



VILLAGE OF JOHNSON CREEK  
MEETING NOTICE  
125 Depot Street, Johnson Creek, WI

**Agenda**

**VILLAGE BOARD MEETING**  
**February 25, 2013**  
**125 Depot St**  
**5:30 p.m.**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Statement of Public Notice
4. Approve Finance Report *-pgs 1- 11*
5. Ambulance/Fire-EMS, Building Inspector, Police *- pgs 12-17*
6. Department Reports - Public Works and Sewer/Water Utility *- Pg 18*
7. Approve Village Board Minutes of January 28, 2013 and Special Village Board Minutes of February 18, 2013. *pgs 19-22*
8. Public Comment (limited to two minutes per person)
9. Notices and Discussion *- pgs- 23-24*
10. Discussion and Recommendation – Facility Use Policy – Pioneer Baseball
11. Discuss and Recommendation - Use of Electronic Devices at Meetings
12. Resolution 07-13 Transfer of Impact Fees for General Obligation Debt Service *- pgs 25-26*
13. Resolution 08-13 Amend 2013 Budget – Streets – Capital Outlay – LRIP *- pgs 27-28*
14. Ordinance 02-13 Amend 33 Fees - Building Inspection *- adopt - pgs 29-31*
15. Next Village Board Meeting March 25, 2013 at 5:30 p.m.
16. The Clerk’s office will be open 8 a.m. – 4 p.m., Good Friday, March 29, 2013 for voter registration and to vote by absentee for the April 2, 2013 Election
17. Adjourn

N/A Not adopt/approve  
A Adopt/approve  
members packets

N.B. Page numbers relate to Board/Committee

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the meeting above to gather information. No action will be taken by any governmental body at the meetings above other than by the governmental body specifically referred to in the above notice.

Requests from persons with hearing or sight disabilities who need assistance to participate in this meeting should be made to the Village Clerk’s Office at (920) 699-2296 with as much advance notice as possible.

<i>Agenda Posting Information</i>	
Date	
Time	am/pm
Initials	



Check Register Report

02/20/2013

1:46 PM

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Village of Johnson Creek

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
<b>Checks</b>						
32199	02/07/2013	Printe	AFLAC	AFLAC	PAYDATE 1/4/2013	69.89
32200	02/07/2013	Printe	ASSOC APP	ASSOCIATED APPRAISAL	JAN ASSESSING SERVICES	1,342.73
32201	02/07/2013	Printe	ATLAS	ATLAS	ICE RECUE EQUIPMENT-FD	140.25
32202	02/07/2013	Printe	AUTUMN	AUTUMN SUPPLY	SUPPLIES-COM CTR, PD, VH,DPW	1,029.09
32203	02/07/2013	Printe	BADGER UTI	BADGER UTILITY INC	OIL FILTER- DPW	5.27
32204	02/07/2013	Printe	BERTS TIRE	BERTS TIRE SERVICE	TRUCK # 18 MOUNT TIRE-DPW	40.00
32205	02/07/2013	Printe	CARD SERV	CARD SERVICE CENTER	PURCHASES-EMS, LIB WWTP,DPW	165.37
32206	02/07/2013	Printe	CHARTER	CHARTER COMMUNICATIONS	INTERNET-VH EMS CABLE	168.68
32207	02/07/2013	Printe	CRAMER, MU	CRAMER, MULTHAUF & HAMMES,	SNOW EMERGENCY, STONEY	2,588.50
32208	02/07/2013	Printe	CULLIGAN	CULLIGAN WATER	LAB GRADE WATER- WWTP	20.00
32209	02/07/2013	Printe	DAWN HAINE	DAWN M. HAINES	JAN CLEANING- PD	160.00
32210	02/07/2013	Printe	1384	DETTMANN DAIRY FARM	SLUDGE REMOVAL-WWTP	1,215.00
32211	02/07/2013	Printe	DOC SALES	DOCUMENT SALES	BOND BOOKS- PD	54.00
32212	02/07/2013	Printe	DAVID D	DAVID DRAYNA	TRAINING FEE-PD	100.00
32213	02/07/2013	Printe	EMER. MED.	EMERGENCY MEDICAL	SUPPLIES- EMS	162.73
32214	02/07/2013	Printe	ENVIRO SPE	ENVIRONMENTAL SPECIALISTS	LIFT STATION CLEANING/GRAY	450.00
32215	02/07/2013	Printe	GORDON FLE	GORDON FLESCH CO., INC.	COPIER LEASE-LIBRARY	109.72
32216	02/07/2013	Printe	GRAY'S INC	GRAY'S, INC.	SNOW PLOW PARTS-DPW	1,692.50
32217	02/07/2013	Printe	GRAYBAR	GRAYBAR	BALLAST-COMCTR, DPW	332.67
32218	02/07/2013	Printe	HACH	HACH COMPANY	LAB TESTING SUPPLIES-WWTP	377.83
32219	02/07/2013	Printe	HD SUPP	HD SUPPL NTL WATERWORKS-	REPAIRS- H2O	3,619.01
32220	02/07/2013	Printe	IMPACT	IMPACT AQUISITIONS, LLC	TONER- KYOCERA- VH	19.50
32221	02/07/2013	Printe	J & L TIRE	J & L TIRE INC.	TIRE TRUCK # 18- DPW	715.00
32222	02/07/2013	Printe	JEFF CTY E	JEFFERSON CTY EMS	2013 MEMBERSHIP	100.00
32223	02/07/2013	Printe	JEFF TREAS	JEFFERSON CTY TREASURERS	DOG LICENSES	213.75
32224	02/07/2013	Printe	JEFFERSONF	JEFFERSON FIRE & SAFETY, INC	EQUIPMENT- FD	1,085.26
32226	02/07/2013	Printe	JOHNSON BL	JOHNSON BLOCK COMPANY, INC	AUDIT PROGRESS BILL	2,475.00
32227	02/07/2013	Printe	JOHNSON C	JOHNSON CREEK MOBIL	JAN FUEL PURCHASES	3,687.58
32228	02/07/2013	Printe	JC PUB SCH	JOHNSON CREEK PUBLIC	RESTITUTION	4.54
32229	02/07/2013	Printe	JONAS OFFI	JONAS OFFICE EQUIPMENT	PRINTER/SUPPLIES-VH, PD	403.91
32230	02/07/2013	Printe	KLEANLINE	KLEANLINE, LLC	CLEANING - JAN & SUPPLIES	583.00
32231	02/07/2013	Printe	KRUEGER/JO	JOSEPH KRUEGER	TRAINING SUPPLIES-FD	400.00
32232	02/07/2013	Printe	KWIK TRIP	KWIKTRIP-KWIK STAR STORES	FUEL PURCHASE- EMS	37.63
32233	02/07/2013	Printe	MARTELLE	MARTELLE WATER TREATMENT	CHEMICALS-WELL # 2 & 3-H2O	889.75
32235	02/07/2013	Printe	MENARDS	MENARDS	SUPPLIES-FD, COM CTR	607.53
32236	02/07/2013	Printe	MIDWEST EL	MIDWEST ELECTRIC	REPAIRS -FD	1,700.00
32237	02/07/2013	Printe	MIDWEST TA	MIDWEST TAPE, LLC	CD & DVD'S- LIBRARY	406.90
32238	02/07/2013	Printe	MILW MAP	MILWAUKEE MAP SERVICE, INC	JEFFERSON CTY WALL MAP	236.60
32239	02/07/2013	Printe	MINNESOTA	MINNESOTA LIFE	MARCH LIFE INS	531.68
32240	02/07/2013	Printe	NAPA	NAPA AUTO PARTS	AIR FILTER,OIL- #704- EMS 2012	110.92
32241	02/07/2013	Printe	NORTH CENT	NORTH CENTRAL LAB INC	SUPPLIES- WWTP	392.95
32242	02/07/2013	Printe	PETTY HALL	PETTY CASH VILL JC \ JDYKSTRA	MISC. SUPPLIES	36.00
32243	02/07/2013	Printe	PORT-A-JON	PORT-A-JOHN CORP	BELL PARK	86.00
32244	02/07/2013	Printe	PRO EQUIP	PROFESSIONAL EQUIPMENT &	CLOTHING ALLOWANCE	305.75
32245	02/07/2013	Printe	QUILL CORP	QUILL CORPORATION	PRINTER,FAX, COPIER- DPW	179.99
32246	02/07/2013	Printe	R&R INS	R&R INSURANCE SERVICES, INC.	INSURANCE FIRE DEPARTMENT	1,899.00
32247	02/07/2013	Printe	BILL RAD	BILL RADUE	CLOTHING ALLOWANCE	25.29
32248	02/07/2013	Printe	SENSUS	SENSUS METERING SYSTEMS	SOFTWARE SUPPORT-WWTP/H2O	1,524.60

