.

Who Provides Fire Protection?

By Mark Johnsrud, Administrator, Johnson Creek

Volunteer fire departments total 800 out of 835 departments across the state, according to the Wisconsin Department of Safety and Professional Services.

In 2006, the state enacted the Mutual Aid Box Alarm System (MABAS) allowing participating fire departments to be deployed in a multijurisdictional response. While MABAS is an important tool to meet the needs of fire protection and emergency response, it has blurred the lines between full-time and volunteer fire departments who now often work side by side.

Fire departments are experiencing increased 911 calls for service. Many volunteer departments are struggling to meet daytime call response because of a lack of access to trained fire staff. Over the years, fire training requirements have increased while the number of volunteers has declined. Recruitment of fire staff has become a top priority with

departments looking at cost effective ways to meet demand.

Municipal cooperation could help. Currently, many municipalities prohibit full-time fire staff from working for a volunteer fire department while off-duty either by policy or contract. Elimination of these restrictions could provide a wave of qualified trained fire staff for volunteer fire departments to employ in meeting demand. Firefighters, EMTs and Paramedics could now be available to fill needed shifts in their home or surrounding community fire departments.

While the lines between full-time and volunteer fire departments has blurred, the actions of Wisconsin fire profes-

sionals is clear as ever — to serve the public in need.

Maybe we just need to get out of their way.

Mark Johnsrud is the Village Administrator of Johnson Creek. Johnson Creek is the fastest growing municipality in Jefferson County. The Johnson Creek Fire Department is an award-winning volunteer department providing fire and paramedic advanced life support ambulance services to a 59 square mile district including nine miles of Interstate 94. He can be reached at markj@johnsoncreekwi.org.

Thanks to Mark Johnsrud for contributing this opinion piece at our request. Our intent is to start the conversation on fire protection service delivery and Mark addresses one aspect of that. For more, see this recent article in *Governing* magazine: <http://bit.ly/GoverningMagFirefighting>. To join the discussion on this and other topics on the League's listserve for elected officials, email league@lwm-info.org.

Don't Forget: #JustFixItWI Transportation Aids Campaign is Ongoing

The League is part of a broad-based coalition to find a long-term sustainable solution for transportation aids. We've strategized and will be launching our campaign in earnest in 2016. In the meantime, we need your help with these two important tactics!

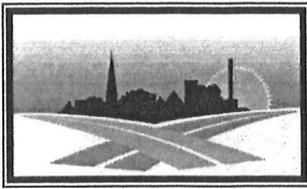
Adopt the #JustFixItWI Resolution

It's available on our website, lwm-info.org. Feel free to edit and insert your community's data. A sample media release is also available for you to adapt and use if you wish.

Send Your Photos

We understand that you pride yourselves on staying ahead of the next

pothole, but with funding threatened, one of the ways to convince the legislature to increase available resources is to demonstrate the need to fund improvements. Other local governments have already begun to document transportation needs. Please send us your pictures of potholes, crumbling bridges, etc. Email your pictures to Gail Sumi at gsumi@lwm-info.org.



ADMINISTRATOR REPORT

December 30, 2015

VILLAGE OF JOHNSON CREEK

ADMINISTRATIVE SUMMARY – Administrator Mark Johnsrud

Enclosed is the Village of Johnson Creek Administrator's Report for December 30, 2015.

Update – Economic Development

Attended a groundbreaking for the Kearns Motor Car Company development at 777 Wright Road on December 8th.

J & L Tire, Inc. has submitted a conditional use permit (CUP) application for 855 Linmar Lane to permit an electronic message sign within Planned Industrial zoning. The CUP will be considered by the Plan Commission on January 11th for approval by the Village Board on January 25th.

Update – School District

District Administrator Mike Garvey met with the Village engineer, Kevin Lord to discuss grant funding for pedestrian access to the new school development on County B. Kevin Lord determined that Transportation Alternative Program (TAP) would not be available until fiscal year 2019 due to limited Congressional funding of the program. The school district also met with WDNR officials on construction of a pedestrian boardwalk through adjacent wetlands to the school development. District Administrator Mike Garvey provided an e-mail to the Village engineer that the district will not be considering TAP grant funding and will be moving forward with cost estimates for the construction of a boardwalk to complete pedestrian access to the school by August of 2016.

Update – Dan's Washboard Site

Communicated with Tom Coogan, Jeff Ackerman and other WDNR officials via conference call with the Village President about potential funding of Phase I and Phase II environment testing of the former Dan's Washboard site. Wisconsin Assessment Monies (WAM) through a Federal Brownfield Assessment grant may be available.

Update – Johnson Creek Chamber of Commerce

Met with the JC Chamber of Commerce Executive Committee to discuss their 2016 operating budget for compliance with 2015 Wisconsin Act 55 changes to Room Tax.

Interview with Watertown Daily Times

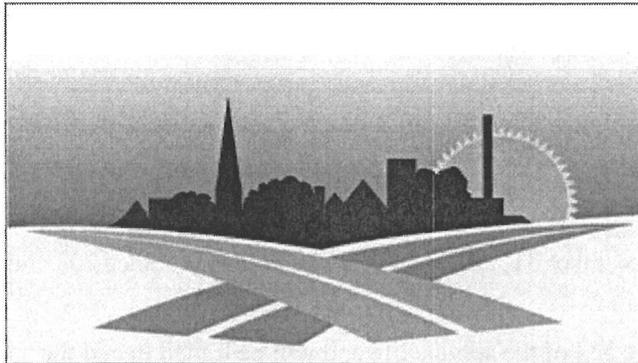
Steve Sharp of the Watertown Daily Times contacted me about an article featuring Johnson Creek and our success with economic development. The article focused on business development and the future of Johnson Creek. The front page article was printed on December 9, 2015.

Local Road Improvement Program (LRIP) – Aztalan Street

The Village engineer completed and submitted an LRIP application to Jefferson County for 2016/2017 to support the proposed 2016 capital budget expenditure to mill and overlay Aztalan Street. The Village Board will need to accept any awarded grant funding prior to the start of the project.

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 134-15

**AWARD BID
12 LEAD HEART MONITORS
SOS TECHNOLOGIES**

Village Board 12-14-15

Requested by: Fire Chief Jim Wolf

Introduced by: Village President John L. Swisher

RESOLUTION 134-15

**AWARD BID
12 LEAD HEART MONITORS
SOS TECHNOLOGIES**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board approved the purchase of two (2) twelve lead heart monitors within the 2016 Capital Budget to replace units that expire December 31, 2015 which are used in ambulance 703 and 704, and

WHEREAS, the current 12 lead monitors are at the end of the service life and will be traded in and the new monitors will be ordered in 2015 with payment in 2016, and

WHEREAS, In accordance with the Internal Control Policy the fire department solicited bids from three suppliers:

SOS Technologies(Phillips)	\$52,338
Physio	\$55,040
Zoll Medical Corp.	\$60,030

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Village of Johnson Creek award the bid to SOS Technologies in accordance with the attached bid in the amount of \$52,338 plus \$1,000 for a Lifenet Adapter in an amount not to exceed \$53,338 to be paid from the 2016 Capital Budget, and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 30th day of December , 2015

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

	Physio Control	Phillips	Zoll
Monitor price:	\$ 43,299.32	\$53,338	\$54,000
Warranty	1 year	2 year	1 year
3yr extended warranty:	\$8805.00	Included	\$6030.00
5 th year service contract start	2935.00		
	<i>8805.00/3= 2935.00 per/year</i>		

TOTAL: \$55,039.32 \$52,338.00 \$60,030

If we need the LIFENET ADAPTER for the Phillips monitor the village will have to buy the license from Physio Control. Phillips has added \$1000 more to the trade in value of our current monitors to offset the price.

After consideration of all factors including but not limited to:

Price

Warranty

Extended Warranty

Monitoring Features

Member Preference

It is our recommendation that Johnson Creek Fire and EMS award the bid of purchase for 2 12 lead capable EKG monitor/defibrillator to SOS Technologies for the Phillips MRX model.

Parker McKenzie Assistant Chief of EMS

Jeff Penna Captain of EMS

Joe Mildienstien Lieutenant of EMS

Brian Genesee EMT-P

Jordan Powell EMT-P



SOS Technologies
4900 N. Elston Avenue
Chicago, Illinois 60630-2427
Fax: 773.585.2424
Customer Service: 888.715.8100

PHILLIPS HEARTSTART MRX DEFIBRILLATOR
SALES ORDER WORKSHEET
Delivery Schedule Subject to Product Availability
Please fax to: SOS Technologies 773.585.2424
Please sign and, if necessary, include a Purchase Order

Customer: Johnson Creek Fire and EMS Address 1: 720 S. Watertown Street City/State/Zip: Johnson Creek, WI	Contact Name: Joe Mildenstein Phone: 920-550-4228 Email: Mildenstein_joe@zoll.com
Medical Director: Address: City/State/Zip:	Sales Rep: Scott Carter Phone/Fax: 262-245-5327 Email: scarter@zoll.com
Complete medical info required to process order	

QTY	Description	Item	List Price (USD)	Quote (USD)	Extended Price (USD)
1	HeartStart MRX Cardiac Monitor/Defibrillator-Grey	M3356A	\$10,700.00	\$7,490.00	\$14,980.00
1	SNOC, NIBP, ETCO2, & Temp Monitor	A33	\$9,615.00	\$6,750.50	\$13,461.00
1	Non-Invasive Transcutaneous Pacing	E31	\$2,350.00	\$1,645.00	\$3,290.00
4	12 Lead ECG Acquisition	BV2	\$4,000.00	\$2,800.00	\$5,600.00
2	Q-CPR - includes adhesive pads	B08	\$2,985.00	\$2,086.50	\$4,173.00
3	Q-CPR Data Capture	E09	\$200.00	\$140.00	\$280.00
7	AC Power Module	C06	\$425.00	\$297.50	\$595.00
1	Back Seat Carry Case W/Defibrillator Pouches	C22	\$345.00	Included	\$0.00
2	Wireless Link, Generic	880933	\$4,995.00	\$3,496.50	\$6,993.00
10	Instal/Config Data Messenger, MRX to WM	H8000A	\$575.00	\$475.00	\$950.00
11	NCE MRX Swivel Ambulance Mount	H8000A	\$750.00	\$475.00	\$950.00
12	Two Year Bench with Batter Warranty for MRX	W22	\$2,923.00	Included	\$0.00
13	3 Year Bench w/Li-Ionmer Ext warranty with PA	R914145	\$2,923.00	Included	\$0.00
14					
15					
16					
17					
18					
19					
20					
21					

GRAND TOTAL \$62,338.00

Name: _____ Date: _____
 Signature: _____
 Printed Name: _____

Fitzgeralds
List Server: s7999

Please List: 3/1/00

Quote Program: 12/15/15



TO: Johnson Creek Fire Department
120 South Watertown Street
Johnson Creek, WI 53038
Attn: Parker McKenzie, Assistant Chief

email: parker@johnsoncreekwi.org
Tel: 920-220-9442

ZOLL Medical Corporation
Worldwide Headquarters
269 Mill Rd
Cheney, Massachusetts 01924-4105
(978) 421-9655 Main
(800) 348-9011
(978) 421-0015 Customer Support
FEDERAL ID#: 04-2711626
QUOTATION 199145 V-1
DATE: September 10, 2015
TERMS: Net 30 Days
FOB: Shipping Point
FREIGHT: Prepay and Add

ITEM	MODEL NUMBER	DESCRIPTION	QTY	UNIT PRICE	DISC PRICE	TOTAL PRICE
6	8 0 0 0 - 0 8 9 5	Cuff Kit with Welch Allyn Small Adult, Large Adult and Tigh Cuffs	2	\$157.50	\$133.88	\$267.76
7	7 8 0 0 - 0 3 1 2	LifePak 12 Biphasic w/Pacing, 12 lead + 3 parameters or more Trade-In (Trade value is valid until March 31, 2016)	1		(\$3,000.00)	(\$3,000.00)
8	7 8 0 0 - 0 3 1 0	LifePak 12 Biphasic w/Pacing, 12 lead + 2 parameters Trade-In (Trade value is valid until March 31, 2016)	1		(\$2,569.31)	(\$2,569.31)
*Reflects Discount Pricing.						
*Trade-In Value valid if all units purchased are in good operational and cosmetic condition, and include all standard accessories such as paddles, cables, etc. Customer assumes responsibility for shipping trade-in equipment to ZOLL Chestford within 60 days of receipt of new equipment. Customer agrees to pay cash value for trade-in equipment not shipped to ZOLL on a timely basis.						
**Trade-In Value valid if all units purchased are in good operational and cosmetic condition, and include all standard accessories such as paddles, cables, etc. Customer assumes responsibility for shipping trade-in equipment to ZOLL Chestford within 60 days of receipt of new equipment. Customer agrees to pay cash value for trade-in equipment not shipped to ZOLL on a timely basis.						
This quote is made subject to ZOLL's standard commercial terms and conditions (ZOLL T's + C's) which accompany this quote. Any purchase order (P.O.) issued in response to this quotation will be deemed to incorporate ZOLL T's + C's. Any modification of the ZOLL T's + C's must be set forth or referenced in the customer's P.O. No commercial terms or conditions shall apply to the sale of goods or services governed by this quote and the customer's P.O. unless set forth in or referenced by either document.						
1. DELIVERY WILL BE MADE 80-90 DAYS AFTER RECEIPT OF ACCEPTED PURCHASE ORDER.						
2. PRICES QUOTED ARE VALID FOR 60 DAYS.						
3. APPLICABLE TAX AND SHIPPING & HANDLING WILL BE ADDED AT THE TIME OF INVOICING.						
4. ALL PURCHASE ORDERS ARE SUBJECT TO CREDIT APPROVAL BEFORE ACCEPTABLE BY ZOLL.						
5. FAX PURCHASE ORDER AND QUOTATION TO ZOLL CUSTOMER SUPPORT AT 978-421-0015 OR EMAIL TO ESALLES@ZOLL.COM.						
6. ALL DISCOUNTS OFF LIST PRICE ARE CONTINGENT UPON PAYMENT WITHIN AGREED UPON TERMS.						
7. PLACE YOUR ACCESSORY ORDERS ONLINE BY VISITING www.zollwebstore.com .						
Daniel Behm EMS Territory Manager 800-242-9150 x8991						

GRAND TOTAL \$54,000.00



Physio-Control, Inc
 11811 Willows Road NE
 P.O. Box 97006
 Redmond, WA 98073-9706 U.S.A.
 www.physio-control.com
 tel 800 442 1142
 fax 800 732 0956

To

Parker McKenzie
 JOHNSON CREEK EWS
 S 120 WATERTOWN ST
 JOHNSON CREEK, WI 53098
 (920) 899-3458
 parkerm@johnsoncreekwi.org

Quote Number 300152285
 Revision # 1
 Created Date 10/29/2015
 Sales Consultant Jeff Preston
 FOB Redmond, WA
 Terms All quotes subject to credit approval and the following terms and conditions
 NET Terms NET 30
 Expiration Date 1/27/2016

Product	Product Description	Quantity	List Price	Unit	Unit Sales Price	Total Price
50999-000118	Zone2: (26 to 50Mi) or (41 to 81Km) LIFEPAK 15 Service - 3 YEAR	3.00	79.00	0.00	79.00	237.00
LP15:OSCOMP-3-POS	On-site Comprehensive Coverage, Annual Payments.	2.00	5,040.00	-766.00	4,284.00	8,568.00

Subtotal USD 8,805.00
 Estimated Tax USD 0.00
 Estimated Shipping & Handling USD 0.00

Grand Total USD 8,805.00

Pricing Summary Totals
 List Price Total USD 10,317.00
 Total Contract Discounts Amount USD -1,512.00
 Total Discount USD 0.00
 Trade In Discounts USD 0.00
 Tax + S&H USD 0.00

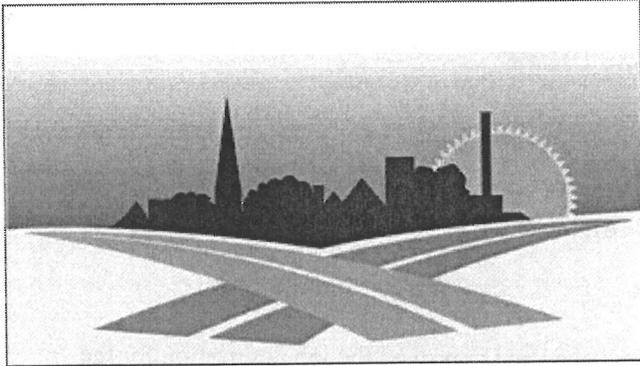
GRAND TOTAL FOR THIS QUOTE
 USD 8,805.00

TO PLACE AN ORDER, PLEASE FAX A COPY OF THE QUOTE AND PURCHASE ORDER TO: # 800-732-0956, ATTN: REP SUPPORT

Quote Number: 000152285

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 135-15

JOB DESCRIPTION FIRE/EMS CHIEF

Village Board – 12-30-15

Requested by: Police and Fire Commission

Introduced by: Village President John L. Swisher

RESOLUTION 135-15

**JOB DESCRIPTION
FIRE/EMS CHIEF**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Police and Fire Commission has reviewed and approved the job description for the Fire/EMS Chief,

NOW THEREFORE BE IT RESOLVED that the Committee of the Whole recommends to the Village Board of Trustees of the Village of Johnson Creek the approval of the job description of the Fire/EMS Chief effective January 1, 2016,

PASSED AND ADOPTED by the Village Board of Trustees this 30th day of December, 2015.

John L. Swisher , Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek Position Description

Name: James Wolf

Department: Fire-Rescue

Position Title: Fire/EMS Chief

Salary: \$59,013

Date: January 1, 2016

Reports To: Village Administrator

General Purpose of Position: Responsible for overall supervision, planning, organizing and directing of fire services including fire prevention and suppression, inspection and emergency medical services.

Minimum Education and Experience:

- Bachelor's or Associate's Degree in Fire Science or related field, from an accredited university, or equivalent experience. Bachelor's Degree is preferred.
- Over 10 years of fire service experience, including five years of experience in a supervisory/command position. Work history should show a progression of increased responsibility culminating in a role equivalent to a fire officer. Management of a combined department a plus.
- Wisconsin Paramedic Certification required.
- Wisconsin Firefighter I & II, Fire Officer I required.
- Fire Service Instructor I or Fire Inspector preferred or ability to obtain.
- Valid driver's license and good driving record.

General Description & Accountability (The following duties are normal for this position, however they are not to be construed as all-inclusive and other duties and tasks may be required and assigned):

- Direct supervision of personnel in the management of a 24/7 paramedic ambulance program to maintain licensing, protocol, training, security and coverage.
- Plans, organizes, assigns and directs departmental functions with respect to personnel and equipment.
- Designated by ordinance as Head of Emergency Management including developing and maintaining an Emergency Management Plan under Wis. Statute §323.15.
- Represents department at various meetings and as member of various committees.
- Analyzes, prepares, submits and administers department budget.
- Maintains compliance testing and training of firefighting personnel.
- Develops department policies, rules, regulations, general orders and procedures.
- Directs maintenance, repair, improvement and replacement of department equipment and facilities.
- Assists and advises subordinates in emergency situations, assumes command in major incidents.
- Participates in incident critiques and reviews.

Examples of abilities required for this kind of work:

- Comprehensive knowledge of firefighting/emergency medical services methods, practices, techniques, and practices.
- Comprehensive knowledge of fire prevention
- Comprehensive knowledge of equipment/apparatus used in firefighting/emergency medical services.
- Comprehensive knowledge of management, regulations, ordinances and laws regarding a firefighting/emergency medical services department.

- Ability to effectively plan and supervise, through supervisory officers, the administration of the department.
- Considerable knowledge of supervisory techniques and ability to provide effective leadership and to plan, assign and direct the work of various operating units.
- Comprehensive knowledge of and experience in business practices used in developing and administering an annual budget.
- Ability to prepare studies and analysis of Village growth and structure for long term planning.
- Ability to prepare studies and reports used to maintain equipment and facilities of a municipal firefighting/emergency medical services department.
- Good ability to prepare requested reports and records necessary for the effective and efficient operation of a municipal firefighting/emergency medical services department.
- Ability to express ideas clearly and concisely while establishing good public relations.
- Ability to exercise sound judgment and discretion in developing, applying and interpreting department rules, policies and procedures.
- Ability to establish and maintain effective working relationships.
- Ability to perform heavy physical tasks under varying weather conditions.
- Working knowledge of the National Incident Management System (NIMS), Emergency Operations planning and command standards and all-hazards standards and requirements, with documented progress toward certification.
- Develops and implements a recruitment program for new EMTs and Firefighters.

Environmental Adaptability: Works in normal office setting and under field conditions; attendance at evening meetings required; subject to 24-hour emergency call-in; exposure to extreme weather conditions, individuals with contagious diseases; toxic chemicals and hazardous substances; exposure to dangers of smoke, fire, and explosion; requires heavy lifting and strenuous physical activity.

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements.

The Village of Johnson Creek is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

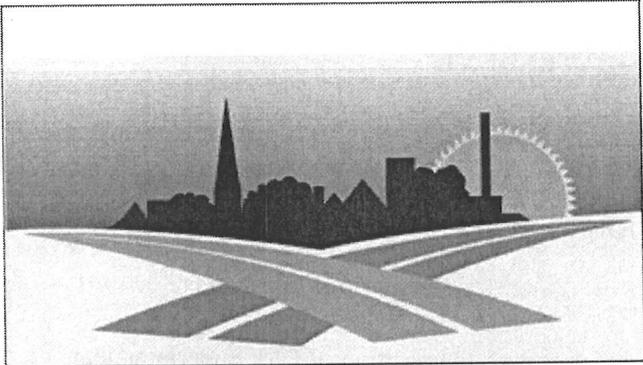
Supervisor's Signature

Date

Date

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 136-15

**JOB DESCRIPTION
PARK SUPERINTENDENT**

Village Board – 12-30-15

Requested by: Village Board

Introduced by: Village President John L. Swisher

RESOLUTION 136-15

**JOB DESCRIPTION
PARK SUPERINTENDENT**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board has recommended and approved the position of Park Superintendent within the adopted 2016 Budget, and

NOW THEREFORE BE IT RESOLVED that the Committee of the Whole recommends to the Village Board of Trustees of the Village of Johnson Creek the approval of the job description of the Park Superintendent effective January 1, 2016,

PASSED AND ADOPTED by the Village Board of Trustees this 30th day of December, 2015.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

**Village of Johnson Creek
Position Description**

Name: Matt Schlatter

Department: Public Works

Position Title: Park Superintendent

Pay Grade: \$21.32 Hourly

Date: January 1, 2016

Reports To: Street Superintendent

General Purpose of Position: Plan, organize, supervise and perform public works functions specializing in the maintenance/repair of Village parks and park facilities and the landscaping and grounds of all other Village properties. In addition, to other public works functions, performs street maintenance and repair, storm sewers, street lighting and pedestrian sidewalks and trails, forestry, recycling and other general maintenance of municipal buildings and improvements.

Minimum Qualifications: High school diploma or equivalent, three to five years municipal public works or similar experience, supervisory experience, possess or be able to obtain valid Wisconsin state commercial drivers license.

