

VILLAGE OF JOHNSON CREEK
MEETING NOTICE

125 Depot Street, Johnson Creek, WI

Agenda

VILLAGE BOARD

June 20, 2016 – (note change of date from the regularly scheduled meeting)

125 Depot St.

5:30 p.m.

1. Call to order - roll call
2. Pledge of Allegiance
3. Statement of Public Notice
4. Approve Finance Report – pgs 1-19
5. Ambulance/Fire-EMS, Building Inspector, Police– For Information Only – pgs 20-22
6. Department Schedules/Reports
7. Public Comment (limited to two minutes per person on agenda items only)
8. Notices and Discussion - pgs 23-27
9. Committee/Commission Reports
 - A. Unapproved Committee of the Whole Minutes of June 13, 2016 - for Information Only – pgs 28-34
 - B. Unapproved Police & Fire/EMS Commission Minutes of May 31, 2016 - for Information Only – pgs 35-36
 - C. Unapproved Zoning Board of Appeals Minutes of May 24, 2016 - for Information Only – pgs 37-38
10. **Consent Agenda –may be approved with one motion (items A-Q)**
 - A. Minutes:
 - I. Village Board May 23th – pgs 39-43
 - II. Special Village Board June 13th – pgs 44-45
 - B. Recommendation from Committee of Whole:
 - I. Use of Village Hall Parking Lot & Depot St for Glacial River Bike Trail – pgs 33 & 46
 - II. Black Walnut Estates Storm Water Inspections – pg 33
 - C. Resolution 57-16 Operators Licenses 2016-2017 – pgs 47
 - D. Resolution 58-16 Award Bid for Asphalt For Aztalan St. – Payne & Dolan, Inc. LRIP/GO Debt – pgs 48-50
 - E. Resolution 59-16 Governmental Agreement for Milling/Overlay on Aztalan St. with Jefferson County Highway Department Using Highway Aids/GO Debt – pgs 51-60
 - F. Resolution 60-16 Speed Reduction on Aztalan St. - Johnson Creek School – pgs 61-63
 - G. Resolution 61-16 Award Bid – Fire Department - Turnout Gear - Capital Budget/GO Debt – pgs 64-67
 - H. Resolution 62-16 Award Bid – Sewer Utility - Gate Valve – pgs 68-74
 - I. Resolution 63-16 Authorizing Water Department to Bid Water Loss Study – pgs 75-79
 - J. Resolution 64-16 Waste Water Treatment Plant 2015 Compliance Maintenance Annual Report – (CMAR) – pgs 80
 - K. Resolution 65-16 Sale of Surplus Property - Wisconsin Surplus Online Auction – pgs 90-104
 - L. Resolution 66-16 New Business – John Michael Homes – 475 Hartwig Blvd – pgs 105-110
 - M. Resolution 67-16 Accept and File Audited Financial Statements Year Ended December 31, 2015- Johnson Block and Company, Inc. – pgs 111-145
 - N. Resolution 68-16 Award Bid Removal of Paradise Ln Island – pgs 146-148
 - O. Resolution 69-16 Village Hall IT Service Contact with B-TEK Enterprises – pgs 149-157
 - P. Resolution 70-16 Award Bid Centennial Park Parking Lot – pgs 167-169
 - Q. Resolution 71-16 Job Description – Village Administrator – pgs 158-162
11. Resolution 72-16 Providing for the Sale of Approximately \$1,250,000 General Obligation Promissory Notes, Series 2016A – pgs 163-165
12. Convene in Closed Session
(Pursuant to Wisconsin Statutes §§19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. (Review of Administrator Applicant Resumes and Selection of Finalist Candidates and Review of Administrator Contract).
13. Reconvene in Open Session
14. Action from Closed Session
15. Upcoming Meetings
 - A. Special Village Board – PAA Review semi-finalists and select finalists - July 7th, 5:30 p.m.
 - B. Plan Commission – July 11th, 2016 – 5:00 p.m.
 - C. Committee of the Whole – July 11th, 2016 – 5:30 p.m.
 - D. Special Village Board – July 15th & July 16th – PAA Interview Finalists, Select First Choice
 - E. Town of Watertown Meeting re: Fire District Coverage - July 25, 2016 at 7:00 p.m. - pg 166
 - F. Village Board – June 27, 2016 – 5:30 p.m.
16. Adjourn

Agenda Posting Information	
Date	
Time	a.m. / p.m.
Initials	

N.B. Page Numbers Denote Packet Location

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the meetings above to gather information. No action will be taken by any governmental body at the meetings above other than by the government body specifically referred to in the above notice. Request from persons with hearing or sight disabilities who need assistance to participate in this meeting should be made to the Village Clerk's Office at (920) 699-2296 with as much advance notice as possible.

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Village of Johnson Creek

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
Checks						
37175	05/26/2016	Printe	JOHNSON D.	DAN JOHNSON	CLOTHING ALLOWANCE	63.29
37176	06/09/2016	Printe	UW EXT-MAD	UW EXTENSION	2016 ALCOHOL BEV REGULATION CL	28.00
37177	06/10/2016	Printe	JC POST OF	JOHNSON CREEK POST OFFICE	JUNE REGULAR WATER BILLS	373.32
37178	06/10/2016	Printe	APHE, LLC	APHE, LLC	FIRST AID- SCHOOL	120.00
37179	06/10/2016	Printe	B-TEK	B-TEK ENTERPRISES, LLC	IT SERVICES	585.00
37180	06/10/2016	Printe	BEERB	ZONA BEERBOHM	MAY CLEANING/CC RENTALS	652.50
37181	06/10/2016	Printe	BERTS TIRE	BERTS TIRE SERVICE LLC	LAWN MOWER TIRE REPAIR/TUBE	40.00
37182	06/10/2016	Printe	BLEDSE LU	LUCILLE BLEDSOE	LIBRARY DIRECTORS MEETING	33.80
37183	06/10/2016	Printe	BLUE TARP	BLUE TARP FINANCIAL, INC	BATTERY FOR GREASE GUN-DPW	57.19
37184	06/10/2016	Printe	CARD	CARD SERVICE CENTER	DVD'S, LIB PROGRAM SUPPLIES	221.00
37185	06/10/2016	Printe	CARD	CARD SERVICE CENTER	RADAR LIFT SUPPORT- PD	34.46
37186	06/10/2016	Printe	CARD	CARD SERVICE CENTER	EMS SOFTWARE, MONITOR CORD	54.39
37187	06/10/2016	Printe	CARD	CARD SERVICE CENTER	UNIFORMS, PATCHES FD/EMS	306.54
37188	06/10/2016	Printe	CHARTER	CHARTER COMMUNICATIONS	CABLE, INTERNET- EMS HOUSE	137.00
37189	06/10/2016	Printe	CHEM TRADE	CHEMTRADE CHEMICALS US,	ALUM FOR PHOS REMOVAL-WWTP	3,240.95
37190	06/10/2016	Printe	CLASS C	CLASS C SOLUTIONS GROUP	WASHERS FOR WING MOWER-DPW	6.84
37191	06/10/2016	Printe	CULLIGAN	CULLIGAN WATER	LAB GRADE H20- WWTP	85.00
37192	06/10/2016	Printe	DAWN HAINE	DAWN M. HAINES	CLEANING, MAY- PD	160.00
37193	06/10/2016	Printe	DEPPE	JAY DEPPE	NAEMT CLASS REIMBURSEMENT	150.00
37194	06/10/2016	Printe	DUCLOS/ROC	DUCLOS PROPERTIES, LLC	INCENTIVE- 2ND INSTALLMENT	41,449.37
37195	06/10/2016	Printe	EM'S BROID	EM'S BROIDERY & DESIGN, LLC	UNIFORMS- FD	346.25
37196	06/10/2016	Printe	EMER. MED.	EMERGENCY MEDICAL	MEDICAL SUPPLIES- EMS	633.32
37197	06/10/2016	Printe	ENVIRO SPE	ENVIRONMENTAL SPECIALISTS	PORT A POTTY- BELL/FIREMANS	160.00
37198	06/10/2016	Printe	FIDELITY L	FIDELITY LAND TITLE LTD	TITLE SEARCH ROW -CTY Y/RIVER	675.00
37199	06/10/2016	Printe	GEN CODE	GENERAL CODE PUBLISHERS	RE-CODIFICATION PART PAYMT	258.00
37200	06/10/2016	Printe	GFC	GFC LEASING WI	COPIER LEASE- HALL/PD	535.78
37201	06/10/2016	Printe	INGRAM	INGRAM BOOK CO	BOOKS- LIB	324.51
37202	06/10/2016	Printe	IVERSON CO	IVERSON CONSTRUCTION, LLC	FINAL- WRIGHT RD- RES 72-15	1,534.19
37203	06/10/2016	Printe	JC WATER/S	JC WATER AND SEWER	JC VILLAGE DEPTS WATER	985.48
37204	06/10/2016	Printe	JEFFANN, L	JEFFANN, LLC	INCENTIVE- TACO BELL	36,870.44
37205	06/10/2016	Printe	JEFF REG	JEFFERSON CTY REGISTER OF	CSM NORTH RESORT RES 39-16	30.00
37206	06/10/2016	Printe	JEFF TREAS	JEFFERSON CTY TREASURERS	DOG LICENSES	39.75
37207	06/10/2016	Printe	JOHNS DISP	JOHN'S DISPOSAL SERVICE, INC	943 GARBAGE 943 RECYCLE	13,862.10
37208	06/10/2016	Printe	JC POST OF	JOHNSON CREEK POST OFFICE	PO BOX RENTAL- V H - ANNUAL	66.00
37209	06/10/2016	Printe	JC POST OF	JOHNSON CREEK POST OFFICE	PO BOX ANNUAL RENTAL FEE-LIB	110.00
37210	06/10/2016	Printe	JONAS OFFI	JONAS OFFICE EQUIPMENT	COPY PAPER, TIME CLOCK RIBBON	116.96
37211	06/10/2016	Printe	KEARNS/ST	KEAJEN PROPERTIES, LLC,	ECONOMIC DEVELOPMENT GRANT	300,000.00
37212	06/10/2016	Printe	KUSTOM	KUSTOM SIGNALS, INC	BATTERY FOR RADAR- PD	135.00
37213	06/10/2016	Printe	L-R METER	L-R METER TESTING & REPAIR	CROSS CONNECTION SURVEY- H20	405.00
37214	06/10/2016	Printe	L.V. LABS	L. V. LABORATORIES	LAB TESTING-WWTP	204.00
37215	06/10/2016	Printe	LANGE ENT	LANGE ENTERPRISES, INC.	SIGN FOR DOCTOR CT	39.75
37216	06/10/2016	Printe	MARTELLE	MARTELLE WATER TREATMENT	CHEMICALS, WELL #2- H20	147.55
37217	06/10/2016	Printe	MELK INVES	MELK INVESTMENTS, LLC	INCENTIVE- FINAL PYMT	9,229.07
37218	06/10/2016	Printe	MENARDS	MENARDS	PAINT/SUPPLIES FOR -PARKS	391.62
37219	06/10/2016	Printe	MINNESOTA	MINNESOTA LIFE	LIFE INS - JULY	629.63
37220	06/10/2016	Printe	NABCO	NABCO ENTRANCES, INC	2016/2017 AUTO DOOR ANNUAL FEE	328.00
37221	06/10/2016	Printe	NAPA	NAPA AUTO PARTS	ENG # 28 HEAD LIGHT- FD	397.92
37222	06/10/2016	Printe	NORTH CENT	NORTH CENTRAL LAB INC	CHEMICALS- WWTP	288.10
37223	06/10/2016	Printe	NORTHERN L	NORTHERN LAKE SERVICE INC	BACTERIA TESTING- H20	164.00
37224	06/10/2016	Printe	OCON SIGN	OCONOMOWOC SIGN COMPANY	PARK BANNERS- LOOS HOMES	260.00
37225	06/10/2016	Printe	PETTY LIBR	PETTY CASH LIBRARY-L.	POSTAGE, SUMMER LIB PROGRAM	65.19
37226	06/10/2016	Printe	PETTY HALL	PETTY CASH VILL JC \ JDYKSTRA	POSTAGE, FLOWERS, SHELVING	24.70
37227	06/10/2016	Printe	PETTY POLI	PETTY CASH-POLICE	POSTAGE- PD	5.44
37228	06/10/2016	Printe	PINE CONE	PINE CONE TRAVEL PLAZA	MAY VILLAGE FUEL PURCHASES	2,262.53
37229	06/10/2016	Printe	POPULAR M	POPULAR MECHANICS	SUBSCRIPTION- LIBRRY	47.94
37230	06/10/2016	Printe	PAA	PUBLIC ADMINISTRATION	ADMIN SEARCH-PARTIAL PYMT	1,802.00
37231	06/10/2016	Printe	QMR HOLD	QMR HOLDING, LLC	DUPLICATE PYMT FINAL WATER BIL	46.03
37232	06/10/2016	Printe	R & R WASH	R&R WASH MATERIALS, INC	RIV CREEK STORMWATER RES 100-	2,887.60
37233	06/10/2016	Printe	REDLIN	KATHY REDLIN	5/12/16 BOR HEARING	80.00
37234	06/10/2016	Printe	SAFETY FIR	SAFETY FIRST INC	BATTERY PACK FOR CO METER- FD	186.67
37235	06/10/2016	Printe	SCHAEFER	SCHAEFER SOFT WATER	WATER SOFTNER SALT- VH	34.55
37236	06/10/2016	Printe	SERWE	SERWE IMPLEMENT MUNICIPAL	WING MOWER- RES 15-16	26,167.00
37237	06/10/2016	Printe	STEINHORST	STEINHORST GARY	CLASS -MILEAGE, LUNCHES	126.75
37238	06/10/2016	Printe	STEVE'S CA	STEVE'S CAR-TRUCK SERVICE,	ALTENATOR ENG #29-FD	539.94

Check Register Report

Date: 06/16/2016

Time: 8:22 AM

Page: 2

Village of Johnson Creek

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
Checks						
37239	06/10/2016	Printe	TDS	TDS	VILLAGE PHONES	883.79
37240	06/10/2016	Printe	TOMMY	TOMMY TUCKER	CLEANING SUPPLIES- VH	115.80
37241	06/10/2016	Printe	UPSTART	UPSTART	SUPPLIES READING PROGRAM-LIB	167.17
37242	06/10/2016	Printe	US CELL	US CELLULAR	VILLAGE CELL PHONES	384.71
37243	06/10/2016	Printe	VANDEWALLE	VANDEWALLE & ASSOCIATES,	JC NORTH, JC SCH, WATERTOWN ST	1,035.30
37244	06/10/2016	Printe	WATERTOWN	WATERTOWN DAILY TIMES INC	N RESORT, LIQUOR, TRUSTEE	883.26
37245	06/10/2016	Printe	WAUPUN	WAUPUN EQUIPMENT CO INC	OIL FILTER- MOWER- DPW	188.01
37246	06/10/2016	Printe	WBI	WBI - MANEY - MILLER	PERMITS- MAY	5,377.96
37247	06/10/2016	Printe	WE ENERGIE	WE ENERGIES	FD, PD, VH, LIB, DPW, WW, PARKS,	17,257.46
37248	06/10/2016	Printe	WEUM/DESIR	DESIRE WEUM	EMT BASIC REFRESHER CLASS	106.80
37249	06/10/2016	Printe	WI - SCTF1	WI SCTF	CHILD SUPPORT PIN# 3391640	197.47
37250	06/10/2016	Printe	WI - SCTF1	WI SCTF	CHILD SUPPORT PIN#3391640	197.47
37251	06/10/2016	Printe	WI JUSTICE	WI DEPT. OF JUSTICE	RECORDS CHECKS	441.00
37252	06/10/2016	Printe	WI DNR	WISCONSIN DNR ENVIRON. FEES	ENVIRONMENTAL FEES- WWTP	3,878.02
37253	06/10/2016	Printe	WRW ASSOC	WISCONSIN RURAL WATER	ANNUAL MEMBERSHIP DUES	435.00
37254	06/10/2016	Printe	WSFA	WSFA	40 MEMBERS - 2016 DUES- FD	1,000.00
37255	06/10/2016	Printe	Y'S WAY	Y'S WAY FLOORING, INC	CARPET CLEANING-VH HALL,	250.00
37256	06/10/2016	Printe	ZENONI	MICHAEL ZENONI	LUNCH - CLASS	18.00

82

Checks Total (excluding void checks): 484,059.63

82

Bank Total (excluding void checks): 484,059.63

82

Grand Total (excluding void checks): 484,059.63

WATER	\$3,460.77
SEWER	\$18,338.14
TIF#2	\$91,474.48
TIF #3	\$304,287.28
LIBRARY	\$1,381.28
RM TAX	\$0.00
FIRE	\$3,657.26
EMS	\$5,562.88
CAP IMP	\$26,167.00
GENERAL	\$29,730.54
TOTAL	\$484,059.63

Authorized By: _____
P & F Chair

Authorized By: _____
P & F Member

Village of Johnson Creek

BANK:

Check Number	Check Date	Vendor Number	Vendor Name	Check Description	Amount
Checks					
37257	06/15/2016	Printed	AIRGAS	AIRGAS USA, LLC	OXYGEN TANK RENTAL- EMS 169.74
37258	06/15/2016	Printed	CONSOLIDAT	CONSOLIDATED DOORS, INC	GARAGE DOOR REPAIR - WWTP 595.00
37259	06/15/2016	Printed	CRAMER, MU	CRAMER, MULTHAUF & HAMMES,	BBC, KEARNS, MSI, BOR, 15,197.50
37260	06/15/2016	Printed	DELTA DEN	DELTA DENTAL OF WISCONSIN	DENTAL INS- JULY 1,424.90
37261	06/15/2016	Printed	DEPT ADMIN	DEPARTMENT OF	TEACH LINE FOR INTERNET- LIB 600.00
37262	06/15/2016	Printed	EILENFELDT	WAYNE EILENFELDT	REIMBURSEMENT- CLASS LUNCH 17.43
37263	06/15/2016	Printed	ENVIRO SPE	ENVIRONMENTAL SPECIALISTS	DAMAGED PORT-A-POT - BELL 600.00
37264	06/15/2016	Printed	FIRST SUPP	FIRST SUPPLY MADISON	PVC PIPE- H20 10.78
37265	06/15/2016	Printed	FISHER	BRYAN FISHER	EMT BASIC REIMBURSEMENT 199.30
37266	06/15/2016	Printed	FT HEALTHC	FORT HEALTHCARE	OWI ARREST- PD 56.74
37267	06/15/2016	Printed	GFC	GFC LEASING WI	COPIER LEASE- LIBRARY 129.84
37268	06/15/2016	Printed	HD SUPP	HD SUPPLY WATERWORKS, LTD.	RADIO BOXES- H20 476.00
37269	06/15/2016	Printed	JOHNS FIRE	JOHN'S FIRE PROTECTION, LLC	ANNUAL FIRE EXT INSPECTION- 257.46
37270	06/15/2016	Printed	JOHNSON BL	JOHNSON BLOCK COMPANY, INC	2015 AUDIT 9,300.00
37271	06/15/2016	Printed	JC CHSAMBE	JOHNSON CREEK CHAMBER	1ST INSTALLMENT DIR POSITION 6,481.00
37272	06/15/2016	Printed	KAEREK HOM	KAEREK HOMES	412 SARATOGA/417 CHAPEL- 2,850.00
37273	06/15/2016	Printed	KAESTNER	KAESTNER AUTO ELECTRIC CO	STROBE LIGHT FOR TRK #16- 217.00
37274	06/15/2016	Printed	MENARDS	MENARDS	SUPPLIES- VH DPW 70.66
37275	06/15/2016	Printed	NAPA	NAPA AUTO PARTS	LIGHTS ENG 23 - FD 15.91
37276	06/15/2016	Printed	NORTHERN L	NORTHERN LAKE SERVICE INC	BACTERIA TESTING- H20 20.00
37277	06/15/2016	Printed	PAULI PLUM	PAULI PLUMBING, INC	REPAIRS EMS READY HOUSE 325.00
37278	06/15/2016	Printed	SCHNEIDER	SCHNEIDER PRINTING, INC.	CCR -H20 & MAY NEWSLETTER 1,181.06
37279	06/15/2016	Printed	WTRTWN CI	WATERTOWN	2016 WEED NOTICE PUBLISH FEE 25.88
83	06/15/2016	Printed	DEPT EMPL		HEALTH INS - JULY 24,347.90

Total Checks: 23

Checks Total (excluding void checks):

64,569.10

23

Bank Total (excluding void checks):

64,569.10

WATER	\$6,107.35
SEWER	\$5,955.76
TIF#2	\$4,321.82
TIF #3	\$6,620.04
LIBRARY	\$3,230.53
RM TAX	\$6,781.00
FIRE	\$3,155.12
EMS	\$694.04
CAP IMP	\$0.00
GENERAL	\$27,703.44
TOTAL	\$64,569.10

Authorized By: _____
P & F Chair

Authorized By: _____
P & F Member



RECEIVED

Village of Johnson Creek, WI

CLIENT LIAISON:

Kevin Lord, P.E., P.L.S.
Phone: (800) 446-0679
Cell: (608) 712-2563
klord@msa-ps.com

MAY 23 2016

DATE:

May 18, 2016

SERVICE DATES:

April 17, 2016 – May 14, 2016

R05114007 – VILLAGE OF JOHNSON CREEK WATER SYSTEM STUDY

Kevin Lord and Rob Uphoff reviewed the status of the water system study to determine a schedule for finalizing the report.

R05114017 – VILLAGE OF JOHNSON CREEK 2013-2016 GENERAL ENGINEERING

PHASE 100 – GENERAL MUNICIPAL

Kevin Lord provided cost estimates to Mark Johnsrud and John Swisher for the revisions to the existing ponds on Resort Drive to be updated to the current DNR standards (excluded the ponds constructed last year). The Village was using the numbers as they were looking at a borrow and trying to calculate potential project costs.

Brian Huijbregtse attended the Committee of the Whole meeting on May 9, 2016 to discuss the traffic study completed at the intersection of Aztalan Street and Milwaukee Street. Brian was requested by staff to attend the meeting since he prepared the study.

PHASE 175 – JC SCHOOL SITE PLAN REVIEW

Kevin Lord reviewed the easement documents provided to the Village by Mike Garvey. The easements were not what was previously discussed and Kevin replied to Mike Garvey with the previous correspondence on the easements.

PHASE 245 – BADGERLAND FINANCIAL SITE PLAN WRIGHT RD.

Kevin Lord reviewed the site plan in the field when in the Village and met with the Contractors for Badgerland as they are getting ready for the final pavement lift. Concerns existed on the grades matching those of the Kearns Development. A revised design of the Kearns Development completed last year addressed these concerns and no curb is anticipated to be removed.

PHASE 250 – AUTO ZONE WRIGHT ROAD SITE REVIEW

The Contractor at Auto Zone contacted MSA to request what inspections were required for the infiltration basin on the Auto Zone site. The infiltration basin should be one of the last pieces constructed and the Developer asked for a recommendation on the engineered soil mix which was provided to them.

PHASE 280 – BELL PARK CONCEPTUAL PLAN

Ben Buchda completed the site survey for Bell Park. Kevin Lord established the boundary of the park based on the recorded plat that was received from Jefferson County. Kelsey Nedderson provided

Your Trusted Partner

PROJECT UPDATE



PROFESSIONAL SERVICES

PROJECT UPDATE

drafting assistance to locate the proposed basketball court and two potential restroom/shelter sites within the park. Kelsey developed cost estimates for each location. Al Szymanski and Adam Leonhard proved a 3D model of the proposed restroom/shelter building and a floor plan. A revised cost estimate was provided and included in the overall site cost estimate. Alterations to the overall size and details will have to be discussed and determined for a final design.

R05114027 – VILLAGE OF JOHNSON CREEK WRIGHT ROAD STORM WATER PLAN BIDDING & CONSTRUCTION

Kevin Lord met with the Contractor on April 6, 2016 and walked the site to go over grading revisions necessary for the site. Some settling has occurred throughout the winter and areas of the drainage ditch is holding water that will have to be graded and restored. The Contractor is aware of the issues and what is expected although has to wait for the ground to dry out in order for the work to be completed. The erosion control measures will be removed during this time by the Contractor. Eric Sorensen reviewed the site when in the Village for a meeting and noted the downstream culvert under Wright Road had the outfall nearly plugged and the area should be cleaned. Water was currently backed up into the inlets within Wright Road and above the outlet pipes for the pond which was not letting the pond drain as designed.

R05114031 – VILLAGE OF JOHNSON CREEK CTH Y INTERSECTION RECONSTRUCTIONS

MSA staff prepared a 60% plan set of the intersection based on the approved concept plan. Kelsey Neddersen completed a majority of the drafting and design with guidance from Brian Huibregtse and Chad Wagner on verifying the truck movements. Kevin Lord met with Brian Udovich on the site and got the approval of the concept plan from Jefferson County. Final plans will be required for the final permit through the County. Kevin Lord contacted the Town of Farmington on the alterations and forwarded a concept plan to them for their use and will keep them informed. Kevin Lord and Kelsey Neddersen contacted WE Energies and discussed the moving of the power poles. A contact from the utility met Kevin Lord at the site and will review as we develop plans. It is doubtful with the current design the poles would be moved. MSA began preparing specifications for the project..

R05114032 – VILLAGE OF JOHNSON CREEK CENTENNIAL PARK PARKING LOT DESIGN

Kelsey Neddersen completed 90% plans for the Centennial Park Parking Lot Design. MSA has a few outstanding questions to be addressed at an upcoming meeting and then the project could go to bid. The lighting was reviewed with the information received on the existing lights the Village has on hand. Kelsey began preparing the permit that will be necessary from the DNR due to the disturbance exceeding 1 acre. Specifications for the project have begun and will be finalized prior to bidding.

Your Trusted Partner

PROJECT UPDATE



PROFESSIONAL SERVICES

RECEIVED

MAY 23 2016

INVOICE

Payment due upon receipt of invoice. Interest at the rate of 1.5% per month on unpaid balance will be added to your next statement.

REMIT TO: MSA PROFESSIONAL SERVICES INC PO Box 435 BARABOO WI 53913-0435

05-511-200-530,940

Village of Johnson Creek 125 Depot Street PO Box 238 Johnson Creek, WI 53038

May 19, 2016

Project No: R05114031.0

Invoice No: 3

Project Manager: Kelsey Nedderson Client Liaison: Kevin Lord

Res 12-14

Project R05114031.0 Village of Johnson Creek - CTH Y Intersection Reconstructions

Professional Services from April 17, 2016 to May 14, 2016

Phase 100 General Municipal Task 101 Project Management

Professional Personnel

Table with columns: Name, Hours, Rate, Amount. Includes entries for Lord, Kevin and Totals for Task 101, totaling \$135.00.

Task 102 Correspondence

Professional Personnel

Table with columns: Name, Hours, Rate, Amount. Includes entries for Lord, Kevin and Totals for Task 102, totaling \$157.50.

Task 103 Meetings

Professional Personnel

Table with columns: Name, Hours, Rate, Amount. Includes entries for Lord, Kevin and Totals for Task 103, totaling \$360.00.

Other Expenses

Table with columns: Expense, Amount. Includes Mileage (120.0 Miles @ 0.54) totaling \$64.80.

Task 105 Drafting

Offices in Illinois, Iowa, Minnesota, and Wisconsin

For information, contact The Madison Office at: 608-242-7779 1-800-446-0679 Fax: 608-242-5664

Professional Personnel

	Hours	Rate	Amount	
Huibregtse, Brian	1.75	125.00	218.75	
Neddersen, Kelsey	18.25	93.00	1,697.25	
Wagner, Chad	4.00	85.00	340.00	
Totals	24.00		2,256.00	
Total Labor				2,256.00
Total this Task				\$2,256.00

Task 106 Plans

Professional Personnel

	Hours	Rate	Amount	
Lord, Kevin	2.00	90.00	180.00	
Neddersen, Kelsey	.25	93.00	23.25	
Totals	2.25		203.25	
Total Labor				203.25
Total this Task				\$203.25

Task 109 Specifications

Professional Personnel

	Hours	Rate	Amount	
Benner, Jill	2.75	82.00	225.50	
Dresen, Margaret	.75	92.00	69.00	
Neddersen, Kelsey	.50	93.00	46.50	
Totals	4.00		341.00	
Total Labor				341.00
Total this Task				\$341.00
Total this Phase				\$3,517.55
AMOUNT DUE THIS INVOICE				\$3,517.55

Outstanding Invoices

Number	Date	Balance
2	4/22/2016	1,378.50
Total		1,378.50



PROFESSIONAL SERVICES

RECEIVED

MAY 23 2016

INVOICE

Payment due upon receipt of invoice. Interest at the rate of 1.5% per month on unpaid balance will be added to your next statement.

REMIT TO:

MSA PROFESSIONAL SERVICES INC
PO Box 435
BARABOO WI 53913-0435

Handwritten notes: 10-541.100-540.100, Res. 23-16

Village of Johnson Creek
125 Depot Street
PO Box 238
Johnson Creek, WI 53038

May 19, 2016
Project No: R05114032.0
Invoice No: 3
Project Manager: Kelsey Nedderson
Client Liaison: Kevin Lord

Project R05114032.0 Village of Johnson Creek - Centennial Park Parking Lot Design
Professional Services from April 17, 2016 to May 14, 2016

Phase 100 General Municipal
Task 105 Drafting

Professional Personnel

Table with 4 columns: Name, Hours, Rate, Amount. Rows for Nedderson, Kelsey, Totals, Total Labor, and Total this Task.

Task 106 Plans

Professional Personnel

Table with 4 columns: Name, Hours, Rate, Amount. Rows for Nedderson, Kelsey; Porlier, Mark; Sorensen, Erik; Totals; Total Labor; and Total this Task.

Task 107 Permits

Professional Personnel

Table with 4 columns: Name, Hours, Rate, Amount. Rows for Nedderson, Kelsey; Totals; Total Labor; and Total this Task.

Task 109 Specifications

Offices in Illinois, Iowa, Minnesota, and Wisconsin

For information, Contact The Madison Office at: 608-242-7779 1-800-446-0679 Fax: 608-242-5664

Professional Personnel

	Hours	Rate	Amount	
Benner, Jill	2.25	82.00	184.50	
Dresen, Margaret	.75	92.00	69.00	
Neddersen, Kelsey	5.50	93.00	511.50	
Totals	8.50		765.00	
Total Labor				765.00
		Total this Task		\$765.00
		Total this Phase		\$7,500.00
		AMOUNT DUE THIS INVOICE		\$7,500.00

Outstanding Invoices

Number	Date	Balance
2	4/22/2016	1,457.50
Total		1,457.50



PROFESSIONAL SERVICES

RECEIVED

MAY 23 2016

INVOICE

Payment due upon receipt of invoice. Interest at the rate of 1.5% per month on unpaid balance will be added to your next statement.

REMIT TO:

MSA PROFESSIONAL SERVICES INC
PO Box 435
BARABOO WI 53913-0435

Village of Johnson Creek
125 Depot Street
PO Box 238
Johnson Creek, WI 53038

May 19, 2016
Project No: R05114017.0
Invoice No: 37
Project Manager: Kevin Lord
Client Liaison: Kevin Lord

Project R05114017.0 Village of Johnson Creek 2013 - 2016 General Engineering
Professional Services from April 17, 2016 to May 14, 2016

Phase 100 General Municipal
Task 102 Correspondence

Resort Dr. ponds DVR
05-511.200-530.940

Professional Personnel

Table with columns: Name, Hours, Rate, Amount. Includes Lord, Kevin with 0.50 hours at 90.00 rate for 45.00 amount.

Total Labor

45.00

Total this Task

\$45.00

Task 103 Meetings
Professional Personnel

Table with columns: Name, Hours, Rate, Amount. Includes Huijbregtse, Brian with 2.50 hours at 125.00 rate for 312.50 amount.

Total Labor

312.50

Total this Task

\$312.50

Total this Phase

\$357.50

Phase 175 JC School Site Plan Review
Task 177 Site Plan Review

01-511.200-530.940

Professional Personnel

Table with columns: Name, Hours, Rate, Amount. Includes Lord, Kevin with 0.50 hours at 90.00 rate for 45.00 amount.

Total Labor

45.00

Total this Task

\$45.00

Total this Phase

\$45.00

Phase 245 Badgerland Financial Site Plan Wright Rd

Offices in Illinois, Iowa, Minnesota, and Wisconsin

For information, contact The Madison Office at: 608-242-7779 1-800-446-0679 Fax: 608-242-5664

Task 246 Site Review

Badgerland

Professional Personnel

	Hours	Rate	Amount
Lord, Kevin	.50	90.00	45.00
Totals	.50		45.00

Total Labor 45.00

Total this Task \$45.00

04-511.200-530.940

Total this Phase \$45.00

Phase 250 Auto Zone Wright Road Site Review

Task 251 Site Review

Professional Personnel

	Hours	Rate	Amount
Sorensen, Erik	.25	122.00	30.50
Totals	.25		30.50

Total Labor 30.50

Total this Task \$30.50

04-511.200-530.940

Total this Phase \$30.50

Phase 280 Bell Park Conceptual Plan

Task 281 Topography Survey

Professional Personnel

	Hours	Rate	Amount
Buchda, Benjamin	7.00	80.00	560.00
Lord, Kevin	3.00	90.00	270.00
Totals	10.00		830.00

Total Labor 830.00

Other Expenses

Research Materials			5.00
Total Other Expenses			5.00

10-541.100-540.100

Total this Task \$835.00

Task 282 Architectural Modeling

Professional Personnel

	Hours	Rate	Amount
Leonhard, Adam	2.50	84.00	210.00
Szymanski, Allen	.75	159.00	119.25
Totals	3.25		329.25

Total Labor 329.25

Total this Task \$329.25

Task 283 Drafting

Professional Personnel

	Hours	Rate	Amount	
Leonhard, Adam	4.25	84.00	357.00	
Neddersen, Kelsey	4.50	93.00	418.50	
Totals	8.75		775.50	
Total Labor				775.50
				Total this Task \$775.50

Task 284 Cost Estimate

Professional Personnel

	Hours	Rate	Amount	
Leonhard, Adam	3.00	84.00	252.00	
Neddersen, Kelsey	1.00	93.00	93.00	
Szymanski, Allen	1.00	159.00	159.00	
Totals	5.00		504.00	
Total Labor				504.00
				Total this Task \$504.00

10 - 541,100 - 540,100

Total this Phase \$2,443.75

AMOUNT DUE THIS INVOICE \$2,921.75

Outstanding Invoices

Number	Date	Balance
36	4/22/2016	1,642.30
Total		1,642.30



RECEIVED

MAY 23 2016

INVOICE

Payment due upon receipt of invoice.
Interest at the rate of 1.5% per
month on unpaid balance will be
added to your next statement.

REMIT TO:

MSA PROFESSIONAL SERVICES INC
PO Box 435
BARABOO WI 53913-0435

Village of Johnson Creek
125 Depot Street
PO Box 238
Johnson Creek, WI 53038

May 19, 2016

Project No: R05114007.0

Invoice No: 4

Project Manager: Robin Uphoff

Client Liaison: Kevin Lord

Project R05114007.0 Village of Johnson Creek Water System Study

Professional Services from January 17, 2016 to May 14, 2016

Professional Personnel

	Hours	Rate	Amount
Lord, Kevin	.50	90.00	45.00
Uphoff, Robin	.25	159.00	39.75
Totals	.75		84.75
Total Labor			84.75

AMOUNT DUE THIS INVOICE

\$84.75

02.900.100 Res 10-15

Offices in Illinois, Iowa, Minnesota, and Wisconsin

For information, Contact The Madison Office at: 608-242-7779 1-800-446-0679 Fax: 608-242-5664

RESTRICTED, ASSIGNED & CASH ON HAND (BUDGET & DEBT PMT) 6/16/2016

<u>GENERAL FUND</u>		<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
Checking , Payroll , Money Market (Remaining Expenditures: \$1,382,548.93)			\$764,172.53
Temp Acct Tax Collections (some funds for other jurisdictions)			\$3,165.95
Tree Fee Account	\$23,874.46		
Impact Fee Account (Parks Share and Public Works Share)	\$78,315.18		
West Side Street & Utility Improvement Fees	\$43,363.00		
	\$145,552.64		\$767,338.48
<u>WATER FUND</u>		<u>Restricted</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$420,360.22)		\$186,827.23	\$863,712.13
Depreciation Equipment Fund		\$186,827.23	\$863,712.13
<u>SEWER FUND</u>		<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$381,290.99)			\$684,839.64
Assigned Account - Future WWTP	\$521,042.47		
Depreciation Equipment Fund	\$512,271.93		
	\$1,033,314.40		\$684,839.64
<u>TIF 2</u>		<u>Restricted</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$921,516.68)		\$816,157.03	\$1,485,099.51
Bond Reserve/Redemption (held by Associated Trust)		\$816,157.03	\$1,485,099.51
<u>TIF 3</u>		<u>Restricted</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$832,745.80)		\$668,699.72	\$2,442,616.76
Bond Reserve/Redemption (held by Associated Trust)		\$668,699.72	\$2,442,616.76
<u>LIBRARY</u>		<u>Assigned</u>	<u>Cash for Budget/Debt</u>
Checking (Remaining Expenditures: \$121,170.42)		\$16,676.90	\$65,390.50
Assigned Account		\$24,849.01	
Trust Account		\$41,525.91	\$65,390.50
<u>ROOM TAX</u>		<u>Assigned</u>	<u>Cash for Budget/Debt</u>
Checking (Remaining Expenditures: \$60,925.95)		\$8,164.73	
		\$8,164.73	
<u>FIRE FUND</u>		<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$386,686.35)			\$70,210.34
EMS -FAP Funds (Restricted Use)	\$4,953.94		
GO Bond Proceeds (Borrowed for property purchase)	\$229,034.61		
Assigned Account	\$10,221.76		
Impact Fee Account (Fire-EMS Share)	\$0.00		
	\$244,210.31		\$70,210.34
<u>CAPITAL OUTLAY</u>		<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
Checking, Money Market (Remaining Expenditures: \$506,120.89)			\$0.00
G.O. Bond Proceeds	\$9,507.88		
Assigned Account	\$22,673.53		
	\$32,181.41		\$0.00
RESTRICTED, ASSIGNED & CASH ON HAND (BUDGET & DEBT PMT) 6/16/2016		<u>Restricted/Assigned</u>	<u>Cash for Budget/Debt</u>
		\$3,176,633.38	\$6,379,207.36

BANK TOTALS

Premier Bank (Checking, Money Market)	\$288,984.20
Badger Bank (Checking, Money Market, CD's)	\$2,996,321.34
Local Government Investment Pool (LGIP)	\$0.00
Bank of Lake Mills (Money Market)	\$3,797,931.73
Landmark Credit Union (CD)	\$250,000.00
Summit Credit Union (Money Market)	\$138,047.52
Fort Community Credit Union (Money Market)	\$242,372.29
Partnership Bank (Money Market)	\$359,379.12
Greenwoods State Bank (Money Market)	-\$2,052.21
Associated Trust (Bond Reserve)	\$1,484,856.75

**Balances reflect what bank balance will be when outstanding checks clear.*

GENERAL ASSIGNED FUNDS UPDATE				
Category	Balance	Remaining 2016 Expenditures	Projected Remainder	Description of Expenditures
Ambulance	\$4,810.30	\$0.00	\$4,810.30	
Community Center	\$0.00	\$10,000.00	-\$10,000.00	Tables & Chairs
CIS/Computers	\$4,678.00	\$24,500.00	-\$19,822.00	Software Upgrades/Community Survey/Equipment Replacement/Comprehensive Plan Update
DPW/Projects	\$339.11	\$0.00	\$339.11	Blower-Crackfilling/Mower/
Municipal Building Repair	\$9,928.96	\$0.00	\$9,928.96	
Parks	\$18,070.65	\$0.00	\$18,070.65	
Police	-\$2,999.11	\$40,887.15	-\$43,886.26	Tactical Equipment/Computer & Dictaphone/Squad Car
Streets/St Light	-\$2,895.65	\$16,490.00	-\$19,385.65	Street Lighting Repair/Replacements/Street & Curb Painting
2014 Fund Balance	\$30,415.30	\$0.00	\$30,415.30	
Totals:	\$62,347.56	\$91,877.15	-\$29,529.57	

FIRE/AMBULANCE ASSIGNED FUNDS UPDATE				
Category	Balance	Remaining 2016 Expenditures	Projected Remainder	Description of Expenditures
Fire/Ambulance Assigned Funds	\$10,221.76	\$0.00	\$10,221.76	2016 projects are budgeted to be GO Debt

The General Assigned Fund shows a negative balance for the projected remainder as funds were used in 2015 to pay for projects that will be GO Debt. Once the money is borrowed the cash account will be reimbursed.

