

VILLAGE OF JOHNSON CREEK MEETING NOTICE

Agenda

125 Depot Street, Johnson Creek, WI

VILLAGE BOARD

February 22, 2016

125 Depot St.

5:30 p.m.

1. Call to order - roll call
2. Pledge of Allegiance
3. Statement of Public Notice
4. Approve Finance Report – *pgs 1-8*
5. Ambulance/Fire-EMS, Building Inspector, Police– *For Information Only – pgs 9-15*
6. Department Schedules/Reports
7. Approve Village Board Meeting Minutes of January 25th and Special Village Board minutes of February 8th, 2016- *pgs 16-20*
8. Committee of the Whole Meeting Minutes of February 8th –*for Information Only – pgs 21-24*
9. Public Comment (limited to two minutes per person)
10. Notices and Discussion - *pgs 25-26*
11. Administrator Report – *pg 27*
12. Committee/Commission Reports-*pgs 28-30*
13. Resolution 08-16 Additional Operators Licenses – 2015-2016 — *pgs 31-32*
14. Resolution 09-16 Receive and File Sanitary Study – Sewer System Evaluation Report - MSA – *pgs 33-36*
15. Resolution 10-16 Professional Services Agreement – MSA – Wastewater Facility Plan – *pgs 37-40*
16. Resolution 11-16 Professional Services Agreement – MSA – Aztalan Street – Mill and Overlay– *pg 41-42*
17. Resolution 12-16 Professional Services Agreement – MSA – Reconstruction of Intersections Resort Drive/Union St. and River Drive/CTH Y – *pgs 43-47*
18. Resolution 13-16 Authorizing Fire Department to Bid Thermal Imaging Camera - *pgs 48-49*
19. Resolution 14-16 Authorizing Fire Department to Bid Turnout Gear – *pgs 50-51*
20. Resolution 15-16 Authorizing Public Works to Bid Wing Mower – *pgs 52-53*
21. Resolution 16-16 Authorizing Public Works to Bid Lawn Mower – *pgs 54-55*
22. Resolution 17-16 Authorizing Sewer/Water to Bid Skid Steer Loader – *pgs 56-57*
23. Resolution 18-16 Authorizing Sewer Department to Bid Main Lift Station Pumps - *pgs 58-59*
24. Resolution 22-16 Authorize Use – Veterans Park – Tour Da Goose Bicycle Ride – *pgs 60-61*
25. Discussion/Recommendation
Resolution 23-16 Professional Services Agreement – MSA – Centennial Park Parking Lot – *pgs 62-63*
26. Upcoming meetings:
 - a. Plan Commission Meeting: March 14, 2016 at 5:00 p.m.
 - b. Committee of the Whole Meeting: March 14th at 5:30 p.m.
 - c. Next Village Board: March 28th at 5:30 p.m.
27. Adjourn

N.B. Page Numbers Denote Packet Location

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the meetings above to gather information. No action will be taken by any governmental body at the meetings above other than by the government body specifically referred to in the above notice. Request from persons with hearing or sight disabilities who need assistance to participate in this meeting should be made to the Village Clerk's Office at (920) 699-2296 with as much advance notice as possible.

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Village of Johnson Creek

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
36575	01/17/2016	Reconciled		CARD	CARD SERVICE CENTER	SUPPLIES - DPW	87.92
36576	01/27/2016	Void					0.00
36577	01/27/2016	Printed		W.S. DARLE	W.S. DARLEY	EQUIPMENT TRUCK # 23- FD-2016	376.82
36578	02/01/2016	Printed		JC CHSAMBE	JOHNSON CREEK CHAMBER	4TH QTR - 2015	7,924.04
36579	02/05/2016	Printed		AGGRESSIVE	AGGRESSIVE METALS, INC	TRAILER HITCH PARTS #25- FD	38.00
36580	02/05/2016	Printed		AIRGAS	AIRGAS USA, LLC	OXYGEN TANK RENTAL- EMS	338.14
36581	02/05/2016	Printed		ALLIANCE	ALLIANCE TRAILER SERVICE, INC	PIPE CLAMPS-MIRRORS- DPW	146.54
36582	02/05/2016	Printed		ASSOC APP	ASSOCIATED APPRAISAL	ASSESSING SERVICES- JAN 2016	1,426.06
36583	02/05/2016	Printed		ASSOC WEAL	ASSOCIATED TRUST CO	2.785M YEARLY FEES	513.00
36584	02/05/2016	Printed		BAYCOM	BAYCOM INC.	COMPUTER CAR # 20- FD	4,205.00
36585	02/05/2016	Printed		BEERB	ZONA BEERBOHM	CLEANING/OPEN CLOSE CC- JAN	512.50
36586	02/05/2016	Printed		BENDLIN	BENDLIN FIRE EQUIPMENT, INC	NOZZLE - FD	987.81
36587	02/05/2016	Printed		BLUE COLL	BLUE COLLAR DOLLAR	PRESENTATION FEE- LIBRARY	50.00
36588	02/05/2016	Printed		BOUND TO S	BOUND TO STAY BOUND BOOKS,	CHILDRENS BOOKS- LIBRARY	502.11
36589	02/05/2016	Printed		BOUND TREE	BOUND TREE LLC	MEDICAL SUPPLIES - EMS	339.50
36590	02/05/2016	Printed		CARD	CARD SERVICE CENTER	CONFERENCE, OFFICE SUPPLIES-	437.65
36591	02/05/2016	Printed		CARD	CARD SERVICE CENTER	ROUTER-FD, CAMERA-DPW	115.44
36592	02/05/2016	Printed		CARD	CARD SERVICE CENTER	TRUCK LIGHTS #17, #18-DPW	87.92
36593	02/05/2016	Printed		CARD	CARD SERVICE CENTER	LIGHTS - FD	269.98
36594	02/05/2016	Printed		CARD	CARD SERVICE CENTER	SUBSCRIPTION- LIBRARY	197.94
36595	02/05/2016	Printed		CHARTER	CHARTER COMMUNICATIONS	INTERNET/CABLE - FD,VH	194.61
36596	02/05/2016	Printed		CLIA	CLIA LABORATORY PROGRAM	CERTIFICATE FEE - EMS	150.00
36597	02/05/2016	Printed		CNA SURETY	CNA SURETY	BOND - DEP CLERK	102.00
36598	02/05/2016	Printed		COMPASS	COMPASS MINERALS AMERICA	STREET SALT	19,136.56
36599	02/05/2016	Printed		COPERS	COPERS, LLC	SOFTWARE SUPPORT- PD	1,138.50
36600	02/05/2016	Printed		CT ACCESS	CT ACCESS	LASERFICHE INSTALL CHARGE	77.50
36601	02/05/2016	Printed		CULLIGAN	CULLIGAN WATER	LAB GRADE WATER	85.00
36602	02/05/2016	Printed		DAWN HAIN	DAWN M. HAINES	JANUARY CLEANING- PD	160.00
36603	02/05/2016	Printed		DELTA DEN	DELTA DENTAL OF WISCONSIN	DENTAL INS- FEBRUARY	1,424.90
36604	02/05/2016	Printed		DEPT OF NA	DEPARTMENT OF NATURAL	ATV RENEWAL - DPW	5.00
36605	02/05/2016	Printed		DIGGERS	DIGGERS HOTLINE INC	1ST PREPAYMENT - 2016	382.40
36606	02/05/2016	Printed		EMER. MED.	EMERGENCY MEDICAL	MEDICAL SUPPLIES- EMS	672.31
36607	02/05/2016	Printed		GALE	GALE	LARGE PRINT BOOKS- LIBRARY	429.70
36608	02/05/2016	Printed		GEMPLER'S	GEMPLER'S INC.	GALVANIZED WIRE TIES- DPW	33.35
36609	02/05/2016	Printed		GFC	GFC LEASING WI	COPIER LEASING-VH, PD	665.62
36610	02/05/2016	Printed		GRAYBAR	GRAYBAR	ST LIGHT PHOTO EYES-DPW	421.25
36611	02/05/2016	Printed		CITY HARTF	CITY OF HARTFORD	CLASSES - PD	60.00
36612	02/05/2016	Printed		HAVILL-SPO	HAVILL-SPOERL FORD LINC	TAIL GATE HANDLE TRK# 12-DPW	35.38
36613	02/05/2016	Printed		HUMPHREY	HUMPHREY FLORAL & GIFT	FLOWERS FUNERAL- PD	44.00
36614	02/05/2016	Printed		IMAGE	IMAGE TREND, INC	SOFTWARE PROGRAM- EMS	1,400.00
36615	02/05/2016	Printed		INGRAM	INGRAM BOOK CO	BOOKS- LIBRARY	248.92
36616	02/05/2016	Printed		JEFF CLERK	JEFFERSON COUNTY CLERK	SOFTWARE SUPPORT- VH	365.50
36617	02/05/2016	Printed		JEFF CTY E	JEFFERSON CTY EMS	ANNUAL MEMBERSHIP FEE	100.00
36618	02/05/2016	Printed		JEFF CTY F	JEFFERSON CTY FIRE CHIEF	ANNUAL DUES- 2016- FD	200.00
36619	02/05/2016	Printed		JEFF TREAS	JEFFERSON CTY TREASURERS	DOG LICENSES- JAN 2016	234.50
36620	02/05/2016	Printed		JEFF CTY P	JEFFESON COUNTY PARKS	DOG PARK LICENSES	344.00
36621	02/05/2016	Printed		JOHNS DISP	JOHN'S DISPOSAL SERVICE,INC	939 RECYCLE, 939 GARBAGE	13,803.30
36622	02/05/2016	Printed		JONAS OFFI	JONAS OFFICE EQUIPMENT	OFFICE SUPPLIES- PD, FD	243.79

Check Register Report

Date: 02/08/2016

Time: 1:44 PM

Page: 2

Village of Johnson Creek

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
36623	02/05/2016	Printed		KAESTNER	KAESTNER AUTO ELECTRIC CO	ST LIGHT BULBS/FUSES- DPW	236.66
36624	02/05/2016	Printed		KWIK TRIP	KWIK TRIP	VILLAGE FUEL PURCHASES- JAN	1,177.46
36625	02/05/2016	Printed		L.V. LABS	L. V. LABORATORIES	LAB TESTING- WWTP	288.00
36626	02/05/2016	Printed		MARTELLE	MARTELLE WATER TREATMENT	CHEMICALS WELL #- H2O	1,167.90
36627	02/05/2016	Printed		MENARDS	MENARDS	SUPPLIES- FD, WWTP, DPW,	779.53
36628	02/05/2016	Printed		MIDWEST TA	MIDWEST TAPE, LLC	DVDS, CD, - LIBRARY	503.80
36629	02/05/2016	Printed		MINNESOTA	MINNESOTA LIFE	LIFE INS - MARCH	632.10
36630	02/05/2016	Printed		MSA PROFES	MSA PROFESSIONALSERVICES	LRIP, PARADISE LANE	1,412.00
36631	02/05/2016	Printed		NAPA	NAPA AUTO PARTS	LIGHT BULBS,BATTERY- FD, DPW	100.53
36632	02/05/2016	Printed		NORTH CENT	NORTH CENTRAL LAB INC	LAB TESTING SUPPLIES- WWTP	1,128.42
36633	02/05/2016	Printed		NORTHERN L	NORTHERN LAKE SERVICE INC	BACTERIA TESTING- H2O	100.00
36634	02/05/2016	Printed		PETTY LIBR	PETTY CASH LIBRARY-L.	SUPPLIES- LIBRARY	81.52
36635	02/05/2016	Printed		PETTY HALL	PETTY CASH VILL JC \ JDYKSTRA	POSTAGE, RECORDING FEES	18.88
36636	02/05/2016	Printed		PINE CONE	PINE CONE TRAVEL PLAZA	VILLAGE FUEL PURCHASES- JAN	851.55
36637	02/05/2016	Printed		PITNEY BO	PITNEY BOWES	QTRLY PYMT - POSTAGE	172.44
36638	02/05/2016	Printed		PORT-A-JON	PORT-A-JOHN CORP	BELL PARK	86.00
36639	02/05/2016	Printed		PRO EQUIP	PROFESSIONAL EQUIPMENT &	BULLET PROOF VEST CARRIER-	250.00
36640	02/05/2016	Printed		QUILL CORP	QUILL CORPORATION	OFFICE SUPPLIES- FD, VH, LIB	457.88
36641	02/05/2016	Printed		R&R INS	R&R INSURANCE SERVICES, INC.	FD POLICY RES 150-15	6,636.00
36642	02/05/2016	Printed		SCHAEFER	SCHAEFER SOFT WATER	WATER SOFTNER SALT-VH, LIB	34.55
36643	02/05/2016	Printed		SCHROEDER	SCHROEDER'S STANDARD	OIL CHANGE - TAHOE- PD	55.05
36644	02/05/2016	Printed		SHARE	SHARE CORP	ICE MELT LIQUID, DPW	316.52
36645	02/05/2016	Printed		TDS	TDS	PHONES- WWTP, VH, DPW, FD,	838.96
36646	02/05/2016	Printed		US CELL	US CELLULAR	VILLAGE CELL PHONES	331.12
36647	02/05/2016	Printed		VANDEWALLE	VANDEWALLE & ASSOCIATES,	JC NORTH DEVELOPMENT	542.25
36648	02/05/2016	Printed		VILL OF JC	VILLAGE OF JOHNSON CREEK	ACCOUNT TRANSFER	100,000.00
36649	02/05/2016	Printed		WATERTOWN	WATERTOWN DAILY TIMES INC	PUB FEES, CU,J& L TIRE	125.04
36650	02/05/2016	Printed		WAUPUN	WAUPUN EQUIPMENT CO INC	LAWN MOWER -WWTP	7,100.00
36651	02/05/2016	Printed		WBI	WBI - MANEY - MILLER	PERMITS - JANUARY 2016	1,322.72
36652	02/05/2016	Printed		WI - SCTF1	WI SCTF	CHILD SUPPORT PIN# 3391640	197.47
36653	02/05/2016	Printed		WI - SCTF1	WI SCTF	CHILD SUPPORT PIN # 3391640	197.47
36654	02/05/2016	Printed		WI JUSTIME	WI DEPT. OF JUSTICE-TIME	ANNUAL FEE/OFFICER SUPPORT-	810.00
36655	02/05/2016	Printed		WI ARBORIS	WISCONSIN ARBORIST	CLASS REGISTRATION-DPW	190.00
36656	02/05/2016	Printed		WISC DEPAR	WISCONSIN DEPT OF REVENUE	BUSINESS TAX REGISTRATION	10.00
36657	02/05/2016	Printed		WILS	WISCONSIN LIBRARY SERVICES,INC	ANNUAL FEE - LIBRARY	449.00
36658		Void	02/05/2016			REPORT PRINTED ON CK	0.00
36659		Void	02/05/2016			REPORT PRINTED ON CK	0.00
36660		Void	02/05/2016			REPORT PRINTED ON CK	0.00
36661		Void	02/05/2016			REPORT PRINTED ON CK	0.00
78	02/02/2016	Printed			DEPT EMPL	HEALTH INS- FEB 2016	24,347.90

Total Checks: 87

Checks Total (excluding void checks): 213,663.18

Total Payments: 87

Bank Total (excluding void checks): 213,663.18

Total Payments: 87

Grand Total (excluding void checks): 213,663.18

Water	\$9,944.06
Sewer	\$9,299.56
Tif#2	\$1,728.49
Tif#3	\$1,190.25
Library	\$5,173.23
Fire	\$13,932.01
EMS	\$5,837.84
Room Tax	\$7,924.04
General	\$158,633.70
Total	\$213,663.18

Authorized By: _____
P & F Chair

Authorized By: _____
P & F Member

Village of Johnson Creek

BANK:

Check Number	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks						
36662	02/10/2016	Printed	JC POST OF	JOHNSON CREEK POST OFFICE	WATER BILLS- FEB	383.60
36663	10/20/2015	Printed	SCAFATI	VICTOR SCAFATI	STATE TEST- FD	80.00
36664	02/17/2016	Printed	PINECONT R	PINE CONE RESTAURANT	ELECTION MEALS	38.51
36665	02/17/2016	Printed	ABI	ABI ABSOLUTE INNOVATIONS	INFIELD BROOM ATTACHEMENT	348.74
36666	02/17/2016	Printed	AIRGAS	AIRGAS USA, LLC	MEDICAL SUPPLIES, EMS	155.21
36667	02/17/2016	Printed	ALADTEC,	ALADTEC, INC	1ST QTR PYMT SCHEDULING-EMS	498.75
36668	02/17/2016	Printed	APHE, LLC	APHE, LLC	BLS CARDS- PD	50.00
36669	02/17/2016	Printed	ATLAS	ATLAS	COLD WATER RESCUE SLING- FD	302.50
36670	02/17/2016	Printed	BDCH HEALT	BDCH HEALTH WORKS	CONSORT. FEES DOT TESTING	111.00
36671	02/17/2016	Printed	BENDLIN	BENDLIN FIRE EQUIPMENT, INC	NOZZLE APPLICATOR- FD	470.00
36672	02/17/2016	Printed	BLEEKER	GARY BLEECKER	CHIEFS CONFERENCE/MILEAGE	34.04
36673	02/17/2016	Printed	CAREW HEAT	CAREW HEATING & AIR	GARAGE FURNACE REPAIR- DPW	484.15
36674	02/17/2016	Printed	CENTER POI	CENTER POINT LARGE PRINT	LARGE PRINT BOOKS- LIB	210.00
36675	02/17/2016	Printed	CRAMER, MU	CRAMER, MULTHAUF & HAMMES,	MTGS, BBC, FIRE MUNI COURT	7,232.50
36676	02/17/2016	Printed	DELTA DEN	DELTA DENTAL OF WISCONSIN	DENTAL INS- MARCH	1,424.90
36677	02/17/2016	Printed	EMER. MED.	EMERGENCY MEDICAL	MEDICAL SUPPLIES- EMS	473.36
36678	02/17/2016	Printed	ENVIRO SPE	ENVIRONMENTAL SPECIALISTS	CLEANING SEWER LINES-WWTP	225.00
36679	02/17/2016	Printed	FORCE	FORCE AMERICA	BATTERIES, SALT SPREADER-	62.23
36680	02/17/2016	Printed	GALL'S INC	GALLS, AN ARAMARK COMPANY	CLOTHING ALLOWANCE- PD	70.77
36681	02/17/2016	Printed	GENERAL CO	GENERAL COMMUNICATIONS,	RADIO REPAIR- FD	45.00
36682	02/17/2016	Printed	GFC	GFC LEASING WI	COPIER LEASE - LIBRARY	129.84
36683	02/17/2016	Printed	GLAMOUR	GLAMOUR	SUBSCRIPTION- LIBRARY	18.00
36684	02/17/2016	Printed	HD SUPP	HD SUPPLY WATERWORKS, LTD.	H20 METERS	1,870.34
36685	02/17/2016	Printed	JACKSON RU	RUTH JACKSON	ELECTION 2/16/16 CLASS 2/1/16	155.13
36686	02/17/2016	Printed	JC WATER/S	JC WATER AND SEWER	VH, DPW, PD, FD, WWTP, CC	842.50
36687	02/17/2016	Printed	JEFF TREAS	JEFFERSON CTY TREASURERS	PAPER/ POSTCARDS-BELL PARK	18.58
36688	02/17/2016	Printed	JEFFERSONF	JEFFERSON FIRE & SAFETY, INC	GLOVES- FD	434.14
36689	02/17/2016	Printed	JC PUB SCH	JOHNSON CREEK PUBLIC	MOBILE HOME TAX- JAN	1,763.97
36690	02/17/2016	Printed	JONAS OFFI	JONAS OFFICE EQUIPMENT	MICRO CASSETT PD, COPY	607.74
36691	02/17/2016	Printed	LANGE ENT	LANGE ENTERPRISES, INC.	SIGNS- DPW	179.10
36692	02/17/2016	Printed	LARK	LARK UNIFORM,INC.	EMT PANTS	373.94
36693	02/17/2016	Printed	KATHY LEW	KATHY LEWIS	ELECTION 2/16/16 CLASS 2/1/16	155.13
36694	02/17/2016	Printed	MENARDS	MENARDS	SUPPLIES-FD, WWTP	79.17
36695	02/17/2016	Printed	MTAW	MTAW	MEMBERSHIP DUESCLERK/DEP	110.00
36696	02/17/2016	Printed	NAPA	NAPA AUTO PARTS	BEARING FOR TRAILER- DPW	76.40
36697	02/17/2016	Printed	NORTHERN L	NORTHERN LAKE SERVICE INC	BACTERIA TESTING- H20	20.00
36698	02/17/2016	Printed	OLD DOM	OLD DOMINION BRUSH	PARTS LEAF VAC-DPW	89.22
36699	02/17/2016	Printed	OVERHEAD D	OVERHEAD DOOR CO.	PARTS TO REPAIR GARAGE DOOR	157.50
36700	02/17/2016	Printed	QUILL CORP	QUILL CORPORATION	OFFICE SUPPLIES- PD	137.95
36701	02/17/2016	Printed	R&R INS	R&R INSURANCE SERVICES, INC.	WORKMANS COMP GEN LIABIL	15,686.00
36702	02/17/2016	Printed	SAFETY FIR	SAFETY FIRST INC	PARTS FOR ENG #21- FD	152.57
36703	02/17/2016	Printed	SCHNEIDER	SCHNEIDER PRINTING, INC.	NEWSLETTER PRINTING- JAN	695.56
36704	02/17/2016	Printed	SENSUS	SENSUS USA	SOFTWARE SUPPORT ANN.FEE-W	1,838.00
36705	02/17/2016	Printed	STEINHORST	STEINHORST GARY	CLASS- MEALS	9.00
36706	02/17/2016	Printed	STOUT BETT	BETTY STOUT	ELECTION 2/16/16 CLASS 2/1/16	163.77
36707	02/17/2016	Printed	THOMAS T	THELMA THOMAS	ELECTION 2/16/2016 CLASS 2/1/16	159.69
36708	02/17/2016	Printed	WE ENERGIE	WE ENERGIES	WWTP, WELLS, LIFT STAT,STR	23,205.12
36709	02/17/2016	Printed	WI DEPT JU	WI DEPT OF JUSTICE-	BACKGROUND CHECKS-FD, OPER	56.00
36710	02/17/2016	Printed	WILLIAMS	LINDA WILLIAMS	ELECTION 2/16/16 CLASS 2/1/16	155.13
36711	02/17/2016	Printed	WI ST JOUR	WISCONSIN STATE JOURNAL	SUBSCRIPTION ANNUAL- LIBRARY	197.60
36712	02/17/2016	Printed	WMCA	WMCA	DISTRICT 5 MEETING-DEP CLERK	35.00

Total Payments: 51

Grand Total (excluding void checks): 62,272.35

WATER	\$7,840.34
SEWER	\$11,491.89
TIF#2	\$120.04
TIF #3	\$2,150.00
LIBRARY	\$971.77
FIRE	\$3,281.88
EMS	\$1,817.93
RM TAX	\$0.00
GENERAL	\$34,598.50
TOTAL	\$62,272.35

Authorized By: _____
P & F Chair

Authorized By: _____
P & F Member

Check Register Report

Date: 02/17/2016
 Time: 3:42 PM
 Page: 1

Village of Johnson Creek

BANK:

Check Number	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount	
Checks						
36713	02/17/2016	Printed	BERTS TIRE	BERTS TIRE SERVICE LLC	TIRES- MOWER, F-450- DPW	580.00
36714	02/17/2016	Printed	CULVERS	CULVERS	CENT PARK DONATION REFUND	2,000.00
36715	02/17/2016	Printed	JEFF TREAS	JEFFERSON CTY TREASURERS	DOG LICENSES- FEB	130.50
36716	02/17/2016	Printed	KING	KING LUMINAIRE CO INC	STREET LIGHT GLOBES- DPW	565.00
36717	02/17/2016	Printed	KWIK TRIP	KWIK TRIP	CENT PARK DONATION REFUND	2,000.00
36718	02/17/2016	Printed	MENARDS	MENARDS	SUPPLIES- FD, DPW	83.01
36719	02/17/2016	Printed	MIDWEST TA	MIDWEST TAPE, LLC	BOOKS ON CD- LIBRARY	58.98
36720	02/17/2016	Printed	PITNEY BO	PITNEY BOWES	QTRLY CHARGE 2/1-4/30/2016	172.44
36721	02/17/2016	Printed	PREMIER	PREMIER BANK	CENT PARK DONATION REFUND	2,000.00
36722	02/17/2016	Printed	QUILL CORP	QUILL CORPORATION	OFFICE SUPPLIES- LIBRARY, VH	234.82
36723	02/17/2016	Printed	SHERWIN IN	SHERWIN INDUSTRIES, INC.	PAINT SPRAYER REPAIR - DPW	549.49

Total Checks: 11

Checks Total (excluding void checks):

8,374.24

Total Payments: 11

Bank Total (excluding void checks):

8,374.24

Total Payments: 11

Grand Total (excluding void checks):

8,374.24

WATER	\$69.10
SEWER	\$69.10
TIF#2	\$0.00
TIF #3	\$0.00
LIBRARY	\$234.95
FIRE	\$43.82
EMS	\$28.20
GENERAL	\$7,929.07
TOTAL	\$8,374.24

AUTHORIZED BY: _____
 P & F Chair

AUTHORIZED BY: _____
 P & F Member

RESTRICTED, ASSIGNED & CASH ON HAND (BUDGET & DEBT PMT) 2/17/2016

<u>GENERAL FUND</u>		<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
Checking , Payroll , Money Market (Remaining Expenditures: \$1,927,854.51)			\$1,097,822.35
EMS -FAP Funds (Restricted Use)		\$4,947.16	
Temp Acct Tax Collections (some funds for other jurisdictions)			\$0.00
Tree Fee Account		\$17,846.95	
Impact Fee Account (Parks Share and Public Works Share)		\$79,114.01	
West Side Street & Utility Improvement Fees		\$41,824.77	
		\$143,732.89	\$1,097,822.35
<u>WATER FUND</u>		<u>Restricted</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$541,657.82)			\$851,924.90
Depreciation Equipment Fund		\$186,571.37	
		\$186,571.37	\$851,924.90
<u>SEWER FUND</u>		<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$620,411.75)			\$679,806.28
Assigned Account - Future WWTP		\$538,740.48	
Depreciation Equipment Fund		\$551,476.20	
		\$1,090,216.68	\$679,806.28
<u>TIF 2</u>		<u>Restricted</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$1,427,872.01)			\$1,989,099.94
Bond Reserve/Redemption (held by Associated Trust)		\$821,011.79	
		\$821,011.79	\$1,989,099.94
<u>TIF 3</u>		<u>Restricted</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$1,283,090.82)			\$2,886,556.01
Bond Reserve/Redemption (held by Associated Trust)		\$668,699.72	
		\$668,699.72	\$2,886,556.01
<u>LIBRARY</u>		<u>Assigned</u>	<u>Cash for Budget/Debt</u>
Checking (Remaining Expenditures: \$199,142.42)			\$93,783.04
Assigned Account		\$16,654.06	
Trust Account		\$22,405.63	
		\$39,059.69	\$93,783.04
<u>ROOM TAX</u>		<u>Assigned</u>	<u>Cash for Budget/Debt</u>
Checking (Remaining Expenditures: \$82,323.60)			
		\$9,992.12	
		\$9,992.12	
<u>FIRE FUND</u>		<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$608,738.84)			\$169,768.26
GO Bond Proceeds (Borrowed for property purchase)		\$228,720.95	
Assigned Account		\$10,207.75	
Impact Fee Account (Fire-EMS Share)		\$0.00	
		\$238,928.70	\$169,768.26
<u>CAPITAL OUTLAY</u>		<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$587,352.50)			\$0.00
G.O. Bond Proceeds		\$9,247.36	
Assigned Account		\$104,028.49	
		\$113,275.85	\$0.00
RESTRICTED, ASSIGNED & CASH ON HAND (BUDGET & DEBT PMT) 2/17/2016		<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
		\$3,311,488.81	\$7,768,760.78
<u>BANK TOTALS</u>			
Premier Bank (Checking, Money Market)			\$1,902,512.56
Badger Bank (Checking, Money Market, CD's)			\$3,011,297.90
Local Government Investment Pool (LGIP)			\$0.00
Bank of Lake Mills (Money Market)			\$2,950,417.17
Landmark Credit Union (CD)			\$250,000.00
Summit Credit Union (Money Market)			\$237,850.31
Fort Community Credit Union (Money Market)			\$242,015.56
Partnership Bank (Money Market)			\$648,804.47
Greenwoods State Bank (Money Market)			\$347,640.11
Associated Trust (Bond Reserve)			\$1,489,711.51

**Balances reflect what bank balance will be when outstanding checks clear.*

GENERAL ASSIGNED FUNDS UPDATE				
Category	Balance	Remaining 2016 Expenditures	Projected Remainder	Description of Expenditures
Ambulance	\$4,803.83	\$0.00	\$4,803.83	
Community Center	\$0.00	\$10,000.00	-\$10,000.00	Tables & Chairs
CIS/Computers	\$4,671.72	\$24,500.00	-\$19,828.28	Software Upgrades/Community Survey/Equipment Replacement/Comprehensive Plan Update
DPW Projects	\$1,761.28	\$10,700.00	-\$8,938.72	Blower-Crackfilling/Mower/Street & Curb Painting
Municipal Building Repair	\$9,915.64	\$0.00	\$9,915.64	
Parks	\$18,046.41	\$0.00	\$18,046.41	
Police	\$211.51	\$43,900.00	-\$43,688.49	Tactical Equipment/Computer & Dictaphone
Streets/St Light	\$15,281.19	\$40,500.00	-\$25,218.81	Street Lighting Repair/Replacements
2014 Fund Balance	\$49,336.91	\$0.00	\$49,336.91	
Totals:	\$104,028.49	\$129,600.00	-\$25,571.50	

FIRE/AMBULANCE ASSIGNED FUNDS UPDATE				
	Balance	Remaining 2016 Expenditures	Projected Remainder	Description of Expenditures
Fire/Ambulance Assigned Funds	\$10,207.75	\$0.00	\$10,207.75	

2/15/2016 Updated

Impact Fee Report

Category	Balance (includes interest earned)	Remaining 2015 Expenditures	Projected Balance	2016 Expenditures	Projects per 2004 Impact Fee Study (Project Costs/Related Debt)
Public Safety	\$0.00	\$0.00	\$0.00		Fire/EMS Building
WWTF	\$0.00	\$0.00	\$0.00		WWTP Phase 2, Office/Lab Expansion, Heated Garage
Water System	\$0.00	\$0.00	\$0.00		Well 5 (Auditor ok'd using for Well 3/4)
Parks	\$21,856.27	\$0.00	\$21,856.27	Debt Payments	Any collected goes to debt for 2005 \$1.925M GO Bonds
Public Works	\$57,257.74	\$0.00	\$57,257.74		Streetscape, Shoreline Restoration, Relocate Brush/Compost
Total Impact Fees:	\$79,114.01	\$0.00	\$79,114.01		
West Side Street/Utility Fee	\$41,824.77	\$0.00	\$41,824.77		Reconstruct Midge, West (Union to new subdivisions), Connector Streets (Hwy B to Chapel Hill and E/W Connector)
Total Account:	\$120,938.78	\$0.00	\$120,938.78		