General Description & Accountability (The following duties are normal for this position, however they are not to be construed as all-inclusive and other duties and tasks may be required and assigned):

- Plans, prioritizes and schedules park and public grounds maintenance and repair needs.
- Assigns full-time and temporary part-time employees to provide work based on maintenance and scheduling needs. Reviews employee time cards, advises and trains employees, disciplines and assists in recommending termination and hiring of employees and evaluates employee work performance.
- Identifies park capital improvement, maintenance and repair needs. Recommends major repairs and replacement of equipment including developing equipment specifications.
- Assists in developing, recommending and monitoring the budget for parks in concert with the Street Superintendent and the Village Administrator. Reviews and codes billings for payment.
- Creates, maintains, implements, and ensures compliance with safety policies.
- Identifies capital improvement, maintenance and repair needs. Recommends major repairs and replacement of equipment and participates in developing equipment specifications.
- Reviews park projects performed by contractors for acceptance by the Village and consults with project engineers regarding construction projects.
- Coordinates with park users in the maintenance of fields and facilities including the Joint Recreation Program.
- Performs routine maintenance and repairs to streets, sidewalks, street lighting, storm sewers and municipal buildings.
- Performs routine maintenance and repairs of Village equipment and tools. Schedules major maintenance of tools and equipment.
- Responds to emergency situations involving parks, municipal buildings and grounds, and public works.
- Assists with maintenance of water and wastewater systems as needed.

Examples of abilities required for this kind of work:

- Ability to lead effectively
- Maintain discipline
- Accept lines of authority
- Promote harmony and cooperate with others.
- Thorough knowledge of the operations and maintenance of various types of equipment used in public works activities together with the ability to supervise the effective and safe use of such equipment.
- Thorough knowledge of public works facilities, infrastructure and operations.
- Ability to communicate effectively (both oral and written) both internally and externally.
- Ability to establish and maintain effective working relationships.
- Ability to display seasoned and independent judgment in making working decisions.
- Ability to perform physical tasks under varying weather conditions.
- Ability to move eyes, hands and feet together to control movement of equipment and withstand the jolting and vibration of heavy equipment.
- Ability to lift, carry or pull objects that may be heavy.

Physical Demands: Lifting approximately 100 lbs occasionally, with frequent lifting and/or carrying of objects weighing up to 25 lbs. Stooping, kneeling, crouching, crawling, reaching, handling, feeling, working with fingers, seeing and walking or standing to a significant degree. Employee must have stamina and able to maintain physical exertion for long periods of time. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

Language Skills: Must have ability to communicate orally and in writing with Village employees, Village officials, consulting engineers, property owners and the public.

Other Technical Skills: Employee must maintain a good driving record and possess or be able to obtain CDL license. Operator is responsible for the care of vehicle, tools and equipment he/she is using.

Environmental Adaptability: Tasks may risk exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, fumes, temperature and noise extremes, machinery, vibrations, electric currents, traffic hazards, toxic/poisonous agents, disease or pathogenic substances.

The Village of Johnson Creek is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

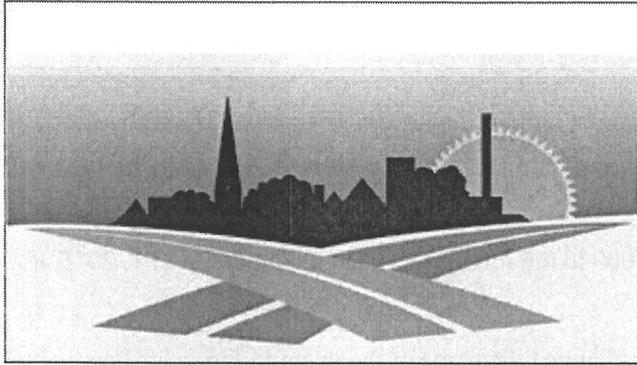
Supervisor's Signature

Date

Date

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 137-15

ROOM TAX TRANSFER TO FIREMANS FESTIVAL

Village Board 12-30-15

Requested by: Committee of the Whole

Introduced by: Village President, John L. Swisher

RESOLUTION 137-15

ROOM TAX TRANSFER TO FIREMANS FESTIVAL

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board appropriated \$5,000 to the Firemans Picnic held on August 1, 2015 at Firemans Park, and

WHEREAS, the Firemans Picnic committee has changed the name of the event to Firemans Festival to be held August 6, 2016, and

WHEREAS, the 2016 Firemans Festival is expected to attract transient tourism and promote tourism development within Johnson Creek, and

NOW THEREFORE BE IT RESOLVED, that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby approve a transfer of \$5,000 from the Room Tax to the Firemans Festival for the purpose of promoting tourism promotion and development and supporting transient tourism in the community, and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk-Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 30th day of December, 2015.

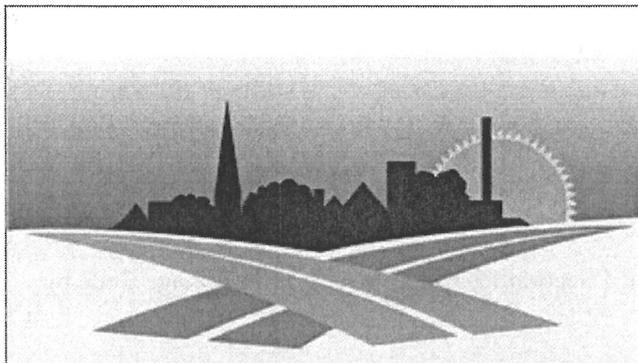
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 138-15

ROOM TAX TRANSFER TO GENERAL FUND

Village Board 12-30-15

Requested by: Committee of the Whole

Introduced by: Village President, John L. Swisher

RESOLUTION 138-15

ROOM TAX TRANSFER TO GENERAL FUND

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village of Johnson Creek adopted Section 15-18 Room Tax of the Village Code by ordinance 03-02 on July 8, 2002 , and

WHEREAS, in accordance with State Stat. 66.0615 the Village has disbursed proceeds as follows:
30% retained by Village to General Fund
35% disbursed to Johnson Creek Chamber of Commerce for tourism promotion and development
35% tourism, and

WHEREAS, the room tax fund for tourism has fund balance of \$96,815.05 through the 3rd quarter of 2015, and

WHEREAS, the Village community center promotes tourism promotion and development with past activities at the community center supporting overnight stays at the Comfort Inn and Suites, and

WHEREAS, the Village Board approved 2006 General Obligation Bonds in the amount of \$400,000 for the construction of the community center with an outstanding balance of \$265,334, and

NOW THEREFORE BE IT RESOLVED, that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby approve a transfer of \$96,815.05 from the Room Tax to General Fund for reimbursement of past principal and interest payments of 2006 GO debt used for the construction of the community center for the purpose of promoting tourism promotion and development and supporting overnight stays at the Comfort Inn and Suites, and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk-Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 30th day of December, 2015.

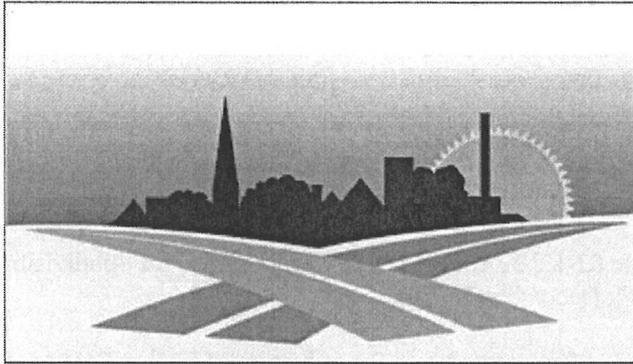
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 139-15

EXTENSION OF REDUCTION TO IMPACT FEES

Village Board 12-30-15

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 139-15

EXTENSION OF REDUCTION TO IMPACT FEES

THE JOHNSON CREEK VILLAGE BOARD, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board adopted Ordinance 02-12; 33-6 Fees - Plan Commission and Subdivision Impact Fee to \$1,152 from January 1, 2012 through December 31, 2012, and

WHEREAS, the Village Board annually has approved an extension to the reduction of Impact Fees to promote development within the Village, and

NOW THEREFORE BE IT RESOLVED that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek approve extending the reduction to Chapter 33-6 Fees Plan Commission and Subdivision Impact Fee to \$1,152 from January 1, 2016 to December 31, 2016, and

BE IT FURTHER RESOLVED, the Village Administrator and/or the Village Clerk Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Johnson Creek this 30th day of December, 2015.

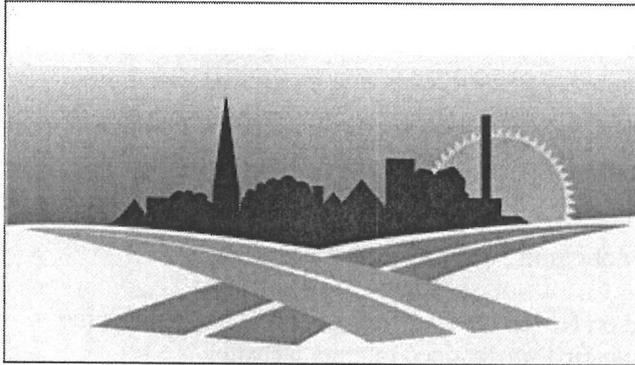
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Village Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 141-15

VILLAGE LEGAL NOTICE POSTING LOCATIONS

Village Board 12-30-15

Requested by: Committee of the Whole

Introduced by: Village President John J. Swisher

RESOLUTION 141-15

VILLAGE LEGAL NOTICE POSTING LOCATIONS

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, The Village currently posts Village notices in 3 public locations;

WHEREAS, 2015 Wisconsin Act 79 was enacted on November 11, 2015, giving municipalities the option to post in one public location and on the municipal-maintained internet website;

WHEREAS, There is not a newspaper published within the Village of Johnson Creek;

NOW, THEREFORE, BE IT RESOLVED, that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby approve public notices for the Village of Johnson Creek will now be posted in the display case in front of Village Hall- 125 Depot Street and on the Village website (www.johnsoncreek-wi.us).

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Johnson Creek this 30th day of December, 2015.

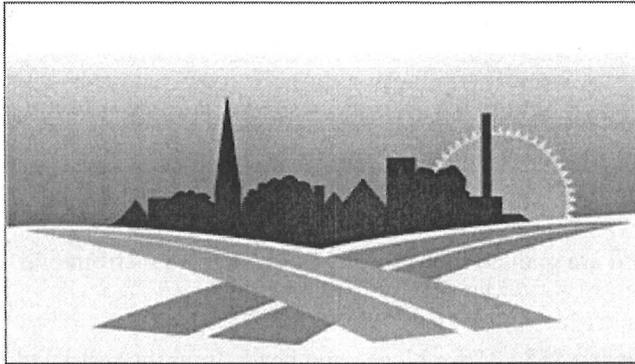
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Village Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 142-15

LIBRARY FUND TRANSFER FROM RESTRICTED TO 2015 BUDGET

Library Board 12-2-15 *approved*

Village Board 12-30-15

Requested by: Library Director Luci Bledsoe

Introduced by: Committee of the Whole

RESOLUTION 142-15

LIBRARY FUND TRANSFER FROM RESTRICTED TO 2015 BUDGET

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Library Board and Village Board are granted the authority to transfer funds from one account to another,

WHEREAS, the Library Board approved transferring \$156.81 for blocks and beads from the restricted account 06-111.110 (Early Literacy) to the Library checking account 06-100.001, and

WHEREAS, the Library Board approved transferring \$539.85 for a new computer from the restricted account 06-111.110 (Computers/Technology) to the Library checking account 06-100.001, and

WHEREAS, the Library Board approved transferring \$471.10 for a new refrigerator from the restricted account 06-111.110 (Shelving/Flooring) to the Library checking account 06-100.001, and

WHEREAS, the Library Board approved transferring \$5,650.00 for the strategic plan from the restricted account 06-111.110 (Strategic Planning) to the Library checking account 06-100.001, and

WHEREAS, the Library Board approved transferring \$2,631.77 from the Library's trust fund 06-112.130 to the Library checking account 06-100.001 for the Hoeft Memorial, Rock River Geological Society, Child Safety Fair, JCPL Friends reimbursement and also for the 2015 Summer Library program,

NOW THEREFORE BE IT RESOLVED that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby direct the Clerk-Treasurer to transfer:

- \$156.81 for blocks and beads from the restricted account 06-111.110 (Early Literacy)
- \$539.85 for a new computer from the restricted account 06-111.110 (Computers/Technology)
- \$471.10 for a new refrigerator from the restricted account 06-111.110 (Shelving/Flooring)
- \$5,650.00 for the strategic plan from the restricted account 06-111.110 (Strategic Planning) and
- \$2,631.77 from Library Trust Fund 06-112.130
- to the Library checking account 06-100.001,

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Johnson Creek, Jefferson County Wisconsin this 30th day of December 2015.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Johnson Creek Public Library
125 Lincoln Street, PO Box 130 Johnson Creek, WI 53038
"Crossroads with a Future"

TO: Joan and Lisa
FROM: Luci, Library Director
RE: Transfer of Funds from Restricted Account to 2015 Budget
DATE: December 3, 2015

US

At their December 2, 2015 meeting, the Library Board approved the following transfer of funds from the library's restricted account (06-111.110) to the Library checking account (06-100.001) the amount of **\$6,817.76**. This was the amount paid for the following:

- \$ 156.81 for blocks and beads (Early Literacy)
 - \$ 539.85 for new computer (Computers/Technology)
 - \$ 471.10 for new refrigerator (Shelving/Flooring)
 - \$ 5,650.00 for strategic plan (Strategic Planning)
- \$ 6,817.76**

If you have any questions, please do not hesitate to ask. Thank you.

Johnson Creek Public Library
125 Lincoln Street, PO Box 130 Johnson Creek, WI 53038

"Crossroads with a Future"

TO: Joan and Lisa
FROM: Luci, Library Director
RE: Transfers from Library Trust Fund 2015
DATE: December 11, 2015

At their December 2, 2015 meeting, the Library Board approved the following transfer of funds from the library's trust fund to the Library checking account (06-100.001) the amount of **\$2,591.78**.

Description:

- \$ 16.21 for Hoefft Memorial
 - \$ 15.65 for Rock River Geological Society
 - \$ 425.75 for Child Safety Fair
 - \$ 10.00 for JCPL Friends reimbursement
 - \$2,124.17 for 2015 summer library program
- \$2,591.78**
+ 39.99
\$2,631.77

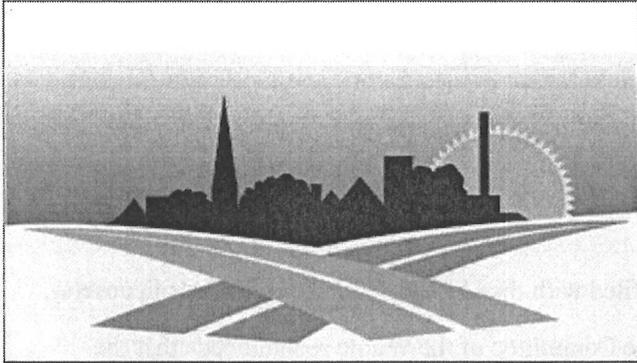
In addition, I have requested a transfer of **\$39.99** from the library's trust fund to the checking account. This is to reimburse the library for the purchase of LEGOs mini figures from JCPL Friends.

I will give you the checks when they arrive.

If you have any questions, please do not hesitate to ask.

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 143-15

OPERATORS LICENSES 2015/2016

Committee of the Whole 12-14-15

Village Board 12-30-15

Requested by: Committee of the Whole

Introduced by: Village President John J. Swisher

RESOLUTION 143-15

OPERATORS LICENSES
2015/2016

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, applications have been received and filed with the Village Clerk for operator’s license(s),

NOW THEREFORE BE IT RESOLVED that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby approve operator license(s) be issued to the following individual(s) for the year ending June 30, 2016:

OPERATORS LICENSES:

Comfort Inn and Suites Christine Ann Aumueller

Hi-Way Harrys Sarah N. Tavanello

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Johnson Creek this 30th day of December, 2015.

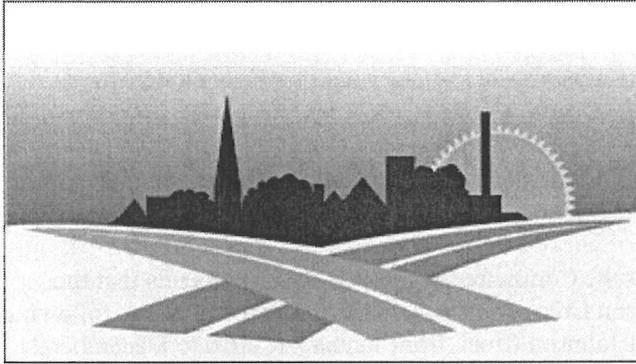
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Village Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 144-15

APPOINTMENT OF ELECTION OFFICIALS

Village Board 12-30-15

Requested by: Village Clerk-Treasurer

Introduced by: Village President John L. Swisher

RESOLUTION 144-15

APPOINTMENT OF ELECTION OFFICIALS

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, pursuant to Wisconsin Statutes §7.30 (4) appointment of election officials shall be approved by the governing body in December of each odd-numbered year for each polling place,

NOW THEREFORE BE IT RESOLVED, that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby approve appointment of the following individuals as election officials for the Village of Johnson Creek from January 1, 2016 to December 31, 2017:

- Laurie Adams
- Zona Beerbohm
- Carol Betanski
- Carol Boettcher
- Ruth Jackson
- Kathy Lewis
- Carol O'Neil
- Rosemary Schwerm
- Kathy Sell
- Cheryl Swisher
- Betty Stout, Alternate Chief Inspector; and
- Thelma Thomas, Chief Inspector
- Linda S. Williams

BE IT FURTHER RESOLVED that the Village Administrator and/or the Village Clerk/Treasurer have the authority to effectuate this resolution

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Johnson Creek this 30th day of December, 2015.

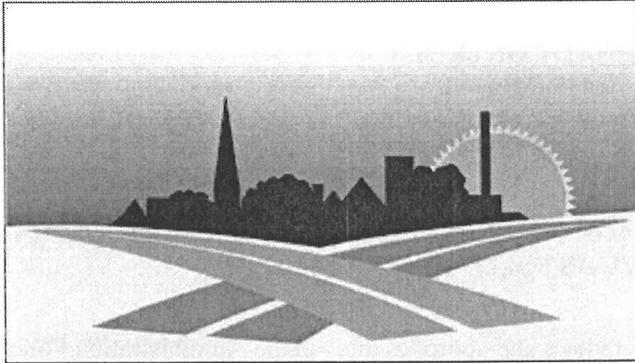
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 145-15

AMEND
ADMINISTRATION POLICY
INTERNAL CONTROLS
2015-2016

Village Board 8-24-15 *approved 7-0*

Requested by: Committee of the Whole

Introduced by: Village President John Swisher

RESOLUTION 145-15

AMEND
ADMINISTRATION POLICY
INTERNAL CONTROLS
2015-2016

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, annually the Village Board reviews and approves the Village Administration Policy Internal Controls, and

WHEREAS, the state requirement of posting legal notices has changed, and

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby approve the amended Administration Policy - Internal Controls – 2015-2016, and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk-Treasurer are authorized to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek this 30th day of December 2015.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk - Treasurer

Administration Policy
Internal Controls – 2015/2016

The Village of Johnson Creek was incorporated in 1903.

The Village of Johnson Creek elects the Village President and Village Trustees for two-year terms of office. Three trustees are elected each year. The Village President is elected in odd-numbered years.

TABLE OF ORGANIZATION:

1. The fiscal year of the Village of Johnson Creek is January 1 through December 31.
2. The Village Board of Trustees holds its Annual Meeting on the third Tuesday of April to establish the regular monthly committee-meeting schedule. The Village Board's regular meeting is held on the fourth Monday of the month beginning at 5:30 p.m., or as otherwise noticed by the Village Clerk. Public notice of the meeting is posted at the main entrance of the Village Hall. All meeting notices and attachments shall also be posted on the Village webpage (johnsoncreek-wi.us). Public notice of the meeting is also sent to the Watertown Daily Times.

3. **STANDING COMMITTEES:**

Protection and Welfare Committee The Protection and Welfare Committee shall be responsible for all recommendations of policy which affect public safety, including police and fire, excepting the authority provided to the Police and Fire Commission, enforcement of the Uniform Traffic Code and authorization of public parking, compliance of emergency management and disaster recovery, and any other policy or other action affecting the public safety and/or general welfare of the public. Protection and Welfare Committee shall meet, as needed, or the first Tuesday of each month at 5:30 p.m.

Improvements and Services Committee The Improvement and Services Committee shall be responsible for all recommendation of policy which affects the Sewer and Water Utility, or any other utility, the construction, repair and maintenance of infrastructure, including streets, curbs and gutters, sidewalks, lighting, all paved and unpaved roads, paths and walkways, any land use policy excepting the authority provided by the Plan Commission, any authorized use of parks or park facilities, all sanitation, including waste collection, recycling and composting, and any other policy or action affecting improvements and infrastructure. Improvements and Services Committee shall meet, as needed, or the first Wednesday of each month at 5:30 p.m.

Personnel and Finance Committee The Personnel and Finance committee shall be responsible for all recommendation of policy which affect:

- (a) Personnel, including the review of the personnel policy manual, the internal control policy, the table of organization of departments, including the review of job descriptions, and any other policy or action affecting personnel; and
- (b) Finance, including the review of the annual budget, the capital budget and any amendments

thereof, the purchase, sale or disposal of property, the negotiation and/or settlement of any litigation, any contractual obligations, claims, publications, license, any bonding, including issuance or repayment of bonds, and any other policy or action affecting finance. Personnel and Finance shall meet, as needed, or the first Thursday of each month at 5:30 p.m.

4. **Committee of the Whole** The Committee of the Whole (COW) shall be comprised of the Trustees and the Village President. Any committee recommendations may be forwarded to the COW for recommendation to the Village Board. The COW shall meet, as needed, on the second Monday of each month at 5:30 p.m. or immediately following the Plan Commission.
5. **Community Innovation Committee** The Community Innovation Committee (CIC) is an advisory committee to focus on innovation and community values to promote, local business retention and expansion, community image and branding, creation of broad based community events to support tourism and recreation and support of planned business development in the creation of jobs and tax base. Comprised of seven members including the Village President, Executive Director of the Johnson Creek Chamber of Commerce, a Village Trustee, a resident of the Town of Farmington, and three residents of the Village of Johnson Creek. The Village President shall be the Chairperson and the Village Trustee shall be the Vice Chairperson.
6. **Public Lands Committee** The Public Lands Committee (PLC) is an advisory committee to provide visionary insight into the planning and development of property and easements to promote individual outdoor recreation based on public access to uplands, woodlands, wetlands, and the public waterways of Johnson Creek and the Rock River, to include the creation of a natural park along the Rock River within the *Village owned land* within the River Creek Centre subdivision and oversight of the Johnson Creek Conservancy Park master plan. Comprised of five members including the Village President, the trustee who is the Chairperson of the Improvement and Services Committee, one person appointed by the Johnson Creek School Board and two residents of the Village of Johnson Creek. The Village President shall be the Chairperson and the Village Trustee shall be the Vice Chairperson.
7. **Plan Commission** The Commission shall make and adopt a Comprehensive Master Plan for the physical development of the Village and any area outside of its boundaries which, in the Commission's judgment, bears relation to the development of the Village. The Plan Commission may from time to time amend, extend or add to the Comprehensive Master Plan or carry any part or subject matter into greater detail. The Comprehensive Master Plan shall show the Commission's recommendations and may include those items set forth in §62.23(2) and (3), Wis Stats. The Plan Commission shall meet, as needed, or the second Monday of each month at 5:00 p.m.