6/16/2016 Updated

Impact Fee Report

Category	Balance (includes interest earned)	Remaining 2016 Expenditures	Projected Balance	2016 Expenditures	Projects per 2004 Impact Fee Study (Project Costs/Related Debt)
Public Safety	\$0.00	\$0.00	\$0.00		Fire/EMS Building
WWTF	\$0.00	\$0.00	\$0.00		WWTP Phase 2, Office/Lab Expansion, Heated Garage Well 5 (Auditor ok'd using for Well 3/4)
Water System	\$0.00	\$0.00	\$0.00		
Parks	\$29,955.74	(\$4,095.00)	\$25,860.74	Debt Payments	Any collected goes to debt for 2005 \$1.925M GO Bonds
Public Works	\$48,359.44	\$0.00	\$48,359.44		Streetscape, Shoreline Restoration, Relocate Brush/Compost
Total Impact Fees:	\$78,315.18	(\$4,095.00)	\$74,220.18		
West Side Street/Utility Fee	\$43,363.00	\$0.00	\$43,363.00		Reconstruct Midge, West (Union to new subdivisions), Connector Streets (Hwy B to Chapel Hill and EW Connector)
Total Account:	\$121,678.18	(\$4,095.00)	\$117,583.18		

NOTES:
Includes Fees Paid as of: 6/15/2016

ROOM TAX COLLECTION & DISTRIBUTION SUMMARY

Collections			
Tax Year	Village Tourism 70%	Interest	Parks 30%
Previous Balance	\$9,987.56	0	0
2016	\$13,688.86	\$19.31	\$5,866.65
Collected:	\$23,676.42	\$19.31	\$5,866.65
Expenditures			
Tax Year	Tourism		Parks
2016	\$15,531.00		\$5,866.65
Expended:	\$15,531.00		\$5,866.65
Remaining Funds in Account			
	Tourism Commission		Village Parks
Balances:	\$8,164.73		\$0.00
			Total Balance
			\$8,164.73

6/16/2016 Updated

2016 Expenditure Detail:	Tourism	Parks
Repay General for Centennial Pavilion (2016 tax)		\$5,866.65
Fireman's Festival	\$2,500.00	
Rob's Performance	\$2,500.00	
Buzzfest 1st Installment	\$1,125.00	
Buzzfest 2nd Installment	\$1,125.00	
Jefferson County Charges	\$1,000.00	
Rock River Motorsports	\$500.00	
2015 Audit	\$300.00	
Johnson Creek Chamber of Commerce	\$6,481.00	
Total 2016 Expenditures:	\$15,531.00	\$5,866.65



Billing, Collection, & Data Management Services

1-888-777-4971 • www.lifequest-services.com
N2930 State Road 22, Wadonia, WI 54982-5267

Johnson Creek Fire Department

Income and Expenditures

May 2016

All Phases

155A

Charges	Billing Phase 1	Collections Phases 2 & 3	Total
Collection Placements / Charges	\$850.00	\$1,440.00	\$2,290.00
Interest on Delinquent Accounts	\$0.00	\$99.70	\$99.70
Insurance Interest	\$0.00	\$0.00	\$0.00
Transaction Fees	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Subtotal of Charges	\$850.00	\$1,539.70	\$2,389.70
Account Transfers	\$1,440.00	\$0.00	\$1,440.00

Credit Summary

Total Credits - All Types	\$4,567.05	\$0.00	\$4,567.05
Total Credit Adjustments	\$1,440.00	\$0.00	\$1,440.00
Total Closed Account Adjustments	\$0.00	\$0.00	\$0.00
Total Payments Received (Applied to Acct Bal's)	\$3,127.05	\$0.00	\$3,127.05
Total Overpayments (OP)	\$0.00	\$0.00	\$0.00
Total Payments Received (plus overpayments)	\$3,127.05	\$0.00	\$3,127.05
Total Overpayment Returns (\$ not deposited)	\$0.00	\$0.00	\$0.00
Total Overpayment Returns (\$ not deposited)	\$3,127.05	\$0.00	\$3,127.05
Less Payment Kept By (PKB, \$ kept by service)	\$0.00	\$0.00	\$0.00
Total Deposits	\$3,127.05	\$0.00	\$3,127.05

Summary of Disbursement

Total Deposits & Payments Kept By	\$3,127.05	\$0.00	\$3,127.05
Less Overpayment Returns (patient / ins reimbursement)	\$0.00	\$0.00	\$0.00
Gross Revenue	\$3,127.05	\$0.00	\$3,127.05
Total LifeQuest Fee	\$218.89	\$0.00	\$218.89
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees	\$0.00	\$0.00	\$0.00
Total Due LifeQuest	\$218.89	\$0.00	\$218.89
Check #	EFT		\$155.87
Total Service Revenue	\$2,908.16	\$0.00	\$2,908.16
Total Payment Kept By	\$0.00	\$0.00	\$0.00
Total Service Payable	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees	\$0.00	\$0.00	\$0.00
Total Due Service	\$63.02	\$0.00	\$63.02
Check #	EFT		\$2,971.18



Billing, Collection, & Data Management Services

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N2930 State Road 22, Wadonia, WI 54982-5267

Johnson Creek Fire Department

Billing Summary

May 2016

Phase 1 - 7.00%

155A

Charges		
Charges	\$850.00	
Interest on Delinquent Accounts	\$0.00	
Insurance Interest	\$0.00	
Transaction Fees	\$0.00	
Probate Fees	\$0.00	
Subtotal of Charges	\$850.00	\$850.00
Account Transfers	Transferred out of Phase 1	\$1,440.00

Credit Summary

Total Credits - All Types	\$4,567.05	
Total Credit Adjustments	\$1,440.00	
Total Closed Account Adjustments	\$0.00	
Total Payments Received (Applied to Acct Bal's)	\$3,127.05	
Total Overpayments (OP)	\$0.00	
Total Payments Received (plus overpayments)	\$3,127.05	
Less Overpayment Returns (\$ not deposited)	\$0.00	
Total Payments Received (less OP returns)	\$3,127.05	
Net Monthly Activity		\$(3,717.05)

Summary of Disbursement

Total Deposits & Payments Kept By	\$3,127.05	
Less Overpayment Returns (patient / ins reimbursement)	\$0.00	
Gross Revenue	\$3,127.05	
Total LifeQuest Fee	\$218.89	
Probate Fees	\$0.00	
Other / Fees	\$0.00	
Total Due LifeQuest	\$218.89	
Total Service Revenue	\$2,908.16	
Total Payment Kept By	\$0.00	
Total Service Payable	\$0.00	
Probate Fees	\$0.00	
Other / Fees	\$0.00	
Total Due Service	\$63.02	
Messages:		

Quality • Speed • Service



Billing, Collection, & Data Management Services

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N2930 State Road 22, Watoma, WI 54982-5267

Johnson Creek Fire & Ems Dept

Income and Expenditures

May 2016

155

Charges

Collection Placements / Charges	\$24,644.77	\$2,380.24	\$27,025.01
Interest on Delinquent Accounts	\$0.00	\$789.79	\$789.79
Insurance Interest	\$0.00	\$0.00	\$0.00
Transaction Fees	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Subtotal of Charges	\$24,644.77	\$3,170.03	\$27,814.80

Account Transfers

Transferred out of Phase 1	\$1,187.82	\$1,192.42	\$2,380.24
----------------------------	------------	------------	------------

Credit Summary

Total Credits - All Types	\$25,936.78	\$10,708.33	\$36,645.11
Total Credit Adjustments	\$13,138.75	\$0.00	\$13,138.75
Total Closed Account Adjustments	\$0.00	\$8,640.74	\$8,640.74
Total Payments Received (Applied to Acct Bal)	\$12,798.03	\$2,067.59	\$14,865.62
Total Overpayments (OP)	\$(375.36)	\$0.00	\$(375.36)
Total Payments Received (plus overpayments)	\$13,173.39	\$2,067.59	\$15,240.98
Total Overpayment Returns (\$ not deposited)	\$0.00	\$0.00	\$0.00
Total Payments Received (less OP returns)	\$13,173.39	\$2,067.59	\$15,240.98
Less Payment Kept By (PKB, \$ kept by service)	\$0.00	\$0.00	\$0.00
Total Deposits	\$13,173.39	\$2,067.59	\$15,240.98

Summary of Disbursement

Total Deposits & Payments Kept By	\$13,173.39	\$2,067.59	\$15,240.98
Less Overpayment Returns (patient / ins reimbursement)	\$(375.36)	\$0.00	\$(375.36)
Gross Revenue	\$12,798.03	\$2,067.59	\$14,865.62
Total LifeQuest Fee	\$895.86	\$514.22	\$1,410.08
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees	\$0.00	\$0.00	\$0.00
Total Due LifeQuest	\$895.86	\$514.22	\$1,410.08
Total Service Revenue	\$11,902.17	\$1,553.37	\$13,455.54
Total Payment Kept By	\$0.00	\$0.00	\$0.00
Total Service Payable	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees	\$0.00	\$0.00	\$(0.01)
Total Due Service	\$11,902.17	\$1,553.37	\$13,455.53



Billing, Collection, & Data Management Services

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N2930 State Road 22, Watoma, WI 54982-5267

Johnson Creek Fire & Ems Dept

Billing Summary

May 2016

155

Charges

Charges	\$24,644.77	\$2,380.24	\$27,025.01
Interest on Delinquent Accounts	\$0.00	\$789.79	\$789.79
Insurance Interest	\$0.00	\$0.00	\$0.00
Transaction Fees	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Subtotal of Charges	\$24,644.77	\$3,170.03	\$27,814.80

Account Transfers

Transferred out of Phase 1	\$1,187.82	\$1,192.42	\$2,380.24
----------------------------	------------	------------	------------

Credit Summary

Total Credits - All Types	\$25,936.78	\$10,708.33	\$36,645.11
Total Credit Adjustments	\$13,138.75	\$0.00	\$13,138.75
Total Closed Account Adjustments	\$0.00	\$8,640.74	\$8,640.74
Total Payments Received (Applied to Acct Bal)	\$12,798.03	\$2,067.59	\$14,865.62
Total Overpayments (OP)	\$(375.36)	\$0.00	\$(375.36)
Total Payments Received (plus overpayments)	\$13,173.39	\$2,067.59	\$15,240.98
Total Overpayment Returns (\$ not deposited)	\$0.00	\$0.00	\$0.00
Total Payments Received (less OP returns)	\$13,173.39	\$2,067.59	\$15,240.98
Less Payment Kept By (PKB, \$ kept by service)	\$0.00	\$0.00	\$0.00
Total Deposits	\$13,173.39	\$2,067.59	\$15,240.98

Summary of Disbursement

Total Deposits & Payments Kept By	\$13,173.39	\$2,067.59	\$15,240.98
Less Overpayment Returns (patient / ins reimbursement)	\$(375.36)	\$0.00	\$(375.36)
Gross Revenue	\$12,798.03	\$2,067.59	\$14,865.62
Total LifeQuest Fee	\$895.86	\$514.22	\$1,410.08
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees	\$0.00	\$0.00	\$0.00
Total Due LifeQuest	\$895.86	\$514.22	\$1,410.08
Total Service Revenue	\$11,902.17	\$1,553.37	\$13,455.54
Total Payment Kept By	\$0.00	\$0.00	\$0.00
Total Service Payable	\$0.00	\$0.00	\$0.00
Probate Fees	\$0.00	\$0.00	\$0.00
Other / Fees	\$0.00	\$0.00	\$(0.01)
Total Due Service	\$11,902.17	\$1,553.37	\$13,455.53

Quality • Speed • Service

WB/IMANEY - MILLER INSPECTIONS, LLC
Building Inspector: Archie Stigney

PLUMBING PERMITS

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>	<u>Est. Cost</u>
P2016-020	5/2/2016	205 Woodland Pres	141-0715-0633-017	Smith	Dave Jones	water meter	35.00	
P2016-021	5/4/2016	216 Woodland Pass	141-0715-0633-035	Loos Homes	Gallitz	S/W	110.00	
P2016-022	5/16/2016	118d Pheasant Run	141-07151813-043	smith	Smith	remodel	35.00	
P2016-023	5/23/2016	105 Green Ash	141-0715-0633-04	Loos Homes	Dave Jones	NSF	105.00	
P2016-024	5/23/2016	650 Meadwoview	141-0715-1842-30	Loos Homes	Dave Jones	NSF	202.00	
TOTAL							487.00	

BUILDING PERMITS

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>	<u>Est. Cost</u>
B2016-030	5/4/2016	770 Meadwoview	141-0715-1841-052	Thomas	Owner	Remodel	120.00	\$20,000.00
B2016-031	5/2/2016	328 Nature Place	141-0714-1312-072	Schacht	Owner	Deck	40.00	\$3,000.00
B2016-032	5/4/2016	216 Black Walnut	141-0715-0633-035	Loos Homes	Loos Homes	NSF	930.00	\$253,162.71
B2016-033	5/4/2016	138 N Watertown	141-0715-1822-032	Grochowski	Rebollar	Remodel	360.00	\$60,000.00
B2016-034	5/18/2016	1045 Truck Wash	141-0715-0711-08	JC Truck Wash	Owner	Addition	325.00	\$11,500.00
B2016-035	5/18/2016	612 West Linmar	141-0715-0712-00	Under Armour	Complete	Commercial	1,969.87	\$328,315.00
B2016-036	5/23/2016	401 Union Street	141-0715-0733-05	Marroquin	Owner	deck/fence	105.00	\$4,000.00
B2016-037	5/25/2016	428 Saratoga Dr	141-0714-1243-40	Staudé	Owner	remodel	40.00	\$700.00
TOTAL Fees							3,889.87	

ELECTRICAL PERMITS

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>	<u>Est. Cost</u>
E2016-019	5/2/2016	105 Green Ash	141-0715-0633-04	Loos Homes	Advance Elect	NSF	105.00	
E2016-020	5/4/2016	785 Summerset	141-0715-1841-58	Etzel	Debyl Electric	NSF	179.00	
E2016-021	5/5/2016	408 Abbey	141-0714-1312-051	Karnuchey	Carini Elect	NSF	183.00	
E2016-022	5/5/2016	650 Meadwoview	141-0715-1842-030	Loos Homes	Advance Elect	NSF	202.00	
E2016-023	5/16/2016	118d Pheasant Run	141-07151813-043	smith	Smith	remodel	35.00	
E2016-024	5/18/2016	216 Black Walnut Pass	141-0715-0633-035	Loos Homes	Advance Elect	NSF	179.00	
E2016-025	5/25/2016	428 Saratoga Dr	141-0714-1243-40	Staudé	Owner	remodel	105.00	
TOTAL							988.00	

HEATING & AC

<u>Permit #</u>	<u>Date</u>	<u>Address</u>	<u>Parcel #</u>	<u>Owner</u>	<u>Contractor</u>	<u>Type</u>	<u>Fee</u>	<u>Est. Cost</u>
H2016-009	5/5/2016	765 wright	141-0715-0741-05	Kearns	Lake County	Commercial	902.58	
H2016-010	5/18/2016	408 Abbey	141-07141312-51	Karnchey	Replacement Specialists	NSF	183.00	
H2016-011	5/23/2016	105 Green Ash	141-0715-0633-04	Loos Homes	Dave Jones	NSF	105.00	
H2016-012	5/23/2016	650 Meadwoview	141-0715-1842-30	Loos Homes	Dave Jones	NSF	202.00	
TOTAL Fees							1,392.58	

Total Fees 6,757.45
 State Seal -35
 1344.49

20% Village Retainage
 S:\MS Excel\Laura\Permits\Building\2016\Inspector

5,377.96

Incident Summary by Nature

JOHNSON CREEK POLICE DEPT.

Incidents From: 5/1/2016 to: 5/31/2016

Date Run: 6/15/2016 9:17AM

Nature of Offense	Total
15 Day Equipment Citation	1
15 Day Equipment Warning	9
911 Hangups	6
Alarm - Business	3
Animal Bite	1
Animal Complaint	2
Animal Loose	3
Assist - Motorist	8
Assist - Other Law Enforcement Agency	2
Assist Citizen	1
Assist EMS	5
Assist Fire	5
Assist Jefferson County Sheriff Dept.	3
Assist State Patrol	2
Child Custody Exchange	2
Criminal Damage to Property	4
Disorderly Conduct	3
Disorderly Conduct - Warning	1
Drug Information	2
Escape	1
Failure to yield to pedestrian	2
Family Disturbance	1
Fraud - NSF Checks	3
Miscellaneous Rules Violation	2
Municipal Violation	2
Offense Against Family, Children	1
Operate Motor Vehicle While Intoxicated	1
Operating After Revocation	1
Operating After Suspension	6
Operating Without Vehicle Insurance	1

Nature of Offense	Total
Operator's License Violation	1
PARK CHECK	1
Parking - Misc. Violation	2
Physical Abuse of a Child	1
Reckless Driving	2
Registration / Title Violation	8
Seatbelt Violation	10
Speeding Violation	14
Suicidal Person	1
Suspicious Person / Activity	3
Theft - All Other	2
Theft - From Motor Vehicle	1
Theft - Gas Drive Off	9
Theft - Retail/Shoplifting	5
Threats	4
Tobacco Violation	1
Traffic Accident - Personal Injury	1
Traffic Accident - Property Damage	6
Traffic Accident, Property Damage Only	1
Traffic Violation - Warning	1
Trespassing	1
Truancy	5
Turn, Stop, Signal Violation	32
Vandalism	4
Village Ordinance Violation	2
Violation of Restraining Order / Court Order	2
Warrant Pickup	2
Welfare Check	3
Total Number of Offenses for Period:	209

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
FAX 608-267-3579
TTY Access via relay - 711



May 27, 2016

Donald Smith
Chairperson, Personnel & Finance
Village of Johnson Creek
PO Box 238
Johnson Creek, WI 53038-0238

RU# 28141

SUBJECT: Announcement of 2016 Recycling Grants to Responsible Units

Dear Recycling Responsible Unit Contact:

On behalf of the Governor, the Department of Natural Resources (DNR) is pleased to offer an award of **\$5335.48** to your responsible unit to offset your recycling program costs during calendar year 2016. This grant amount is composed of your Basic Recycling Grant + the Recycling Consolidation grant, if you applied and are eligible. Remember that the total grant amount may not exceed projected net eligible costs as stated in your 2016 grant application.

Calculating Your Basic Recycling Grant

Your 2016 Basic Recycling grant amount was determined as prescribed by Wisconsin Statutes:

- 1- We identify your RU percentage of total available funds from 1999, then
- 2- We apply that percentage to the total available for 2016 grants (\$18,000,000).

Calculating Your Recycling Consolidation Grant

Per Wisconsin Statutes, the consolidation grant awards are calculated on a per capita basis. A total of 193 Responsible Units applied for this grant by the deadline and are eligible to receive this grant. The total population of all those eligible applicants is 3,818,272. The Legislature provided \$1M for this program. So, the 2016 per capita rate is \$0.26 per person in each Responsible Unit ($\$1,000,000 \div$ by 3,818,272 population = \$0.26 per person in eligible RUs).

Timing of Grant Check

A single check will be mailed to your treasurer for your entire grant amount on or before June 1, 2016.

Accepting Grant Conditions

By endorsing the grant check we send you, you are accepting this award and you agree to comply with the attached grant conditions, the program's financial guidelines, and the assurances you signed in your grant application.

Important Reminders

- If you spent less than the awarded amount in 2015, you will be required to repay the difference between your awarded amount and the actual amount you spent. A separate notification about this will be sent to affected RUs in July 2016.
- Your 2016 Recycling Grant Award is to be used for eligible expenditures directly related to the cost estimates submitted with your 2016 grant application—*Estimated Budget Spreadsheet*.
- You will report actual 2016 recycling costs in the *2016 Annual Report of Recycling Program Accomplishments* that will be due no later than April 30, 2017. This Annual Report is necessary for maintaining continuity of data collection and to determine whether or not your total net eligible recycling costs matched or exceeded your 2016 grant award.

We appreciate your efforts to recycle in Wisconsin. Should you have any questions about this or any aspect of the recycling grant program, please contact Kari Beetham, Grant Manager by e-mail at Kari.Beetham@wisconsin.gov or by telephone number (608) 264-9207.

Sincerely,

/s/

Mary Rose Teves, Director
Community Financial Assistance

Attach.

C. Kari Beetham – Grant Manager (via e-mail)

Valero Renewable Fuels Company, LLC

53386135

P.O. Box 696000
San Antonio, TX 78269-6000

JPMorgan Chase Bank, N.A.
Syracuse, NY

50-937
213

Date
04/28/2016

\$\$\$5,000.00**

FIVE THOUSAND USD

PAY
TO THE
ORDER OF

JOHNSON CREEK MUTUAL HOSE CO INC
PO BOX 529
JOHNSON CREEK WI 53038-0529

A/P DISBURSEMENTS

Michael A. Lubinski

VOID AFTER SIX MONTHS
Authorized Signature

⑈ 53386135 ⑆ ⑆ 021309379 ⑆ ⑆ 601855950 ⑆ ⑆

"PAYMENT SUBJECT TO VERIFICATION AND RIGHT TO RECOVER IMPROPER CHARGES" THE ATTACHED CHECK IS IN FULLPAYMENT OF ITEMS STATED. ENDORSEMENT MUST BE IDENTICAL WITH THE PAYEE DESIGNATED. DETACH AT PERFORATION BEFORE DEPOSITING AND RETAIN FOR YOUR FILES

Valero Renewable Fuels Company, LLC
PO BOX 696000
SAN ANTONIO, TX 78269-6000
Company: 0611
Vendor: 2039573 JOHNSON CREEK MUTUAL HOSE CO INC

OUR PAYMENT DOCUMENT	CHECK DATE	CHECK NUMBER
2005510867	04/28/2016	53386135
CHECK AMOUNT	USD	\$5,000.00

YOUR INVOICE NUMBER	INVOICE DATE	OUR REFERENCE NUMBER	GROSS AMOUNT	DEDUCTIONS	NET AMOUNT PAID
CK10042778 DONATION	04/22/2016	640000177	5,000.00	0.00	5,000.00

“Scoop and toss”: State again uses financial move to push debt into future

In the past two decades, governors have restructured state debt in a way that generates funds for the cash-strapped general fund in the short-term while increasing state borrowing costs in the long run. Since 2000, these debt maneuvers have occurred 16 times for a total of \$1.66 billion. This May, the state decided to forgo retiring \$101 million in debt in favor of issuing new bonds to be repaid by 2024 at a total cost of \$103.3 million. Some in Madison have termed the practice “scoop and toss.”

In Madison-speak, it’s called “scoop and toss.” It was in the news a lot during May, even though it had nothing to do with scooping, digging, throwing, or tossing.

that they will continue to have mortgage payments for the next 30 years. Had they not refinanced, their loan payments would have ended.

\$108 million (m) in 2015 and \$101m this year.

Details on the latest scoop

For the reader interested in detail, here are the particulars on this year’s \$101m “scoop and toss.” In a recent memo, the Legislative Fiscal Bureau (LFB) told lawmakers that over \$100m in state debt was to be retired on May 1, 2016. The cost of settling that debt was budgeted in the state’s current 2015-17 spending plan.

However, the Department of Administration chose not to spend that money. The agency informed the LFB that it would defer the repayment by issuing \$101m in new bonds to be repaid over the next eight years.

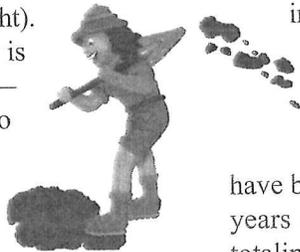
The move results in short-term benefits and greater long-term costs to the state. The immediate benefit is that the state does not have to spend monies budgeted this year to pay off debt that was to be retired. By freeing up \$101m in expenses this year, the money left in Wisconsin’s general fund by the end of this June will rise by that amount.

The downside is increased costs to the state over the eight years that follow. To repay principal and interest requires new spending of between \$12.7m and \$13.1m per year through 2023-24. By that year, Wisconsin will have spent \$103.3m that it otherwise would not have needed to budget.

Understanding the “maneuver”

What scoop and toss refers to is a recent debt restructuring plan unveiled by Gov. Scott Walker (R) that has also been used multiple times in the past (see chart, below right).

The financial maneuver is used to generate cash—often but not only to avoid a deficit. It increases debt costs in the future that would otherwise have been settled. Put another way, short-term fiscal problems are eased in exchange for increased expenditures later.

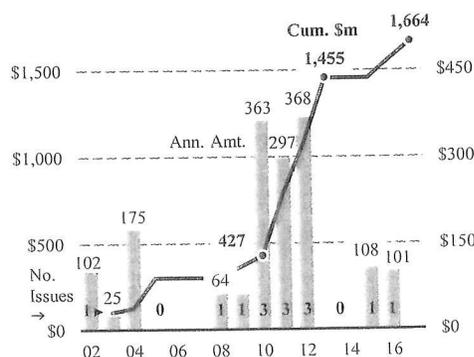


Old dog, old “trick”

In a historic sense, this “scoop and toss” phenomenon is relatively new; experts cannot recall it occurring before 2000. The last three Wisconsin governors, men of both parties, have generated cash in one year by incurring new debt in later years. The chart below summarizes that activity since 2000 by individual year (bar) and cumulatively (line). There have been 16 debt issues in 10 different years amounting to debt restructuring totaling \$1.66 billion (b).

The three fiscal years with the most activity were the last two of Gov. James Doyle’s (D) tenure and the first of Gov. Walker’s. Nine bond issues totaling \$1.03b were restructured during that period. The latest incidents were for

Extending Debt About to be Paid Off
Individual (bars) and Cum. Amounts (\$m), 2000-16



Why would the state need cash?

Why state executives chose to generate cash now and incur costs later is unclear.

What is clear is that Wisconsin's general fund was projected to end the current biennium (July 2015-June 2017) with about \$70m to spare. The latest scoop and toss adds \$88m (\$101m refinanced minus \$13m payment in 2017) to that net balance for a total of \$158m.

Reasons why state government would need more cash on hand are speculative, but some quickly come to mind.

One is that state officials may worry that expected state revenues will soften with an already sluggish economy. The LFB already lowered 2015-17 estimates of ongoing revenues this year by \$158.2m. Another is an unexpected overrun in state spending, always a possibility in the multi-billion-dollar Medicaid health care program for the poor.

Either way, a \$70m net general fund balance is less than 1% of annual state expenditures. That is not enough to survive even a half-percent drop in annualized tax collections brought on by

one of many plausible events, including another forecasting error, a U.S. terrorist attack, a stock market or financial crisis, or an eastern European blow-up.

Should any of this happen in the next five or six months, an already volatile political environment would become even more unpredictable. A state budget falling into deficit weeks before November elections could affect party control of one of Wisconsin's legislative houses. A significant shift in party strength would make the governor's preparation of the state's 2017-19 budget—and the last two years of his second term—problematic. □



Wisconsin Taxpayers Alliance

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MunicipalFacts16, our annual reference book full of fiscal facts about the state's 245 largest cities and villages. Compare spending and revenue levels per capita among municipalities. Identify emerging trends. Contact information above.



5766 Focus #08-16 8/31/2016

MARK JOHNSRUD
VILLAGE OF JOHNSON CREEK
PO BOX 238
JOHNSON CREEK WI 53038-0238

Capitol Notes

■ According to WISTAX's *MunicipalFacts16*, annual operating expenditures in the state's 245 cities and villages with populations between 2,000 and 200,000 averaged \$856 per capita in 2014 vs. \$826 in 2010, an annual average increase of about 0.8%.

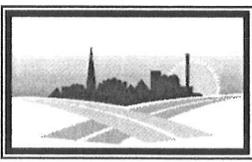
■ Three states currently tax recreational marijuana at varying rates. Colorado imposes 15% tax on the wholesale price and a 10% tax on final sales price. Washington has a 37% excise tax on the

sales price. Oregon has a 25% excise tax that is scheduled to drop to 17% in late 2016. (Source: Tax Foundation).

■ A UW student must typically complete 15 credits per semester to graduate in four years. Last fall, average credit loads for full-time resident undergrads ranged from 13.9 at the two-year UW Colleges and 14.2 at Parkside to 15.2 at Platteville and 15.0 at Oshkosh. The Madison average was 14.5. Since 2001, these averages have increased on eight campuses and

decreased on five (Oshkosh, River Falls, Stevens Point, Stout, and Superior). Longer time-to-degree is one factor in rising student debt loads. (UW System)

■ In a related study, a national association of college business officers found a wide gap between published ("sticker price") and actual tuition at private colleges. This year, the average tuition discount was 48.6% for first-time freshmen compared to 38.0% 10 years ago. (Source: NACUBO)



President Swisher called the Committee of the Whole meeting to order at 5:30 p.m.

In attendance: President John L. Swisher, Trustees: Laurie Adams, Fred Albertz, Tim Semo, Donald Smith, Dale Theder and Steve Wollin. Also in attendance: Library Director Luci Bledsoe, WWTP Superintendent Aric Mindemann, Street Superintendent Lee Trumpf, Fire Chief Jim Wolf, Police Chief Gary Bleecker, Engineer Kevin Lord, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice – This meeting was posted and noticed according to law

Public Comment

Jamie Guld – 201 Red Fox Drive – stated looking at the Bell Park shelter plans that Guld Construction, owner of this company, can do the project as a community project using volunteers. The shelter looks like a covered area to hold four picnic tables, with a unisex restroom, but he would need more detail. He could complete the project between \$70,000 and \$80,000, but does not include the design fee. He uses Design Alliance and the cost would be approximately \$10,000. Surveyor Scott Thomas would donate the surveying and Gallitz would charge \$1,000 for excavation, but we have to find out if it is legal to do. Jamie recommended making the shelter larger to include additional storage for the recreation department and build for future expansion. He said the location of the shelter should be by the playground and used for multiple uses. Option 1 would be the recommended option.

Lisa Schmidt – 205 Red Fox Drive said she still would like to see a master plan before any building should occur. The basketball court should be located on the Wright Road side and the pavilion bid had no electric in the bid. The park hours are currently 6 a.m. to 10 p.m. and she asked the Board consider 7 a.m. to dusk, especially with a basketball court in the park.

Approve May 9, 2016 Committee of the Whole Meeting minutes

A Wollin/Theder motion carried to approve May 9, 2016 Committee of the Whole Meeting minutes.

Village Board Unapproved Minutes of May 23rd – For Information Only

2015 Audit Presentation by Johnson Block and Company, Inc.

Kevin and Tara with Johnson Block and Company, Inc. distributed an outline of their presentation which included a simplified rate case for the water utility, doing a water loss study, financing plan for repayment of TIF advances, what can TIF afford to pay back at this time, forecast of future cash flow needs, budgeting for Capital Projects - general fund vs. capital projects fund and Fund balance definitions, plans for using current fund balance assignment and recommended updates to fund balance policy.

The board packet included 1) the financial statement overview, 2) required audit communications to the Village Board and 3) the audited financial statements for the year ended December 31, 2015.

Kevin stated that the water utility is a regulated utility by the Public Service Commission and the water utility does show an operating loss but this is due to depreciation and reduction in cash due to fixed assets. Kevin recommended to do a simplified rate case. The Public Service Commission also requires a statistical report showing any water losses and in 2015 we were at a 21% water loss, compared to 22% in 2014 and 17% in 2013. This is the amount of water pumped verses sold and used. The auditors recommend doing a water loss study just for good operational and financial management.

The schedule of advances receivable by fund from the two TIF districts amounts to about three million dollars, with the general fund balance from TIF #3 at \$1,171,118. The auditors recommend to create a plan to begin paying back these advances.

Tara reviewed the capital outlay fund and said this fund can be used in a couple different ways. The Village currently uses restricted/assigned funds and previous debt for projects budgeted within the capital outlay fund. This can be done that way or use the capital outlay fund for only debt related projects for easy monitoring of the debt. The capital projects using assigned or restricted funds can be expensed out of the regular expense account/capital outlay in the general fund.

Under GASB 54, the components of fund balances are identified in very specific definitions, uses and constraints on how resources can be spent and the sources of those constraints. The following definitions and restrictions are:

Non-spendable Fund Balance: Includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. This would include items not expected to be converted to cash including inventories and prepaid amounts. It may also include the long-term amount of loans and receivables, as well as property acquired for resale and the principal of a permanent fund. Example: advances made to other funds, inventory, prepaid expenses.

Restricted Fund Balance: This classification should be reported when constraints placed on the use of resources are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation. Example: impact fees, unspent debt proceeds for a specific purpose, grant funds.

Committee Fund Balance: This reflects specific purposes pursuant to constraints imposed by formal action of the district's highest level of decision-making authority (generally the governing board). Also such constraints can only be removed or changed by the same form of formal action. Example: Sinking funds and other funds derived from ordinances.

Assigned Fund Balance: This reflects amounts that are constrained by the government's intent to be used for specific purposes, but meet neither the restricted nor committed forms of constraint. Example: budget carryovers assigned to be used for certain future purchase.

Unassigned Fund Balance: This is the residual classification for the general fund only. It is also where negative residual amounts for all other governmental funds would be reported.

Currently the general fund has a total fund balance of \$2.273 million with \$1.6 million in non-spendable – advances. This is at a 21% fund balance which is healthy, but did drop from last year 49% due to the fire fund not borrowing. This would be equivalent to two and one half months of expenses. Kevin said the recommended fund balance is between 25-30% of subsequent years operating budget and anything above that amount should be assigned. Kevin recommended the board creating a policy and outline a minimum fund balance for committing funds.

Presentation by David Anderson with Public Financial Management

Anderson updated the board on the existing general obligation debt of approximately \$7 million which includes the 2011 and 2012 debt issues supported by the tax incremental district revenues of \$4.5 million and the general fund share of \$2.5 million is supported by the village general fund tax levy. The general fund debt service payment in 2010 was \$514,913 and for 2016 is \$303,963. If the village did borrow approximately \$150,000 for the end loader at \$34,276, Aztalan St. asphalt \$42,456, Union Street demolition of \$32,800 and the boom mower for \$31,930, the debt payment will still be reduced from the 2016 payment.

The Fire/EMS debt payment for 2016 is \$155,089. The Fire/EMS fund needed borrowing totaled is \$890,578 which included the fire building at \$783,240, fire truck \$55,000 and heart monitors of \$52,338. This amount of borrowing will be reduced by \$283,000, the remaining funds from the 2006 borrowing which was for land for the fire station, which did not move forward. This was a bond borrowing for specifically a

land purchase and could not be used for anything else and we had to wait ten years to use towards a future borrowing, and the ten years are now up.

Swisher said during the audit discussion questions were asked for any red flags and the water loss issue came up and that a simplified rate increase should be conducted just for inflation only. Anderson said the utility shows big losses due to the depreciation on assets. It was recommended to look at the south side neighborhood project as that could be an area of water loss as that is the oldest and only section of the village that does not have infrastructure. Anderson stated the sewer will be able to pay their portion of the project as the TIF districts owe the sewer utility around two million dollars.

Swisher stated the board needs to decide on what projects listed in the capital outlay fund we want to move forward on and borrow for these projects so we have good numbers to give to Anderson. Dykstra said there will be an additional amount needed to borrow for the Aztalan Street project to perform the milling and overlay. We will not know the dollar amount until after the bidding process and job completed. Anderson said we will be having another refinancing on another debt in October and that project can be borrowed for at that time along with the other capital projects the board needs to decide on in the 2016 capital outlay budget. Currently we can borrow for the identified projects that have already been purchased for totaling approximately \$1,032,040.

Albertz stated Centennial Park bids are due back on Friday and recommends to include with this borrowing. The recommendation was to approve the borrowing and include Centennial Park in this borrowing.

Discussion/Recommendation LRIP/GO Debt – Asphalt - Payne & Dolan - Aztalan St.

The village is working with Jefferson County Highway department for the Aztalan Street mill/overlay project. Jefferson County has approved the purchase of the asphalt from Payne and Dolan in the amount of \$56,250. The village must approve their recommendation by resolution with a copy of the resolution sent to Jefferson County. The payment for the asphalt will partially come from the LRIP program in the amount of \$13,793.94 leaving the municipal funds due of \$42,456.06 which will be paid for by 2016 general obligation debt.

A Semo/Albertz motion carried on a voice vote to recommend to the Village Board to approve the purchase of the asphalt for the Aztalan Street project from Payne & Dolan, Inc.

Discussion/Recommendation Milling/Overlay Bids for Aztalan St. – Jefferson Cty. Highway Aid

Jefferson County will be doing the milling and overlay with WK Construction as the subcontractor with the asphalt from Payne & Dolan. The total estimated cost of the project was \$161,507.96 which included the asphalt purchase. The estimated project cost without the asphalt is \$105,257.96. The village estimated share is \$42,842.40 which will come from general obligation debt and \$62,415.54 will be from the Jefferson County road aids.

A Semo/Theder motion carried on a voice vote to recommend to the Village Board to approve the milling and overlay by Jefferson County with payment from general obligation debt and Jefferson County road aids.

Discussion/Recommendation Johnson Creek School Speed Reduction on Aztalan St.

Jefferson County reviewed the speed limit on Aztalan Street in front of the Johnson Creek School and recommended reducing the speed limit to 35 mph but will monitor the speed zones if any adjustments need to be made in the future. Jefferson County will not take formal action on the reduction until the village takes action first.

A Smith/Semo motion carried on a voice vote to recommend to the Village Board to approve a speed reduction on Aztalan St in front of the Johnson Creek School to 35 mph with Jefferson County monitoring the speed zone if any adjustments need to be made in the future.

Discussion/Recommendation MSA Site Study - Bell Park – Shelter/Basketball Court/Location

Smith questioned if the basketball court could be placed parallel to Wright Rd so the ball does not land in the road. Engineer Lord said the shelter and basketball court could be moved.

Adams said the prices are way too high and we should not do the projects unless volunteers are used. Smith said it is not going to get cheaper and there is nothing to do in the park. Swisher said Guld said he could do it for \$80,000 - \$90,000, plus \$10,000 for the design fee and \$1,000 for excavation but the liability is still a concern, whereas using MSA it is a turnkey project.

Guld said the park needs a pavilion as there is already the playground and soccer. Guld said the shelter should include a storage room for the recreation department and also designed for future expansion.

Question still is the liability using Guld instead of public bidding. There is also the cost of \$10,000 for the design for the shelter and \$1,000 for excavation by Gallitz.

Engineer Lord asked if Guld would also be doing the basketball court? Guld said he could. He doesn't want to make any money on this project but not lose money either. He also needs a time frame from start to finish.

An Adams/Theder motion carried on a roll call vote to direct Attorney Hammes to look into using Guld for the contractor for the shelter and basketball project at Bell Park, have separate bids for the basketball court and go with option 1 for the location of the shelter and basketball court, which is off Wright Rd.

Discussion/Recommendation Estimated Cost to Remove Island by Comfort Suites

It was previously recommended by Street Superintendent Trumpf to remove the island by Comfort Suites along with the planned island at the end of Resort Drive. MSA received a cost estimate of \$6,192.60 for the island removal by Comfort Suites.

A Smith/Albertz motion carried on a voice vote to recommend to the Village Board to approve removing the island by Comfort Suites.

Discussion/Recommendation Fire Turnout Gear Capital Budget/GO Debt \$8,500

Chief Wolf received three bids for turnout gear and recommended purchasing the gear from Globe in the amount of \$8,568. They were not the cheapest but would end up being a cost savings in the long run because of its durability and longevity. The department has used the gear from Globe previously and accustomed to its dependability.

A Smith/Semo motion carried on a voice vote to recommend to the Village Board to approve the purchase of fire turnout gear in the amount of \$8,568 from Globe.

Discussion/Recommendation 2016 Capital Budget/GO Debt

Discussion and recommendation on 2016 capital budget items using GO debt included:

Fiber optic cable – Police to Village Hall – Bleecker did not see a need but Semo recommended leaving in the budget until a new IT person is contracted. A Semo/Wollin motion to leave in the capital budget.

Centennial Parking Lot and webpage upgrade– recommendation to leave in.

Paved Walking Trail – TIF #3 – An Adams/Smith motion carried 6-1 on a voice vote with Semo opposed not to move forward with the walking trail.

EMS ambulance equipment replacement – Chief Wolf recommended to leave in as they will be purchasing equipment.

Discussion/Recommendation Gate Valve for Main Lift Station Capital Budget

Water utilities supervisor Aric Mindemann received three bids for the gate valve to the main lift station. Crane Engineering, Inc. was the lowest bidder at \$10,245 and recommended Crane Engineering Inc. for this project.

A Semo/Albertz motion carried on a voice vote to recommend to the Village Board to approve Crane Engineering, Inc. in the amount of \$10,245 for the gate valve for the main lift station which is in the capital budget.

Discussion/Recommendation Water Loss Study

The village water loss percentage keeps going up and per the Public Service Commission and recommendation by the auditors a water loss study should be completed to find where this loss is coming from. Mindemann said a large percentage could be coming from the southeast section of the village as that is the oldest infrastructure within the village.

An Adams/Smith motion carried on a voice vote to recommend to the Village Board to approve getting bids to do a water loss study.

Discussion/Recommendation Items for Sale on Wisconsin Surplus

A Semo/Theder motion carried on a voice vote to recommend to the Village Board to approve the listed items to be placed for sale on the Wisconsin Surplus site.

Discussion/Recommendation 2015 Compliance Maintenance Report – Wastewater Treatment Facility

A Smith/Wollin motion carried on a voice vote to recommend to the Village Board to approve the 2015 Compliance Maintenance Report for the Wastewater Treatment Facility.

Discussion/Recommendation Jon Green, Steve Kearns & Keajen Properties, LLC Development Agreement

A Semo/Theder motion carried on a voice vote to recommend to the Village Board to approve Jon Green, Steve Kearns & Keajen Properties, LLC Development Agreement.

Discussion/Recommendation Option to Purchase and Fourth Amendment BBC Land Ventures, LLC/North Resort Drive LLC

A Smith/Semo motion carried on a voice vote to recommend to the Village Board to approve the option to purchase and Fourth Amendment with BBC Land Ventures, LLC/North Resort Drive LLC.

Discussion/Recommendation IT Services Contract

Our previous IT contract with Feroz Ghouse expired on December 31, 2015. We have been previously working with Bob Alioto with B-TEK and he has submitted a contract for review. Semo recommended that his certifications are attached with his contract.

A Semo/Adams motion carried on a voice vote to recommend to the Village Board to approve an IT service contract with Bob Alioto with B-TEK Enterprises, LLC and that certifications be attached to the contract.

Discussion/Recommendation Administrator Job Description

Semo recommended that the Administrator should report only to the village board not to village president except for the preparation of the agendas.

A Semo/Smith motion carried on a voice vote to recommend to the Village Board to approve the amended Administrator job description by having the Administrator report only to the village board except for agenda preparation.

Discussion/Recommendation New Business – John Michael Homes – 475 Hartwig Blvd.

A Semo/Adams motion carried on a voice vote to recommend to the Village Board to approve the new business for John Michael Homes at 475 Hartwig Blvd.

Discussion/Recommendation Use of Village Hall Parking Lot for Glacial River Bike Trail

Semo recommended the use of Depot Street also for the parking lot for the Glacial River Bike Trail.

A Smith/Semo motion carried on a voice vote to recommend to the Village Board to approve the use of the village hall parking lot at 125 Depot Street and also Depot Street parking for the users of the Glacial River Bike Trail.

Discussion/Recommendation Chamber of Commerce Off Premise Sign

A Semo/Adams motion carried on a voice vote to deny the placement of an off premise sign requested by the Chamber of Commerce.

Discussion/Recommendation Bell Park Equipment Concerns

After discussion, recommendation was for the street department to get a cost to place new bark under the Bell Park equipment.

Discussion/Recommendation Black Walnut Estates Storm Water Inspections

A Smith/Semo motion carried on a voice vote to recommend to the Village Board to approve MSA doing the storm water inspections at Black Walnut and bill the homeowners association.

Discussion/Recommendation Ordinance 96-13 Chickens

A resident applied for a chicken permit for an enclosed coop. The building inspector inspected the coop and according to the ordinance he felt it was an open coop. Previously the Administrator approved the same type of coop as an enclosed coop. After review of the ordinance this type of coop is an enclosed coop (pen). The ordinance should be made clearer.

An Adams/Albertz motion carried on a 6-1 voice vote with Smith opposed to recommend to the Village Board to approve the chicken permit as an enclosed coop.

A Wollin/Albertz motion carried on a voice vote to have attorney Hammes review the chicken ordinance.

FYI - MSA Centennial Park Parking Lot bids due back June 17th – Bids should be in the packets for the Village Board meeting

Update on CTH Y and River Rd Acquisition for Right of Way

Attorney Hammes and Engineer Lord have gotten the title insurance policies and will now contact the property owners.

Update on MSI Property

The village has been contacted by Dirk Debbink, with MSI, and said that his property is on the short list for an interested party to develop the property. The property is located west of the outlet mall, south of River Dr.

Upcoming Meetings:

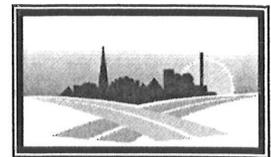
- a. Special Village Board– PAA Review Administrator applicants and select semi-finalists– June 20th 5:30 p.m.
- b. Possible Change of Date - Village Board from June 27th 5:30 p.m.**
A Smith/Albertz motion carried on a voice vote to move the regularly scheduled village board meeting from June 27th to June 20th at 5:30 p.m.
- c. Special Village Board – PAA Review semi-finalists and select finalists – July 6th or 7th**
A Smith/Semo motion carried on a voice vote to review the semi-finalists and select finalists on July 7th.
- d. Plan Commission– July 11th – 5:00 p.m.
- e. Committee of the Whole – July 11th - 5:30 p.m.
- f. Special Village Board – July 15th & July 16th – PAA Interview Finalists, Select first choice

Adjourn

A Smith/Wollin motion carried to adjourn at 7:37 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.



Clerk/Treasurer Joan Dykstra called the meeting to order at 5:40 p.m. In attendance: Jon Adams, Myron Klug, Matt Lancourt and Doug Orcutt arrived at 6:00 p.m. Absent and excused: Zachary Deal. Also in attendance: Fire/EMS Chief Jim Wolf, Police Chief Gary Bleecker, Village President John L. Swisher and Clerk/Treasurer Joan Dykstra.

Statement of public notice – This meeting was posted and noticed according to law.

Election of President

A Lancourt/Adams motion carried to appoint Myron Klug as president of the Police and Fire Commission.

Election of Vice President

A Klug/Lancourt motion carried to appoint Doug Orcutt as vice president of the Police and Fire/EMS Commission.

Election of Secretary

A Klug/Adams motion carried to appoint Matt Lancourt as secretary of the Police and Fire/EMS Commission.