NOTES:
Includes Fees Paid as of: 2/17/2016

ROOM TAX COLLECTION & DISTRIBUTION SUMMARY

Tax Year	Collections					Interest	Tax Collected	Interest	Ascending Total
	JC Chamber 35%	Village Tourism 35%	Parks 30%	Interest	Descending Total				
2005	\$1,767.03	\$1,767.03	\$0.00	\$1,514.59	\$0.00	\$5,048.65	\$0.00	\$5,048.65	
2006	\$14,647.09	\$14,647.09	\$265.70	\$12,554.67	\$215.11	\$41,848.85	\$480.81	\$47,378.31	
2007	\$22,870.90	\$22,870.90	\$900.58	\$19,603.63	\$612.17	\$65,345.43	\$1,512.75	\$114,236.49	
2008	\$28,442.06	\$28,442.06	\$2,442.39	\$24,378.93	\$1,305.17	\$81,263.05	\$3,747.56	\$199,247.10	
2009	\$28,813.63	\$28,813.63	\$344.05	\$24,697.37	\$71.59	\$82,324.63	\$415.64	\$281,987.37	
2010	\$19,291.61	\$19,291.61	\$939.42	\$16,535.67	\$29.37	\$55,118.89	\$968.79	\$381,741.63	
2011	\$15,230.42	\$15,230.42	\$151.12	\$13,054.62	\$0.00	\$43,515.46	\$151.12	\$381,741.63	
2012	\$21,837.38	\$21,837.38	\$113.55	\$18,717.77	\$0.00	\$62,392.53	\$113.55	\$444,247.71	
2013	\$28,349.25	\$28,349.25	\$118.36	\$24,299.36	\$0.00	\$80,997.86	\$118.36	\$525,363.93	
2014	\$33,495.33	\$33,495.33	\$96.31	\$28,710.29	\$0.00	\$95,700.95	\$96.31	\$621,161.19	
2015	\$39,230.00	\$41,293.52	\$222.27	\$34,510.08	\$0.00	\$115,033.61	\$222.27	\$736,417.07	
2016			\$4.56	\$0.00	\$0.00	\$0.00	\$4.56	\$736,421.63	
Collected:	\$253,974.70	\$256,038.22	\$5,598.31	\$218,576.98	\$2,233.41	\$728,589.91	\$7,831.72		
Expenditures & Chamber Distribution									
Tax Year	Chamber Distribution	Tourism	Parks	Expenditures	Descending Balance				
2005	\$1,767.03			\$1,767.03	\$3,281.62				
2006	\$14,647.09	\$1,200.00	\$4,673.00	\$20,520.09	\$25,091.19				
2007	\$22,870.90	\$2,450.02	\$11,149.61	\$36,470.53	\$55,478.84				
2008	\$28,442.06	\$10,832.73	\$20,952.25	\$60,227.04	\$80,262.41				
2009	\$28,813.63	\$20,040.89	\$43,465.31	\$92,319.83	\$70,682.85				
2010	\$19,291.61	\$60,692.09	\$18,280.97	\$98,264.67	\$28,505.86				
2011	\$15,230.42	\$1,180.00	\$8,596.98	\$25,007.40	\$47,165.04				
2012	\$21,837.38	\$9,516.45	\$26,172.54	\$57,526.37	\$52,144.75				
2013	\$28,349.25	\$8,765.00	\$19,493.79	\$56,608.04	\$133,260.97				
2014	\$33,495.33	\$14,911.73	\$27,104.64	\$75,511.70	\$172,450.19				
2015	\$39,230.00	\$122,055.50	\$33,244.90	\$194,530.40	\$212,194.37				
2016			\$7,676.40	\$7,676.40	\$9,992.13				
Expended:	\$253,974.70	\$251,644.41	\$220,810.39	\$726,429.50					
Remaining Funds in Account									
Chamber Distribution		Tourism Commission	Village Parks	Total Balance					
Balances:	\$0.00	\$9,992.12	\$0.00	\$9,992.12					

2/17/2016 Updated

2015 Expenditure Detail:	Tourism	Parks
Park Fee Assistance Thundercats		
Repay General for Centennial Pavilion (2015 tax)		\$33,244.90
Transfer to General - 2015 Administration Costs	\$6,465.00	
Johnson Block - Audit	\$500.00	
JC Historical Children Festival	\$400.00	
Watertown Times Ordinance Publication	\$25.45	
Attorney Fees on New Legislation	\$1,850.00	
Chamber Tourism Payment	\$6,000.00	
Half Fireworks Payment per VB Minutes 1/26/15 & May	\$5,000.00	
2016 Fireman's Festival	\$5,000.00	
Transfer to General - Prev Community Center Debt	\$96,815.05	
Total 2015 Expenditures:	\$122,055.50	\$33,244.90
2016 Expenditure Detail:		
Repay General for Centennial Pavilion (2016 tax)		\$7,676.40
Total 2016 Expenditures:	\$0.00	\$7,676.40



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N2930 State Road 22, Wautoma, WI 54982-5267

Billing, Collection, & Data Management Services

Johnson Creek Fire Department

Income and Expenditures
January 2016
All Phases

155A

Charges	Billing Phase 1	Collections Phases 2 & 3	Total
Collection Placements / Charges	\$0.00	\$1,200.00	\$1,200.00
Interest on Delinquent Accounts	\$0.00	\$81.97	\$81.97
Insurance Interest	\$0.00	\$0.00	\$0.00
Transaction Fees	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Subtotal of Charges	\$0.00	\$1,281.97	\$1,281.97
Account Transfers	\$1,200.00	\$0.00	\$1,200.00
Transferred out of Phase 1			\$1,200.00
Credit Summary			
Total Credits - All Types	\$2,798.05	\$431.59	\$3,229.64
Total Credit Adjustments	\$1,200.00	\$0.00	\$1,200.00
Total Closed Account Adjustments	\$0.00	\$1.59	\$1.59
Total Payments Received (Applied to Acct Bal's)	\$1,598.05	\$430.00	\$2,028.05
Total Overpayments (OP)	\$0.00	\$0.00	\$0.00
Total Overpayments Received (plus overpayments)	\$1,598.05	\$430.00	\$2,028.05
Total Overpayment Returns (\$ not deposited)	\$0.00	\$0.00	\$0.00
Total Payments Received (less OP returns)	\$1,598.05	\$430.00	\$2,028.05
Less Payment Kept By (PKE, \$ kept by service)	\$0.00	\$0.00	\$0.00
Total Deposits	\$1,598.05	\$430.00	\$2,028.05
Summary of Disbursement			
Total Deposits & Payments Kept By	\$1,598.05	\$430.00	\$2,028.05
Less Overpayment Refunds (patient / ins reimbursement)	\$0.00	\$0.00	\$0.00
Gross Revenue	\$1,598.05	\$430.00	\$2,028.05
Total LifeQuest Fee	\$111.86	\$103.20	\$215.06
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees			
Total Due LifeQuest			\$215.06
Check #	EFT		
Total Service Revenue	\$1,486.19	\$326.80	\$1,812.99
Total Payment Kept By	\$0.00	\$0.00	\$0.00
Total Service Payable	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees	\$0.00	\$0.00	\$0.00
Total Due Service	\$0.00	\$326.80	\$326.80
Check #	EFT		
Messages:			

Quality • Speed • Service



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Billing, Collection, & Data Management Services

Johnson Creek Fire Department

Billing Summary
January 2016
Phase 1 - 7.00%

155A

Charges	\$0.00
Interest on Delinquent Accounts	\$0.00
Insurance Interest	\$0.00
Transaction Fees	\$0.00
Probate Fees	\$0.00
Subtotal of Charges	\$0.00
Account Transfers	\$1,200.00
Transferred out of Phase 1	
Credit Summary	
Total Credits - All Types	\$2,798.05
Total Credit Adjustments	\$1,200.00
Total Closed Account Adjustments	\$0.00
Total Payments Received (Applied to Acct Bal's)	\$1,598.05
Total Overpayments (OP)	\$0.00
Total Overpayments Received (plus overpayments)	\$1,598.05
Total Overpayment Returns (\$ not deposited)	\$0.00
Total Payments Received (less OP returns)	\$1,598.05
Net Monthly Activity	\$(2,798.05)
Summary of Disbursement	
Total Deposits & Payments Kept By	\$1,598.05
Less Overpayment Refunds (patient / ins reimbursement)	\$0.00
Gross Revenue	\$1,598.05
Total LifeQuest Fee	\$111.86
Probate Fees	\$0.00
Other / Fees	
Total Due LifeQuest	\$111.86
Total Service Revenue	\$1,486.19
Total Payment Kept By	\$0.00
Total Service Payable	\$0.00
Probate Fees	\$0.00
Other / Fees	\$0.00
Total Due Service	\$1,486.19
Messages:	

Quality • Speed • Service

Johnson Creek Fire & EMS Activity Report-January 2016

Date	Time	Location	Level	Transported	Dispatched Description
1/1/2016	18:34	JC	ALS	YES	EMS responded to the Bethesda home for an individual who had fallen
1/2/2016	12:38	Aztalan			Fire responded for a transformer that was sparking
1/5/2016	8:59	JC	BLS	no	EMS responded for a possible overdose
1/5/2016	11:18	Watertown-Town	ALS	YES	EMS responded for an individual who was short of breath
1/6/2016	11:41	Aztalan	ALS	YES	EMS responded for an individual who was feeling very weak
1/6/2016	19:46	JC	ALS	YES	EMS responded for a possible heart attack'
1/7/2016	1:55	JC	ALS	YES	EMS responded for an individual with stomach pains
1/7/2016	12:21	JC			Fire responded for a complaint of possible CO in the residence/unfounded
1/8/2016	5:50	JC	BLS	YES	EMS responded for an individual who was short of breath
1/8/2016	6:16	Watertown-Town	ALS	YES	EMS responded for a possible heart attack'
1/8/2016	7:49	JC	BLS	YES	EMS responded to Sunset Ridge for an individual not feeling well
1/8/2016	16:38	JC	ALS	YES	EMS responded for an individual who was having pain from surgery
1/9/2016	16:52	Farmington	BLS	YES	EMS and Fire responded for an accident with injuries
1/12/2016	17:51	JC	ALS	YES	EMS responded to the Pine Cone for an individual with chest pains
1/12/2016	20:59	JC			Fire was dispatched to the Outlet Mall for the smell of gas
1/13/2016	5:59	JC	ALS	YES	EMS responded to Comfort Suites for an individual not feeling well
1/13/2016	11:02	Farmington		no	EMS responded for an individual who was PNB
1/16/2016	6:41	JC	BLS	no	EMS responded for an individual who was feeling dizzy
1/18/2016	22:15	JC	BLS	YES	EMS responded to Sunset Ridge for an individual who had fallen
1/19/2016	17:48	JC	BLS	no	EMS responded for an individual who has fallen but not injured
1/20/2016	6:55	Aztalan	ALS	YES	EMS responded to Valero for an individual with chest pains
1/16/2016	17:04	Aztalan	ALS	no	EMS responded for an individual who was PNB
1/21/2016	23:03	Sullivan			House fire assisted Sullivan Fire Department
1/23/2016	11:05	Aztalan	BLS	no	EMS and Fire responded for an accident with injuries
1/23/2016	17:31	Farmington			Fire responded for a CO alarm
1/23/2016	18:38	JC	ALS	YES	EMS responded for an individual who was short of breath
1/24/2016	0:50	JC	ALS	YES	EMS responded for an individual who was having difficulty breathing
1/25/2016	17:11	Farmington	ALS	YES	EMS responded for a non-responsive individual
1/26/2016	19:26	Watertown-Town			Fire and EMS reponded for an accident with no locate
1/28/2016	0:59	JC	BLS	YES	EMS responded for a surgical wound that opened
1/29/2016	7:14	JC	ALS	YES	EMS responded for an individual with stomach pains
1/29/2016	21:40	JC	ALS	YES	EMS responded to Sunset Ridge for an individual who was weak
1/29/2016	22:30	JC	ALS	YES	703/704 both responded for an unresponsive female
1/30/2016	11:10	JC			Fire responded to Menards for a fire alarm
1/30/2016	14:03	JC	ALS	YES	EMS responded to Sunset Ridge for an individual with flu like symptoms
1/30/2016	15:14	JC			EMS 703/704 and Fire all responded for possible snowmobiles in the river
1/30/2016	22:59	Watertown-Town	BLS	YES	EMS responded for an individual who had fallen
1/31/2016	7:49	JC			Fire responded to Menards for a fire alarm
1/31/2016	12:29	JC	BLS	YES	EMS responded for an individual who had fallen

MABAS

MABAS

Total Emergency Responses			
Johnson Creek	Farmington		Watertown
25	4		4
Milford	Aztalan		Sullivan
	5		1

MABAS
2

Activity Report	
Date	Activity Conducted
1/12/2016	trek plant tour
1/19/2016	training at deer track park
1/29/2016	work detail

01/01/16

WBI/MANEY - MILLER INSPECTIONS, LLC
Building Inspector: Archie Stigney

PLUMBING PERMITS

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>
P2016-001	1/13/2016	101 Chapel Hill	141-0714-1313-06	Whitehouse	Owner	Remodel	35.00
P2016-002	1/20/2016	426 Aspen	141-0714-1244-90	Helgestad	Precision Plumbing	Remodel	60.00
P2016-003	1/25/2016	329 Nature Place	141-0714-1312-70	Loos Homes	Cdave Jones	NSF	181.00
						TOTAL	276.00

BUILDING PERMITS

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>	<u>Est. Cost</u>
B2016-001	1/13/2016	426 Aspen	141-0714-1244-90	Helgestad	Paul Davis	Remodel	180.00	\$30,000.00
B2016-002	1/13/2016	101 Chapel Hill	141-0714-1313-06	Whitehouse	Owner	Remodel	150.00	\$35,000.00
B2016-003	1/27/2016	435 Village Walk	141-0715-0743-08	First Weber	TJK Design Build	Remodel	440.40	\$73,400.00
						Total Fees	770.40	

ELECTRICAL PERMITS

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>
E2016-001	1/13/2016	339 Nature Place	141-0714-1312-70	Loos Homes	Loos Homes	NSF	181.00
E2016-002	1/13/2016	101 Chapel Hill	141-0714-1313-06	Whitehouse	Owner	Remodel	105.00
E2016-003	1/20/2016	426 Aspen	141-0714-1244-90	Helgestad	Klein Electric	Remodel	35.00
						TOTAL	321.00

HEATING & AC

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>
H2016-001	1/13/2016	101 Chapel Hill	141-0714-1313-06	Whitehouse	Owner	Remodel	105.00
H2016-002	1/25/2016	335 Nature Place	141-0714-1312-70	Loos Homes	Dave Jones	NSF	181.00
						Total Fees	286.00

Total Fees	\$	1,653.40
State Seal	\$	-
	\$	330.68
	\$	1,322.72

20% Village Retainage
 Total Due Building Inspector

Incident Summary by Nature

JOHNSON CREEK POLICE DEPT.

