

VILLAGE OF JOHNSON CREEK  
MEETING NOTICES  
125 Depot Street, Johnson Creek, WI

**SPECIAL  
PERSONNEL & FINANCE COMMITTEE  
May 5, 2014  
5:20 p.m.  
VILLAGE HALL**

1. Call to Order and Roll Call
2. Statement of Public Notice
3. Approve Minutes of April 3, 2014 Meeting – *pgs 1- 2*
4. Election of Chairperson
5. Certification of Code of Ethics Wisconsin Statutes §§19.59 (1)(a)-d(d) –*pgs 3-4*
6. Adjourn

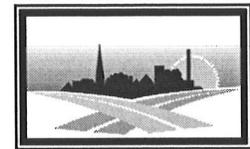
P & F Committee Members: Tim Semo, John Swisher - Alternate Greg Schopp

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the meetings above to gather information. No action will be taken by any governmental body at the meetings above other than by the governmental body specifically referred to in the above notice.

Requests from persons with hearing or sight disabilities who need assistance to participate in this meeting should be made to the Village Clerk's Office at (920) 699-2296 with as much advance notice as possible.

<i>Agenda Posting Information</i>	
Date	
Time	a.m. / p.m.
Initials	

**Personnel & Finance Committee**  
**April 3, 2014**



Chair David Blend called the meeting to order at 6:00 p.m. In attendance: Trustees David Blend, Rory Holland and John Swisher. Also in attendance: Trustee Steven Wollin and Administrator Mark Johnsrud.

**Statement of Public Notice** - This meeting was posted and noticed according to law.

**Approve Minutes of March 6, 2014 Meeting**

A Holland/Swisher motion carried unanimously to approve the minutes of March 6, 2014.

**Resolution 23-14 Hay Lease – 125 Resort Drive – Chwala T Acres**

A Holland/Swisher motion carried on a roll call vote (3-0) to approve Resolution 23-14 Hay Lease at 125 Resort Drive, lot 2 and Outlot 1 of the River Creek Subdivision, to Chwala T Acres, Jeremy Chwala for a three year term from 2014-2016 subject to the lease agreement.

**Resolution 24-14 Hay Lease – River Creek Centre – Chwala T Acres**

A Holland/Blend motion carried on a roll call vote (3-0) to approve Resolution 24-14 Hay Lease at River Creek Centre subdivision composed of multiple lots of various sizes north and west of the Comfort Suites Hotel to Chwala T Acres, Jeremy Chwala for a three year term from 2014-2016 subject to the lease agreement.

**Resolution 25-14 Hay Lease – Wright Road – Chwala T Acres**

A Holland/Swisher motion carried on a roll call vote (3-0) to approve Resolution 25-14 Hay Lease on multiple lots east of Wright Road from CTH B and Menards Lane to Chwala T Acres, Jeremy Chwala for a three year term from 2014-2016 subject to the lease agreement.

**Discussion and Recommendation – Chamber of Commerce – Room Tax**

Mitch Weyer, President of the Johnson Creek Chamber of Commerce Board of Directors, reviewed a revised request from the Chamber of Commerce to increase room tax funding from \$21,120 to \$39,230 for reorganization of the part-time Executive Director position to a full-time Executive Director/Tourism/Promotion position. The additional funding will provide 80% funding of the position with the Chamber of Commerce funding 20% of the position. A position paper was provided to show costs.

Holland questioned whether the duties and responsibilities of the position justified full-time employment. Holland asked if a performance evaluation has been completed for the part-time position. Mitch Weyer said the Executive Director has increased chamber membership, encouraged business participation and development in the community, and is currently working on “Rockin’ on the Creek” a community event planned for the Community Center on August 2, 2014. Weyer commented that performance evaluation is expected upon the one year anniversary of hiring the part-time Executive Director position.

John Swisher stated that he needed more information on the duties and responsibilities of the position to make a decision on expanding the position to full-time.

David Blend indicated that he trusted the recommendation of the Chamber Board in making a decision on the position.

Johnsrud said that the Chamber Board met twice to discuss this proposal and voted unanimously to recommend creating the full-time position. Johnsrud reiterated that the State Assembly passed a room tax bill to limit municipality control of room tax fund disbursement based on tourism and hospitality industry control. The bill failed to pass before the legislative session ended but is likely to come before the legislature again. Disbursement of 70% of the room tax to the Chamber of Commerce to fund 80% of a full-time Executive Director/Tourism/Promotion position would have complied with the intent of this legislation.

A Blend/Swisher motion carried unanimously to request that the Chamber of Commerce present information on the duties and responsibilities of the position of Executive Director and refer the discussion to the next Personnel and Finance meeting.

**Adjourn** - A Holland/Swisher motion carried to adjourn at 6:25 p.m.

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David Blend, Chair  
Personnel & Finance

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.

# CERTIFICATION

On Behalf of the Personnel & Finance Committee,

I, (state your name as chair of Personnel & Finance), I hereby certify that for the year 2014, I have reviewed the provisions of Wisconsin State Statutes 19.59 (1)(a)(b)(c)(d) **Code of Ethics for local government officials, employees and candidates** with my fellow Board members.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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(Print Name)

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(Signature)

## Wisconsin Statutes §§19.59 (1)(a) – (d)

### **Codes of ethics for local government officials, employees and candidates.**

(1) (a) No local public official may use his or her public position or office to obtain financial gain or anything of substantial value for the private benefit of himself or herself or his or her immediate family, or for an organization with which he or she is associated. A violation of this paragraph includes the acceptance of free or discounted admissions to a professional baseball or football game by a member of the district board of a local professional baseball park district created under subch. III of ch. 229 or a local professional football stadium district created under subch. IV of ch. 229. This paragraph does not prohibit a local public official from using the title or prestige of his or her office to obtain campaign contributions that are permitted and reported as required by ch. 11.

(b) No person may offer or give to a local public official, directly or indirectly, and no local public official may solicit or accept from any person, directly or indirectly, anything of value if it could reasonably be expected to influence the local public official's vote, official actions or judgment, or could reasonably be considered as a reward for any official action or inaction on the part of the local public official. This paragraph does not prohibit a local public official from engaging in outside employment.

(br) No local public official or candidate for local public office may, directly or by means of an agent, give, or offer or promise to give, or withhold, or offer or promise to withhold, his or her vote or influence, or promise to take or refrain from taking official action with respect to any proposed or pending matter in consideration of, or upon condition that, any other person make or refrain from making a political contribution, or provide or refrain from providing any service or other thing of value, to or for the benefit of a candidate, a political party, any person who is subject to a registration requirement under s. 11.05, or any person making a communication that contains a reference to a clearly identified local public official holding an elective office or to a candidate for local public office.

(c) Except as otherwise provided in par. (d), no local public official may:

1. Take any official action substantially affecting a matter in which the official, a member of his or her immediate family, or an organization with which the official is associated has a substantial financial interest.
2. Use his or her office or position in a way that produces or assists in the production of a substantial benefit, direct or indirect, for the official, one or more members of the official's immediate family either separately or together, or an organization with which the official is associated.

(d) Paragraph (c) does not prohibit a local public official from taking any action concerning the lawful payment of salaries or employee benefits or reimbursement of actual and necessary expenses, or prohibit a local public official from taking official action with respect to any proposal to modify a county or municipal ordinance.