DEPOSITORY INSTITUTIONS

1. Depository Institutions are to be established at the Annual Village Board meeting, they are as follows:
 - a. Depositories:
 - 1) American National Bank – Helenville
 - 2) Associated Bank –Fort Atkinson & Watertown
 - 3) Associate Trust (Debt) - Green Bay
 - 4) Badger Bank of Johnson Creek
 - 5) Bank of Lake Mills – Lake Mills & Watertown
 - 6) BMO Harris (Prev. M&I Bank) - Watertown
 - 7) Chase Bank – Watertown
 - 8) County City Credit Union – Jefferson

- 9) FirstMerit Bank (Prev. Citizens Bank) - Jefferson
 - 10) Fort Community Credit Union – Jefferson and Fort Atkinson
 - 11) Greenwood’s State Bank – Lake Mills
 - 12) Hometown Bank (LifeQuest) - Fond du Lac
 - 13) Ixonia State Bank – Watertown and Ixonia
 - 14) Johnson Bank – Fort Atkinson Branch
 - 15) Landmark Credit Union – Watertown
 - 16) Local Government Investment Pool
 - 17) Partnership Bank (Prev. Town and Country Bank) - Watertown
 - 18) Premier Bank - Johnson Creek
 - 19) State Bank of Reeseville – Reeseville & Watertown
 - 20) Summit Credit Union – Lake Mills
- All deposits, without limit, must be secured by federal or state law or collateralized with securities guaranteed by the full faith of the United States of America.

BUDGET:

The Budget is prepared, presented, published and adopted in accordance with Chapter 15 Budget and Finances of the Village Code of Ordinances.

1. The Administrator’s proposed budget shall be presented to a Special Committee of the Whole on September 28th, 2015 at 5:30 p.m.
2. The Committee of the Whole shall continue to meet as necessary to provide a tentative 2016 budget to the Village Board of Trustees by October 12th, 2015.
3. The Johnson Creek Fire Department budget shall be mailed or e-mailed to the members of the Johnson Creek Fire District prior to October 1st, 2015.
4. The Administrator, Clerk/Treasurer, Deputy Clerk/Treasurer and Administrative Assistant shall gather the necessary data from the State of Wisconsin, Wisconsin Department of Transportation, Wisconsin Department of Revenue, or provide best estimate if data is unavailable to provide a Village tax mill rate prior to the final adoption of the budget.
5. The proposed budget shall be presented at a public hearing fifteen (15) days after being published for adoption by the Village Board of Trustees at the November Village Board meeting to be held on November 16th, 2015 at 5:30 p.m.
6. The Village Board of Trustees shall review the budget and make any necessary changes on a quarterly basis, as needed.

PURCHASES:

PURPOSE:

The purpose of this policy is to provide for the fair and equitable treatment of all persons involved in public purchasing by the Village of Johnson Creek, to maximize the purchasing value of public funds in procurement, and to provide safeguards for maintaining a procurement system of quality and integrity.

OBJECTIVES:

The objectives of the Village’s purchasing policy are:

1. To ensure materials, equipment and services are purchased at the lowest prices consistent with quality and performance;
2. To provide adequate controls over Village expenditures and financial commitments with proper documentation;
3. To obtain quality goods required by Village departments and ensure these goods are at the place and time needed, and,
4. To provide a standardized system of purchasing for use by all Village departments.

PURCHASES:

1. All purchases over \$10,000 are based on an RFP advertised for bid or three written quotes approved by the department head and Village Administrator with Village Board of Trustees approval by resolution. Exceptions require Village Board of Trustees Approval.
2. All purchases \$7,500 - \$10,000 are based on at least three (3) written quotes with department recommendation on Village Purchase Order and Administrator granting final approval. All purchases from a sole supplier require Administrator approval.
3. All purchases \$1,000 - \$7,499 require at least two (2) written quotes with department recommendation on Village Purchase Order and Administrator granting final approval. All purchases from a sole supplier require Administrator approval.
4. All purchases less than \$1,000 within any department require approval of the department head who must sign any invoice presented to Clerk/Treasurer.
5. Purchases exceeding any budget shall be reported to the Village Board of Trustees.
6. Checks are cut by the Administrative Assistant or designee upon receipt of an invoice, as signed and coded with the appropriate budgeted General Ledger account by the department head. These are then submitted to the Village Board of Trustees for approval prior to payment. Any invoice, bill or receipt requiring payment prior to the next meeting of the Village Board of Trustees shall require approval of the Administrator with payment reported to the Village Board of Trustees.
7. Billing of contracted services are reviewed by the Clerk/Treasurer and approved by the Administrator prior to submittal to the Village Board of Trustees for approval.
8. All spoiled checks are marked voided and retained by the Clerk /Treasurer for review.
9. Bank statements are received at the Clerk/Treasurer's office and submitted to the Clerk/Treasurer unopened. The Clerk/Treasurer or Deputy Clerk/Treasurer then does the reconciliation.

VENDOR DISCOUNTS

It is the policy of the Village of Johnson Creek to take advantage of all available vendor/trade discounts and government pricing. Gifts or gratuities shall not be accepted. Purchasers may only accept price discounts by invoice.

CENTRAL PURCHASING

Many of the items purchased by the Village are commonly used by all or several departments. By consolidating the needs of all departments, the Village can take advantage of price discounts for large quantity orders of these items.

USE OF CREDIT CARDS

The Village of Johnson Creek shall issue credit cards to authorized credit card users. The Administrative Assistant shall maintain a listing of all authorized credit card users as well as the names of the applicable credit card companies. Credit cards shall have a maximum credit limit of \$1,000. Receipts for credit card purchases must be submitted to the Administrative Assistant or Clerk/Treasurer on the same day or as soon thereafter as possible. Credit card purchases shall not exceed the credit limit prior to Village Board of Trustees approval of all purchases. Department heads must provide detailed receipts for all items purchased with a credit card to the Clerk/Treasurer.

DISPOSITION OF SURPLUS PROPERTY

When personal property owned by the Village of Johnson Creek no longer serves any useful purpose in the department in which it is located the department head shall first determine whether any other

Village department needs such property. All other property shall be considered surplus and may only be disposed of with the Village Board of Trustees approval by resolution.

LOCAL MERCHANTS

Taking price and service into account, the Village shall give due consideration to local merchants.

FUEL PURCHASING

Fuel purchases for Village vehicles and equipment shall be bid on a six month basis. Bidding shall be based on a cent per gallon discount from listed market prices during the bid period.

EMPLOYEE CONFLICT OF INTEREST

It shall be unethical for any Village employee to participate directly or indirectly in a procurement contract when the Village employee knows that:

1. The Village employee or any member of the Village employee's immediate family has a financial interest in the procurement contract; or
2. Any other person, business, or organization with whom the Village employee or any member of a Village employee's immediate family is negotiating or has an arrangement concerning prospective employment, is involved in the procurement contract.

ACCOUNTS PAYABLE REPORTS:

1. Accounts payable reports are prepared by the Administrative Assistant and submitted to the Clerk/Treasurer.
2. The Clerk/Treasurer submits the Cash Balances and Account Payable reports to the Village Board of Trustees at the regular meeting or whenever needed.

SEWER AND WATER:

1. The Village bills for water and sewer usage. Billing is based on monthly metered water usage as determined by the Public Service Commission.
2. The Deputy Clerk /Treasurer on a monthly basis bills metered water users.
3. Collected receipts are deposited in a segregated fund.
4. Water users are notified of discrepancies in monthly usage to detect leaks.
5. Adjustments are approved in accordance with the Leak Adjustment Policy.

PAYROLL:

1. The Village Board of Trustees reviews wages annually. Administrator recommendations are submitted to the Village Board of Trustees. The Village Board of Trustees approve by resolution all wages and compensation for the Fiscal Year beginning January 1.
2. Pay period is a two-week period ending with the last shift on Saturday night for all employees except Fire/EMS volunteers. The pay period for paid on call EMTs or paramedics may be either bi-weekly or monthly and for volunteer firefighters is quarterly.
3. Payroll is paid through direct deposit excepting special circumstances. Pay date for bi-weekly employees is the Friday following the last day of a pay period except if a holiday falls on a pay date, then the pay date shall be the day preceding the holiday. Fire/EMS volunteers will be paid the next regularly scheduled bi-weekly pay date following the end of the month for EMTs and paramedics or quarter for firefighters.
4. Police (part-time), Public Works and Utility hourly employees use a time card with a time clock.
5. Time cards are reviewed and initialed by Department Heads and then submitted to the Administrative Assistant to be processed. The Village Administrator approves all Department Head time sheets prior to processing.
6. All overtime is approved by the Department Head and reported to the Village Administrator.
7. Sick leave and vacation is approved in accordance with the Personnel Policy Manual.

8. Paychecks are prepared by the Deputy Clerk/Treasurer or the Clerk/Treasurer.
9. Payroll withholding taxes are deposited as required by law.
10. Miscellaneous withholding amounts are deposited as per agreements (deferred compensation, garnishments, insurance coverage, etc.)
11. Monthly, quarterly, annual reports and W2's are prepared by the Deputy Clerk/Treasurer or the Clerk/Treasurer.

EMPLOYEES:

1. Personnel Officer shall be responsible for the recruitment, hiring and termination of all full and part-time non-exempt employees excepting police, fire and library personnel.
2. Personnel Officer shall recommend to the Village Board the appointment, promotion and, when necessary for the good of the Village, the suspension or termination of department heads.
3. Personnel Officer shall be responsible for the administrative direction and coordination of all employees of the Village according to the established organizational procedures.
4. Personnel files are maintained by the Village Clerk/Treasurer for each employee.
Files:
 - a. Employment application and any documentation gained while investigating employee for a position. Minimum requirement of all operators is a valid driver's license, a copy of which is placed in the employee's personnel file.
 - b. Date employed, pay rate, authorization for payroll deductions, earning records, evaluations, W-4 form, I-9 form, copy of driver's license.
 - c. A listing of information given to employee (insurance booklet, deferred compensation brochure, etc.).
 - d. An employee may review his/her personnel file upon written request.

FUND ACCOUNTING:

1. All incoming mail is received by the Administrative Assistant, date stamped and distributed to proper personnel.
2. All general and accounting correspondence (excluding all bank statements) are opened, reviewed and recorded by the Administrative Assistant.
3. All bank statements and bank correspondence are given to the Clerk/Treasurer unopened.
4. Any customer payment received at the counter is presented a receipt. All checks received are immediately stamped "For Deposit Only". The Clerk/Treasurer is notified when checks and/or cash are prepared for deposit. The Deputy Clerk/Treasurer directs the deposits weekly to ensure that the same person receiving the payments and preparing the deposit is not the same person making the deposit.
5. All items returned for NSF or miscellaneous reasons are returned by the financial institutions to the Clerk/Treasurer. The Clerk/Treasurer reports the information to the Deputy Clerk/Treasurer for collection.
6. Money is deposited into financial institution accounts that are designated by the Village Board of Trustees. The Village Clerk-Treasurer and/or Deputy Clerk-Treasurer, in conjunction with the Village President, shall open, close and maintain accounts including checking, money market and certificates of deposit at those depository institutions as approved by the Village Board of Trustees.
 - A. General Fund – 1
 - a. Sources of Income
 - i. Tax Revenue
 - ii. Intergovernmental Revenues
 - iii. Regulation & Compliance (Licenses)
 - iv. Public Charges for Services
 - v. Special Assessment Revenue

- vi. State Aids
- vii. Miscellaneous Revenues
- viii. Interest Revenues
- b. Expenses
 - i. All costs for the operation and maintenance of the Village
- B. Special Funds
 - a. Water
 - i. Source of Income
 - a. Water Usage Income
 - b. Interest Income
 - c. Rental Income
 - ii. Expenses
 - a. All costs for the operation and maintenance of the Water Department
 - b. Sewer
 - i. Source of Income
 - a. Sewer Usage Income
 - b. Interest Income
 - ii. Expenses
 - a. All costs for the operation and maintenance of the Sewer Department
 - c. TIF #2
 - i. Source of Income
 - a. General Property Taxes
 - b. Special Assessment Fees
 - c. Interest Income
 - ii. Expenses
 - a. All Administrative and construction costs for projects within the TIF District
 - d. TIF #3
 - i. Source of Income
 - a. General Property Taxes
 - b. Special Assessment Fees
 - c. Interest Income
 - ii. Expenses
 - a. All Administrative and construction costs for projects within the TIF District
 - e. Library
 - i. Source of Income
 - a. Property Taxes
 - b. County Aids
 - c. Fees
 - d. Grants
 - e. Interest Income
 - ii. Expenses
 - a. All costs for the operation and maintenance of the Library
 - f. Room Tax
 - i. Source of Income
 - a. Room Fees
 - ii. Expenses
 - b. All costs for support of tourism activities
 - g. FIRE/EMS
 - i. Sources of Income
 - a. General Property Taxes

- b. Intergovernmental Revenues
 - c. Public Charges for Services
 - d. Miscellaneous Revenues
 - ii. Expenses
 - a. All costs for the operation and maintenance of the FIRE/EMS
 - h. Capital Outlay
 - i. Sources of Income
 - a. Assigned fund
 - b. Bond funds
 - ii. Expenses
 - a. As approved within annual budget
7. All cash disbursements are made by pre-numbered checks and signed by the Village President or Chair of Personnel and Finance and the Clerk-Treasurer or Deputy Clerk-Treasurer.
 8. All blank checks are stored in the vault in the Clerk/Treasurers office.
 9. The Bond for the Clerk-Treasurer and Deputy Clerk-Treasurer is-\$20,000 and Employee Dishonesty Policy is \$100,000.

CLERK/TREASURER'S FUNCTIONS:

1. The Clerk-Treasurer and/or Deputy Clerk-Treasurer deposit all checks, cash receipts and electronic fund transfers into the appropriate fund.
2. The Clerk-Treasurer and/or Deputy Clerk-Treasurer shall record all deposits in General Ledger.
3. Money shall not be collected, deposited and recorded by the same individual. Bank statement reconciliation shall be completed by either the Clerk-Treasurer and/or the Deputy Clerk-Treasurer.
4. All statements and correspondence from the banks are received by the Clerk-Treasurer from the Administrative Assistant unopened.
5. All bank statements are reconciled against the balance sheet on a monthly basis. All checks outstanding for a period of six (6) months are reported to the Clerk-Treasurer for investigation. If necessary, a stop payment order is requested and a new check issued. All checks outstanding after one year are approved by the Village Board of Trustees by resolution and are written off.
6. All miscellaneous transactions are recorded on the General Journal sheet and given to the Clerk-Treasurer and or Deputy Clerk-Treasurer for general posting (i.e. interest, bank charges).
7. Investments.
 - a. The Clerk-Treasurer and/or Deputy Clerk-Treasurer prepare and present a cash balance report for all funds and banking institutions.
 - b. The Village Board approves the depositories for each fiscal year at the Annual Meeting.
 - c. The Clerk-Treasurer and/or Deputy Clerk Treasurer makes the investments. All Certificates of Deposit are kept in the Village's vault.
8. The Village Board of Trustees directs the Clerk-Treasurer and/or Deputy Clerk-Treasurer to be responsible for the payment of all interest and principal on outstanding bonds and associated charges.
9. Letters of Credit - All letters of credit received are kept with the project file in the Clerk/Treasurer office.
10. The Village Clerk-Treasurer and/or Deputy Clerk-Treasurer shall examine all invoices submitted for payment, for discrepancies in billing, costs and product delivery. Any discrepancies shall be reported to the Village Administrator and the Village Board of Trustees.
11. Any function of the Clerk-Treasurer and/or the Deputy Clerk-Treasurer is reviewed by Village staff other than the Clerk-Treasurer and/or the Deputy Clerk-Treasurer providing the function.

PETTY CASH:

1. The maximum amount of cash in petty cash at any time is \$100.00
2. All disbursements from petty cash are replaced with a paid receipt.
3. To replenish petty cash, a check is drawn from the appropriate Fund. This disbursement is charged to the appropriate budget item as per the receipts attached, and coded by the Clerk-Treasurer and/or Deputy Clerk-Treasurer and/or Department head. The Village Board of Trustees at the monthly meeting reviews the disbursement of petty cash, if any.

LONG-TERM BORROWING:

State Statutes restrict the Village from borrowing funds in excess of five percent (5%) of its current equalized value for general obligations purposes.

PROPERTY TAXES:

The Property Tax Levy is determined within the budget process as defined in Chapter 15 of the Village Code of Ordinances and this internal control policy. The Tax Levy shall be prepared by the Village Clerk/Treasurer and the Village Administrator to be presented at public hearing, reviewed and approved by the Village Board of Trustees at a special Village Board meeting on November 16th, 2015 at 5:30 p.m.

REAL AND PERSONAL PROPERTY ASSESSMENT:

State Statutes require the Village to conduct a revaluation of all real and personal property within five years of the year in which the Village's assessed value is less than ninety percent (90%) of the Wisconsin Department of Revenue Equalized Value for the Village

EXPANDING VILLAGE BOUNDARIES:

1. As needs arise the Village will consider petitions for annexations and pre-annexations.
2. The Village Board of Trustees establishes the annexation and pre-annexation fees.

As reviewed and revised by the Village Board of the Village of Johnson Creek, Jefferson County, Wisconsin, this 30th day of December, 2015

VILLAGE OF JOHNSON CREEK,

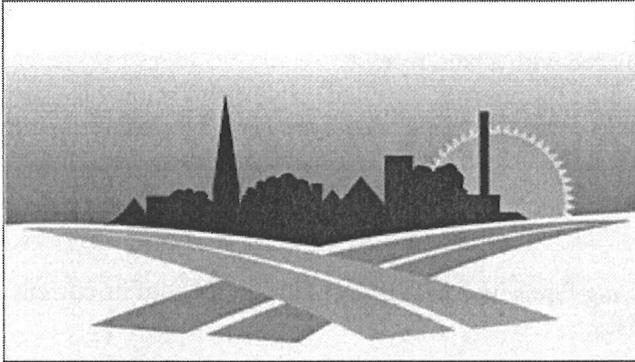
BY: _____
John L. Swisher, Village President

ATTEST

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 146-15

SCHEDULE OF FEES REVISED – JANUARY 1, 2016

Village Board 12-30-15

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 146-15

SCHEDULE OF FEES
REVISED – JANUARY 1, 2016

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, 33-1 Fees Adopted by Resolution of the Village code of ordinances requires the Village to approve a schedule of fees for various municipal charges, services, records, applications, licenses, permits, inspections and facility rentals shall be established and may be modified from time to time by resolution duly adopted by the Village Board. The Village Clerk shall maintain a current schedule of all fees and shall provide copies of those fees to the general public at Village Hall and on the Village web site, and

NOW THEREFORE BE IT RESOLVED, that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby approve the Schedule of Fees – revised and effective January 1, 2016, and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk-Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 30th day of December, 2015.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Published:

Administration

Copies	
Black and white, legal or letter	\$0.25
Black and white, 11x17	\$1.00
Color, legal or letter	\$0.50
Color, 11x17	\$2.00
Faxing	
Outgoing local, per page	\$2.00
Outgoing long-distance first page	\$3.00
Outgoing long-distance additional pages	\$1.00
Receiving per page	\$1.00
Interest on delinquent invoices for all departments, annual	18%
Mailing Cost (Any correspondence)	\$1.00
Record locating, hourly fee when cost exceeds \$50	\$25.00
Returned check to any Village department	\$40.00
Requested copy of printed budget book	\$25.00
Room Tax (based on taxable sales)	8%
Special assessment letter, per recorded parcel	\$30.00
Special assessment letter "RUSH", per recorded parcel	\$60.00
Special meeting of Plan Commission or Village Board	Actual Cost
Tax Exemption Summary Report (per parcel)	\$30.00
Tax bill requests, per recorded parcel	\$10.00

Building Inspection

BUILDING PERMIT FEES - FEES DOUBLE IF WORK STARTED BEFORE PERMIT ISSUED

Agricultural Buildings	
New Building, per sf for all areas	\$0.15
Remodel/Addition, per M of valuation	\$6.00
Remodel or addition minimum	\$75.00
Commercial/Industrial Buildings	
Footings and foundation	\$75.00
New Building, per sf for all areas	\$0.15
Remodel/Addition, per M of valuation	\$6.00
Remodel or addition minimum	\$75.00
Mechanical and Miscellaneous Items	
Deck	\$40.00
Fence/Retaining Wall	\$25.00
Pool, above ground	\$40.00
Special Assessments	\$30.00
Razing – plus cost of inspection	\$50.00
Residential One and Two Family	
Accessory Building	
Up to 150 sf	\$30.00
150-600 sf	\$50.00
600 + sf	New structure rate
Footings and foundation	\$50.00
New Structure	\$0.15
Remodel/Addition, per M of valuation	\$6.00
Remodel minimum	\$40.00
Addition minimum	\$75.00
Reinspection or fail to call for inspection	\$35.00

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ELECTRICAL PERMIT FEES - FEES DOUBLE IF WORK STARTED BEFORE PERMIT ISSUED

Minimum Permit Fee	\$35.00
New Building Base Fee	\$35.00
New Building square foot fee (add to base)	\$0.03
Reinspection or fail to call for inspection	\$35.00
Replacement, Modification & Misc.	
Light, switch, convenience outlet	\$0.50
Power receptacle over 150 v, first 30 amps	\$8.00
Over 30 amps	\$6.00
Lighting fixtures – incandescent/LED	\$0.40
Tubular lamp, such as fluorescent, per tube	\$0.25
Arc, search or flood light, HID Light pole base and poles	\$3.00
Temporary service and temporary wiring installation	\$50.00
Service switch, each or alteration	
First 200 amperes	\$50.00
Over 200 amperes, per 100 amps or fraction thereof	\$15.00
Feeder, sub feeder, raceway, per 100 amps or fraction thereof	\$15.00
Refrigeration unit	
Up to 5 HP	\$6.00
Per HP over 5	\$1.00
Residential gas burner, oil burner, electrical furnace	\$5.50
Air Conditioner	
Up to 5 ton	\$6.00
Over 5 ton	\$1.00
Combination heating and air conditioning unit	
Up to 5 ton	\$10.00
Over 5 ton	\$20.00
Range, oven, dryer, dishwasher, disposal, water heater	\$6.50
Each motor, per HP or fraction thereof (\$1.00 minimum)	\$0.50/HP
Dispenser – gas, fuel oil, vending machines, and well pump	\$7.00
Each generator, transformer, reactor, rectifier, capacitor,	\$0.50/kw
Welder, converter and electric furnace	
Electric unit heating device (including remote Thermostat)	\$4.00
Dimmer and rheostats	\$2.00
Swimming pool (electrical wiring & grounding)	\$50.00
Sign, fluorescent, LED, neon, or incandescent	\$15.00
Strip lighting, plug-in strip, trolley duct wire way, gutter	\$0.50/ft.
Audible or visual electric signal or communication device	\$1.00
Fans – bath, paddle, and misc. under 1 HP	\$1.00
Hydro Massage and hot tubs	\$50.00
Photo cell, clocks, smoke detectors	\$1.00
Fire alarm system, exit lights, emergency lights	\$50.00
Approved assemblies not included above and others	\$25.00
Sanitary ejector/grinder pump and control box	\$40.00
Other	\$25.00