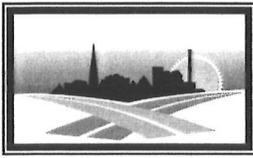
Incidents From: 1/1/2016 to: 1/31/2016

Date Run: 2/5/2016 3:48PM

Nature of Offense	Total
15 Day Equipment Citation	1
15 Day Equipment Warning	2
911 Hangups	5
Alarm - Business	3
Alarm - Fire	1
Alcohol Operator License Check	7
Animal Bite	1
Animal Loose	2
Annoying Telephone Calls	1
Assist - Motorist	2
Assist - Other Law Enforcement Agency	3
Assist EMS	7
Assist Fire	2
Assist Jefferson County Sheriff Dept.	1
Burglary - Non-Residential	1
BUSINESS CHECK	2
Child Custody Exchange	2
Civil Dispute	1
Criminal Damage to Property	1
Disorderly Conduct	2
Found Items / Property	1
Fraud	2
Harassment	2
Keep The Peace	1
Lockout - Vehicles	3
Lost Items / Property	1
Loud Noise	2
Miscellaneous Rules Violation	2
Missing Child	1
Neighbor Problems	1

Nature of Offense	Total
Obstructed Windshield	1
Offense Against Family, Children	1
Operating After Revocation	1
Operating Without a License	1
Operating Without Vehicle Insurance	1
PARK CHECK	8
Parking - Misc. Violation	3
Parking - Snow Emergency Violation	1
Physical Abuse of a Child	1
Reckless Driving	4
Registration / Title Violation	2
Robbery armed	1
Sexual Assault	1
Snow Removal Violation / Sidewalks	1
Speed Warning	1
Speeding Violation	12
Suicidal Person	4
Suspicious Person / Activity	2
Suspicious Vehicle	1
Theft - All Other	2
Theft - From Motor Vehicle	1
Theft - Gas Drive Off	6
Theft - Identity	2
Theft - Motor Vehicle	1
Theft - Retail/Shoplifting	3
Theft Bicycle	1
Tobacco Violation	1
Traffic Accident - Hit and Run	1
Traffic Accident - Personal Injury	1
Traffic Accident - Property Damage	3
Traffic Violation	1
Traffic Violation - Warning	1
Truancy	1
Turn, Stop, Signal Violation	7

Nature of Offense	Total
Unlawful Use of an Electronic Devise	1
Village Ordinance Violation	1
Welfare Check	2
<i>Total Number of Offenses for Period:</i>	146



President Swisher called the Village Board meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

In attendance: President John L. Swisher, Trustees: Fred Albertz, Randy Bieri, Tim Semo, Donald Smith, Dale Theder and Kelly Wollschlager. Also in attendance: Administrator Mark Johnsrud, Street Superintendent Lee Trumpf, Fire Chief Jim Wolf, Police Chief Gary Bleecker, Wastewater/Water Superintendent Aric Mindemann, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice – This meeting was posted and noticed according to law.

Approve Finance Report

Wollschlager questioned check number 36541 in the amount of \$7,500 to Johnson Creek School District for the Joint Recreation Program. Wollschlager said that at the Improvement and Services Committee meeting in May of 2014, Joint Recreation was discussed and a letter from Patti Swanson was reviewed with her concerns of the Joint Recreation Committee and the need of members of the public being placed on the committee. He also stated in August 2014 the Improvement and Services committee discussed recommendations for the Joint Recreation committee that included: 1) Committee approval of annual budget; 2) Set regular meeting schedule (Minimum: Quarterly); 3) Committee approval of annual curriculum as provided by the Recreation Director; 4) Committee provides annual performance evaluation of Recreation Director; 5) All participants are provided with a customer satisfaction survey with results reported to the Joint Recreation Committee by activity.

This was also approved by the Village Board by resolution. We have to get the Joint Recreation back on track and follow the approved resolution as it doesn't seem like any of the recommendations have happened.

An Albertz/Theder motion carried on a 7-0 roll call vote to amend the motion to approve claims in the amount of \$161,962.77 by approving all claims except check #36541 to the JC School District – Joint Recreation and find out when the next recreation meeting is scheduled.

Ambulance/Fire-EMS, Building Inspector, Police – *For Information Only*

Department Schedules/Reports

Police Chief Gary Bleecker said that the department has dealt with several mental health issues in our community. Training has been a priority.

Water/Wastewater Superintendent Aric Mindemann stated that the Village has not experienced a main break in the last twelve months. Employees have completed their State proficiency testing and the DNR is hosting a training session in the Village next Wednesday at the Community Center.

Street Superintendent Lee Trumpf said the department is working on routine equipment maintenance. Snow removal has been a priority with the department removing snow on West Street walking path this week.

Fire/EMS Chief Jim Wolf stated that effective January 1st the fire department covered the additional service area within the Town of Aztalan. Engine 23 is scheduled for routine maintenance of the pump. The fire department toured the Trek facility and completed a night drill at the landfill. Community service included reading to the fourth grade class at Johnson Creek Elementary and the police department was recertified in CPR.

January 25, 2016

Approve Village Board Meeting Minutes of December 30

A Semo/Wollschlager motion carried to approve December 30th Village Board minutes.

Committee of the Whole Meeting Minutes of January 4th – for Information Only

Public Comment - none

Notices and Discussion

Trustee Semo a member of the Library Board, provided information on the different databases now available through the new Bridges Library System including resident access such as “Flipster” for downloading magazines; “Job Now” for career assistance; “Rosetta Stone” (learn a new language!); “Morningstar” (help with your investment goals); and “Gale” courses (six week classes for professional and career development, computer skills, and personal enrichment). Also, the newly hired part time library assistant was hired at a lower rate than approved in November and they will do a review in six months. Swisher said the employee retention was a priority with department heads last year and encouraged an employee review soon.

Johnsrud reviewed the DNR grading of the 2014 CMAR (Compliance Maintenance Annual Report) which gave the Village Water Utility a perfect “4.0”. The 2014 CMAR was submitted in July of 2015.

The League of Wisconsin Municipalities published in “The Municipality” magazine that they are partnering with CivicPlus to redesign their website.

Administrator Report – January 25, 2016

Administrative Summary – Administrator Mark Johnsrud

Dan’s Washboard site –Tom Coogan of the WDNR provided an update on 234-236-238 Union Street. The WDNR has been in communication with the property owner to determine financial eligibility of any contamination claims on the parcels. In addition, the WDNR has communicated with Jefferson County on property status and WAM claim, and

Johnson Creek Chamber of Commerce – Leigh Price, Executive Director of the Johnson Creek Chamber of Commerce resigned as of January 15, 2016. The Johnson Creek Chamber of Commerce Executive Committee met on January 12, 2016 and decided to hire a bookkeeper/administrative assistant in the interim until the executive director position can be filled.

Fire Districts – A letter was received from Attorney Andy Griggs on behalf of the Town of Farmington questioning the contract price within the Contract for Fire Protection as allocated to the Town of Farmington for 2016. The Town of Farmington questioned why their proportional share of the contract price did not decrease with the addendum to the fire district from the Town of Aztalan. Composed a letter of response as reviewed by Attorney Hammes indicating that the contract price is calculated based on Exhibit A which does not include the addendum to the fire district from the Town of Aztalan known as Exhibit B. Attended the Town of Farmington board meeting on January 11, 2016 and presented a response.

County Administrator Ben Wehmeier and I met to discuss county topics including economic development and Fire/EMS. Watertown Fire Chief Greg Michalek contacted me with a survey on fire districts.

Tourism

The Jefferson County Tourism Council publishes and distributes the Jefferson County Tourism Guide annually. Updated the community profile for Johnson Creek within the 2016 guide.

Local Road Improvement Program (LRIP) – Aztalan St.

Reviewed the WISLR ratings for Aztalan Street with Brian Udovich of Jefferson County. The pavement ratings for Aztalan Street fell to a “6” rating for 2016.

Else Street Cul de sac

Met with MasterMold Plant Manager Jon Butts on January 12, 2016 to discuss shipping and receiving issues related to damages to right of way. MasterMold is requesting that the Village place signage at the end of their property to the cul de sac “No Semi-Trucks Permitted” and report any future damage to him immediately and MasterMold will hold the trucking company responsible.

Committee/Commission Reports-The minutes of January 11th Plan Commission were included in the packet.

Plan Commission

Resolution 04-16 Conditional Use Permit - Electronic Message Sign – J & L Tire, Inc. –855 Linmar Ln
Johnsrud stated the address of 855 Linmar Ln had to be removed from the resolution for recording purposes at the County.

A Smith/Semo motion carried to amend the resolution to remove the 855 Linmar Ln and then approve as amended Resolution 04-16 conditional use permit for an electronic message sign – J & L Tire, Inc.

Resolution 01-16 DNR – WAM Contractor Services Award – 234-236-238 Union Street

A Wollschlager/Theder motion carried to approve Resolution 01-16 DNR – WAM Contractor Services Award – 234-236-238 Union Street.

Resolution 02-16 Authorizing Police Department to Bid Squad Vehicle

An Albertz/Semo motion carried to approve Resolution 02-16 authorizing the Police Department to bid for a squad vehicle.

Resolution 03-16 Authorizing Sewer/Water Department to Bid Pickup Truck

Albertz questioned if this truck will have a snow plow attachment. Mindemann said it would be part of the bid as currently the truck does plow snow at well #3.

A Semo/Albertz motion carried to approve Resolution 03-16 authorizing the Sewer/Water Department to bid a pickup truck.

Resolution 05-16 Additional Operators Licenses 2015/2016

Operator’s license applications were received from Laurie K. Murray for Linmar BP and Susan H. Meyers with The Gobbler Theater.

A Bieri/Theder motion carried to approve Resolution 05-16 additional operators licenses for 2015/2016.

Resolution 06-16 New Business – Thrivent Financial – 142A Union St.

A Semo/Wollschlager motion carried to approve Resolution 06-16 for a new business – Thrivent Financial – 142A Union St.

Introduction of Resolution 07-16 Declaring Intent to Vacate a Portion of Paradise Lane

Resolution 07-16 declaring intent to vacate a portion of Paradise Lane was introduced with a public hearing to be held on March 14th with adoption of the Resolution on March 28th at the Village Board meeting.

Ordinance 01-16 Amend Section 22-8 Fire-Emergency Medical Service Chief

A Wollschlager/Semo motion carried to waive the first reading of Ordinance 01-16 amending Section 22-8 Fire-Emergency Medical Service Chief.

A Wollschlager/Semo motion carried to adopt Ordinance 01-16 amending Section 22-8 Fire-Emergency medical service Chief.

Ordinance 02-16 Amend Section 50-7 Fire Chief

A Smith/Theder motion carried to waive the first reading of Ordinance 02-16 amending Section 50-7 Fire Chief.

A Semo/Theder motion carried to adopt Ordinance 02-16 amending Section 50-7 Fire Chief.

Discussion/Recommendation Donation Centennial Park Dugouts

Johnsrud stated in 2014 donations were received and deposited in the Thundercats account for Centennial Park dugouts. Two thousand dollars were received each from Premier Bank, Kwik Trip and Culvers with Fiesta Garibaldi committing to the in-kind contribution of the granite markers. After estimates were received to do this project an additional eight to nine thousand dollars were needed for this project. The Thundercats talked of having a tournament in the spring of 2016 to help towards the dugouts.

Swisher stated this goes back to 2014 and nothing has happened and recommends returning the money to the donators. Hammes stated we should let the Thundercats know now our intent of returning the money to the donators so the Thundercats will not have to hold a tournament for the dugouts.

A Wollschlager/Theder motion carried to authorize Johnsrud to draft a letter to send to the donors and the Thundercats of the Villages intent to return the donations and are invited to the February 8th Committee of the Whole meeting, with the refund checks to be approved at the next Village Board meeting.

Convene in Closed Session

A Theder/Semo motion carried on a 7-0 roll call vote to convene into closed session at 6:22 p.m. Pursuant to Wisconsin Statutes §§19.85(1)(e) deliberating or negotiating the investing of public funds whenever competitive or bargaining requires a closed session – Option to Purchase - BBC Land Ventures, LLC – Lot 2, Lot 5 and Lot 6 River Creek Centre Subdivision and §§ 19.85(1)(g) conferring with legal counsel with respect to litigation - Bases Loaded Corner Bar and §§ 19.85(1)(c) considering annual performance evaluation of Village Administrator.

Reconvene in Open Session

A Bieri/Theder motion carried on a 7-0 roll call vote to reconvene into open session at 8:08 p.m.

Action from Closed Session – Nothing to Report.

Upcoming meetings:

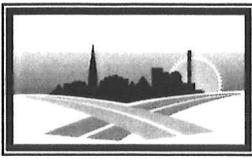
- a. Plan Commission Meeting: February 8, 2016 at 5:00 p.m.
- b. Committee of the Whole Meeting: February 8th at 5:30

Adjourn

A Semo/Smith motion carried to adjourn at 8:15 p.m.

Joan Dykstra
Village Clerk – Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.



President Swisher called the Village Board meeting to order at 7:14 p.m. The Pledge of Allegiance was recited.

In attendance: President John L. Swisher, Trustees: Randy Bieri, Donald Smith, Dale Theder and Kelly Wollschlager. Absent and excused: Fred Albertz and Tim Semo. Also in attendance: Administrator Mark Johnsrud, Street Superintendent Lee Trumpf, Fire Chief Jim Wolf, Police Chief Gary Bleecker, Wastewater/Water Superintendent Aric Mindemann, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice – this meeting was posted and noticed according to law

Public Comment - none

Proclamation – Lynn Dickey Day – February 20, 2016

Resolution 19-16 Transfer of Impact Fees for General Obligation Debt Service

A Wollschlager/Bieri motion carried on a 5-0 roll call vote to approve Resolution 19-16 the transfer of Impact Fees for general obligation debt service.

Resolution 20-16 Writing Off Uncollectible Personal Property Taxes

A Bieri/Theder motion carried on a 5-0 roll call vote to approve Resolution 20-16 writing of uncollectible personal property taxes.

Resolution 21-16 Award Bid – 2016 Ford Utility AWD Police Package Vehicle

Smith questioned the need to purchase a new squad car.

Johnsrud stated that the 2009 Ford Crown Victoria is over five years old. The police department vehicles are driven about 30,000 miles per year. Any vehicle over 100,000 miles could sustain major repairs at any time.

A Wollschlager/Theder motion carried on a 5-0 roll call vote to approve Resolution 21-16 awarding the bid for a 2016 Ford utility AWD police package vehicle.

Convene in Closed Session

A Wollschlager/Theder motion carried on a 5-0 roll call vote to convene into closed session at 7:29 p.m. *Pursuant to Wisconsin Statutes §§ 19.85(1)(c) presentation of annual performance evaluation to Village Administrator.*

Reconvene into Open Session

A Smith/Bieri motion carried on a 5-0 roll call vote to reconvene into open session at 7:55p.m.

Action from Closed Session - none

Upcoming meetings:

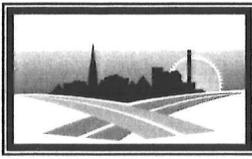
Next Village Board: February 22nd at 5:30 p.m.

Adjourn

President Swisher adjourned the meeting at 7:55 p.m.

Joan Dykstra
Village Clerk – Treasurer

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President Swisher called the Committee of the Whole meeting to order at 5:33 p.m.

In attendance: President John L. Swisher, Trustees: Randy Bieri, Donald Smith, Dale Theder and Kelly Wollschlager. Absent and excused: Fred Albertz and Tim Semo. Also in attendance: Administrator Mark Johnsrud, WWTP Superintendent Aric Mindemann, Street Superintendent Lee Trumpf, Fire Chief Jim Wolf, Police Chief Gary Bleecker, Engineer Tom Fitzwilliams with MSA, Planner Mike Slavney, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice – This meeting was posted and noticed according to law.

Public Comment

Lisa Schmidt - 205 Red Fox Drive, questioned the placement of the restroom and basketball court in Bell Park. The orientation of the shelter should be away from homes.

Jamie Guld - 201 Red Fox Drive, as owner of Guld Construction, offered to provide general contracting services for free to reduce costs.

Jaci Hillson - 206 Red Fox Drive, lives next door to Bell Park and has concerns about traffic flow and location.

Approve January 4, 2016 Committee of the Whole Meeting minutes

A Theder/Wollschlager motion carried unanimously to approve January 4, 2016 Committee of the Whole meeting minutes

Village Board Meeting minutes of January 25, 2016 – Information Only

Items Noticed for Discussion and Recommendation:

Comprehensive Plan – Update – Vandewalle – Michael Slavney

Michael Slavney stated that he has worked with the Village since 1989 and has completed three comprehensive plans during his tenure. The last update to the comprehensive plan occurred in 2009. The data has become dated because available data was from the 2000 census. The village is not required to update the comprehensive plan in accordance with state statutes until 2019. The state legislature is considering legislation to eliminate requirements to update the comprehensive plan every ten years.