Certification of Code of Ethics

President Klug read and reviewed the code of ethics with the commission and signed the certification.

Approve October 7, 2015 minutes

A Klug/Lancourt motion carried to approve October 7, 2015 minutes.

Update Fire/EMS Department

Fire/EMS Chief James Wolf reported the following changes since the last PFC meeting.

Presently we have 73 personnel including a Public Information Officer, 39 Firefighters, 16 EMT's, 5 AEMT's and 12 paramedics. Currently we have 5 people waiting for entry level fire class (which begins fall of 2016 and concludes in December of 2016).

New Certifications

EMT's

Mary Hoefler
Bryan Fisher
Tommy Stansfield

AEMT

Joel Theder
Dylan Callas

Paramedic

Jay Deppe
Sarah Whittaker
Adam Yarsh

Resignations

Parker McKenzie – Captial/Firefighter/Paramaedic
Laura Hildreth – Lieutenant (staying on as EMT)
Steve Kulakowski – Captain (staying on as firefighter)

Promotions

Josh Brown – Captain
Jordan Powell - Lieutenant

Update Police Department

Police Chief Gary Bleecker distributed an inter-jurisdictional procedure agreement for heroin/opiate treatment protocol along with giving a monthly update of the police department. He will email the monthly update to the commission members after each monthly board meeting.

Adjourn

A Klug/Lancourt motion carried to adjourn at 6:45 p.m.

Matt Lancourt, Secretary
Police & Fire/EMS Commission

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ZONING BOARD OF APPEALS MEETING MINUTES
May 24, 2016

The Zoning Board of Appeals public hearing was called to order at 5:30 p.m. by Chair Scott Thomas.

In attendance: Nick Ansay, Randy Bieri, Jim Braunschweig, Sean Ritter and Scott Thomas.

Open Public Hearing

A Braunschweig/Ansay motion carried to open the public hearing at 5:31 p.m.

Request from: Edward Wistl
Address: 136/138 Union St.
Parcel #: 141-0714-1311-037
Zoned: Central Business (CB)
Variance from: Ordinance 250-23(F)(3)(a)[1] (CB) to permit a Commercial Apartment per Ordinance 250-43.A (1) Description: Commercial apartments are dwelling units which are located above the ground floor of a building used for a commercial land use.
Variance request: Allowable accessory use on the rear ground floor while maintaining commercial use in front ground floor.

Zoning Interpretation by Administrator Mark Johnsrud

The determination of the Zoning Administrator is that the request for a variance to permit single family residential as an accessory use of a commercial apartment (250-43A) on the rear ground floor while maintaining commercial use of the front ground floor should be granted. This recommendation is subject to objections to the variance request from neighboring property owners of parcel #141-0714-1311-037.

Clerk Dykstra said there were no comments or objections to the variance.

Ed Wistl stated it is better for a renter in the back of the commercial building with the front as a business site. Currently there are two apartments on the second floor, each one bedroom apartments, as this downstairs apartment will also be one bedroom. Wistl said he is currently gutting out the lower level to remodel with a 50/50 split. In response to parking and the driveway, Wistl said there are three parking spots and the driveway goes all the way around the property. Bieri said there is similar situations within the neighborhood.

Close Public Hearing

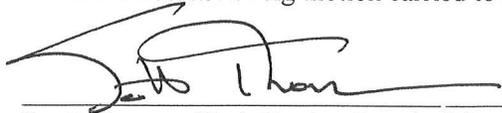
A Ritter/Bieri motion carried to close the public hearing at 5:37 p.m.

Decision on Variance

A Ritter/Braunschweig motion carried to grant a variance to allow an accessory use on the rear ground floor while maintaining commercial use in the front of the ground floor and that all building and safety codes must be met.

Adjourn

A Bieri/Braunschweig motion carried to adjourn at 5:43 p.m.



Scott Thomas, Chair Zoning Board of Appeals

**Village of Johnson Creek
Board of Zoning Appeals
Findings of Fact, Conclusion, and Decision**

May 24, 2016

Ed Wistl
W262N4403 Ryan St
Pewaukee, WI 53072

RE: Variance from: Ordinance 250-23(F)(3)(a)[1] (CB) to permit a Commercial Apartment per Ordinance 250-43.A (1) Description: Commercial apartments are dwelling units which are located above the ground floor of a building used for a commercial land use.

Variance request: Allowable accessory use on the rear ground floor while maintaining commercial use in front ground floor.

The Board of Zoning Appeals, having held a public hearing regarding the request to allow an accessory use on the rear ground floor while maintaining commercial use in the front ground floor at 136/138 Union Street, Johnson Creek and having heard all interested parties, makes the following:

Findings of Fact

- 1) The property owner of 136/138 Union Street has suffered a hardship due to trying to rent out the rear for commercial space as it is undesirable and not cost effective.
- 2) The granting of the variance to make the rear accessory use as an apartment would not be a detriment to the adjacent properties.
- 3) The variance to allow the accessory use in the rear ground floor while maintaining commercial use in the front ground floor would not create any undue adverse impact on the character of the neighborhood.

Based upon the above Findings of Fact, the Board of Zoning Appeals makes the following conclusion:

The Board of Zoning Appeals after discussion motioned, seconded, and voted unanimously to approve a variance to the Zoning Code of the Village of Johnson Creek to Ed Wistl, owner of 136/138 Union Street to allow an accessory use on the rear ground floor while maintaining commercial use in the front ground floor and that all building and safety codes will be met.

Board of Zoning Appeals

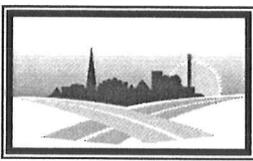


Scott Thomas, Chair

Further Appeal: Any person or persons aggrieved by any decision of the Board of Zoning Appeals may present to the court of record a petition duly verified setting forth that such decision is illegal and specifying the grounds of the illegality. Such petition shall be presented to the court within 30 days of the date of this decision.

cc: Board of Zoning Appeals Members
Building Inspector
Plan Commission Members

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President Swisher called the Village Board meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

In attendance: President John L. Swisher, Trustees: Laurie Adams, Fred Albertz seated after his appointment, Tim Semo, Donald Smith, Dale Theder and Steve Wollin. Also in attendance: Library Director Luci Bledsoe, Street Superintendent Lee Trumpf, Fire Chief Jim Wolf, Police Chief Gary Bleecker, Wastewater/Water Superintendent Aric Mindemann, Engineer Kevin Lord, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice – This meeting was posted and noticed according to law.

Approve Finance Report

A Theder/Semo motion carried on a 6-0 roll call vote to approve claims totaling \$408,032.64.

Monthly Ambulance/Fire-EMS, Building Inspector, Police reports – for information only

Department Schedules/Reports

Police Chief Gary Bleecker said there has been a lot of credit card cloning so keep track of your credit card account daily. The speed grant is under way through September. The department is also working with the Human Services and St. Vincent for heroin treatment protocol to get the needed medication for the individuals. There seems to be more truck traffic on North Watertown Street due to TREK. They are removing the pillars in the garage at the Police Department due to the area being so tight that the mirrors have been breaking off the Tahoe.

Fire/EMS Chief Jim Wolf stated Aurora attended EMS training with "Sin Man". The Department is going to assist Aurora with Survive Alive House on 5/20 with their safety fair. The Fire & EMS attended training for an active shoot incident in Watertown. A patient was transported to Fort from a motor vehicle crash who possibly had TB. The test came back inclusive. We did have two Medic's checked out and the test came back O.K. Currently working on bids for the 2017 budget for "Readi-House repairs". One Fire Captain and an EMS Lieutenant stepped down due to their other employment. They just stepped down on their officers position, but still active members. They are teaching another class of CPR to High School students and the new Thermo Image Camera is now in service.

Street Superintendent Lee Trump said that weed notices have been sent out. They have been routing and crack filling on Ashland and Maple Streets and sprucing up Veterans Park for the Memorial Day service. There has been vandalism at Bell Park and Scott Construction will be coming in early June to redo the parking lots at the Library, Village Hall and the Fire Department, all at no charge.

Water/Sewer Superintendent Aric Mindemann said hydrant flushing has been completed for the year but will continue to flush dead ends and do value exercising during the year. Joseph Howey has completed all his exams and is certified as a wastewater operator.

Public Comment

Heidi Hartz – 337 West Street said she was pleased with the results of the last meeting for the lighted stop sign, painting of the new crosswalk and that there will be a crossing guard. She recommended a 3-way sign placed under the stop sign.

Lisa Schmidt – 205 Red Fox Drive said it is important to have the basketball court and bathroom on the west side of the park away from the homes. She asked to see models, locations and the layouts.

Notices and Discussion

Included in the packet was the 2015 Consumer Confidence Report for Johnson Creek Waterworks and the HOME participation renewal with Waukesha County from January 1, 2017 through December 31, 2019.

Trustee Semo recommended Swisher prepare a weekly update as was required by Administrator Johnsrud.

Committee/Commission Reports

- A. Committee of the Whole Meeting Minutes of May 9, 2016 *–for Information Only*
- B. Plan Commission Minutes of May 9, 2016 *–for Information Only*
- C. Joint Recreation Committee Meeting Minutes March 10 and May 12, 2016 *–for Information Only*
- D. Tourism and Promotion Commission Minutes of May 2, 2016 *–for Information Only*

Interviews – Trustee Applicants - Names were drawn as to the order for interviews

Steve Brown – 330 West St – stated he has lived in the village all his life and has three children and eight grandchildren. Has been active with the Fire/EMS for forty years and now retired from the department and is interested in representing the residents of the community. His work hours make him available for making meetings and has served on many committees including Police and Fire Commission, Zoning Board of Appeals and Economic Development Board and also the church council. He said he can make good decisions and will get more information if needed to make the decisions.

Fred Albertz – 508 Highland Blvd. - Albertz stated he had all intentions to rerun for the board when he received medical problems and had to take care of himself first. He said he does not have a personal agenda, has served on most of the committees, and this is a golden opportunity to move forward. He would be honored and privileged to serve the Village.

Randy Bieri – 425 Whispering Way - Bieri said he served with most of the present trustees and during his service has gained more experience and knowledge of the issues. At the time of turning in papers to rerun his wife had a job that was not permitting him to attend some meetings at the end of his term. In March, she no longer has that job and is home with the children so he would be happy to fill the vacant position as he would be available for meetings.

David Rousayne – was not present due to work.

Election of Trustee to fill the unexpired term of Kelly Wollschlager, expiring April 17, 2018

The results of the voting were: Adams, Smith, Swisher and Wollin voted for Albertz, Semo voted for Bieri and Theder voted for Brown.

Fred Albertz was elected to fill the unexpired term of Kelly Wollschlager, expiring April 17, 2018.

Swearing in of New Trustee

Clerk Dykstra swore in new trustee Fred Albertz.

Ordinance 08-16 Creating Section 150-2E (12) License to Sell Cider

A Smith/Swisher motion carried on a voice vote to waive the first reading of Ordinance 08-16 Creating Section 150-2E (12) License to Sell Cider.

A Semo/Smith motion carried on a voice vote to adopt Ordinance 08-16 Creating Section 150-2E (12) License to Sell Cider.

Ordinance 09-16 Re-Zoning from Planned Industrial (PI) to Planned Development (PD)/General Development Plan (GDP) for parcel: Lot 1, 28.8201 acres, of a CSM within the River Creek Centre subdivision located North of Resort Drive between Rainbow Lane and County Highway Y

A Semo/Theder motion carried on a voice vote to waive the first reading for Ordinance 09-16 Re-Zoning from Planned Industrial (PI) to Planned Development (PD)/General Development Plan (GDP) for parcel: Lot 1, 28.8201 acres, of a CSM within the River Creek Centre subdivision located North of Resort Drive between Rainbow Lane and County Highway Y.

A Semo/Theder motion carried on a voice vote to adopt Ordinance 09-16 Re-Zoning from Planned Industrial (PI) to Planned Development (PD)/General Development Plan (GDP) for parcel: Lot 1, 28.8201 acres, of a CSM within the River Creek Centre subdivision located North of Resort Drive between Rainbow Lane and County Highway Y.

Consent Agenda –*may be approved with one motion*

A Theder/Smith motion carried on a voice vote to approve the consent agenda items A – G.

A. Minutes:

- I. Village Board April 25th
- II. Special Village Board May 4th
- III. Special Village Board May 9th
- IV. Special Village Board May 12th

B. Plan Commission Recommendations:

- I. Resolution 56-16 Revised Site Plan - Johnson Creek School District – 455 Aztalan St- *approve*

C. Recommendation from Committee of Whole:

- I. Refunding Comfort Suites Class B Reserve License Fees – *approve*
- II. Village Hall, Library, Fire Department parking lots – Scott Construction – *will redo in June*
- III. Curb Cut at Village Hall less than 8% per Governmental Accountability Board – *seek bids*
- IV. Reduction of Speed Limit on Aztalan St. to 35mph in front of new JC Schools – *recommend to 25mph*

D. Resolution 51-16 Petition for 2017 County Highway Aid – *approve*

E. Resolution 52-16 Beer, Liquor Combination Licenses 2016-2017 – *approve*

E. Resolution 53-16 Cigarette, Amusement & Operators Licenses 2016-2017 – *approve*

F. Resolution 54-16 Cabaret License-The Gobbler Theater, LLC 350 N. Watertown St – *approve*

G. Resolution 55-16 Mobile Home Community Licenses 2016-2017 – *approve*

Discussion/Recommendation Public Administration Associates LLC

A Smith/Semo motion carried to approve a salary range for advertising the Village Administrator position from \$65,000 to \$85,000.

The approved time line for the process is: Closing date of applications June 17th. Meet with the Board on June 20th to review all applicants and select 8 to 10 semi-finalists. The next meeting would be July 6th or 7th, with final interviews perhaps on July 15th and 16th.

Discussion/Recommendation Jefferson County Soccer League

Jose Rebollar was present and said he spoke with Administrator Johnsrud in May to use Centennial Park for the Jefferson County Soccer League on Sunday afternoons and he approved the month of May but would need board approval through September. Semo said alternate parking might have to be used if the village reconstructs the parking lot at Centennial Park this summer. There are only six adult teams, playing from 8 a.m. to 6 p.m. with 200 to 300 people in attendance, was Jose's response to questions asked. Swisher stated they did a great job cleaning up after the games.

A Swisher/Smith motion carried on a voice vote to move forward and approve the remaining scheduled dates, through September, at Centennial Park for the Jefferson County Soccer League.

Discussion/Recommendation Crosswalk Improvements to Aztalan St.

A Theder/Semo motion carried on a voice vote to move forward installing a lighted stop sign on the south approach of the intersection for northbound Aztalan St. traffic along with the ladder crosswalk.

Discussion/Recommendation Centennial Park – Parking Lot

Engineer Kevin Lord with MSA said there was a motion to allow MSA to go out for bids for the Centennial Park parking lot, but had a couple questions.

1. Landscaping – Technically there is plenty of points with all the trees in the park, or can add to meet the village requirements, or have a group do as a community project. Recommendation was do as a community project or as an Eagle Scout project and leave out of the bid. Contractor will seed only.
2. Dumpster – the pad has been increased to 20X10 but questioning the fencing if it should match the building where it is being placed by or a metal fence or a concrete type like at the Community Center—recommendation to match building.
3. Gate - North of the entrance the existing mill will stay but should a gate be placed in front of this area or chain link fence? Recommendation no gate – a sign “no entrance”.
4. Additional Power Drop - asked if additional power drop(s) should be included for future events, if needed. Albertz asked if they could lay the conduit in preparation for a power drop and always pull the wire through later, once you know what you will need for power and can also include as an alternate bid.

A Wollin/Semo motion carried on a voice vote to approve the landscaping as a community project, match the building materials around the dumpster, leave the existing mills north of entrance and do not place a gate or fence north of the entrance, just a sign –“no entrance” and to lay the conduit in preparation for additional power drops and also include a power drop as an alternate bid.

Discussion/Recommendation Proposal for the Intersection County Trunk Y and River Rd

The design of the intersection, at County Trunk Y and River Road, was able to fit without moving any power poles and only move one guide wire, per WE Energies. There are four areas that need easements or acquisition for the intersection on County Trunk Y and River Rd. Hammes recommended the start of the acquisition process as it could take six to nine months. The original plan was to do this project this year but it could be done next spring, but completion must be done prior to September 2017, due to the close of the TIF #3 district. Brian with Jefferson County is also fine with the design of this intersection.

Engineer Lord said at the end of Resort Drive where it meets with CTY Trunk Y the plan is to remove the island and concrete the area. This could be done with the intersection at River Rd and CTY Trunk Y or on its own. Street Superintendent Lee Trumpf asked if the island in the cul-de-sac could also be removed by Comfort Suites. Engineer Lord said or we can combine the concrete islands with Centennial Park bid. Lord said we can get a cost estimate for the next meeting to remove the island by Comfort Suites along with the Resort Drive Island.

An Albertz/Adams motion carried, by voice vote, to approve authorization for Attorney Hammes and MSA to proceed with the acquisition of the right of way for the County Trunk Y and River Drive intersection.

Discussion/Recommendation MSA Site Study Bell Park

Engineer Lord presented two options for the Bell Park layout. Option 1 shows the location of the park shelter on the southwest area of the park, with the basketball court just north of the shelter and to the west of the existing playground. This would leave the existing soccer fields in place on the northern most part of the park. There would be a sidewalk off Wright Road to the park shelter and there would be no need for a lift station. The estimated project cost would be \$236,614.

VILLAGE BOARD MEETING

May 23, 2016

Option 2 locates the park shelter at the north east corner of Bell Park, with a sidewalk off of Red Fox Drive and the basketball court would be located to the west of the existing playground. The estimated project cost would be \$198,093.10 or approximately \$35,000 difference due to the utilities.

The shelter is a generic floor plan with a single use bathroom and room for four picnic tables under the shelter area. Adams questioned the use of using Jamie Gulds' offer to build the shelter if he volunteers his labor or materials are donated. It was recommended to put on the next Committee of the Whole agenda to decide placement of the shelter and basketball court and the possible use of Jamie Gulds' services.

Discussion/Recommendation Ballfield Maintenance from Joint Recreation Committee

Smith and Wollin questioned who does the ballfield maintenance for joint recreation? The new groomer purchased for the ballfield maintenance was a high investment for the village and only village employees will be using the machine as they have been trained. The Village receives a schedule from the recreation department and they field is groomed accordingly.

Discussion/Recommendation Developers Agreement and Option to Purchase – North Resort Drive, LLC and BBC Land Ventures, LLC

A Semo/Smith motion carried on a 7-0 roll call vote to approve the developers' agreement only, not the option to purchase, for North Resort Drive, LLC and BBC Land Ventures, LLC.

Convene into Closed Session *(Pursuant to Wisconsin Statutes §§19.85(1)(c) considering compensation over which the governmental body has jurisdiction or exercises responsibility Village Clerk/Deputy Clerk.*

A Semo/Albertz motion carried on a 7-0 roll call vote to convene into closed session at 7:15 p.m. pursuant to Wisconsin Statutes §§19.85(1)(c) considering compensation over which the governmental body has jurisdiction or exercises responsibility Village Clerk/Deputy Clerk.

Reconvene into Open Session

A Theder/Semo motion carried on a 7-0 roll call vote to reconvene into open session at 7:30 p.m.

Action from Closed Session

A Semo/Wollin motion carried on a 6-1 roll call vote with Smith dissenting to approve adjusting the wages, effective May 15th, for the Clerk and Deputy Clerk using the differential of one half the wage difference for each employee and extend an additional 30 days after the hire of the new Administrator.

Upcoming Meetings

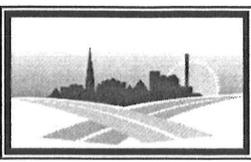
- A. Reconvene Board of Review – June 13, 2016 - 4:00 p.m.
- B. Plan Commission - June 13, 2016 – 5:00 p.m.
- C. Committee of the Whole – June 13, 2016 – 5:30 p.m.
- D. Village Board – June 27, 2016 – 5:30 p.m.

Adjourn

A Semo/Smith motion carried to adjourn at 7:37 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.



President Swisher called the Special Village Board meeting to order at 7:41 p.m. The Pledge of Allegiance was recited.

In attendance: President John L. Swisher, Trustees: Laurie Adams, Fred Albertz, Tim Semo, Donald Smith, Dale Theder and Steve Wollin. Also in attendance: Library Director Luci Bledsoe, Street Superintendent Lee Trumpf, Fire Chief Jim Wolf, Police Chief Gary Bleecker, Wastewater/Water Superintendent Aric Mindemann, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice – This meeting was posted and noticed according to law.

Discussion/Action Bell Park – Shelter/Basketball Court/Location

Committee of the Whole directed Attorney Hammes to look into using Guld for the contractor for the shelter and basketball project at Bell Park, have separate bids for the basketball court and go with option 1 for the location of the shelter and basketball court, which is off Wright Rd.

Discussion/Action Development Agreement Jon Green, Steve Kearns & Keajen Properties, LLC

A Semo/Theder motion carried on a voice vote to approve the development agreement with Jon Green, Steve Kearns and Keajen Properties, LLC.

Discussion/Action Development Agreement Option to Purchase and Fourth Amendment BBC Land Ventures, LLC/North Resort Drive LLC

An Albertz/Wollin motion carried on a voice vote to approve the Development Agreement Option to Purchase and Fourth Amendment BBC Land Ventures, LLC/North Resort Drive LLC.

Discussion/Action Determining Residency of Trustee Steve Wollin

Trustee Wollin stated he sold his condo and is in the process of building a new home at 216 Woodland Preserve. In the meantime he stated he is living in Lake Mills with a month to month lease and a place that is handicap accessible as there was nothing like that available in the village. He still maintains a PO Box in Johnson Creek which is BO Box 274.

Semo asked that Wollin recuse himself from discussion in this matter. Semo stated Wollin is not a resident of a municipality just by having a post office box, you need a street address, the same as for voting.

Swisher said the League of Wisconsin Municipalities sent us legal comments on determining the residency of municipal officers. The League said, that this is temporary and if his intent is to move back then the board could allow the person to remain on the board.

Hammes stated the position must be a resident unless you find that the intent is for the trustee to return to the village. The board needs to decide if there is an intent or if a vacancy will be created. Albertz said Wollin is leaving with only the clothes on his back, not taking his furniture with him and they are in the process of putting the roof on the home he is building in Johnson Creek. Adams said this would be a case by case decision. Wollin anticipates return by September 1st.

An Albertz/Theder motion carried 6-2 on a roll call vote with Semo and Smith opposed to allow Trustee Wollin to continue as a trustee as his intent is to return to the village as a resident.

June 13, 2016

Convene in Closed Session

A Semo/Albertz motion carried on a roll call vote to convene into closed session at 7:54 p.m. pursuant to Wisconsin Statutes §§ 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. - Bases Loaded Corner Bar and Pursuant to Wisconsin Statutes §§19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. (Review of Administrator Applicants).

Reconvene in Open Session

An Albertz/ Theder motion carried on a roll call vote to reconvene at 8:12 p.m.

Action from Closed Session - none

Adjourn

A Smith/Semo motion carried to adjourn at 8:14 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.

+ Depot St.

I have indicated that as a parking spot as well but I thought the Village Hall is closer to the actual trail and probably safer for people to use to get on the route. If you could ask, I'd appreciate it.

Thanks!
Nicholl

From: Joan Dykstra [<mailto:joand@johnsoncreekwi.org>]
Sent: Friday, June 03, 2016 10:57 AM
To: Nicholl Ostopowicz
Subject: RE: Parking

I wouldn't see that as a problem, but not sure if I can allow on my own. We also have a park and ride that might be better which is located at the end of North Watertown St and south of I94.

From: Nicholl Ostopowicz [<mailto:NichollO@jeffersoncountywi.gov>]
Sent: Thursday, June 02, 2016 4:12 PM
To: Joan Dykstra (joand@johnsoncreekwi.org) <joand@johnsoncreekwi.org>
Subject: Parking

Joan,

Can we indicate public parking for people biking on the Glacial River Bike Trail at the Village Hall?

Thanks!
Nicholl

Nicholl Ostopowicz

Cartographer
Jefferson County Land Information
311 S. Center Ave. Rm. 101
Jefferson, WI 53549
920-674-8606
Email: nichollo@jeffersoncountywi.gov
Website: www.jeffersoncountywi.gov

RESOLUTION 57-16

ADDITIONAL
OPERATORS LICENSES
2016/2017

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, applications have been received and filed with the Village Clerk for operator’s license(s),

NOW THEREFORE BE IT RESOLVED that the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek hereby approve operator license(s) be issued to the following individual(s) for the year ending June 30, 2017:

OPERATORS LICENSES:

Gobbler Theater

Hannah M. Engstrom
James E. Gilboy
Stacey L Manesis
Deborah J Wehner

Kwik Trip

Daniel A. Beer
Alexis D. Breese
Emily A. Muir
Samuel L. Pavel
Janelle J. Schmidt
Melinda M. Stelse

Midpoint Sports Pub & Eatery

Amy M. Fetherstun

Tappers

Jennifer R. Hanfler-Knutowski

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Johnson Creek this 20th day of June, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Village Clerk-Treasurer

RESOLUTION 58-16

**AWARD BID FOR ASPHALT
FOR AZTALAN ST
PAYNE & DOLAN, INC. – LRIP/GO DEBT**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, Jefferson County Highway Department will perform a 2” mill and asphalt overlay of Aztalan Street from the bridge on Aztalan Street westerly to the Village of Johnson Creek village limits, and

WHEREAS, Jefferson County approved a resolution approving 2016 Local Road Improvement Program (LRIP) asphalt bids, and

WHEREAS, to complete and receive the LRIP funding awarded to this project the Village Board must also approve the bid of Payne & Dolan, Inc., as approved by Jefferson County resolution, and

WHEREAS, Payne & Dolan, Inc., will supply an invoice for hot mix asphalt material purchase and the Village will pay Payne & Dolan, Inc., directly from the invoice amount, and

WHEREAS, the Local Roads Improvement Program (LRIP) municipal project agreement reports the estimated cost of the project to be \$56,250 with the LRIP funds portion of \$13,793.94, leaving the Municipal Funds estimated share of \$42,456.06; and

WHEREAS, this bill will be coded to account 10-541.100-540.100 Capital Outlay with the Municipal Funds share being paid through the 2016 General Obligation Debt; and

WHEREAS, Jefferson County will provide an invoice for services provided for the paving which will be paid from Johnson Creek shared account with Jefferson County Roads and Bridges #01-134.310, and

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees of the Village of Johnson Creek do hereby approve the hot mix asphalt bid(s) of Payne & Dolan, Inc., as approved within Jefferson County Resolution 2016 for the purchase of asphalt with the paving completed by Jefferson County Highway for resurfacing Aztalan Street from the bridge on Aztalan Street westerly to the Village of Johnson Creek village limits, with estimated payment of \$13,793.94 from the LRIP program and estimated payment of \$42,456.06 from 2016 General Obligation Debt; and

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 20th day of June, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Date Sent to Jefferson County Highway _____

RESOLUTION NO. 2016-___

Resolution approving 2016 Local Road Improvement Program asphalt bids

Executive Summary

The Jefferson County Highway Department and local governments receive funding through the Wisconsin Department of Transportation (WisDOT) Local Road Improvement Program (LRIP) for select projects. For 2016, Jefferson County bid one project that includes funding from WisDOT in the LRIP Program for asphalt material purchases (Aztalan Street, Village of Johnson Creek).

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on pre-mixed asphalt (E-1) products needed in 2016, and

WHEREAS, such bids were received and opened on March 31, 2016, with the following results:

<u>Company</u>	<u>Bid Prices (E1, PG64-22 Asphalt)</u>
Payne & Dolan, Inc.	\$38.85 per ton, \$35.95 per ton, \$34.95 per ton <i>**Lowest combined asphalt bid including haul cost.</i>
Rock Road Co., Inc.	\$44.25 per ton, \$42.00 per ton, \$40.00 per ton
Wolf Paving	\$42.40 per ton, \$39.50 per ton, \$36.60 per ton

NOW, THEREFORE, BE IT RESOLVED the asphalt bid for the Local Road Improvement Program (LRIP) project on Aztalan Street in the Village of Johnson Creek be awarded to Payne & Dolan, Incorporated.

Fiscal Note: The Wisconsin Department of Transportation requires asphalt purchase projects through the Local Road Improvement Program (LRIP) be awarded to a paving contractor. The funds for asphalt purchases will come from the Village of Johnson Creek.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Highway Committee

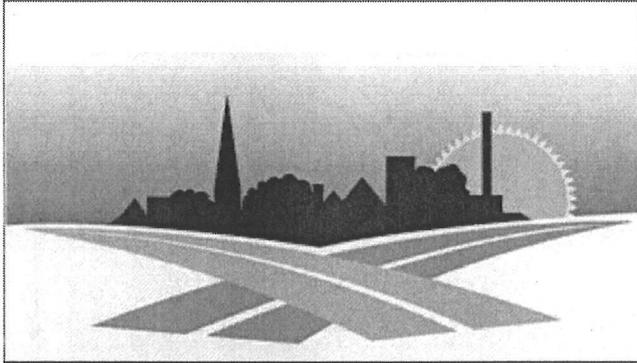
04-19-16

Bill Kern: 04-08-16

REVIEWED: Administrator Bh; Corp. Counsel JBl; Finance Director B-

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 59-16

**GOVERNMENTAL AGREEMENT FOR MILLING/OVERLAY ON AZTALAN ST
WITH JEFFERSON COUNTY HIGHWAY DEPARTMENT
USING HIGHWAY AIDS/GO DEBT**

Village Board 6-20-16

Requested by: Village Engineer - Kevin Lord

Introduced by: Committee of the Whole

RESOLUTION 59-16

GOVERNMENTAL AGREEMENT FOR MILLING/OVERLAY ON AZTALAN ST WITH JEFFERSON COUNTY HIGHWAY DEPARTMENT USING HIGHWAY AIDS/GO DEBT

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, Jefferson County Highway Department received bids on full depth pulverizing and milling in 2016, and

WHEREAS, Jefferson County approved a resolution approving 2016 asphalt pulverizing and milling bids, and

WHEREAS, the Village of Johnson Creek approves a governmental agreement with Jefferson County to perform milling and overlay by the Jefferson County Highway Department using WK Construction as a subcontractor, and asphalt from Payne & Dolan, Inc., as approved within Jefferson County Resolution 2016, for milling and overlay of Aztalan Street from the bridge on Aztalan Street westerly to the Village of Johnson Creek village limit and;

WHEREAS, Jefferson County will provide an invoice for services provided which will be paid from Johnson Creek shared account with Jefferson County under Roads and Bridges, and 2016 GO Debt, and;

WHEREAS, the estimated project cost for the municipal improvement was \$161,507.96 in total with \$56,250 for asphalt less \$13,793.94 using LRIP funds with the difference from GO Debt of \$42,456.06 (see Resolution 58-16) leaving an estimated project cost due of \$105,257.96 for the rest of the estimated project costs for milling and overly by Jefferson County, of the \$105,257.96 the amount available within the Jefferson County Highway aids share to be used towards the project is \$62,415.54 leaving the estimated share for the Village of Johnson Creek due of \$ 42,842.42, which will come from 2016 GO Debt, and;

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees of the Village of Johnson Creek do hereby approve a governmental agreement with Jefferson County for Jefferson County Highway Department to perform milling and overlay using WK Construction as a subcontractor, and asphalt from Payne and Dolan, Inc., as approved in the attached Jefferson County 2016 approved bid resolution at an estimated cost of \$105,257.96 using the Jefferson County Road aids in the amount of \$62,415.54 with an estimated \$42,842.41 coming from 2016 GO Debt for payment for the milling of Aztalan Street from the bridge on Aztalan Street westerly to the Village of Johnson Creek village limits; and

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 20th day of June, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Date Sent to Jefferson County Highway _____

RESOLUTION NO. 2016-___

Resolution approving 2016 asphalt pulverizing and milling bids

Executive Summary

On March 31, 2016, the Highway Department received bids from area vendors for asphalt pulverizing and milling. The Highway Department schedules all projects to work on-site with the selected vendor.

WHEREAS, the Jefferson County Highway Committee is authorized to receive bids on full depth pulverizing and milling needed in 2016, and

WHEREAS, such bids were received and opened on March 31, 2016, with the following results:

<u>Company</u>	<u>Full Depth Pulverizing</u>
Payne & Dolan	\$0.2650 per sq. yd.
Pavement Maintenance	\$0.3600 per sq. yd.
The Kraemer Company	\$0.3950 per sq. yd.
WK Construction	\$0.4380 per sq. yd.
Tri-County Paving	\$0.4500 per sq. yd.
<u>Company</u>	<u>Milling</u>
WK Construction	\$0.358 per sq. yd. @ 1 inch depth
	\$0.388 per sq. yd. @ 2 inch depth
	\$0.489 per sq. yd. @ 3 inch depth
	\$0.528 per sq. yd. @ 4 inch depth
Tri-County Paving	\$0.600 per sq. yd. @ 1 inch depth
	\$0.650 per sq. yd. @ 2 inch depth
	\$0.700 per sq. yd. @ 3 inch depth
	\$0.750 per sq. yd. @ 4 inch depth
Pavement Maintenance	\$1.09 per sq. yd. @ 1 inch depth
	\$1.09 per sq. yd. @ 2 inch depth
	\$1.11 per sq. yd. @ 3 inch depth
	\$1.18 per sq. yd. @ 4 inch depth
Payne & Dolan	\$1.23 per sq. yd. @ 1 inch depth
	\$1.28 per sq. yd. @ 2 inch depth
	\$1.33 per sq. yd. @ 3 inch depth
	\$1.38 per sq. yd. @ 4 inch depth

The Kraemer Company

\$1.82 per sq. yd. @ 1 inch depth
\$1.89 per sq. yd. @ 2 inch depth
\$1.98 per sq. yd. @ 3 inch depth
\$2.07 per sq. yd. @ 4 inch depth

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to accept the seasonal bids for 2016 from all vendors utilizing the lowest priced vendor, unless the vendor cannot meet the project schedule of the department, in which case the next lowest priced vendor shall be used.

Fiscal Note: Funds have been allocated in 2016 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Highway Committee

04-19-16

Bill Kern: 04-08-16

REVIEWED: Administrator BL; Corp. Counsel JBL; Finance Director BL

Village of Johnson Creek, WI
 Aztalan Street
 Project Cost Estimate
 Prepared by: MSA Professional Services, Inc.
 10/20/2015

Scope of Work: Mill and Overlay 2"

Aztalan Street				
<u>Item</u>	<u>Estimated Qty.</u>	<u>Units</u>	<u>Estimated Unit Cost</u>	<u>Estimated Total Cost</u>
Mobilization/Bonds/Insurance	1	LS	\$6,000.00	\$6,000.00
Traffic Control	1	LS	\$4,000.00	\$4,000.00
Milling - 2"	10840	SY	\$3.50	\$37,940.00
Asphaltic E-1 Surface Course - 2"	1250	Ton	\$70.00	\$87,500.00
Pavement Markings - 4" Solid White	5890	LF	\$0.40	\$2,356.00
Pavement Markings - 4" Solid Double Yellow	2870	LF	\$0.50	\$1,435.00
Construction Total				\$139,231.00
Engineering and CRS 6%				\$8,353.86
Contingency 10%				\$13,923.10
Total				\$161,507.96

**2016-2017 MUNICIPAL STREET IMPROVEMENT PROGRAM APPLICATION
for Cities and Villages with a Population of Less Than 20,000 (MSILT)**

Wisconsin Department of Transportation (WisDOT)
DT2198 8/2015 s. 86.31, Stats., ch. Trans 206

<i>Check Only One Funding Year</i>		WisDOT Office Use Only	
<input checked="" type="checkbox"/> State FY 2016 (Receive State/Municipal Agreement <i>by</i> 3/15/16 – target date)		Project ID No.	
<input type="checkbox"/> State FY 2017 (Receive State/Municipal Agreement <i>after</i> 7/1/16)		Initials	Date
County of Jefferson	<input type="checkbox"/> City <input checked="" type="checkbox"/> Village of Johnson Creek		
Chief Elected Official John L. Swisher	City or Village Clerk Joan Dykstra		
Address, City, State, ZIP Code 125 Depot Street, P.O. Box 238 Johnson Creek, WI. 53038	Address, City, State, ZIP Code 125 Depot Street, P.O. Box 238 Johnson Creek, WI. 53038		
(Area Code) Telephone Number (920) 699-2296	(Area Code) Telephone Number (920) 699-2296		

SECTION 1

Project Improvement Type

CHECK ONE IMPROVEMENT TYPE *IN ADDITION CHECK BOX IF ONLY USING LRIP FUNDS TO PURCHASE THE FINISHED HOT MIX ASPHALT.*

<input type="checkbox"/> Reconstruction	Purchase Hot Mix Asphalt – ONLY <input type="checkbox"/>
<input type="checkbox"/> Pavement Replacement	Purchase Hot Mix Asphalt – ONLY <input type="checkbox"/>
<input type="checkbox"/> Reconditioning	Purchase Hot Mix Asphalt – ONLY <input type="checkbox"/>
<input checked="" type="checkbox"/> Resurfacing	Purchase Hot Mix Asphalt – ONLY <input checked="" type="checkbox"/>
<input type="checkbox"/> Structure	

ALSO CHECK TYPE AND STRUCTURE SIZE	
<input type="checkbox"/> Replacement	<input type="checkbox"/> less than or equal to 20 feet in length
<input type="checkbox"/> Rehabilitation	<input type="checkbox"/> greater than 20 feet in length (eligible for Federal funds)

Proposed Improvement (Structure projects must identify roadway improvement.)

This project consists of milling and overlaying 2-inches of existing asphalt pavement on Aztalan Street. The project limits starts at the intersection of Aztalan Street and Union Street at the Johnson Creek bridge proceeding west on Aztalan Street for 2,870 L.F.. Pavement is 34 feet wide consisting of (2) 12-foot driving lanes, 5 foot wide paved bike lane on the right, with C&G and a 5 foot bike lane on the left.

Surface Type 65=Hot Mix Resurfacing on Asphalt Pvmnt	Thickness 2- inch	Travel Lane Width 24- foot
---	----------------------	-------------------------------

Typical Shoulder Width OR Curb and Gutter
 Right Shoulder 5 paved ft. | Left Shoulder 5 paved ft. | Curb and Gutter

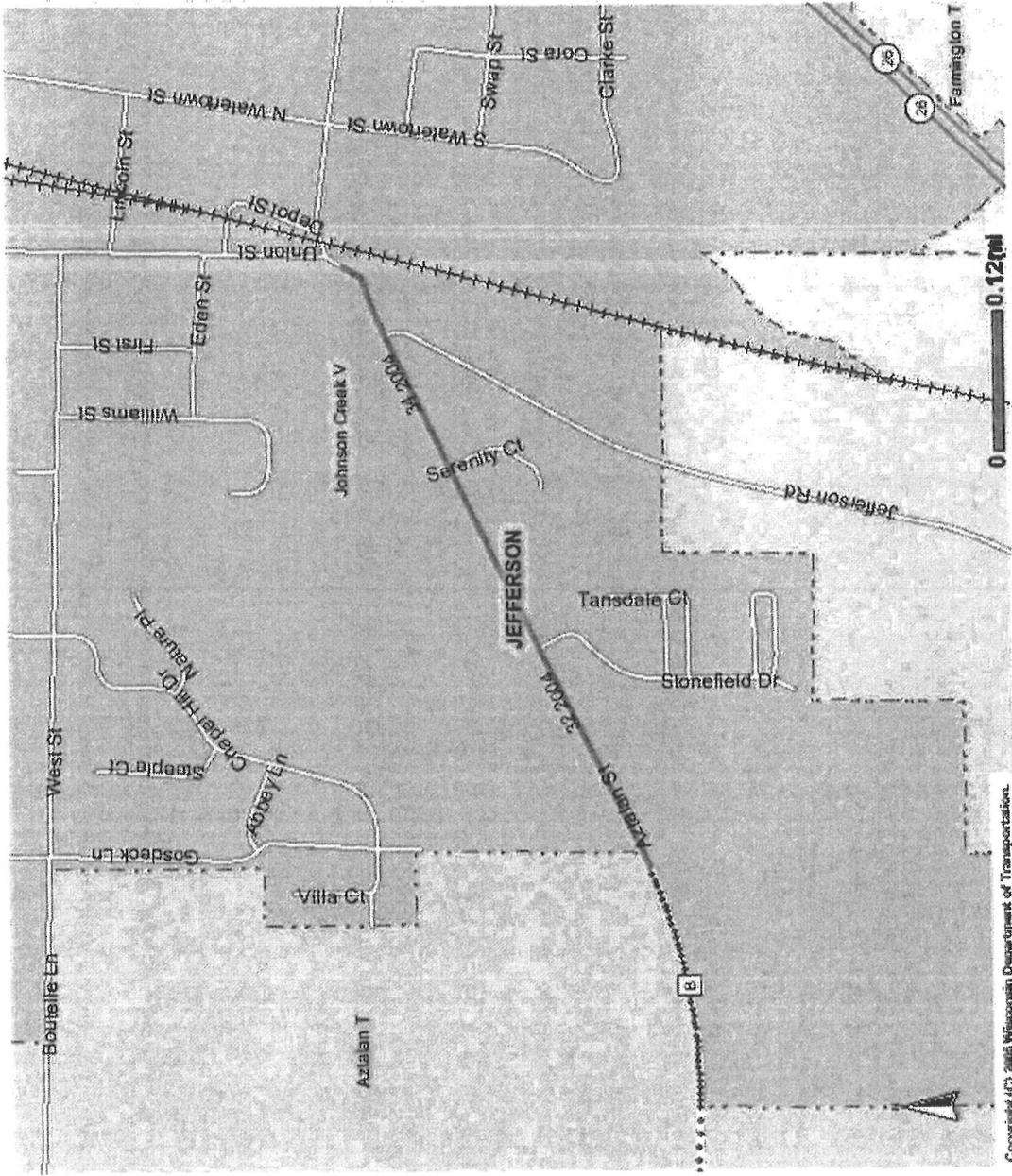
Yes No Is this project part of the *Improvement Plan* (minimum of 5 years)?

Yes No Does this project meet the standards in *WisDOT Facilities Development Manual, Chapter 11-20-1?*
Note: If project does not meet road standards, community understands an exception will be required.

Yes No **Reconstruction Projects Only:** Does this improvement include bicycle and pedestrian facilities?
 If **yes**, has the local municipality involved in the project adopted a resolution for these facilities?
 (pursuant to s. 84.01(35), Wis. Stats.)

If bicycle and pedestrian facilities are included in an LRIP *reconstruction* improvement project, each municipality* involved in the reconstruction project must adopt an official resolution authorizing the establishment of those facilities as part of the improvement project. This requires consensus amongst all the governing bodies in which a portion of the project will occur. A resolution is not required when bicycle and pedestrian facilities already exist and are to be replaced as part of the reconstruction or if bicycle and pedestrian facilities are not part of the improvement project. (pursuant to s. 84.01(35), Wis. Stats.)

*According to State Statute 990.01(22) a municipality is defined as a city, village, or town. A county is not a municipality and county resolutions are not required when bicycle and pedestrian facilities are included in an LRIP project.



MUNICIPAL STREET IMPROVEMENT PROGRAM APPLICATION
for Cities and Villages with a Population of Less Than 20,000 (MSILT) (continued)

Wisconsin Department of Transportation DT2198

SECTION 2

Yes No Has the city or village requested or been approved for other federal or state funding from the Wisconsin Department of Transportation (WisDOT) for the improvement?