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Village of Johnson Creek

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
<b>Checks</b>						
32249	02/07/2013	Printe	SK WINDOW	SK WINDOWS AND DOORS, LLC	CENT PARK GARAGE DOOR	78.00
32250	02/07/2013	Printe	STEINHORST	STEINHORST GARY	CLOTHING ALLOW	106.49
32251	02/07/2013	Printe	TDS	TDS TELECOM	PHONES- PD, VH, LIB, DPW, WWTP	693.16
32252	02/07/2013	Printe	TOMMY	TOMMY TUCKER	PARK SUPPLIES	394.00
32253	02/07/2013	Printe	US CELL	US CELLULAR	VILLAGE CELL PHONES	447.81
32254	02/07/2013	Printe	VILL OF JC	VILLAGE OF JOHNSON CREEK	ACCOUNT TRANSFER	100,000.00
32255	02/07/2013	Printe	WATERTOWN	WATERTOWN DAILY TIMES INC	FOR SALE PROPERTY-REHM	40.62
32256	02/07/2013	Printe	WTRTWN CI	WATERTOWN	SHARED PUB SPRING ELECTION	30.12
32257	02/07/2013	Printe	WE ENERGIE	WE ENERGIES	ST LIGHTS, WWTP FD, PD, LIB,	20,850.64
32258	02/07/2013	Printe	WI - SCTF1	WI SCTF	CHILD SUPPORT 2/15/2013	197.47
32259	02/07/2013	Printe	WI - SCTF1	WI SCTF	CHILD SUPPORT 3/1/2013	167.47
32260	02/07/2013	Printe	WI BLDG IN	WI BUILDING INSPECTIONS, LLP	JANUARY PERMITS	3,859.78
32261	02/07/2013	Printe	WI JUSTICE	WI DEPT. OF JUSTICE	RECORD CHECKS	14.00
32262	02/07/2013	Printe	WI ST HY	WI STATE LAB. OF HYGIENE	LAB TESTING-WWTP	189.00
32263	02/07/2013	Printe	WISC JUSTI	WISCONSIN DEPT OF JUSTICE	ANNUAL SOFTWARE ACCESS-	810.00
32264	02/11/2013	Printe	JC POST OF	JOHNSON CREEK POST OFFICE	WATER/SEWER BILLS	336.93
32265	02/14/2013	Printe	TDS	TDS TELECOM	FIRE DEPT PHONES	144.38
32266	02/19/2013	Printe	UTILITY FL	UTILITY FLEET SALES	BOOM TRUCK -WWTP	55,010.18
32267	02/19/2013	Printe	PINECONT R	PINE CONE RESTAURANT	ELECTION FOOD 2/19/2013	21.84
32268	02/20/2013	Printe	AFLAC	AFLAC	PAYDATE 1/18 & 2/1/2013	139.78
32269	02/20/2013	Printe	AIRGAS	AIRGAS NORTH CENTRAL INC	OXYGEN TANK RENTAL- EMS	171.49
32270	02/20/2013	Printe	AXA EQUITA	AXA EQUITABLE	PAYDATE 2/1 AND 2/15/2013	100.00
32271	02/20/2013	Printe	BDCH HEALT	BDCH HEALTH WORKS	ANNUAL CONSORTIUM FEE	50.00
32272	02/20/2013	Printe	CAREW HEAT	CAREW HEATING & AIR	TRUCK BAY HEATER UNIT-FD	280.82
32273	02/20/2013	Printe	DEPPE	JAY DEPPE	PARAMEDIC CERTIFICATION FEE	182.00
32274	02/20/2013	Printe	DYNA SYS	DYNA SYSTEMS	SUPPLIES, DPW	208.74
32275	02/20/2013	Printe	EMER. MED.	EMERGENCY MEDICAL	SUPPLIES- EMS	459.26
32276	02/20/2013	Printe	FT HEALTHC	FORT HEALTHCARE	SUPPLIES - EMS	89.50
32277	02/20/2013	Printe	GOR FLESCH	GORDON FLESCH CO, INC	JAN COPIES FEB LEASE-VH	80.74
32278	02/20/2013	Printe	GORDON FLE	GORDON FLESCH CO., INC.	MARCH COPIER LEASE- VH	493.32
32279	02/20/2013	Printe	HARRY/DAVI	HARRY & DAVID	RESTITUTION	260.00
32280	02/20/2013	Printe	HD SUPP	HD SUPPL NTL WATERWORKS-	RADIO BOXES/WATER METERS -	1,947.92
32281	02/20/2013	Printe	JC WATER/S	JC WATER AND SEWER	WWTP, FD, PD, VH, DPW, COM	588.59
32282	02/20/2013	Printe	JEFF LAND	JEFFERSON COUNTY LAND	VILLAGE MAPS	22.40
32283	02/20/2013	Printe	JEFF TREAS	JEFFERSON CTY TREASURERS	JANUARY COURT REPORT	260.89
32284	02/20/2013	Printe	JEFFERSONF	JEFFERSON FIRE & SAFETY, INC	TOOLS & EQUIPMENT- FD	207.00
32285	02/20/2013	Printe	JC PUB SCH	JOHNSON CREEK PUBLIC	2012 YEARBOOK	25.00
32286	02/20/2013	Printe	JC PUB SCH	JOHNSON CREEK PUBLIC	JANUARY MOBILE HOME TAX	1,641.51
32287	02/20/2013	Printe	JC PUB SCH	JOHNSON CREEK PUBLIC	FEBRUARY MOBILE HOME TAX	1,641.51
32288	02/20/2013	Printe	JOHNSRUD	MARK JOHNSRUD	MILEAGE	53.67
32289	02/20/2013	Printe	MARROQUIN	MARIA MARROQUIN	TRANSLATING SERVICES	40.00
32290	02/20/2013	Printe	MENARDS	MENARDS	SUPPLIES- WWTP, FD, VH	114.60
32291	02/20/2013	Printe	MICROMARK	MICROMARKETING LLC	BOOK-LIBRARY	20.80
32292	02/20/2013	Printe	MIDWEST EL	MIDWEST ELECTRIC	FIRESTATION REPAIRS	161.55
32293	02/20/2013	Printe	MIDWEST TA	MIDWEST TAPE, LLC	BOOKS ON CD- LIBRARY	158.95
32294	02/20/2013	Printe	MILW MAP	MILWAUKEE MAP SERVICE, INC	JEFFERSON CTY MAP- WWTP	236.60
32295	02/20/2013	Printe	NORTH AMER	NORTH AMERICIAN SALT CO	STREET SALT	5,069.95
32296	02/20/2013	Printe	NORTH CENT	NORTH CENTRAL LAB INC	LAB SUPPLIES- WWTP	80.12
32297	02/20/2013	Printe	PETTY HALL	PETTY CASH VILL JC \ JDYKSTRA	OFFICE SUPPLIES	30.51
32298	02/20/2013	Printe	PINECONT R	PINE CONE RESTAURANT	RESTITUTION	56.57
32299	02/20/2013	Printe	PINECONT R	PINE CONE RESTAURANT	RESTITUTION	136.16

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Village of Johnson Creek

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
<b>Checks</b>						
32300	02/20/2013	Printe	QUILL CORP	QUILL CORPORATION	SUPPLIES- VH	56.84
32301	02/20/2013	Printe	R&R INS	R&R INSURANCE SERVICES, INC.	GEN LIAB,LAW,AUTO,WC	14,732.00
32302	02/20/2013	Printe	RESERVE AC	RESERVE ACCOUNT	POSTAGE	400.00
32303	02/20/2013	Printe	SAFETY FIR	SAFETY FIRST INC	ANNUAL SCBA FLOW TEST - FD	1,330.76
32304	02/20/2013	Printe	SCHIFERT/M	MARK SCHIFERL	ID TAGS FOR FIREFIGHTERS- FD	338.00
32305	02/20/2013	Printe	SCHNEIDER	SCHNEIDER PRINTING, INC.	ENVELOPES - VH	277.37
32306	02/20/2013	Printe	SCHROEDER	SCHROEDER'S STANDARD	OIL CHANGE	39.15
32307	02/20/2013	Printe	STOUT BETT	BETTY STOUT	ELECTION 2/19/2013	125.38
32308	02/20/2013	Printe	STREICHERS	STREICHER'S	SUPPLIES - PD	162.99
32309	02/20/2013	Printe	THEDER	THEDER LAWN SERVICE	SNOW PLOWING- FD	465.00
32310	02/20/2013	Printe	THOMAS T	THELMA THOMAS	ELECTION 2/19/2013	125.38
32311	02/20/2013	Printe	TRIMBORN	DIANNE TRIMBORN	ELECTION 2/19/2013	129.06
32312	02/20/2013	Printe	US CELL	US CELLULAR	FIRE/EMS CELL PHONES	45.89
32313	02/20/2013	Printe	WCTC	WAUKESHA COUNTY TECH	CERTIFICATION TESTING- FD	80.00
32314	02/20/2013	Printe	WESTON	WESTON WOODS STUDIO'S INC	BOOKS/DVD- LIBRARY	177.76
32315	02/20/2013	Printe	WHITE D	DAWN WHITE	MUN. COURT SOFTWARE ANNUAL	64.95
32316	02/20/2013	Printe	WI COURT F	WISCONSIN COURT FINES & ASSESM	JANUARY COURT REPORT	717.00

117 Checks Total (excluding void checks): 262,912.04

117 Grand Total (excluding void checks): 262,912.04

43 02/18/2013 Printe DEPT EMPL DEPARTMENT OF EMPLOYEE TRUST MARCH 2013 19,610.80

Total 282,522.84

Water	\$14,380.10
Sewer	\$71,456.65
Tif #2	\$1,153.58
tif #3	\$1,194.20
Library	\$3,205.44
Fire	\$13,732.67
EMS	\$3,309.41
Total	\$174,090.79