Slavney provided estimates to update including:

- 1) Ad-Hoc Future Land Use Map Change (as needed) - \$4,500
- 2) Full Land Use Map Request with Public Hearing (two year cycle) - \$9,000
- 3) Full Plan Update for Mapping & Data (five year cycle) - \$19,000
- 4) Full Plan Update for Mapping, Data and Visioning (ten year cycle) - \$32,000
- 5) Full Plan Update for Mapping, Data, Visioning and Public Requests - \$36,000

Receive and File Sanitary Study – Sewer System Evaluation Report - MSA – Resolution 09-16

Tom Fitzwilliams of MSA presented the Sewer System Evaluation Report. The report estimates future flow based on build out of available lots. The Village sewer utility uses a gravity flow system with ten lift stations. The only pinch point in the system is located at the crossing of Johnson Creek to the waste water treatment plant which is only a 12 inch pipe. The pipe will be at capacity upon full build-out of existing lots.

COMMITTEE OF THE WHOLE
February 8, 2016

A Wollschlager/Theeder motion carried unanimously to recommend to the village board to receive and file the sanitary study – Sewer System Evaluation Report - MSA – Resolution 09-16.

Professional Services Agreement – MSA – Wastewater Facility Plan – Resolution 10-16

Tom Fitzwilliams of MSA reviewed the scope of services proposal for the wastewater facility plan to include:

- 1) Update Historical Data - \$5,700, and
- 2) Establishment of Design Conditions - \$5,000, and
- 3) Evaluate Condition and Capacity of Existing Facilities - \$2,200, and
- 4) Identification and Evaluation of Feasible Alternatives - \$13,600, and
- 5) Phosphorus Compliance Evaluation - \$3,600, and
- 6) Final Report and Implementation - \$18,900.

For a total cost of \$49,000 to be completed by December, 2016.

Smith questioned if the Village needed to complete the wastewater facility plan.

Johnsrud recommended completing the wastewater facility plan to reduce future spikes in sewer rates to the ratepayers. Planning for facility changes over time allows the village plan for capital expenditures rather than being forced to complete improvements and spiking sewer rates to cover the additional debt service.

A Wollschlager/Bieri motion carried unanimously to recommend to the village board to approve a professional services agreement with MSA for a wastewater facility plan – Resolution 10-16.

Professional Services Agreement – MSA – Aztalan Street – Mill and Overlay – Resolution 11-16

Johnsrud indicated that Aztalan Street from the railroad bridge to just past the Village garage is scheduled for a mill and overlay to be completed by Jefferson County this summer. The Village has applied for a WDOT grant from the Local Road Improvement Program (LRIP). MSA has completed the LRIP application and will provide inspection to completion of the project.

A Theeder/Bieri motion carried unanimously to recommend to the village board to approve a professional services agreement with MSA for Aztalan Street – Mill and Overlay – Resolution 11-16.

Professional Services Agreement – MSA – Reconstruction of Intersections Resort Drive/Union St and River Drive/CTH Y – Resolution 12-16

Johnsrud indicated that due to the development of Trek and future development within the River Creek Centre subdivision and the industrial uses have and will increase semi-truck traffic and the intersections of Resort Drive and Union St. and River Drive and CTH Y need to be re-designed for this traffic to include eliminating the landscape island on Resort Drive and adding turn lanes at River Drive intersections with CTH Y. The PSA includes work to re-design, provide bids and specifications and inspection to completion of any construction.

A Smith/Wollschlager motion carried unanimously to recommend to the village board to approve a professional services agreement with MSA for the reconstruction of intersections Resort Drive/Union St and River Drive/CTH Y – Resolution 12-16.

Authorizing Fire Department to Bid Thermal Imaging Camera – Resolution 13-16

A Smith/Theeder motion carried unanimously to recommend to the Village Board to approve authorizing the fire department to bid for a thermal imaging camera – Resolution 13-16.

Authorizing Fire Department to Bid Turnout Gear – Resolution 14-16

A Theder/Wollschlager motion carried unanimously to recommend to the village board to approve authorizing the fire department to bid for turnout gear – Resolution 14-16.

Authorizing Public Works to Bid Wing Mower – Resolution 15-16

Johnsrud stated that this wing mower will be used with the 100hp John Deere tractor and the Ford tractor with brush mower will be retired and sold. The boom will reach approximately 17 feet, so the tractor should not have to leave the roadway to mow ditches.

A Wollschlager/Bieri motion carried unanimously to recommend to the village board to approve authorizing the public works to bid a wing mower – Resolution 15-16.

Authorizing Public Works to Bid Lawn Mower – Resolution 16-16

A Smith/Wollschlager motion carried unanimously to recommend to the village board to approve authorizing the public works to bid a lawn mower – Resolution 16-16.

Authorizing Sewer/Water to Bid Skid Steer Loader – Resolution 17-16

Don Smith asked if the village can trailer a new skid steer loader.

Lee Trumpf indicated that the village does have a trailer capable of hauling this size skid steer loader. He also stated the new skid steer loader will have a two speed transmission compared to the current skid steer loader is a one speed transmission. It may not need to be trailered because it will travel twice as fast.

A Bieri/Wollschlager motion carried unanimously to recommend to the village board to approve authorizing the sewer/water to bid a skid steer loader – Resolution 17-16.

Authorizing Sewer Department to Bid Main Lift Station Pumps – Resolution 18-16

A Wollschlager/Smith motion carried unanimously to recommend to the village board to approve authorizing the sewer department to bid the main lift station pumps – Resolution 18-16.

Transfer of Impact Fees for General Obligation Debt Service – Resolution 19-16

A Smith/Theder motion carried unanimously to recommend to the village board to approve the transfer of impact fees for general obligation debt service – Resolution 19-16.

Writing Off Uncollectible Personal Property Taxes - 2014 – Resolution 20-16

A Smith/Bieri motion carried unanimously to recommend to the village board to approve writing off uncollectible personal property taxes - 2014 – Resolution 20-16.

Award Bid – 2016 Ford Utility AWD Police Package Vehicle – Resolution 21-16

A Smith/Bieri motion carried unanimously to recommend to the village board to approve award the bid for the 2016 Ford utility AWD police package vehicle – Resolution 21-16.

Authorize Use – Veterans Park – Tour Da Goose Bicycle Ride – Resolution 22-16

A Smith/Bieri motion carried unanimously to recommend to the village board to approve authorize the use of Veterans Park for Tour Da Goose bicycle ride – Resolution 22-16.

Additional Operators Licenses – 2015-2016 – Resolution 08-16

A Bieri/Wollschlager motion carried unanimously to recommend to the village board to approve additional operators licenses for 2015-2016 – Resolution 08-16.

Bell Park – 2016 Capital Budget – Survey

Swisher reviewed the prepared survey of the improvements to Bell Park including the basketball court and the restroom/shelter. Swisher stated that the survey would be extended to approximately 200 households to determine how the residents in those neighborhoods feel about placement of these improvements.

Johnsrud stated that the goal is to have the survey responses back by February 26th to report results to the COW on March 14th.

A Theder/Smith motion carried unanimously to recommend to the Village Board to approve sending the prepared cover letter and survey via postcard to 200 residents near Bell Park and report findings back to the COW on March 14th.

Assembly Bill 750 – Repeal Personal Property Taxes

Johnsrud reviewed the Assembly Bill 750 to repeal Personal Property Taxes. The implication of the legislation if passed means the Village could lose 13,479,000 in equalized value (\$2,946,000 to General Fund, \$5,332,000 TIF 2 and \$5,200,000 TIF 3) The League of Wisconsin Municipalities estimates that if no other revenue is provided within the legislation to replace Personal Property Taxes that other real estate taxpayers could see a 3% increase to their taxes in a shifting of taxes from those currently paying personal property taxes to everyone else.

Committee of the Whole took no action.

Next Meeting of the Village Board – February 22, 2016

Next Meeting of the Committee of the Whole – March 14, 2016

Adjourn

A Wollschlager/Theder motion carried unanimously to adjourn at 7:13 p.m.

Joan Dykstra
Village Clerk - Treasurer

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Jefferson County

ZONING AND SANITATION DEPARTMENT

COURTHOUSE, 320 S. MAIN ST., JEFFERSON, WI 53549
ROOM 201 PHONE 920-674-7430 FAX 920-674-7525

2016



The Jefferson County Solid Waste/Air Quality Committee asks for your participation and assistance in promoting Jefferson County's Clean Sweep Program for households, farms and businesses being held on the following dates:

- Friday, April 8 at Jefferson County Fair Park – Hours 2:00 to 5:00 p.m.
- Saturday, April 9 at Jefferson County Fair Park – Hours 8:00 to 10:00 a.m.
- Saturday, September 17 at City of Watertown Street Department – Hours 8:00 to 10:00 a.m.
- Friday, October 7 at Whitewater Public Works Complex – Hours 3:00 to 5:30 p.m.

Clean Sweeps are important to Jefferson County residents, because there are few other ways to safely dispose of chemicals. The Solid Waste/Air Quality Committee is accepting donations or sponsorships from businesses, towns, villages, municipalities, service clubs and individuals to offset the costs for Clean Sweeps. We would like to express our gratitude for all the donations we have received so far for the 2015/2016 program year. A listing of donors and sponsors is posted on our website.

The Committee has been working with the Sheriff's Office and area police departments in setting up seven sites where residents can bring their drugs. The drug drop-off sites are at the Sheriff's Jail Lobby, Fort Atkinson, Jefferson, Lake Mills, Watertown, UW-Whitewater and Whitewater Police Departments. The Watertown Police Department is in the process of getting approval to set up a site in their Police Department. Accepted drugs are unused prescriptions, over-the-counter drugs, vitamins, and veterinary/pet medicines. Not accepted are inhalers, sharps/needles/epi pens, radioactive materials, oxygen tanks or medical equipment. Inhalers and mercury thermometers should be brought to a Clean Sweep event. All sharps should be taken to the Jefferson County Health Department or the City of Watertown Health Department for disposal. You can also check with your local hospital or clinic to find out if they have a sharps disposal program.

We have included materials about our Clean Sweep Program and information on where to take your drugs, electronics and small appliances for recycling. Electronics and appliance recycling is being reviewed because of rising costs passed on to us from our vendor. Also included is a new poster on how to handle your pharmaceuticals. If you need more copies you can print them from our Clean Sweep website www.jeffersoncountywi.gov/cleansweep. Jefferson County has a facebook account, so make Jefferson County your friend. Contact the Jefferson County Zoning Office at (920)674-7430 if you have any questions or need more materials.

The Solid Waste/Air Quality Committee appreciates your help in keeping Jefferson County free of drugs and hazardous materials that could be harmful to our children, pets, homes, farms, local communities and environment.

Enclosures

News Release: Jefferson County Solid Waste/Air Quality Committee

Contact: Sharon Ehrhardt, Solid Waste/Clean Sweep Specialist (920-674-7430) or email sharoneh@jeffersoncountywi.gov

NEW CLEAN SWEEP SCHEDULE FOR 2016

Jefferson County Fair Park
Clean Sweep is Friday, April 8 and Saturday, April 9, 2016.

April 8th hours of operation:
2:00 to 3:30 p.m. is reserved for farmers and small businesses.
3:30 to 5:00 p.m. is for household residents of Jefferson County.
April 9th hours of operation:
8:00 to 10:00 a.m. reserved for household residents of Jefferson County. We will accept a small number of businesses or farmers if they can't make Friday afternoon.

VSOQ businesses need to call for an appointment three weeks ahead of the scheduled event. Businesses will get a free quote per pound and will receive paper work prior to the event. Households and farmers can call up to the day before the event. Households and farmers will be charged a \$10 per vehicle fee.

Fort Atkinson
There will be no Clean Sweep events at Fort Atkinson this year. Fort Atkinson residents are encouraged to attend Friday afternoon or Saturday morning Clean Sweep events at the Jefferson County Fair Park. Fort Atkinson residents can attend the Watertown or Whitewater events if the April Fair Park event doesn't work for them.

Watertown Street Department
Clean Sweep is Saturday, September 17 at the City of Watertown Street Department; hours of operation are 8 to 10:30 a.m. Household and farmers can call for an appointment up to the day before the event. Households and farmers will be charged a \$10 per vehicle fee. We will accept small businesses and farmers.

Whitewater Public Work Complex
Friday, October 7 at the City of Whitewater Public Works Complex - hours of operation 3 to 5:30 p.m. Household residents only are allowed at this event. We ask Jefferson County residents to call ahead of time and send a \$10 per vehicle fee for the event.

Everyone must register for a Clean Sweep event. Call for your appointment or questions at (920) 674-7430.

E-waste/Appliance Recycling
E-waste (electronics) and Appliance collections sites are being reviewed at this time. The cost of recycling CRT TVs and monitors has increase and the Solid Waste/Air Quality Committee is working with Watertown, Waterloo, Ixonia, Jefferson and Fort Atkinson to solve the problem of cost and find an efficient and affordable process for e-waste and appliance recycling. It has cost Jefferson County Clean Sweep Recycling Program \$42,184.16 since July of 2015. The cost for recycling and shipping increased again on February 1, 2016. The estimated program cost could be up to \$150,000 for the 2016 program year. We will keep you posted on changes to the program. With questions you can call (920) 674-7430.

Two Permanent Latex Paint Collections Sites

The sites only take latex paint (water based). Oil based paint, stains, varnish, shellac/lacquer, paint thinner/solvents, strippers, marine paint and spray cans must be brought to a Clean Sweep event. Check our website or call (920) 674-7430 for Clean Sweep events and questions.

Site Locations:

City of Watertown Street Department, 811 S. First Street, Watertown
 Please call the Street Department office (920) 262-4080 or stop at the office before dropping off your latex paint. Hours of operation:
 Monday-Friday 6:30 a.m. to 4:00 p.m.

Ixonia Transfer Station, W1276 Elmwood, Ixonia

Hours of operation Wednesdays 2:00 – 6:00 p.m. and Saturdays 8:00 a.m. to 1:00 p.m.

We will not take latex paint at any future Clean Sweep events because we now have two sites open all year long.

Jefferson County Clean Sweep website: www.jeffersoncountywi.gov/cleansweep

Jefferson County Clean Sweep & Recycling Program

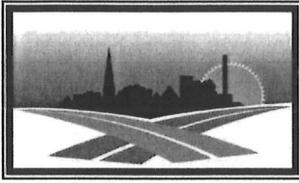
HAZARDOUS WASTE COLLECTION

Households and Farms: \$10 Fee per vehicle-Registration required
 Businesses: Charged based on weight-registration required three weeks prior to collection event
Types of Hazardous Waste/Chemicals Accepted; if these words are on a product, "Danger, Warning, Caution, Poison, Flammable and Corrosive" they should be brought to a Clean Sweep event.