If **Yes**, please identify all other requested or approved funding sources for all phases of the improvement by selecting each applicable program name. For funding that has been requested or will be requested, check the box in the "Requested" column. For funding that has been approved, check the box in the "Approved" column.

Please include the 8-digit FOS project ID for all approved projects. For information on the status of funding requests, please contact the WisDOT staff identified for the program under the "Programs for Local Government" section of the WisDOT website located at <http://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/default.aspx>

CHECK ALL THAT APPLY	REQUESTED	APPROVED	PROJECT ID
<input type="checkbox"/> Surface Transportation Program—Rural	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Surface Transportation Program—Urban	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Local Bridge Improvement Assistance Program	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Bicycle and Pedestrian Facilities Program	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Local Transportation Enhancements Program	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Congestion Mitigation and Air Quality Program (Eligible areas only)	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Safe Routes to School Program	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Highway Safety Improvement Program	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Transportation Economic Assistance Program	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Scenic Byways Program	<input type="checkbox"/>	<input type="checkbox"/>	

A. Eligible Program Costs (Estimated)		B. Eligible Costs to Purchase Hot Mix Asphalt <u>ONLY</u> (Estimated)	
Preliminary Engineering	\$	Hot Mix Asphalt Purchase <u>ONLY</u> (Only Eligible Cost)	\$ 56,250.00
Right-of-Way Acquisition	\$	Ineligible Improvement Costs Must Provide Ineligible Costs (the cost of the rest of the improvement i.e. pulverizing, paving, etc.)	\$ 105,257.96
Construction	\$	Estimated Total Improvement Costs	\$ 161,507.96
Estimated Total Eligible Costs	\$	Reimbursement Amount Requested (Not to Exceed 50% of Hot Mix Asphalt Purchase Only Costs)	\$ 28,125.00
Reimbursement Amount Requested (Not to Exceed 50% of Eligible Project Costs)	\$		
Estimated Ineligible Improvement Costs (If Any)	\$		
Estimated Total Improvement Costs	\$		

SIGNATURE AND LRIP APPROVED REIMBURSEMENT AMOUNT

Reimbursement Amount Approved by CMSIC \$ _____

X _____
 (County Municipal Street Improvement Committee Chair – Signature)

 (Date – m/d/yyyy)

 (Print Name)

MUNICIPAL STREET IMPROVEMENT PROGRAM APPLICATION
for Cities and Villages with a Population of Less Than 20,000 (MSILT) (continued)

Wisconsin Department of Transportation DT2198

SECTION 3

LOCATION

On Route – Road to be Improved Aztalan Street	
At Route – Beginning Point Bridge at Intersection of Union Street and Aztalan Street	Toward Route – Ending Route Village Limits
<i>Offset below only required if this project does not begin at the At Route intersection</i>	
From Offset – Beginning Point (At Route)	Project Length <input checked="" type="checkbox"/> 2,870.00 ft. OR <input type="checkbox"/> mi.
Need for Improvement (Attach additional information if necessary)	
Asphalt-Severe Asphalt Deterioration	
Average Daily Traffic 3300	Pavement Condition Rating (number) 7

LOCATION

On Route – Road to be Improved	
At Route – Beginning Point	Toward Route – Ending Route
<i>Offset below only required if this project does not begin at the At Route intersection</i>	
From Offset – Beginning Point (At Route)	Project Length <input type="checkbox"/> ft. OR <input type="checkbox"/> mi.
Need for Improvement (Attach additional information if necessary)	
Average Daily Traffic	Pavement Condition Rating (number)

LOCATION

On Route – Road to be Improved	
At Route – Beginning Point	Toward Route – Ending Route
<i>Offset below only required if this project does not begin at the At Route intersection</i>	
From Offset – Beginning Point (At Route)	Project Length <input type="checkbox"/> ft. OR <input type="checkbox"/> mi.
Need for Improvement (Attach additional information if necessary)	
Average Daily Traffic	Pavement Condition Rating (number)

MUNICIPAL STREET IMPROVEMENT PROGRAM APPLICATION
for Cities and Villages with a Population of Less Than 20,000 (MSILT) (continued)

Wisconsin Department of Transportation DT2198

SECTION 4

Terms and Conditions

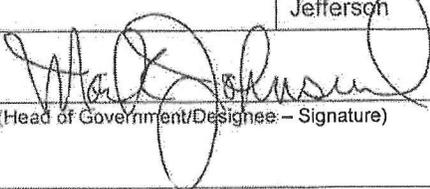
1. The initiation and accomplishment of the improvement will be subject to the applicable federal, state and local laws, administrative policy and program rules, ordinances, standards, and contract bidding requirements. Please note that if any portion of an improvement is funded using federal funds (including design, real estate, or other related work activities), the entire improvement will be subject to federal requirements. All components of the improvement must be defined in the environmental document if any portion of the project is federally funded.
2. The Municipality/County will assume all responsibility for complying with all applicable environmental requirements for the improvement.
3. The work, which is eligible for state participation will be administered by the Municipality/County. The authority for the state to delegate this responsibility is described in *ch. Trans 206*.
4. All contracts will be let by competitive bid and awarded to the lowest responsible bidder in accordance with the provisions of *s.86.31 Wis. Stats.* and all other municipal/county bidding requirements.
5. State financing will be limited to 50 percent (%) participation in eligible items or to the limit approved for the improvement – whichever is less.
6. Payments to the Municipality/County will be made after the improvement is completed, and the contractor has been fully reimbursed.
7. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to setoff and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality.
8. The Municipality/County will keep records of the cost of the improvement together with letting documents and will have them available for inspection by representatives of the state and will furnish copies when requested.
9. The design and construction of the improvement must be certified by a registered professional engineer, if the cost of the improvement exceeds \$65,000.
10. Federal Single Audits of Local Government Units:
 - a) The Municipality/County shall have a single organization audit performed by a qualified independent auditor if required to do so under federal law and regulations. (See Federal Circular No. A-128, Section 4.)
 - b) This audit shall be performed in accordance with Federal Circular A-128 issued by the Federal Office of Management and Budget (OMB) and state single audit guidelines issued by the Wisconsin Department of Administration (DOA).
 - c) The Municipality/County will keep records of costs of construction, inspection tests and maintenance done by it to enable the State to review the amount and nature of the expenditure for those purposes. Such accounting records and any other related records shall be subject to a project review or audit as directed by the Department within ten (10) years of project closing.
11. The Municipality/County will maintain, at its own cost and expense, all portions of the project that lie within its jurisdiction and will make ample provision of such maintenance as long as the road remains open to traffic.
12. This agreement is subject to the availability of State funds appropriated for this program. The continuance of this agreement beyond the limits of funds already available to the Wisconsin Department of Transportation is contingent upon appropriation of the necessary funds by the Wisconsin Legislature and the Governor. (Reference 66 OAG 408; State ex rel. LaFollette v. Reuter, 36 Wis. 2d 96, 119 [1967])

This request is subject to the terms and conditions above and is made by the undersigned under proper authority to make such request for the designated Municipality/County and upon acceptance by the State shall constitute agreement between the Municipality/County and the State.

City Village of
Johnson Creek

County of
Jefferson

X


(Head of Government/Designee – Signature)

December 17, 2015
(Date – m/d/yyyy)

(Print Name and Title)

RESOLUTION 60-16

SPEED REDUCTION ON AZTALAN ST.
JOHNSON CREEK SCHOOL

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, Jefferson County Highway Committee met and reviewed the existing speed limits of 45 mph and proposed speed limits of 35mph along CTH B/Aztalan St., west of Serenity Ct. and continuing westerly to the Johnson Creek village limits, and

WHEREAS, Jefferson County Highway Committee reviewed information regarding the placement of the new Johnson Creek School driveway on Aztalan St., and

WHEREAS, the Jefferson County Highway Committee proposes a 35 mph speed zone west of Serenity Ct. to the western boundary of the Village of Johnson Creek limits, and

WHEREAS, the Jefferson County Highway Committee recommends monitoring the speed zones if any adjustments need to be made in the future, and

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees of the Village of Johnson Creek do hereby approve and adopt a 35 mph speed zone along CTH B, west of Serenity Ct. to the western boundary of the Village of Johnson Creek and the Jefferson County Highway Committee will monitor the speed zones if any adjustments need to be made in the future, and

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 20th day of June, 2016.

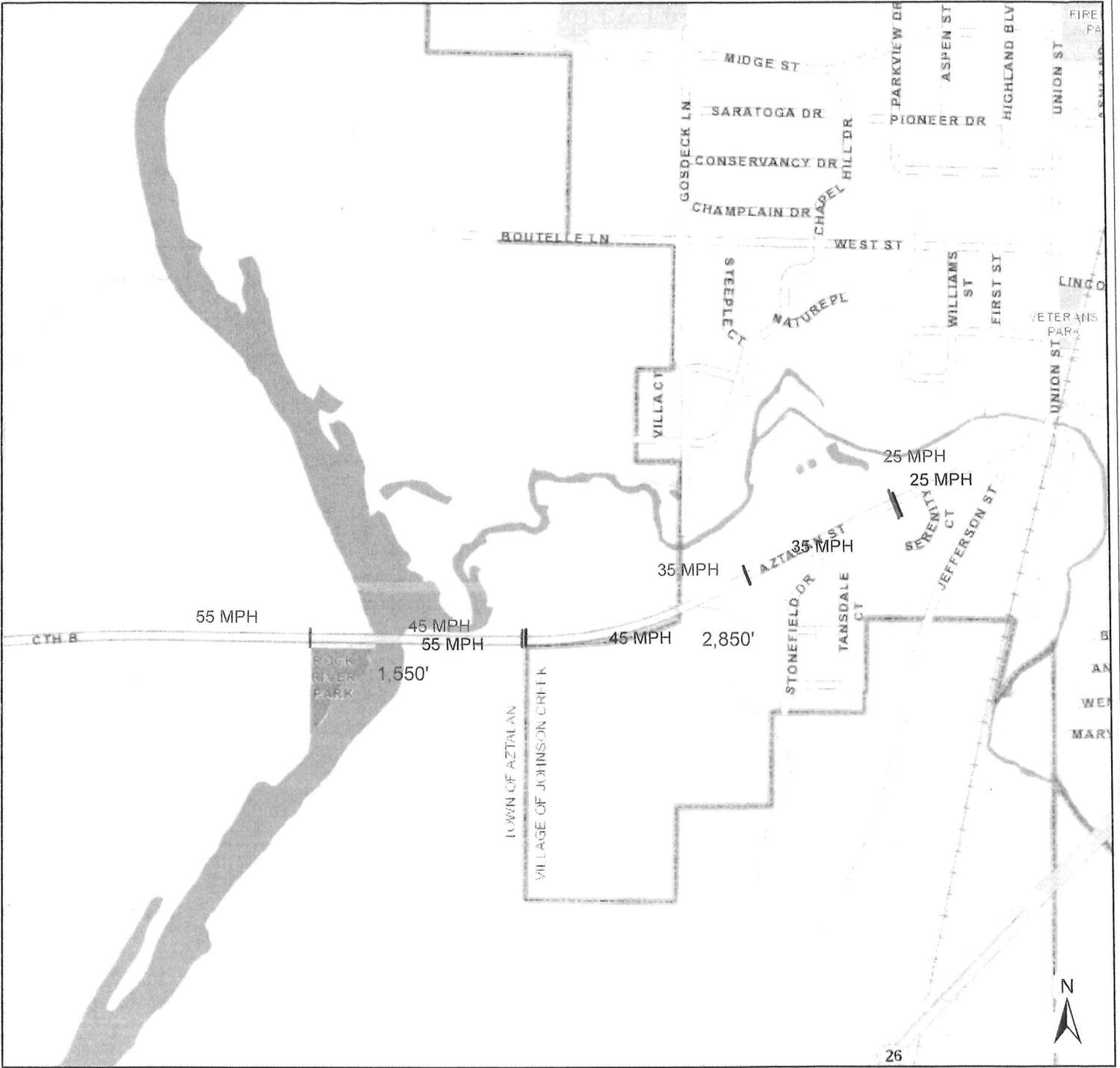
John L. Swisher, Village President

ATTEST:

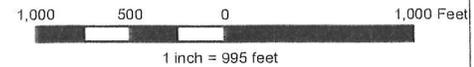
Joan Dykstra, Clerk-Treasurer

Date Sent to Jefferson County Highway _____

Johnson Creek School Speed Reduction



- Override 1 Existing Speed Limits
- Override 2 Proposed Speed Limits



Jefferson County Geographic Information System

DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled. Other inherent inaccuracies occur during the compilation process. Jefferson County makes no warranty whatsoever concerning this information.

Printed on: April 18, 2016

Author:

NEW BUSINESS**10a. Review annual meeting calendar and set dates for future Highway Committee meetings**

Administrator Wehmeier and Board Chair Schroeder addressed the Committee on how meetings are being looked at and designed around the County Board meetings.

It was moved by Mr. Buchanan and seconded by Mr. Kelly to move the Highway Committee meetings to the fourth (4th) Tuesday of each month at 8:00 a.m.

Carried by the following roll call:

AYES: Reese, Buchanan, Kelly, Poulson, Braugher

NOES: None

ABSENT: None

ABSTAIN: None

10b. Review and discuss potential speed zone changes on CTH B (West of Johnson Creek city limits)

Commissioner Kern reviewed the existing speed limits and proposed speed limits along CTH B West of the Johnson Creek City Limits. He reviewed information regarding the placement of the new Johnson Creek school driveway and proposed 35 mph zone. He stated that the Village of Johnson Creek will also need to adopt the same proposed speed zones, since the zone is partially in their limits. The speed zones will be monitored to see if any adjustments need to be made in the future. He also stated that discussions revolving around the pedestrian sidewalk for the school children are being planned.

It was moved by Mr. Buchanan and seconded by Mr. Poulson to approve the speed zones as presented on CTH B for the new Johnson Creek School complex.

Carried by the following roll call:

AYES: Reese, Buchanan, Kelly, Poulson, Braugher

NOES: None

ABSENT: None

ABSTAIN: None

10c. Review 2016 highway project schedules

Commissioner Kern reviewed and discussed the project schedule for 2016 and answered Committee questions. No Motion

RESOLUTION 61-16

AWARD BID
FIRE DEPARTMENT
TURNOUT GEAR
CAPITAL BUDGET – GO DEBT

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board approved Resolution 14-16 permitting the Fire Department to get bids on turnout gear,

WHEREAS, the Fire Department received three (3) bids to purchase turnout gear, and

WHEREAS, the bids are as follows:

Innotex	\$ 7,101
Jefferson Fire Safety (Morning Pride)	\$ 7,403
Safety First (GLOBE)	\$ 8,568

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek authorize the Fire Department to purchase turnout gear from Safety First (GLOBE) in the amount of \$8,568 to be paid from the 2016 General Obligation Debt Capital Outlay 09-523.100-540.100, and

BE IT FURTHER RESOLVED, the Village Clerk-Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 20th day of June, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer



Johnson Creek Fire & EMS Department

120 South Watertown Street

Johnson Creek, Wisconsin 53038

Phone at 920.699.3456 and Email at jimw@johnsoncreekwi.org

May 31, 2016

To: Johnson Creek Village Board

From: Fire Chief Jim Wolf

Attached is the spectrum of turnout gear available.

Morning Pride (2nd one listed) meets specs required by NFPA and OSHA, but does not hold up. We have had Morning Pride helmets that cracked without being subject to extreme conditions. Globe is the brand of choice for multiple reasons – in general it is of superior build, it is among the most durable making it last & pushing off the date of replacement. Per regulation, turnout gear expires after ten years, however, if it is used and worn to the point of being unserviceable it needs to be replaced. Having gear that is custom fit makes it safer by making sure no firefighter will be exposed to severe environments, with nothing restricting motion. Globe gear is also still made in the USA and has high ratings for service and sales. The department has used Globe gear and boots exclusively since 2008 and has grown accustomed to its dependability. **Globe ends up being a cost savings in the long run because of its's durability and longevity and so is the recommended choice.**

Respectfully submitted,

James Wolf, Fire Chief
Johnson Creek Fire & EMS Department

Desire to Serve

Johnson Creek Fire & EMS

Turnout Gear Quotes



	Quantity	Price per Item	Total	
Safety First (GLOBE)	FULL SET	2.0	\$2,230.00	\$4,460.00
	Coat	1.0	\$1,248.00	\$1,248.00
	Pairs of Boots	3.0	\$383.00	\$1,149.00
	Helmet	5.0	\$299.00	\$1,495.00
	Pairs of Gloves	3.0	\$72.00	\$216.00
		14.0		\$8,568.00

NOTE:

1. Made in USA - Pittsfield, NH, 2. G-Extreme model is tailor fit, 3. Used by Milwaukee and Chicago FD, 4. Allows 10-20 min work time at 600+ degrees

5. JC Fire has used Globe since 2008. Firefighters have had no complaints., 6. Will maintain consistency to stay with same brand

Recommended

	Quantity	Price per Item	Total	
Jefferson Fire Safety (Morning Pride)	FULL SET	2.0	\$1,922.00	\$3,844.00
	Coat	1.0	\$1,156.00	\$1,156.00
	Pairs of Boots	3.0	\$287.00	\$861.00
	Traditional Helmet	5.0	\$267.00	\$1,335.00
	Pairs of Gloves	3.0	\$69.00	\$207.00
		14.00		\$7,403.00

NOTE:

1 Offers less protection,

2. Acquired by Honeywell, non-domestic manufacture,

3. Less cost, but compromise protection. (Morning Pride helmets we have had have cracked)

	Quantity	Price per Item	Total	
Innotex	FULL SET	2.0	\$1,788.00	\$3,576.00
	Coat	1.0	\$1,122.00	\$1,122.00
	Pairs of Boots (Morning Pride)	3.0	\$287.00	\$861.00
	Traditional Helmet (Morning Pride)	5.0	\$267.00	\$1,335.00
	Pairs of Gloves (Morning Pride)	3.0	\$69.00	\$207.00
		14.00		\$7,101.00

NOTE

1. Unacceptable

Here is the spectrum of turnout gear available. Morning meets specs required by NFPA and OSHA, but does not hold up. We have had morning pride helmets that cracked without being subject to extreme conditions. Globe is the brand of choice for multiple reasons - In general it is of superior build, it is among the most durable making it last & pushing off the date of replacement. Per regulation, turnout gear expires after ten years, however if it is used and worn to the point of being unserviceable it needs to be replaced. Having gear that is custom fit makes it safer by making sure no firefighter will be exposed to severe environments, with nothing restricting motion. Globe gear is also still made in the USA and has high ratings for service and sales. The department has used Globe gear and boots exclusively since 2008 and has grown accustomed to its dependability. Globe ends up being a cost savings in the long run because of it's durability and longevity and so is the recommended choice.

Johnson Creek Fire & EMS Radio/Turnout Gear Budget



Items	Quantity (already purchased)	Annual Budget	Used	Remaining Balance
Pagets (already purchased)	10.0	\$15,000.00	\$4,110.00	\$10,890.00

\$10,890.00

	Quantity	Price per Item	Total
Safety First (Globe)			
FULL SET	2.0	\$2,230.00	\$4,460.00
Coat	1.0	\$1,248.00	\$1,248.00
Pairs of Boots	3.0	\$383.00	\$1,149.00
Helmet	5.0	\$259.00	\$1,495.00
Pairs of Gloves	3.0	\$72.00	\$216.00
	14.0		\$8,568.00

	Quantity	Price per Item	Total
Jefferson Fire (Morning Pride)			
FULL SET	2.0	\$1,922.00	\$3,844.00
Coat	1.0	\$1,156.00	\$1,156.00
Pairs of Boots	3.0	\$287.00	\$861.00
Traditional Helmet	5.0	\$267.00	\$1,335.00
Pairs of Gloves	3.0	\$69.00	\$207.00
	14.00		\$7,403.00

	Quantity	Price per Item	Total
Innotex			
FULL SET	2.0	\$1,788.00	\$3,576.00
Coat	1.0	\$1,122.00	\$1,122.00
Pairs of Boots (Morning Pride)	3.0	\$287.00	\$861.00
Traditional Helmet (Morning Pride)	5.0	\$267.00	\$1,335.00
Pairs of Gloves (Morning Pride)	3.0	\$69.00	\$207.00
	14.00		\$7,101.00

Current Account Balance	\$10,890.00	\$10,890.00	\$10,890.00
Bids	Safety First (Globe)	Jefferson Fire Safety (Morning Pride)	Innotex
	\$8,568.00	\$7,403.00	\$7,101.00
Total Remaining in Account	\$2,322.00	\$3,487.00	\$3,789.00

RESOLUTION 62-16

AWARD BID
SEWER UTILITY
GATE VALVE

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village Board approved the purchase of a gate valve within the 2016 Capital Budget in the amount of \$15,000 for the Sewer Utility to have the ability to shut off the flow to the main lift station, and

WHEREAS, the Sewer Utility received three (3) bids to purchase a gate valve, and

WHEREAS, the bids are as follows:

Crane Engineering	\$ 10,245
Sabel Mechanical LLC	\$ 15,053
AVT Service Technologies	\$ 42,500

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek authorize the Sewer Utility to purchase a gate valve from Crane Engineering in the amount of \$10,245 using funds from the Sewer Equipment Replacement Fund 03-111.253 and coded to Capital Outlay 03-900.100, and

BE IT FURTHER RESOLVED, the Village Clerk-Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 20th day of June, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

To the Village Board of Trustees,

In the 2016 capital budget (account#³2.900.100) for the sewer utility department it was proposed to add a shut off valve to the main lift station. The reason for the needed valve is to be able to shut of the flow to that lift station for short periods of time for cleaning and maintenance purposes. Currently if there is any sort of problem with the lift station which would require staff to shut down the flow, the department would have to hire a contractor to come in and plug the line and bypass the lift station altogether. This is basically an upgrade to the current lift station and a benefit to the treatment facility's maintenance program for years to come.

It is the recommendation by the utility staff that we use Crane Engineering Inc. for this project as they are the lowest bidder(\$10245.00) and also a very reputable contractor.

Thank you,

Aric Mindemann

Johnson Creek Water Utilities

PO Box 238

200 Aztalan Street

Johnson Creek, WI 53038

Phone: 920-699-3341

Fax: 920-699-3342



707 Ford Street
Kimberly, WI 54136

Phone: 920-733-4425
Fax: 920-733-0211

www.craneengineering.net

To: Aric Mindemann
200 Aztalan Street
P.O. Box 238
Johnson Creek, WI 53038

Quotation #: BP2025
Customer RFQ #: Verbal
Crane Job #:

Phone: 920-699-3341

Today's Date: 5/2/2016

Fax: 920-699-3342

Quote Expiration 6/1/2016
Date:

E-mail: aricm@johnsoncreekwi.org

Desc: Orbinox Stainless Slide Gate

Item	Description	Qty	Unit Price	Subtotal
1.00	Orbinox Stainless Steel Slide Gate Furnish and install One (1) Orbinox SS Slide Gate with stem extension to under top hatch in Plant Wet Well. Includes gate, mounting frame, stem extension with intermediate mounting brackets, and misc hardware. Installation includes flow isolation and bypass pumping, confined space entry for Crane Employees. Includes all SS hardware, sealing materials, labor, travel, equipment and tools to complete project.	1 LS		\$10,245.00

Thank you for the opportunity to provide you this proposal. Please do not hesitate to contact me if you have any questions or require any additional information.

Sincerely,

Brad Parkhurst
Application Engineer II / Project Lead
Ph: 920-257-0132
Fax: 920-257-0232
b.parkhurst@craneengineering.net

Charlie Isham
Account Manager
Ph: 920-257-0176
Fax: 920-257-0276
c.isham@craneengineering.net

Terms & Conditions			
Lead Time	12-14 Weeks After Receiving Order	Payment Terms	n15
F.O.B.	Warehouse	Shipping Terms	Freight Included

ACCEPTANCE OF QUOTATION (Please Circle Selections)
(In Accordance with Terms and Conditions of Sale as Listed Above)

Signature: _____ Date: _____
Print Name: _____
Customer Purchase Order Number: _____

QUOTE



N7295 Winnebago Drive Fond du Lac, WI 54935
 920-904-5579
doug@sabelmechanical.com

DATE: 4/19/16

QUOTE #:

SEND TO
Johnson Creek WWTP

Date	Job	Payment Term	QUOTE EXPIRES
4/19/16	20" ss Knife Gate	30 DAYS	30 DAYS

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Sabel Mechanical LLC will supply labor, materials and equipment to supply and install the following.		
1	20" DeZurik KGC Knife Gate Valve, 304 stainless steel body/gate, flanged ends, BUNA N seat, 252" stainless steel extension stem with 3 stem guides		
1	20" mega flange 2120 w/SS 304 hardware, nuts bolts, and two pieces ss threaded rod anchored to wall with wedge anchors for additional restraint for mega-flange and knife gate		
1	Supply one 15" to 30" inflatable plug to block off pipe Confine space equipment and procedure will be applied.		\$15053.00
	By Owner: Suction truck and pump truck to empty wet well Maintain flow during installation of valve.		
	ADD TO PRICE: If you would like to use a 20" HyMax Coupling X Flange instead of 20" Mega-flange	\$993.00	

PAST DUE AMOUNTS ARE SUBJECT TO A FINANCE CHARGE AT THE MAXIMUM RATE ALLOWED BY STATE. REASONABLE COLLECTION FEES AND ATTORNEY FEES WILL BE ASSESSED TO ALL ACCOUNTS PLACED FOR COLLECTION

SUBTOTAL	\$
SALES TAX	\$ NIC
TOTAL	\$15,053.00

March 17, 2016

Village of Johnson Creek
 200 Azialan Street
 Johnson Creek, WI 53038

Phone: 920-699-3341
 Email: arcom@johnsoncreekwi.org
 Attention: Eric Mindemann

RE: (1) - One 20 Inch EZ2 Valve Installation - Wastewater Force Main

Contract Number: 00932

I.) GENERAL:

Subject to the terms and conditions below, we are pleased to submit this contract to furnish supervision, labor, equipment, and materials (as needed) to perform the following pressure installations:

- (1) - One 20 Inch EZ2 Valve installation.....\$42,500.00

On _____ Pipe Less _____ PSI Water / Sewer

The above price is based on: (2) two men, (1) one (8) eight-hour day of Labor

Please Note: Any and all additional insurance costs over and above AVT's normal insurance limitations - as well as any cost(s) for additional specialized training requirements - will be billed on a cost plus 15% basis.

II.) MATERIALS:

We will provide the following materials delivered to your job site:

- A.) AVT EZ Valves with ANSI / AWWA C-509-09, September 1, 2009 material specifications. UL Certified and NSF 61 Compliant

NOTE: Please circle clockwise or counter-clockwise for the direction your valve turns to open.

_____ CLOCKWISE _____ OR _____ COUNTER CLOCKWISE _____

_____ PLEASE INITIAL (page 1 of 5)
 Contract Number: 00932

YOU WILL BE RESPONSIBLE FOR THE ID & OD OF THE PIPE.

OD RANGE: _____

EZ Valve standard range will fit the following pipe OD's:

Nominal Pipe Size	Min. OD	Max. OD
20"	21.60"	22.06"

AVT can adjust the EZ Valve sleeve to fit larger pipe OD's, however, a \$1,000.00 machining charge will apply to each sleeve adjusted.

Wall Thickness of Pipe: _____

III.) TERMINATION:

If you terminate this agreement after Advanced Valve Technologies has commenced its work, you shall be responsible for the following:

- A.) You shall pay Advanced Valve Technologies the contract price of the valve once production has commenced (see section II above);
- B.) You shall reimburse Advanced Valve Technologies for all reasonable out-of-pocket mobilization expenses incurred by it (including travel and transportation costs for Advanced Valve Technologies personnel to the job site and an hourly rate of \$105.00 for personnel and equipment mobilized by Advanced Valve Technologies) if Advanced Valve Technologies has mobilized its personnel or agents in connection with the project.

IV.) EQUIPMENT BY US:

We will provide the following equipment and machinery delivered to your job site.

- A.) All drilling equipment necessary to perform the pressure installation.

V.) LABOR AND SUPERVISION BY US:

A.) All technicians required to operate our equipment and machinery.

_____ PLEASE INITIAL (page 2 of 5)
 Contract Number: 00932



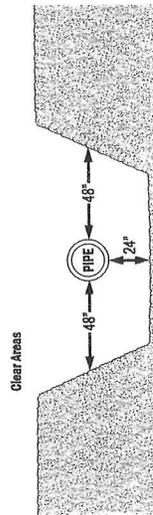
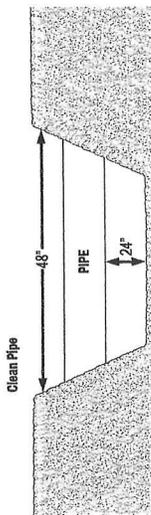
AVT SERVICE TECHNOLOGIES, LLC.

800 Busse Road, Elk Grove Village, IL 60007 / 1.877.489.4909 / www.avtfittings.com

VI. MATERIALS, LABOR, AND EQUIPMENT BY OTHERS:

You, or others at your direction, will provide the following:

- A.) A crane or backhoe - size and capacity (5000 LBS)
- B.) Assistance, as necessary, in transporting and/or rigging our equipment. It will be your responsibility to provide scaffolding/temporary work platform (if necessary) and safe work site.
- C.) One (1) dedicated laborer to assist our technicians.
- D.) Perform all excavation, cleaning of all pipe surfaces, backfill, and site restoration, providing necessary barricades, sheeting, and temporary shoring and bracing as required by OSHA guide lines for safety.



E.) Maintain a "workable environment" (including, but not limited to: a dry, workable trench for underground installations; blankets or external heat source for our equipment during cold weather; protection from inclement weather; security for our equipment (when left in place or on site overnight). If you can expect any unusual site conditions that may affect our performance or if environmental conditions change during the job, contact our offices immediately for advice on your specific responsibilities.

PLEASE INITIAL (page 3 of 5)

Contract Number: 00932



AVT SERVICE TECHNOLOGIES, LLC.

800 Busse Road, Elk Grove Village, IL 60007 / 1.877.489.4909 / www.avtfittings.com

- F.) Arrange and pay for all permits, licenses, and inspection fees.
- G.) Provide a suitable roadway from public thoroughfare to a point where the pressure installation is to be made. If conditions are such that our trucks require assistance in and out, you, or someone on your behalf, will provide that assistance.
- H.) All environmental protection required.
- I.) Make necessary trade union agreements. Our technicians are unaffiliated.
- J.) We are not responsible for damage to utilities after satisfactory completion of the above work.
- K.) All necessary design and labor for concrete blocking, bracing, and thrust restraint.
- L.) NOTE: EZ Valve is designed for a satisfactory seal under a rated pressure differential applied alternately to each side of the wedge (AWWA section verification leakage test).
- M.) We will require a 2" minimum tap to be performed and a coupon (piece of pipe retrieved) and a wall thickness given to us prior to our arrival on site.

VII. Duration And Delivery:

Our price is based upon expeditious completion of the work once we are to report to the job site. We reserve the right to assess reasonable charges to cover our equipment and standby expenses after the number of hours / days listed in section I, due to delays beyond our control.

- A.) Valves are estimated at (2) two to (3) three weeks for delivery.
- B.) We would require (3) three to (4) four weeks' notice for scheduling, unless, customer requirements need expedited delivery / scheduling.

VIII. Delays:

A.) In the event we are delayed on the job site or the job needs to be rescheduled, for reasons beyond our control:

- 1.) We will assess a charge of \$1,500.00 per day to cover equipment and standby expenses.
 - 2.) A mileage fuel charge of \$1.25 per mile, round trip.
 - 3.) Daily per diem of \$175.00 per employee.
 - 4.) Hourly rate of \$105.00 per hour, per employee.
- B.) In the event of a delay in completing a job due to inclement weather (Rain, Lightning, Extreme Cold, etc.) we will assess a per diem charge of \$175.00 per day per employee.

C.) Anytime over eight (8) hours will be billed at \$160.00 per hour, per man.

****Note: Weekends and Holidays are counted as workdays, unless different scheduling arrangements are made prior to commencing work.****

PLEASE INITIAL (page 4 of 5)

Contract Number: 00932



AVT SERVICE TECHNOLOGIES, LLC.

800 Busse Road, Elk Grove Village, IL 60007 / 1.877.489.4909 / www.avtfittings.com

IX.) TERMS:

Net thirty (30) days – **No retainage** – 15% (1.25%) interest, per annum, will be assessed on invoices over thirty (30) days. **In addition we will require a Certificate of Bonding Insurance or a Letter of Credit before work commences**

X.) ACCEPTANCE:

If our contract is acceptable, please sign below as indicated and return one (1) signed copy to our office. Our personnel will perform no work unless a signed copy of the contract is in our possession. The above prices are based upon acceptance within thirty (30) days. Any delays or damage to AVT's equipment, due to contractor negligence, inclement weather, Acts of God, etc. are the responsibility of the client.

Respectfully Submitted,

Dave Foor
Area Manager

Cc: Kevin P. Murphy

THIS CONTRACT MUST BE SIGNED AND RETURNED BEFORE ANY WORK WILL BE SCHEDULED OR PERFORMED (SEE SECTION X).

Advanced Valve Technologies – Dave Foor – Area Manager

(Company)

(Name)(Title)

(Date)

(page 5 of 5)
Contract Number: 00932

Job Site Location: _____

Contact Person & PH #: _____

Tentative Date & Time: _____

RESOLUTION 63-16

**AUTHORIZING
WATER DEPARTMENT TO BID
WATER LOSS STUDY**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Water Utility is required to file an annual report with the Public Service Commission (PSC) each year by April 1st, and

WHEREAS, a purpose of such reporting is to monitor water loss and per Wisconsin Administrative Code PSC 185.85(4)(b) requires a utility to submit a water loss control plan to the Commission if the utility reports its percentage of water losses exceeding 15%, and

WHEREAS, the 2015 PSC Annual Report indicated a water loss of 21%, and

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek authorize the Water Department to prepare specifications and bid for a water loss study, and

BE IT FURTHER RESOLVED, all bids will be presented for consideration to the Village Board for final approval of the purchase by Resolution and that the Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 20th day of June, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Water Audit and Other Statistics

- Where possible, report actual metered values. If water uses are not metered, estimate values for each line based on best available information. For assistance, refer to AWWA M36 Manual – Water Audits and Loss Control Programs.
- For unbilled, unmetered gallons (line 16), include water used for system operation and maintenance and water used for non-regulated sewer utility.
- If gallons estimated due to theft, data, and billing errors is unknown, multiply net gallons entering distribution system (line 3) by .0025.

Description (a)	Value (b)
WATER AUDIT STATISTICS	
Finished Water pumped or purchased (000s)	114,708
Less: Gallons (000s) sold to wholesale customers (exported water)	0
Subtotal: Net gallons (000s) entering distribution system	114,708
Less: Gallons (000s) sold to retail customers - Billed Authorized Consumption	86,417
Gallons (000s) of Non-Revenue Water	28,291
Gallons (000s) of unbilled-metered (including customer use to prevent freezing)	0
Gallons (000s) of unbilled-unmetered (including unmetered flushing, fire protection)	4,679
Subtotal: Unbilled Authorized Consumption	4,679
Total Water Loss	23,612
Gallons (000s) estimated due to theft, data, and billing errors (default)	203
Gallons (000s) estimated due to customer meter under-registration	0
Subtotal Apparent Losses	203
Gallons (000s) estimated due to reported leakage (mains, services, hydrants, overflows)	0
Gallons (000s) estimated due to unreported and background leakage	23,409
Subtotal Real Losses (leakage)	23,409
Non-Revenue Water as percentage of net water supplied	25%
Total Water Loss as percentage of net water supplied	21%
OTHER STATISTICS	
Maximum gallons (000s) pumped by all methods in any one day during reporting year	455
Date of maximum	05/12/2015
Cause of maximum	
Water main flushing.	
Minimum gallons (000s) pumped by all methods in any one day during reporting year	199
Date of minimum	02/23/2015
Total KWH used by the utility (including pumping, treatment facilities and other utility operations)	192,589
If water is purchased:	
Vendor Name	
Point of Delivery	
Source of purchased water	
Vendor Name (2)	
Point of Delivery (2)	
Source of purchased water (2)	
Vendor Name (3)	
Point of Delivery (3)	
Source of purchased water (3)	
Number of main breaks repaired this year	0
Number of service breaks repaired this year	0

WATER AUDIT AND OTHER STATISTICS

1. Report actual metered values where possible. If water uses are not metered, estimate values for each line based on best available information. Water entering distribution system must equal the sum of Sales (line 5), Authorized System Uses (line 12) and Water Losses (line 19). For assistance, see AWWWW M36 Manual - Water Audits and Loss Control Programs.
2. For Gallons used in the treatment process (line 3), estimate water used in production including filter backwash, pumps, and other utility uses before the point of entry to the distribution system.
3. For Gallons used for other system uses (line 11), report other unmetered water used for system operation and maintenance, water used for non-regulated sewer utility and all other unmetered usage that is known to occur and does not fall into one of the other categories listed under Water Usage.
4. For Gallons unknown/not accounted for, estimate the volume of water losses due to other real or apparent losses, including customer meter inaccuracies, data errors, and unknown volumes. Unknown/unaccounted for volumes should be minimized to the extent possible.

WATER AUDIT STATISTICS	1
Source of Water Supply Statistics - Total Annual Pumpage (000's):	108,979
Less: Gallons (000's) used in the treatment process:	1,858
Subtotal: Gallons (000's) entering distribution system:	107,121
Less: Gallons (000's) sold (Revenue Water):	80,632
Gallons (000's) entering distribution system but not sold (Non-Revenue Water):	26,489
Authorized System Uses:	
Gallons (000's) used to flush mains:	2,259
Gallons (000's) used for fire protection:	231
Gallons (000's) used to prevent freezing of distribution system:	
Gallons (000's) used for other system uses:	143
Subtotal Authorized System Uses:	2,633
Water Losses (Real and Apparent):	
Gallons (000's) lost due to main leaks or breaks:	367
Gallons (000's) lost due to service leaks or breaks:	
Gallons (000's) lost due to hydrant leaks, tank overflows and pressure reducing valves:	
Gallons (000's) for unauthorized usage such as vandalism and theft:	295
Gallons (000's) unknown/not accounted for:	23,194
Subtotal Water Losses:	23,856
Percentage of water entering distribution system sold:	75%
Percentage of Real and Apparent Losses:	22%
If water losses exceed 15%, indicate causes:	
The reason for water loss greater than 15% is due to possible leaks in known problem areas of aging infrastructure in the distribution system. The loss could also stem from underestimated losses from main breaks and distribution flushing.	
If water losses exceed 15%, identify actions taken to reduce water loss:	
The village will pursue a leak study of the system in the summer of 2015, as well as testing the correct flows from the systems hydrants.	

ID	2770	JOHNSON CREEK WATER UTILITY										Class	D								
		Utility		Distribution		Water Sold		Water Not Sold		Unaccounted				Water Loss		Non Revenue		Water Loss		Main Service	
Year	Total Pumped	Treated	Distribution	Water Sold	Water Sold	Water Not Sold	Unaccounted	Water Loss	Water Loss	Percent	Percent	Percent	Percent	Percent	Percent	Breaks	Breaks	Breaks	Breaks	Breaks	Plan To Improve
2000	105,182		105,182	102,093	3,089	3,089	3,089	0	0	2.9	2.9	2.9									
2001	96,782		96,782	94,471	2,311	2,311	919	0	0	2.4	1.0										
2002	72,651		72,651	66,252	6,399	6,399	3,909	0	0	8.8	5.4										
2003	71,707		71,707	65,868	5,839	5,839	3,266	0	0	8.1	4.6										
2004	88,378		88,378	70,595	17,783	17,783	14,270	0	0	20.1	16.2										
2005	101,251		101,251	76,991	24,260	24,260	19,139	0	0	24.0	18.9										
2006	102,617		102,617	75,348	27,269	27,269	19,391	0	0	26.6	18.9										
2007	118,294		118,294	81,570	36,724	36,724	30,682	0	0	31.0	25.9										Repair was completed by the end of the year
2008	89,405	0	89,405	80,620	8,785	8,785	5,251	5,251	5,251	9.8	5.9					0	2				
2009	86,468	1,500	84,968	79,426	5,542	5,542	1,524	1,999	1,999	6.5	1.8					1	0				
2010	90,172	894	89,278	77,826	11,452	11,452	8,053	8,460	8,460	12.8	8.9					1	1				
2011	91,451	862	90,589	79,031	11,558	11,558	9,287	9,465	9,465	12.8	10.5					0	1				
2012	103,206	1,008	102,198	84,665	17,533	17,533	14,031	14,341	14,341	17.2	14.0					0	1				
2013	99,842	1,410	98,432	79,124	19,308	19,308	16,609	16,892	16,892	19.6	17.2					3	0				Metered flushing will begin on select areas and discussions with engineer about loss/leak study is underway.

Note: From 2000 to 2010 water loss percent was based on unaccounted for water divided by water entering the distribution system. From 2011 and going forward the water loss percent is based on water loss divided by water entering the distribution system. From 2008 water loss was redefined as unauthorized usage that includes fixed leaks, theft and unaccounted for water. Non-Revenue water is water entering the distribution system less water sold. Non-Revenue percent is Non-Revenue water divided by the water entering the distribution system. August 1, 2012 Wis. Admin. Code PSC 185.85 set the Non-Revenue action level at 30 percent.



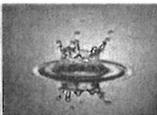
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Water Loss Benchmarks

Water Loss Control

Each utility is required to implement a water loss control program that includes the following components:

- Metering all water sales, where practicable
- Maintaining and verifying the accuracy of customer and utility meters
- Identifying and repairing leaks in the distribution system to the extent that it is reasonable to do so
- Controlling water usage from hydrants
- Maintaining records of system pumpage and consumption
- Conducting an annual water audit

A utility must report the results of its annual water audit to the Commission no later than April 1 of each year as part of the utility's annual financial report. The water audit generally follows the procedures identified by the American Water Works Association and includes measured or estimated volumes for the following:

- Water purchased or pumped from all sources
- Water used in treatment or production processes
- Water entering the distribution system
- Water sold, including both metered and unmetered sales
- Water not sold but used for authorized purposes such as flushing mains, fire protection, and freeze prevention
- Real and apparent water losses

Most utilities would benefit from using AWWA's free Water Audit Software, available at <http://www.awwa.org/resources-tools/water-knowledge/water-loss-control.aspx>. This tool helps quantify and track losses as well as identify areas for improved efficiency and cost recovery.

The PSC, along with water utilities, DNR, and industry association partners, recently participated in a pilot training program designed to guide and advance adoption of best-practices for water loss control. The pilot program's primary objectives were to introduce the American Water Works Association (AWWA) methodology and tools to reduce water loss, evaluate the PSC's current water loss data collection practices, evaluate the potential for driving utilities' water loss programs from audit to action, and identify potential needs for statewide training and technical assistance. You can find a copy of the project's final report [here](#).

Water Loss Control Plan Data Base

The Wisconsin Administrative Code PSC 185.85(4)(b) requires a utility to submit a water loss control plan to the Commission if the utility reports its percentage of non-revenue water exceeds 30 percent and/or water losses exceed 15% for utilities with more than 1,000 customer or 25% for utilities with fewer than 1,000 customers. Commission will periodically send out letters to these utilities to submit a water loss control plan that can be satisfied by answering the questions in this [database](#).

The Commission may require a public utility to conduct a leak detection survey of its distribution system if the utility reports excessive water loss for three consecutive years, starting with the 2012 annual report.