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HVAC PERMIT FEES - FEES DOUBLE IF WORK STARTED BEFORE PERMIT ISSUED

Minimum Permit Fee	\$35.00
New Building Base Fee	\$35.00
New Building Square Foot Fee	\$0.03
Reinspection or fail to call for inspection	\$35.00
Replacement, Modifications & Misc.	
Automatic washer	\$6.00
Sink, dishwasher	\$6.00
Garbage grinder	\$6.00
Water closet/urinal	\$6.00
Shower/lavatory	\$6.00
Laundry tray	\$6.00
Bath tub	\$6.00
Hot tub spa, whirlpool	\$10.00
High Pressure boiler	\$25.00
Drinking fountain	\$6.00
Floor drain/sight drain	\$6.00
Silcock	\$6.00
Water Heater	\$6.00
Wash fountain	\$6.00
Sump Pump	\$6.00
Ejectors or pump	\$6.00
Water Softener	\$6.00
Storm sewer conductor	\$6.00
Backflow prevention device	\$6.00
Plan review	\$15.00
Sprinkler heads, \$1.00 each, \$15.00 MINIMUM	\$15.00
Fire hose rack	\$6.00
Fire department connection	\$6.00
Hydrant	\$6.00
Fire suppression systems – restaurant stoves, fryers, broilers	\$15.00
Sanitary building drain	
First 75 feet	\$50.00
Over 75 feet	\$0.35/ft.
Manhole	\$10.00
Catch basin	\$6.00
Water Service	
First 100 feet lateral	\$60.00
Over 100 feet lateral	\$0.35/ft.
Sanitary building sewer	
First 100 feet lateral	\$50.00
Over 100 feet lateral	\$0.35/ft.
Storm building sewer	
First 100 feet lateral	\$50.00
Over 100 feet lateral	\$0.35/ft.
Extension of house drain, where fixtures already installed	\$50.00
Septic abandonment	\$50.00
Other	\$25.00

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Emergency Services

Ambulance response

ALS1 Base Rate	
Non-Resident	\$1,150.00
Resident	\$1050.00
ALS2 Base Rate	
Non-Resident	\$1,350.00
Resident	\$1,250.00
ALS On-scene care	
Non-Resident	\$900.00
Resident	\$750.00
BLS Base Rate	
Non-Resident	\$950.00
Resident	\$850.00
BLS On-scene care	
Non-Resident	\$300.00
Resident	\$200.00
Mileage	
Non-Resident	\$20.00
Resident	\$15.00
No transport refusal	\$0.00
Oxygen	\$100.00
Paramedic intercept	Actual Cost
Spinal Immobilization	\$150.00
Supplies	Actual Cost

False Alarms (After two alarms per calendar year)

\$300.00

Fire Department response

Apparatus fee (hourly cost per apparatus responding)	\$300.00
Arson or neglect fire	Actual Cost
Educational Materials – CPR Cards	\$10.00
Motor Vehicle	\$400.00
Motor Vehicle – Fire	\$375.00
Motor Vehicle accident with Jaws of Life (extrication)	\$500.00
Dry Chemical – Extinguisher	\$75.00
Foam	
First gallon of foam	\$100.00
Additional gallons of foam (per gallon)	\$50.00
Hazardous materials response	Actual Cost
Oil-dry agent (per bag)	\$20.00
Technical Fire	Actual Cost
Technical Rescue	Actual Cost
Water (for use outside of Village of Johnson Creek corporate limits)	
Hydrant Charge	\$25.00
Volume Charge (per 1,000 gallons)	\$2.23

Inspection of fire protection/detection systems – new, modifications, existing

Commercial/Industrial – except Hotels/Motels	
Under 5,000 square feet	\$100.00
5,000-25,000 square feet	\$200.00
25,001-50,000 square feet	\$300.00
Each additional 25,000 square feet over 50,000	\$50.00
Failure to call for inspection	\$25.00
Fire Department alarm control panel	\$100.00
Fire Department connection	\$100.00
Fire hose racks or alarm pull stations (each)	\$50.00
Hydrants (each)	\$100.00

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Hydrant testing for private hydrants (per hydrants)	\$100.00
Hydrant bonnet painting/maintenance for private hydrants (per hydrant)	\$200.00
Kitchen system – class k	\$300.00
Motels/hotels (per unit)	\$10.00
PSI 200 test (Sprinkler test)	\$125.00
Pump – auxiliary	\$75.00
Reinspection fees	
Initial reinspection	\$150.00
Second reinspection	\$150.00
Third reinspection	\$200.00
Fourth reinspection	\$350.00
Reserve capacity tanks	
Up to 100,000 gallons	\$100.00
Over 100,000 gallons	\$160.00
Residential multi-family unit (per unit)	\$50.00
Sprinkler permit – new building base fee	\$125.00
Sprinkler permit – new building square foot fee (add to base)	\$0.03
Sprinkler Heads (each)	\$1.00
Sprinkler piping (replacements, modifications)	\$0.20/6 ft.
Standpipes (each)	\$100.00
Plan Review	
Fire detection plan review	\$100.00
Fire protection plan review	\$100.00
Life safety plan review	\$100.00
Police Department	
New Vehicle Registration	\$19.50
Renew Vehicle License	\$10.00
Photocopies (per page)	
In Person	\$0.25
By Mail or Fax	\$1.00
E-mail	\$1.00
Photographs (provided on electronic storage)	\$1.00 per Photograph - \$10.00 minimum
Audio and/or Video records (per electronic format)	\$20.00
Vehicle Towing Fee (Police Department)	\$100.00

Facility Rentals

General Park Fee – added to applicable rental fee if purchasing temporary or 6 month Class “B” license to sell beer Malted liquor in Village parks based on the sale and consumption of alcohol within a Village park excluding the Community Center.

Annual	\$150.00
Daily	\$25.00
Centennial Park	
Banner advertising	
Single Season	\$300.00
Two Season	\$500.00
Deposit – Refundable	
Deposit deduction – damage/repairs	Actual Cost
Deposit deduction – failure to observe park curfew	\$100.00
Deposit deduction – failure to remove garbage	\$100.00
Deposit deduction – failure to return keys/loss of keys	\$150.00
Deposit deduction – unapproved use of concession area	\$150.00
Field Fees	
Concessions – see price for Pavilion rental with concession area	
Daily rental, each field (Northeast and Southeast)	\$150.00

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Game rental, each field (Northeast and Southeast)	\$35.00
Practice, each field (Northeast and Southeast)	\$10.00/hr.
Striping, lining field – weekday service only	\$30.00
Pavilion Fees	
Daily Rental, without concession	\$60.00
Daily Rental, with concession	\$100.00
Volleyball Court Fees	
Rental, hourly	\$10.00
Firemans Park	
Banner advertising	
Single season	\$300.00
Two seasons	\$500.00
Community Center Fees	
Beverage cooler electricity fee, monthly	\$40.00
Cabinet storage fee, monthly	\$15.00
Cleaning Fee (optional – paid at time of rental reservation)	\$150.00
Deposit – Refundable	\$500.00
Deposit deduction – bathrooms	\$100.00
Deposit deduction – damage/repairs	Actual Cost
Deposit deduction – floor	\$100.00
Deposit deduction – kitchen	\$200.00
Deposit deduction – refuse removal	\$100.00
Deposit deduction – table and chairs	\$100.00
Deposit deduction – glass	\$150.00
Deposit deduction – failure to clean	\$500.00
Deposit deduction – exceed rental time (hourly)	\$150.00
Event Fee – All events held at the Community Center (excepting events held weekdays 8a.m. to 4p.m. and JC School)	\$50.00
Event Fee – Holidays	\$150.00
Microphone rental – cordless	\$25.00
Meetings – two hours or less (weekdays 8a.m. – 4p.m.)	\$25.00
Rental –two hours or less	\$75.00
Rental – four hours	\$150.00
Rental – eight hours	\$300.00
Rental – No charge (501(3) (c) non-profit, civil, charitable, or school organizations including JC Area Chamber of Commerce, JC School District and Senior Club)	
Field Fees	
Concession stand	\$100.00
Daily rental	\$200.00
Deposit – Refundable	\$150.00
Deposit deduction – bathrooms	\$100.00
Deposit deduction – damage/repairs	Actual Cost
Deposit deduction – kitchen	\$200.00
Deposit deduction – refuse removal	\$100.00
Deposit deduction – failure to observe park curfew	\$100.00
Deposit deduction – failure to return keys/loss of keys	\$150.00
Game rental, without lights	\$45.00
Game rental, with lights	\$65.00
Practice hourly	\$15.00
Striping, lining field – weekday service only	\$30.00
Tennis Court Fees	
Rental, hourly	\$20.00

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Veterans Park

Gazebo

Deposit – Refundable	\$100.00
Deposit deduction – damage/repairs	Actual Cost
Deposit deduction – failure to observe park curfew	\$100.00
Rental	\$50.00
Rental – No Charge	
501(3) (c), civil, charitable, JC School District or school organizations	

Village Hall meeting room for non-Village groups

Deposit – Refundable	\$150.00
Deposit deduction – failure to clean	\$100.00
Deposit deduction – damage/repairs	Actual Cost
Event Fee – All events at Village Hall (\$25 opening and \$25 closing)	\$50.00
(excepting events held weekdays 8a.m to 4p.m., JC School and all weekly users)	
Rental – No Food or Drink	\$25.00
Rental – Food or Drink	\$50.00
Rental – No Charge	
501(3) (c) non-profit, civil, charitable, JC School District or school organizations	
(Total of fees cannot exceed \$50.00 per Res. 146-15)	

Impact Fees

Parks	\$1,152.00
Public Safety	\$995.00
Public Works	\$271.00
Sewer	\$79.00
Water	\$408.00
Total Fee – per residential unit or dwelling unit equivalent	\$2,905.00

A temporary reduction of impact fees is effective through December 31, 2014. Only the parks portion of the fee will be Charged per dwelling unit or dwelling unit equivalent for any properties that apply for a building permit prior to December 31, 2014. (Res. 115-13)

Library**Copies**

Black and white	
Letter size, single side	\$0.15
Letter size, two-sided	\$0.25
Legal size, single side	\$0.25
Legal size, two sided	\$0.35
11x17, single side	\$0.50
11x17, two sided	\$0.75
Color, letter size only, single side	\$0.50
Printing from public access printer, per page	\$0.15
Staff surcharge if staff does the coping (per request)	\$1.50

Die Cuts

Per item cut, cut by customer	\$0.05
Per item cut, cut by staff	\$0.10

Faxing

Receiving, per page	\$1.00
Sending, per page	\$1.00

Library card replacement**Library materials bar code missing/damaged**

\$3.0

Library materials late fines (charged daily each day library is open)

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Certified mail notice prior to police referral	Actual Cost
DVDs, videotapes, DVD players (daily)	\$1.00
Items except videotapes, DVDs and reference (daily)	\$0.25
Reference materials (daily)	\$1.00
<i>If items reach maximum late fine, item is considered lost. Maximum fine amounts are Activity Kits \$10, Books \$10, Board books \$5, Book Club Kits \$50, Graphic novels \$5, Magazines \$3, Audiovisual items \$10 and all Audiovisual equipment \$50.</i>	

Library materials lost

Certified mail notice prior to police referral	Actual Cost
Interlibrary	Determining by owning library
Johnson Creek library materials (except periodicals)	Replacement Cost + \$5.00
Johnson Creek periodicals	\$6.50

Library materials sold

Cassettes/records	\$0.25
Compact discs	\$1.00
DVDs	\$2.00
Hardbound	\$2.00 each or 3/\$5.00
Magazines	\$0.50 each or \$3.00 bundle
Paperback	\$1.00 each or 3/\$2.00
Videotapes	\$1.00

Library meeting room use

Deposit, refundable if cleaned and not damaged	\$20.00
Event Fee – All events at Village Hall (\$25 opening and \$25 closing)	\$50.00
(excepting events held weekdays 8a.m to 4p.m., JC School and all weekly users)	
Nonprofit groups	Deposit Only
Profit groups with Village residence	\$25.00
Profit groups with non-Village residence	\$50.00
Weekly use, reserved for one year	\$400 plus \$100 deposit
(Total of fees cannot exceed \$50 per Res. 146-15)	

Licensing - Alcohol

*NOTE: Licenses noted with * can be prorated for a partial year*

Agent change, successor (Corporation or LLC)	\$10.00
Beer, liquor or wine sales	
Class "A" Beer, annual	*\$100.00
Class "A" Liquor, annual	*\$300.00
Class "B" Beer, annual	*\$100.00
Class "B" Beer to bona fide club, annual	*\$100.00
Class "B" Beer – six month, one per year	\$50.00
Class "B" Liquor, annual	*\$300.00
Class "B" Liquor to bona fide club, annual	*\$150.00
Class "B" RESERVE liquor, in addition to license fee	\$10,000.00
Class "B" RESERVE Liquor, annual	\$300.00
Class "B" initial issuance for exempt facilities	\$500.00
Class "B" or Class "B" Temporary Retailer (Picnic license)	\$10.00
Class "C" wine, annual	*\$100.00
Operator Licensing	
Operator License, 1 year	\$25.00
Background Check , 1 year	\$10.00
Operator License – Provisional, limit 60 days, once/year	\$10.00
Operator License – Temporary, limit 14 days, once/year	\$10.00
Operator License, duplicate copy if lost/stolen	\$5.00
Publication fee	Actual Cost
Transfer license, from place to place within Village	\$10.00
Wholesale Beer, annual	\$25.00

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Licensing - Other

Adult Establishments – per year	\$500.00
Amusement Device – annual, each pool table, jukebox, game	\$10.00
Bicycle/Scooter Registration, one-time fee	\$10.00
Bicycle/Scooter Registration, replacement tag	\$5.00
Cabaret License	
Cabaret application fee	\$25.00
Cabaret license, annual	\$300.00
Cabaret license, short-term	\$35.00
Cabaret license transfer	\$25.00
Cigarette License, annual	\$100.00
Dog License	
Additional dog fee, add to annual license fee for each dog over two per home or residential unit	\$25.00
License fee per spayed/neutered dog, annual	\$10.00
License fee per unaltered dog, annual	\$15.00
Penalty for licenses issued after March 31	\$25.00
Replacement tag	\$5.00
Jefferson County Dog Park License Fee (In addition to County fee)	\$1.00
Home Park	
License fee, annual – per 50 spaces or fraction thereof	\$100.00
License transfer	\$25.00
Alter or extend – per 50 spaces or fraction thereof	\$100.00
Transient Merchant/Peddler	
Investigation fee	\$10.00
License, daily	\$10.00
License, weekly	\$40.00
License, monthly	\$100.00
License, annual	\$400.00

Permits

Building, Electrical, HVAC or Plumbing Permits – see Building Inspection	
Burning Permit – no fee, application required	\$0.00
Chickens – permit to keep chickens in Village limits	
Enclosed coop annual	\$10.00
Open coop, annual	\$20.00
Driveway/driveway approach permit	\$50.00
Dumpster permit – for placement in Village right of way only	
Deposit	\$150.00
Permit fee, weekly	\$35.00
Erosion control permit – no fee, application required	\$0.00
Fireworks permit, per event (see Fireworks ordinance for restrictions)	\$100.00
Grading Permit	\$200.00
Sale – Going Out of Business	\$50.00
Sidewalk construction and repair permit	\$50.00
Signal receiving antenna permit	\$50.00
Street opening permit	\$100.00
Double permit fee if work started prior to obtaining permit	
Street privilege permit	\$50.00

Planning & Zoning

Annexation petition application	\$150.00
Bed and Breakfast, annual inspection fee	\$50.00
Certified survey map (CSM) application	

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10 acres or less	\$300.00
More than 10 acres	\$600.00
Conditional use application	
Conditional use application not related to signs	\$500.00
Conditional use application – signs less than 32 sq. feet	\$100.00
Conditional use application – signs over 32 but less than 50 sq. ft.	\$200.00
Extraterritorial subdivision application (per parcel created)	\$100.00
Final plat review application	
Residential	
0 to 20 lots	\$300.00
21 to 60 lots	\$400.00
61 lots or more	\$500.00
Commercial	
0 to 15 acres	\$500.00
16 to 40 acres	\$750.00
41 acres or more	\$1,000.00
Resubmittal	\$250.00
Improvement review application	\$500.00
Parking space development fee (in lieu of parking spaces, per space)	\$2,500.00
Preliminary plat review application	
Residential	
0 to 20 lots	\$500.00
21 to 60 lots	\$800.00
61 lots or more	\$1,000.00
Commercial	
0 to 15 acres	\$750.00
16 to 40 acres	\$1,000.00
41 acres or more	\$1,250.00
Resubmittal	\$250.00
PUD application review	\$500.00
Reimbursable development costs	Actual Cost
Agreement for reimbursable services	
(Applicants are billed for reimbursable services in excess of the services provided below.)	
Village Attorney	
Basis (application, correspondence, meeting attendance)	\$300.00
Review (Plat, CSM, zoning, CUP, PIP, GDP, PUD, variance)	\$300.00
Village Engineer	
Site Plan Review (grading, lighting, signage, storm water)	\$700.00
Review (Plat, CSM, zoning, CUP PIP, GDP, PUD, variance)	\$300.00
Village Planner	
Site Plan Review (zoning, comprehensive plan, landscaping)	\$500.00
Review (Plat, CSM, zoning, CUP, PIP, GDP, PUD, variance)	\$300.00
Village Administration	
Basic (pre-application, meetings, legislation, correspondence)	\$300.00
Review (Plat, CSM, zoning, CUP, PIP, GDP, PUD, variance)	\$300.00
Rezoning/permanent zoning, zoning regulations application	\$500.00
Site plan application	\$300.00
Site plan conceptual	No fee
Special exception review	\$500.00
Temporary Use Permit application	\$50.00
Urban service area application	\$500.00
Variance application	\$500.00
Wind energy systems, annual inspection fee	\$50.00
Zoning and use compliance application (regular or temporary)	\$50.00
Zoning Interpretation	\$100.00
Zoning Interpretation appeal	\$200.00

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Public Works

Mowing/Weed Control, hourly fee, one hour minimum per parcel	\$150.00
Public Improvements deposit	
New Construction	
Commercial/Industrial/Institutional/Multi-Family (3 units or more)	\$5,000.00
Single Family or Duplex	\$1,500.00
Remodel	
Commercial/Industrial/Institutional/Multi-Family (3 units or more)	\$5,000.00
Single Family or Duplex (if remodel exceeds \$10,000)	\$750.00
Sidewalk construction and repair permit – see Permits	
Snow/ice removal, hourly fee, one hour minimum per parcel	\$150.00
Street opening or street privilege permit – see Permits	
Tree Planting	
Initial Planting	\$250.00
Replanting Fee	\$200.00

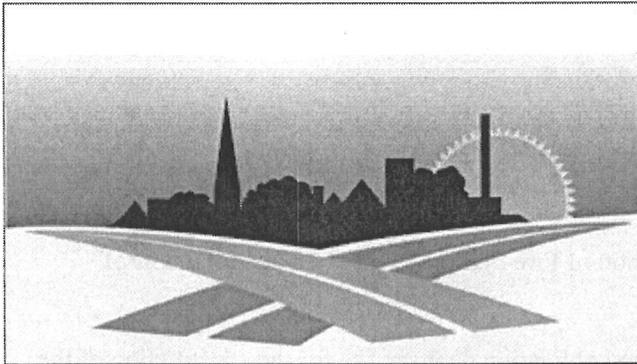
Signs

Insurance limits for signs over public right-of-way	\$100,000.00
Sign Permits	
Permanent Sign	\$2.50/sf
Temporary Sign (per Village code 250-110)	\$1.25/sf
Sign return (if confiscated for illegally placing signs)	
Up to two feet x two feet on wire frame	\$10.00
Over two feet x two feet on 4x4 frame	\$50.00
Four feet x eight feet or greater	\$100.00

Revised January 1, 2016

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 147-15

IMPACT FEE TRANSFER TO FIRE/EMS

Village Board 12-30-15

Requested by: Committee of the Whole

Introduced by: Village President, John L. Swisher

RESOLUTION 147-15

IMPACT FEE TRANSFER TO FIRE/EMS

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village completed the construction of Fire Station # 2 in 2015 at a total cost of \$783,239.83, and

WHEREAS, the adopted 2015 budget cited general obligation debt service for the construction of the building, and

WHEREAS, the Village Board approved a General Fund loan of \$700,000 to Fire/EMS to cover the cost of construction pending repayment from bond proceeds with the remaining balance of \$83,239.83 funded from the Fire/EMS cash account, and

WHEREAS, the Village has collected \$137,714.03 in Impact Fees for the construction of a fire building, and

NOW THEREFORE BE IT RESOLVED, that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby approve a transfer of \$137,714.03 from Impact Fees to Fire/EMS cash account for repayment of the construction costs and the general fund loan, and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk-Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 30th day of December, 2015.

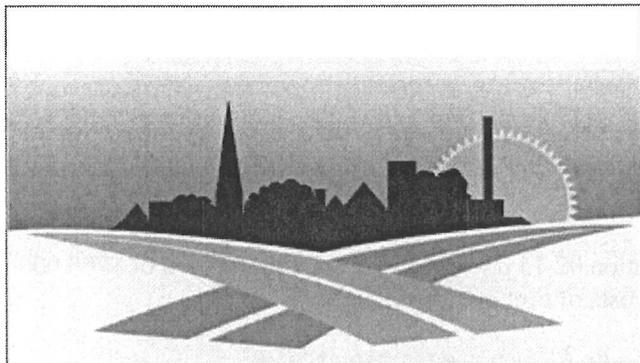
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 148-15

FIRE/EMS TRANSFER TO GENERAL FUND

Village Board 12-30-15

Requested by: Committee of the Whole

Introduced by: Village President, John L. Swisher

RESOLUTION 148-15

FIRE/EMS TRANSFER TO GENERAL FUND

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board approved Resolution 02-15 providing a General Fund loan of \$700,000 to Fire/EMS cash account toward the construction costs of Fire Station # 2, and

WHEREAS, the total cost of construction for Fire Station # 2 is \$783,239.83, and

WHEREAS, Impact Fees in the amount of \$137,714.03 were transferred to the Fire/EMS cash account for construction costs of Fire Station # 2, and

WHEREAS, \$83,239.83 will be retained by Fire/EMS and \$54,477.20 used for payment on the General Fund loan, and

NOW THEREFORE BE IT RESOLVED, that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby approve a transfer of \$54,477.20 from Fire/EMS cash account to the General Fund, leaving a loan balance due the General Fund of \$645,522.80 and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk-Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 30th day of December, 2015.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 149-15

ASSIGNED FUNDS TRANSFER TO 2015 CAPITAL BUDGET

Village Board 12-30-15

Requested by: Committee of the Whole

Introduced by: Village President, John L. Swisher

RESOLUTION 149-15

ASSIGNED FUNDS TRANSFER TO 2015 CAPITAL BUDGET

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board approved Resolution 108-15 awarding a demolition contract to Beaver Services, Inc. for the demolition of 236/238 Union Street in the amount of \$32,800 to be paid from 2015 General Obligation bonds, and

WHEREAS, the Village Board approved Resolution 109-15 authorizing repairs to the Case 621 end loader in the amount of \$34,276.14 to be paid from 2015 General Obligation bonds, and

WHEREAS, the Village Board has not issued 2015 GO bonds to cover these capital expenditures, and

NOW THEREFORE BE IT RESOLVED, that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby approve a transfer from Assigned Funds to the 2015 Capital Budget in the amount of \$67,077, and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk-Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 30th day of December, 2015.