Garage and Workshop	Paint, all paint in spray cans Paint thinner and solvents Paint stripper Parts cleaners Photographic chemicals Power steering fluid Rust remover Automobile oil Battery acid Brake fluid Carb cleaner Car wax, solvent-based Caulking Compact fluorescent - Fluorescent light bulbs - Christmas tree lights Incandescent light bulbs Light bulbs (all kinds) Contact cement Driveway sealer Engine cleaner Fiberglass epoxy Fishing tackle (lead) Gasoline/oil mixtures Gasoline and other fuels Glue, solvent-based Glue, water-based Gun clean fluids Joint compound Kerosene Lighter fluid Mercury Mineral spirits Motor oil Muratic acid Non-automotive oils Oil filters Oil soaked rags Paint, oil-based only	Paint, all paint in spray cans Paint thinner and solvents Paint stripper Parts cleaners Photographic chemicals Power steering fluid Rust remover Shellac/Lacquer Stain Tar or asphalt-based sealer Transmission fluid Turpentine Varnish Vehicle switches (mercury) Wood filler Wood preservative KITCHEN AND BATHROOM Carbon Tetrachloride Cleaners, solvent-based Disinfectants Drain cleaner Floor care products Hair Dye Hair remover Inhalers Nail polish Nail polish remover Oven cleaner Peroxide Skin cream Thermometers (Mercury) Vitamins HOME AND GARDEN Aerosol cans (empty cans can be recycled) Batteries, button Batteries, rechargeable	Batteries, ni-cad, nickel metal, hydride, nickel zinc, lithium ion Dry cleaning solvent Fertilizer with pesticides Fungicide Furniture polish Insect spray Light ballast Metal polish, solvent-based Mildew cleaner Mothballs Pesticides Pool chemicals Rodent poison Shoe polish Silver polish Spot/stain remover Stump remover Thermosets with mercury Weed killer FARM AND AG BUSINESS Contaminated soil Cyanide Fertilizers Herbicides/Insecticides Examples include: DDT, 2,4-D, chlorane, lead, arsenate, lindane 2,4,5-T, Silvex, Ketone, Adjuvants, Fungicides, Pesticide cylinders Veterinary supplies Lead-based and other metal-based paints Other toxic metal paints (fungicidal paints)	Wood preservative Batteries (household and dry cell) Freon 1, 1, 12 (refrigerant) Picric acid Pesticide mists Weed-N-Feed Drugs/Prescriptions/over-the-counter drugs - Not accepted at Clean Sweep take them to your local Police Departments or Sheriff's Office listed below. Latex paint NOT accepted at Clean Sweeps! <i>Latex Paint can be taken to the City of Watertown Street Dept. or the Ixonia Recycling Station. (Paint must be clearly labeled and not dried out. Please close lid tightly and keep in original containers.)</i> No vehicle, truck or tractor batteries. Exchange at time of purchase or take to your local salvage yard. No vehicles tires. Exchange at time of purchase. No Ammunition/Explosives. Contact local police or county Sheriff's office. No electronics or appliances. Take to our new collection sites - see web page for information. www.jeffersoncountywi.gov/cleansweep
Acetone Artist's paint and media Antifreeze Auto body repair products Automobile oil Battery acid Brake fluid Carb cleaner Car wax, solvent-based Caulking Compact fluorescent - Fluorescent light bulbs - Christmas tree lights Incandescent light bulbs Light bulbs (all kinds) Contact cement Driveway sealer Engine cleaner Fiberglass epoxy Fishing tackle (lead) Gasoline/oil mixtures Gasoline and other fuels Glue, solvent-based Glue, water-based Gun clean fluids Joint compound Kerosene Lighter fluid Mercury Mineral spirits Motor oil Muratic acid Non-automotive oils Oil filters Oil soaked rags Paint, oil-based only	Paint, all paint in spray cans Paint thinner and solvents Paint stripper Parts cleaners Photographic chemicals Power steering fluid Rust remover Shellac/Lacquer Stain Tar or asphalt-based sealer Transmission fluid Turpentine Varnish Vehicle switches (mercury) Wood filler Wood preservative KITCHEN AND BATHROOM Carbon Tetrachloride Cleaners, solvent-based Disinfectants Drain cleaner Floor care products Hair Dye Hair remover Inhalers Nail polish Nail polish remover Oven cleaner Peroxide Skin cream Thermometers (Mercury) Vitamins HOME AND GARDEN Aerosol cans (empty cans can be recycled) Batteries, button Batteries, rechargeable	Batteries, ni-cad, nickel metal, hydride, nickel zinc, lithium ion Dry cleaning solvent Fertilizer with pesticides Fungicide Furniture polish Insect spray Light ballast Metal polish, solvent-based Mildew cleaner Mothballs Pesticides Pool chemicals Rodent poison Shoe polish Silver polish Spot/stain remover Stump remover Thermosets with mercury Weed killer FARM AND AG BUSINESS Contaminated soil Cyanide Fertilizers Herbicides/Insecticides Examples include: DDT, 2,4-D, chlorane, lead, arsenate, lindane 2,4,5-T, Silvex, Ketone, Adjuvants, Fungicides, Pesticide cylinders Veterinary supplies Lead-based and other metal-based paints Other toxic metal paints (fungicidal paints)	Wood preservative Batteries (household and dry cell) Freon 1, 1, 12 (refrigerant) Picric acid Pesticide mists Weed-N-Feed Drugs/Prescriptions/over-the-counter drugs - Not accepted at Clean Sweep take them to your local Police Departments or Sheriff's Office listed below. Latex paint NOT accepted at Clean Sweeps! <i>Latex Paint can be taken to the City of Watertown Street Dept. or the Ixonia Recycling Station. (Paint must be clearly labeled and not dried out. Please close lid tightly and keep in original containers.)</i> No vehicle, truck or tractor batteries. Exchange at time of purchase or take to your local salvage yard. No vehicles tires. Exchange at time of purchase. No Ammunition/Explosives. Contact local police or county Sheriff's office. No electronics or appliances. Take to our new collection sites - see web page for information. www.jeffersoncountywi.gov/cleansweep	

Call 920-674-7430 to register for Jefferson County Fair Park, Watertown & Whitewater Clean Sweeps. *Keep materials in original containers and do not mix substances together. Place materials in a cardboard box lined with plastic. Do not transport inside vehicles; place materials in trunk.*
Pharmaceutical drug drop-off sites for unused prescriptions, over-the-counter drugs, vitamins, and veterinary/pet medicines. Sheriff's jail lobby - Watertown, Lake Mills, Jefferson, Whitewater, UW-Whitewater and Fort Atkinson Police Departments. Empty all pill type medication in sandwich size bags. Keep liquid medications in their containers and place in plastic bags. We don't want medication containers or wrappings except for the liquid containers. No sharps/needles, epi-pens, radioactive materials, oxygen tanks or medical equipment. Check with your local health department, pharmacy or clinic/hospital for sharps disposal.
 Scan or check out our website at www.jeffersoncountywi.gov/cleansweep for locations and times available.



ADMINISTRATOR REPORT

February 22, 2016

VILLAGE OF JOHNSON CREEK ADMINISTRATIVE SUMMARY – Administrator Mark Johnsrud

The Village of Johnson Creek Administrator's Report for February 22, 2016.

Update – Dan's Washboard Site

Submitted WAM Application with WDNR. The property owner of 234 Union Street, Kathleen Biwer, has not cooperated with the WDNR in determining either financial liability or permission to access the site. WDNR is moving forward with enforcement action. Jefferson County has also included 234 and 236 Union Street in its brownfield assessment grant application.

Update – Johnson Creek Chamber of Commerce

The Johnson Creek Chamber of Commerce hired Merisa Nicholson to the position of Administrative Assistant/Account Specialist. This is a part-time position to serve membership and maintain financials.

Jefferson County Economic Development Consortium

JCEDC and Watertown Economic Development Corporation are merging. Executive Director Geneieve Coady announced the JCEDC will embark on a capital campaign to engage the area's private sector in collaborative economic development work. Together, this effort aims to increase economic development responsiveness; improve visibility of the area statewide, regionally, and globally; and align area communities, businesses and economic development partners with the impactful work of a five year work program.

Department of Public Works

The Village is seeking to fill part-time park laborer positions. Four positions will be available. The Village will continue to advertise the positions until filled. Park Superintendent Matt Schlatter will supervise the position hires in the mowing and maintenance of Village Parks and public grounds.

Fireman's Festival

The Festival committee continues to work on the Fireman's Festival scheduled for August 6, 2016. Scheduled activities include fireworks, outdoor activities, music, food and beverage, in addition to local fire departments competing in the water hose barrel contest.



Village President John L. Swisher called the meeting to order at 5:30 p.m. In attendance: Members Laurie Adams, Merisa Nicholson, Brett Perucco, David Rousayne, Prit Soni and ex-officio John L. Swisher. Also in attendance: Administrator Mark Johnsrud.

Statement of Public Notice – This meeting was posted and noticed according to law.

Election of Chairperson

A Rousayne/Adams motion to nominate John L. Swisher as chairperson carried unanimously.

Certification of Code of Ethics Wisconsin Statutes §§19.59 (1)(a) - (d)

Chair John L. Swisher asked if the commission members had read the code of ethics. No Commission members had any questions. Chair Swisher signed the certification on behalf of the commission.

Election of a Vice Chairperson

A Perucco/Nicholson motion to nominate Brett Perucco as vice chairperson carried unanimously.

Election of Secretary

A Nicholson/Soni motion to nominate Merisa Nicholson as Secretary carried unanimously.

Overview of Wisconsin Act 55 – 2015

Johnsrud reviewed Act 55 and the summary of changes to Wisconsin State Stat. §66.0615. Previous to Act 55 the Village Board administered the spending of room tax revenues in accordance with state statute which permitted 30% of room tax funding to go to the Village general fund, 35% supported the Chamber of Commerce and 35% was allocated for tourism promotion and development. The Village Board allocated the 30% general fund amount to the repayment of the construction of the pavilion in Centennial Park and the balance to repay debt service on the community center and community signage.

Act 55 changed the spending authority from the Village Board to either a tourism entity or a tourism promotion commission. The Village Board adopted an ordinance to create a tourism and promotion commission. Tourism promotion and development is defined as marketing and promotion of tourism and activities that are reasonably likely to generate paid overnight stays.

Review of Ordinance 10-15

Johnsrud reviewed the organization of the Tourism and Promotion Commission. The commission provides oversight of the funding collected by the Village room tax ordinance which collects 8% from one establishment being Comfort Inn and Suites. The Days Inn while on the edge of the Village is in the Town of Farmington which does not collect room tax and is not under the authority of the Tourism and Promotion Commission.

The commission does not actually spend room tax funding but provides approval, oversight and accountability to other individuals or organizations which plan and implement tourism promotion and development to promote transient tourism and/or is reasonably likely to generate paid overnight stays.

Christine Amunlar of Comfort Inn and Suites questioned the accountability of activities if the hotel is already booked for the time of the event and not likely to generate overnight stays due to no vacancy.

Johnsrud said that Act 55 of State Stat. § 66.0615 does not require accounting of each overnight stay and is not a requirement of any expenditure of room tax by the commission. Any expenditure that is reasonably likely to generate overnight stays is the requirement.

2016 Budget

Johnsrud reviewed the 2016 room tax budget. \$63,000 is budgeted for expenditure by the commission for 2016.

Discuss Process for Room Tax Funding Requests

Chair Swisher stated that a letter to tourism entities should be sent to request proposals for room tax expenditures in 2016.

Rousayne mentioned that an outline or form could be completed to ensure compliance with the state statute which can be placed at the top of the form. The commission can then use the outline or form to help the commission determine eligibility.

Commission requested that staff prepare a cover letter and form to be solicited from organizations to include the Historical Society, Johnson Creek Chamber of Commerce, Fireman's Festival, American Legion, Johnson Creek Neighbors to Neighbors, Crossroads Church, St. John's Lutheran Church, Saint Gabriel the Archangel Parish, Rob's Performance Motorsports and Vetro Winery and to invite proposals to the next meeting date(s).

Set next meeting date

Commission scheduled next meeting for February 29 at 5:30 p.m. at the Comfort Inn and Suites and April 4th at 5:30 p.m. at the Community Center.

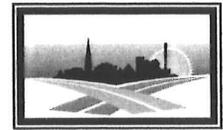
Adjourn

A Perucco/Swisher motion carried to adjourn at 6:39 p.m.

John L. Swisher Chair -Tourism and Promotion Commission

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.

COMMUNITY INNOVATION COMMITTEE
February 16, 2016



Chairperson John L. Swisher called the meeting to order at 5:32 p.m. In attendance: Members Laurie Adams – Mary Beth Kupsche – JC Resident, Merisa Nicholson – JC Resident and John L. Swisher, Village President – chair. Village Trustee Randy Bieri and Town of Farmington Representative Jody Knoebel were absent. Also in attendance: Administrator Mark Johnsrud.

Statement of Public Notice – This meeting was posted and noticed according to law.

Approve Minutes of February 10, 2014 and October 6, 2015

An Adams/Kupsche motion carried to approve minutes of February 10, 2014 and October 6, 2015.

Discussion Fireman’s Festival – August 6, 2016

Chair Swisher updated the committee on the activities of the Fireman’s Festival. The Fireman’s Festival is scheduled for Saturday, August 6th at Firemens Park.

Discussion Community Branding

Johnsrud indicated that room tax funding may be available for a community branding campaign to attractive transient tourists to Johnson Creek. While the Village motto is “Crossroads with a Future”, Johnson Creek remains the fastest growing community in Jefferson County.

Community branding was referred to the next meeting for further discussion.

Review Committee Tours of Gobbler Theater and J & L Tire

Commission members expressed thanks to both Dan Manesis of Gobbler Theater and Lyle Wuestenberg of J& L Tire for the opportunity to tour their businesses. The committee was excited to tour other local businesses to develop a repertoire with business owners and to allow the Village to understand their needs in the community.

Future agenda items

Community Branding

Set Next Meeting Date

March meeting to be determined by committee availability in March. Village Clerk set up meeting time.

Adjourn

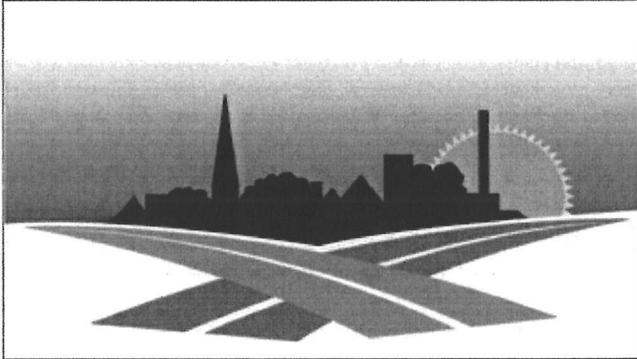
A Swisher/Adams motion carried to adjourn at 6:57 p.m.

John L. Swisher, Chair
Committee Innovation Committee

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 08-16

ADDITIONAL OPERATORS LICENSES 2015/2016

Village Board 02-22-16

Requested by: Committee of the Whole

Introduced by: Village President John J. Swisher

RESOLUTION 08-16

ADDITIONAL
OPERATORS LICENSES
2015/2016

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, applications have been received and filed with the Village Clerk for operator’s license(s),

NOW THEREFORE BE IT RESOLVED that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby approve operator license(s) be issued to the following individual(s) for the year ending June 30, 2016:

OPERATORS LICENSES:

Linmar BP

Kevin A. Waddell

The Gobbler Theater

Hannah Mae Engstrom
James E. Gilboy, Jr.
Mark J. Ipsen
Stacey Lyn Manesis
Deborah J. Wehner

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Johnson Creek this 22nd day of February, 2016.

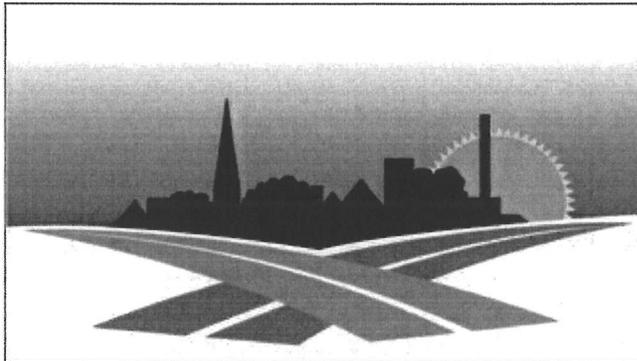
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Village Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 09-16

RECEIVE AND FILE
SANITARY STUDY
SEWER SYSTEM EVALUATION REPORT
MSA

Village Board 2-22-16

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 09-16

**RECEIVE AND FILE
SANITARY STUDY
SEWER SYSTEM EVALUATION REPORT
MSA**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board approved Resolution 11-15 Sanitary Study by MSA, and

WHEREAS, the sanitary study reviewed the Village's wastewater collection and conveyance facilities under existing and buildout conditions to determine sufficient capacity and compliance, and

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Board of Trustees of the Village of Johnson Creek receive and file the Sewer System Evaluation Report as provided and presented by MSA Professional Services, and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 22nd Day of February, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

EXECUTIVE SUMMARY

The Village of Johnson Creek's wastewater collection and conveyance facilities were evaluated under existing and buildout (future) conditions. The evaluation found that the Village's wastewater collection system has sufficient capacity to meet the *current* (existing) wastewater generation demands. However, analysis of estimated buildout flows on a peak day basis indicate insufficient collection system capacity in various areas. Due to the anticipated development of the Village, deficiencies of the conveyance and collection system were identified. Recommended upgrades as well as associated costs are presented in the following table.