Approved By: \_\_\_\_\_  
P & F Chair

Approved By: \_\_\_\_\_  
P & F Member

## RESTRICTED & CASH ON HAND (BUDGET & DEBT PMT) 2/20/13

	Restricted	Cash for Budget/Debt
<b>GENERAL FUND</b>		
Checking , Payroll , Money Market (Remaining Expenditures: \$2,004,935.10)		\$828,922.67
EMS -FAP Funds (Restricted Use)	\$21,243.71	
G.O. Bond Proceeds	\$76,498.73	
Restricted Account	\$206,856.62	
Temp Acct Tax Collections (some funds for other jurisdictions)		\$465,155.09
Tree Fee Account	\$9,135.16	
Impact Fee Account (Parks Share and Public Works Share)	\$81,712.27	
West Side Street & Utility Improvement Fees	\$7,513.42	
	<b>\$402,959.91</b>	<b>\$1,294,077.76</b>
<b>WATER FUND</b>		
Checking, Money Market (Remaining Expenditures: \$509,325.67)		\$668,767.07
Depreciation Equipment Fund	\$184,442.93	
Impact Fee Account (Water Share)	\$34,230.38	
	<b>\$218,673.31</b>	<b>\$668,767.07</b>
<b>SEWER FUND</b>		
Checking, Money Market (Remaining Expenditures: \$448,978.42)		\$490,421.93
Depreciation Equipment Fund	\$643,733.57	
Bond Redemption Fund	\$265,375.86	
Impact Fee Account (Sewer Share)	\$49,731.66	
	<b>\$958,841.09</b>	<b>\$490,421.93</b>
<b>TIF 2</b>		
Checking, Money Market (Remaining Expenditures: \$1,276,810.53)		\$1,188,766.40
Bond Reserve/Redemption (held by Associated Trust)	\$712,601.91	
	<b>\$712,601.91</b>	<b>\$1,188,766.40</b>
<b>TIF 3</b>		
Checking, Money Market (Remaining Expenditures: \$1,299,615.41)		\$931,945.90
Bond Reserve/Redemption (held by Associated Trust)	\$671,181.64	
	<b>\$671,181.64</b>	<b>\$931,945.90</b>
<b>LIBRARY</b>		
Checking (Remaining Expenditures: \$187,706.88)		\$70,904.07
Restricted & Trust Account	\$26,139.16	
	<b>\$26,139.16</b>	<b>\$70,904.07</b>
<b>ROOM TAX</b>		
Checking (Remaining Expenditures: \$92,024.78)	\$49,952.68	
	<b>\$49,952.68</b>	
<b>FIRE FUND</b>		
Checking, Money Market (Remaining Expenditures: \$261021.27)		\$226,881.00
GO Note Proceeds (Borrowed for Equipment)	\$9,863.71	
GO Bond Proceeds (Borrowed for property purchase)	\$226,111.74	
Impact Fee Account (Fire-EMS Share)	\$136,329.72	
	<b>\$372,305.17</b>	<b>\$226,881.00</b>
<b>RESTRICTED &amp; CASH ON HAND (BUDGET &amp; DEBT PMT) 2/20/13</b>	<b>\$3,412,654.87</b>	<b>\$4,871,764.13</b>
<b>BANK TOTALS</b>		
Premier Bank (Checking, Money Market)		\$2,741,465.11
Badger Bank (Checking, Money Market)		\$932,742.75
Local Government Investment Pool (LGIP)		\$0.00
Bank of Lake Mills (Money Market)		\$290,276.37
Landmark Credit Union (Money Market)		\$647,144.26
Summit Credit Union (Money Market)		\$646,210.63
Fort Community Credit Union (Money Market)		\$648,557.37
Town and Country Bank (Money Market)		\$347,035.85
Greewoods State Bank (Money Market)		\$647,203.11
Associated Trust (Bond Reserve)		\$1,383,783.55

*\*Balances reflect what bank balance will be when outstanding checks clear.*

### Impact Fee Report

Category	Balance (includes interest earned)	Budgeted 2013 Expenditures	Projected Balance	2013 Expenditures	Projects per 2004 Impact Fee Study (Project Costs/Related Debt)
Public Safety	\$136,329.72	\$0.00	\$136,329.72		Fire/EMS Building
WWTF	\$49,731.66	\$0.00	\$49,731.66		WWTP Phase 2, Office/Lab Expansion, Heated Garage
Water System	\$34,230.38	\$0.00	\$34,230.38		Well 5 (Auditor ok'd using for Well 3/4)
Parks	\$11,254.25	(\$11,254.25)	\$0.00	Debt Payments	Any collected goes to debt for 2005 \$1.925M GO Bonds
Public Works	\$70,458.02	(\$4,600.00)	\$65,858.02	Compost Site Relocation Study	Streetscape, Shoreline Restoration, Relocate Brush/Compost
<b>Total Impact Fees:</b>	<b>\$302,004.03</b>	<b>(\$15,854.25)</b>	<b>\$286,149.78</b>		
<b>West Side Street/Utility Fee</b>	<b>\$7,513.42</b>	<b>\$0.00</b>	<b>\$7,513.42</b>		Reconstruct Midge, West (Union to new subdivisions), Connector Streets (Hwy B to Chapel Hill and E/W Connector)
<b>Total Account:</b>	<b>\$309,517.45</b>	<b>(\$15,854.25)</b>	<b>\$293,663.20</b>		

**NOTES:**  
Includes Fees Paid as of: 2/20/2013

RESTRICTED FUNDS UPDATE				
Category	Balance	Budgeted 2013 Expenditures	Projected Remainder	Description of 2013 Expenditures*
Codification	\$12,147.22		\$12,147.22	
Computers	\$36,507.97		\$36,507.97	
Equipment (DPW)	\$3,505.98		\$3,505.98	
Fire	\$32,896.05		\$32,896.05	
Firemans Park Play Equip	\$7,168.35		\$7,168.35	
Garage	\$27,681.33		\$27,681.33	
Reserved for T3 Debt	\$34,928.32		\$34,928.32	
Historical Society	\$315.51		\$315.51	
Municipal Building Repair	\$21,508.95		\$21,508.95	
Parks	\$17,488.71		\$17,488.71	
Police	\$0.00		\$0.00	
Storm Sewers	\$5,247.11		\$5,247.11	
Streets	\$7,461.12		\$7,461.12	
<b>Totals:</b>	<b>\$206,856.62</b>	<b>\$0.00</b>	<b>\$206,856.62</b>	

2/20/2013

\*Funds will be withdrawn for these capital projects once the final cost is determined.

**ROOM TAX COLLECTION & DISTRIBUTION SUMMARY**

Collections								
Tax Year	JC Chamber 35%	Tourism 35%	Interest	Parks 30%	Interest	Tax Collected	Interest	Ascending Total
2005	\$1,767.03	\$1,767.03	\$0.00	\$1,514.59	\$0.00	\$5,048.65	\$0.00	\$5,048.65
2006	\$14,647.09	\$14,647.09	\$265.70	\$12,554.67	\$215.11	\$41,848.85	\$480.81	\$47,378.31
2007	\$22,870.90	\$22,870.90	\$900.58	\$19,603.63	\$612.17	\$65,345.43	\$1,512.75	\$114,236.49
2008	\$28,442.06	\$28,442.06	\$2,442.39	\$24,378.92	\$1,305.17	\$81,263.05	\$3,747.56	\$199,247.10
2009	\$28,813.63	\$28,813.63	\$344.05	\$24,697.37	\$71.59	\$82,324.63	\$415.64	\$281,987.37
2010	\$19,291.61	\$19,291.61	\$939.42	\$16,535.67	\$29.37	\$55,118.89	\$968.79	\$338,075.05
2011	\$15,230.42	\$15,230.42	\$151.12	\$13,054.62	\$0.00	\$43,515.46	\$151.12	\$381,741.63
2012	\$21,837.38	\$21,837.38	\$113.55	\$18,717.77	\$0.00	\$62,392.53	\$113.55	\$444,247.71
2013	\$0.00	\$0.00	\$7.93	\$0.00	\$0.00	\$0.00	\$7.93	\$444,255.64
<b>Collected:</b>	<b>\$152,900.12</b>	<b>\$152,900.12</b>	<b>\$5,164.73</b>	<b>\$131,057.24</b>	<b>\$2,233.42</b>	<b>\$436,857.49</b>	<b>\$7,398.15</b>	
Expenditures & Chamber Distribution								
Tax Year	Chamber Distribution	Tourism		Parks		Expenditures		Descending Balance
2005	\$1,767.03					\$1,767.03		\$3,281.62
2006	\$14,647.09	\$1,200.00		\$4,673.00		\$20,520.09		\$25,091.19
2007	\$22,870.90	\$2,450.02		\$11,149.61		\$36,470.53		\$55,478.84
2008	\$28,442.06	\$10,832.73		\$20,952.25		\$60,227.04		\$80,262.41
2009	\$28,813.63	\$20,040.89		\$43,465.31		\$92,319.83		\$70,682.85
2010	\$19,291.61	\$60,692.09		\$18,280.97		\$98,264.67		\$28,505.86
2011	\$15,230.42	\$1,180.00		\$8,596.98		\$25,007.40		\$47,165.04
2012	\$21,837.38	\$9,516.45		\$26,172.54		\$57,526.37		\$52,144.75
2013	\$0.00	\$2,200.00		\$0.00		\$2,200.00		\$52,152.68
<b>Expended:</b>	<b>\$152,900.12</b>	<b>\$108,112.18</b>		<b>\$133,290.66</b>		<b>\$394,302.96</b>		
Remaining Funds in Account								
	Chamber Distribution	Village Tourism		Village Parks		Total Balance		
<b>Balances:</b>	<b>\$0.00</b>	<b>\$49,952.68</b>		<b>\$0.00</b>		<b>\$49,952.68</b>		