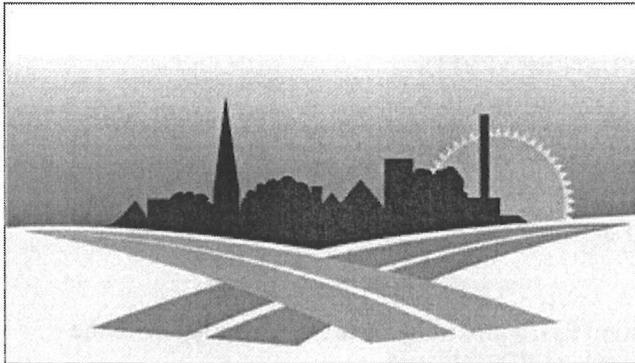
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 150-15

LWMMI PLAN BENEFITS PROVIDENT INSURANCE

Village Board 12-30-15

Requested by: Committee of the Whole

Introduced by: Village President, John L. Swisher

RESOLUTION 150-15

LWMMI PLAN BENEFITS
PROVIDENT INSURANCE

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board approved Resolution 93-15 providing insurance coverage with the League of Wisconsin Municipalities Mutual Insurance (LWMMI), and

WHEREAS, in addition LWMMI provides coverage of death, impairment, income protection, medical expenses benefits through Provident Insurance for the Johnson Creek Fire Department which covers all volunteers and part-time employees of the Village, and

WHEREAS, plan coverage has been provided on a three year installment basis, and

WHEREAS, the plan benefits and premiums have changed with Provident providing three plans (as attached), and

WHEREAS, Plan 2 is recommended by the Committee of the Whole with three year premium of \$6,636, and

NOW THEREFORE BE IT RESOLVED, that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby approve coverage of death and impairment insurance through the LWMMI provider, Provident Insurance, Plan 2 with a three year premium amount of \$6,636 as attached, and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk-Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 30th day of December, 2015.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Policy EFFECTIVE 1/1/13 to 12/31/15

PROVIDENT LIFE AND ACCIDENT INSURANCE COMPANY
1 Fountain Square, Chattanooga, Tennessee 37402

BLANKET ACCIDENT INSURANCE POLICY RENEWAL CERTIFICATE

In consideration of an annual Installment premium of \$1,899.00, the policy to which this certificate is attached is hereby renewed from 01/01/13 to 01/01/16. In all other respects, the policy remains unchanged.

Attached to and forming part
of Policy Number: ESO-5587802

Policyholder: Johnson Creek Community Fire Department, Inc.

Effective Date: 01/01/13

Except for the above, this certificate does not vary, alter, waive or extend any of the terms of the policy to which it is attached.

President and Chief Executive Officer

PROVIDENT LIFE AND ACCIDENT INSURANCE COMPANY
1 Fountain Square, Chattanooga, Tennessee 37402

BLANKET ACCIDENT INSURANCE POLICY RENEWAL CERTIFICATE

In consideration of an annual Installment premium of \$1,759.00 and the addition of the career personnel rider, the policy to which this certificate is attached is hereby renewed from 01/01/10 to 01/01/13. In all other respects, the policy remains unchanged.

Attached to and forming part
of Policy Number: ESO-5587802

Policyholder: Johnson Creek Community Fire Department, Inc.

Effective Date: 01/01/10

Except for the above, this certificate does not vary, alter, waive or extend any of the terms of the policy to which it is attached.

President and Chief Executive Officer

CAREER PERSONNEL RIDER

Organization: Johnson Creek Community Fire Department, Inc., U.S.A.
Policy Number: ESO-5587802
Rider Effective Date: 01/01/10

This rider is a part of the policy to which it is attached. This benefit is subject to the terms and conditions of this rider and the policy. All provisions of the policy apply to this rider and remain the same except where we change them by this rider.

This rider is effective on the Effective Date of the policy or the Rider Effective Date, whichever is later.

The policy is amended by adding or changing the following provisions:

The definition of Insured Person is changed to read:

Insured Person means any person who is a member of the organization. All classes of membership may be included, as well as any other party designated by the policyholder including Volunteer Member, Career Personnel, Part-Time Personnel, Emergency Volunteer, Auxiliary Person, Community Volunteer, Board Members, Trustees, Administrative Personnel, Junior Members, Members in Training or Probationary Members.

The following definition is added to the policy:

Career Personnel or Part-Time Personnel are employees or members of the organization that received Weekly Earned Income for regularly working at least 30 cumulative hours per week as an emergency service provider for one or more organization(s) identified as a Named Insured of the policy holder.

For Career Personnel as defined in this rider, Section III.A. Maximum Weekly Total Disability Benefits is changed to read:

III.A. MAXIMUM WEEKLY TOTAL DISABILITY BENEFITS FOR CAREER PERSONNEL

III.A.i. Minimum Weekly Total Disability Benefit

We will pay the Minimum Weekly Total Disability Benefit shown on the Policy Schedule page if an Insured Person is Totally Disabled as a result of a Covered Injury for a period up to 260 weeks.

We will pay the Minimum Weekly Total Disability Benefit shown on the Policy Schedule page if an Insured Person is Totally Disabled as a result of a Covered Illness for a period up to 260 weeks.

III.A.ii. Earned Income Replacement Benefit

If an Insured Person is Totally Disabled, and the Minimum Weekly Total Disability Benefit is payable pursuant to Section III.A.i., we will pay, a weekly Earned Income Replacement Benefit, up to the amount listed on the Policy Schedule page while the Insured Person is Totally Disabled and the Minimum Weekly Total Disability Benefit is payable.

The amount payable under this Section III.A.ii. shall be computed by determining the Insured Person's Weekly Earned Income and by subtracting there from, the combined total of:

- 1) the Minimum Weekly Total Disability Benefit; and
- 2) the Loss of Earnings Coverage as defined on Page 6.

For Career Personnel as defined in this rider, Section III.B. Partial Disability Benefit is changed to read:

III. B. PARTIAL DISABILITY BENEFIT FOR CAREER PERSONNEL

If a Covered Injury or Covered Illness permits the Insured Person to return to any Reasonable Occupation, but at a lower rate of Weekly Earned Income, or if the Insured Person is receiving any Weekly Earned Income from any source, we will pay, such weekly benefit, but not to exceed the Maximum Weekly Total Disability Benefit, which had been, or would have been paid, had the Insured Person been Totally Disabled. The Partial Disability Benefit is payable for as long as the Insured Person is Partially Disabled up to a maximum of 260 weeks.

If an Insured Person is approved for disability retirement by the Public Employee Retirement Administration Commissioner, or otherwise retires following a Covered Injury or Covered Illness for which benefits have been paid, all eligibility for Benefits under Section III - Income Protection terminates on the effective date of such retirement.

In no event will coverage provided to Career Personnel by this rider be in lieu of any workers' compensation act or similar law.

This rider will end on the date the policy to which it is attached terminates

This rider is subject to all of the terms, provisions and limitations of the policy to which it is attached. In the event of conflict between the policy and this rider the terms of this rider will prevail.

PROVIDENT LIFE AND ACCIDENT INSURANCE COMPANY

SUSAN N. ROTH
Corporate Secretary

**PROVIDENT
LIFE AND ACCIDENT
INSURANCE COMPANY**

1 FOUNTAIN SQUARE
CHATTANOOGA, TN 37402

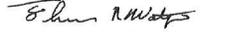
(A STOCK COMPANY)

Johnson Creek Community Fire Department, Inc., U.S.A.
Policy Number ESO-5587802

**BLANKET ACCIDENT INSURANCE POLICY
FOR EMERGENCY SERVICE ORGANIZATIONS**

All provisions on this and the attached pages are a part of your policy.


Corporate Secretary


President and Chief Executive Officer

PLEASE READ THIS POLICY CAREFULLY

In this policy, the word "organization" means the Emergency Organization named on Page 4. The words "we", "our" and "us" mean Provident Life and Accident Insurance Company. "Insured Person" is defined on Page 6.

We will pay benefits for loss resulting from Covered Injury or Covered Illness, subject to all of the provisions of this policy.

10 day right to examine the policy - We want the organization to fully understand and be entirely satisfied with the policy. If the organization is not satisfied for any reason, the policy may be returned within 10 days of its receipt. We will refund any premiums already paid within 10 days after we receive the organization's notice of cancellation and the policy. It will be considered never to have been issued.

Form 211-WI

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Policy Schedule Page

Policy Number: ESO-5587802 Effective Date: 01/01/07
Expiration Date: 01/01/10

Payment Method: Installments Premium: \$1,759.00

Organization: Johnson Creek Community Fire Department, Inc., U.S.A.
Johnson Creek, Jefferson Co., WI

Benefits

Section I: Death Benefits

I.A. Covered Injury Death Benefit \$50,000

I.B. Covered Illness Death Benefit \$50,000

I.C. HIV Positive Benefit - Optional \$50,000

I.D. Bereavement Benefit \$5,000

I.E. Dependent Child Benefit - (each child) \$10,000

I.F. Seat Belt Benefit \$12,500

Section II: Impairment Benefits

II.A. Dismemberment, Loss of Speech or Hearing Benefit \$50,000

II.B. Vision Impairment Benefit \$50,000

II.C. Cosmetic Disfigurement from Burns Benefit \$50,000

II.D. Permanent Physical Impairment Benefit \$50,000

II.E. Felonious Assault Benefit \$12,500

II.F. Impairment Modification Benefit \$15,000

Section III: Income Protection

III.A. Maximum Weekly Total Disability Benefit \$300

III.A.i. Minimum Weekly Total Disability Benefit \$ 50

III.A.ii. Earned Income Replacement Benefit \$250

III.B. Partial Disability Benefit \$300

III.C. First Week Total Disability Benefit \$1,000

III.D. Cost of Living Adjustments \$900

III.E. Transition Benefit \$300

III.F. Retraining Benefit \$20,000

Section IV: Medical Expenses Benefit

IV.A. Medical Expense Benefit \$2,500

IV.B. Plastic Surgical Expense Benefit \$10,000

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DEFINITIONS

Section V: Family Assistance

Table with 2 columns: Benefit Name and Amount. Includes V.A. Weekly Hospital Confinement Benefit (\$70), V.B. Critical Care Benefit (\$140), V.C. Family Expense Benefit (\$2,500), V.D. Rehabilitation Benefit (\$1,000), V.E. Mental Stress Management Benefit (\$10,000), V.F. Traumatic Incident Benefit (\$2,500), V.G. Health Insurance Premium Benefit (\$10,000).

Section VI: Optional Auxiliary Person and/or Community Volunteer Coverage

Table with 2 columns: Benefit Name and Coverage. Includes VI.A. Covered Injury - Death, Dismemberment, Loss of Speech or Hearing, Vision Impairment Benefit (Full Coverage), VI.B. Weekly Total Disability Benefit (Full Coverage), VI.C. Weekly Hospital Confinement Benefit (Full Coverage), VI.D. Medical Expense Benefit (Full Coverage), VI.E. Special Illness Benefit (Full Coverage).

- [] Full Coverage for Auxiliary Members
[] Full Coverage for Community Volunteers
[] Benefits for Auxiliary Members Only as above in Section VI
[] Benefits for Community Volunteers Only as above in Section VI
[] Benefits for Auxiliary Members and Community Volunteers as above in Section VI
[] No Benefits for Auxiliary Members or Community Volunteers

Section VII: Organized League Athletics Benefits

Table with 2 columns: Benefit Name and Coverage. Includes VII.A. Covered Injury - Death, Dismemberment, Loss of Speech or Hearing, Vision Impairment Benefit (Not Covered), VII.B. Weekly Total Disability Benefit (Not Covered), VII.C. Weekly Hospital Confinement Benefit (Not Covered), VII.D. Organized League Athletics Medical Expense Benefit (Not Covered).

- [] If "Primary" we will pay covered medical expenses incurred by an Insured Person on a primary basis without regard to benefits that may be paid or payable under any other Valid and Collectible Insurance
[X] If "Excess" we will not pay covered medical expenses incurred by an Insured Person that are paid or payable under any Other Valid and Collectible Insurance, including Workers' Compensation.

Auxiliary Person means any person who is a member of the auxiliary to the organization named on the Policy Schedule page at the time of Covered Injury. All recognized classes of membership are included.

Community Volunteer is a non-member who helps the organization named on the Policy Schedule page and/or the auxiliary of the organization, in a non-emergency capacity such as fund raisers, banquets, etc.

Covered Activity means any activity, which is normal for an Insured Person and includes travel directly to and from such activity. This includes all calls to active duty (as an Insured Person of the organization) that requires immediate action in the field of public safety as well as at the scene of an emergency regardless of the organization's involvement. Covered Activity also means all athletic events sponsored by the organization with the exception of Organized League Athletics unless such coverage is purchased.

Covered Injury means an accidental bodily injury, which is sustained by any Insured Person during and/or resulting directly from a Covered Activity while this policy is in force.

Covered Illness means any disease, sickness or infection, other than those related to psychiatric illness or mental stress, contracted or suffered by any Insured Person during a resulting from a Covered Activity while this policy is in force.

CPI-U means the Consumer Price Index for all Urban Consumers. It is published by the United States Department of Labor.

Dependent Child means any unmarried child of the Insured Person who was dependent upon the Insured Person and claimed on the Insured Person's most current federal income tax return or qualified court document showing at least 50% financial responsibility.

Emergency Volunteer is a person present at the time of the emergency that has been specifically requested to assist by the Chief, Line Officer or other officer in charge of the emergency.

Insured Person means any person who is a member of the organization. All classes of membership may be included, as well as any other party designated by the policyholder including Volunteer Member, Career or Part-time Personnel, Emergency Volunteer, Auxiliary Member, Community Volunteer, Board Members, Trustees, Administrative Personnel, Junior Members, Members in Training or Probationary Members.

Loss of Earnings Coverage means any disability benefits received from:

- 1.) any state disability benefits statute, including Worker's Compensation;
2.) any formal written income continuance or group insurance plan; and
3.) any disability benefits payable under mandatory no-fault automobile insurance.

Loss of Earnings Coverage does not include disability benefits received from individual disability insurance paid for by the Insured Person, or any disability benefits payable under the United States Federal Social Security Act.

Permanent Physical Impairment is a physical impairment or functional abnormality of a body part or parts or loss of at least [10%] which remains after maximum medical rehabilitation has been achieved and which is considered stable, or non-progressive by the examining physician at the time of evaluation.

Principal Sum is an amount equal to the Covered Injury Death Benefit or Covered Illness Death Benefit, whichever is applicable.

Reasonable Occupation means any occupation for which the Insured Person is reasonably fitted based on education, training or experience and the Insured Person could expect to generate the lesser of [\$75,000] or at least [70%] of Weekly Earned Income.

Review Date means each anniversary of the start of a disability.

Total Disability or Totally Disabled means that for the first five years from the date of a Covered Injury or Covered Illness, the Insured Person:

- 1.) is not able to perform the substantial and material duties of his or her occupation; and
2.) is receiving care by a physician, which is appropriate for the condition causing the disability.

After five years from the date of a Covered Injury or Covered Illness, Total Disability or Totally Disabled means that, due to a Covered Injury or Covered Illness, the Insured Person:

- 1.) is not able to engage in any Reasonable Occupation; and
2.) is not working at any other occupation; and
3.) is receiving care by a physician, which is appropriate for the condition causing the disability.

Traumatic Incident Stress Management Team means an organized group of mental health professionals and peer support individuals trained to provide support services to Emergency organization personnel. Such support services include traumatic incident stress defusing, debriefing, demobilization, stress reduction education, spousal support, one-on-one interviews, or on the scene support.

Weekly Earned Income will be the greater of the Insured Person's:

- 1.) Weekly Earned Income at the time the disability starts; or
2.) average Weekly Earned Income for the period of one year prior to the start of disability for which a claim is made.

If an employer other than himself employs the Insured Person, we will compute Weekly Earned Income from the Insured Person's regular, over-time and shift differential wages. Weekly Earned Income shall be substantiated by pay stubs, W-2 Forms, other employment records, tax records, and/or any other records which we may reasonably request.

If the Insured Person is Self-Employed, we will compute Weekly Earned Income from the amount reported by the Insured Person on Page 1 of the IRS Form 1040 series, from Schedules C and F, and from qualifying income included on Schedule E which is included in the amount reported by the Insured Person on Page 1 of IRS Form 1040 series.

Weekly Earned Income does not include rent, royalties, investment income, passive income, estate and trust income and REIT/REMIC income regardless of the Insured Person's active involvement in generating said forms of income, or any other income not derived directly from the Insured Person's occupational activities.

EXCLUSIONS AND LIMITATIONS

- 1.) We will not pay benefits for loss caused by war or act of war.
2.) Disability claims resulting from athletic events will be limited to a maximum period of 1,092 days (156 weeks).
3.) In no event will benefits be payable to an Insured Person for more than one disability at the same time.
4.) If the Insured Person is covered under more than one Emergency Organization's Blanket Accident Policy issued by us, the total benefits payable will not exceed those payable under the policy that provides the greatest benefit.
5.) An Insured Person may reopen their claim at any time up to five years following a period of Total or Partial Disability for either injuries or illness for which payments were made under this policy.

SECTION I - DEATH BENEFITS

I.A. COVERED INJURY DEATH BENEFIT - If the Insured Person sustains a Covered Injury that directly causes the loss of life, we will pay the amount shown on the Policy Schedule page for Section I.A.

I.B. COVERED ILLNESS DEATH BENEFIT - If the Insured Person suffers a Covered Illness that directly causes the loss of life, we will pay the amount shown on the Policy Schedule page for Section I.B.

I.C. OPTIONAL HIV POSITIVE BENEFIT - If as a direct result of participation in a Covered Activity an Insured Person tests HIV Positive, we may pay 100% of the amount shown on the Policy Schedule page for Section I.C. The Insured Person may choose to receive the Optional HIV Positive Benefit in lieu of the Permanent Physical Impairment Benefit and/or Covered Illness Death Benefit or Covered Injury Death Benefit.

If an Insured Person receives the Optional HIV Positive Benefit, the Covered Injury Death Benefit, Covered Illness Death Benefit, or Permanent Physical Impairment Benefit will not be applicable for the same Covered Activity.

I.D. BEREAVEMENT BENEFIT - If a Covered Injury Death Benefit or Covered Illness Death Benefit is payable under this policy, an additional amount equal to 10% of the Covered Injury Death Benefit or Covered Illness Death Benefit, not to exceed [\$10,000.00], will be paid for out of pocket costs actually incurred for expenses directly associated with the Insured Person's loss of life. Such expenses include, but are not limited to, bereavement counseling, travel and other expenses of the immediate family or expenses related to funeral services for the Insured Person of the organization.

I.E. DEPENDENT CHILD BENEFIT - If a Covered Injury Death Benefit or Covered Illness Death Benefit is payable under this policy, we will pay [\$10,000.00] for each Dependant Child of the Insured Person.

I.F. SEAT BELT BENEFIT - If a Covered Injury Death Benefit or Covered Illness Death Benefit is payable under this policy and the death occurs while the Insured Person is wearing a properly fastened seat belt, then we will pay an additional sum equal to [twenty five percent (25%)] of the Covered Injury Death Benefit or Covered Illness Death Benefit.

SECTION II – IMPAIRMENT BENEFITS

TABLE OF VISION IMPAIRMENT

II.A. DISMEMBERMENT, LOSS OF SPEECH OR HEARING BENEFIT

If the Insured Person sustains a Covered Injury that directly causes any of the losses shown in the Table of Losses below, we will pay the amount shown for such loss. Only the greater of the amounts shown below will be paid as the result of any one accident. Unless provided otherwise in this policy, these benefits will be paid in addition to any other payment for a Covered Injury or Covered Illness to which the Insured Person may be entitled under this policy. The maximum amount payable for any combination of death, dismemberment or loss of speech or hearing resulting from any one accident is the Principal Sum.

TABLE OF LOSSES

Loss of Life.....	Principal Sum
Loss of Both Hands or Both Feet.....	Principal Sum
Loss of One Hand and One Foot.....	Principal Sum
Complete Loss of Speech.....	Principal Sum
Complete Loss of Hearing of Both Ears.....	Principal Sum
Loss of One Arm or One Leg.....	75% of Principal Sum
Loss of One Hand.....	50% of Principal Sum
Loss of One Foot.....	50% of Principal Sum
Loss of Thumb or Index Finger of Either Hand.....	25% of Principal Sum
Loss of Second, Third or Fourth Finger of Either Hand.....	12.5% of Principal Sum
Loss of any Joint on either Hand or Foot.....	6.25% of Principal Sum

Loss of hand or foot means complete severance through or above the wrist or ankle joint. Loss of arm or leg means complete severance through or above the elbow or knee joint. Loss of thumb or index finger means actual severance through or above the metacarpal-phalangeal joints. Loss of second, third or fourth finger of either hand means actual severance of two or more phalanges. However, if one complete phalange but less than two phalanges is severed, we will pay 50% of the sum shown above. Loss of speech means the entire and irrecoverable loss of speech. Loss of hearing means the entire and irrecoverable loss of hearing.

When medical expenses are incurred in an effort to prevent one of these losses, the amount payable for such loss may be used for such medical expenses if the maximum Medical Expense Benefit on the Policy Schedule page has been paid. Any benefits paid for medical expenses will be deducted from the benefits payable if the medical treatment fails to prevent the specific loss.

II.B. VISION IMPAIRMENT BENEFIT

Loss of Sight means the permanent, irrecoverable loss of sight. If the Insured Person's sight was less than 20/20 before the Covered Injury or Covered Illness, we will measure the Loss of Sight or partial Loss of Sight based upon the additional impairment measured after the Covered Injury or Covered Illness.

Vision Impairment	% of Principal Sum Payable For Each Eye
20/20.....	0.00
20/30.....	2.75
20/40.....	5.50
20/50.....	8.25
20/60.....	11.00
20/80.....	16.50
20/100.....	22.00
20/120.....	28.00
20/150.....	36.00
20/180.....	45.50
20/200 or worse.....	50.00
Loss of Sight of Both Eyes (20/200 or worse in both eyes).....	Principal Sum
Loss of Sight of One Eye (20/200 or worse).....	50% of Principal Sum

II.C. COSMETIC DISFIGUREMENT FROM BURNS BENEFIT

Cosmetic Disfigurement from Burns Benefit means a cosmetic disfigurement that is due to a burn that is classified as a third degree or full thickness burn.

If an Insured Person suffers a Cosmetic Disfigurement from Burns as a result of a Covered Injury as defined in this policy, we will pay a Cosmetic Disfigurement from Burns Benefit. The amount of benefit payable will be based on a formula, the product of which will be multiplied by the Principal Sum. The formula will take into account the area of the body, which was burned.

The benefit payable for any one loss is determined by the following formula:

- 1.) First, the burned area is assigned an Area Classification Factor as set forth in the Cosmetic Burn Schedule below. We have based the Area Classification Factor on the visible exposure of each body part, with higher classifications given to the more visible body parts;
- 2.) The Area Classification Factor is multiplied by the percentage of body surface actually burned. The attending physician will determine the percentage applicable to each burn, up to the Maximum Allowable Percentage for Area Surface Burned for each Area Classification Factor, as set forth in the Cosmetic Burns Schedule below;
- 3.) Steps 1 and 2 above determine the product that will be multiplied by the Principal Sum to determine the percentage of the Principal Sum payable under this benefit. The percentage is then multiplied by the Principal Sum to determine the benefit amount payable.