Wisconsin Water Loss Benchmark Data

A water utility's annual report provides data about water loss and non-revenue water that utility personnel might find useful when making decisions about the operation and maintenance of their distribution system. The Public Service Commission has compiled data for Wisconsin's public water utilities, and some key reports are shown below:

RESOLUTION 64-16

WASTE WATER TREATMENT PLANT
2015 COMPLIANCE MAINTENANCE
ANNUAL REPORT (CMAR)

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES ORDAIN AS FOLLOWS:

BE IT RESOLVED, that the Village Board of Trustees of the Village of Johnson Creek, Wisconsin, informs the Department of Natural Resources that the following actions were taken by the Village Board:

1. Reviewed the Compliance Maintenance Annual Report (CMAR) which is attached to this Resolution.
2. Set forth the following actions necessary to maintain effluent requirements contained the WPDES permit:
 - a. Continuance of investigations to the inflow and infiltration (I/I) of ground water into the sanitary sewer system.
 - b. Continuance of cross-connection control inspections.
 - c. Continuance of preventative maintenance programs for all WWTP equipment.
 - d. Continuance of Operator education and certification

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek, Jefferson County, Wisconsin this 20th day of June, 2016.

VILLAGE OF JOHNSON CREEK,

BY: _____
John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk – Treasurer

Compliance Maintenance Annual Report

Johnson Creek Wastewater Treatment Facility
 Last Updated: 6/7/2016
 Reporting For: 2015

Influent Flow and Loading

1. Monthly Average Flows and (C)BOD Loadings
 1.1 Verify the following monthly flows and (C)BOD loadings to your facility.

Outfall No.	Influent Monthly Average Flow, MGD	Influent Monthly Average (C)BOD Concentration mg/L	X	8.34	=	Influent Monthly Average (C)BOD Loading, lbs/day
January	0.2571	380	X	8.34	=	814
February	0.2449	275	X	8.34	=	562
March	0.2684	306	X	8.34	=	685
April	0.3525	319	X	8.34	=	938
May	0.2809	332	X	8.34	=	778
June	0.2898	276	X	8.34	=	666
July	0.2664	342	X	8.34	=	760
August	0.2422	276	X	8.34	=	557
September	0.2946	234	X	8.34	=	576
October	0.2525	255	X	8.34	=	536
November	0.2929	249	X	8.34	=	608
December	0.3517	203	X	8.34	=	594

2. Maximum Month Design Flow and Design (C)BOD Loading
 2.1 Verify the design flow and loading for your facility.

Design	Design Factor	X	%	=	% of Design
Max Month Design Flow, MGD	.7	X	90	=	0.63
Design (C)BOD, lbs/day	970	X	100	=	.7
		X	90	=	873
		X	100	=	970

2.2 Verify the number of times the flow and (C)BOD exceeded 90% or 100% of design, points earned, and score:

Months of Influent	Number of times flow was greater than 90% of Influent	Number of times flow was greater than 100% of Design Factor	Number of times (C)BOD was greater than 90% of design	Number of times (C)BOD was greater than 100% of design	Number of times (C)BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	1	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each	2	1	3	2	2
Exceedances	0	0	1	1	0
Points	0	0	3	3	0
Total Number of Points					3

Compliance Maintenance Annual Report

Johnson Creek Wastewater Treatment Facility
 Last Updated: 6/7/2016
 Reporting For: 2015

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results
 1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No.	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	18	1	0	0
February	30	27	14	1	0	0
March	30	27	15	1	0	0
April	30	27	12	1	0	0
May	30	27	14	1	0	0
June	30	27	14	1	0	0
July	30	27	22	1	0	0
August	30	27	13	1	0	0
September	30	27	12	1	0	0
October	30	27	14	1	0	0
November	30	27	10	1	0	0
December	30	27	12	1	0	0
Total number of points					0	0

* Equals limit: if limit is <= 10
 Months of discharge/yr: 12
 Points per each exceedance with 12 months of discharge: 7
 Exceedances: 0
 Points: 0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0
 1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration
 2.1 Was the effluent flow meter calibrated in the last year?
 o Yes Enter last calibration date (MM/DB/YYYY)
 o No
 If No, please explain:
 The effluent flow meter failed a few years back and was never replaced due to it has not been a requirement under our permit. This issue will be addressed during our next facility upgrade.

3. Treatment Problems
 3.1 What problems, if any, were experienced over the last year that threatened treatment?
 Over the past year there were a few mechanical issues with the treatment plant but none that were threatening to any of the processes of the facility.

4. Other Monitoring and Limits
 4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?
 o Yes

Compliance Maintenance Annual Report

Johnson Creek Wastewater Treatment Facility
 Last Updated: 6/7/2016
 Reporting For: 2015

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results
 1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No.	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	17	1	0	0
February	30	27	13	1	0	0
March	30	27	14	1	0	0
April	30	27	8	1	0	0
May	30	27	13	1	0	0
June	30	27	16	1	0	0
July	30	27	26	1	0	0
August	30	27	12	1	0	0
September	30	27	10	1	0	0
October	30	27	12	1	0	0
November	30	27	12	1	0	0
December	30	27	12	1	0	0

* Equals limit if limit is <= 10

Months of Discharge/yr	12
Points per each exceedance with 12 months of discharge:	7
Exceedances	0
Points	0
Total Number of Points	0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.
 Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Johnson Creek Wastewater Treatment Facility
 Last Updated: 6/7/2016
 Reporting For: 2015

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results
 1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No.	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.6	1	0
February	1	0.4	1	0
March	1	0.4	1	0
April	1	0.3	1	0
May	1	0.5	1	0
June	1	0.5	1	0
July	1	0.6	1	0
August	1	0.4	1	0
September	1	0.3	1	0
October	1	0.6	1	0
November	1	0.4	1	0
December	1	0.6	1	0

Months of Discharge/yr: 12

Points per each exceedance with 12 months of discharge: 10

Exceedances: 0

Total Number of Points: 0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.
 Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Johnson Creek Wastewater Treatment Facility
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Biosolids Quality and Management

1. Biosolids Use/Disposal
 1.1 How did you use or dispose of your biosolids? (Check all that apply)
 Land applied under your permit
 Publicly Distributed Exceptional Quality Biosolids
 Hauled to another permitted facility
 Landfilled
 Incinerated
 Other
 NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.
 1.1.1 If you checked Other, please describe:

2. Land Application Site
 2.1 Last Year's Approved and Active Land Application Sites
 2.1.1 How many acres did you have?
 242.90 acres
 2.1.2 How many acres did you use?
 27 acres
 2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?
 Yes (30 points)
 No
 2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?
 Yes
 No (10 points)
 N/A

3. Biosolids Metals
 3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 005 - CLASS B SLUDGE																	
Parameter	80% of Limit	H.Q. Ceiling	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic	41	75			1.8											0	0
Cadmium	39	85			.72											0	0
Copper	1500	4300			180											0	0
Lead	300	840			16											0	0
Mercury	17	57			.11											0	0
Molybdenum	60	75			4.1											0	0
Nickel	336	420			8.4											0	0
Selenium	80	100			4.3											0	0
Zinc	2800	7500			520											0	0

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Outfall No. 006 - CLASS A SLUDGE

Parameter	80% of Limit	H.Q. Ceiling	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic	41	75														0	0
Cadmium	39	85														0	0
Copper	1500	4300														0	0
Lead	300	840														0	0
Mercury	17	57														0	0
Molybdenum	60	75														0	0
Nickel	336	420														0	0
Selenium	80	100														0	0
Zinc	2800	7500														0	0

Outfall No. 003 - LAGOON SLUDGE

Parameter	80% of Limit	H.Q. Ceiling	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic	41	75														0	0
Cadmium	39	85														0	0
Copper	1500	4300														0	0
Lead	300	840														0	0
Mercury	17	57														0	0
Molybdenum	60	75														0	0
Nickel	336	420														0	0
Selenium	80	100														0	0
Zinc	2800	7500														0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0
 Exceedence Points
 0 (0 Points)
 1-2 (10 Points)
 > 2 (15 Points)
 3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)
 Yes
 No (10 points)
 N/A - Did not exceed limits or no HQ limit applies (0 points)
 N/A - Did not land apply biosolids until limit was met (0 points)
 3.1.3 Number of times any of the metals exceeded the ceiling limits = 0
 Exceedence Points
 0 (0 Points)
 1 (10 Points)
 > 1 (15 Points)
 3.1.4 Were biosolids land applied which exceeded the ceiling limit?
 Yes (20 Points)
 No (0 Points)
 3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken?
 Has the source of the metals been identified?

4. Pathogen Control (per outfall):
 4.1 Verify the following information. If any information is incorrect, Contact Us.

Compliance Maintenance Annual Report

Johnson Creek Wastewater Treatment Facility

Last Updated: 6/7/2016
Reporting For: 2015

<p>Outfall Number: 005</p> <p>Biosolids Class: B</p> <p>Bacteria Type and Limit: F</p> <p>Sample Dates: 01/01/2015 - 12/31/2015</p> <p>Density: 60</p> <p>Sample Concentration Amount: CFU/G TS</p> <p>Requirement Met: Yes</p> <p>Land Applied: Yes</p> <p>Process: ALK</p> <p>Process Description: Aerobically digested sludge is transferred from our digester to the de-watering building where it is mixed with a lime slurry to create a single batch. A temperature and Ph sample is taken 2 hours after mixing and another is taken 22 hours after that. The results of the Ph samples are generally around 12.10-12.60. After the batch is tested and mixed for 24 hours it is dewatered through our plate and frame press where it will create roughly a 40% solids cake product. The cake is stored in our outfall 005 where it is then tested at random locations and depths for fecal coliform and Enteric Viruses and also again before land spreading.</p>	<p>4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.</p> <p>4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?</p> <p><input type="radio"/> Yes (40 Points)</p> <p><input checked="" type="radio"/> No</p> <p>If yes, what action was taken?</p> <p>_____</p>														
<p>5. Vector Attraction Reduction (per outfall):</p> <p>5.1 Verify the following information. If any of the information is incorrect, Contact Us.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Outfall Number:</td> <td>005</td> </tr> <tr> <td>Method Date:</td> <td>12/31/2015</td> </tr> <tr> <td>Option Used To Satisfy Requirement:</td> <td>PHADJ</td> </tr> <tr> <td>Requirement Met:</td> <td>Yes</td> </tr> <tr> <td>Land Applied:</td> <td>Yes</td> </tr> <tr> <td>Limit (if applicable):</td> <td></td> </tr> <tr> <td>Results (if applicable):</td> <td></td> </tr> </table>	Outfall Number:	005	Method Date:	12/31/2015	Option Used To Satisfy Requirement:	PHADJ	Requirement Met:	Yes	Land Applied:	Yes	Limit (if applicable):		Results (if applicable):		<p>5.2 Was the limit exceeded or the process criteria not met at the time of land application?</p> <p><input type="radio"/> Yes (40 Points)</p> <p><input checked="" type="radio"/> No</p> <p>If yes, what action was taken?</p> <p>_____</p>
Outfall Number:	005														
Method Date:	12/31/2015														
Option Used To Satisfy Requirement:	PHADJ														
Requirement Met:	Yes														
Land Applied:	Yes														
Limit (if applicable):															
Results (if applicable):															
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <p><input checked="" type="radio"/> >= 180 days (0 Points)</p>	<p>_____</p>														

Compliance Maintenance Annual Report

Johnson Creek Wastewater Treatment Facility

Last Updated: 6/7/2016
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<h3>Staffing and Preventative Maintenance (All Treatment Plants)</h3>	
<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p>If No, please explain:</p> <p>_____</p> <p>Could use more help/staff for:</p> <p>_____</p> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p>If No, please explain:</p> <p>_____</p>	<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <p><input checked="" type="radio"/> Yes (Continue with question 2)</p> <p><input type="radio"/> No (40 points)</p> <p>If No, please explain, then go to question 3:</p> <p>_____</p> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No (10 points)</p> <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> Paper file system</p> <p><input type="radio"/> Computer system</p> <p><input checked="" type="radio"/> Both paper and computer system</p> <p><input type="radio"/> No (10 points)</p>
<p>3. O&M Manual</p> <p>3.1 Does your plant have a detailed O&M Manual that can be used as a reference when needed?</p> <p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p>	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <p><input type="radio"/> Excellent</p> <p><input checked="" type="radio"/> Very good</p> <p><input type="radio"/> Good</p> <p><input type="radio"/> Fair</p> <p><input type="radio"/> Poor</p> <p>Describe your rating:</p> <p>Equipment is ageing and in need of replacement. The preventative maintenance program is excellent which helps extend the life of the equipment</p>	

Compliance Maintenance Annual Report

Johnson Creek Wastewater Treatment Facility

Last Updated: Reporting For:
6/7/2016 2015

Compliance Maintenance Annual Report

Johnson Creek Wastewater Treatment Facility

Last Updated: Reporting For:
6/7/2016 2015

Operator Certification and Education

<p>1. Operator-In-Charge</p> <p>1.1 Did you have a designated operator-in-charge during the report year?</p> <p>● Yes (0 points)</p> <p>○ No (20 points)</p> <p>Name: <u>Anetta Von Rueden</u></p> <p>Certification No.: <u>32334</u></p>	<p style="text-align: right;">0</p> <p>2. Certification Requirements</p> <p>2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">Sub Class</th> <th rowspan="2">SubClass Description</th> <th colspan="3">WWTP</th> <th colspan="3">OIC</th> </tr> <tr> <th colspan="3">Advanced</th> <th>OIT</th> <th>Basic</th> <th>Advanced</th> </tr> </thead> <tbody> <tr> <td>A1</td> <td>Suspended Growth Processes</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>A2</td> <td>Attached Growth Processes</td> <td>X</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>A3</td> <td>Recirculating Media Filters</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>A4</td> <td>Ponds, Lagoons and Natural</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>A5</td> <td>Anaerobic Treatment Of Liquid</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>B</td> <td>Solids Separation</td> <td>X</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>C</td> <td>Biological Solids/Sludges</td> <td>X</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>P</td> <td>Total Phosphorus</td> <td>X</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>N</td> <td>Total Nitrogen</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>D</td> <td>Disinfection</td> <td>X</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>L</td> <td>Laboratory</td> <td>X</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>U</td> <td>Unique Treatment Systems</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>SS</td> <td>Sanitary Sewage Collection</td> <td>X</td> <td></td> <td></td> <td>NA</td> <td>NA</td> <td>NA</td> </tr> </tbody> </table> <p>2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS, N and A5 not required in 2015 - 2016; subclass SS is basic level only.)</p> <p>● Yes (0 points)</p> <p>○ No (20 points)</p>	Sub Class	SubClass Description	WWTP			OIC			Advanced			OIT	Basic	Advanced	A1	Suspended Growth Processes						X	A2	Attached Growth Processes	X					X	A3	Recirculating Media Filters						X	A4	Ponds, Lagoons and Natural						X	A5	Anaerobic Treatment Of Liquid						X	B	Solids Separation	X					X	C	Biological Solids/Sludges	X					X	P	Total Phosphorus	X					X	N	Total Nitrogen						X	D	Disinfection	X					X	L	Laboratory	X					X	U	Unique Treatment Systems						X	SS	Sanitary Sewage Collection	X			NA	NA	NA
Sub Class	SubClass Description			WWTP			OIC																																																																																																																
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SS	Sanitary Sewage Collection	X			NA	NA	NA																																																																																																																
<p>3. Succession Planning</p> <p>3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?</p> <p><input checked="" type="checkbox"/> One or more additional certified operators on staff</p> <p><input type="checkbox"/> An arrangement with another certified operator</p> <p><input type="checkbox"/> An arrangement with another community with a certified operator</p> <p><input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year</p> <p><input type="checkbox"/> A consultant to serve as your certified operator</p> <p><input type="checkbox"/> None of the above (20 points)</p> <p>If "None of the above" is selected, please explain:</p>	<p style="text-align: right;">0</p>																																																																																																																						
<p>4. Continuing Education Credits</p> <p>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?</p> <p>OIT and Basic Certification:</p>	<p style="text-align: right;">0</p>																																																																																																																						

- Averaging 6 or more CECs per year.
- Averaging less than 6 CECs per year.
- Advanced Certification:
 - Averaging 8 or more CECs per year.
 - Averaging less than 8 CECs per year.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Johnson Creek Wastewater Treatment Facility

Last Updated: 6/7/2016
Reporting For: 2015

Financial Management

1. Provider of Financial Information
 Name: Joan Dykstra
 Telephone: (920) 699-2296
 E-Mail Address (optional): joand@johnsoncreekwi.org

(XXX) XXX-XXXX

2. Treatment Works Operating Revenues
 2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system?
 Yes (0 points)
 No (40 points)
 If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
 Year: 2015

0-2 years ago (0 points)
 3 or more years ago (20 points)
 N/A (private facility)

2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?
 Yes (0 points)
 No (40 points)

REPLACEMENT FUNDS (PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3)

3. Equipment Replacement Funds
 3.1 When was the Equipment Replacement Fund last reviewed and/or revised?
 Year: 2015
 1-2 years ago (0 points)
 3 or more years ago (20 points)
 N/A
 If N/A, please explain:

3.2. Equipment Replacement Fund Activity	\$	\$	\$	\$	\$
3.2.1 Ending Balance Reported on Last Year's CMAR					
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	626,402.94	+	2,354.51		
3.2.3 Adjusted January 1st Beginning Balance	628,757.45				
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	0.00	+			
3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)	77,421.47	-			
3.2.6 Ending Balance as of December 31st for CMAR Reporting Year	551,335.98				

Compliance Maintenance Annual Report

Johnson Creek Wastewater Treatment Facility

Last Updated: 6/7/2016
Reporting For: 2015

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.
 WWTP SCADA system was upgraded. There were 2 new pumps installed in main and Grell Ln lift station. VFD's were upgraded at Grell Ln lift station. 2 RBC bearings were replaced at WWTP.

3.3 What amount should be in your Replacement Fund? \$ 0.01

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP link under Info in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?
 Yes
 No
 If No, please explain:
 Yes, but we are no longer required to have an equipment replacement fund.

4. Future Planning
 4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility, or collection system?
 Yes - If Yes, please provide major project information, if not already listed below.
 No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	WWTP phase II	3,250,000	2018

5. Financial Management General Comments

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Johnson Creek Wastewater Treatment Facility

Last Updated: Reporting For:
6/7/2016 2015

Sanitary Sewer Collection Systems

1. CMOM Program
 1.1 Do you have a Capacity, Management, Operation & Maintenance (CMOM) requirement in your WPPDES permit?
 Yes
 No
 1.2 Did you have a documented (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance (O&M) or CMOM program last calendar year?
 Yes (Continue with question 1)
 No (30 points) (Go to question 2)
 1.3 Check the elements listed below that are included in your O&M or CMOM program.
 Goals

Describe the specific goals you have for your collection system:

To continue monitoring the collection through cleaning and televising. Fix problems both short and long term.

- Organization
 Do you have the following written organizational elements (check only those that apply)?
 Ownership and governing body description
 Organizational chart
 Personnel and position descriptions
 Internal communication procedures
 Public information and education program

- Legal Authority
 Do you have the legal authority for the following (check only those that apply)?
 Sewer use ordinance Last Revised Date (MM/DD/YYYY) 04/25/2004

- Pretreatment/Industrial control Programs
 Fat, oil and grease control
 Illicit discharges (commercial, industrial)
 Private property clear water (sump pumps, roof or foundation drains, etc.)
 Private lateral inspections/repairs
 Service and management agreements
 Maintenance Activities (provide details in question 2)
 Design and Performance Provisions

- How do you ensure that your sewer system is designed and constructed properly?
 State plumbing code
 DNR NR 110 standards
 Local municipal code requirements
 Construction, inspection, and testing
 Others:

- Overflow Emergency Response Plan:
 Does your emergency response capability include (check only those that apply)?
 Alarm system and routine testing
 Emergency equipment
 Emergency procedures
 Communications/notifications (DNR, internal, public, media, etc.)

- Capacity Assurance:
 How well do you know your sewer system? Do you have the following?
 Current and up-to-date sewer map

Compliance Maintenance Annual Report

Johnson Creek Wastewater Treatment Facility

Last Updated: Reporting For:
6/7/2016 2015

- Sewer system plans and specifications
 Manhole location map
 Lift station pump and wet well capacity information
 Lift station O&M manuals

Within your sewer system have you identified the following?

- Areas with flat sewers
 Areas with surcharging
 Areas with bottlenecks or constrictions
 Areas with chronic basement backups or SSOs
 Areas with excess debris, solids, or grease accumulation
 Areas with heavy root growth
 Areas with excessive infiltration/inflow (I/I)
 Sewers with severe defects that affect flow capacity
 Adequacy of capacity for new connections
 Lift station capacity and/or pumping problems
 Annual Self-Auditing of your O&M/CMOM Program to ensure above components are being implemented, evaluated, and re-prioritized as needed
 Special Studies Last Year (check only those that apply):
 Infiltration/Inflow (I/I) Analysis
 Sewer System Evaluation Survey (SSES)
 Sewer Evaluation and Capacity Management Plan (SECAP)
 Lift Station Evaluation Report
 Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

	25	% of system/year
Cleaning		
Root removal	0	% of system/year
Flow monitoring	100	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	25	% of system/year
Manhole inspections	25	% of system/year
Lift station O&M	5	# per L.S./Year
Manhole rehabilitation	0	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed
Private sewer inspections	0	% of system/year
Private sewer I/I removal	0	% of private services

Please include additional comments about your sanitary sewer collection system below:

The utility department cleans and televises 25% of the collection system per year. It also televises the known problem areas every year to see if further action is needed.

Compliance Maintenance Annual Report

Johnson Creek Wastewater Treatment Facility

Last Updated: Reporting For:
6/7/2016 2015

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

35.76 Total actual amount of precipitation last year in inches

34.4 Annual average precipitation (for your location)

21 Miles of sanitary sewer

10 Number of lift stations

0 Number of lift station failures

0 Number of sewer pipe failures

0 Number of basement backup occurrences

0 Number of complaints

0.280 Average daily flow in MGD (if available)

Peak monthly flow in MGD (if available)

Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00 Lift station failures (failures/year)

0.00 Sewer pipe failures (pipe failures/sewer mile/yr)

0.00 Sanitary sewer overflows (number/sewer mile/yr)

0.00 Basement backups (number/sewer mile)

0.00 Complaints (number/sewer mile)

0.0 Peaking factor ratio (Peak Monthly:Annual Daily Avg)

0.0 Peaking factor ratio (Peak Hourly:Annual Daily Avg)

Compliance Maintenance Annual Report

Johnson Creek Wastewater Treatment Facility

Last Updated: Reporting For:
6/7/2016 2015

5.4 What is being done to address infiltration/inflow in your collection system?
A collection system study was performed on our system and is being evaluated.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OERFLOWS REPORTED **		
Date	Location	Cause
	None reported	

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

Bottlenecks and aged pipes need to be replaced.

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes
- No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

None other than wet weather events.

Compliance Maintenance Annual Report

Johnson Creek Wastewater Treatment Facility

Last Updated: Reporting For:
6/7/2016 2015

Compliance Maintenance Annual Report

Johnson Creek Wastewater Treatment Facility

Last Updated: Reporting For:
6/7/2016 2015

Grading Summary

WPDES No: 0022161

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			32	128
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

Resolution or Owner's Statement

Name of Governing Body or Owner:

Date of Resolution or Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A (Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00) G.P.A. = 4.00

RESOLUTION 65-16

**SALE OF SURPLUS PROPERTY
WISCONSIN SURPLUS ONLINE AUCTION**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, when personal property owned by the Village of Johnson Creek no longer serves any useful purpose in the department in which it is located the department head shall first determine whether any other Village department needs such property. All other property shall be considered surplus and may only be disposed of with the Village Board of Trustees approval,

WHEREAS, each department has identified property which no longer serves any useful purpose and made those items available to other departments within the Village,

WHEREAS, the sale of surplus property will be sold in accordance with the Village Internal Control Policy,

WHEREAS, the Village will submit all surplus property that is available for sale with Wisconsin Surplus On-line Auction,

NOW THEREFORE BE IT RESOLVED, that the Committee of the Whole recommends to the Village Board of Trustees of the Village of Johnson Creek approve submitting all surplus property identified in this Resolution to Wisconsin Surplus Online Auction – Mount Horeb, WI, with sales to the highest bidder unless noted if a reserve bid is not reached,

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer is authorized to effectuate such transaction.

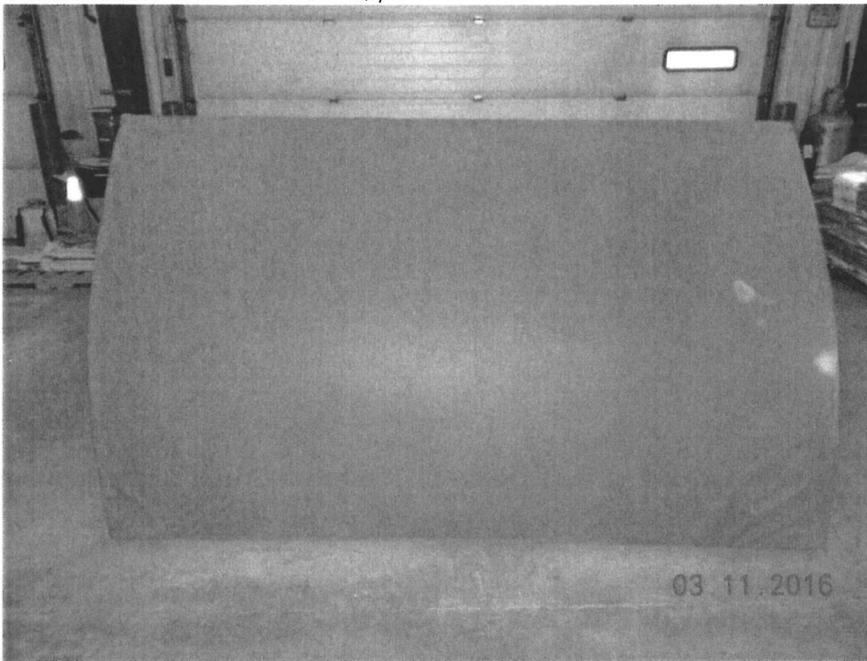
PASSED AND ADOPTED by the Village Board of Trustees this 20th day of June, 2016

John L. Swisher, Village President

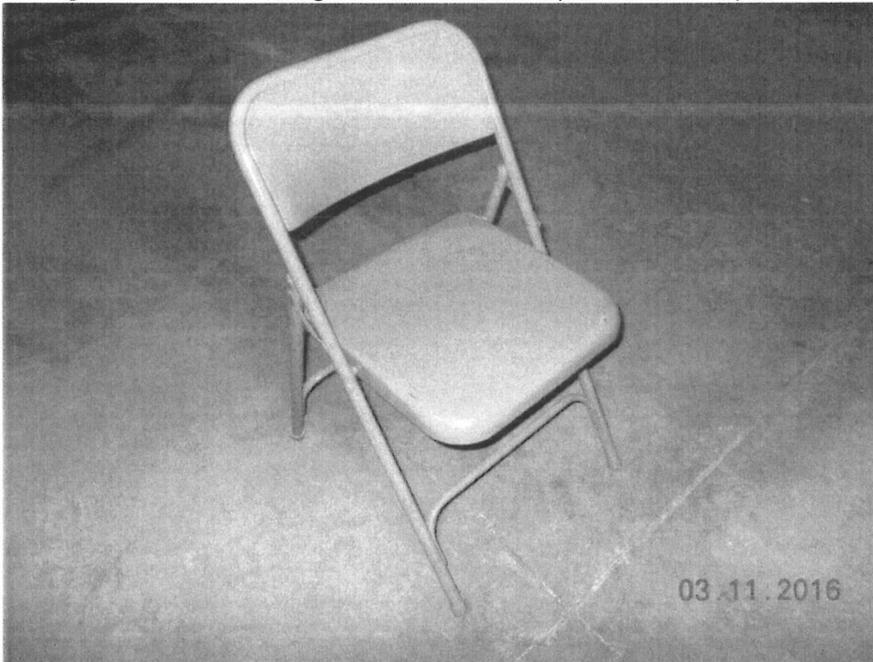
ATTEST:

Joan Dykstra, Clerk – Treasurer

Protective Post Pads – 4"x5'x8' – Qty 2



Folding Chairs – Brown Folding Chairs, Metal Made by Samsonite – Qty 30



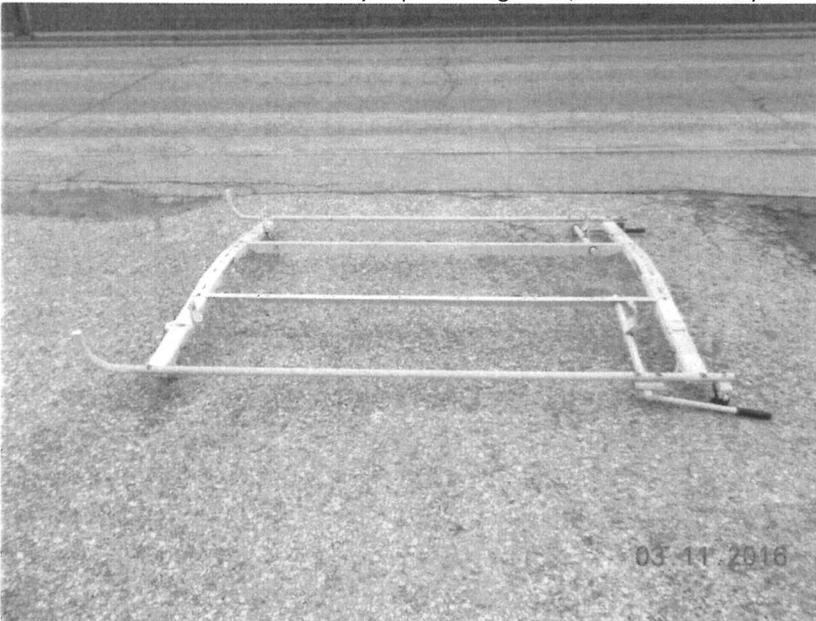
Folding Table Carts with Handles – 32"x73 1/2" – Qty 2



Folding Table – Brown Folding Table- 30"x96 –Qty 9 36"x72" – Qty 1



Ladder Rack- Removed From Chevy Express Cargo Van, Adrian Steel- Qty 1





1990 Ford 4610 Tractor and Edwards Wing Mower – 3 Point Arm



Assortment of Hand Held and Vehicle Mounted Radios – Qty 7 – Vehicle Mounted- Qty 5 –
5 Vertex Hand Held with Chargers. Maxon Hand Held with Charger-Qty 1. All worked when Removed.



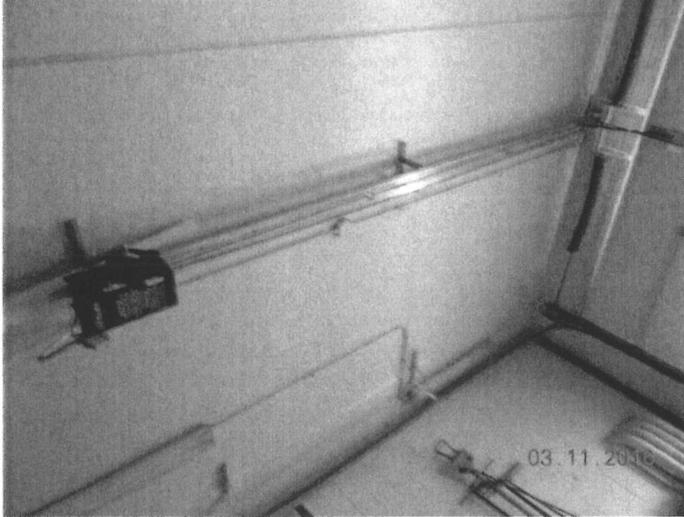
2005 Ford Crown Victoria. 4.6L Engine- Police Interceptor, Automatic Transmission, 97, 047 Miles, 4 Door, - 6000 Miles on Newer Tires, as is Condition.



2005 Ford Crown Victoria. 4.6L Engine- Police Interceptor, Automatic Transmission, 97, 047 Miles, 4 Door, - 6000 Miles on Newer Tires, as is Condition.



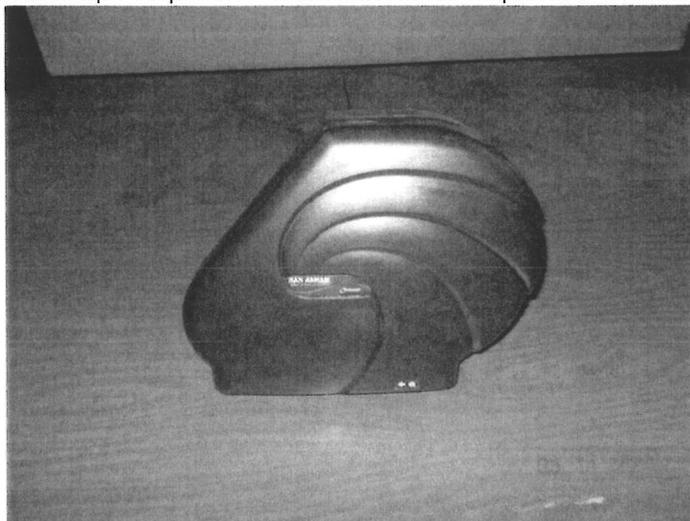
Garage Door Opener with Track- Westinghouse Serial #312P873, Type FJ, AC Motor 1/3 H.P. 17' Track.



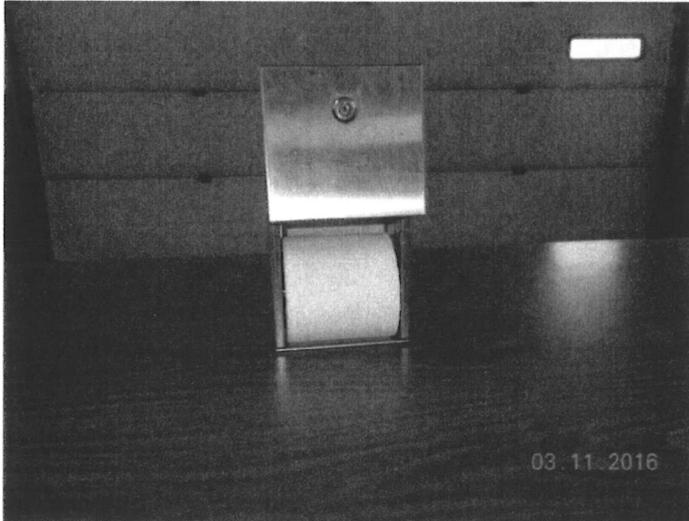
Surveillance Equipment – Panasonic Closed Circuit TV Cameras. Model #WV-VP104 – Qty 5
Monitor Panasonic TR-990C – Qty 1. Peco VS 510H Sequenchal Switcher- Qty 1. Panasonit TL500 Time Lapse Recorder – Qty 1



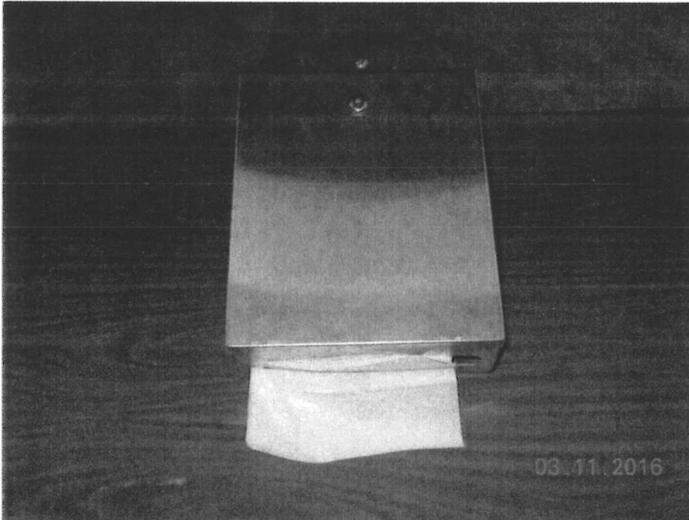
Toilet Paper Dispensers – San Jamar Oceans Dispensers – Holds 3 Jumbo Roll. – Qty 9



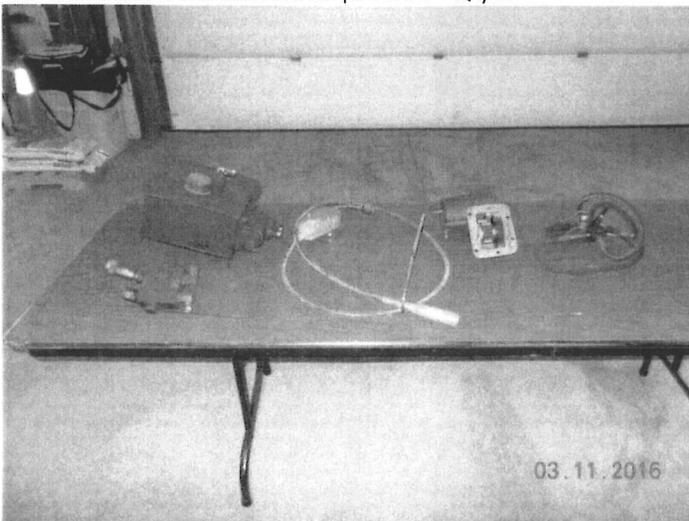
Toilet Paper Dispensers – Stainless Steel , Holds 2 Standard Rolls – Qty 8



Paper Towel Dispensers – Stainless Steel, Holds Bi-Fold Towels – Qty 4



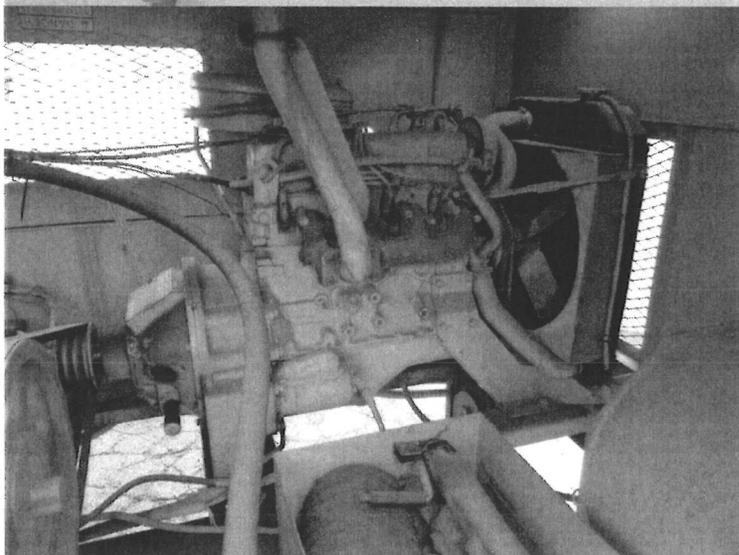
Used Hydraulic Set Up for 1Ton Dump Box- Everything Included Except Ram and Scissors Lift. Offo of 2004 Ford 450 Transmission Mounted Pump. As Is. – Qty 1



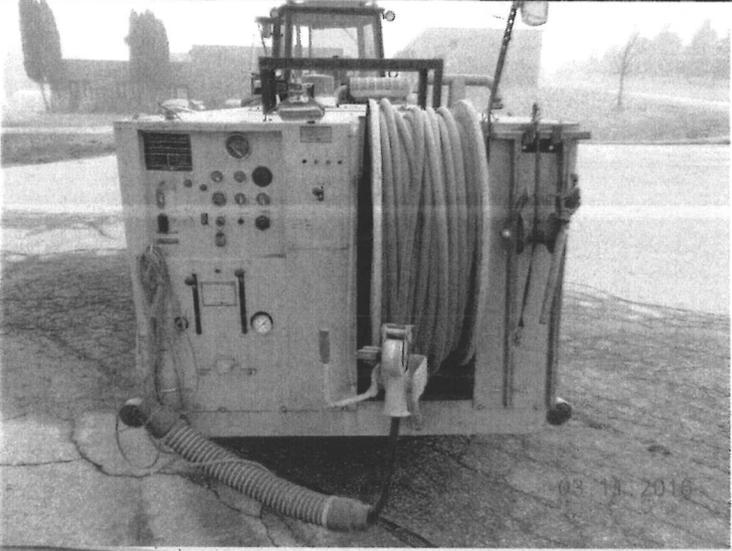
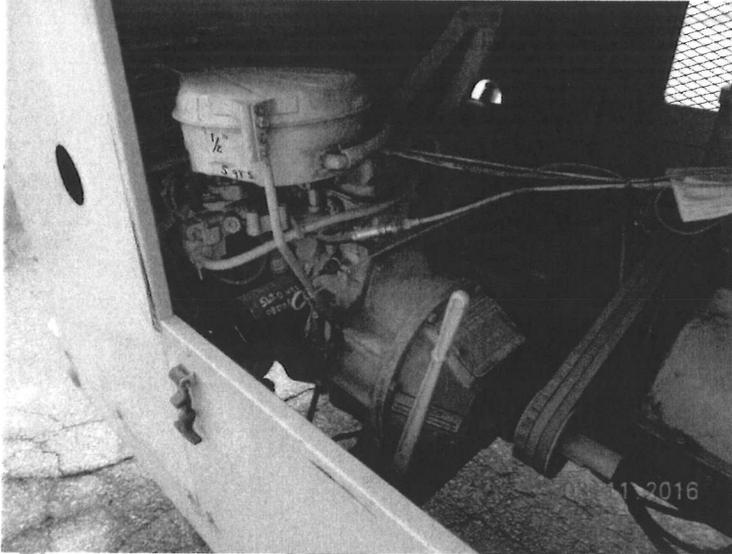
Milwaukee Cordless Drill – 9.6 Volt with 1 Battery and Charger, Keyed Chuck. Qty 1



Ramjet Sewer Jetter – Ford- 2.3 L- 140 c.i.d. Engine, 579 Hours on Meter, (Not known Actual Hours)
As is condition.



Ramjet Sewer Jetter – Ford- 2.3 L- 140 c.i.d. Engine, 579 Hours on Meter, (Not known Actual Hours)
As is condition.



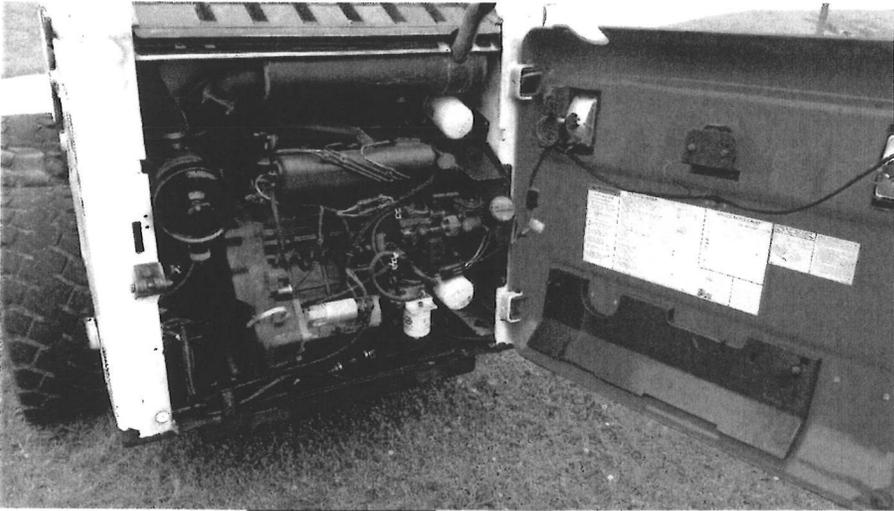
Ramjet Sewer Jetter – Ford- 2.3 L- 140 c.i.d. Engine, 579 Hours on Meter, (Not known Actual Hours)
As is condition.



2002 Bobcat S185 skidsteer. 65 HP , 1775 hours, enclosed cab with heat, Bob-Tach fingers, high flow hydraulics, tires are roughly 40%. Great machine, very well maintained. Included - Two 67" buckets. Reserve Price: \$15,000.