1/28/2013

	Tourism	Parks
Total 2006 Expenditures:	\$1,200.00	\$4,673.00
Total 2007 Expenditures:	\$2,450.02	\$11,149.61
Total 2008 Expenditures:	\$10,832.73	\$20,952.25
Total 2009 Expenditures:	\$20,040.89	\$43,465.31
Total 2010 Expenditures:	\$60,692.09	\$18,280.97

2011 Expenditure Detail:			
	Tourism		Parks
Jefferson Co. Tourism Guide -JC Section	\$1,080.00		
Repayment to General for Centennial Pavilion			\$8,596.98
Johnson Block Audit Fund 8 for 2010	\$100.00		
<b>Total 2011 Expenditures:</b>	<b>\$1,180.00</b>		<b>\$8,596.98</b>

2012 Expenditure Detail:			
	Tourism		Parks
Repayment to General for Centennial Pavilion			\$26,172.54
Tower Installation	\$3,176.00		
Johnson Creek Historical Society	\$2,000.00		
Transfer to General - Administration Costs	\$3,265.00		
Jefferson Co. Tourism Guide -JC Section	\$1,010.50		
Purchase Copy of Room Tax Study WTA	\$14.95		
Farmers Market Temp Use Fee	\$50.00		
<b>Total 2012 Expenditures:</b>	<b>\$9,516.45</b>		<b>\$26,172.54</b>

2013 Expenditure Detail:			
	Tourism		Parks
Park Fee Assistance Thundercats	\$2,200.00		
<b>Total 2013 Expenditures:</b>	<b>\$2,200.00</b>		<b>\$0.00</b>

REVENUE/EXPENDITURE REPORT

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2/20/2013  
2:24 pm

Village of Johnson Creek

For the Period: 1/1/2013 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 1 - GENERAL FUND							
Revenues							
Function:							
Dept: 000.000							
Acct Class: 9440 Public charges for services							
479.150 EMS RUN RECEIPTS PRIOR YEAR	90,000.00	90,000.00	16,105.44	16,105.44	0.00	73,894.56	17.9

REVENUE/EXPENDITURE REPORT

Page: 1  
2/20/2013  
2:23 pm

Village of Johnson Creek

For the Period: 1/1/2013 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 1 - GENERAL FUND							
Revenues							
Function:							
Dept: 000.000							
Acct Class: 9440 Public charges for services							
448.100 EMS RUN RECEIPTS	90,000.00	90,000.00	324.81	324.81	0.00	89,675.19	0.4

REVENUE/EXPENDITURE REPORT

Village of Johnson Creek

For the Period: 1/1/2013 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 1 - GENERAL FUND							
Expenditures							
Function: 420 Public Safety							
Dept: 523.500 AMBULANCE							
Acct Class: 9510 Salary expenses							
510.200 PART-TIME SALARIES EXPENSE	106,656.00	106,656.00	14,954.26	6,807.08	0.00	91,701.74	14.0
Salary expenses	106,656.00	106,656.00	14,954.26	6,807.08	0.00	91,701.74	14.0
Acct Class: 9520 FRINGE BENEFITS							
520.100 SOCIAL SECURITY EXPENSE	8,164.00	8,164.00	1,091.18	496.81	0.00	7,072.82	13.4
520.200 WI RETIREMENT FUND EXPENSE	1,999.00	1,999.00	402.01	213.54	0.00	1,596.99	20.1
520.300 HEALTH INSURANCE EXPENSE	0.00	0.00	377.10	174.47	0.00	-377.10	0.0
520.700 TRAINING/EDUCATION EXPENSE	3,500.00	3,500.00	332.00	182.00	0.00	3,168.00	9.5
520.800 OTHER FRINGE BENEFIT EXPENSE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
FRINGE BENEFITS	14,663.00	14,663.00	2,202.29	1,066.82	0.00	12,460.71	15.0
Acct Class: 9530 OPERATING EXPENSES							
530.100 MISCELLANEOUS EXPENSE	250.00	250.00	6.10	6.10	0.00	243.90	2.4
530.200 UTILITIES EXPENSE	6,090.00	6,090.00	1,238.07	743.15	0.00	4,851.93	20.3
530.250 BUILDING EXPENSES	2,500.00	2,500.00	738.99	738.99	0.00	1,761.01	29.6
530.300 OFFICE SUPPLIES EXPENSE	800.00	800.00	0.00	0.00	0.00	800.00	0.0
530.400 OPERATING SUPPLIES EXPENSE	11,500.00	11,500.00	1,169.40	711.49	0.00	10,330.60	10.2
530.500 TRANSPORTATION EXPENSE	4,500.00	4,500.00	370.80	370.80	0.00	4,129.20	8.2
530.510 AMBULANCE REPAIR & MAINT. EXP	1,300.00	1,300.00	110.92	110.92	0.00	1,189.08	8.5
530.700 REPAIRS EXPENSE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
530.800 PERMITS-FEES-DUES EXPENSE	1,000.00	1,000.00	508.75	100.00	0.00	491.25	50.9
OPERATING EXPENSES	32,940.00	32,940.00	4,143.03	2,781.45	0.00	28,796.97	12.6
Acct Class: 9539 OUTSIDE SERVICES EMPLOYED							
530.900 OUTSIDE SERVICES EXPENSE	24,500.00	24,500.00	1,468.97	1,468.97	0.00	23,031.03	6.0
OUTSIDE SERVICES EMPLOYED	24,500.00	24,500.00	1,468.97	1,468.97	0.00	23,031.03	6.0
AMBULANCE	178,759.00	178,759.00	22,768.55	12,124.32	0.00	155,990.45	12.7
Public Safety	178,759.00	178,759.00	22,768.55	12,124.32	0.00	155,990.45	12.7
Expenditures	178,759.00	178,759.00	22,768.55	12,124.32	0.00	155,990.45	12.7
Net Effect for GENERAL FUND	-178,759.00	-178,759.00	-22,768.55	-12,124.32	0.00	-155,990.45	12.7
Change in Fund Balance:			0.00				
Grand Total Net Effect:	-178,759.00	-178,759.00	-22,768.55	-12,124.32	0.00	-155,990.45	

REVENUE/EXPENDITURE REPORT

Village of Johnson Creek

For the Period: 1/1/2013 to 2/28/2013

Fund: 9 - FIRE/EMS

Revenues

Function:

Dept: 000.000

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
General property taxes	369,061.00	369,061.00	184,530.50	0.00	0.00	184,530.50	50.0
Intergovernmental revenues	14,878.00	14,878.00	0.00	0.00	0.00	14,878.00	0.0
Public charges for services	1,500.00	1,500.00	100.00	0.00	0.00	1,400.00	6.7
Miscellaneous revenues	3,750.00	3,750.00	5,820.68	5,720.68	0.00	-2,070.68	155.2
Interest revenues	3,200.00	3,200.00	166.00	166.00	0.00	3,034.00	5.2
Dept: 000.000	392,389.00	392,389.00	190,617.18	5,886.68	0.00	201,771.82	48.6
Function:	392,389.00	392,389.00	190,617.18	5,886.68	0.00	201,771.82	48.6
Revenues	392,389.00	392,389.00	190,617.18	5,886.68	0.00	201,771.82	48.6

Expenditures

Function: 410 General Government

Dept: 511.700 POLICE FIRE&EMS COMMISSION

Salary expenses	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
FRINGE BENEFITS	77.00	77.00	0.00	0.00	0.00	77.00	0.0
OPERATING EXPENSES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
POLICE FIRE&EMS COMMISSION	1,177.00	1,177.00	0.00	0.00	0.00	1,177.00	0.0

Dept: 514.100 ADMINISTRATOR

Salary expenses	18,798.00	18,798.00	0.00	0.00	0.00	18,798.00	0.0
ADMINISTRATOR	18,798.00	18,798.00	0.00	0.00	0.00	18,798.00	0.0

Dept: 514.200 CLERK & ASSISTANT

Salary expenses	18,798.00	18,798.00	5,755.72	2,884.02	0.00	13,042.28	30.6
CLERK & ASSISTANT	18,798.00	18,798.00	5,755.72	2,884.02	0.00	13,042.28	30.6

Dept: 514.700 CENTRAL INFORMATION SYSTEMS

OUTSIDE SERVICES EMPLOYED	1,030.00	1,030.00	0.00	0.00	0.00	1,030.00	0.0
CENTRAL INFORMATION SYSTEMS	1,030.00	1,030.00	0.00	0.00	0.00	1,030.00	0.0

Dept: 515.700 AUDITOR

OUTSIDE SERVICES EMPLOYED	3,180.00	3,180.00	0.00	0.00	0.00	3,180.00	0.0
AUDITOR	3,180.00	3,180.00	0.00	0.00	0.00	3,180.00	0.0

Dept: 516.100 ATTORNEY

OUTSIDE SERVICES EMPLOYED	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0
ATTORNEY	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0