The Cosmetic Burn Schedule shown below is the schedule from which benefits will be determined. This Schedule only represents the maximum percentage of the Principal Sum payable for any one covered loss.

If the Insured Person suffers burns in more than one area as a result of any one Covered Injury, benefits will not exceed 100% of the Principal Sum.

This benefit will be paid in addition to any other benefit payable by this policy with the exception of dismemberment for the same area burned.

COSMETIC BURNS SCHEDULE

Body Part	Area Classification Factor	Maximum Allowable Percentage For Area Surface Burned	Maximum Percentage of Principal Sum Payable*
Face, Neck, Head.....	11	9%	100%
Hand & Forearm (Right).....	5	4.5%	22.5%
Hand & Forearm (Left).....	5	4.5%	22.5%
Upper Arm (Right).....	3	4.5%	13.5%
Upper Arm (Left).....	3	4.5%	13.5%
Torso (Front).....	2	18%	36%
Torso (Back).....	2	18%	36%
Thigh (Right).....	1	9%	9%
Thigh (Left).....	1	9%	9%
Lower Leg (Right/below knee).....	3	9%	27%
Lower Leg (Left/below knee).....	3	9%	27%

* The percentage shown is based on 100% of the Body Part identified being burned.

II.D. PERMANENT PHYSICAL IMPAIRMENT BENEFIT

If an Insured Person suffers a Covered Injury or Covered Illness, which results in a Permanent Physical Impairment of a body part(s), we will pay a Permanent Physical Impairment Benefit.

The Permanent Physical Impairment Benefit will be determined by the product of the impairment percentage assigned by an examining physician of our choice, multiplied by the Principal Sum. The impairment value shall be expressed as a percentage taking into account the body part(s) permanently impaired as that part(s) relates to the Insured Person's whole person. The examining physician will determine the impairment value by use of the American Medical Association's "Guide to Evaluation of Permanent Impairment," most current at the time of claim.

If the Insured Person had a pre-existing physical impairment prior to the Covered Injury or Covered Illness, the impairment value of the pre-existing condition will be deducted from the impairment value calculated after the Covered Injury or Covered Illness.

If benefits are payable under Sections II.A., II.B., II.C. and II.D., we will pay both benefits not to exceed 100% of the Principal Sum.

II.E. FELONIOUS ASSAULT BENEFIT

If the Insured Person is participating in a Covered Activity and sustains a Covered Injury, which is payable under Section I.A. or Section II. and the Covered Injury was caused by a criminal act of violence directed at the Insured Person, we will pay an additional benefit equal to 25% of the total benefit paid, not to exceed \$50,000.

If benefits are payable under Section III.A. or III.B. we will pay an additional lump sum equal to the amount shown in the schedule.

Criminal act of violence includes, but is not limited to: robbery, theft, hijacking, assault and battery, sniping, murder or civil disturbance.

II.F. IMPAIRMENT MODIFICATION BENEFIT

If, due to Covered Injury or Covered Illness, an Insured Person receives a benefit payment or could reasonably expect to receive a benefit payment under Section II, Impairment Benefits, and a physical limitation or impairment poses a safety risk or inhibits the Insured Person's ability to maintain independence in their current transportation or living situation, this benefit will be paid in accordance with the following:

The Impairment Modifications Benefit will be voluntary on the Insured Person's part and on our part. If the Insured Person and we agree upon a program of alteration to a residence or modification to a vehicle in advance and the modifications are carried out by an individual experienced in such modification, we will pay for the program of alterations as set forth in a written agreement. The benefits payable under such a program are:

- 1.) The cost of alterations to the Insured Person's residence to make it wheelchair accessible and/or habitable; and/or
- 2.) The cost of modifications necessary to a motor vehicle, owned by the Insured Person, to make the vehicle accessible or operable for the Insured Person.

The maximum payable under both Items 1.) and 2.) combined will not exceed [\$15,000].

SECTION III – INCOME PROTECTION

III.A. MAXIMUM WEEKLY TOTAL DISABILITY BENEFITS

III.A.i. Minimum Weekly Total Disability Benefit

We will pay the Minimum Weekly Total Disability Benefit shown on the Policy Schedule page if an Insured Person is Totally Disabled as a result of a Covered Injury for a period of up to Lifetime.

We will pay the Minimum Weekly Total Disability Benefit shown on the Policy Schedule page if an Insured Person is Totally Disabled as a result of a Covered Illness up to the later of age 67 or five years.

III.A.ii. Earned Income Replacement Benefit

If an Insured Person is Totally Disabled, and the Minimum Weekly Total Disability Benefit is payable pursuant to Section III.A.i., we will pay, a weekly Earned Income Replacement Benefit, up to the amount listed on the Policy Schedule page while the Insured Person is Totally Disabled and the Minimum Weekly Total Disability Benefit is payable.

The amount payable under this Section III.A.ii. shall be computed by determining the Insured Person's Weekly Earned Income, and by subtracting there from, the combined total of:

- 1.) the Minimum Weekly Total Disability Benefit; and
- 2.) the Loss of Earnings Coverage as defined on Page 6.

III.B. PARTIAL DISABILITY BENEFIT

If a **Covered Injury** or **Covered Illness** permits the **Insured Person** to return to any **Reasonable Occupation**, but at a lower rate of **Weekly Earned Income**, or if the **Insured Person** is receiving any **Weekly Earned Income** from any source, we will pay, such weekly benefit, but not to exceed the **Maximum Weekly Total Disability Benefit**, which had been, or would have been paid, had the **Insured Person** been **Totally Disabled**. The **Partial Disability Benefit** is payable for as long as the **Insured Person** is **Partially Disabled** up to the later of:

- 1.) age 67 or normal retirement age, whichever comes first; or
- 2.) five years.

III.C. FIRST WEEK TOTAL DISABILITY BENEFIT

For the first week of **Total Disability** only, we will pay a benefit of up to \$1,000 to replace an amount equal to the **Insured Person's Weekly Earned Income**. The **First Week Total Disability Benefit** will be reduced by any **Loss of Earning Coverage** that may be payable. In no event will we pay a benefit less than the **Minimum Weekly Total Disability Benefit**.

III.D. COST OF LIVING ADJUSTMENTS

After each **Review Date**, we will make **Cost of Living Adjustments** as set forth below:

- 1.) If only the **Minimum Weekly Total Disability Benefit** is payable, we will increase the **Minimum Weekly Total Disability Benefit** by the greater of: a) five percent (5%) or b) the **CPI-U**. In no event will the increase be greater than eight percent (8%).
- 2.) If the **Minimum Weekly Total Disability Benefit** and the **Earned Income Replacement Benefit** are payable, we will increase the combined benefit amount paid by the greater of: a) five percent (5%) or b) the **CPI-U**, of the **Weekly Earned Income** at the time the **Insured Person's** disability began. In no event will the increase be greater than eight percent (8%).

The **Cost of Living Adjustments** will apply to benefits payable under Sections III. A. and III. B.

These adjustments will be made after each **Review Date**, and will be compounded. Any increased benefits apply to the 52 weeks of continuous disability immediately following the date of adjustment. In no event, will any computed benefit exceed [three] times the **Maximum Weekly Total Disability Benefit** shown in the **Policy Schedule**.

III.E. TRANSITION BENEFIT

If an **Insured Person** is given a release to return to his or her primary employer after having received benefits under this policy for a **Covered Injury** or **Covered Illness**, but his or her primary employer has terminated his or her employment due to the **Covered Injury** or **Covered Illness**, we will continue to pay disability benefits previously payable for a period of up to 26 weeks while the **Insured Person** actively seeks employment.

III.F. RETRAINING BENEFIT

Retraining will be voluntary on the part of the **Insured Person** and on our part. If the **Insured Person** and we agree upon a program of retraining in an institution of higher learning, we will pay tuition and books as charged by the institution and as set forth in a written agreement between the **Insured Person** and us. The goal of the program of retraining must be to return the **Insured Person** to work in an occupation to which he or she is suited as a result of the program.

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We will review the program and the progress of the **Insured Person** in the program at the end of each of the Institution's terms. We will continue to pay for the program as long as we determine that it is helping return the **Insured Person** to work.

Participation in the program by an **Insured Person** will not in and of itself be considered a recovery from **Covered Injury** or **Covered Illness**, and benefits for disability will continue as provided by the policy while the **Insured Person** is actively participating in the program.

We will pay the **Retraining Benefit** up to the amount listed in the **Policy Schedule**.

SECTION IV – MEDICAL EXPENSES

IV.A. MEDICAL EXPENSE BENEFIT

If a **Covered Injury** or **Covered Illness** requires medical or surgical treatment, preventative inoculation, hospital confinement or the employment of a trained nurse, we will pay the actual cost to the **Insured Person**. We will not pay these benefits in excess of the maximum **Medical Expense Benefit** shown on the **Policy Schedule** page. The benefit limit is the maximum amount payable for each **Insured Person** as the result of any one **Covered Injury** or **Covered Illness**.

IV.B. PLASTIC SURGICAL EXPENSE BENEFIT

An additional 25% of the **Medical Expense Benefit** may be used for **Plastic Surgical Expense Benefit** as the result of a **Covered Injury**, but not less than \$10,000.

This section does not duplicate benefits provided by mandatory automobile no-fault insurance or any state or federal government program, including **Worker's Compensation**.

SECTION V – FAMILY ASSISTANCE

V.A. WEEKLY HOSPITAL CONFINEMENT BENEFIT

If, due to a **Covered Injury** or **Covered Illness**, an **Insured Person** is hospital confined as a resident patient for at least a full day, we will pay 1/7 of the **Weekly Hospital Confinement Benefit** shown on the **Policy Schedule** page for each full day of hospital confinement, but not to exceed 730 days.

If the **Insured Person** is confined in a hospital as a resident patient for at least a full day, and requires outpatient physical therapy, rehabilitation and/or follow-up physician visits, the maximum number of days payable under this benefit will not exceed 730.

If, due to a **Covered Injury** or **Covered Illness**, an **Insured Person** does not require confinement as a resident patient, but does require outpatient physical therapy, rehabilitation and/or follow-up physician visits, we will pay 1/7 of the **Weekly Hospital Confinement Benefit** shown on the **Policy Schedule** page for each day of such treatment, but not to exceed 365 days. We will only make one payment per day, regardless of the number of appointments the **Insured Person** attends.

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V.B. CRITICAL CARE BENEFIT

If, due to a **Covered Injury** or **Covered Illness**, an **Insured Person** is hospital confined to an **Intensive Care, Trauma, Critical Care, Burn, or similar specialty unit**, we will pay 2/7 of the **Weekly Hospital Confinement Benefit** shown on the **Policy Schedule** page for each full day of such confinement, but not to exceed 730 days.

V.C. FAMILY EXPENSE BENEFIT

If, as a result of a **Covered Injury** or **Covered Illness**, an **Insured Person** requires medical treatment that causes one or more of their immediate family to accompany the **Insured Person** for treatment or to help treat the **Insured Person**, we will pay reasonable expenses actually incurred subject to the maximum **Family Expense Benefit** shown on the **Policy Schedule**. Expenses may include, but are not limited to: loss of wages, out of pocket expenses, hotel accommodations, parking, and childcare.

V.D. REHABILITATION BENEFIT

Rehabilitation will be voluntary on the **Insured Person's** part and on our part. If the **Insured Person** and we agree upon a program of occupational rehabilitation in advance, we will pay for the program as set forth in a written agreement. The goal of the program will be to return the **Insured Person** to the workforce in an occupation for which he or she is reasonably suited considering the **Covered Injury** or **Covered Illness** sustained.

The extent of our role will be determined by the written agreement. The services and expenses that might be provided may include, but are not limited to:

- 1.) Coordination of physical rehabilitation and medical services;
- 2.) Financial and business planning;
- 3.) Vocational evaluation and transferable skills analysis;
- 4.) Career counseling and retraining;
- 5.) Labor market surveys and job placement services;
- 6.) Evaluation of necessary worksite modifications and adaptive equipment.

We can periodically view the program and the **Insured Person's** progress, and continue to pay for the program for as long as we determine that the program is helping the **Insured Person** return to the workforce.

The **Insured Person's** participation in the program will not itself be considered a recovery from **Covered Injury** or **Covered Illness**, and benefits for disability will continue as provided by the policy while the **Insured Person** is actively participating in the program.

V.E. MENTAL STRESS MANAGEMENT BENEFIT

If, as a direct result of either being actively engaged in a single emergency incident involving the organization or repeated active engagement in emergency incidents involving the organization, an **Insured Person** suffers a psychiatric or mental stress related illness, we will pay a **Mental Stress Management Benefit**, in accordance with Sections III, IV and V, subject to the maximum shown on the **Policy Schedule** page. The **Insured Person** must be receiving care by a physician, which is appropriate for the condition causing the disability.

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V.F. TRAUMATIC INCIDENT BENEFIT

We will pay the reasonable expenses for the services provided by a **Traumatic Incident Stress Management Team** if such services are requested and authorized by the organization. Expenses must be incurred within one year of the traumatic incident and are subject to the **Traumatic Incident Benefit Aggregate Limit** shown in the **Policy Schedule** page. The **Traumatic Incident Benefit Aggregate Limit** is the maximum that will be paid per accident regardless of the number of persons treated.

V.G. HEALTH INSURANCE PREMIUM BENEFIT

If medical or health insurance premiums previously paid by the employer have been discontinued as a result of an **Insured Person's** **Covered Injury** or **Covered Illness** and the **Insured Person** incurs out of pocket costs for those medical or health insurance premiums, we will pay the out of pocket cost not to exceed the amount shown on the **Policy Schedule** page.

SECTION VI – OPTIONAL AUXILIARY PERSON and/or COMMUNITY VOLUNTEER COVERAGE

VI.A. COVERED INJURY – DEATH, DISMEMBERMENT, LOSS OF SPEECH OR HEARING, VISION IMPAIRMENT BENEFIT

We will pay benefits in accordance with the terms of the policy on Page 4 under Section I.A. **Covered Injury Death Benefit** and Section II.A. **Dismemberment, Loss of Speech or Hearing Benefit**, and II.B. **Vision Impairment Benefit**, except that the benefits payable will be based on amount shown on the **Policy Schedule** Page 5 under Section VI.A.

VI.B. WEEKLY TOTAL DISABILITY BENEFIT

We will pay 1/7 of the **Weekly Total Disability Benefit** shown on Page 5 for each full day an **Auxiliary Person** or **Community Volunteer** is **Totally Disabled**.

Total Disability or **Totally Disabled** means that due to a **Covered Injury** the **Auxiliary Person** or **Community Volunteer**:

- 1.) is not able to perform the substantial and material duties of his or her occupation; and
- 2.) is receiving care by a physician which is appropriate for the condition causing the disability.

If the **Auxiliary Person** or **Community Volunteer** is able to perform some but not all of his or her daily major responsibilities, then we will pay 50% of the **Weekly Total Disability Benefit**.

In no event will the total number of days that benefits are paid (either **Total** or **Partial Disability** benefits, or any combination thereof) exceed more than 1,092 days as the result of the **Covered Injury**.

VI.C. WEEKLY HOSPITAL CONFINEMENT BENEFIT

We will pay benefits in accordance with the terms of the provision on Page 14 under Section V.A. **Weekly Hospital Confinement Benefit**, except that the benefits payable will be based on the amount shown on the **Policy Schedule** Page 5 under Section VI.C.

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VI.D. MEDICAL EXPENSE BENEFIT

We will pay benefits in accordance with the terms of the provision on Page 14 under Section IV.A. **Medical Expense Benefit**, except that the benefits payable will be based on the amount shown on the Policy Schedule Page 5 under Section VI.D.

VI.E. SPECIAL ILLNESS BENEFIT

If as a result of a **Covered Activity**, an **Auxiliary Person** or **Community Volunteer** suffers a **Covered Illness** which causes disability or death, we will pay benefits for death, disability, medical expense, and hospital confinement not to exceed the **Special Illness Benefit** maximum shown on the Policy Schedule.

SECTION VII: ORGANIZED LEAGUE ATHLETICS COVERAGE

VII.A. COVERED INJURY – DEATH, DISMEMBERMENT, LOSS OF SPEECH OR HEARING, VISION IMPAIRMENT BENEFIT

We will pay benefits in accordance with the terms of the policy under Section I.A., Section II.A. and Section II.B., except that the benefits payable will be based on the benefit amount shown on the Policy Schedule page under Section VII.A.

VII.B. WEEKLY TOTAL DISABILITY BENEFIT

We will pay 1/7 of the **Weekly Total Disability Benefit** shown on the Policy Schedule page under Section VII.B. for each full day an **Insured Person** is **Totally Disabled**.

Totally Disabled as used in this provision means that due to **Covered Injury** the **Insured Person** is:

- 1.) not able to perform the substantial and material duties of his or her occupation; and
- 2.) is receiving care by a physician which is appropriate for the condition causing the disability.

If the **Insured Person** is able to perform some but not all of his or her daily major responsibilities, we will pay 50% of the **Weekly Total Disability Benefit**.

In no event will the total number of days that benefits are paid (either **Total** or **Partial Disability** benefits, or any combination thereof) exceed more than 1,092 days as the result of the same accident.

VII.C. WEEKLY HOSPITAL CONFINEMENT BENEFIT

We will pay benefits in accordance with the terms of the provision in Section V.A. titled **Weekly Hospital Confinement Benefit**, except that these benefits will be subject to the **Weekly Hospital Confinement Benefit** shown on the Policy Schedule page under Section VII.C.

VII.D. ORGANIZED LEAGUE ATHLETICS MEDICAL EXPENSE BENEFIT

If, as a result of an **Insured Person** being actively engaged in an organized league athletic event, the **Insured Person** suffers a bodily injury we will pay reasonable medical expenses subject to the **Organized League Athletics Medical Expense Benefit** Maximum shown on the Policy Schedule page under Section VII.D.

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PREMIUMS AND RENEWALS

POLICY TERM AND RENEWAL

The first term of this policy starts on the Effective Date shown on Page 4. It ends on the first **Renewal Date** also shown. Later terms will be the periods for which the organization pays renewal premiums when due. All terms will begin and end at 12:01 A.M., Standard Time, at the location of the organization.

Premiums are payable to us at our office in Pittsburgh, Pennsylvania or to our home office in Chattanooga, Tennessee. The first premium is due on the Effective Date. The renewal premium for each term will be due on the day the preceding term ends, subject to the Grace Period.

We may change the premium rate on any renewal date of this policy or whenever the terms and conditions of the policy are changed.

The organization or we may terminate this policy on any anniversary of the first **Renewal Date** by giving written notice at least 60 days prior to that date. In that event, this policy will terminate on the specified anniversary date at 12:01 A.M., Standard Time. Any nonrenewal will be without prejudice to the rights of any **Insured Person** as respects any claim as may begin while this policy is in force.

GRACE PERIOD

Unless we have given notice of our intention not to renew this policy in accordance with the "Policy Term and Renewal" provision shown above, this policy will have a 31-day grace period. This means that if a renewal premium is not paid on or before the date it is due, it may be paid during the next 31 days. During the grace period, the policy will stay in force. We will notify the **Insured Person** of the effect of nonpayment of premium not more than 75 days nor less than 10 days prior to the date it is due.

CLAIMS

NOTICE OF CLAIM

Written notice of claim must be given within 20 days after a **Covered Injury** or **Covered Illness**, or as soon as reasonably possible. The notice can be given to us at our office in Pittsburgh, Pennsylvania, our home office in Chattanooga, Tennessee, or to our agent. Notice should include the **Insured Person's** name and the name of the organization, and should be made on our Claim Form.

CLAIM FORMS

When we receive the notice of claim, the **Insured Person** will be sent forms for filing proof of loss. If we do not provide these forms to the **Insured Person** within 20 days, the proof of loss requirements will be met by giving us a written statement of the nature and extent of the loss. Proof must be given within the time set forth in the **Proof of Loss** section.

PROOF OF LOSS

In case of claim for loss of time from disability, initial written proof of loss must be furnished within 30 days of the date of loss. Subsequent written proofs of the continuance of such disability must be furnished at such time, in such manner and at such place as we may reasonably require. In no event, will the initial written proof of loss, or any continued written proof of loss be acceptable as proof of continuing loss for a period of more than thirty (30) days from the date written. For any loss other than a disability loss, written proof must be furnished within 90 days after such loss. If that is not reasonably possible, the **Insured Person's** claim will not be reduced or denied for that reason if such proof is filed as soon as is reasonably possible. However, unless the **Insured Person** is legally incapacitated, written proof must be given within one year after the date it was required.

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PAYMENT OF CLAIMS

After we receive written proof of disability loss, we will pay monthly, all disability benefits then due the **Insured Person**. Benefits for any other loss covered by this policy will be paid as soon as we receive proper written proof. The balance of any unpaid benefits will be paid promptly at the end of the claim. Any payment we make in good faith will end our liability to the extent of the payment.

PAYMENT OF LOSS OF LIFE CLAIMS

All benefits for loss of life will be payable to the person or persons whose name or names shall be listed by the **Insured Person** with the Secretary of the organization on our beneficiary designation card which was executed by the **Insured Person** during any time this policy is in effect.

If upon the death of an **Insured Person**, there is no beneficiary of record on file with the Secretary of the organization as set forth above, benefits for loss of life shall be payable in one sum to be divided equally among members (if more than one) of the first surviving class of the following classes of beneficiaries of the **Insured Person**:

- 1.) Wife or husband
- 2.) Child or children
- 3.) Mother or father
- 4.) Brothers or sisters

If there are no surviving classes of beneficiaries, benefits for loss of life will be payable to the estate of the **Insured Person**. The payment of benefits for any other type of loss will be payable to the **Insured Person**.

RIGHT TO OFFSET

If we determine that an overpayment of any benefit payable under this policy has been made to an **Insured Person**, we reserve the right to offset said overpayment against any benefit payable to the **Insured Person**, to request reimbursement from the **Insured Person** for any overpayment made, and/or bring legal action against the **Insured Person** to recover any overpayment.

PHYSICAL EXAMINATIONS AND AUTOPSY

We, at our expense, have the right to have the **Insured Person** examined, as often as is reasonable while a claim is pending and to make an autopsy in the case of death where it is not forbidden by law.

LEGAL ACTIONS

The **Insured Person** may not start a legal action to recover on this policy within 60 days after the required proof of loss is furnished. Such action may not be started after three years from the time proof of loss is required.

LEGAL EXPENSE

If, while receiving benefits under this policy, an **Insured Person** incurs legal expenses for the denial or appeal of a **Workers' Compensation** claim related to **Covered Injury** or **Covered Illness** with the in-force **Workers' Compensation** carrier, we will reimburse the **Insured Person** for such expenses up to a maximum of \$1,000. In no event will benefits be payable for liability, negligence or any other related lawsuit or action other than those specifically stated in this policy. This benefit is payable for up to one year following the date of the **Covered Activity**.

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GENERAL PROVISIONS

ENTIRE CONTRACT

This policy and the application, if any, is the entire contract between the organization and us. All statements made by the officers or trustees of the organization shall, in the absence of fraud, be deemed representations and not warranties. No statement will be used in defense of a claim under this policy unless it is contained in a written application. No change in this policy will be effective until approved by one of our officers. This approval must be noted on or attached to this policy. No agent can change this policy or waive any of its provisions.