2002 Bobcat S185 skidsteer. 65 HP , 1775 hours, enclosed cab with heat, Bob-Tach fingers, high flow hydraulics, tires are roughly 40%. Great machine, very well maintained.



RESOLUTION 66-16

**NEW BUSINESS
JOHN MICHAEL HOMES
475 HARTWIG BLVD**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, Johnson Creek is recognized as a diverse business friendly community, and

WHEREAS, the Village Board strongly supports the entrepreneurial spirit of local business owners in the creation of jobs and tax base, and

NOW THEREFORE BE IT RESOLVED, the Johnson Creek Village Board welcomes the following business into the Johnson Creek business community:

**JOHN MICHAEL HOMES
475 HARTWIG BLVD**

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek this 20th day of June, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk - Treasurer

VILLAGE OF JOHNSON CREEK

Zoning and Use Compliance Application

125 Depot Street, P.O. Box 238, Johnson Creek, WI 53038

- Please describe in full detail the operations, structure, function, and activities of the proposed business. (Business activities both on and off the premises)

_____ Please attach full detailed typed response _____

1. How is the proposed business plan (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the Village of Johnson Creek Comprehensive Plan, the Zoning Ordinance, and any other plan, program or ordinance adopted, or under consideration pursuant to official notice by the Village?

This will be an office and showroom for new residential home construction. I feel it fits the Village's goals and objectives of growth and development perfectly. Customers will be able to pick out their new home finishes under one roof.

2. How is the proposed business plan, in its specific location, in harmony with the proposed, goals, objectives, policies and standards of the Village of Johnson Creek Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the Village?

I feel that this is exactly the kind of new business that the Village is looking for.

3. Does the proposed business plan, in its proposed location and as depicted on the required plot plan, result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the Village or other governmental agency having jurisdiction to guide development?

None whatsoever. My use of the property will result in very minimal traffic etc. Nothing will change with the current buildings design, layout, appearance etc.

4. How does the proposed business plan maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

This office and showroom will only be used occasionally and when it is in use it will have normally have less than four people in the office at a time.

5. Is the proposed business plan located in an area that will be adequately served by and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

Yes, the building is designed for this use. The current law and dental offices are looking forward to having us next door.

VILLAGE OF JOHNSON CREEK

Zoning and Use Compliance Application

125 Depot Street, P.O. Box 238, Johnson Creek, WI 53038

Agreement for Reimbursable Services Petitioner/Applicant/Property Owner

In accordance with Village Code- Chapter 250-138 the Village may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in its review of a proposal coming before the Plan Commission. The Village reserves the right to apply the charges for these services as well as for staff time expended in the administration, investigation and processing of applications to the Petitioner.

The Petitioner is required to provide the Village with an executed copy of this agreement as a prerequisite to the processing of the development application. The submittal of a development proposal application or petition shall be construed as an agreement to pay for such professional review services applicable to the proposal. The Village may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until such fees are paid by the Petitioner. The Property Owner acknowledges that review fees which are applied to a Petitioner, but which are not paid by such Petitioner, may be charged by the Village as an assessment against the subject property for current services provided the property.

Note: Consultant services (e.g. engineering, planning, surveying, legal, etc.) and Village administrative time may be charged in addition to the normal costs payable by the Applicant/Petitioner/Property Owner (e.g. application filing fees, permit fees, publication expenses, recording fees, impact fees, etc.)

John Michael Amers
(Project Name/Nature of Application)

(Property Tax Key Numbers Involved in Project)

[Signature]
(Signature of Applicant/Petitioner)

6/9/16
(Date)

(Signature of Property Owner)

(Date)

VILLAGE OF JOHNSON CREEK

Zoning and Use Compliance Application

125 Depot Street, P.O. Box 238, Johnson Creek, WI 53038

Johnson Creek Fire Department

120 S. Watertown Street

Johnson Creek, WI 53038

Office: 920-699-3456 - Fax: 920-699-3458

For Inspection Contact: Fire Chief Jim Wolf: jimw@johnsoncreekwi.org

Permit Application

Date of Application: 06 /08 /2016

Business Name: John Michael Homes

Address: 475 Hartwig Blvd.

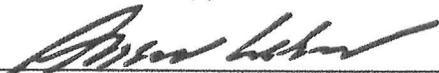
Johnson Creek, WI 53038

Phone: 920-674-9210

The applicant listed above hereby makes application for:

Office and showroom for new residential home construction.

Details regarding the above request must be filed when application is made and whenever requested by the Fire Marshal. It is the applicant's responsibility to ensure conditions are in accordance with applicable State and Local fire regulations.



Applicant Signature

06/08/2016

Date

- No Violations observed
- A re-inspection will be made on or about _____

Fire Inspector/initials

Date

****Inspector – send completed form to Village Hall by email or drop off hard copy.**

FOR DEPARTMENT USE ONLY		
Fee: \$ _____	Date billed: _____	Date Paid: _____
_____ Clerk/Treasurer office		

VILLAGE OF JOHNSON CREEK

Zoning and Use Compliance Application

125 Depot Street, P.O. Box 238, Johnson Creek, WI 53038

Office Use

Permit No. _____

Tax Key#: _____

SIGN PERMIT

Zoning Code - Chapter 250-111

Village of Johnson Creek

125 Depot Street, P.O. Box 238, Johnson Creek, WI 53038

Email: info@johnsoncreekwi.org Web: johnsoncreek-wi.us

Phone: 920-699-2296 Fax: 920-699-2292

Address 475 Hartwig Blvd Suite 201

Owner Andrew Weber

Business Name John Michael Homes

Business Mailing Address 205 Hartwig Glen Ln Johnson Creek

Phone No 920-674-9210 Fax No _____

Email Address andy@johnmichaelhomes.net

Sign Erector same Phone No same

Sign Erector's Address same

The undersigned hereby agrees that all work shall be done in accordance with this application, all ordinances of the Village of Johnson Creek and all laws and order of the State of Wisconsin.

Type of Sign existing Value of Sign \$ 175

Sign Information:	<u>John Michael Homes</u>	Setback Information:	(from Property Lines)
Overall Height	<u>13"</u>	Front:	
Area (Square feet)	<u>8'</u>	Rear:	
Number of faces:	<u>2</u>	Side:	

SUBMITTAL REQUIREMENTS

- **Attach site plan for ground signs or site plan & building elevations(s) for wall sign(s)**
A site plan showing the setbacks from the property lines, buildings, existing & proposed site improvements, including but not limited to parking areas, driveways, sidewalks, buildings, green area, landscaping and other signs; and the proposed location of the sign must be attached to this application. If sign requires Plan Commission review, you will be contacted with further instructions.
- **Colored rendering of each sign.**
Showing the dimensions and text of each sign.

Note: Signage cannot be located in public right-of-way, required green space, parking stalls/aisles or in a vision triangle.

- **Fee payment (\$2.50 per square foot) ***

* Failure to obtain permit prior to commencement of work will result in a fee of double the permit fee.

I verify that the information submitted is accurate to the best of my knowledge.

Applicant's Signature [Signature] Date: 6/9/16

For Office Use Only:	Number of signs _____	Sign area (sq. ft.) <u>8</u>	x \$2.50/sq. ft.: \$ <u>20</u>
Fee Received: \$ _____	Date: _____		By: _____
SIGN 01-435.200			
Approved: Yes _____	No _____	Date: _____	By: _____

RESOLUTION 67-16

**ACCEPT AND FILE
AUDITED FINANCIAL STATEMENTS FOR YEAR ENDED DECEMBER 31, 2015
JOHNSON BLOCK AND COMPANY, INC.**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, an annual audit of all financial records is required under §15-14 Annual audit of the Village code of ordinances of the Village of Johnson Creek, and

WHEREAS, Johnson Block and Company, Inc. has performed an audit of all financial records and provided audited financial statements for the year ended December 31, 2015, and

WHEREAS, Johnson Block and Company, Inc. has reviewed the Audited Financial Statements with the Village Board, and

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees of the Village of Johnson Creek hereby accept and file the Audited Financial Statements for the Year Ended December 31, 2015 as provided by Johnson Block and Company, Inc., and

BE IT FURTHER RESOLVED, that the Village Clerk-Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 20th day of June, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

DRAFT

DRAFT

Village of Johnson Creek
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VILLAGE OF JOHNSON CREEK
AUDITED FINANCIAL STATEMENTS
For the Year Ended December 31, 2015

INDEPENDENT AUDITOR'S REPORT

June 13, 2016

To the Village Board
Village of Johnson Creek
Johnson Creek, Wisconsin

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Village of Johnson Creek, Wisconsin, as of and for the year ended December 31, 2015, which collectively comprise the Village's basic financial statements as listed in the table of contents, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Johnson Creek, Wisconsin, as of December 31, 2015, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1 to the financial statements, effective January 1, 2015, the Village of Johnson Creek adopted the provisions of GASB Statement No. 68, Accounting and Financial Reporting for Pensions - an amendment to GASB Statement No. 27, and GASB Statement No. 71, Pension Transition for Contributions Made Subsequent to the Measurement Date. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and the Wisconsin Retirement System schedules as identified in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplemental Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village of Johnson Creek, Wisconsin's financial statements as a whole. The supplementary information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. The combining nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements are fairly stated, in all material respects, in relation to the financial statements as a whole.

Johnson Block and Company, Inc.
Certified Public Accountants
Madison, Wisconsin

The Village of Johnson Creek basic financial statements are comprised of three components:

1. Government-wide financial statements
2. Fund financial statements
3. Notes to the financial statements

The Management's Discussion and Analysis of the Village of Johnson Creek's financial performance provides an overview of the Village's financial activities for the fiscal year ended December 31, 2015. Please read it in conjunction with the Village of Johnson Creek's financial statements.

Other supplementary information in addition to the basic financial statements is provided as required.

Government-Wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of Village finances, in a manner similar to a private-sector business.

The statement of net position presents information on all Village assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Village of Johnson Creek is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in the future fiscal periods. (e.g., uncollected taxes.)

Both of the government-wide financial statements distinguish functions of the Village of Johnson Creek that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). Governmental activities of the Village include general administration; public safety; public works; health, welfare and sanitation; culture and recreation, conservation and development and debt service. Business-type activities of the Village include a Water Utility and a Sewer Utility.

The government-wide financial statements can be found on pages 1-2 of this report.

Fund financial statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Village of Johnson Creek, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All funds of the Village can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources*

Financial Highlights

- Total equalized value of real and personal property in the Village for 2015 is \$296,300,300, of which \$180,471,600 is non-TIF (Tax Incremental Financing) property. Total equalized value in 2014 was \$294,236,400, of which \$192,225,500 was non-TIF property and in 2013 total equalized value was \$286,308,900, of which \$185,485,000 was non-TIF property. Overall equalized value (estimate of the market value of all property) was up \$2,063,900 from 2014 to 2015. Net new construction also increased by \$5,643,800 during the same period according to figures released by the State of Wisconsin Department of Revenue.
- Village assets exceeded liabilities by \$26,516,489 at the close of FY 2015, up from \$26,596,635 FY 2014 (restated) and \$26,124,133 FY 2013. Of this amount, \$4,984,681 is considered unrestricted, \$508,227 is restricted for specific purposes and \$21,023,581 is invested in capital assets net of related debt.
- Net position for business-type activities was \$24,247,032 at the close of FY 2015, down from \$24,606,614 at the close of FY 2014 (restated) and \$24,664,386 FY 2013. Net position for governmental-type activities was \$2,269,457 at the close of FY 2015 up from \$1,990,021 FY 2014 (restated).
- The Village experienced a net decrease of \$763,628 in fixed assets during 2015 due to normal depreciation during a year in which little infrastructure and equipment was added. Governmental funds fixed assets decreased by \$370,322 and proprietary funds fixed assets decreased by \$393,306.

available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements. Additionally, other non-financial factors may need to be considered, such as changes in the Village's property tax base and condition of infrastructure.

The Village of Johnson Creek maintains seven individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in the fund balances for the general fund, fire fund, TIF #2 fund and TIF #3 fund, all of which are considered to be major funds. The library fund, room tax fund and capital outlay fund are considered non-major funds for which data is shown in a single, aggregated presentation.

The basic governmental fund financial statements are found on pages 3-6 of this report.

The Village of Johnson Creek adopts an annual appropriated budget for the general fund and various other funds as required by state statute. Budgetary comparison statements, found on pages 45-48, have been provided as required supplementary information for the general fund, the two separate TIF funds and fire fund.

Proprietary funds. The Village of Johnson Creek maintains two proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Village uses enterprise funds to account for its water utility and its sewer utility.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water utility and sewer utility as both are considered to be major funds of the Village of Johnson Creek.

The basic proprietary fund financial statements are found on pages 7-11 of this report.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government or for other funds. Fiduciary funds are *not* reflected in the government-wide financial statements. The only fiduciary fund maintained by the Village is the tax agency fund which records the tax roll and tax collections for other taxing jurisdictions within the Village of Johnson Creek. The accounting used for fiduciary funds is much like that used for governmental funds.

The basic fiduciary fund financial statement can be found on page 12 of this report.

Notes to the financial statements. The notes provide additional information essential to full understanding of data provided in the government-wide and fund financial statements such as a description of the Village's accounting policies and detail of inter-fund balances, restricted cash balances, fixed asset changes and debt service. The notes to the financial statements can be found on pages 13-44 of this report.

Overview of the Financial Statements

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Village of Johnson Creek, assets exceeded liabilities by \$26,516,489 at the close of the most recent fiscal year and \$26,596,635 (restated) at the close of the prior fiscal year, as presented in the following tables.

Village of Johnson Creek's Net Position						
	Governmental Activities		Business-Type Activities		Total Primary Government	
	2015	2014	2015	2014	2015	2014
Current and other assets	\$ 8,791,130	\$ 8,092,975	\$ 5,033,130	\$ 5,047,592	\$ 13,824,260	\$ 13,140,567
Capital Assets	16,286,074	16,656,396	19,058,940	19,452,246	35,345,014	36,108,642
Total Assets	25,077,204	24,749,371	24,092,070	24,499,838	49,169,274	49,249,209
Deferred Outflows	269,433	207,681	218,372	198,971	487,805	406,652
Long-Term Liabilities	19,025,738	18,941,920	49,656	45,273	19,075,394	18,987,193
Other Liabilities	245,464	285,361	13,754	46,922	259,218	332,283
Total Liabilities	19,271,202	19,227,281	63,410	92,195	19,334,612	19,319,476
Deferred Inflows	3,805,978	3,739,750	-	-	3,805,978	3,739,750
Net Position:						
Net Investment in Capital Assets	1,964,641	2,567,824	19,058,940	19,452,246	21,023,581	22,020,070
Restricted	409,987	413,766	98,240	98,726	508,227	512,492
Unrestricted	(105,171)	(991,569)	5,089,852	5,055,642	4,984,681	4,064,073
Total Net Positions	\$ 2,269,457	\$ 1,990,021	\$ 24,247,032	\$ 24,606,614	\$ 26,516,489	\$ 26,596,635

The Village of Johnson Creek's net position reflects its investment in capital assets (e.g., land, building, machinery, equipment, and infrastructure), less any related debt used to acquire those assets, as a positive \$21,023,581 compared to \$22,020,070 for the year ended 2014 and \$22,333,746 for the year ended 2013. The Village uses capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although investment in capital assets is reported net of related debt, it should be noted that resources needed to repay this debt must be provided from other sources since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Village's net position, \$508,227 represents resources subject to external restrictions on how they may be used. These restricted assets include reserves as required by long-term debt requirements, impact fee collections, funds restricted by State law, and a library trust fund. For the current year and restated 2014 net position, the restricted asset also includes the pension asset from the Wisconsin Retirement System. The 2014 net position had to be restated due to the GASB 68 and GASB 71 requiring reporting pension plans with an effective fiscal year of 2014. More information can be found in Note 9 on pages 35-40 of this report. The remaining balance of *unrestricted net position* is \$4,984,681 up from \$4,064,073 the prior year.

Village of Johnson Creek
Management's Discussion & Analysis

Village of Johnson Creek
Management's Discussion & Analysis

Financial Analysis of the Government's Funds

	Village of Johnson Creek's Change in Net Position					
	Governmental Activities		Business-Type Activities		Total Primary Government	
	2015	2014	2015	2014	2015	2014
Revenues:						
Program revenues:						
Charges for services and fees, fines and costs	\$ 434,632	\$ 474,942	\$ 1,209,925	\$ 1,150,772	\$ 1,644,557	\$ 1,625,714
Operating grants and contributions	269,030	294,638	-	-	269,030	294,638
General revenues:						
Taxes	4,040,473	3,742,038	-	-	4,040,473	3,742,038
Special Assessments	50,967	80,186	-	-	50,967	80,186
Intergovernmental revenues not restricted to specific programs	325,827	304,945	-	-	325,827	304,945
Unrestricted Interest and Investment Earnings	16,098	14,030	70,087	193,481	86,185	207,511
Miscellaneous	50,409	106,851	19,459	14,765	69,868	121,616
Special Items	-	(90,175)	-	-	-	(90,175)
Total Revenues	5,187,436	4,967,455	1,324,471	1,359,018	6,511,907	6,226,473
Expenses:						
General Government	472,754	476,800	-	-	472,754	476,800
Public Safety	1,271,573	1,224,388	-	-	1,271,573	1,224,388
Public Works	1,429,789	1,436,579	-	-	1,429,789	1,436,579
Health, Welfare & Sanitation	7,240	7,101	-	-	7,240	7,101
Culture and Recreation	353,905	367,334	-	-	353,905	367,334
Conservation & Development	793,080	528,823	-	-	793,080	528,823
Interest on long-term debt	780,816	832,088	-	-	780,816	832,088
Water & Sewer	-	-	1,482,896	1,327,752	1,482,896	1,327,752
Total Expenses:	5,109,157	4,873,113	1,482,896	1,327,752	6,592,053	6,200,865
Increase (Decrease) in Net Position before transfers	78,279	94,342	(158,425)	31,266	(80,146)	125,608
Transfers	201,157	187,764	(201,157)	(187,764)	-	-
Increase (Decrease) in Net Position	279,436	282,106	(359,582)	(156,498)	(80,146)	125,608
Net Position - January 1, restated	1,990,021	1,459,747	24,606,614	24,664,386	26,596,635	26,124,133
Restatement - Implementation of GASB Statement No. 68 and GASB Statement No. 71	-	248,168	-	98,726	-	346,894
Net Position - December 31, restated	2,269,457	1,990,021	24,247,032	24,606,614	26,516,489	26,596,635

Governmental activities increased the Village of Johnson Creek's net position by \$279,436 and business-type activities decreased the Village's net position by \$359,582 for an overall decrease of net position of \$80,146.

As noted earlier, the Village of Johnson Creek uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus on the Village of Johnson Creek's governmental funds reporting is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Village's financing requirements. In particular, unassigned fund balance may serve as useful measure of a government's net resources available for spending at the end of the fiscal year.

Nonspendable fund balance includes funds either not in spendable form or required to be maintained intact. The majority of Village of Johnson Creek funds reported as nonspendable are amounts due from other funds. **Restricted fund balance** reports funds with restricted uses determined by outside sources such as creditors, grantors or by state law. Johnson Creek funds reported as restricted include those subject to long-term debt obligations as well as impact fee and room tax collections. **Committed fund balance** reports resources subject to limitations the government imposes upon itself at its highest level of decision making and that remain binding unless removed in the same manner. The Village currently does not report funds in this category. **Assigned fund balance** reports resources for which the local government has established an intended use. Johnson Creek's assigned fund balance includes funds designated for future capital expenditures examples of which include computer upgrades, building repairs, park improvements or squad car replacements.

The Village's general fund – the chief operating fund of the Village of Johnson Creek showed an unassigned fund balance of \$507,028 or 22.3% of the total general fund balance. This can be compared to the Village's unassigned fund balance of \$999,922 at YE 2014. Total fund balance of the general fund amounted to \$2,273,104 up from \$2,183,788 YE 2014 and \$2,283,625 YE 2013. The interfund advance from the General Fund to the Fire Fund caused a major decrease in fund balance. However, the Fire Fund is expected to repay the General Fund with future debt proceeds. Continued decrease in total general fund balance is also a result of Village Board decisions in recent years to spend reserve balances to fund small scale capital projects or purchases rather than issuing debt to fund such expenditures.

As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 24.6% of total general fund expenditures, which total fund balance represents 110.5% of that same amount.

Proprietary funds. The Village of Johnson Creek's reporting on proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position of the water utility at the end of the year amounted to \$1,344,211 down from \$1,398,188 in 2014 and \$1,307,660 for the year ended 2013. Unrestricted net position of the Sewer Utility at the end of the year amounted to \$3,745,641 up from \$3,657,454 in 2014 and \$3,355,275 for the year ended 2013.

Fiduciary funds. The Village of Johnson Creek's reporting on fiduciary funds provides information not reflected in the government-wide financial statements. The only fiduciary fund maintained by the Village is the tax collection fund and is used to account for resources held for other funds or taxing jurisdictions.

General Fund Budgetary Highlights

In the 2015 budget, total expenditures were over budget by \$13,022. The Public Safety line is over budget mainly because when the building permits increase (revenue), the inspections costs increase. Revenues collected were \$111,526 more than budgeted which is partly due to building permits fee increased for new developments in the village.

Capital Asset and Debt Administration

Capital assets. The Village of Johnson Creek's investment in capital assets for its governmental and business-type activities as of December 31, 2015, amounts to \$35.3 million (net of accumulated depreciation) down from \$36.1 million at the end of fiscal year 2014 and \$37.8 million for 2013. The reason for the steady decline is normal depreciation during years in which there were few major capital purchases or projects. Investment in capital assets includes land, buildings, vehicles and equipment, and utility infrastructure.

	Governmental Activities		Business-Type Activities		Total Primary Government	
	2015	2014	2015	2014	2015	2014
Land	\$ 2,011,921	\$ 2,011,921	\$ 38,982	\$ 38,982	\$ 2,050,903	\$ 2,050,903
Construction Work in Progress	-	182,470	769,768	769,768	769,768	952,238
Land and Construction Work in Progress	2,011,921	2,194,391	808,750	808,750	2,820,671	3,003,141
Buildings	4,194,871	3,291,708	1,552,967	1,552,967	5,747,838	4,844,675
Vehicles & Equipment	4,143,372	4,014,908	1,637,587	1,569,899	5,780,959	5,584,807
Infrastructure	21,898,897	21,888,495	22,942,958	22,807,645	44,841,855	44,696,140
Other Capital Assets	30,237,140	29,195,111	26,133,512	25,950,511	56,370,652	55,125,622
Accumulated Depreciation	(15,962,987)	(14,733,106)	(7,883,322)	(7,287,015)	(23,846,309)	(22,020,121)
Other Capital Assets, net of depreciation	14,274,153	14,462,005	18,250,190	18,663,496	32,524,343	33,105,501
Total Capital Assets	\$16,286,074	\$16,656,396	\$19,058,940	\$19,452,246	\$35,345,014	\$36,108,642

Capital asset events during the current fiscal year included the following:

- Reconditioning the C-ASE Endloader
- Replacement Lighting Cabinet on River Drive (due to an accident)
- Improvements to Land for a Stormwater Retention Pond in River Creek
- Improvements to Land for a Stormwater Retention Pond on Wright Road
- Annual investment in the Public Library's collection
- Purchased 1989 Arrow Custom Tower Fire Truck
- Purchased Fire Turnout Gear
- Completion of the Fire/EMS facility

Additional information on the Village of Johnson Creek's capital assets can be found in Note 7 on pages 31-33 of this report.

Long-term debt. At the end of the current fiscal year, the Village of Johnson Creek had total debt outstanding of \$18.8 million, up from \$18.7 million FY 2014 and \$20.5 million FY 2013. Of this amount, \$6,995,000 comprises debt backed by the full faith and credit of the government. This amount is down from \$9,345,000 in 2014 and \$10,340,000 in 2013. The remainder of the Village of Johnson Creek's debt represents bonds secured solely by specified revenue sources.

	Governmental Activities		Business-Type Activities		Total Primary Government	
	2015	2014	2015	2014	2015	2014
General Obligation Debt	\$ 6,995,000	\$ 9,345,000	\$ -	\$ -	\$ 6,995,000	\$ 9,345,000
Bond Anticipation Notes	1,395,000	-	-	-	1,395,000	-
CDA Lease Revenue Bonds	10,390,000	9,390,000	-	-	10,390,000	9,390,000
Total Debt Outstanding	\$18,780,000	\$18,735,000	\$ -	\$ -	\$18,780,000	\$18,735,000

State statutes limit the amount of general obligation debt a governmental entity may issue to five percent of its total equalized valuation. The Village's current outstanding general obligation debt of \$6,995,000 is 47.2% of its \$14.8 million debt limitation, down from 63.5% FY 2014. This is attributed to increase in equalized value and the ongoing debt payments each year.

Additional information on the Village of Johnson Creek's long term debt can be found in note 8 on pages 33-35 of this report.

Economic Factors and Next Year's Budgets and Rates

2015 State of Wisconsin estimates indicate the current Johnson Creek population is 2,908. The most recent US Census (2010) results showed a .70% increase in population from 2000 to 2010.

Residential construction contributed to sixteen new single-family residential building permits being issued with a total estimated value of \$3,496,612.

Assessed valuation of properties in the Village was \$289,033,900 including properties in the TIF districts, an increase of \$6,857,800 from the prior year. Equalized valuation (the State of Wisconsin's estimate of the market value of property) increase by \$2,063,900 to \$296,300,300. The ratio of equalized to assessed values as determined by the State of Wisconsin was 97.55%.

Village water rates have been in effect since 1997 and a simplified rate case will be considered for 2016. The Village Board voted in 2009 to temporarily reduce the sewer rates that were in effect since 2001 and spend down approximately \$100,000 of sewer reserves. The lower rate, effective January, 2010, is anticipated to continue through 2016 and is reviewed annually by the auditors. However, the Village Board has approved a facility study of the sanitary sewer for 2015 and will continue through 2016.

Request for Information

Questions concerning any of the information provided in this report, or requests for additional financial information should be addressed to:

Joan Dykstra, Clerk/Treasurer, or
Lisa Trebatoski, Deputy Clerk/Treasurer
Village of Johnson Creek
125 Depot St.
P.O. Box 238
Johnson Creek, Wisconsin 53038
(920) 699-2296
info@johnsoncreekwi.org

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Village of Johnson Creek
Johnson Creek, Wisconsin
Statement of Net Position
December 31, 2015

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and Cash Equivalents	\$ 3,771,854	\$ 2,771,008	\$ 6,542,862
Receivables			
Taxes	3,987,710	209	3,987,710
Accounts, net	97,227	108,646	205,873
Special Assessments	878,592	36,861	915,454
Internal Balances	(2,031,296)	2,031,296	-
Inventories		32,599	32,599
Prepays		5,239	5,239
Other Assets	78,130		78,130
Restricted Assets			
Restricted Cash and Investments	1,890,296	-	1,890,296
Net Pension Asset	118,825	47,272	166,097
Capital Assets			
Land, Improvements, and Construction in Progress	2,011,921	808,750	2,820,671
Other Capital Assets, Net of Depreciation	14,274,153	18,250,190	32,524,343
Total Capital Assets	16,286,074	19,058,940	35,345,014
Total Assets	25,077,204	24,092,070	49,169,274
DEFERRED OUTFLOWS OF RESOURCES			
Unamortized Debt Discount	141,312	-	141,312
Deferred Pension Outflows	128,121	50,968	179,089
Unamortized Loss on Advanced Refunding	167,404	167,404	334,808
Total Deferred Outflows of Resources	269,433	218,372	487,805
Total Assets and Deferred Outflows of Resources	\$ 25,346,637	\$ 24,310,442	\$ 49,657,079
LIABILITIES			
Accounts Payable	24,156	10,001	34,157
Accrued Expenses	137,600	3,753	141,353
Accrued Interest Payable	83,708	-	83,708
Long-Term Liabilities			
Due Within One Year	1,972,548	-	1,972,548
Due in More Than One Year	16,895,000	-	16,895,000
Compensated Absences	158,190	41,638	199,828
Deferred Regulatory Liability		8,018	8,018
Total Liabilities	19,271,202	63,410	19,334,612
2015 Tax Levy	3,805,978	-	3,805,978
Total Deferred Inflows of Resources	3,805,978	-	3,805,978
NET POSITION			
Net Investment in Capital Assets	1,964,641	19,058,940	21,023,581
Restricted	409,987	98,240	508,227
Unrestricted (Debit)	(105,171)	5,089,852	4,984,681
Total Net Position	2,269,457	24,247,032	26,516,489
Total Liabilities, Deferred Inflows of Resources, and Net Position	\$ 25,346,637	\$ 24,310,442	\$ 49,657,079

See accompanying notes to the basic financial statements.

Statement of Activities For the Year Ended December 31, 2015

	Primary Government	Governmental Activities	Primary Government Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Program Revenue										
Operating Grants and Contributions	\$ 61,137	\$ 189,150	\$ 1,271,754	\$ 472,754	\$ 61,137	\$ -	\$ -	\$ -	\$ -	\$ 1,924,995
Charges for Services	-	-	-	-	189,150	24,154	-	-	-	213,304
Operating Grants and Contributions	-	-	-	-	152,042	190,829	-	-	-	342,871
Capital Grants and Contributions	-	-	-	-	150	-	54,047	-	-	54,047
Governmental Activities	-	-	-	-	25,402	(274,456)	-	(780,816)	(780,816)	(1,035,674)
Business-Type Activities	-	-	-	-	793,080	(786,329)	-	(780,816)	(786,329)	(1,567,151)
Total	61,137	189,150	1,271,754	472,754	367,731	24,154	54,047	(1,567,151)	(1,567,151)	(1,035,674)
General Revenues:										
Property taxes, levied for general purposes	\$ 589,733	\$ 589,733	\$ 589,733	\$ 589,733	\$ 589,733	\$ 589,733	\$ 589,733	\$ 589,733	\$ 589,733	\$ 589,733
Other taxes	620,192	620,192	620,192	620,192	620,192	620,192	620,192	620,192	620,192	620,192
Special assessments	1,482,896	1,482,896	1,482,896	1,482,896	1,482,896	1,482,896	1,482,896	1,482,896	1,482,896	1,482,896
Shared taxes from state	6,592,053	6,592,053	6,592,053	6,592,053	6,592,053	6,592,053	6,592,053	6,592,053	6,592,053	6,592,053
Impact fees	-	-	-	-	-	-	-	-	-	-
Interest income	-	-	-	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-	-	-	-
Total general revenues and transfers	\$ 12,384,874	\$ 12,384,874	\$ 12,384,874	\$ 12,384,874	\$ 12,384,874	\$ 12,384,874	\$ 12,384,874	\$ 12,384,874	\$ 12,384,874	\$ 12,384,874
Change in net position	1,217,573	1,217,573	1,217,573	1,217,573	1,217,573	1,217,573	1,217,573	1,217,573	1,217,573	1,217,573
Net position - Beginning, as previously reported	1,096,321	1,096,321	1,096,321	1,096,321	1,096,321	1,096,321	1,096,321	1,096,321	1,096,321	1,096,321
Net position - Beginning, as restated	1,999,894	1,999,894	1,999,894	1,999,894	1,999,894	1,999,894	1,999,894	1,999,894	1,999,894	1,999,894
Statement No. 68 and GASB Statement No. 71	24,154	24,154	24,154	24,154	24,154	24,154	24,154	24,154	24,154	24,154
Prior period adjustment - Implementation of GASB Statement No. 68 and GASB Statement No. 71	1,999,894	1,999,894	1,999,894	1,999,894	1,999,894	1,999,894	1,999,894	1,999,894	1,999,894	1,999,894
Net position - Ending	\$ 3,241,842	\$ 3,241,842	\$ 3,241,842	\$ 3,241,842	\$ 3,241,842	\$ 3,241,842	\$ 3,241,842	\$ 3,241,842	\$ 3,241,842	\$ 3,241,842

See accompanying notes to the basic financial statements.

Village of Johnson Creek
Johnson Creek, Wisconsin
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position
December 31, 2015

Total fund balance, governmental funds	\$	3,331,357
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not current financial resources and therefore are not reported in this fund financial statement, but are reported in the governmental activities of the Statement of Net Position.		16,286,074
Special assessments set up for installment are reported as revenue in the Statement of Net Position when earned, but they are recorded as deferred inflows of resources in the fund financial statements.		1,054,669
Unamortized debt discounts are not recognized in the fund financial statements since they are not due and payable in the current period. However, they are included in the Statement of Net Position.		141,312
The net pension asset is not a current financial resource and is, therefore, not reported in the fund financial statements.		118,825
Pension deferred outflows of resources and deferred inflows of resources are actuarially determined by the defined benefit pension plan. These items are reflected in the Statement of Net Position and are being amortized with pension expenses in the Statement of Activities. The deferred outflows of resources and deferred inflows of resources are not financial resources or uses and therefore are not reported in the fund statements.		128,121
Deferred outflows of resources		318,545
Interest accrued on advances between funds are recorded as income on the Statement of Activities but are recorded as deferred inflows on the fund financial statements.		
Some liabilities, (such as General Obligation Debt and Accrued Interest), are not due and payable in the current period and are not included in the fund financial statement, but are included in the governmental activities of the Statement of Net Position.		
Accrued Interest	(83,708)	
Long term debt - Current portion	(1,885,000)	
Long term debt	(16,895,000)	
Developer Commitments - Current portion	(87,548)	
Compensated Absences	(158,190)	
Total	(19,109,446)	
Net Position of Governmental Activities in the Statement of Net Position	\$	<u>2,269,457</u>

See accompanying notes to the basic financial statements.

Village of Johnson Creek
Johnson Creek, Wisconsin
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position
December 31, 2015

Total fund balance, governmental funds	\$	3,331,357
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not current financial resources and therefore are not reported in this fund financial statement, but are reported in the governmental activities of the Statement of Net Position.		16,286,074
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Accrued Interest	(83,708)	
Long term debt - Current portion	(1,885,000)	
Long term debt	(16,895,000)	
Developer Commitments - Current portion	(87,548)	
Compensated Absences	(158,190)	
Total	(19,109,446)	
Net Position of Governmental Activities in the Statement of Net Position	\$	<u>2,269,457</u>

See accompanying notes to the basic financial statements.

See accompanying notes to the basic financial statements.

ASSETS								
Cash and Cash Equivalents	\$	1,011,277	\$	1,937,648	\$	107,879	\$	126,565
Receivables:								
Taxes	1,260,244		1,418,856		1,307,292		3,986,392	
Delinquent Personal Property Taxes	1,109		582,979		-		878,593	
Special Assessments	25,722		269,892		-		92,896	
Accounts	67,308		-		-		4,331	
Other Assets	78,130		17		-		78,130	
Restricted Cash	146,791		816,157		-		1,890,296	
Advances Receivable	1,806,381		-		-		1,806,381	
Total Assets	\$	3,974,420	\$	3,515,949	\$	3,311,357	\$	12,509,982
LIABILITIES								
Accounts Payable	13,833		296		1,815		7,924	
Accrued Liabilities	108,157		548		26,485		132,601	
Advances Payable	-		699,507		635,263		3,837,677	
Total Liabilities	121,990		700,351		663,563		3,999,435	
DEFERRED INFLOWS OF RESOURCES								
Deferred Inflows	1,579,326		1,715,236		-		5,179,190	
Total Deferred Inflows of Resources	1,579,326		1,715,236		-		5,179,190	
FUND BALANCES								
Nonspendable	1,619,285		-		-		1,619,285	
Restricted	146,791		1,100,362		228,663		2,316,867	
Unassigned (Deficit)	507,028		672,943		(551,370)		(604,796)	
Total Fund Balances (Deficit)	2,273,104		1,100,362		(322,707)		3,311,357	
Resources, and Fund Balances	\$	3,974,420	\$	3,515,949	\$	4,500,862	\$	12,509,982

Village of Johnson Creek
Johnson Creek, Wisconsin
Balance Sheet
Governmental Funds
December 31, 2015

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Village of Johnson Creek
Johnson Creek, Wisconsin

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2015

General Fund	TF #2	TF #3	Fire Fund	Non-Major Governmental Funds	Total Governmental Funds
\$ 1,258,295	\$ 1,366,566	\$ 1,114,886	\$ 137,106	\$ -	\$ 3,876,855
48,583	-	-	115,034	-	163,617
16,412	15,537	171,806	-	-	203,755
487,261	30,645	6,040	16,863	54,047	594,836
177,630	6,750	1	-	-	184,381
23,378	-	-	-	-	23,378
235,126	4,740	-	-	-	239,866
52,090	676	6,676	1,950	9,939	69,671
2,301,296	1,424,916	1,299,409	176,239	184,445	5,386,305
231,904	80,282	68,644	56,575	2,867	440,272
878,554	-	-	193,247	-	1,071,801
457,843	-	-	-	-	457,843
7,240	-	-	-	-	7,240
75,472	137,741	431,446	671,680	57,505	1,901,316
-	-	7,012	98,642	-	777,334
327,840	728,825	596,175	117,160	-	1,770,000
78,887	330,226	45,864	-	-	822,120
2,057,040	1,314,391	1,433,603	1,084,526	349,150	6,238,710
244,256	110,525	(134,194)	(908,287)	(164,705)	(852,405)
OTHER FINANCING SOURCES (USES)					
Proceeds from Refunding Bonds	1,740,000	1,395,000	-	-	3,135,000
Principal Payments on Refunding Bonds	(1,320,000)	-	-	-	(1,320,000)
Transfers In	362,097	461,425	249,938	267,099	1,340,559
Transfers Out	(517,037)	(461,425)	(2,318)	(158,632)	(1,139,402)
Total Other Financing Sources and Uses	(154,940)	(41,425)	1,856,425	108,477	2,016,157
Net Change in Fund Balances	89,316	69,100	1,722,231	(56,228)	1,163,752
Fund Balances (Deficits) - Beginning	2,183,788	1,031,262	(1,609,741)	224,336	2,167,605
\$ 2,273,104	\$ 1,100,362	\$ 112,490	\$ (322,707)	\$ 168,108	\$ 3,331,357

See accompanying notes to the basic financial statements.

Net change in fund balances - total governmental funds: \$ 1,163,752

Amounts reported for Governmental Activities in the Statement of Activities are different because:

Governmental funds report outlays for capital assets as expenditures because such outlays use current financial resources. In contrast, the Statement of Activities reports only a portion of the outlay as expense. The outlay is allocated over the assets' estimated useful lives as depreciation expense for the period. This is the amount of capital outlays (\$859,559) net of depreciation (\$1,229,881) in the current period.

Governmental funds record special assessment revenues when available and collectible. In contrast, such revenues are reported in the Statement of Activities when earned. This represents special assessments and other revenue accrued on the government-wide statements, but not on the fund statements. (166,070)

Interest charged on advances to other funds is recorded as an expenditure in the governmental funds but interest income is deferred until the revenue is available and collectible. In contrast, the interest income deferred is reported in the Statement of Activities when earned. This is the elimination entry between governmental funds. 52,613

Economic development expenses charged for special assessments recovered through tax increments. Governmental funds report debt proceeds as current financial resources. In contrast, the statement of Activities treats such issuance of debt as a liability. Governmental funds report repayment of principal as an expenditure. In contrast, the Statement of Activities treats such repayments as a reduction in long-term liabilities. This is the amount of \$3,135,000 debt proceeds during the year net of principal payments \$3,090,000 (304,188)

This is the amount of current year developer commitments reported as an accrued liability. These are not reported as expenditures in governmental funds. (46,301)

This is the amount of previously accrued developer commitments paid during the year. 22,823

Some expenses reported in the Statement of Activities do not require the use of current financial resources and these are not reported as expenditures in governmental funds.

Change in accrued interest not reflected on governmental funds 10,776

Amortization of debt discounts (22,085)

Change in compensated absences not reflected on governmental funds (15,340)

Pension expense reported in the governmental funds represents current year required contributions into the defined benefit pension plan. Pension expense in the Statement of Activities is actuarially determined by the defined benefit pension plan as the difference between the net pension asset from the prior year to the current year, with some adjustments.

Change in net position of governmental activities (1,222)

\$ 279,436

See accompanying notes to the basic financial statements.

Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds
For the Year Ended December 31, 2015

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Village of Johnson Creek
Johnson Creek, Wisconsin
Statement of Net Position
Proprietary Funds
December 31, 2015

Enterprise Funds

	Water	Sewer	Total
ASSETS			
Current Assets:			
Cash and Cash Equivalents	\$ 1,044,454	\$ 1,726,554	\$ 2,771,008
Receivables			
Taxes	63	146	209
Special Assessments	-	36,861	36,861
Accounts	38,086	70,560	108,646
Inventories	32,599	-	32,599
Prepaid Expenses	1,906	3,333	5,239
Total Current Assets	<u>1,117,108</u>	<u>1,837,454</u>	<u>2,954,562</u>
Restricted Assets:			
Net Pension Asset	23,636	23,636	47,272
Total Restricted Assets	<u>23,636</u>	<u>23,636</u>	<u>47,272</u>
Capital Assets:			
Land and Improvements	21,004	17,978	38,982
Construction Work in Progress	769,768	-	769,768
Other Capital Assets	9,495,808	16,637,704	26,133,512
Less Accumulated Depreciation	<u>(2,067,403)</u>	<u>(5,815,917)</u>	<u>(7,883,322)</u>
Net Capital Assets	<u>8,219,175</u>	<u>10,839,765</u>	<u>19,058,940</u>
Noncurrent Assets:			
Advances Receivable	92,522	1,938,774	2,031,296
Total Noncurrent Assets	<u>92,522</u>	<u>1,938,774</u>	<u>2,031,296</u>
Total Assets	<u>9,452,441</u>	<u>14,639,629</u>	<u>24,092,070</u>
DEFERRED OUTFLOWS OF RESOURCES			
Unamortized Loss on Debt Refinance	167,404	-	167,404
Deferred Pension Outflows	25,484	25,484	50,968
Total Deferred Outflows of Resources	<u>192,888</u>	<u>25,484</u>	<u>218,372</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 9,645,329</u>	<u>\$ 14,665,113</u>	<u>\$ 24,310,442</u>

See accompanying notes to the basic financial statements.

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Village of Johnson Creek
Johnson Creek, Wisconsin
Statement of Net Position
Proprietary Funds
December 31, 2015

Enterprise Funds

	Water	Sewer	Total
LIABILITIES			
Current Liabilities:			
Accounts Payable	\$ 2,073	\$ 7,928	\$ 10,001
Accrued Liabilities	1,913	1,840	3,753
Total Current Liabilities	<u>3,986</u>	<u>9,768</u>	<u>13,754</u>
Other Liabilities:			
Compensated Absences	20,819	20,819	41,638
Deferred Regulatory Credit	8,018	-	8,018
Total Other Liabilities	<u>28,837</u>	<u>20,819</u>	<u>49,656</u>
Total Liabilities	<u>32,823</u>	<u>30,587</u>	<u>63,410</u>
NET POSITION			
Net Investment in Capital Assets	8,219,175	10,839,765	19,058,940
Restricted for:			
Employee Pension Plan	49,120	49,120	98,240
Unrestricted	1,344,211	3,745,641	5,089,852
Total Net Position	<u>9,612,506</u>	<u>14,634,526</u>	<u>24,247,032</u>
Total Liabilities and Net Position	<u>\$ 9,645,329</u>	<u>\$ 14,665,113</u>	<u>\$ 24,310,442</u>

See accompanying notes to the basic financial statements.