Dept: 518.100 RISK MANAGEMENT

REVENUE/EXPENDITURE REPORT

Village of Johnson Creek

For the Period: 1/1/2013 to 2/28/2013	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 9 - FIRE/EMS							
Expenditures							
Function: 410 General Government							
Dept: 518.100 RISK MANAGEMENT							
EXPENDITURES	16,150.00	16,150.00	4,991.82	4,991.82	0.00	11,158.18	30.9
RISK MANAGEMENT	16,150.00	16,150.00	4,991.82	4,991.82	0.00	11,158.18	30.9
General Government	62,633.00	62,633.00	10,747.54	7,875.84	0.00	51,885.46	17.2
Function: 420 Public Safety							
Dept: 523.100 FIRE PROTECTION							
Salary expenses	88,635.00	88,635.00	9,090.70	3,663.84	0.00	79,544.30	10.3
FRINGE BENEFITS	30,778.00	30,778.00	4,403.87	2,395.50	0.00	26,374.13	14.3
OPERATING EXPENSES	54,000.00	54,000.00	8,638.05	7,087.94	0.00	45,361.95	16.0
OUTSIDE SERVICES EMPLOYED	10,000.00	10,000.00	1,055.57	420.37	0.00	8,944.43	10.6
FIRE PROTECTION	183,413.00	183,413.00	23,188.19	13,567.65	0.00	160,224.81	12.6
Public Safety	183,413.00	183,413.00	23,188.19	13,567.65	0.00	160,224.81	12.6
Function: 470 Debt Service							
Dept: 591.100 DEBT EXPENSE: PRINCIPAL							
EXPENDITURES	109,160.00	109,160.00	88,000.00	88,000.00	0.00	21,160.00	80.6
DEBT EXPENSE: PRINCIPAL	109,160.00	109,160.00	88,000.00	88,000.00	0.00	21,160.00	80.6
Dept: 591.200 DEBT EXPENSE: INTEREST							
EXPENDITURES	34,865.00	34,865.00	9,432.00	9,432.00	0.00	25,433.00	27.1
DEBT EXPENSE: INTEREST	34,865.00	34,865.00	9,432.00	9,432.00	0.00	25,433.00	27.1
Debt Service	144,025.00	144,025.00	97,432.00	97,432.00	0.00	46,593.00	67.6
Function: 490 Other Financing Uses							
Dept: 599.900 TRANSFERS							
OPERATING EXPENSES	2,318.00	2,318.00	0.00	0.00	0.00	2,318.00	0.0
TRANSFERS	2,318.00	2,318.00	0.00	0.00	0.00	2,318.00	0.0
Other Financing Uses	2,318.00	2,318.00	0.00	0.00	0.00	2,318.00	0.0
Expenditures	392,389.00	392,389.00	131,367.73	118,875.49	0.00	261,021.27	33.5
Net Effect for FIRE/EMS	0.00	0.00	59,249.45	-112,988.81	0.00	-59,249.45	0.0
Change in Fund Balance:			59,249.45				
Grand Total Net Effect:	0.00	0.00	59,249.45	-112,988.81	0.00	-59,249.45	



### Johnson Creek Fire Department

#### Income and Expenditures

155A

January 2013

All Phases

Charges	Billing Phase 1	Collections Phases 2 & 3	Total
Collection Placements / Charges	\$1,800.00	\$885.63	\$2,685.63
Interest on Delinquent Accounts	\$0.00	\$15.54	\$15.54
Insurance Interest	\$0.00	\$0.00	\$0.00
Transaction Fees	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Subtotal of Charges	\$1,800.00	\$901.17	\$2,701.17
<b>Account Transfers</b>	\$0.00	\$885.63	\$885.63
<b>Credit Summary</b>			
Total Credits - All Types	\$6,325.00	\$517.60	\$6,842.60
Total Credit Adjustments	\$700.00	\$0.00	\$700.00
Total Closed Account Adjustments	\$0.00	\$436.92	\$436.92
Total Payments Received (Applied to Acct Bal's)	\$5,625.00	\$80.68	\$5,705.68
Total Overpayments (OP)	\$0.00	\$0.00	\$0.00
Total Payments Received (plus overpayments)	\$5,625.00	\$80.68	\$5,705.68
Total Overpayment Returns (\$ not deposited)	\$0.00	\$0.00	\$0.00
Total Payments Received (less OP returns)	\$5,625.00	\$80.68	\$5,705.68
Less Payment Kept By (PKB, \$ kept by service)	\$0.00	\$0.00	\$0.00
Total Deposits	\$5,625.00	\$80.68	\$5,705.68
<b>Summary of Disbursement</b>			
Total Deposits & Payments Kept By	\$5,625.00	\$80.68	\$5,705.68
Less Overpayment Refunds (patient / ins reimbursement)	\$0.00	\$0.00	\$0.00
Gross Revenue	\$5,625.00	\$80.68	\$5,705.68
Total LifeQuest Fee	\$393.75	\$26.62	\$420.37
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees			\$0.00
Total Due LifeQuest	Check #	EFT	\$420.37
Total Service Revenue	\$5,231.25	\$54.06	\$5,285.31
Total Payment Kept By	\$0.00	\$0.00	\$0.00
Total Service Payable	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees	\$0.00	\$0.00	\$0.00
Total Due Service	Check #	EFT	\$5,231.25

Messages:



Billing, Collection, & Data Management Services

1-888-777-4911 • www.lifequest-services.com

N2930 State Road 22, Wautoma, WI 54982-5267

## Johnson Creek Fire Department

### Billing Summary

155A

January 2013

Phase 1 - 7.00%

#### Charges

Charges	\$1,800.00	
Interest on Delinquent Accounts	\$0.00	
Insurance Interest	\$0.00	
Transaction Fees	\$0.00	
Probate Fees	\$0.00	
Subtotal of Charges		\$1,800.00

#### Account Transfers

Transferred out of Phase 1	\$0.00	
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#### Credit Summary

Total Credits - All Types	\$6,325.00	
Total Credit Adjustments	\$700.00	
Total Closed Account Adjustments	\$0.00	
Total Payments Received (Applied to Acct Bal's)	\$5,625.00	
Total Overpayments (OP)	\$0.00	
Total Payments Received (plus overpayments)	\$5,625.00	
Less Overpayment Returns (\$ not deposited)	\$0.00	
Total Payments Received (less OP returns)	\$5,625.00	

#### Net Monthly Activity

\$(4,525.00)

#### Summary of Disbursement

Total Deposits & Payments Kept By	\$5,625.00	
Less Overpayment Refunds (patient / ins reimbursement)	\$0.00	
Gross Revenue	\$5,625.00	

Total LifeQuest Fee	\$393.75	
Probate Fees	\$0.00	
Total Due LifeQuest	\$393.75	

Total Service Revenue	\$5,231.25	
Total Payment Kept By	\$0.00	
Total Service Payable	\$0.00	
Probate Fees	\$0.00	
Other / Fees	\$0.00	
Total Due Service	5,231.25	

Messages:

**Johnson Creek Fire & EMS Activity Report-January 2013**

Date	Time	Location	Level	Transported	Dispatched Description
1/3/2013	4:25	JC	ALS	yes	EMS responded for an individual short of breath
1/4/2013	6:36	JC	ALS	yes	EMS responded for an individual who had fallen
1/6/2013	9:13	JC	ALS	yes	EMS responded for an individual who had fallen
1/8/2013	16:08	W			FD responded for a tree fire
1/8/2013	17:38	JC	ALS	yes	EMS responded for an individual with flu symptoms
1/9/2013	1:14	JC	ALS	yes	EMS responded for an individual who had fallen
1/9/2013	17:18	JC	ALS	no	EMS responded for an individual who was choking
1/11/2013	14:05	JC	ALS	yes	EMS responded for an individual who fell from a ladder
1/16/2013	18:40	JC	ALS	yes	EMS responded for an individual with a headache
1/17/2013	21:30	JC	ALS	yes	EMS responded for an individual who had pneumonia
1/18/2013	7:42	A	ALS	yes	EMS responded for an individual with chest pains
1/19/2013	20:40	JC	ALS	yes	EMS responded for an individual with leg pain
1/20/2013	12:50	JC	ALS	yes	EMS responded for an individual who was having a seizure
1/22/2013	2:57	JC	ALS	yes	EMS responded for an individual with flu symptoms
1/24/2013	16:31	M	ALS	yes	EMS responded for an individual who had hip pain
1/26/2013	14:55				Fire Department provided mutual aid to Watertown FD
1/29/2013	14:29	JC	ALS	yes	EMS responded for an individual who was short of breath
1/29/2013	16:09	JC	ALS	yes	EMS responded for an individual with flu symptoms
1/30/2013	10:45				EMS provided mutual aid to Ixonia EMS
1/30/2013	14:15	W	ALS	no	EMS responded for an individual with a heart attack Fire responded for mutual aid to EMS
1/31/2013	1:30				Fire Department was requested for mutual aid not enough response for fire in Burlington

Total Emergency Responses			
Johnson Creek	Farmington		Watertown
14			2
Milford	Aztalan		Concord
1	1		

Activity Report	
Date	Activity Conducted
1/3/2013	SCBA check
1/10/2013	SCBA check
1/14/2013	SCBA check
1/22/2013	Officer Meeting
1/22/2013	Cold Water Rescue
1/23/2013	EMS pain management training
1/29/2013	SCBA Maintenance
1/29/2013	New Officer Training
1/29/2013	Water & Ice rescue
1/28/2013	SCBA Maintenance
1/24/2012	SCBA Maintenance