Recommendations	Priority	Estimated Capital Cost
Main Lift Station – Sluice Gate	1	\$34,000
Southeast Neighborhood Sewer Rehab/Replacement	2	\$884,000
Grey Hawk Lift Station – Standby Generator	3	\$221,000
Black Walnut Lift Station – Standby Generator	4	\$221,000
Main Interceptor (Pipe Section C7-C1) Replacement	5	\$461,000
Sewer Cleaning and Televising	6	\$114,000
River Drive Lift Station – Investigate Power Issues	7	\$10,000
MSI Lift Station – Replace Pump	8	\$15,000
Drop Connection Replacement with Manhole	9	\$10,000
Regular Monitoring of Manhole C7	10	-

The Main Lift Station upgrade is recommended to be completed immediately. The installation of a sluice gate in the Main Lift Station is priority #1 because it is associated with worker safety. Because raw wastewater to the lift station cannot be stopped, staff members must work while raw wastewater is entering the structure. Installing a sluice gate will alleviate this safety concern and will allow the structure to be serviced and maintained on a regular basis.

The sewer rehabilitation project for the Southeast Neighborhood is priority #2. The condition of the pipes in this area are allowing a significant amount of clear water into the collection system, causing unnecessary wear and tear on the equipment at the WWTF and the Main Lift Station. Inflow and infiltration contribute to WWTF flows and loads and rehabilitating the area may improve operating conditions.

The installation of permanent standby power for the Grey Hawk and Black Walnut Lift Stations is priority #3 and #4. This item is not an immediate action because the Village has portable generators to provide emergency power to these and other stations within the Village. Although this item is not an immediate need, installation of permanent standby generators would free up staff to address other areas of concern.

The main interceptor replacement project (MH C7 to MH C1) is priority #5 and is a future project that is required as the Village develops. Enlarging the pipe from a 12-inch to a 15-inch diameter pipe would most likely provide enough capacity to handle the development of existing vacant land. It is estimated that the capacity of the interceptor would increase from 1.764 MGD to 3.199 MGD. It is recommended to upsize this interceptor when the Village's peak flow reaches 90% of the interceptor's capacity. This equates to an annual average flow of 0.454 MGD and a peak flow of 1.588 MGD.

Annual sewer cleaning and televising is priority #6. Accomplishing this item will clean and televise the entire collection system over a three year period. The purpose of this item is to minimize damage due to roots and debris accumulating in the pipes and thus preventing flow backups. This item will also help evaluate the system's overall condition. The Village will be aware of necessary repairs or replacements and work can be scheduled appropriately compared to work due to emergencies.

The power investigation of the River Drive Lift Station is priority #7. During extended run times the pumps switch off. To verify this and to determine other potential shut off causes, it is recommended that each pump and the electrical controls for the station be tested by the manufacturer or a service technician. Similar to the Black Walnut Lift Station, this item is not an immediate concern and should be completed as time and funds allow.

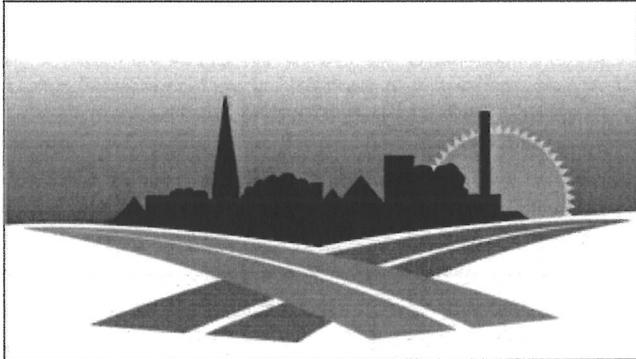
The pump replacement in the MSI Lift Station is priority #8 and is only required as the Village develops and results in a service connection in the sub-basin. Two pumps are required as it will provide redundancy during normal operational periods.

Construction of a new manhole to replace the drop connection in pipe section C49 to C39 is priority #9. Current configuration of the pipe section prevents this area to be televised and cleaned. Cleaning this section will minimize accumulation of debris and prevent flow backups.

Monitoring Manhole C7 during high flow events is priority #10. Although pipe capacities around this area were found to be sufficient, monitoring this manhole is recommended due to its importance in the collection system. Pipe segments C7 to C1 handle approximately 94% of wastewater generated in the Village, thus failure to any of the pipe segments and manholes would have detrimental effect on the collection system. Monitoring Manhole C7 is recommended to help identify potential issues in any downstream pipe segments.

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 10-16

PROFESSIONAL SERVICES AGREEMENT - MSA WASTEWATER FACILITY PLAN

Village Board 2-22-16

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 10-16

PROFESSIONAL SERVICES AGREEMENT - MSA
WASTEWATER FACILITY PLAN

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, a wastewater facility plan was approved within the 2016 Capital Budget, and

WHEREAS, the scope of the facility plan is to update historical data, establishment of design conditions, evaluate condition and capacity of existing facilities, identification and evaluation of feasible alternatives, phosphorus compliance evaluation and final report and implementation, and

WHEREAS, the Committee of the Whole requested a professional services agreement from MSA to complete a wastewater facility plan within the 2016 budget, and

WHEREAS, MSA has provided a professional services agreement to provide a wastewater facility plan in the amount of \$49,000, and

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Board of Trustees of the Village of Johnson Creek approve the professional services agreement with MSA to provide engineering services to complete a wastewater facility plan in the amount of \$49,000 funding to be paid from the Sewer Cash Assigned Reserves 03-111.110 to Capital Outlay 03-900.100, and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 22nd Day of February, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer



Village of Johnson Creek

Wastewater Facility Plan - Scope of Services

February 8, 2016

The Village's existing wastewater treatment facility was upgraded in 2001 to satisfy a 10 year design condition. The plant has outlived the expected design life and significant facility improvements will be needed for this plant to serve the Village's future wastewater needs. Of particular concern is the age and condition of the existing Rotating Biological Contactor (RBC) process. In addition, the Village has received a new WPDES permit that contains more stringent effluent phosphorus limits, and an evaluation of how to comply with these new limits will be required to be completed by 2016. A Wastewater Facility Plan is the appropriate next step for the Village to address the condition of aging equipment, future capacity issues, and new effluent phosphorus limits. The plan can be used as a master planning document to guide the Village in their decision making process. The scope of the Facility Plan is provided below.

- A. Update Historical Data** **Cost \$5,700**
Attend project kickoff meeting. Update the previous four-years of wastewater process data up to and including December 2015, to determine the historical hydraulic and organic loading of the WWTF. Review historical performance of WWTF.

- B. Establishment of Design Conditions** **Cost \$5,000**
Based on input received from the Village and a review of regional and state population growth projections, the 20-year design conditions can be determined. An Effluent Limits Request will be submitted to WDNR to obtain the treatment limits for discharging to the Rock River.

- C. Evaluate Condition and Capacity of Existing Facilities** **Cost \$2,200**
Review performance of WWTF relative to effluent BOD, TSS, nitrogen and phosphorus compliance. Evaluate WWTF unit processes relative to the portions of the existing facility that may be utilized in an upgrade to meet new effluent limits.

- D. Identification and Evaluation of Feasible Alternatives** **Cost \$13,600**
Based on the design conditions and effluent limits, a set of alternatives can be identified for further evaluation. The following alternatives will be screened for further evaluation:
 - 1. No Action
 - 2. Regionalization
 - 3. Facility Upgrades
 - a. Alt #1: Upgrade RBC Process
 - b. Alt #2: Upgrade with Moving Bed BioReactor (MBBR) Process
 - c. Alt #3: Convert plant to Activated Sludge Oxidation Ditch Process

Preliminary engineering will be completed the selected alternative so that each process can be sized, and a layout drawing prepared for the proposed treatment alternative.

Offices in Illinois, Iowa, Minnesota, and Wisconsin

1230 South Boulevard • Baraboo, WI 53913
(608) 356-2771 • (800) 362-4505 • Fax: (608) 356-2770
Web Address: www.msa-ps.com

E. Phosphorus Compliance Evaluation **Cost \$3,600**
The new, more stringent phosphorus limits will require additional evaluation and submittals to WDNR. The components of a Preliminary Compliance Alternative Plan will be included in the Facility Planning document.

F. Final Report and Implementation **Cost \$18,900**

1. Mid-Course Review

Once the feasible alternatives have been identified, a mid-course review meeting will be held with representatives from the Village and WDNR.

2. Economic Analysis of Alternatives

Capital and operating cost estimates will be prepared for each alternative. A 20-year present value analysis will be performed to demonstrate which alternative is the most cost-effective. A sewer user charge analysis will be performed based on the cost-effective alternative.

3. Non-Economic Analysis of Alternatives

Each updated alternative will be evaluated based on its non-monetary merits, including potential archeological, endangered resources, and environmental impacts.

4. Recommendation and Implementation

A summary of the recommended plan along with an implementation schedule will be prepared to identify the path toward upgrading the wastewater treatment facility.

5. Public Hearing

MSA will host a public hearing to present the findings of the Wastewater Facility Plan to the public.

6. Submittal to WDNR

Once approved by the Village, the Facility Plan and record of the public hearing will be submitted to WDNR for review and approval.

G. Schedule

The schedule will be based on when the Village authorizes MSA to proceed with work. The Facility Plan Report shall be complete and submitted to the Village nine months after receipt of the Effluent Limits Memo from WDNR. It is estimated the Plan could be completed by the end of December 2016.

H. Fee

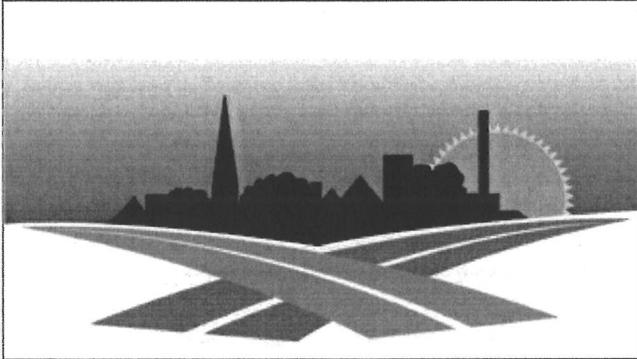
Lump sum fee of \$49,000.

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Web Address: www.msa-ps.com

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 11-16

**PROFESSIONAL SERVICES AGREEMENT - MSA
AZTALAN STREET – MILL & OVERLAY**

Village Board 2-22-16

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 11-16

PROFESSIONAL SERVICES AGREEMENT - MSA
AZTALAN STREET – MILL AND OVERLAY

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, a mill and overlay for Aztalan Street was approved within the 2016 Capital Budget, and

WHEREAS, the mill and overlay is expected to exceed \$25,000, and

WHEREAS, in accordance with the Administration Policy approved by the Village Board, all public works contracts, the estimated cost of which exceeds \$25,000 shall be let by contract to the lowest bidder in accordance with the provisions of Wis. Stat. § 66.0901, and

WHEREAS, the Committee of the Whole requested a professional services agreement proposal to provide engineering for a mill and overlay of Aztalan Street, and

WHEREAS, MSA has provided a professional services agreement to provide bid and specifications, complete the bidding process for approval of the board and compliance and inspection of the project to completion, and

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Board of Trustees of the Village of Johnson Creek approve the professional services agreement with MSA to provide engineering services for a mill and overlay of Aztalan Street in the amount of \$4,000 in accordance with the Village Administrative Policy and State Statute § 66.0901, and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 22nd Day of February, 2016.

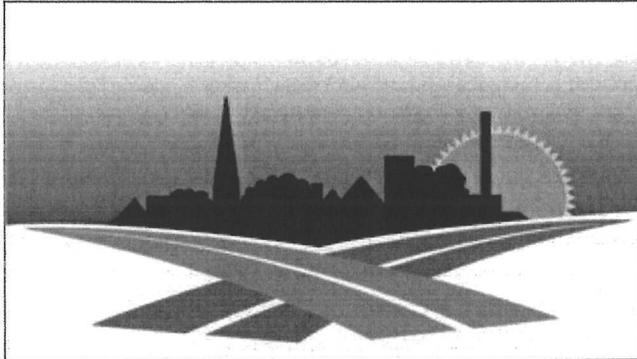
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 12-16

**PROFESSIONAL SERVICES AGREEMENT - MSA
RECONSTRUCTION OF THE INTERSECTIONS OF
RESORT DRIVE-UNION STREET & RIVER DRIVE-CTH Y**

Village Board 2-22-16

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 12-16

PROFESSIONAL SERVICES AGREEMENT - MSA
RECONSTRUCTION OF THE INTERSECTIONS OF
RESORT DRIVE-UNION STREET & RIVER DRIVE-CTH Y

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, reconstruction of the intersections of Resort Drive and Union Street and River Drive and CTH Y is necessary for future development of River Creek Centre subdivision, and

WHEREAS, the reconstruction is expected to exceed \$25,000, and

WHEREAS, in accordance with the Administration Policy approved by the Village Board, all public works contracts, the estimated cost of which exceeds \$25,000 shall be let by contract to the lowest bidder in accordance with the provisions of Wis. Stat. § 66.0901, and

WHEREAS, the Committee of the Whole requested a professional services agreement proposal to provide engineering for the reconstruction of Resort Drive and Union Street; and River Drive and CTH Y, and

WHEREAS, MSA has provided a professional services agreement to provide bid and specifications, complete the bidding process for approval of the board and compliance and inspection of the project to completion, and

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Board of Trustees of the Village of Johnson Creek approve the professional services agreement with MSA to provide engineering services for the reconstruction of Resort Drive and Union Street; and River Drive and CTH Y in the amount of \$21,400 in accordance with the Village Administrative Policy and State Statute § 66.0901, and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 22nd Day of February, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer



PROFESSIONAL SERVICES
More ideas. Better solutions.

Professional Services Agreement

This AGREEMENT (Agreement) is made today February 8, 2016 by and between VILLAGE OF JOHNSON CREEK (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which is referred to in the Agreement between OWNER and MSA for Professional Services dated September 12, 2011 and agrees to the following:

Project Name: Village of Johnson Creek- CTH Y Intersection Reconstructions

The scope of the work authorized is: See attached Section A2 – Basic Services of Engineer.

The services will be performed at the MSA 2015/2016 contract rates.

The services were requested by Mark Johnsrud.

The schedule to perform the work is: Est. Start Date: February 2016
Est. Completion Date: August 2016

The estimated fee for the work is: \$21,400.00 Time and Expense Basis

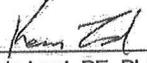
All services shall be performed in accordance with the General Terms and Conditions of MSA, which is referred to in the Agreement between the OWNER and MSA for Professional Services dated September 12, 2011. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a time and expense basis.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

VILLAGE OF JOHNSON CREEK

MSA PROFESSIONAL SERVICES, INC.

John Swisher
Village President
Date: _____



Kevin Lord, PE, PLS
Consulting Village Engineer
Date: 2-2-16

Clerk Name: _____
Date: _____

125 Depot Street, PO Box 238
Johnson Creek, WI 53038
Phone: 920-699-2296
Fax: 920-699-2292

2901 International Lane, Ste 300
Madison, WI 53704
Phone: 608-242-7779
Fax: 608-242-5664

SECTION A2--BASIC SERVICES OF ENGINEER

A.2.0. General

The Basic Services are premised on the following general scope of professional services:

A.2.1. Engineering Scope-General

The Village of Johnson Creek desires to develop construction plans and specifications, bid, and reconstruct the intersections of Resort Drive and CTH Y along with River Drive and CTH Y within the Village of Johnson Creek and Town of Farmington. Due to existing and potential developments within the River Creek Centre, the truck traffic has a difficult time making the turns at these intersections. The intersection with Resort Drive is anticipated to remove the current median and extend concrete through the turning movements of the trucks. Currently the intersection is concrete up to the existing westerly right-of-way of CTH Y. The outside curb would remain the same and we anticipate matching into the existing concrete pavement.