CONFORMITY WITH STATE STATUTES

Any provision of this policy, which on its effective date, is in conflict with the laws of the state in which the **Insured Person** resides on that date, is changed to conform to the minimum requirements of those laws.

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**Plans of Insurance for the
Johnson Creek Community Fire Department**
Benefits apply while performing a Covered Activity.

Class 1: All volunteer classes of membership including but not limited to a Volunteer Member, Emergency Volunteer, Auxiliary Member, Fire Corps, Community Volunteer, Board Member, Trustee, Administrative Personnel, Junior Member, Member in Training, Probationary Member, and Part-Time Employees of the Policyholder.

Class 2: Career Personnel of the Policyholder.

Section I: Death Benefits		<u>Plan 1</u>	<u>Plan 2</u>	<u>Plan 3</u>
A.	Covered Injury Death Benefit	\$50,000	\$50,000	\$75,000
B.	Covered Illness Death Benefit	\$50,000	\$50,000	\$75,000
C.	HIV Positive Diagnosis Lump Sum Benefit	\$50,000	\$50,000	\$75,000
D.	Bereavement Benefit	Up to \$5,000	\$5,000	\$7,500
E.	Dependent Child Benefit (Per Child)	Up to \$10,000	\$10,000	\$10,000
F.	Seat Belt Benefit	\$12,500	\$12,500	\$18,750
	Airbag Benefit	Not Included	\$12,500	\$18,750
G.	Final Expenses Benefit	Up to Not Included	\$5,000	\$7,500
H.	Spousal Benefit	Not Included	\$15,000	\$15,000
Section II: Impairment Benefits				
A.	Dismemberment, Loss of Speech or Hearing Benefit*	Up to \$50,000	\$50,000	\$75,000
B.	Vision Impairment Benefit*	Up to \$50,000	\$50,000	\$75,000
C.	Cosmetic Disfigurement from Burns Benefit*	Up to \$50,000	\$50,000	\$75,000
D.	Permanent Physical Impairment Benefit*	Up to \$50,000	\$50,000	\$75,000
E.	Felonious Assault Benefit	Up to \$25,000	\$25,000	\$37,500
F.	Impairment Modification Benefit*	Up to \$50,000	\$50,000	\$50,000
G.	Paralysis Benefit*	Up to Not Included	\$50,000	\$75,000

* Benefits payable are based on the percentage of impairment or loss as defined in the Policy.

Section III: Income Protection Benefits				
A.	Weekly Total Disability Benefits	Up to \$300	\$300	\$350
A.i.	Covered Injury Minimum Weekly Total Disability Benefit	\$50	\$50	\$50
A.ii.	Covered Illness Minimum Weekly Total Disability Benefit	\$50	\$50	\$50
A.iii.	Covered Injury Weekly Earned Income Replacement Benefit**	Up to \$250	\$250	\$300
A.iv.	Covered Illness Weekly Earned Income Replacement Benefit**	Up to \$250	\$250	\$300
B.	Partial Disability Benefit **	Up to \$300	\$300	\$350
C.	Cost of Living Adjustment	Up to \$900	\$900	\$1,050
D.	First Week Disability Benefit**	Up to \$1,000	\$1,000	\$1,000
E.	Transition Benefit	Up to \$300	\$300	\$350
F.	Retraining Benefit	Up to \$20,000	\$20,000	\$20,000

** Benefits are payable in coordination with the Loss of Earnings Coverage as defined in the Policy.

Plans of Insurance for the Johnson Creek Community Fire Department
Benefits apply while performing a Covered Activity.

Section IV: Medical Expenses		<u>Plan 1</u>	<u>Plan 2</u>	<u>Plan 3</u>
A.	Medical Expense Benefit***	Up to \$2,500	\$2,500	\$15,000
B.	Plastic Surgery Expense Benefit***	Up to \$25,000	\$25,000	\$25,000

*** We will not pay covered medical expenses incurred by an Insured Person that are paid or payable under Workers' Compensation, no fault auto or similar insurance.

Section V: Additional Benefits				
A.	Daily Hospital Confinement and Outpatient Treatment Benefit	\$10	\$10	\$15
B.	Daily Critical Care Benefit	\$20	\$20	\$30
C.	Family Expense Benefit	Up to \$2,500	\$2,500	\$5,000
D.	Occupational Rehabilitation Benefit	Up to \$1,000	\$5,000	\$5,000
E.	Mental Stress Management Benefit	Up to \$10,000	\$10,000	\$15,000
F.	Traumatic Incident Benefit	Up to \$2,500	\$2,500	\$5,000
G.	Health Insurance Premium Benefit	Up to \$10,000	\$12,000	\$12,000
H.	Surviving Spouse Education Benefit	Up to Not Included	\$10,000	\$20,000
I.	Dependent Child Education Benefit	Up to Not Included	\$10,000	\$20,000

	<u>Plan 1</u>	<u>Plan 2</u>	<u>Plan 3</u>
Annual Premium	\$2,183	\$2,457	\$3,373
<i>The annual payment option offers a one-year rate guarantee.</i>			
3-year Installment Premium:	\$2,038	\$2,294	\$3,154
<i>The installment payment option offers a three-year rate guarantee which is paid each year for three years and represents a 6.7% discount off the annual premium.</i>			
3-year Prepaid Premium:	\$5,897	\$6,636	\$9,123
<i>The prepaid payment option offers a three-year rate guarantee which is paid in full at the beginning of the Policy Term and represents a 10% discount off the annual premium.</i>			

Preparation Date: October 14, 2015
 Proposed Effective Date: January 1, 2016
 Proposal ID: 11605
 This proposal is valid for 90 days from the Preparation Date or until 1 day prior to the Renewal Date, whichever is later.
 Underwritten by: AXIS Insurance Company

DISCLOSURE STATEMENT

All U.S. insurance coverage described in this proposal is provided by AXIS Accident & Health and underwritten by AXIS Insurance Company. Coverage may not be available in all U.S. states and jurisdictions. Product availability and plan design features, including eligibility requirements, descriptions of benefits, exclusions or limitations may vary depending on state laws. This proposal outlines in general some of the important features of the proposed insurance program. The controlling provisions will be in the Policy, and this proposal is not intended in any way to modify the provisions or their meanings. The policy will be subject to the laws of the state in which it is issued.

This insurance coverage is administered by Provident Agency, Inc. of Pittsburgh, PA .

This insurance does not apply to the extent that trade or economic sanctions or regulations prohibit AXIS Accident & Health from providing insurance, including, but not limited to, the payment of claims. Payment of claims under any insurance policy issued shall only be made in full compliance with all United States economic or trade and sanction laws or regulation, including, but not limited to, sanctions, laws and regulations administered and enforced by the U.S. Treasury Department's Office of Foreign Assets Control ("OFAC").

Insurance policies providing certain health insurance coverage issued or renewed on or after September 23, 2010 are required to comply with all applicable requirements of the Patient Protection and Affordable Care Act (PPACA). However, there are a number of types of insurance that are specifically exempt from the requirements of the PPACA.

Based on our understanding of the current law and regulations, it is our belief that the accident and health benefits provided under this program are exempt from the requirements of the PPACA. Similarly, we do not believe that this accident and health coverage qualifies as minimum essential benefits as set forth in the PPACA.

AXIS Insurance Company continues to monitor PPACA laws and regulations to determine any impact on its products. Should there be any change that requires modification of this coverage, we reserve the right to change the policy and rates accordingly.

GENERAL EXCLUSIONS AND LIMITATIONS

The benefits contained in the Policy are subject to the following limitations:

1. All Covered Injuries and Covered Illnesses arising from the same Covered Activity shall be treated as a single Covered Injury or Covered Illness. If the Insured Person sustained a Covered Injury and a Covered Illness from the same Covered Activity and the amount payable or benefit period for a specific benefit is different for Covered Injuries and Covered Illnesses, the Company will pay the higher amount or adhere to the longer benefit period.
2. If an Insured Person suffers a Covered Injury or Covered Illness that is payable under more than one of the following benefits, the most the Company will pay is the greater of the largest principal sum or the largest single benefit amount payable shown on the *Policy Schedule of Benefits* for any benefit for which the Insured Person qualifies: Covered Injury Death Benefit; Covered Illness Death Benefit; HIV Positive Diagnosis Lump Sum Benefit; Dismemberment, Loss of Speech or Hearing Benefit; Vision Impairment Benefit; Permanent Physical Impairment Benefit or Paralysis Benefit.
3. If an Insured Person is covered under more than one Policyholder Blanket Accident Policy issued by the Company, the total benefits payable will not exceed those payable under the policy that provides the greatest benefit.

In addition to any benefit or coverage specific exclusion, benefits will not be paid for any loss which directly or indirectly, in whole or in part, is caused by or results from any of the following unless coverage is specifically provided in the Policy: declared or undeclared war or act of war; suicide or any attempt at it, while sane or insane; or intentionally self-inflicted injuries while sane; mental or emotional disorders, except as specifically provided for by the Traumatic Incident Benefit or the Mental Stress Management Benefit; any Organized League Athletic Event, except as provided under the Policy; or commission of a felony. In addition, benefits will not be paid for services or treatment rendered by any person who is: employed or retained by Policyholder; living in the Insured Person's household; an Immediate Family Member of either the Insured Person or the Insured Person's Spouse; or the Insured Person.

EXCLUSIONS THAT APPLY TO THE INCOME PROTECTION BENEFITS

In addition to the Exclusions provided under the Policy, no Income Protection Benefits shall be payable in the following instances, unless coverage is specifically provided: (1) during the Insured Person's incarceration in a penal or corrections institution. Payments may resume after incarceration as long as the Insured Person remains Totally Disabled and remains covered under the Policy; or (2) the Insured Person is not receiving Appropriate Care.

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Plans of Insurance for the Johnson Creek Community Fire Department

Benefits apply while performing a Covered Activity.

LIMITATIONS THAT APPLY TO THE INCOME PROTECTION BENEFITS

1. Total Disability or Partial Disability claims resulting from athletic events that are not Organized League Athletic Events will be limited to a maximum period of up to 156 weeks.
2. In no event will benefits be payable to an Insured Person for more than one disability at the same time.
3. An Insured Person may reopen his or her claim at any time up to 5 years following a period of Total Disability or Partial Disability for either Covered Injuries or Covered Illnesses for which payments were made under this Policy.
4. If an Insured Person is covered by multiple Accident Policies issued by the Company, the total amount of Income Protection Benefits payable under all policies will be a weekly benefit amount up to a maximum of \$1,000.
5. If a Career Personnel Insured Person is approved for disability retirement or otherwise retires, all eligibility for Total Disability or Partial Disability terminates on the effective date of such retirement.

EXCLUSIONS FOR MEDICAL EXPENSE BENEFIT AND THE PLASTIC SURGERY EXPENSE BENEFIT- In addition to the Exclusions provided under the Policy, no Medical Expense Benefit or Plastic Surgery Expense Benefits shall be payable for the following treatments or services, unless coverage is specifically provided:

1. benefits paid or payable under any Workers' Compensation Act or similar law, or under any no fault automobile insurance plan or similar law. If an Insured Person settles a Workers' Compensation claim, including medical expenses under Workers' Compensation, medical expenses rising from the injury or occupational disease that led to the Workers' Compensation claim will be deemed to be payable under Workers' Compensation for purpose of determining Covered Medical Expenses; or
2. any elective or routine treatment, surgery, health treatment, or examination, including any service, treatment or supplies that: (a) are deemed by the Company to be experimental or investigational; and (b) are not recognized and generally accepted medical practice in the United States.

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DESCRIPTION OF BENEFITS

Section I: Death Benefits

- A. **Covered Injury Death Benefit** - This benefit is payable if an Insured Person sustains a Covered Injury that directly causes the loss of life.
- B. **Covered Illness Death Benefit** - This benefit is payable if an Insured Person suffers a Covered Illness that directly causes the loss of life.
- C. **HIV Positive Diagnosis Lump Sum Benefit** - If Insured Person tests HIV Positive as a result of participation in a Covered Activity, the Insured Person may choose to receive the HIV Positive Diagnosis Lump Sum Benefit in lieu of the Permanent Physical Impairment Benefit and/or Covered Illness Death Benefit or Covered Injury Death Benefit.
- D. **Bereavement Benefit** - If a Covered Injury Death Benefit or Covered Illness Death Benefit is payable under the Policy, an amount up to the Maximum Benefit Amount will be paid for out-of-pocket expenses actually incurred by the Policyholder or Participating Organization for the following expenses that are directly associated with an Insured Person's loss of life: 1) reasonable cost of bereavement counseling and 2) the reasonable costs associated with the memorial service, wake, honor guard, or other tribute to the Insured Person. This benefit is payable to the Policyholder or Participating Organization.
- E. **Dependent Child Benefit** - If a Covered Injury or Covered Illness Death Benefit is payable under the Policy, an additional benefit is payable for each Dependent Child.
- F. **Seatbelt Benefit** - If a Covered Injury Death Benefit is payable under the Policy and the Insured Person's death occurred in an Accident while he or she was wearing a properly fastened automobile seatbelt, the Seatbelt Benefit is payable.
Airbag Benefit - If the Seat Benefit is payable, the additional Airbag Benefit Amount will be paid if the Insured Person was also positioned in a seat protected by a properly-functioning and properly deployed Supplemental Restraint System (Airbag) when the Accident occurred.
- G. **Final Expenses Benefit** - If a Covered Injury or Covered Illness Death Benefit is payable under the Policy, an additional benefit will be paid for out-of-pocket expenses actually incurred by the beneficiary for expenses directly associated with an Insured Person's loss of life.
- H. **Spousal Benefit** - If a Covered Injury Death Benefit or Covered Illness Death Benefit is payable under the Policy, an additional benefit is payable to the Insured Person's Spouse.

Section II: Impairment Benefits

- A. **Dismemberment, Loss of Speech or Hearing Benefit** - If an Insured Person sustains a Covered Injury that directly causes a loss of speech, hearing or a dismemberment as defined in the Policy, an amount equal to 6.25% up to 100% of the Principal Sum is payable, based on the level of loss or dismemberment.
- B. **Vision Impairment Benefit** - If the Insured Person, as a result of a Covered Injury, suffers a vision impairment as defined in the Policy, an amount equal to 2.75% up to 100% of the Principal Sum is payable. Benefits are payable for partial loss of sight as well as total loss of sight.
- C. **Cosmetic Disfigurement from Burns Benefit** - If an Insured Person, as a result of a Covered Injury, suffers a Cosmetic Disfigurement from Burn due to a burn that is classified as third degree or a full thickness burn, a benefit is payable. The amount of the benefit will be based on a formula, which will be multiplied by the Principal Sum. The formula will take into account the area of the body which was burned. This benefit will be paid in addition to any other benefit payable under the Policy, with the exception of a benefit paid under the Dismemberment, Loss of Speech or Hearing Benefit for the same burned area.
- D. **Permanent Physical Impairment Benefit** - If an Insured Person suffers a Covered Injury or Covered Illness which results in a Permanent Physical Impairment of a body part, we will pay a PPI Benefit. The impairment percentage assigned by the Physician is multiplied by the Principal Sum to determine the benefit payable.
- E. **Felonious Assault Benefit** - If an Insured Person is participating in a Covered Activity and sustains a Covered Injury caused by a Felonious Assault directed at the Insured Person, an additional benefit is payable.
- F. **Impairment Modification Benefit** - This benefit may be payable if, due to Total or Partial Disability, an Insured Person's physical limitation or impairment poses a safety risk or inhibits the Insured Person's ability to maintain independence in their current transportation or living situation. The benefit may pay for alterations to make the Insured Person's residence wheelchair accessible and/or habitable, and modifications to his or her motor vehicle. Impairment modifications are subject to written agreement and other requirements outlined in the Policy.
- G. **Paralysis Benefit** - If an Insured Person suffers Paralysis resulting from a Covered Injury or Covered Illness, the Company will pay a percentage of the Principal Sum based on the type of Paralysis, provided that the Paralysis occurs within 365 days.

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Section III: Income Protection Benefits

A. Weekly Total Disability Benefits

- A.i. **Covered Injury Minimum Weekly Total Disability Benefit** - For Volunteers, payable up to lifetime while the Insured Person is Totally Disabled. For Career Personnel, payable for up to 5 years while the Insured Person is Totally Disabled. Paid in addition to any benefit from any source.
- A.ii. **Covered Illness Minimum Weekly Total Disability Benefit** - For Volunteers, payable up to later of age 67 or five years, whichever is greater while the Insured Person is Totally Disabled. For Career Personnel, payable for up to 5 years while the Insured Person is Totally Disabled. Paid in addition to any benefit from any source.
- A.iii. **Covered Injury Weekly Earned Income Replacement Benefit** - For Volunteers, payable up to lifetime and up to the amount listed in the Policy while the Insured Person is Totally Disabled and the Minimum Weekly Total Disability Benefit is payable. For Career Personnel, payable up to 5 years and up to the amount listed in the Policy while the Insured Person is Totally Disabled and the Minimum Weekly Total Disability Benefit is payable. The amount payable shall be computed by determining the Insured Person's Weekly Earned Income then subtracting the Minimum Weekly Total Disability Benefit and the Loss of Earnings Coverage as defined in the Policy.
- A.iv. **Covered Illness Weekly Earned Income Replacement Benefit** - For Volunteers, payable up to later of age 67 or five years, whichever is greater and up to the amount listed in the Policy while the Insured Person is Totally Disabled and the Minimum Weekly Total Disability Benefit is payable. For Career Personnel, payable up to 5 years and up to the amount listed in the Policy while the Insured Person is Totally Disabled and the Minimum Weekly Total Disability Benefit is payable. The amount payable shall be computed by determining the Insured Person's Weekly Earned Income then subtracting the Minimum Weekly Total Disability Benefit and the Loss of Earnings Coverage as defined in the Policy.
- B. **Partial Disability Benefit** - If a Covered Injury or Covered Illness results in a Partial Disability and permits the Insured Person to return to any Reasonable Occupation but at a lower rate of Weekly Earned Income, a benefit is payable of up to the Maximum Weekly Total Disability Benefit which would have been paid had the Insured Person been Totally Disabled. For Volunteers, benefits are payable up to later of age 67 or five years. For Career Personnel, benefits are payable for up to 5 years.
- C. **Cost of Living Adjustments** - Adjustments are made at the greater of 5% or the CPI-U (up to 8%) on the Review Date of the Covered Injury or Covered Illness continuous disability. COLA adjustments are compounded after each Review Date not to exceed three times the Maximum Weekly Total Disability Benefit amount.
- D. **First Week Total Disability Benefit** - For the first week of Total Disability, a benefit of up to \$1,000 is payable. The amount payable shall be computed by determining the Insured Person's Weekly Earned Income then subtracting the Minimum Weekly Total Disability Benefit, the Weekly Earned Income Replacement Benefit and the Loss of Earnings Coverage.
- E. **Transition Benefit** - If an Insured Member is released to return to his or her primary employment after having received disability benefits under this Policy due to Covered Injury or Covered Illness, and their position at their primary employer has been terminated due to said Covered Injury or Covered Illness, disability benefits previously payable will continue to be paid for a period of up to 26 weeks while the Insured Person actively seeks employment.
- F. **Retraining Benefit** - If as a result of a Covered Injury or Covered Illness an Insured Person cannot find and maintain a Regular Occupation, the Company will pay for the Insured Person to enroll in an institution of higher learning, professional or trade training program as set forth in a written agreement between the Insured Person and us which can be periodically reviewed. The Company shall pay the actual costs incurred by the Insured Person for tuition, books and supplies charged by the institution up to the Maximum Benefit Amount provided in the Policy. Benefits for disability will continue as provided by the Policy while the Insured Person is actively participating in the program.

Section IV: Medical Expense Benefits

- A. **Medical Expense Benefit** - If, as a result of a Covered Injury or Covered Illness, an Insured Person incurs charges for Covered Medical Expenses as defined in the Policy, we will pay 100% of the Reasonable and Customary Charges up to the Maximum Medical Expense Benefit Amount provided. This Maximum is payable for all Covered Medical Expenses resulting from the same Covered Injury or Covered Illness.
- B. **Plastic Surgery Expense Benefit** - If an Insured Person incurs expenses that exceed the Maximum Medical Expense Benefit Amount provided under the Medical Expense Benefit, an additional amount from Covered Medical Expenses incurred for Medically Necessary plastic surgery due to a Covered Injury will be paid. The additional amount is 25% of the Medical Expense Benefit Amount, but not less than \$25,000

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Section V: Additional Benefits

- A. Daily Hospital Confinement and Outpatient Treatment Benefit** - If, due to a Covered Injury or Covered Illness, an Insured Person:
- is admitted to a Hospital on an Inpatient basis, a Daily Benefit Amount is payable for each full day of Inpatient Hospital confinement, not to exceed 730 days;
 - If after a period of being confined as an Inpatient in a Hospital, an Insured Person requires Outpatient physical therapy, rehabilitation and/or follow-up Physician visits, we will pay the Daily Benefit Amount for each day of such Outpatient treatment, not exceed 730 days; or
 - If an Insured Person does not require confinement as an Inpatient in a Hospital, but does require Outpatient physical therapy, rehabilitation and/or follow-up Physician visits, we will pay the Daily Benefit Amount for each day of such Outpatient treatment, not to exceed 365 days.
- For Outpatient treatment, only one payment per day will be made, regardless of the number of appointments the Insured Person attends.
- B. Daily Critical Care Benefit** - If, due to a Covered Injury or Covered Illness, an Insured Person is Hospital confined to an intensive care, trauma, critical care, burn or similar specialty unit, a Daily Benefit Amount is payable for each full day of such confinement, not to exceed 730 days. This payment is in lieu of the Daily Hospital Confinement Benefit.
- C. Family Expense Benefit** - If, as a result of a Covered Injury or Covered Illness, an Insured Person requires medical treatment that causes an Immediate Family Member or a significant other to accompany the Insured Person for treatment or to help treat the Insured Person, a benefit is payable for reasonable expenses actually incurred and not reimbursed by another source up to the Family Expense Benefit limit. Expenses may include, but are not limited to; loss of wages, out of pocket expenses, hotel accommodations, parking, and childcare.
- D. Occupational Rehabilitation Benefit** - If an Insured Person is receiving Weekly Total Disability Benefits or Partial Disability Benefits, he or she may be eligible for a rehabilitation program. The Company will pay up to the Maximum Benefit Amount for the program as set forth in a written agreement. The goal of the rehabilitation program will be to return an Insured Person to the workforce in a Reasonable Occupation for which he or she is reasonably suited considering the Covered Injury or Covered Illness sustained.
- E. Mental Stress Management Benefit** - If, as a direct result of being actively engaged in a single emergency incident or repeated active engagement in emergency incidents involving the organization, an Insured Person suffers psychiatric or mental stress, a Mental Stress Management Benefit is payable. The Insured Person must be receiving care by a Physician properly licensed to provide care appropriate for the condition causing the psychiatric or mental stress.
- F. Traumatic Incident Benefit** - A benefit is payable for reasonable expenses for the services provided by a Traumatic Incident Stress Management Team, if such services are requested and authorized by the organization as a result of a Traumatic Incident. Expenses must be incurred within one year of the Traumatic Incident and are subject to the Traumatic Incident Benefit limit in the policy. The Traumatic Incident Aggregate Maximum Benefit Amount is the maximum that will be paid per Traumatic Incident regardless of the number of persons treated.
- G. Health Insurance Premium Benefit** - If, disability benefits are paid under the Policy, and as a result of a Covered Injury or Covered Illness, the medical or health insurance premiums previously paid the Insured Person's employer have been discontinued, the Company shall pay the amount the employer previously paid for those premiums. The benefit is payable if the Insured Person incurs out of pocket costs for said premiums.
- H. Surviving Spouse Education Benefit** - If an Insured Person suffers a Covered Injury Death or Covered Illness Death, a benefit is payable for the surviving Spouse to enroll in an institution of higher learning, professional or trade training program as set forth in a written agreement between the Spouse and the Company which can be periodically reviewed. The Company shall pay the actual costs incurred by the Insured Person for tuition, books and supplies charged by the institution up to the Maximum Benefit Amount provided in the Policy.
- I. Dependent Child Education Benefit** - If an Insured Person suffers a Covered Injury Death or Covered Illness Death and a death benefit is payable under this Policy, a benefit is payable for expenses incurred by each Dependent Child for tuition, fees, books, room and board, transportation and any other costs payable directly to a school, or approved and certified by the school, up to the Maximum Benefit Amount provided in the Policy.