Maney-Miller Inspections  
Building Inspector: Archie Stigney

**PLUMBING PERMITS**

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>
P13-001	1/2/2013	625 Meadowview	141-0715-1842-06	Cunningham	owner	Remodel	79.73
P13-002							
P13-003	1/23/2013	505 Meadowview	141-0715-1842-12	Chapman	Hachtel Plumbing	Remodel	36.00
						<b>Total Fees</b>	115.73

**BUILDING PERMITS**

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>	<u>Est. Cost</u>
B13-001	1/9/2013	142 Union	141-0714-1311-034	Wistl	Owner	Remodel	480.00	\$80,000.00
B13-002	1/7/2013	116/118 Union Street	141-07131411-040	Wendt	Owner	Remodel	600.00	\$100,000.00
B13-003	1/14/2013	505 Meadowview	141-0715-1842-012	chapman	Guld Const	Remodel	228.00	\$38,000.00
B13-004	1/28/2013	575 Linmar	141-0715-0713-000	Finish Line (Mail Store)	Pedro McCracken	Commercial	1,500.00	\$250,000.00
B13-005	1/28/2013	575 Linmar	141-0715-0713-000	Finish Line (Mail Store)	Allegheny design	Commercial	1,400.00	\$175,000.00
						<b>Total Fees</b>	4,208.00	

**ELECTRICAL PERMITS**

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>
E13-001	1/7/2013	525 Village Walk Lane	141-0715-0742-02	Culvers	Midwest Elect	Commercial	35.00
E12-002	1/7/2013	120 S Watertown St	141-0715-1822-48	JC Fire Dept	Midwest Elect	Outlets	35.00
E13-003	1/14/2013	480 Village Walk	141-0715-0743-06	02 Clinics	Owner	Commercial	105.00
E13-004	1/23/2013	505 Meadowview	141-0715-1842-12	Chapman	Advance Electric	Remodel	65.00
E13-005	1/28/2013	575 Linmar	141-0715-0713-000	Finish Line (Mail Store)	Riley electric	Commercial	176.00
E13-006	1/30/2013	233 Jefferson	141-0714-1314-012	Blakey	Midwest electric	Service	50.00
						<b>Total Fees</b>	466.00

**HEATING & AC**

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>
H13-001	1/30/2013	505 Meadowview	141-0715-1572-012	Chapman	Dave Droegkamp	Remodel	35.00
						<b>Total Fees</b>	35.00

**Total Fees** 4,824.73  
 State Seal 0  
 20% Village Retainage -964.95  
 Total Due Building Inspector 3,859.78

# Incident Summary by Nature

## JOHNSON CREEK POLICE DEPT.

Incidents From: 1/1/2013 to: 1/31/2013

Date Run: 2/20/2013 12:51PM

Nature of Offense	Total
15 Day Equipment Warning	17
911 Hangups	9
Alarm - Business	1
Alarm - False	2
Alcohol Operator License Check	2
Animal Complaint	2
Animal Loose	3
Assist - Motorist	4
Assist - Other Law Enforcement Agency	2
Assist Citizen	1
Assist EMS	10
Assist Jefferson County Sheriff Dept.	2
Battery - Domestic Abuse	1
BUSINESS CHECK	16
Criminal Damage to Property	1
Disorderly Conduct	1
Drug Information	1
Family Disturbance	2
Following Too Close	1
Found Items / Property	1
Fraud - NSF Checks	1
Harassment	1
Keep The Peace	1
Lockout - Vehicles	2
Lost Items / Property	3
Miscellaneous Rules Violation	1
Missing Juvenile / Runaway	1
Neighbor Problems	1
Operating After Revocation	1
Operating After Suspension	2

Nature of Offense	Total
Operating Without a License	1
PARK CHECK	132
Parking - Misc. Violation	10
Parking Complaint - Residential	1
Public Service, Talk, etc.	2
Registration / Title Violation	4
Sexual Assault of a Child	1
Speed Warning	26
Speeding Violation	9
Suspicious Person / Activity	3
Theft - Gas Drive Off	2
Theft - Retail/Shoplifting	2
Traffic Accident - Property Damage	8
Traffic Accident - Run Off	1
Traffic Violation - Warning	5
Truancy	2
Unwanted Person	1
Violation of Restraining Order / Court Order	1
Welfare Check	4
<b>Total Number of Offenses for Period:</b>	<b>308</b>

## **DPW Jobs for March**

Locates

Plow snow, salt streets

Clean village sidewalks

Remove snow at Park & Ride

Remove snow around village to make room for additional snow storms

Wash equipment to remove salt and dirt

Run all equipment

Set-up room for voting/disassemble room after voting

Maintenance of equipment

Fill potholes in streets

Trim trees if we have a bucket truck

Clean on and around storm sewer inlets

Pick up debris along streets

Remove water from ice skating rink

Check all streets lights



President Kaltenberg called the Village Board meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

In attendance: President Michelle Kaltenberg, Trustees: Fred Albertz, David Blend, Barry Hemphill, Rory Holland, Greg Schopp and Tim Semo. Also in attendance: Administrator Mark Johnsrud, WWTP Superintendent Peter Hartz, Fire Chief Dave Peterson, Police Chief Gary Bleecker, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

**Statement of Public Notice** – This meeting was posted and noticed according to law.

#### **Approve Finance Report**

A Blend/Hemphill motion carried on a 7-0 roll call vote to approve claims totaling \$196,685.15.

**Reports from Committees - Fire-EMS, Ambulance, Police and Building Inspector** – *Information only*

#### **Approve Village Board Minutes of December 27, 2012**

A Semo/Albertz motion carried unanimously to approve December 27<sup>th</sup> Village Board minutes.

#### **Public Comment**

Pete Hartz – 337 West Street – Hartz asked that on a future agenda item that the Village code could be changed to allow chickens in the ordinance. He stated Lake Mills and Whitewater do allow chickens. A Semo/Albertz motion carried to refer this issue to the next Protection and Welfare committee.

#### **Notices and Discussion**

- Semo stated he did receive a plowing compliment from the last December snow storm
- Schopp asked that the DPW and Water/Sewer departments submit a report on what projects are coming up in the next month to be included under the agenda heading “Reports from Committees”
- An article from the January 2013 Municipality – “Waterloo Has a Way to Woo You”
- A letter from Kyle Hans – Thundercats Baseball” requesting the use of Centennial Park for a weeknight from April through July to host games at both fields.

#### **Discussion and Recommendation - Communication from Thundercat Baseball**

Kyle Hans explained that they have joined an elite League and are required to have eight to ten home games. Hans is requesting both fields on Tuesday nights at Centennial Park from April through July. The village created a facility use policy and all out of town requests for fields must book after the first Wednesday in February. Hans did speak with Ken Walters, joint recreation director, and he said it would not cause an issue. Hans also said they hoped to schedule as many of the eight games as possible in April and May, so would not be an issue for the Johnson Creek teams when their season starts in June.

After much discussion an Albertz/Kaltenberg motion failed 3-4 with Blend, Hemphill, Holland and Schopp opposed to allow the exception to the policy, and allowing the Thundercats use of Centennial Park on Tuesdays and not creating precedence setting, with the application and full payment received.

#### **Discussion and Recommendation – Johnson Creek Fire Department - Billing**

Johnsrud said the former EMS Director directed Life Quest to bill for all fire calls, whenever the Fire/and/or EMS service is dispatched. This is not in the contract. Johnsrud said the only billable calls per the contract are under - II Fees., Fines, Forfeitures, and Penalties:

VILLAGE BOARD MEETING  
January 28, 2013

A. Enforcing of any charges assessed against the property owners for costs or expenses associated with conduct **which violates an applicable ordinance** and which results in the dispatch of Fire and/or EMS services.

and D...with all rights to pursue the cause of action and recover any damages that may be awarded as a result of the **negligence of the property owner or responsible party**.

Johnsrud asked if that is how the Board interpreted any fire billings. Johnsrud questioned the refund of any payments received from 2012 billing by Life Quest? Attorney Hammes stated we will deal with any refund requests on a case by case basis.

An Albertz/Kaltenberg motion carried unanimously to approve confirmation of the interpretation that only if the fire violates the ordinance or if the fire was negligible are they billed and the Chief will make recommendations who should be billed and refunds will be dealt on a case by case basis.

**Resolution 01-13 New Business – Limelight Impressions, LLC**

A Semo/Blend motion carried unanimously to welcome Limelight Impressions, LLC at 432 Champlain Dr. to the Johnson Creek business community. Limelight Impressions is a home engraving, sublimation and printing company.

**Resolution 02-13 Additional Operators Licenses 2012/2013**

An Albertz/Blend motion carried unanimously to approve additional operators' licenses to Kassandra Cathryn Kramer and Bruce James Janssen through June 30, 2013.

**Resolution 03-13 Extension of Reduction to Impact Fee**

A Semo/Holland motion carried on a 7-0 roll call vote to approve extending the reduction of impact fees of \$1,152 through December 2013.

**Resolution 04-13 Change of Agent Kwik Trip**

A Holland/Schopp motion carried unanimously to approve change of agent at Kwik Trip, Inc. 465 Village Walk Ln to Brian Weihert.