**Statement of Revenues, Expenses and Changes in Fund Net Position
Proprietary Funds
For the Year Ended December 31, 2015**

	Enterprise Funds		
	Water	Sewer	Total
OPERATING REVENUES			
Charges for Services	\$ 582,402	\$ 618,287	\$ 1,200,689
Other Operating Revenues	7,331	1,905	9,236
Total Operating Revenues	<u>589,733</u>	<u>620,192</u>	<u>1,209,925</u>
OPERATING EXPENSES			
Operation and Maintenance	328,511	533,217	861,728
Depreciation	186,056	420,976	607,032
Total Operating Expenses	<u>514,567</u>	<u>954,193</u>	<u>1,468,760</u>
Operating Income (Loss)	<u>75,166</u>	<u>(334,001)</u>	<u>(258,835)</u>
NON-OPERATING REVENUES (EXPENSES)			
Interest and Investment Revenue	6,587	63,500	70,087
Miscellaneous Non-Operating Revenue	19,459	-	19,459
Miscellaneous Expense	-	(186)	(186)
Amortization Expense	(13,950)	-	(13,950)
Total Non-Operating Revenues (Expenses)	<u>12,096</u>	<u>63,314</u>	<u>75,410</u>
Income (Loss) Before Transfers and Capital Contributions	<u>87,262</u>	<u>(270,687)</u>	<u>(183,425)</u>
Capital Contributions	25,000	-	25,000
Transfers Out	<u>(197,359)</u>	<u>(3,798)</u>	<u>(201,157)</u>
Change in Net Position	<u>(85,097)</u>	<u>(274,485)</u>	<u>(359,582)</u>
Total Net Position - Beginning, as previously stated	9,648,240	14,859,648	24,507,888
Prior Period Adjustment - Implementation of GASB Statement No. 68 and GASB Statement No. 71	49,363	49,363	98,726
Net Position - Beginning, as restated	<u>9,697,603</u>	<u>14,909,011</u>	<u>24,606,614</u>
Total Net Position - Ending	<u>\$ 9,612,506</u>	<u>\$ 14,634,526</u>	<u>\$ 24,247,032</u>

See accompanying notes to the basic financial statements.

**Statement of Cash Flows
Proprietary Funds
For the Year Ended December 31, 2015**

	Water	Sewer	Total
Cash Flows from Operating Activities:			
Receipts from customers	\$ 583,439	\$ 609,991	\$ 1,193,430
Payments to suppliers	(140,069)	(398,569)	(538,638)
Payments to employees	(170,727)	(166,379)	(337,106)
Taxes paid	(197,359)	-	(197,359)
Net cash provided (used) by operating activities	<u>75,284</u>	<u>45,043</u>	<u>120,327</u>
Cash Flows from Capital and Related Financing Activities:			
Acquisition and construction of plant assets	(135,873)	(52,853)	(188,726)
Addition to advances transferred in from TIF	-	(56,469)	(56,469)
Net cash provided (used) by capital and related financing activities	<u>(135,873)</u>	<u>(109,322)</u>	<u>(245,195)</u>
Cash Flows from Investing Activities:			
Interest income	6,586	63,500	70,086
Net cash provided (used) by investing activities	<u>6,586</u>	<u>63,500</u>	<u>70,086</u>
Net increase (decrease) in cash and equivalents	<u>(54,003)</u>	<u>(779)</u>	<u>(54,782)</u>
Cash and Equivalents, Beginning of year	<u>1,098,457</u>	<u>1,727,333</u>	<u>2,825,790</u>
Cash and Equivalents, End of year	<u>\$ 1,044,454</u>	<u>\$ 1,726,554</u>	<u>\$ 2,771,008</u>

See accompanying notes to the basic financial statements.

Village of Johnson Creek
Johnson Creek, Wisconsin
Statement of Cash Flows
Proprietary Funds
For the Year Ended December 31, 2015

	Water	Sewer	Total
Reconciliation of operating income (loss) to net cash provided (used) by operating activities			
Operating Income (Loss)	\$ 75,166	\$ (334,001)	\$ (258,835)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided by Operating Activities:			
Miscellaneous	19,459	(3,984)	15,475
Tax equivalent transfer	(197,359)	-	(197,359)
Joint meter allocation	5,694	(5,694)	-
Amortization	(2,695)	-	(2,695)
Depreciation	186,056	420,976	607,032
Pension expense	243	243	486
Changes in Assets and Liabilities:			
Customer accounts receivable	(6,294)	(10,201)	(16,495)
Inventories	1,503	-	1,503
Accounts payable	(4,490)	(20,502)	(24,992)
Accrued liabilities	(1,999)	(1,794)	(3,793)
Net cash provided (used) by operating activities	<u>\$ 75,284</u>	<u>\$ 45,043</u>	<u>\$ 120,327</u>

See accompanying notes to the basic financial statements.

Village of Johnson Creek
Johnson Creek, Wisconsin
Statement of Fiduciary Net Position
Fiduciary Funds
December 31, 2015

	Tax Agency
ASSETS	
Cash and Cash Equivalents	\$ 2,753,591
Receivables:	
Taxes Receivable	764,195
Total Assets	<u>\$ 3,517,786</u>
LIABILITIES	
Due to Other Governments	\$ 3,517,786
Total Liabilities	<u>\$ 3,517,786</u>

See accompanying notes to the basic financial statements.

1. Nature of Operations

The Village of Johnson Creek (Village) is a local government municipality incorporated under the Wisconsin State Statutes as a village. The Village provides the following services to its residents: water service, sewer service, police, fire, public works, parks, library, administration and others.

2. Summary of Significant Accounting Policies

The accounting policies of the Village conform to accounting principles generally accepted in the United States as established by the Governmental Accounting Standards Board (GASB). The Village grants credit to its customers, substantially all of whom are its utility customers, its residents or other municipalities.

The following is a summary of the more significant policies:

A. Reporting Entity

This report includes all of the funds of the Village. The reporting entity for the Village consists of (a) the primary government, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. The primary government is financially accountable if it appoints a voting majority of the organization's governing body and (1) it is able to impose its will on that organization or (2) there is a potential for the organization to provide specific financial benefits to or burdens on the primary government. The primary government may be financially accountable if an organization is fiscally dependent on the primary government. This report contains the following blended component unit.

Community Development Authority

This report includes the Community Development Authority (CDA) as a component unit. The CDA is a legally separate organization. The board of the CDA is appointed by the board of the Village of Johnson Creek. The CDA meets the criteria of a component unit of the Village. The CDA was included as a blended component unit because it provides services exclusively, or almost exclusively, to the Village. See Note 14 for further detail. The CDA itself did not have any financial transactions other than the issuance of CDA debt. The CDA activity was blended with the TIF districts.

2. Summary of Significant Accounting Policies (Continued)
B. Government-Wide and Fund Financial Statements

Government-Wide Statements

The statement of net position and the statement of activities present financial information about the Village's governmental and business type activities. These statements include the financial activities of the overall government in its entirety, except those that are fiduciary. These statements distinguish between the governmental and business-type activities of the Village. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-type activities are financed in part by the fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for business-type activities and for each function of the Village's governmental activities. Direct expenses are those that are specifically associated with and are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients for good or services offered by the programs and (b) grants and contributions that are restricted to meeting the operation or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues.

Fund Financial Statements

Fund financial statements of the reporting entity are organized into individual funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, deferred outflows of resources, liabilities, deferred inflows of resources, net position/fund equity, revenues, and expenditure/expenses.

Funds are identified as major funds or non-major funds within the governmental and proprietary statements. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the government or meets the following criteria:

1. Total assets and deferred outflows of resources, liabilities and deferred inflows of resources, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type, and
2. Total assets and deferred outflows of resources, liabilities and deferred inflows of resources, revenues or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

In addition, any other governmental or proprietary fund that the Village believes is particularly important to financial statement users may be reported as a major fund.

The Village reports the following major funds:

- General Fund
- TIF #2 Fund
- TIF #3 Fund
- Fire Fund
- Sewer Fund
- Water Fund

2. **Summary of Significant Accounting Policies (Continued)**
B. **Government-Wide and Fund Financial Statements (Continued)**

The following fund types are used by the Village:

Governmental Fund Types

General Fund

The General Fund is the general operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Village maintains five such funds:

TIF Funds - These funds are specifically funded for community improvements within a specific Tax Incremental Financing District. The Village maintains two Tax Incremental Financing (TIF) Districts and each District is accounted for as a separate TIF Fund. These are reported as TIF #2 & TIF #3 Funds.

Fire Fund - This fund is specifically funded for operating and maintaining the Fire department.

Room Tax Fund - This fund is specifically funded by hotel tax revenues and the related expenditures.

Library Fund - This fund is specifically funded for operating and maintaining the Village library.

Capital Projects Fund

The Capital Projects Fund is specifically funded to account for the capital expenditures made by the Village.

Proprietary Fund Types

Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The Village maintains two enterprises funds as listed below:

Water Fund - This fund represents the self-sustaining activity of water service provided to the Village residences and businesses. The Water Fund is a regulated municipal utility and operates under service rules which are established by the Public Service Commission of Wisconsin (PSC). The accounting records are maintained in accordance with the uniform system of accounts prescribed by the PSC.

2. **Summary of Significant Accounting Policies (Continued)**
B. **Government-Wide and Fund Financial Statements (Continued)**

Sewer Fund - This fund represents the self-sustaining activity of sewer service provided to the Village residences and businesses. The Sewer Fund is a non-regulated municipal utility, which operates under service rules established by the Village Board.

Fiduciary Fund Type

Agency Fund

Trust and agency funds are used to account for assets held by the Village in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and for other funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The following agency fund is presented in this report: Tax Agency Fund.

C. **Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

Measurement focus refers to what is being measured, basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

Government-Wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash transaction takes place. Nonexchange transactions, in which the Village gives or receives value without directly receiving or giving equal value in exchange, include grants, entitlements and donations. On an accrual basis, revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the Village's water and sewer utilities and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Fund Financial Statements

The governmental fund statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The Village considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

2. **Summary of Significant Accounting Policies (Continued)**
C. **Measurement Focus, Basis of Accounting, and Financial Statement Presentation**
(Continued)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recorded when they are both measurable and available. "Measurable" means the amount of the transaction can be determined. "Available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the Village considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on long-term debt, claims, judgments, compensated absences, and pension expenditures, which are recorded as a fund liability when expected to be paid with expendable available financial resources.

Property taxes are recorded in the year levied as receivables and deferred inflows of resources. They are recognized as revenues in the succeeding year when services financed by the levy are being provided.

Intergovernmental aids and grants are recognized as revenues in the period the Village is entitled to the resources and the amounts are available. Amounts owed to the Village, which are not available, are recorded as receivables and deferred inflows of resources. Amounts received prior to the entitlement period are also recorded as deferred inflows of resources.

Special assessments are recognized as revenues when they become measurable and available as current assets. Annual installments due in future years are reflected as receivables and deferred inflows of resources. Delinquent special assessments being held for collection by the county are reported as receivables and nonspendable fund balance in the general fund.

Revenues susceptible to accrual include property taxes, miscellaneous taxes, public charges for services, special assessments, and interest. Other general revenues such as fines and forfeitures, inspection fees, recreation fees, and miscellaneous revenues are recognized when received in cash or when measurable and available under the criteria described above.

The Village reports deferred inflows of resources on its balance sheet. Deferred inflows of resources arise when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred inflows of resources also arise when resources are received before the Village has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the Village has a legal claim to the resources, the deferred inflow of resources is removed from the balance sheet and revenue is recognized.

Proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus and accrual basis of accounting, as described previously in this note.

2. **Summary of Significant Accounting Policies (Continued)**
C. **Measurement Focus, Basis of Accounting, and Financial Statement Presentation**
(Continued)

The proprietary funds follow all pronouncements of the Governmental Accounting Standards Board. The proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the water and sewer utilities are charges to customers for sales and services. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

Deposits and Investments

The Village is required to invest its funds in accordance with Section 66.04(2) of the Wisconsin Statutes. Such statute authorizes the Village to invest any of its funds not immediately needed in:

- (1) Deposits in any credit union, bank, savings bank, trust company or savings and loan association which is authorized to transact business in this State if the time deposits mature in not more than three years;
- (2) Bonds or securities issued or guaranteed as to principal and interest by the federal government, or by a commission, board or other instrumentality of the federal government;
- (3) Bonds or securities of any county, drainage district, VTAE district, village, city, town, district or school district of this State;
- (4) Any security which matures or which may be tendered for purchase at the option of the holder within not more than seven years of the date on which it is acquired, if that security has a rating which is the highest or second highest rating category assigned by Standard & Poor's Corporation, Moody's investor service or other similar nationally recognized rating agency or if that security is senior to, or on a parity with, a security of the same issuer which has such a rating;
- (5) Bonds or securities issued under the authority of the municipality;
- (6) The local government pooled-investment fund as established under Section 25.50 of the Wisconsin Statutes;
- (7) Agreements in which a public depository agrees to repay funds advanced to it by the Village plus interest, if the agreement is secured by bonds or securities issued or guaranteed as to principal and interest by the federal government;
- (8) Securities of an open-end management investment company or investment trust, subject to various conditions and investment options.
- (9) Repurchase agreements with public depositories, with certain conditions.
- (10) Bonds issued by the University of Wisconsin Hospital and Clinics Authority.

2. Summary of Significant Accounting Policies (Continued)
D. Assets, Liabilities, and Net Position or Equity

Deposits and Investments (Continued)

The Village has pooled the cash resources of its funds in order to maximize investment opportunities. Each fund's portion of total cash and investments is reported as cash and cash equivalents/investments by the Village's individual major funds, and in the aggregate for non-major and agency funds.

All deposits of the Village are made in board designated official depositories. The Village may designate, as an official depository, any bank or savings association. Also, the Village may establish time deposit accounts such as NOW and SuperNOW accounts, money market accounts, and certificates of deposit.

See Footnote 3 for additional information.

Temporary Cash Investments

Temporary cash investments consist of certificates of deposit with local banks. These are stated at cost, which approximates market value.

Enterprise Funds Statement of Cash Flows

For purposes of the statement of cash flows, for the enterprise funds, for the money market deposits and time deposits with original maturities of three months or less are considered cash equivalents. Any cash investment with an original maturity of over three months and less than one year is reported as temporary cash investments. Restricted assets have been considered cash equivalents.

Property Taxes

Property taxes are recorded in the year levied as receivables and deferred inflows of resources. They are recognized as revenues in the succeeding year when services financed by the levy are being provided. In addition to property taxes for the Village, taxes are collected for and remitted to the state and county governments as well as the local school districts and the technical college district. Taxes for all state and local governmental units billed in the current year for the succeeding year are reflected as deferred inflows of resources and due to other taxing units on the accompanying balance sheet. Taxes are levied in December on the assessed value as of the prior January 1.

Property tax calendar - 2015 tax roll:

Lien date and levy date	January 1, 2016
Tax bills mailed	December, 2015
Payment in full, or	January 31, 2016
First installment due	January 31, 2016
Second installment due	July 31, 2016
Personal property taxes due in full	January 31, 2016
Tax sale - 2015 delinquent real estate taxes	October, 2018

2. Summary of Significant Accounting Policies (Continued)
D. Assets, Liabilities, and Net Position or Equity (Continued)

Accounts Receivable

The Village's management charges off all general accounts considered to be uncollectible prior to year end. The Village, in 2015, established an allowance for uncollectible accounts as follows:

General Fund EMS Fees	\$15,819
Fire Fund	\$43,179

Inventories

Inventories are valued at the lower of cost or market.

Capital Outlay Items

Capital outlay items (capital assets) are recorded as expenditures in the governmental fund types. Accounting principles generally accepted in the United States of America require that these fixed assets be capitalized at cost in the government-wide financial statements.

Capital outlay items in the enterprise funds are recorded as fixed assets on the appropriate balance sheet.

Capital Assets

Fund Financial Statements

General fixed assets acquired for governmental purposes are recorded as current year expenditures in the governmental funds. Purchased fixed assets are capitalized at cost or estimated cost in the government-wide financial statements. Contributed fixed assets are recorded at fair market value at the time received.

Account principles generally accepted in the United States of America do not require depreciation to be recorded on capital assets for fund financial reporting.

Government-Wide Statements

In the government-wide financial statements, fixed assets are accounted for as capital assets. Capital assets are defined by the government as assets with an initial cost of more than \$5,000 for general capital assets and for infrastructure assets, and an estimated useful life in excess of 2 years for general capital assets and for infrastructure assets. All capital assets are valued at historical cost, or estimated historical cost if actual amounts are unavailable. Donated fixed assets are recorded at their estimated fair value at the date of donation.

Prior to January 2004, infrastructure assets of governmental funds were not capitalized. Under current accounting standards governmental units are required to account for all capital assets, including infrastructure, in the government-wide statements prospectively from the date of implementation. The Village has retroactively reported all infrastructure acquired by its governmental fund types prior to January 1, 1980.

2. Summary of Significant Accounting Policies (Continued)
D. Assets, Liabilities, and Net Position or Equity (Continued)

Capital Assets (Continued)

Additions to and replacements of capital assets are recorded at original cost, which includes material, labor, and overhead.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the statement of activities, while accumulated depreciation is reflected in the statement of net position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of assets is as follows:

Buildings	40 Years
Improvements	10-35 Years
Machinery & Equipment	3-10 Years
Infrastructure	25-50 Years

Compensated Absences

Under terms of employment, employees are granted sick leave and vacations in varying amounts. Only benefits considered to be vested are disclosed in these statements. The amount of accumulated sick leave that will not be repaid with expendable available resources is not material to these financial statements.

Payments for vacation and sick leave will be made at rates in effect when the benefits are used. Accumulated sick leave liabilities at December 31, 2015 are determined on a basis of current salary rates and include salary related payments.

In accordance with Village policies, employees may not carry over vacation or personal time if unused at year end. Employees may accumulate sick leave, to specified maximum amounts, and then convert the accumulated sick leave to paid health care benefits upon retirement.

Long-Term Obligations/Conduit Debt

The accounting treatment of long-term debt depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental and business-type resources are reported as liabilities in the government-wide statements. The long-term debt consists primarily of bonds and notes payable. Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as "Other Financing Sources" and payment of principal and interest reported as expenditures. The accounting for proprietary funds is the same in the fund statements as it is in the government-wide statements.

The Village may approve the issuance of industrial revenue bonds (IRB) for the benefit of private business enterprises. IRB's are secured by mortgages or revenue agreements on the associated projects, and do not constitute indebtedness of the Village. Accordingly, the bonds would not be reported as liabilities in the accompanying financial statements. There are no IRB's outstanding at year end.

2. Summary of Significant Accounting Policies (Continued)
D. Assets, Liabilities, and Net Position or Equity (Continued)

Equity Classifications

Government-Wide Statements

Equity is classified as net position and displayed in three components:

- a. Net investment of capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted – Consists of net position with constraints placed on their use either by 1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or, 2) law through constitutional provisions or enabling legislation.
- c. Unrestricted – All other net position that does not meet the definition of "restricted" or "net investment of capital assets."

When both restricted and unrestricted resources are available for use, it is the Village's policy to use restricted resources first, then unrestricted resources as they are needed.

Fund Financial Statements

Government fund equity is classified as fund balance.

In the fund financial statements, governmental fund balance is presented in five possible categories:

Nonspendable – resources which cannot be spent because they are either a) not in spendable form or; b) legally or contractually required to be maintained intact.

Restricted – resources with constraints placed on the use of resources are either a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

Committed – resources which are subject to limitation the government imposes upon itself at its highest level of decision making, and that remain binding unless removed in the same manner.

Assigned – resources neither restricted nor committed for which a government has a stated intended use as established by the Village Board or a body or official to which the Village Board has delegated the authority to assign amounts for specific purposes.

Unassigned – resources which cannot be properly classified in one of the other four categories. The General Fund is the only fund that reports a positive unassigned fund balance amount. Unassigned balances also include negative balances in the governmental funds reporting resources restricted for specific programs.

2. Summary of Significant Accounting Policies (Continued)
D. Assets, Liabilities, and Net Position or Equity (Continued)

Equity Classifications (Continued)

When restricted and other fund balance resources are available for use, it is the Village's policy to use restricted resources first, followed by committed, assigned, and unassigned amounts, respectively.

Claims and Judgments

Claims and judgments are recorded as liabilities if all the conditions of Governmental Accounting Standards Board pronouncements are met. Claims and judgments that would normally be liquidated with expendable available financial resources are recorded during the year as expenditures in the governmental funds. If they are not to be liquidated with expendable available financial resources, a liability is recorded in the government-wide financial statements. The related expenditure is recognized with the liability and is liquidated.

There were no significant claims or judgments at year end.

E. Annual Operation Budget

The operation budget for all funds is prepared annually by the Village Board. The budget is prepared and presented on the same basis of accounting as the financial statements.

The budget was passed in November 2014 and was amended by the Village board as needed during the year. For each fund, total fund expenditures disbursed may not legally exceed the budgeted amounts. The budget lapses at the end of each fiscal year.

The Village follows these procedures in establishing the budgetary data reflected in the financial statements.

1. Tentative budget is prepared and made available for public inspection before November 1.
2. A public hearing is conducted to obtain taxpayer comments.
3. Prior to December 1, the budget is legally adopted through passage of a resolution.
4. Formal budgetary integration is employed as a management control device during the year.
5. The Village Board may make transfers between the various items in any fund not exceeding the 10% of the total of such fund as set forth in the budget.
6. The Village Board may amend the budget (in other ways) by the same procedures required of its original adoption.

Excess Expenditures over Appropriations

The Village controls expenditures at the department level. Some individual line items experienced expenditures which exceeded appropriations. The detail of those items can be found in the Village's year-end budget to actual report. See additional information about expenditures in excess of budgeted amounts in Note 11.

2. Summary of Significant Accounting Policies (Continued)
F. Limitations on the Village's Tax Levy

The State has passed current legislation that limits the Village's future tax levies. Generally, the Village is limited to its prior tax levy dollar amount (excluding TIF districts), increased by the greater of the percentage change in the Village's equalized value due to new construction, or 0% for the 2014-2015 tax year. Changes in debt service from one year to the next are generally exempt from this limit.

G. Deficit Balances

Generally accepted accounting principles require disclosure of individual funds that have deficit balances at year end. As of December 31, 2015, the following individual funds held a deficit balance:

Fund	Amount	Reason
Fire Fund	\$(322,707)	Project costs in excess of revenues

The Fire Fund deficit is anticipated to be replenished by debt.

H. Pensions

For purposes of measuring the net pension liability (asset), deferred outflows of resources and deferred inflows of resources related to pensions, pension expense, information about the fiduciary net position of the Wisconsin Retirement System (WRS), and additions/deductions from WRS's fiduciary net position have been determined on the same basis as they are reported for WRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

I. Change in Accounting Principle

Effective January 1, 2015, the Village adopted the provisions of GASB Statement No. 68, Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27, and GASB Statement No. 71, Pension Transition for Contributions Made Subsequent to the Measurement Date. Implementation of GASB Statements No. 68 and 71 required net position in the governmental activities to be increased by \$248,168 and to be increased by \$98,726 in the business-type and enterprise funds. A prior period adjustment was made to reflect the January 1, 2014 beginning net pension asset of \$203,884 in the governmental activities and \$81,109 in the business-type activities/enterprise funds and beginning deferred outflows of resources of \$44,284 and \$17,617 for Village and utility contributions to the WRS after the December 31, 2013 measurement date through December 31, 2014, respectively.

3. Cash and Temporary Cash Investments

Cash for all Village funds are pooled for investment purposes. At December 31, 2015, the cash and investments consist of the following:

Petty Cash	\$ 400
Deposits with Financial Institutions	9,701,492
U.S. Government Securities Fund	1,484,857
Total Cash and Investments	<u>\$ 11,186,749</u>

Cash and investments as of December 31, 2015 are classified in the accompanying financial statements as follows:

Statement of Net Position	
Cash and Investments	\$ 6,542,862
Restricted Cash	1,890,296
Statement of Fiduciary Net Position	
Tax Agency Cash	2,753,591
Total Cash and Investments	<u>\$ 11,186,749</u>

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law limits investments in commercial paper, corporate bonds and mutual bond funds to the top two ratings issued by nationally recognized statistical rating organizations. The Village has no investment policy that would further limit its investments choices.

- The US Treasury Investment funds have an Aaa rating from Moody's Investor Services.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the Village would not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial risk for investments is the risk that, in the event of failure of the counterparty (e.g. broker-dealer) to a transaction, the Village would not be able to recover the value of its investment of collateral securities that are in the possession of another party. The Village does not have an investment policy for custodial credit risk.

Deposits in each local and area bank are insured by the FDIC in the amount of \$250,000 for demand deposit accounts and \$250,000 for time and savings deposit accounts. Bank accounts and the local government investment pool are also insured by the State Deposit Guarantee Fund in the amount of \$400,000. However, due to the relatively small size of the Guarantee Fund in relationship to the total deposits covered and other legal implications, recovery of material principal losses may be significant to individual organizations.

3. Cash and Temporary Cash Investments (Continued)

As of December 31, 2015, the Village had \$9,816,224 on deposit with financial institutions. Of this amount the Village had deposits in excess of federal depository insurance limits that were exposed to custodial credit risk as follows:

Insured by Federal and State Deposit Insurance	\$ 4,254,631
Collateralized in the Financial Institutions Name	3,344,472
Uninsured/Uncollateralized	2,217,121
Total Deposits with Financial Institutions	<u>\$ 9,816,224</u>

Fluctuating cash flows during the year due to tax collections, receipt of state aids and proceeds from borrowing may have resulted in temporary balances during the year exceeding uninsured amounts at the balance sheet date.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates that will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Village does not have a formal investment policy that limits investment maturities as a means of managing its exposure of fair value losses arising from increasing interest rates.

As of December 31, 2015, the Village has the following investments and maturities:

	Fair Value	Weighted Average Maturity (Days)
US Treasury Investments	\$ 1,484,857	
Total	<u>\$ 1,484,857</u>	53

4. Receivables and Deferred Inflows of Resources

All of the Village's receivables are expected to be collected within one year except for \$269,892 in TIF #2 and \$577,336 in TIF #3.

At the end of the current fiscal year, the various components of deferred inflows of resources reported in the governmental funds were as follows:

	Unavailable	Unearned	Total
Property taxes receivable	\$ -	\$ 3,805,978	\$ 3,805,978
Special assessments and charges not yet due	1,027,641	-	1,027,641
Interest on advances	332,388	-	332,388
EMS charges	27,026	-	27,026
Total Deferred Inflows of Resources for Governmental Funds	<u>\$ 1,387,055</u>	<u>\$ 3,805,978</u>	<u>\$ 5,193,033</u>

5. Interfund Receivables/Payables, Advances, and Transfers

Advances

The following is a schedule of interfund advances:

Receivable Fund	Payable Fund	Interest Rate	Principal Amount	Accrued Interest	Balance 12/31/15	Amount Due		
						Within One Year	Year	
General Fund	TIF #3	3%	\$ 897,054	\$274,064	\$ 1,171,118	\$ -	-	
General Fund	Fire Fund	3%	616,760	18,503	635,263	635,263	-	
Water Fund	TIF #3	3%	84,671	7,851	92,522	-	-	
Sewer Fund	TIF #2	3%	621,956	77,551	699,507	-	-	
Sewer Fund	TIF #3	3%	1,081,540	157,727	1,239,267	-	-	
Total All Funds						\$ 3,837,677	\$ 635,263	

All interest rates charged on advances were approved through Board resolution. There is currently no repayment schedule in place.

The interfund payable to the General Fund from the Fire Fund is expected to be repaid with future debt proceeds.

5. Interfund Receivables/Payables, Advances, and Transfers (Continued)

Transfers

The following is a schedule of interfund transfers:

Transferred To	Transferred From	Per Government-Wide Statements	Per Fund Statements	Purpose
General Fund	Room Tax Fund	Eliminated	\$ 130,060	Operations
General Fund	Room Tax Fund	Eliminated	6,465	Operations
General Fund	Fire Fund	Eliminated	2,318	Operations
General Fund	Library Fund	Eliminated	22,097	Operations
Library Fund	General Fund	Eliminated	140,481	Operations
Fire Fund	General Fund	Eliminated	249,938	Levy
Capital Projects Fund	General Fund	Eliminated	126,618	Operations
TIF #2	TIF #3	Eliminated	461,425	Forgive Advance
General Fund	Sewer Fund		3,798	Operations
General Fund	Water Fund		3,798	Operations
General Fund	Water Fund		193,561	Tax Equivalent
Total Transfers - Fund Financials			<u>\$ 1,340,559</u>	
General Fund	Water Fund	\$ 193,561	\$ -	Tax Equivalent
General Fund	Water Fund	3,798	-	Operations
General Fund	Sewer Fund	3,798	-	Operations
Total Transfers - Government-Wide Statement of Activities		<u>\$ 201,157</u>	<u>\$ -</u>	

Generally, transfers are used to (1) move revenues from the fund that collects them to the fund that the budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

6. Restricted Cash

The Village reports various restricted cash accounts on the Statement of Net Position and the Governmental and Business-Type Fund Financial Statements. Restricted cash as of December 31, 2015 is as follows:

General Fund

Impact Fees \$ 82,189

The Village collected impact fees from new developments. These fees are restricted in use by State Statutes. The impact fees can be used for public infrastructure improvements, public safety improvements and for parks.

Developer Fees 41,814

The Village collected Westside Development fees that are restricted by Village ordinance for public infrastructure improvements to certain areas within the Village. These fees were set by Village ordinances.

Tree Planting Fees 17,842

The Village is also collecting fees to plant trees from homeowners. These fees were set by Village ordinances.

EMS FAP Account 4,946

Total General Fund \$ 146,791

The EMS Department has received grant and state aid which, according to the State of Wisconsin, are restricted in use. These funds can only be used for specific EMS equipment and services.

TIF #2 - Debt Reserves \$ 816,157

The Community Development Authority (CDA) bonds require money to be accumulated for the purpose of paying principal and interest payments. These amounts have been restricted for the purpose of making principal and interest payments.

6. Restricted Cash (Continued)

TIF #3 - Debt Reserves

Debt Reserves \$ 668,700

Unspent Bond Proceeds 4,243

Total TIF #3 \$ 672,943

The Community Development Authority (CDA) bonds require money to be accumulated for the purpose of paying principal and interest payments. These amounts have been restricted for the purpose of making principal and interest payments. The 2015 Taxable Note Anticipation Notes restrict the proceeds to specific developer agreements.

Library Fund

Restricted Contributions \$ 16,250

The Village library has received contributions which, according to the contributors, are restricted in use. These funds can only be used for library books and equipment.

Fire Fund

Unspent Bond Proceeds \$ 228,663

The 2006 General Obligation Promissory Notes for the Fire Fund restrict the proceeds to specific capital projects.

Capital Projects Fund

Unspent Bond Proceeds \$ 9,492

Total Governmental Funds \$ 1,890,296

The 2006 General Obligation Promissory Notes for General Fund restrict the proceeds to specific capital projects.

7. Capital Assets

A summary of changes in fixed assets is as follows:

	Balance 1/1/2015	Additions	Retirements	Balance 12/31/2015
Governmental Activities				
Non-depreciable Capital Assets:				
Land	\$ 2,011,921	-	-	\$ 2,011,921
Construction in Progress	182,470	-	182,470	-
Total Non-depreciable Capital Assets	2,194,391	-	182,470	2,011,921
Capital Assets Being Depreciated:				
Buildings and Improvements	3,291,708	903,163	-	4,194,871
Equipment	4,014,908	128,464	-	4,143,372
Infrastructure	21,888,495	10,402	-	21,898,897
Total Capital Assets Being Depreciated	29,195,111	1,042,029	-	30,237,140
Total Capital Assets	31,389,502	1,042,029	182,470	32,249,061
Less: Accumulated Depreciation	14,733,106	1,229,881	-	15,962,987
Capital Assets Net of Depreciation	\$ 16,656,396	\$ (187,852)	\$ 182,470	\$ 16,286,074

Depreciation expense was charged to governmental activities as follows:

Governmental Activities	
General Government	\$ 12,181
Public Safety	177,461
Public Works	935,813
Culture and Recreation	104,426
Total Governmental Activities Depreciation Expense	\$ 1,229,881

7. Capital Assets (Continued)

Business-Type Capital Assets

	Balance 1/1/2015	Additions	Retirements	Balance 12/31/2015
Water				
Non-Depreciable Capital Assets:				
Land	\$ 21,004	-	-	\$ 21,004
Construction in Progress	769,768	-	-	769,768
Total Non-Depreciable Capital Assets	790,772	-	-	790,772
Capital Assets Being Depreciated:				
Buildings	757,987	-	-	757,987
Equipment	1,404,342	50,831	-	1,455,173
Infrastructure	7,183,331	110,042	10,725	7,282,648
Total Capital Assets Being Depreciated	9,345,660	160,873	10,725	9,495,808
Total Capital Assets	10,136,432	160,873	10,725	10,286,580
Less: Accumulated Depreciation	(1,886,380)	(191,750)	(10,725)	(2,067,405)
Capital Assets Net of Depreciation	\$ 8,250,052	\$ (30,877)	\$ -	\$ 8,219,175
Sewer				
Non-Depreciable Capital Assets:				
Land	\$ 17,978	-	-	\$ 17,978
Total Non-Depreciable Capital Assets	17,978	-	-	17,978
Capital Assets Being Depreciated:				
Buildings	794,980	-	-	794,980
Equipment	165,557	16,857	-	182,414
Infrastructure	15,624,314	35,996	-	15,660,310
Total Capital Assets Being Depreciated:	16,584,851	52,853	-	16,637,704
Total Capital Assets	16,602,829	52,853	-	16,655,682
Less: Accumulated Depreciation	(5,400,635)	(415,282)	-	(5,815,917)
Capital Assets Net of Depreciation	\$ 11,202,194	\$ (362,429)	\$ -	\$ 10,839,765
Total Business-Type Capital Assets	\$ 19,452,246	\$ (393,306)	\$ -	\$ 19,058,940

7. **Capital Assets (Continued)**

Depreciation expense was charged to business-type activities as follows:

Business-Type Activities		\$ 186,056
Water-Depreciation		420,976
Sewer-Depreciation		
Total Business-Type Activities Depreciation Expense		<u>\$ 607,032</u>

8. **Long-Term Obligations**

All general obligation notes and bonds payable are backed by the full faith and credit of the municipality. Notes and bonds will be retired by future property tax levies. Proprietary fund debt is payable by revenues from user fees of those funds, or if the revenues are not sufficient, by future tax levies. The following is a summary of long-term debt transactions of the Village for the year ended December 31, 2015:

	Beginning Balance	Increases	Decreases	Ending Balance	Amounts Due Within One Year
GOVERNMENTAL ACTIVITIES					
Bonds and Notes Payable					
General Obligation Debt	\$ 9,345,000	\$ -	\$ 2,350,000	\$ 6,995,000	\$ 985,000
Bond Anticipation Notes	-	1,395,000	-	1,395,000	-
CDA Lease Revenue Bonds	9,390,000	1,740,000	740,000	10,390,000	900,000
Sub-Total	<u>18,735,000</u>	<u>3,135,000</u>	<u>3,090,000</u>	<u>18,780,000</u>	<u>1,885,000</u>
Other Liabilities					
Vested Compensated Absences	142,850	15,340	-	158,190	-
Developer Commitments (Note 12)	64,070	440,023	416,545	87,548	87,548
Total Other Liabilities	<u>206,920</u>	<u>455,363</u>	<u>-</u>	<u>245,738</u>	<u>87,548</u>
Total Governmental Activities Long-Term Liabilities	<u>\$ 18,941,920</u>	<u>\$ 3,590,363</u>	<u>\$ 3,090,000</u>	<u>\$ 19,025,738</u>	<u>\$ 1,972,548</u>
BUSINESS-TYPE ACTIVITIES					
Bonds and Notes Payable					
Compensated Absences	\$ 36,252	\$ 5,386	\$ -	\$ 41,638	\$ -
Total Business-Type Activities Long-Term Liabilities	<u>\$ 36,252</u>	<u>\$ 5,386</u>	<u>\$ -</u>	<u>\$ 41,638</u>	<u>\$ -</u>

8. **Long-Term Obligations (Continued)**

Long-term debt issues outstanding at December 31, 2015 and total debt outstanding were as follows:

Governmental Debt	Date of Issue	Final Maturity	Interest Rates	Original Indebtedness	Balance 12/31/15	Current Portion
Governmental Activities						
General Obligation						
2006 General Fund	5/1/2006	12/1/2024	4.25-4.38	\$ 1,892,090	\$ 1,261,376	\$ 118,260
GO Promissory Notes						
2006 Fire and EMS	5/1/2006	12/1/2024	4.25-4.38	\$ 507,910	338,624	31,740
GO Promissory Notes						
2008 Fire and EMS	1/28/2008	2/1/2018	2.85-3.4	\$ 1,140,000	390,000	125,000
GO Promissory Notes						
2010 General Fund	12/17/2010	3/1/2020	1.7-3.5	\$ 1,165,000	500,000	90,000
GO Refunding Bonds						
2011 General Fund	3/1/2011	3/1/2022	1.1-4.0	\$ 2,820,000	1,915,000	250,000
GO Refunding Bonds						
2011 General Fund	11/15/2011	12/1/2021	6-3.0%	\$ 2,070,000	1,395,000	210,000
GO Refunding Bonds						
2012 TIF 2 and 3	7/17/2012	8/1/2022	.6-2.5%	\$ 1,655,000	1,195,000	160,000
GO Refunding Bonds						
Total Governmental Activities -- General Obligation Debt				<u>\$ 6,995,000</u>	<u>\$ 1,395,000</u>	<u>\$ 985,000</u>
Bond Anticipation Notes						
2015 TIF 3 Taxable	1/13/2015	12/1/2018	1.60%	\$ 1,395,000	\$ 1,395,000	\$ -
Note Anticipation Notes						
Total Governmental Activities -- Bond Anticipation Notes				<u>\$ 1,395,000</u>	<u>\$ 1,395,000</u>	<u>\$ -</u>
CDA Lease Revenue Bonds						
2008 TIF 2 CDA Lease	11/8/2007	12/1/2022	3.6-4.4	\$ 3,985,000	\$ 1,960,000	\$ 450,000
Revenue Bonds						
2007 TIF 3 CDA Lease	11/8/2007	12/1/2022	3.4-4.4	\$ 4,150,000	2,125,000	-
Revenue Bonds						
2012 TIF 3 CDA Refunding	12/17/2012	12/1/2026	1.25-2.9	\$ 2,785,000	2,785,000	280,000
Lease Revenue Bonds						
2013 TIF 2 CDA Refunding	10/3/2013	12/1/2022	2.5-3.25%	\$ 1,780,000	1,780,000	-
Lease Revenue Bonds						
2015 TIF 2 CDA Refunding	9/2/2015	12/1/2023	.85-2.85%	\$ 1,740,000	1,740,000	170,000
Lease Revenue Bonds						
Total Governmental Activities -- CDA Lease Revenue Bonds				<u>\$ 10,390,000</u>	<u>\$ 10,390,000</u>	<u>\$ 900,000</u>
Total Governmental Activities				<u>\$ 18,780,000</u>	<u>\$ 1,885,000</u>	<u>\$ 1,885,000</u>

9. **Defined Benefit Pension Plan (Continued)**

Final average earnings is the average of the participant's three highest years' earnings. Creditable service is the creditable current and prior service expressed in years or decimal equivalents of partial years for which a participant receives earnings and makes contributions as required. The formula factor is a standard percentage based on employment category.

Employees may retire at age 55 (50 for protective occupation employees) and receive reduced benefits. Employees terminating covered employment before becoming eligible for a retirement benefit may withdraw their contributions and forfeit all rights to any subsequent benefits.

The WRS also provides death and disability benefits for employees.

Post-Retirement Adjustments. The Employee Trust Funds Board may periodically adjust annuity payments from the retirement system based on annual investment performance in accordance with s. 40.27, Wis. Stat. An increase (or decrease) in annuity payments may result when investment gains (losses), together with other actuarial experience factors, create a surplus (shortfall) in the reserves, as determined by the system's consulting actuary. Annuity increases are not based on cost of living or other similar factors. For Core annuities, decreases may be applied only to previously granted increases. By law, Core annuities cannot be reduced to an amount below the original, guaranteed amount (the "floor") set at retirement. The Core and Variable annuity adjustments granted during recent years are as follows:

Year	Core Fund Adjustment	Variable Fund Adjustment
2005	2.6%	7%
2006	0.8	3
2007	3.0	10
2008	6.6	0
2009	(2.1)	(42)
2010	(1.3)	22
2011	(1.2)	11
2012	(7.0)	(7)
2013	(9.6)	9
2014	4.7	25

Contributions. Required contributions are determined by an annual actuarial valuation in accordance with Chapter 40 of the Wisconsin Statutes. The employee required contribution is one-half of the actuarially determined contribution rate for general category employees, including teachers, and executives and elected officials. Required contributions for protective employees are the same rate as general employees. Employees are required to contribute the remainder of the actuarially determined contribution rate. The employer may not pay the employee required contribution unless provided for by an existing collective bargaining agreement.

During the reporting period, the WRS recognized \$61,666 in contributions from the municipality.

8. **Long-Term Obligations (Continued)**

Governmental Debt (Continued)

Debt service requirements to maturity are as follows:

	Total		Total		Lease Revenue		Lease Revenue	
	GO	Principal	GO	Principal	Bonds	Interest	Bonds	Interest
2016	\$ 985,000	\$ 227,277	\$ -	\$ 23,250	\$ 900,000	\$ 327,068	\$ 900,000	\$ 327,068
2017	1,020,000	185,216	-	22,320	920,000	304,572	920,000	304,572
2018	1,050,000	157,172	1,395,000	22,320	945,000	279,362	945,000	279,362
2019	955,000	128,631	-	-	1,465,000	251,480	1,465,000	251,480
2020	980,000	98,852	-	-	625,000	201,285	625,000	201,285
2021-2025	2,005,000	131,928	-	-	5,030,000	416,075	5,030,000	416,075
2026	-	-	-	-	505,000	14,645	505,000	14,645
	\$ 6,995,000	\$ 929,076	\$ 1,395,000	\$ 67,890	\$ 10,390,000	\$ 1,794,487	\$ 10,390,000	\$ 1,794,487

The Village's general obligation debt limit is equal to 5% of the Village's total equalized value. The Village's debt limit as of December 31, 2015 is \$14,815,015. Debt subject to the limit is \$6,995,000.

9. **Defined Benefit Pension Plan**

Plan description. The WRS is a cost-sharing multiple-employer defined benefit pension plan. WRS benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. Benefit terms may only be modified by the legislature. The retirement system is administered by the Wisconsin Department of Employee Trust Funds (ETF). The system provides coverage to all eligible State of Wisconsin, local government and other public employees. All employees, initially employed by a participating WRS employer on or after July 1, 2011, and expected to work at least 1200 hours a year (880 hours for teachers and school district educational support employees) and expected to be employed for at least one year from employee's date of hire are eligible to participate in the WRS.

Vesting. For employees beginning participation on or after January 1, 1990, and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for a retirement annuity. Participants employed prior to 1990 and on or after April 24, 1998, and prior to July 1, 2011, are immediately vested. Participants who initially became WRS eligible on or after July 1, 2011, must have five years of creditable service to be vested.

Benefits provided. Employees who retire at or after age 65 (54 for protective occupation employees; 62 for elected officials and State executive participants) are entitled to receive an unreduced retirement benefit. The factors influencing the benefit are: (1) final average earnings, (2) years of creditable service, and (3) a formula factor.