DEFINITIONS

Accident or Accidental means a sudden, unexpected, specific and abrupt event that occurs by chance at an identifiable time and place while the Insured Person is covered under this Policy.

Appropriate Care means the determination of an accurate and medically supported diagnosis of the Insured Person's Total or Partial Disability by a Physician, or a plan established by a Physician of ongoing medical treatment and care of the Total or Partial Disability that conforms to generally accepted medical standards, including frequency of treatment and care.

Auxiliary Member means any person who is a member of the auxiliary to the Policyholder at the time of Covered Injury or Covered Illness.

Benefit Period means the period, shown on the *Policy Schedule of Benefits*, commencing with the date of the onset of the Total Disability or Partial Disability during which benefits are payable.

Career Personnel means employees or members of the organization that receive Weekly Earned Income for regularly working at least 30 cumulative hours per week as an emergency service provider for the Policyholder.

Community Volunteer means a non-member who helps the Policyholder and/or the auxiliary of the organization, in a non-emergency capacity such as fund raisers, banquets, etc.

Cosmetic Disfigurement from Burns means a cosmetic disfigurement that is due to a burn that is classified as a third degree or full-thickness burn caused by a source that is thermal, chemical, electrical, or nuclear. The surface area must be documented by a Physician according to the Rule of Nines or the Lund-Browder chart.

Covered Activity means any activity which is normal for an Insured Person while acting on behalf of the Policyholder and includes travel directly to and from such activity, as well as impromptu action (Good Samaritan) at the scene of an emergency regardless of the Policyholder's involvement. Covered Activity includes all athletic events sponsored by the Policyholder with the exception of Organized League Athletic Events, unless such coverage is purchased. The Covered Activity must be performed at the direction, or with knowledge, of an officer of the Policyholder, unless immediate action is required of the Insured Person at the scene of an emergency not on behalf of the Policyholder or any other organization.

Covered Illness means any disease, sickness or infection, other than those related to psychiatric illness or mental stress, contracted or suffered by an Insured Person during or resulting from a Covered Activity while this Policy is in force.

Covered Illness Death means any Covered Illness, other than those related to psychiatric illness or mental stress, contracted or suffered by an Insured Person during or resulting from a Covered Activity while this Policy is in force and results in the death of an Insured Person.

Covered Injury means Accidental bodily injury sustained by the Insured Person during and/or resulting directly from an Insured Person's participation in a Covered Activity while coverage under the Policy is in force (independent of sickness, disease, mental incapacity or any other cause) and which is not otherwise defined as a Covered Illness.

Covered Injury Death means a Covered Injury sustained by an Insured Person during and/or resulting directly from a Covered Activity while this Policy is in force, and which results in the death of an Insured Person.

Covered Medical Expenses means the Reasonable and Customary Charges for any of the following services: medical or surgical treatment, preventative inoculation, Hospital confinement, Home Healthcare, nursing services prescribed and monitored by a Physician, Post exposure Prophylaxis protocol (PEP) treatment, when such treatment is advised by the attending Physician, Infectious Disease screening test (s), or Post exposure preventive inoculations as a result of participation in a Covered Activity.

CPI-U means the Consumer Price Index for all Urban Consumers, published by the United States Department of Labor. The Company reserves the right to use some other similar measurement if the Department of Labor changes or stops publishing the CPI-U.

Dependent Child means any unmarried child of an Insured Person who is dependent and under the age of 26 upon an Insured Person and claimed on an Insured Person's most current federal tax return or qualified court document showing at least 50% financial responsibility.

Emergency Volunteer means a person physically present at the time of the emergency, and who is not responding/acting as a member of any emergency service organization, who has been specifically requested to assist by the Chief, Line Officer or other officer in charge of the emergency.

Plans of Insurance for the Johnson Creek Community Fire Department
Benefits apply while performing a Covered Activity.

Felonious Assault means any willful or unlawful use of force upon an Insured Person:

1. with the intent to cause bodily injury to an Insured Person;
2. that results in bodily harm to an Insured Person; and
3. that is a felony or misdemeanor in the jurisdiction in which it occurs.

Felonious Assault does not include any willful or unlawful use of force upon an Insured Person by another Insured Person.

HIV means Human Immunodeficiency Virus, a virus that infects lymphocytes and other cells bearing the CD4 marker, the initial infection of which is known as acute retro viral syndrome.

Home Healthcare means Medically Necessary services provided and billed by the Home Health Agency. Such services must be prescribed and supervised by a Physician in accordance with a medical treatment.

Home Health Agency means an entity engaged in arranging and providing nursing services, home health services or other therapeutic and related services. The entity must be certified by a competent governmental authority in the jurisdiction where the services are rendered, as meeting requirement of Title XVIII of the Social Security Act, as amended, for home health agencies.

Hospital means an institution that meets all of the following:

1. it is licensed as a Hospital pursuant to applicable law;
2. it is primarily and continuously engaged in providing medical care and treatment to sick and injured persons;
3. it is managed under the supervision of a staff of medical doctors;
4. it provides 24-hour nursing services by or under the supervision of a graduate registered nurse (R.N.);
5. it has medical, diagnostic and treatment facilities, with major surgical facilities on its premises, or available on a prearranged basis; and
6. it charges for its services.

The term Hospital does not include a clinic, facility, or unit of a Hospital for:

1. rehabilitation, convalescent, custodial, educational or nursing care;
2. the aged, drug addicts or alcoholics; or
3. a Veteran's Administration Hospital or Federal Government Hospital unless the Insured Person incurs an expense.

Infectious Disease means a disease included within the list of potentially life-threatening infectious diseases, developed by the Secretary of Health and Human Services, pursuant to Title XXVI of the Public Health Service Act.

Immediate Family Member means a person who is related to the Insured Person in any of the following ways: Spouse, parent (includes stepparent), brother or sister (includes stepbrother or stepsister), child (includes legally adopted or stepchild), grandparent, grandchild, brother-in-law, sister-in-law, daughter-in-law, son-in-law, mother-in-law, or father-in-law.

Inpatient means confined overnight as a registered bed-patient in a Hospital or other medical facility where at least one day's room and board is charged. The confinement must be on the advice of a Physician.

Insured Person means any person who is listed as an Eligible Person on the *Policy Schedule of Benefits*.

Loss of Earnings Coverage means any disability benefits or salary continuance received from:

1. the benefits payable in accordance with any Workers' Compensation Act or Occupational Disease Act or Law, or any other law which provides compensation for an occupational injury;
2. the income benefit provided by or through any automobile insurance plan or any government plan of automobile insurance or similar insurance regulation or law;
3. the salary continuation or severance allowance provided by or through the employer;
4. the disability, retirement or other income benefits provided by or through the employer, the Policyholder, or the Insured Person; and
5. the amounts paid or payable under any group plan or insurance policy.

Loss of Earnings Coverage does not include disability benefits received from individual disability insurance paid by Insured Person, or any disability benefits payable under the United States Federal Social Security Act. If an Insured Person settles a Workers' Compensation claim, including Loss of Earnings or similar provisions of Workers' Compensation, the presumed amount of those Workers' Compensation benefits shall be considered Loss Earnings Coverage for the entire duration of the Insured Person's Total Disability or Partial Disability.

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Plans of Insurance for the Johnson Creek Community Fire Department
Benefits apply while performing a Covered Activity.

Medically Necessary means medical services that: (1) are essential for diagnosis, treatment or care of the Covered Injury or Covered Illness for which it is prescribed or performed; (2) meet generally accepted standards of medical practice; and (3) are ordered by a Physician and performed under his or her care, supervision or order.

Nurse means a licensed graduate registered Nurse (R.N.) or a licensed practical Nurse (L.P.N.) who is not:

1. the Insured Person;
2. an Immediate Family Member of either the Insured Person or the Insured Person's Spouse;
3. a person living in the Insured Person's household; or
4. a person employed or retained by the Policyholder.

Named Insured means any organization listed as a Participating Organization on the *Policy Schedule of Benefits*.

Organized League Athletic Event means any type of sporting event or activity that occurs during a pre-planned schedule of practices, games, matches and/or tournaments over a specific season and may include the usage of a team roster, designated uniforms, umpires/referees, or fees paid to participate.

Organized League Athletic Covered Activity means preparation for, participation in, and travel to and from, an Organized League Athletic Event sponsored or approved by the Policyholder.

Other Valid and Collectible Insurance means: (1) any group plan, program or insurance policy; (2) any other group hospital, surgical or medical benefit plan; or (3) any union welfare plan or group employer or employee benefit program. Other valid and collectible insurance will not include benefits provided by the United States' Social Security Act or any individual disability insurance plan.

Outpatient means an Insured Person who is a patient and is not hospitalized overnight but who visits a Hospital, clinic, or associated facility for diagnosis or treatment.

Partial Disability or Partially Disabled means, for an Insured Person with an occupation producing wages as described in the definition of Weekly Earned Income, the inability to perform one or more, but not all, of the material and substantial duties of his or her own occupation as a result of a Covered Injury or Covered Illness. If an Insured Person does not have an occupation producing wages as described in the definition of Weekly Earned Income, Partial Disability or Partially Disabled means:

1. the inability to perform one or more, but not all of the material and substantial duties of an occupation for which an Insured Person is qualified by reason of education, training or experience; or
2. the inability to perform one or more, but not all of the regular activities of an Insured Person.

An Insured Person must be under the regular care of a Physician during Partial Disability.

Permanent Physical Impairment means a physical impairment or functional abnormality of a body part or parts or loss of at least 10% whole person which remains after maximum medical rehabilitation has been achieved and which is considered stable or non-progressive by the examining Physician at the time of evaluation.

Physician means a licensed health care provider practicing within the scope of his or her license and rendering care and treatment to the Insured Person that is appropriate for the condition and locality, and who is not:

1. the Insured Person;
2. an Immediate Family Member of either the Insured Person or the Insured Person's spouse;
3. a person living in the Insured Person's household;
4. a person employed or retained by the Policyholder; or
5. a person providing homeopathic, aroma-therapeutic, or herbal therapeutic services.

Policy Term means the time period defined for the Policyholder shown on the *Policy Schedule of Benefits*.

Reasonable and Customary Charge(s) means a charge that:

1. is made for a Covered Medical Expense;
2. does not exceed the usual level of charges for similar treatment, services or supplies in the locality where the expense is incurred (for a Hospital room and board charge, other than for a Medically Necessary stay in an intensive care unit or a cardiac care unit, does not exceed the Hospital's most common charge for semi-private room and board); and
3. does not include charges that would not have been made if no insurance existed.

Reasonable Occupation means any occupation for which an Insured Person is reasonably fitted based on education, training or experience and an Insured Person could expect to generate the lesser of \$75,000 annually or at least 70% of his or her Weekly Earned Income.

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Regular Occupation means the Insured Person's primary occupation at the time of disability for which he or she was receiving remuneration.

Review Date means the date after 52 weeks of continuous disability.

Spouse means the Insured Person's lawful spouse.

Total Disability or Totally Disabled means that for the first 5 years from the date of a Covered Injury or onset of a Covered Illness, an Insured Person:

1. is not able to perform the substantial and material duties of his or her occupation; and
2. is receiving Appropriate Care .

After 5 years from the date of a Covered Injury or onset of a Covered Illness, Total Disability or Totally Disabled means that due to a Covered Injury or a Covered Illness an Insured Person:

1. is not able to engage in any Reasonable Occupation;
2. is not working at any other occupation; and
3. is receiving Appropriate Care.

Traumatic Incident means an abnormal experience involving the Policyholder, outside the range of usual human experiences and that includes: 1) line of duty death or serious injury to other Insured Persons; 2) a single incident having multiple casualties; 3) death or serious injury of a child; 4) dealing with victims known to the Insured Person, and 5) similar incidents that would reasonably require mental health care for the entire Policyholder or a significant number of members of the Policyholder.

Traumatic Incident Stress Management Team means an organized group of mental health professionals and peer support individuals trained to provide support services to emergency service organization personnel. Such support services include traumatic incident stress defusing, debriefing, demobilization, stress reduction education, spousal support, one-on-one interviews, or on-the-scene support.

Weekly Earned Income means the greater of an Insured Person's:

1. average income earned on a weekly basis at the time the disability starts; or
2. average income earned on a weekly basis for the period of one year prior to the start of disability for which a claim is made.

If an employer, other than himself, employs an Insured Person, Weekly Earned Income will be computed from an Insured Person's regular, over-time and shift differential wages. Weekly Earned Income shall be substantiated by pay stubs, W-2 Forms, other employment records, tax records, and/or other records which We may reasonably request. Commission earnings will be computed using an average of 24 months of previous commission earnings.

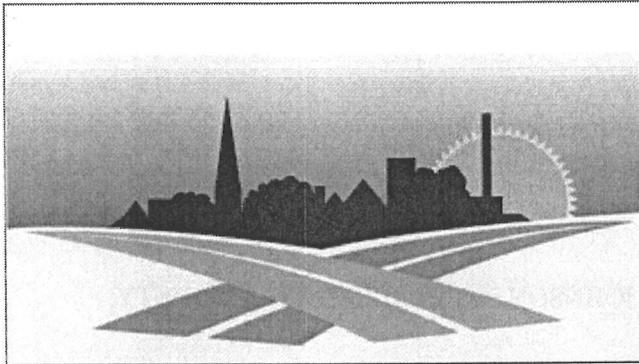
If an Insured Person is self-employed, Weekly Earned Income will be computed from the amount reported by an Insured Person on page 1 of the IRS Form 1040 series, which includes amounts from Schedules C and F, and from qualifying income from Schedule E which is included in the amount reported by an Insured Person on page 1 of IRS Form 1040 series.

If the Insured Person is a commissioned sales person, Weekly Earned Income will be any salary or wages and commissions received from the Employer. This will be based on the Statement of Wages Earned and Taxes Withheld (Form W-2) for the fiscal year ending immediately prior to the date of the Insured Person's disability.

Weekly Earned Income does not include rent, royalties, investment income, passive income, estate and trust income and REIT/REMIC income regardless of an Insured Person's active involvement in generating said forms of income, an Employer's contributions to any deferred compensation plan or pension plan on the Insured Person's behalf, stock options, or any other income not derived directly from an Insured Person's occupational activities.

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 151-15

**DEDICATION OF IMPROVEMENTS
DEVELOPMENT AGREEMENT
RAINBOW HOSPICE CARE, INC.**

Village Board 12-30-15

Requested by: Committee of the Whole

Introduced by: Village President, John L. Swisher

RESOLUTION 151-15

DEDICATION OF IMPROVEMENTS
DEVELOPMENT AGREEMENT
RAINBOW HOSPICE CARE, INC.

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board approved a Development Agreement with Rainbow Hospice in 2009 for the completion of improvements to Rimmel Drive from River Drive to terminus, and

WHEREAS, the Village Engineer, Kevin Lord, has inspected and approved the dedication of improvements subject to changes completed, and

NOW THEREFORE BE IT RESOLVED, that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby approve all improvements per the development agreement between Rainbow Hospice Care, Inc. and the Village of Johnson Creek , and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk-Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 30th day of December, 2015.

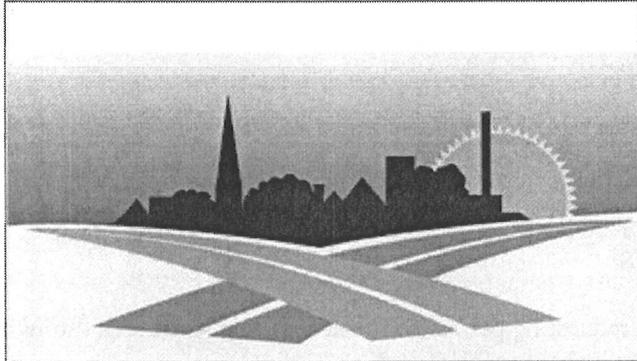
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 152-15

**PERMISSION TO ACCESS
JOHNSON CREEK
JEFFERSON ½ MILE ATV CLUB**

Village Board 12-30-15

Requested by: Committee of the Whole

Introduced by: Village President, John L. Swisher

RESOLUTION 152-15

**PERMISSION TO ACCESS
JOHNSON CREEK
JEFFERSON 1/2 MILE ATV CLUB**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Jefferson 1/2 Mile ATV Club is requesting permission to access Johnson Creek through Village property for a fundraising "Duck Race" to be held in 2016, and

WHEREAS, the ducks will be released off County Y and picked up in and around the compost site, and

NOW THEREFORE BE IT RESOLVED, that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby approve permission to access Johnson Creek from Village owned property in and around the compost site for a fundraising "Duck Race" to be held in 2016, and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk-Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 30th day of December, 2015.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

12.7.2015

Jefferson 1/2 Mile ATV Club

To
JC Village Administrator

Our club, Jefferson 1/2 Mile ATV Club, is inquiring to hold a Duck Race from Hwy Y, south of Robs Performance Sports to the Bridge down from Tappers. One of our members will be the contact person overseeing the event, Robert Rolland.

From
Jefferson 1/2 Mile ATV
Club

Please follow up with Robert as to any details needed. He can be reached at 920-390-0064.

Re
2016 Duck Race

We would appreciate getting a response as soon as possible. The more time we have to prepare the better.

Thank you for your consideration,

Nicole Miller

Jefferson 1/2 Mile ATV Club

Secretary

[Company]

Tel [Telephone]
Fax [Fax]

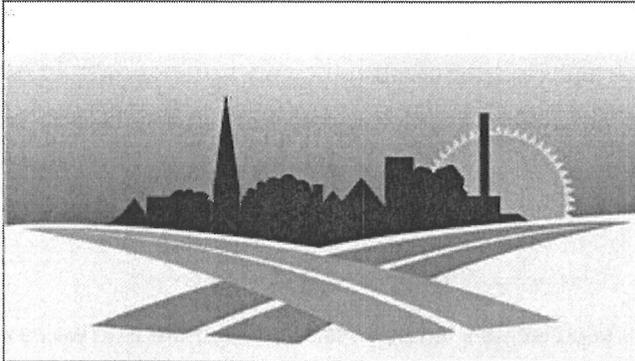
[Street Address]
[City, ST ZIP]

[Website]
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LOGO

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 153-15

PROFESSIONAL SERVICES AGREEMENT
TRAFFIC STUDY
AZTALAN-MILWAUKEE-UNION STREETS INTERSECTION
MSA

Village Board 12-30-15

Requested by: Protection and Welfare Committee

Introduced by: Village Trustee Steve Wollin

RESOLUTION 153-15

PROFESSIONAL SERVICES AGREEMENT
 TRAFFIC STUDY
 AZTALAN-MILWAUKEE-UNION STREETS INTERSECTION
 MSA

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Committee of the Whole requested a professional services agreement proposal to complete a traffic study of the intersection of Aztalan Street, Milwaukee Street and Union Street, and

WHEREAS, MSA has provided a professional services agreement to complete a traffic study to include review of existing crosswalk, an operational review and a crosswalk recommendation with cost estimates, and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Village of Johnson Creek approve the professional services agreement with MSA to complete a traffic study of Aztalan Street, Milwaukee Street and Union Street intersection in an amount not to exceed \$4,050 with funding from 2016 Capital Budget – Assigned Funds , and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 30th day of December, 2015.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Proposal to Prepare a Traffic Study for Union St/Aztalan St & Milwaukee St

Village of Johnson Creek, Wisconsin

December 21, 2015

Project Understanding

This is a proposal outlining a review of the intersection of Union St/Aztalan St & Milwaukee St and its surrounding area to review pedestrian crossing alternatives in the Village of Johnson Creek, Jefferson County, Wisconsin. MSA is proposing to review existing crosswalk conditions, an operation analysis of the intersection with the anticipated school traffic, and provide recommendations for improving the existing crossing location and a new crossing location.

Task A: Review Existing Crosswalk

MSA will review the existing crosswalk at the intersection of Union St/Aztalan St & Milwaukee St and provide a summary on the benefits and challenges of the crossing in its current location and physical characteristics.

Task B: Operational Review

MSA will use Synchro 7/8 software to complete an operational analysis of the intersection under its current 2-way stop configuration and under all-way (3-way) stop operations for existing lane configurations. Both AM and PM peak hours will be reviewed utilizing traffic counts collected by the Village in early 2015 for the Watertown Road Study. The traffic counts utilized will only review vehicles volumes. MSA will review the Traffic Impact Analysis (TIA) that was completed for the new school to add new trips to the intersection that can be expected once the school is open. MSA will utilize information from the TIA, the Watertown Road Study, and existing directional traffic splits to determine how new school trips would be assigned at the intersection. Both average delay and queueing of the vehicles will be reviewed.

Task C: Recommendation for crossing at Union St/Aztalan St & Milwaukee St

MSA will provide recommendations to improve the visibility and effectiveness of the pedestrian crossing at Union St/Aztalan St & Milwaukee St. An exhibit will be created to show any recommendation at the conceptual level utilizing aerial photography. Included will be preliminary cost estimates for the recommendations. Included in this review will be a discussion on the recommendation's impact to truck operations at the intersection.

Task D: Recommendation for new crosswalk location

MSA will provide a recommendation for a new pedestrian crossing located southwest of the Union St/Aztalan St & Milwaukee St intersection. An exhibit will be created to show the recommendation at the conceptual level utilizing aerial photography. Included will be preliminary cost estimates for the recommendation.

Task E: Summary Memo

MSA will prepare a brief memorandum that documents the analysis procedures and recommendations. One (1) hard copy and one (1) electronic copy will be provided to the Village.

Project Schedule

Task A-E will be completed three weeks after an agreement has been reached.

Cost of Services

The cost of services for all tasks as outlined in the scope is **\$3,500**

Should any amendments to this proposal/scope of work be requested at any time during the project, revised cost estimate will be provided to the client prior to the start of the additional services. No meetings, field investigations, survey, or design plans are included within the Cost of Services described above.

Meetings

If determined to be necessary, attendance at one meeting can be included if approved by the Village. Costs to attend the one meeting include a meeting for up to two hours, travel and prep: **\$550**

Prepared By:

Brian Huibregtse, P.E.

Traffic Engineer

MSA Professional Services, Inc.

Phone: (800) 446-0679

E-mail: bhuibregtse@msa-ps.com

-- END --