**Ordinance 01-13 Repeal and Recreating Section 221 Vehicles and Traffic - Parking Regulations**

The change in the Villages snow emergency ordinance was recommended by our Municipal Judge.

- (1) Snow Emergency Parking. Whenever, in the judgment of the Street Superintendent or the Police Chief, snow, freezing rain, sleet, ice, snow drifts or other natural phenomena create or are likely to create hazardous road conditions or road conditions impeding or likely to impede snow removal efforts or the free movement of vehicular traffic including, but not limited to, emergency vehicles and public transportation vital to the health, safety and welfare of the community, the Street Superintendent or Police Chief or a designee thereof, shall have the authority to declare a snow emergency.
  - (a) Media Declaration. Snow emergencies shall be declared by the Street Superintendent or Police Chief, or a designee thereof, by an announcement through appropriate public media.
  - (b) Duration. A snow emergency declared under this section shall remain in effect for a period of 48 hours unless extended by the Street Superintendent or Police Chief, or a designee thereof through a second media declaration under subsection (1)(a), or unless cancelled earlier by the Street Superintendent or Police Chief or a designee thereof.
  - (c) Parking Restrictions During Snow Emergencies. Whenever a snow emergency exists and has been declared pursuant to subsection (1)(a), no person shall park, stop or leave any vehicle on any Village streets or alleys.

VILLAGE BOARD MEETING  
January 28, 2013

- (2) **Parking Restrictions in Absence of Declaration of Snow Emergency.** At any time where one (1) inch or more of snow has accumulated prior to 10:00 p.m.; no vehicle may be parked, stopped or left on any Village street or alley between the hours of 2:30 a.m. and 7:00 a.m. the following day, or until the streets or alleys have been cleared curb to curb or edge to edge of the pavement, whichever occurs later, so as to allow employees of the Village to remove the accumulated snow from the streets and alleys or undertake other safety measures, such as the application of salt and/or sand to the Village street or alley surfaces. In the event one (1) inch or more of snowfall accumulates after 10:00 p.m.; no vehicle may be parked, stopped, or left standing on any Village street or alley between the hours of 2:30 a.m. and 7:00 a.m. of the second day following the snowfall. By way of example, but without limitation, if it begins snowing at 5:00 p.m. on December 1<sup>st</sup> and by 10:00 p.m. of December 1<sup>st</sup>, one (1) inch or more of snow has accumulated; no vehicles may be parked, stopped or left on any Village streets or alleys between 2:30 a.m. and 7:00 a.m. on December 2<sup>nd</sup>. If however, it begins snowing after 10:00 p.m. on December 1<sup>st</sup> and continues snowing until 2:00 a.m. on December 2<sup>nd</sup>, resulting in snow accumulation of one (1) inch or more, no vehicles may be parked, stopped or left on any Village streets or alleys between 2:30 a.m. and 7:00 a.m. on December 3<sup>rd</sup>.
- (3) **Penalties.** Any person violating any provision of this subsection shall be subject to a forfeiture as provided in Chapter 60, Penalties. If any vehicle shall be parked, stopped or left in violation of this section, the Police Department may, in addition to issuing a parking citation, order such vehicle towed from the street at the owner's expense. All costs of towing shall be paid by the owner or operator of the vehicle in addition to the forfeiture imposed.

A Semo/Schopp motion carried unanimously to waive the first reading and suspend the rules for adoption.

An Albertz/Semo motion carried on a 7-0 roll call vote to adopt Ordinance 01-13 repealing and recreating Chapter 221 Vehicles and Traffic – Parking regulations dealing with snow emergencies.

**Ordinance 02-13 Amend 33 Fees - Building Inspection**

This was the first reading of amending fees for building inspection which would create a dumpster permit fee of \$35.00 weekly

**Resolution 05-13 Amend 2013 Budget – Roof Repair of Village Garage – 110 Aztalan St.**

An Albertz/Semo motion carried on a 7-0 roll call vote to amend the 2013 budget by \$14,303 plus a 10% contingency, if needed, to complete the necessary roof repairs to the east side of the Village Garage at 110 Aztalan Street which is leased to the Johnson Creek Historical Society.

**Next Village Board Meeting - February 25, 2013 at 5:30 p.m.**

**Adjourn**

A Semo/Kaltenberg motion carried to adjourn at 6:40 p.m.

Joan Dykstra  
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.



President Kaltenberg called the Special Village Board meeting to order at 5:30p.m. The Pledge of Allegiance was not recited because of a lack of the American Flag.

In attendance: President Michelle Kaltenberg, Trustees: Fred Albertz, Rory Holland, Greg Schopp and Tim Semo. Absent and excused: Trustees David Blend and Barry Hemphill. Also in attendance: Administrator Mark Johnsrud.

**Statement of Public Notice**

This meeting was posted and noticed according to law.

**Public Comment**

None

**Approve Special Village Board Meeting Minutes February 11, 2013**

A Semo/Holland motion carried unanimously on a roll call vote to approve the minutes of the Special Village Board meeting on February 11, 2013.

**Improvement and Services Committee**

**Resolution 06-13 Purchase Ford F-550 Aerial Boom Truck – pgs (J&S A 3-0)**

An Albert/Holland motion carried on a 5-0 roll call vote to approve Resolution 06-13 Purchase –Ford F-550 Aerial Boom Truck.

**Closed Session**

A Holland/Semo motion carried on a 5-0 roll call vote to convene into closed session at 5:33 p.m. Pursuant to Wisconsin Statutes §§19.85(1) (e) deliberating or negotiating the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require closed session with respect to *the negotiation of a terms agreement for the development of a Planned Business Development – Mike DuClos Properties, LLC.*, and confer with legal counsel concerning strategy and reserve the right to reconvene into open session.

A Holland/Semo motion carried on a 5-0 roll call vote to reconvene into open session at 6:44 p.m.

**Next Village Board Meeting - February 25, 2013 at 5:30 p.m.**

**Adjourn**

A Holland/Semo motion carried to adjourn at 6:44 p.m.

Mark Johnsrud  
Village Administrator

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.

League of Wisconsin Municipalities

## Capitol Buzz

February 20, 2013

[Witynski@lwm-info.org](mailto:Witynski@lwm-info.org)[www.lwm-info.org](http://www.lwm-info.org)

### **Governor Recommends Status Quo for Shared Revenue and other Municipal Programs**

Governor Walker recommends in his proposed state budget maintaining current funding levels for shared revenue, general transportation aids, expenditure restraint, and the payment for municipal services programs. The last state budget made substantial cuts to all but the Expenditure Restraint Program. The Governor has declined in this budget to restore any of those cuts.

Other items in the Governor's budget include:

**Levy Limits.** The Governor recommends leaving in place current property tax levy limits so that municipalities may only increase their levies to match any growth in equalized value due to net new construction. The Governor recommends extending the supermajority vote requirement for authorizing carrying over of unused levy capacity. The maximum carryover of unused levy capacity is limited to .5% of the previous year's total levy.

**Preemption of Local Residency Requirements.** The Governor's budget proposal prohibits municipalities from imposing or enforcing residency requirements on municipal employees. It also makes the issue of employee residency restrictions a prohibited subject of bargaining.

**Rules Governing the Rehiring of WRS Annuitants.** The Governor's budget includes language addressing municipal hiring of WRS annuitants by increasing the break in service requirement from 30 to 75 days and requiring anyone returning to state or municipal employment at two-thirds of full time to stop his or her annuity and rejoin the WRS.

**Shifting Mass Transit Operating Aids out of Transportation Fund.** The Governor recommends funding transit operating aids from the general fund rather than the transportation fund, beginning in fiscal year 2014-2015.

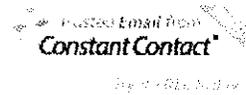
**Expenditure Restraint Budget Adjustment for Contracted Services.** The Governor's budget includes language excluding expenditures provided by a municipality on behalf of a school district or other unit of government pursuant to a contract from being counted as an increase under the expenditure restraint program's budget growth test.

**More Details.** We will report on more details concerning items affecting municipalities as they become available.

View the budget in brief and individual agency budgets [here](#).

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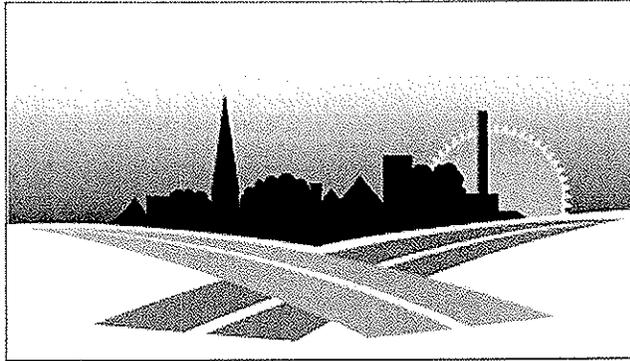


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League of Wisconsin Municipalities | 122 W. Washington Ave., Suite 300 | Madison | WI | 53703

# Village of Johnson Creek

Crossroads With A Future



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## RESOLUTION 07-13

### TRANSFER OF IMPACT FEES FOR GENERAL OBLIGATION DEBT SERVICE

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Village Board 02-25-13

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Requested by: Joan Dykstra, Clerk/Treasurer

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Introduced by: Village Trustee David Blend

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RESOLUTION 07-13

TRANSFER OF IMPACT FEES FOR GENERAL OBLIGATION DEBT SERVICE

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the Village of Johnson Creek approved an Impact Fee based on the needs of new development, and

WHEREAS, Impact Fees have been collected for projects outlined in the Village of Johnson Creek Impact Fee analyses, and

WHEREAS, the projects have been undertaken by action of the Board of Trustees of the Village of Johnson Creek within a reasonable amount of time,

THEREFORE, BE IT RESOLVED, the Board of Trustees of the Village of Johnson Creek approves the transfer of \$5,222.50 from the Parks and Recreation Impact Fee account to the General Fund for the interest payment on the \$1,165,000 refinancing of the \$1,925,000 borrowing as related to Park Improvements in the Impact Fee Analyses, and

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer and Administrator are authorized to effectuate such transaction.