The Village desires to reconstruct the intersection with River Drive with concrete and provide room for turning movements of the anticipated truck traffic. MSA anticipates working with Jefferson County for review and a work within the right-of-way permit for the work within CTH Y. An exhibit will be created immediately following the survey with the property lines as those shown on the County website appear to be shifted. The exhibit will show the required turning lanes and roadway widening. The scope currently is not planning for any right-of-way or easement acquisition and drainage will be maintained with relocating and grading the ditches within the intersection.

Total disturbance will near the 1 acre threshold for the DNR NOI (Notice of Intent) permit. MSA has included time to submit for the NOI permit based on the possibility with anticipated turning lanes at River Drive and CTH Y. The Village is requesting to bid the project and construct within 2016.

A.2.2. CTH Y Intersection Reconstructions

1. The scope of the work will include the following: (The Village will pay for the permit fees)
 - Survey the existing intersection to verify existing grades of the curb and concrete pavement. Diggers would be called to verify existing utilities. Property lines would be located at the intersection of CTH Y and River Road. (\$1,900)
 - Prepare plans and details for the intersection reconstruction. Plans would consist of a grading plan, jointing plan for concrete pavement, staging plan for construction, and pavement details. (\$5,200)
 - Correspondence with Jefferson County and Work in Right-of-Way permit. (\$1,500)
 - Correspondence with the Town of Farmington. (\$600)
 - DNR Notice of Intent permit for land disturbance exceeding 1 acre. (\$1,800)
 - Utility Coordination. (\$800)
 - Prepare specifications to include with the construction plans. (\$1,800)
 - Prepare advertisement for Bid and submit to paper for advertisement. (\$180)
 - Post project online using Quest services for bidding. (\$600)
 - Answer questions during bidding. (\$360)
 - Receive bids online, review bids, and recommend award to the Village. (\$360)
 - Attend meeting for recommendation for award. (\$270)
 - Contract project with Contractor. (\$600)
 - Preconstruction meeting at the Village. (\$360)
 - Shop Drawing Review of materials. (\$270)

- Staking of intersection reconstruction. (\$1,000)
- Construction inspection. Estimating 8 trips for 40 hours. (\$3,800)

2. Schedule

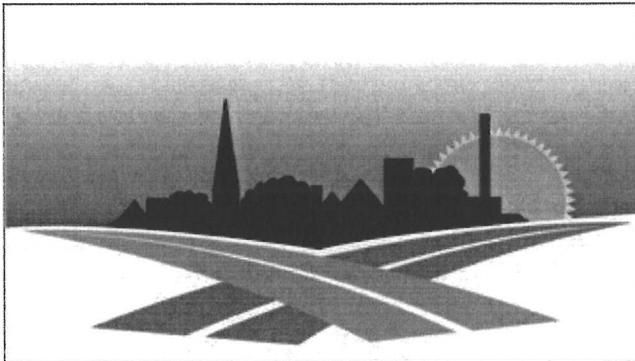
- A. Work is anticipated to be approved by the Village Board in February 2016. A detailed schedule will be developed upon approval by the Village. If approved in February 2016, it is anticipated the work would be completed for bidding by late in March 2016, bidding in April 2016, and contracting in May of 2016 for a summer construction. MSA will work with the Village on the specific dates to avoid construction during any specific events if necessary.

3. Fee

- A. Estimated Fee = \$21,400

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 13-16

**AUTHORIZING
FIRE DEPARTMENT TO BID
THERMAL IMAGING CAMERA**

Village Board 2-22-16

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 13-16

**AUTHORIZING
FIRE DEPARTMENT TO BID
THERMAL IMAGING CAMERA**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board approved the purchase of a thermal imaging camera in the 2016 capital budget, and

WHEREAS, the cost of the thermal imaging camera is expected to exceed \$7,500, and

WHEREAS, the Fire Department is authorized to prepare specifications and bid a thermal imaging camera to be paid from the 2016 Capital budget, and

WHEREAS, the Village Board will accept the final bid by resolution prior to any commitment to purchase, and

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek authorize the Fire Department to prepare specifications and bid a thermal imaging camera to be paid from the 2016 Capital budget, and

BE IT FURTHER RESOLVED, all bids will be presented for consideration to the Village Board for final approval of the purchase by Resolution and that the Village Administrator and Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 22nd day of February, 2016.

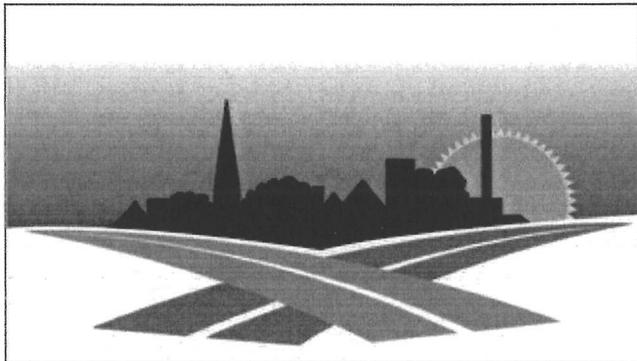
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 14-16

**AUTHORIZING
FIRE DEPARTMENT TO BID
TURNOUT GEAR**

Village Board 2-22-16

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 14-16

**AUTHORIZING
FIRE DEPARTMENT TO BID
TURNOUT GEAR**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board approved the purchase of turnout gear within the 2016 capital budget, and

WHEREAS, the cost of the turnout gear is expected to exceed \$10,000, and

WHEREAS, the Fire Department is authorized to prepare specifications and bid turnout gear to be paid from the 2016 Capital budget, and

WHEREAS, the Village Board will accept the final bid by resolution prior to any commitment to purchase, and

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek authorize the Fire Department to prepare specifications and bid turnout gear to be paid from the 2016 Capital budget, and

BE IT FURTHER RESOLVED, all bids will be presented for consideration to the Village Board for final approval of the purchase by Resolution and that the Village Administrator and Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 22nd day of February, 2016.

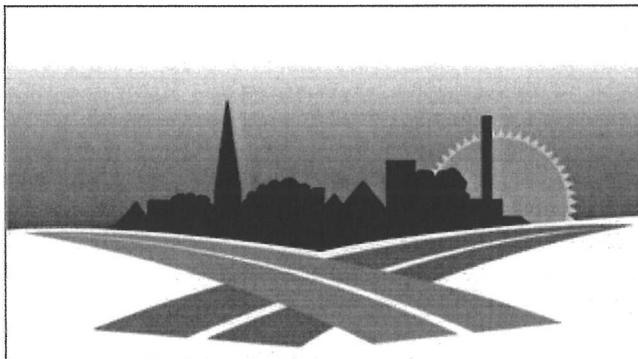
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 15-16

**AUTHORIZING
PUBLIC WORKS DEPARTMENT TO BID
WING MOWER**

Village Board 2-22-16

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 15-16

**AUTHORIZING
PUBLIC WORKS DEPARTMENT TO BID
WING MOWER**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board approved the purchase of a wing mower within the 2016 capital budget, and

WHEREAS, the cost of the wing mower is expected to exceed \$10,000, and

WHEREAS, the Public Works Department is authorized to prepare specifications and bid a wing mower to be paid from the 2016 Capital budget, and

WHEREAS, the Village Board will accept the final bid by resolution prior to any commitment to purchase, and

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek authorize the Public Works Department to prepare specifications and bid a wing mower to be paid from the 2016 Capital budget, and

BE IT FURTHER RESOLVED, all bids will be presented for consideration to the Village Board for final approval of the purchase by Resolution and that the Village Administrator and Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 22nd day of February, 2016.

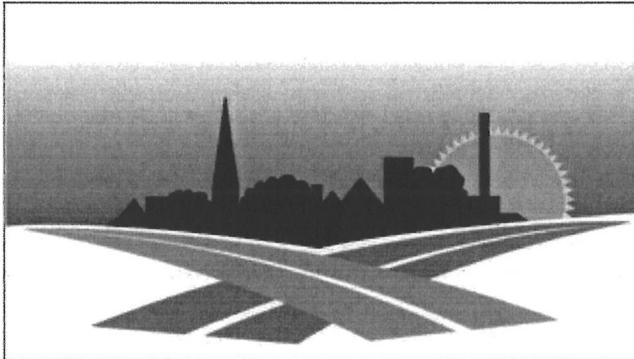
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 16-16

**AUTHORIZING
PUBLIC WORKS DEPARTMENT TO BID
LAWN MOWER**

Village Board 2-22-16

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 16-16

**AUTHORIZING
PUBLIC WORKS DEPARTMENT TO BID
LAWN MOWER**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board approved the purchase of a lawn mower within the 2016 capital budget, and

WHEREAS, the cost of the lawn mower is expected to exceed \$7,500, and

WHEREAS, the Public Works Department is authorized to prepare specifications and bid a lawn mower to be paid from the 2016 Capital budget, and

WHEREAS, the Village Board will accept the final bid by resolution prior to any commitment to purchase, and

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek authorize the Public Works Department to prepare specifications and bid a lawn mower to be paid from the 2016 Capital budget, and

BE IT FURTHER RESOLVED, all bids will be presented for consideration to the Village Board for final approval of the purchase by Resolution and that the Village Administrator and Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 22nd day of February, 2016.

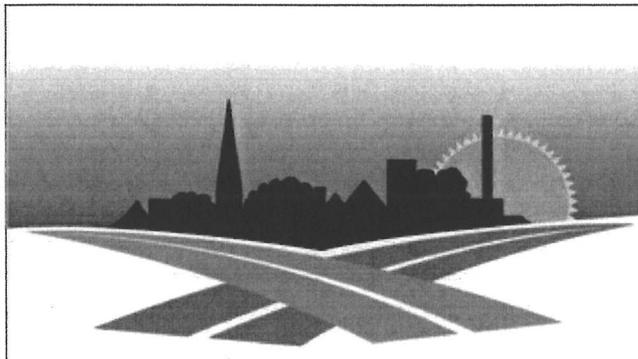
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 17-16

**AUTHORIZING
SEWER/WATER DEPARTMENT TO BID
SKID STEER LOADER**

Village Board 2-22-16

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 17-16

**AUTHORIZING
SEWER/WATER DEPARTMENT TO BID
SKID STEER LOADER**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board approved the purchase of a skid steer loader within the 2016 capital budget, and

WHEREAS, the cost of the skid steer loader is expected to exceed \$10,000, and

WHEREAS, the Sewer/Water Department is authorized to prepare specifications and bid a skid steer loader to be paid from the 2016 Capital budget, and

WHEREAS, the Village Board will accept the final bid by resolution prior to any commitment to purchase, and

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek authorize the Sewer/Water Department to prepare specifications and bid a skid steer loader to be paid from the 2016 Capital budget, and

BE IT FURTHER RESOLVED, all bids will be presented for consideration to the Village Board for final approval of the purchase by Resolution and that the Village Administrator and Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 22nd day of February, 2016.

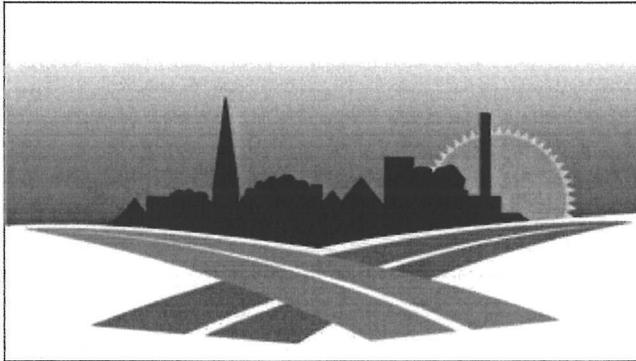
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 18-16

**AUTHORIZING
SEWER DEPARTMENT TO BID
MAIN LIFT STATION PUMPS**

Village Board 2-22-16

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 18-16

**AUTHORIZING
SEWER DEPARTMENT TO BID
MAIN LIFT STATION PUMPS**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board approved the purchase of two (2) main lift station pumps within the 2016 capital budget, and

WHEREAS, the cost of the main lift station pumps is expected to exceed \$10,000, and

WHEREAS, the Sewer Department is authorized to prepare specifications and bid the main lift station pumps to be paid from the 2016 Capital budget, and

WHEREAS, the Village Board will accept the final bid by resolution prior to any commitment to purchase, and

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek authorize the Sewer Department to prepare specifications and bid two (2) main lift station pumps to be paid from the 2016 Capital budget, and

BE IT FURTHER RESOLVED, all bids will be presented for consideration to the Village Board for final approval of the purchase by Resolution and that the Village Administrator and Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 22nd day of February, 2016.

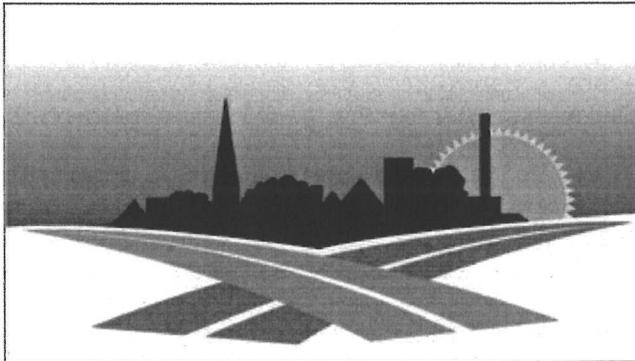
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 22-16

**AUTHORIZE USE
VETERANS PARK
TOUR DA GOOSE BICYCLE RIDE**

Village Board 2-22-16

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 22-16

**AUTHORIZE USE
VETERANS PARK
TOUR DA GOOSE BICYCLE RIDE**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Tour Da Goose planning committee has requested use of Veterans Park on Saturday, June 25, 2016 to be used as a rest area for bike riders within the event, and

WHEREAS, the Tour Da Goose used Veterans Park as a rest stop during last year's event, and

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek authorize the use of Veterans Park by the Tour Da Goose Bike Event for a rest stop on Saturday, June 25, 2016, and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 22nd day of February, 2016.

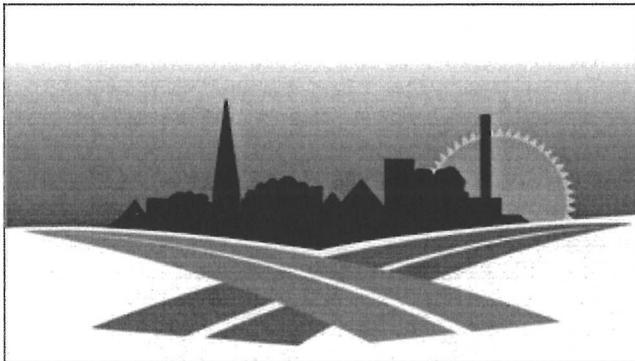
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 23-16

PROFESSIONAL SERVICES AGREEMENT - MSA CENTENNIAL PARK – PARKING LOT

Village Board 2-22-16

Requested by: Committee of the Whole

Introduced by: Village President John L. Swisher

RESOLUTION 23-16

PROFESSIONAL SERVICES AGREEMENT - MSA
CENTENNIAL PARK – PARKING LOT

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, a parking lot for Centennial Park was approved within the 2016 Capital Budget, and

WHEREAS, the cost of the parking lot is expected to exceed \$25,000, and

WHEREAS, in accordance with the Administration Policy approved by the Village Board, all public works contracts, the estimated cost of which exceeds \$25,000 shall be let by contract to the lowest bidder in accordance with the provisions of Wis. Stat. § 66.0901, and

WHEREAS, the Committee of the Whole requested a professional services agreement proposal to construct a parking lot within Centennial Park, and

WHEREAS, MSA has provided a professional services agreement to provide bid and specifications, complete the bidding process for approval of the board and compliance and inspection of the project to completion, and

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Board of Trustees of the Village of Johnson Creek approve the professional services agreement with MSA to provide engineering services to construct a parking lot within Centennial Park in the amount of \$16,000 in accordance with the Village Administrative Policy and State Statute § 66.0901, and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 22nd Day of February, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