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek, Jefferson County, Wisconsin this 25<sup>th</sup> day of February, 2013.

Michelle Kaltenberg, Village President

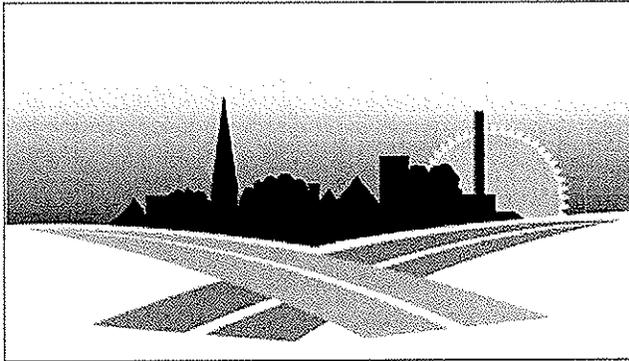
ATTEST:

Joan Dykstra, Clerk - Treasurer

# Village of Johnson Creek

Crossroads With A Future

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## RESOLUTION 08-13

AMEND 2013 BUDGET  
STREETS – CAPITAL OUTLAY  
LOCAL ROADS IMPROVEMENT PROGRAM (LRIP)

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Village Board 2-25-13

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Requested by: Improvement and Services Committee

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Introduced by: Village Trustee Tim Semo

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RESOLUTION 08-13

AMEND 2013 BUDGET
STREETS - CAPITAL OUTLAY
LOCAL ROAD IMPROVEMENT PROGRAM (LRIP)

THE JOHNSON CREEK VILLAGE BOARD, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village was awarded \$13,851.87 in the 2008 Local Roads Improvement Program (LRIP) as administered by Jefferson County as a cost share for Phase I proposed improvements on Shepherd Street and Swap Street for an estimated total cost of \$387,999 with project completion anticipated by June 1, 2013, and

WHEREAS, the Improvement and Services Committee has reviewed the application and recommends a LRIP substitution project for the reconditioning of the pavement at the corner of Hartwig Blvd and Village Walk Lane in the amount not to exceed \$28,000 and use the awarded LRIP cost match of \$13,851.87 to complete the project by June 1, 2013, and

WHEREAS, the adopted 2013 Village Budget did not include this project, and

WHEREAS, MSA Engineering will provide preliminary engineering, bidding and inspection of the project to completion prior to June 1, 2013, and

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees of the Village of Johnson Creek do hereby amend the 2013 Village Budget to include street reconditioning at the intersection of Hartwig Blvd and Village Walk Lane with an increase to the Capital Budget -- Streets 1-543.100 -- 540.100 in the amount of \$28,000 and increase General Fund Revenues 1-499.100 - From Reserves \$14,148 and 1-422.901Trans Aids -- LRIP/TRIP/MSIP \$13,852, and

BE IT FURTHER RESOLVED, the Village Administrator and/or the Village Clerk Treasurer have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek, Jefferson County, Wisconsin this 25th day of February, 2013.

VILLAGE OF JOHNSON CREEK,

BY: Michelle Kaltenberg, Village President

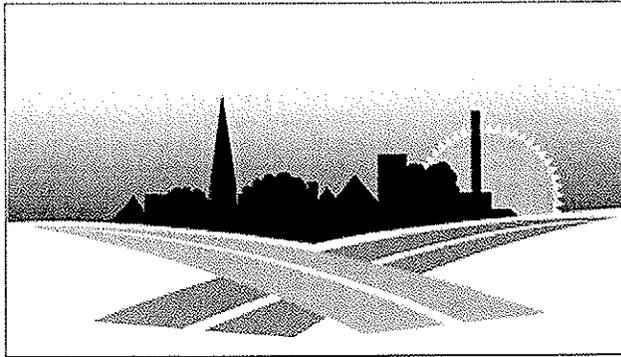
ATTEST:

Joan Dykstra, Clerk-Treasurer

# Village of Johnson Creek

Crossroads With A Future

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## ORDINANCE 02-13

### AMEND SECTION 33-2 FEES BUILDING INSPECTION

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Village Board 1-28-13 – 1<sup>st</sup> reading

Village Board 2-25-13

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Request by: Village Administrator

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Introduced by: Village Trustee David Blend

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## ORDINANCE 02-13

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**AMEND SECTION 33-2 FEES  
BUILDING INSPECTION**


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THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES ORDAIN AS FOLLOWS:

SECTION 1: Section 33-2 Building Inspection of the Village Code of the Village of Johnson Creek is hereby amended as follows:

B. Miscellaneous charges

<b>Description</b>	<b>Fee</b>
<u>Dumpster Permit (Only for placement in public right of way)</u>	<u>\$35 weekly</u>
<u>Dumpster Permit Refundable Security Deposit</u>	<u>\$150</u>
Failure to call for inspection	\$25 each
Fee for work started before permit issued	Double regular permit fee
Grading permit	\$50 plus cost of inspection
Razing Permit	\$50
Reinspection fee	\$25 each
Public improvements deposit [ <b>Amended 4-12-2004 by Ord. No. 07-04: 11-26-2007 by Ord. No. 24-07: 8-11-2008 by Ord. No. 15-08]</b>	
Remodel over \$10,000	\$750
New single family or duplex	\$1,500
New/Remodel three-family or larger residential commercial or multifamily	\$5,000
New/Remodel commercial, industrial, institutional	\$5,000

SECTION 2: All ordinances or parts of ordinances conflicting with or contravening the provisions of this ordinance are hereby repealed.

SECTION 3: This ordinance shall take effect upon passage and posting as provided by law.

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek, Jefferson County, Wisconsin this 25<sup>th</sup> day of February, 2013.

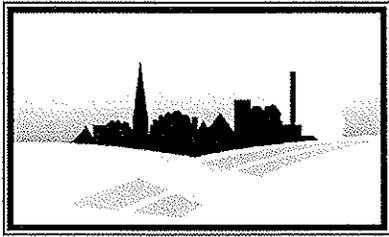
VILLAGE OF JOHNSON CREEK

ATTEST:

BY: \_\_\_\_\_  
Michelle Kaltenberg, Village President

\_\_\_\_\_  
Joan Dykstra, Clerk - Treasurer

Date Introduced: January 28, 2013  
Date Adopted: February 25, 2013  
Date Posted:  
Date Published:



No. \_\_\_\_\_

Date \_\_\_\_\_

### Village of Johnson Creek

125 Depot Street, P.O. Box 238, Johnson Creek, WI 53038 (920-699-2296)

### Dumpster Permit

Dumpster permit is required for the placement of any dumpster within any public right of way including streets, boulevards, parks, all utility properties and easements and any other Village property or easement. Dumpster permit requires the following information and approvals:

Dumpster may be placed with the approval of the Village Administrator and/or Police Chief and/or the Street Superintendent. Applicant is responsible for any signage in accordance with uniform traffic code to protect the public including pedestrians and traffic from any obstacle created in the placement of the dumpster including physical, vision or sidewalk obstructions.

Applicant shall be responsible for the dumpster and any materials placed within the dumpster. Any damage caused by the dumpster or its contents must be cleaned and/or restored to pre-event conditions by the permittee upon the close of the event. If the permittee fails to fully clean and/or restore the area to the satisfaction of the Village Administrator or Street Superintendent, the Street Superintendent will restore the area and the Street Use Permit deposit will be forfeited. The Village reserves the right to revoke Dumpster Permit without notice.

DUMPSTER PERMIT DEPOSIT: One Hundred Fifty Dollars (\$150.00)

DUMPSTER PERMIT FEE: Thirty-Five Dollars (\$35) (7 day Period)

Requested By *(print)* \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Purpose of Dumpster \_\_\_\_\_

Location \_\_\_\_\_

Date(s) of Dumpster Placement \_\_\_\_\_

The undersigned expressly agrees to the above conditions and to be responsible for cleaning and/or restoration of the affected area.

Signature of Applicant \_\_\_\_\_ Phone # \_\_\_\_\_

*- Office Use Only -*

Dumpster Permit is granted: \_\_\_\_\_ (Initials) Date: \_\_\_\_\_ (Administrator/Police/Street Super.)

Permit Deposit Received \_\_\_\_\_ Fee Received \_\_\_\_\_ Date: \_\_\_\_\_ (Clerk)

Cleanup/Restoration Acceptable/Unacceptable: \_\_\_\_\_ Date: \_\_\_\_\_ (DPW)

Permit Deposit Returned/Forfeited: \_\_\_\_\_ Date: \_\_\_\_\_ (Clerk)