9. **Defined Benefit Pension Plan (Continued)**

Contribution rates as of December 31, 2015 are:

Employee Category	Employee	Employer
General (including teachers)	6.8%	6.8%
Executives & Elected Officials	7.7%	7.7%
Protective with Social Security	6.8%	9.5%
Protective without Social Security	6.8%	13.1%

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2015, the Village reported an asset of \$166,097 for its proportionate share of the net pension asset. The net pension asset was measured as of December 31, 2014, and the total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of December 31, 2013 rolled forward to December 31, 2014. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The Village's proportion of the net pension asset was based on the Village's share of contributions to the pension plan relative to the contributions of all participating employers. At December 31, 2014, the Village's proportion was 0.00676213%, which was a decrease of 0.00046662% from its proportion measured as of December 31, 2013.

For the year ended December 31, 2015, the Village recognized pension expense of \$67,777.

Pension amounts have been allocated to the proprietary funds and business-type activities. Allocations were based on the proportionate share of current year contributions to the pension plan made by the proprietary funds and business-type activities relative to the total contributions made by the Village.

At December 31, 2015, the Village reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

9. **Defined Benefit Pension Plan (Continued)**

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 24,079	\$ -
Net difference between projected and actual earnings on pension plan investments	80,432	-
Changes in proportion and difference between Village contributions and proportionate share of contributions	11,394	-
Village contributions subsequent to the measurement date	63,184	-
Total	\$ 179,089	\$ -

\$63,185 reported as deferred outflows related to pension resulting from the WRS Employer's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability (asset) in the year ended December 31, 2016. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

Year Ended December 31:	Deferred Outflows of Resources	Deferred Inflows of Resources
2016	\$ 26,425	\$ -
2017	26,425	-
2018	26,425	-
2019	26,425	-
2020	10,204	-

Actuarial assumptions. The total pension liability in the December 31, 2014, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

9. Defined Benefit Pension Plan (Continued)

Actuarial Valuation Date:	December 31, 2013
Measurement Date of Net Pension Liability (Asset):	December 31, 2014
Actuarial Cost Method:	Entry Age
Asset Valuation Method:	Fair Market Value
Long-Term Expected Rate of Return:	7.2%
Discount Rate:	7.2%
Salary Increases:	
Inflation	3.2%
Seniority/Merit	0.2% - 5.8%
Mortality:	Wisconsin 2012 Mortality Table
Post-Retirement Adjustments*	2.1%

* No post-retirement adjustment is guaranteed. Actual adjustments are based on recognized investment return, actuarial experience and other factors. 2.1% is the assumed annual adjustment based on the investment return assumption and the post-retirement discount rate.

Actuarial assumptions are based upon an experience study conducted in 2012 using experience from 2009-2011. The total pension liability for December 31, 2014 is based upon a roll-forward of the liability calculated from the December 31, 2013 actuarial valuation.

Long-term expected Return on Plan Assets. The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

9. Defined Benefit Pension Plan (Continued)

The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Long-Term Real Rate of Return	Target Allocation
US Equities	5.3%	21%
International Equities	5.7%	23%
Fixed Income	1.7%	36%
Inflation Sensitive Assets	2.3%	20%
Real Estate	4.2%	7%
Private Equity/Debt	6.9%	7%
Multi-Asset	3.9%	6%
Cash	0.9%	-20%

Single Discount rate. A single discount rate of 7.20% was used to measure the total pension liability. This single discount rate was based on the expected rate of return on pension plan investments of 7.20% and a long term bond rate of 3.56%. Because of the unique structure of WRS, the 7.20% expected rate of return implies that a dividend of approximately 2.1% will always be paid. For purposes of the single discount rate, it was assumed that the dividend would always be paid. The projection of cash flows used to determine this single discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments (including expected dividends) of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Village of Johnson Creek's proportionate share of the net pension liability (asset) to changes in the discount rate. The following presents the Village's proportionate share of the net pension liability (asset) calculated using the discount rate of 7.20 percent, as well as what the Village's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.20 percent) or 1-percentage-point higher (8.20 percent) than the current rate:

	1% Decrease to Discount Rate (6.20%)	Current Discount Rate (7.20%)	1% Increase to Discount Rate (8.20%)
Village's proportionate share of the net pension liability (asset)	\$ 468,587	\$ (166,097)	\$ (667,343)

Pension Plan Fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in separately issued financial statements available at <http://legis.wisconsin.gov/lab/> and reference report number 15-11.

10. Net Position/Fund Balances

Governmental Activities

Net position reported on the government-wide statement of net position at December 31, 2015 include the following:

Capital Assets Net of Depreciation	\$ 16,286,074
Less: Related Long-Term Debt Outstanding	(18,780,000)
Plus: Unamortized Debt Expenses	141,312
Plus: Debt Used for Business-Type Capital Assets	2,590,000
Plus: Debt Reserves - TIF 2 & 3	1,484,857
Plus: Debt Proceeds in Restricted Cash	238,155
Plus: Unspent Bond Proceeds - TIF 3	4,243
Total Net Investment in Capital Assets	<u>1,964,641</u>
Restricted	
General Fund	146,791
Library	16,250
Employee Pension Plan	246,946
Total Restricted	<u>409,987</u>
Unrestricted	
Total Governmental Activities Net Position (Deficit)	<u>\$ 2,269,457</u>

Business-Type Activities

The following calculation supports the water and sewer utilities' balance of net position net investment in capital assets, as of December 31, 2015:

Capital Assets Net of Depreciation	\$ 19,058,940
Total Net Investment in Capital Assets	<u>19,058,940</u>
Restricted	
Employee Pension Plan	98,240
Total Restricted	<u>98,240</u>
Unrestricted	
Total Business-Type Activities Net Position	<u>\$ 24,247,032</u>

10. Net Position/Fund Balances (Continued)

Fund balances on the fund financial statements as of December 31, 2015 include the following:

Nonspendable Fund Balance	
General Fund	
Delinquent Personal Property Taxes	\$ 1,109
Delinquent Special Assessments/Charges	25,722
Advances to Other Funds (net of unearned interest)	1,514,324
Other Assets	78,130
Total General Fund	<u>1,619,285</u>
Total Nonspendable Fund Balance	<u>\$ 1,619,285</u>
Restricted Fund Balance	
General Fund	
Impact / Developer Fees	\$ 124,003
EMS FAP Account	4,946
Other	17,842
Total General Fund	<u>146,791</u>
TIF District #2	
Debt Service	1,100,362
TIF District #3	
Future Projects and Incentives	4,243
Debt Service	668,700
	<u>672,943</u>
Library Fund	
Library Expenditures	36,950
Room Tax Fund	
Operations	17,664
Fire Fund	
Fire Association Expenditures	228,663
Capital Projects Fund	
Capital Projects Expenditures	113,494
Total Restricted Fund Balance	<u>\$ 2,316,867</u>

10. Net Position/Fund Balances (Continued)

Unassigned Fund Balance (Deficit)		
General Fund	\$ 507,028	
TIF District #3	<u>(560,453)</u>	
Fire Fund	<u>(551,370)</u>	
Total Unassigned Fund Balance (Deficit)	\$ (604,795)	

The TIF #3 deficit is anticipated to be replenished with future tax increment revenue. The Fire fund deficit is expected to be replenished future debt.

11. Expenditures in Excess of Budget

The Village incurred expenditures in excess of budget as follows:

Fund	Department	Final Budget	Actual Expenditures	Variance
General	Public Safety	\$ 832,989	\$ 878,354	\$ (45,365)
General	Public Works	456,781	457,843	(1,062)
TIF #2	Interest Expense	257,561	367,543	(109,982)
TIF #3	Conservation and Development	333,833	431,446	(97,613)
TIF #3	Interest Expense	220,176	344,169	(110,150)
Fire	Interest Expense	27,361	45,864	(18,503)

In total, general fund expenditures were over budget by \$13,022.

12. Commitments and Contingencies

The Village has a number of agreements in which the tax increment on developments will be used to reduce special assessments. In 2015, the Village had \$75,613 in special assessments paid by tax increments. This amount was recorded as an economic development expense on the government-wide financial statements. Future payments are contingent upon adequate increments.

Developer Commitments and Contingencies

The Village has a commitment with a local developer to provide a cash grant equal to 11.25% of the difference between assessed values of improvements and current assessed value. The grant is limited to \$150,000 and is to be paid by TIF #2. The final payment expected to be paid in 2016 of \$41,449 has been accrued in the government-wide financial statements. (See Note 8)

The Village has a second developer commitment for a cash grant of 0.060984% of improvement values. A payment is expected to be paid by TIF #2 in 2016 in the amount of \$36,870. The liability has been accrued in the government-wide financial statements. (See Note 8)

There is an additional cash grant of .061442% of improvement values for an additional developer. The Village (TIF #2) made an initial payment of \$22,977 (\$26,395 less development fees) in 2015. Another cash grant is expected to be paid on September 1, 2016 in the amount of \$9,229. The liability has been accrued in the government-wide financial statements. (See Note 8)

In 2016, the Village approved an additional developer incentive (economic development grant) for the actual cost of site preparation and improvements limited to an amount not greater than \$888,857. This grant is contingent on completion of site improvements therefore the conditions of the agreement have not yet been met and no liability has been accrued.

13. Risk Management

The Village is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions and natural disasters for which the Village carries commercial insurance. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years.

14. Community Development Authority

The Village created a community authority ("the authority") pursuant to Wisconsin Statutes. The Authority is a legally separate entity that is appointed by the Village Board. The intention of the Authority is to purchase, manage and finance public improvements associated with TIF #2 and TIF #3. The Authority obtained financing (CDA lease revenue bonds) that was used to purchase TIF #2 and TIF #3 infrastructure from the Village and lease the infrastructure back to the Village.

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Village of Johnson Creek

Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (with Variances)
General Fund
For the Year Ended December 31, 2015

	Budgeted Amounts		Actual Amounts, Budgetary Basis	Variance with Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Property Taxes	\$ 1,262,251	\$ 1,262,251	\$ 1,258,295	\$ (3,956)
Other Taxes	51,585	51,585	48,583	(3,002)
Special Assessment Revenue	-	-	16,412	16,412
Intergovernmental	472,306	472,306	487,261	14,955
License and Permits	98,000	98,000	177,650	79,650
Fines, Forfeits and Penalties	48,000	48,000	23,378	(24,622)
Public Charges for Services	206,150	206,150	235,126	28,976
Interest Income	5,000	5,000	2,321	(2,679)
Miscellaneous Income	46,478	46,478	52,090	5,612
Total Revenues	2,189,770	2,189,770	2,301,296	111,526
EXPENDITURES				
Current:				
General Government	252,884	252,884	231,904	20,980
Public Safety	832,989	832,989	878,354	(45,365)
Public Works	456,781	456,781	457,843	(1,062)
Health and Human Services	7,400	7,400	7,240	160
Culture, Recreation and Education	87,737	87,737	75,472	12,265
Debt Service:				
Principal Repayment	327,840	327,840	327,840	-
Interest Expense	78,387	78,387	78,387	-
Total Expenditures	2,044,018	2,044,018	2,057,040	(13,022)
Excess (Deficiency) of Revenues Over Expenditures	145,752	145,752	244,256	98,504
OTHER FINANCING SOURCES (USES)				
Transfers In	244,667	244,667	362,097	117,430
Transfers Out	(390,419)	(390,419)	(517,037)	(126,618)
Total Other Financing Sources and Uses	(145,752)	(145,752)	(154,940)	(9,188)
Net Change in Fund Balances	-	-	89,316	89,316
Fund Balances - Beginning	2,183,788	2,183,788	2,183,788	-
Fund Balances - Ending	2,183,788	2,183,788	2,273,104	89,316

REQUIRED SUPPLEMENTARY INFORMATION

Village of Johnson Creek
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 Budget and Actual (with Variances)
 TIF #2
 For the Year Ended December 31, 2015

	Budgeted Amounts		Actual Amounts, Budgetary Basis	Variance with Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Property Taxes	\$ 1,396,896	\$ 1,396,896	\$ 1,366,568	\$ (30,328)
Special Assessment Revenue	16,400	16,400	15,537	(863)
Intergovernmental	10,970	10,970	30,645	19,675
License and Permits	15,000	15,000	6,750	(8,250)
Interest Income	3,000	3,000	4,740	1,740
Miscellaneous Income	-	-	676	676
Total Revenues	1,442,266	1,442,266	1,424,916	(17,350)
EXPENDITURES				
Current:				
General Government	121,579	121,579	80,282	41,297
Conservation and Development	334,301	334,301	137,741	196,560
Debt Service:				
Principal Repayment	728,825	728,825	728,825	-
Interest Expense	257,561	257,561	367,543	(109,982)
Total Expenditures	1,442,266	1,442,266	1,314,391	127,875
Excess (Deficiency) of Revenues Over Expenditures	-	-	110,525	110,525
OTHER FINANCING SOURCES (USES)				
Proceeds from Long-Term Debt	-	-	1,740,000	(1,740,000)
Principal Payments on Refunding Bonds	-	-	(1,320,000)	1,320,000
Transfers Out	-	-	(461,425)	(461,425)
Total Other Financing Sources and Uses	-	-	(41,425)	(881,425)
Net Change in Fund Balances	-	-	69,100	(770,900)
Fund Balances - Beginning	1,031,262	1,031,262	1,031,262	-
Fund Balances - Ending	1,031,262	1,031,262	1,100,362	(770,900)

Village of Johnson Creek
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 Budget and Actual (with Variances)
 TIF #3
 For the Year Ended December 31, 2015

	Budgeted Amounts		Actual Amounts, Budgetary Basis	Variance with Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Property Taxes	\$ 1,128,428	\$ 1,128,428	\$ 1,114,886	\$ (13,542)
Special Assessment Revenue	139,000	139,000	171,806	32,806
Intergovernmental	6,000	6,000	6,040	40
License and Permits	20,000	20,000	1	(19,999)
Interest Income	2,500	2,500	6,676	4,176
Total Revenues	1,295,928	1,295,928	1,299,409	3,481
EXPENDITURES				
Current:				
General Government	110,424	110,424	68,644	41,780
Conservation and Development	333,853	333,853	431,446	(97,613)
Capital Outlay	37,000	37,000	7,012	29,988
Debt Service:				
Principal Repayment	596,175	596,175	596,175	-
Interest Expense	220,176	220,176	330,326	(110,150)
Total Expenditures	1,297,608	1,297,608	1,433,603	(135,995)
Excess (Deficiency) of Revenues Over Expenditures	(1,680)	(1,680)	(134,194)	(132,514)
OTHER FINANCING SOURCES (USES)				
Proceeds from Long-Term Debt	-	-	1,395,000	(1,395,000)
Transfers In	-	-	461,425	461,425
Total Other Financing Sources and Uses	-	-	1,856,425	(933,575)
Net Change in Fund Balances	(1,680)	(1,680)	1,722,231	(1,066,089)
Fund Balances - Beginning	(1,609,741)	(1,609,741)	(1,609,741)	-
Fund Balances - Ending	(1,611,421)	(1,611,421)	112,490	(1,066,089)

Village of Johnson Creek
Schedule of Revenues, Expenditures and Changes in Fund Balance
 Budget and Actual (With Variances)
 Fire Fund
 For the Year Ended December 31, 2015

	Budgeted Amounts		Actual Amounts, Budgetary Basis	Variance with Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Property Taxes	\$ 137,106	\$ 137,106	\$ 137,106	\$ -
Intergovernmental	15,750	15,750	16,863	1,113
Public Charges for Services	1,000	1,000	-	(1,000)
Interest Income	1,500	1,500	1,950	450
Miscellaneous Income	14,291	14,291	20,320	6,029
Total Revenues	169,647	169,647	176,239	6,592
EXPENDITURES				
Current:				
General Government	64,548	64,548	56,575	7,973
Public Safety	208,198	208,198	193,247	14,951
Capital Outlay	723,000	788,000	671,680	116,320
Debt Service	117,160	117,160	117,160	-
Principal Repayment	27,561	27,561	45,864	(18,303)
Interest Expense	1,142,267	1,205,267	1,084,526	120,741
Total Expenditures	(972,620)	(1,035,620)	(908,287)	127,333
Excess (Deficiency) of Revenues Over Expenditures				700,000
OTHER FINANCING SOURCES (USES)				
Proceeds from Long-Term Debt	700,000	700,000	-	700,000
Transfers In	249,938	249,938	249,938	-
Transfers Out	(2,318)	(2,318)	(2,318)	-
Total Other Financing Sources and Uses	947,620	947,620	247,620	700,000
Net Change in Fund Balances	(25,000)	(88,000)	(660,667)	827,333
Fund Balances - Beginning	337,960	337,960	337,960	-
Fund Balances - Ending	\$ 312,960	\$ 249,960	\$ (322,707)	\$ 827,333

VILLAGE OF JOHNSON CREEK
WISCONSIN RETIREMENT SYSTEM SCHEDULES
SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY (ASSET)
AS OF THE MEASUREMENT DATE

	December 31, 2014	December 31, 2015
Village's proportion of the net pension liability (asset)	0.00676213%	\$ 63,185
Village's proportionate share of the net pension liability (asset)	\$ (166,097)	\$ 63,185
Village's covered-employee payroll	\$ 792,392	\$ -
Proportionate share of the net pension liability (asset) as a percentage of its covered employee payroll	-20.96%	\$ 850,888
Plan fiduciary net position as a percentage of the total pension liability (asset)	102.74%	7.43%

SCHEDULE OF CONTRIBUTIONS
FOR THE YEAR ENDED

Contractually required contributions	\$ 63,185
Contributions in relation to the contractually required contributions	\$ 63,185
Contribution deficiency (excess)	\$ -
Village's covered-employee payroll	\$ 850,888
Contributions as a percentage of covered-employee payroll	7.43%

Notes to the Wisconsin Retirement System Schedules
for the Year Ended December 31, 2015

Change of benefits terms. There were no changes of benefits terms for any participating employer in WRS.
Change of assumptions. There were no changes in the assumptions.

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SUPPLEMENTARY INFORMATION

Village of Johnson Creek
Johnson Creek, Wisconsin
Combining Balance Sheet
Non-Major Governmental Funds
December 31, 2015

	Special Revenue Funds		Capital Projects Fund	Non-Major Governmental Funds
	Library Fund	Room Tax Fund	General Capital Projects	
ASSETS				
Cash and Cash Equivalents	\$ 22,563	\$ -	\$ 104,002	\$ 126,565
Receivables:				
Accounts	-	25,588	-	25,588
Restricted Cash	16,250	-	9,492	25,742
Total Assets	<u>\$ 38,813</u>	<u>\$ 25,588</u>	<u>\$ 113,494</u>	<u>\$ 177,895</u>
LIABILITIES				
Accounts Payable	\$ -	\$ 7,924	\$ -	\$ 7,924
Accrued Liabilities	1,863	-	-	1,863
Total Liabilities	<u>1,863</u>	<u>7,924</u>	<u>-</u>	<u>9,787</u>
FUND BALANCES				
Restricted	36,950	17,664	113,494	168,108
Total Fund Balances	<u>36,950</u>	<u>17,664</u>	<u>113,494</u>	<u>168,108</u>
Total Liabilities and Fund Balances	<u>\$ 38,813</u>	<u>\$ 25,588</u>	<u>\$ 113,494</u>	<u>\$ 177,895</u>

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Village of Johnson Creek
Johnson Creek, Wisconsin

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Non-Major Governmental Funds
For the Year Ended December 31, 2015

	Special Revenue Funds		Capital Projects Fund	Non-Major Governmental Funds
	Library Fund	Room Tax Fund	General Capital Projects	
REVENUES				
Other Taxes	\$ -	\$ 115,034	\$ -	\$ 115,034
Intergovernmental	54,047	-	-	54,047
Fines, Forfeits and Penalties	4,517	-	-	4,517
Interest Income	187	222	499	908
Miscellaneous Income	9,439	-	500	9,939
Total Revenues	68,190	115,256	999	184,445
EXPENDITURES				
Current:				
General Government	2,367	500	-	2,867
Culture, Recreation and Education	190,136	-	-	190,136
Conservation and Development	-	57,505	-	57,505
Capital Outlay	1,011	-	97,631	98,642
Total Expenditures	193,514	58,005	97,631	349,150
Excess (Deficiency) of Revenues Over Expenditures	(125,324)	57,251	(96,632)	(164,705)
OTHER FINANCING SOURCES (USES)				
Transfers In	140,481	-	126,618	267,099
Transfers Out	(22,097)	(136,525)	-	(158,622)
Total Other Financing Sources and Uses	118,384	(136,525)	126,618	108,477
Net Change in Fund Balances	(6,940)	(79,274)	29,986	(56,228)
Fund Balances - Beginning	43,890	96,938	83,508	224,336
Fund Balances - Ending	\$ 36,950	\$ 17,664	\$ 113,494	\$ 168,108

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RESOLUTION 68-16

**AWARD BID
REMOVAL OF PARADISE LN ISLAND**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Department of Public Works requested the removal of the island in the cul-de-sac on Paradise Ln at the May 23, 2016 Village Board meeting in conjunction with the removal of the island for the Resort Drive and County Trunk Y, and

WHEREAS, MSA has provided a project cost estimate of \$6,192.60 to complete the removal of the Paradise Lane island, and

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek approve MSA to complete the removal of the Paradise Lane island in an amount not to exceed \$6,192.50 with funding from TIF 3 Cash, and

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 20th day of June, 2016.

John L. Swisher, Village President

ATTEST:

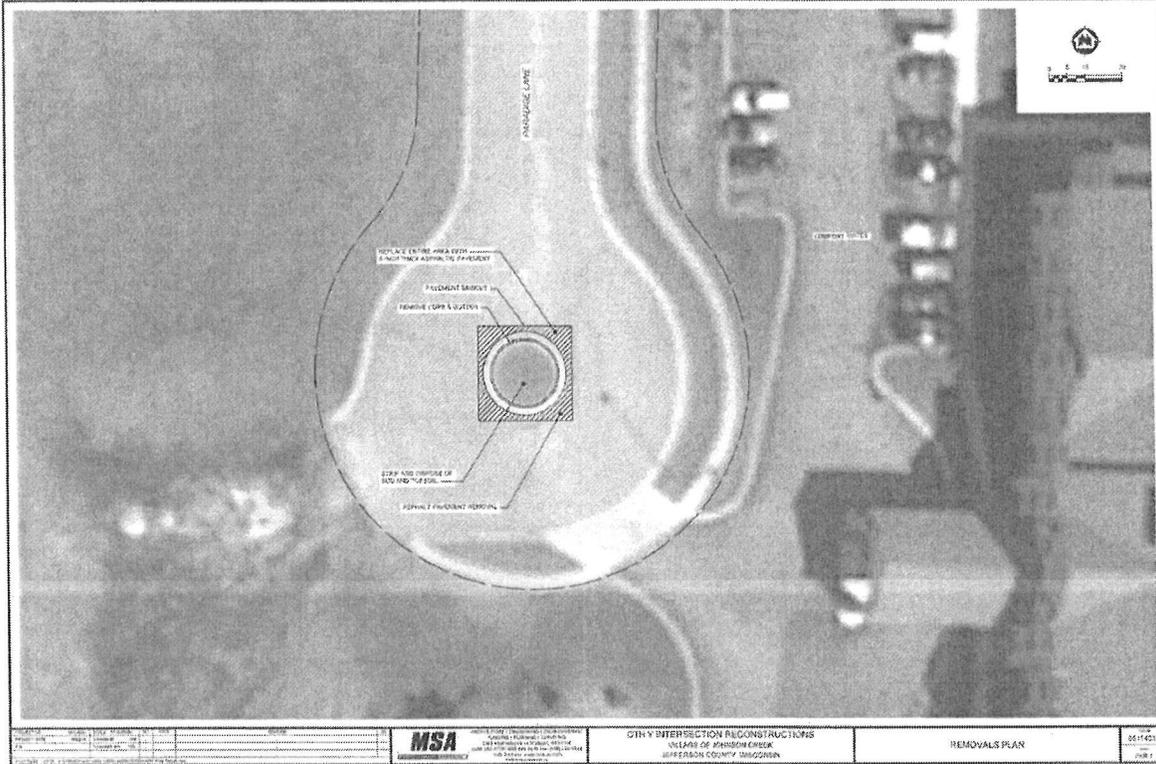
Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek
Project Cost Estimate
Project: Paradise Lane Island Removal
June 1, 2016

Item	Est. Qty.	Units	Est. Unit Cost	Est. Total Cost
Mobilization/Bonds/Insurance	1	LS	\$ 500.00	\$ 500.00
Concrete Curb & Gutter Removal	70	LF	\$ 3.50	\$ 245.00
Asphalt Pavement Removal	35	SY	\$ 3.00	\$ 105.00
Strip & Dispose of Sod & Topsoil in Island	1	LS	\$ 500.00	\$ 500.00
Unclassified Excavation	12	CY	\$ 18.00	\$ 216.00
Excavation Below Subgrade (EBS)	8	CY	\$ 30.00	\$ 240.00
3-Inch Breaker Run with Geotextile Fabric, Type R	8	CY	\$ 30.00	\$ 240.00
Crushed Aggregate Base Course, 14-Inches	60	TON	\$ 16.00	\$ 960.00
Asphaltic Pavement Binder, 2 1/2 Inch Thick	12	TON	\$ 70.00	\$ 840.00
Asphaltic Pavement Surface, 1 1/2 Inch Thick	6	TON	\$ 70.00	\$ 420.00
Subtotal				\$ 4,266.00
Contingency 10%				\$ 426.60
Engineering and CRS				\$ 1,500.00
Total				\$ 6,192.60

Assumptions

- 22-Foot Diameter Include C&G
- 26'x26' Removal Area
- CABC 14-Inch
- 12-Undercut for 25% of project area
- Unclassified Excavation 1-foot in Pavement Removal Area



RESOLUTION 69-16

VILLAGE HALL
IT SERVICE CONTRACT

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the computer service agreement with Feroz Ghouse expired December 31, 2015, and

WHEREAS, the Village Hall needs to have Information Technology service for regular maintenance and troubleshooting, and

NOW THEREFORE BE IT RESOLVED, that the Committee of the Whole recommends to the Village Board of Trustees of the Village of Johnson Creek to approve B-TEK Enterprises LLC for Information Technology services at a rate of \$90/hour, and

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek this 20th day of June, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk – Treasurer

Proposal to Provide IT Services to Village of Johnson Creek

June 10, 2016





B-TEK Enterprises, LLC
W 194 S 8464 Providence Way
Muskego, Wisconsin 53150
Phone: 414.416.2513
Fax: 866.660.5738
Email: RobertAlioto@b-tek.net

Joan Dykstra
Village of Johnson Creek
125 Depot St
Johnson Creek, WI 53038

Joan:

B-TEK Enterprises LLC ("B-TEK") is pleased to present Village of Johnson Creek with this proposal for IT (Information Technology) services.

B-TEK Enterprises understands that Village of Johnson Creek has a desire to use B-TEK Enterprise as Village of Johnson Creek's in house IT Services for their end users and remote user clients. This engagement is to be in the way of remote diagnostics and remote resolutions. This IT service could be conducted over the phone and or via remote control connection to the end user's equipment. This IT service would include but not be limited to, password resets, network connection issues, Internet connection issues, personnel printer connectivity issues, email access, file accessibility, and unresponsive application problems.

B-TEK will diagnose virus, spyware, and adware and attempt to clean or remove these nuisances. B-TEK will additionally re-image any Village of Johnson Creek owned laptop or PC to as new status. B-TEK will make every effort to recover any work product from Village of Johnson Creek owned Laptops or PCs prior to re-image. Turnaround time on repairs or re-imaged machines is usually less than a week from the time that B-TEK receives that machine and it is on its way back. New equipment will continue to be offered as decent value compared to anything on the market. Shipping of repaired or new equipment is Village of Johnson Creek's responsibility.

B-TEK will attempt to resolve network and Internet connection difficulties over the phone with the help of the end user. Analyze home wireless network connections as a best effort as B-TEK cannot know each end users infrastructure. Evaluate Internet connection concerns and confirm their functionality.

B-TEK will also maintain and update any of Village of Johnson Creek's network equipment, servers, email, operating systems, and applications as required by Village of Johnson Creek. B-



B-TEK Enterprises, LLC
W 194 S 8464 Providence Way
Muskego, Wisconsin 53150
Phone: 414.416.2513
Fax: 866.660.5738
Email: RobertAlioto@b-tek.net

TEK will also provide recommendations on system upgrades. If B-TEK has the ability to provide competitive pricing for equipment and software.

The hours of availability of B-TEK's professionals will be 8 am to 6 pm Monday thru Friday. B-TEK's accessibility on Saturdays and after hours is for emergencies only. No support will be available after 9 pm or on Sundays. B-TEK will respond to each call within 2 hours and make best effort to resolve the issue or make arrangements to continue resolution at an arranged time convenient for both the user and B-TEK. B-TEK will provide a detailed account for each call including the amount of time spent on each incident. Excessive use of these services and or hours will be discussed with management in a timely manner. Inability to make dedicated response times will be discussed in a timely approach.

B-TEK will provide a designated phone number for the IT support. B-TEK will also accept email requests for IT support. B-TEK will use phone and email as a means of communication for IT support. Remote PC control application can be used as a troubleshooting and resolution tool.

Village of Johnson Creek shall provide B-TEK Enterprises with the needed documentation in order to support the end users and remote user clients. The documentation should include but not limited to, user IDs and passwords, VPN client IDs and passwords. Village of Johnson Creek will make available email addresses that B-TEK may need for communications. Village of Johnson Creek will provide any tools used or documents used to reset passwords. Village of Johnson Creek will also provide password strength requirements. Village of Johnson Creek will provide any decryption software needed to decrypt any Village of Johnson Creek owned laptop or PC. Village of Johnson Creek will provide any software, and or software licensing that may be needed to resolve or re-image any company owned laptop or PC.

Timing

This engagement is to commence immediately upon receipt of these signed documents and is subject to the ordering and receiving of the equipment and software. All equipment and software prices are approximate values due to the almost daily market fluctuations. This engagement shall continue until a 30 day written notice is issued by either B-TEK Enterprises or Village of Johnson Creek and received and accepted. Any delay or inability to complete this engagement do to any third party service or vendor is out of the control of B-TEK Enterprises; however, B-TEK Enterprises will expedite the speedy resolution to any delay and keep Village of Johnson Creek advised of all unexpected issues.



B-TEK Enterprises, LLC
W 194 S 8464 Providence Way
Muskego, Wisconsin 53150
Phone: 414.416.2513
Fax: 866.660.5738
Email: RobertAlioto@b-tek.net

Invoices

B-TEK Enterprises' invoices are sent monthly and are due 15 days from the invoice date.

Change in Scope

If the scope of our assistance changes based upon our findings or at your request, we will discuss the impact on the timing and fees with you before proceeding on this additional or reduced work. We will revise the payment schedule to reflect any scope changes. Requests to modify the scope are required to be communicated in writing and may affect the time and, as a result, the fees associated with this engagement.

Terms and Conditions

This proposal is subject to the terms and conditions of the B-TEK Enterprises Master Service Agreement between Village of Johnson Creek and B-TEK Enterprises dated June 10, 2016. Either party may terminate this agreement with a 30 day written notice.

During the terms of this arrangement, and for a period of one year after the termination of the arrangement, Village of Johnson Creek and B-TEK Enterprises agree not to solicit, entice, hire, employ, or seek to employ, any employee of the other without the express written consent of the other. Notwithstanding, the foregoing shall not apply to general solicitations of employment not specifically directed towards employees of either of the Parties.

Fees

B-TEK Enterprises, LLC prides its self on delivering only the highest quality of services. B-TEK Enterprises' hourly rate for its professionals is \$90 per/hr. This rate is determined by the industry as common and ordinary rate charge. B-TEK bills in 15 minute increments with a minimum of 15 minutes. Engagement related expenses will be charged at cost in addition to our professional fees, but historically have not exceeded 15% of the total project costs. B-TEK Enterprises will bill all reasonable travel expenses at cost. Travel time to get our professionals to and from the work-site will be billed at one half actual time incurred.



B-TEK Enterprises, LLC
W 194 S 8464 Providence Way
Muskego, Wisconsin 53150
Phone: 414.416.2513
Fax: 866.660.5738
Email: RobertAlioto@b-tek.net

Hazardous Material

Disposal of old computer equipment can be performed on a time and material basis. Old computer equipment is to be considered "Hazardous Material" and must be treated as such. This disposal will be conducted in a secure manner to protect the confidentiality of all parties.

We are committed to earning your loyalty by providing excellent operating solutions to you and your team. Thank you in advance for considering this proposal.

Sincerely,

Bob Alioto

Bob Alioto
President

Confidentiality Statement

This proposal contains confidential material proprietary to B-TEK Enterprises LLC. The material, ideas and concepts contained herein are to be used exclusively to evaluate the capabilities of B-TEK to provide assistance Village of Johnson Creek. This information and the ideas herein may not be disclosed to anyone outside Village of Johnson Creek or be used for purposes other than the evaluation of B-TEK capabilities. In the event that Village of Johnson Creek does not select B-TEK Enterprises as its supplier, we kindly request that you return each hard copy of this proposal, and out of professional courtesy neither retain nor make additional soft or hard copies.



B-TEK Enterprises, LLC
W 194 S 8464 Providence Way
Muskego, Wisconsin 53150
Phone: 414.416.2513
Fax: 866.660.5738
Email: RobertAlioto@b-tek.net

Acceptance

We appreciate the opportunity to be of service to Village of Johnson Creek and are looking forward to working with you on this most important initiative. So that we may schedule our professionals for this assignment, please sign the acceptance below and return to my attention at:

Robert Alioto
B-TEK Enterprises, LLC
W 194 S8464 Providence Way
Muskego, Wisconsin 53150

Should you have any questions regarding our proposed assistance, please do not hesitate to contact me directly at 414.416.2513.

I hereby accept the terms of this proposal (dated June 10, 2016) and authorize B-TEK Enterprises, LLC to act on behalf of Village of Johnson Creek to execute the objectives of this proposal upon acceptance of the proposal.

Accepted by: _____

Title: _____

Date: _____



B-TEK ENTERPRISES, LLC

W 194 S 8464 PROVIDENCE WAY
MUSKEGO, WISCONSIN 53150

Phone: 414.416.2513

Fax: 262.679.9872

Email: RobertAlioto@b-tek.net

June 16, 2016

B-TEK would like to thank you for considering B-Tek Enterprises, LLC as your Computer Technology Integrator. B-Tek is a local company serving southern Wisconsin and northern Illinois since 2000. B-TEK is please to list some of the type of services that B-TEK offers.

- Network infrastructure design and implementation
- Network Security assessment and vulnerability identification
- Firewall review and implementation
- IDS (Intruder detection System) configuration
- Business Network implementation and administration
- Helpdesk call in services
- Remote Access and Mobile Office Services
- Email systems, configuration, implementation, and administration
- Internet connectivity and integration
- Office networking including CAT 5 & 6 wiring, Wireless Networks, and Hot Plug technology.
- Telecommunications implementation and administration

We have aligned with the following organizations and societies to offer a complete line of integration competencies and troubleshooting/repair facilities;

- Dell Computer, Gold Partner
- Microsoft, Authorized Partner
- Cisco, Authorized Partner
- Kerio Technologies, Platinum Partner
- SonicWall Security Systems, Authorized Gold Partner
- Watchguard Systems, Partner
- Fortinet System, Authorized Partner
- SANS Organization, Global Information Assurance Certification (GIAC) Cyber Security Certifications with areas of proficiencies in
 - Information Security
 - Network Security
 - Disaster Recovery
 - Security Policy
 - TCP-IP
- Time Warner, Partner



B-TEK ENTERPRISES, LLC

W 194 S 8464 PROVIDENCE WAY
MUSKEGO, WISCONSIN 53150

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Fax: 262.679.9872

Email: RobertAlioto@b-tek.net

- TDS Metrocom, Partner
- AT&T Partner
- Citrix, Partner
- McAfee Security, Authorized Partner
- Symantec Security, Partner
- Eset Security, Partner
- PC America, Authorized Partner
- Bulk Register, Partner
- GoDaddy, Authorized Partner
- DNS Exit, Authorized Partner

We feel that these partners give B-TEK a well-rounded Service organization to provide the Village of Johnson Creek the expertise they have the right to expect. Our associates similarly hold degrees in Computer Science, Information Technology, and Biometric Security.

Thanks

Robert Alioto

Robert Alioto
President
B-TEK Enterprises, LLC

RESOLUTION 71-16

**JOB DESCRIPTION
VILLAGE ADMINISTRATOR**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Committee of the Whole has reviewed the job description for the Village Administrator,

NOW THEREFORE BE IT RESOLVED that the Committee of the Whole recommends to the Village Board of Trustees of the Village of Johnson Creek the approval of the job description of the Village Administrator,

PASSED AND ADOPTED by the Village Board of Trustees this 20th day of June, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

VILLAGE OF JOHNSON CREEK ADMINISTRATOR

NATURE OF WORK

This is a highly visible, responsible, professional, administrative position. The Village Administrator is responsible for implementing programs to achieve the goals, objectives and policies established by the Village Board.

Work involves responsibility for planning, interpreting, organizing, and supervising a variety of day-to-day Village business operations, programs, and activities pursuant to the policy and direction of the Village Board. The administrative duties and responsibilities of the Village Administrator shall be prescribed from time to time by the **Village** Board, provided these duties do not usurp the duties or functions that are required by State law to be performed by the Village boards, commissions and other Village officers or department officials and in accordance with the Village codes and ordinances and statutory and other legal requirements. Work also involves management of special projects. Work is performed under the direction of the - Village Board with wide latitude for the application of independent professional judgment. Work is subject to review by the ~~President~~ and Village Board for results accomplished.

ESSENTIAL JOB FUNCTIONS

Effectuates all Village Board actions that require administrative implementation or where the ~~President~~ or the **Village** Board has directed action.

Directs, coordinates, and expedites the activities of all Village departments except where such authority is vested by State law in officers, boards and commissions; responsibilities shall include making or directing such studies as are necessary to determine or bring about the most economical, efficient operation of such departments and their programs as deemed necessary.

Directs and controls, through appropriate organizational channels, the efficient performance of all Village employees; conducts screening and selection processes; submits recommendations to the ~~President~~ and **Village** Board for appointees to vacancies in any Village positions for offices of the Village not required by law or ordinance to be otherwise selected.

Develops budgeting procedures and prepares or supervises the preparation of the annual operating budget; coordinates financial and economic data for the Village's long range financial plans; oversees reporting, as the ~~President~~ and the **Village** Board requires, as to the current status of budgeted items and reports to the ~~President~~ and **Village** Board any variations in the operation of the Village budget.

Serves as personnel officer for the Village and is responsible for the development and administration of standardized personnel policies and procedures, subject to **Village** Board approval and in accordance with all prior ordinances relating to tenure of certain Village positions; oversees the Village's labor relations activities.

Develops and implements standardized purchasing policies and procedures for the Village; supervises the purchasing of all supplies, materials and equipment.

Reviews proposed and pending county, state and federal legislation and reports to the President and **Village** Board on its effect upon the Village and appears on the Village's behalf at all legislative and administrative hearings as directed by the president or the **Village** Board.

Submits, when necessary, recommendations and suggestions for improving public policy with regard to the health, safety or welfare of Village citizens and coordinates a system of communications among and with the President and the **Village** Board as well as with the general public; establishes procedures for the facilitation of communications between citizens and the Village to assure that complaints, grievances, recommendations and other matters receive the prompt attention of a responsible official and are expeditiously resolved.

Keeps informed concerning current developments in the field of municipal administration and the availability of state and federal funds for local purposes.

Works closely with all department heads to assure that they and other Village employees receive adequate opportunities for training within budget allowances prescribed by the **Village** Board to improve their knowledge and skills; acts as the approving authority for all requests by Village employees to attend conferences, meetings, training schools, etc., pertaining to their employment.

In coordination with the president and the Village Clerk, oversees the preparation of legislation and the agenda for all meetings of the **Village** Board together with such supporting data as may be required; attends all meetings of the **Village** Board assisting the President and the Village Clerk as required in the performance of their duties; attends meetings of Boards and Commissions as necessary and desired;

Negotiates, manages, and monitors a wide variety of economic development activities including Village contracts and agreements with both governmental bodies and private sector entities.

Serves as Village liaison to a number of regional boards, commissions, agencies, and districts that provide services directly or indirectly to the Village; creates and negotiates intergovernmental agreements for consideration by, and approval of, the Village Board.

Manages a variety of special projects; serves as liaison with property owners, residents, contractors, engineers, and regulatory agencies.

Applies for state and federal grants for the Village alone or in conjunction with other governmental jurisdictions.

Provides effective and efficient customer services and promotes and maintains responsive community relations.

Acts as Zoning Administrator to provide information regarding zoning, variances, rezoning and conditional use permits including supervising permit process.

OTHER JOB FUNCTIONS

Performs related work as required.

REQUIREMENTS OF WORK

Graduation from a four-year college or university with major course work in public or business administration, political science, or closely related field; Master's degree desirable; considerable experience in municipal management including experience as an Administrator or Assistant Administrator in another municipality; or any equivalent combination of training and experience that provides the following knowledge, abilities, and skills:

Thorough knowledge of the principles and practices of municipal management.

Thorough knowledge of the overall methods and operations of a variety of municipal programs.

Thorough knowledge of laws, ordinances, and statutes under which municipal government operates.

Thorough knowledge of county, regional, and state programs as applied to municipal government.

Considerable knowledge of current developments, literature, and sources of information in municipal management.

General knowledge and familiarity with the principles and practices associated with municipal engineering, law, accounting/finance, planning, modern office practices, and personnel administration.

Ability to provide leadership to an elected board and other volunteer boards.

Ability to organize, direct, and coordinate the operations of a municipal government.

Ability to work independently and to develop solutions to problems with minimal supervision.

Ability to make decision and/or to recommend alternatives for decision-making by the President and Village Board.

Ability to communicate effectively, both orally and in writing.

Ability to establish and maintain effective working relationships with the President and Village Board, other public officials and agencies, employees, and the general public.

Skill in the use of personal computers and related office software.

NECESSARY SPECIAL REQUIREMENTS

Possession of a valid Wisconsin driver's license.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, walk, and bend, and to talk and hear; use hands and fingers to handle or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, prolonged visual concentration, and the ability to adjust focus.

Work is usually performed in an office setting, but the employee must be able to personally and visually inspect projects and problems in the field. Consequently, the employee is exposed to some extreme weather conditions and must be sufficiently mobile to inspect construction sites and various aspects of buildings and municipal facilities.

RESOLUTION 72-16

**PROVIDING FOR THE SALE OF APPROXIMATELY
\$1,250,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2016A**

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village of Johnson Creek, Jefferson County, Wisconsin (the "Village") is presently in need of approximately \$1,250,000 for public purposes, including street improvements, construction of a Fire/EMS building, property demolition and clearance, and acquisition of a fire truck and other equipment; and

WHEREAS, it is desirable to borrow said funds through the issuance of general obligation promissory notes pursuant to Section 67.12(12), Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Issuance of the Notes. The Village shall issue its General Obligation Promissory Notes, Series 2016A (the "Notes") in an amount of approximately \$1,250,000 for the purposes above specified.

Section 2. Sale of Notes. The Village Board hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the Village Board shall consider such bids for the Notes as may have been received and take action thereon.

Section 3. Notice of Sale. The Village Clerk/Treasurer (in consultation with the Village's financial advisor, Public Financial Management, Inc. ("PFM")) be and hereby is directed to cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Village Clerk/Treasurer may determine and to cause copies of a complete, official Notice of Sale and other pertinent data to be forwarded to interested bidders as the Village Clerk/Treasurer may determine.

Section 4. Official Statement. The Village Clerk/Treasurer (in consultation with PFM) shall cause an Official Statement concerning this issue to be prepared and distributed. The appropriate Village officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Section 5. Award of the Notes. Following receipt of bids for the Notes, the Village Board shall consider taking further action to provide the details of the Notes; to award the Notes to the lowest responsible bidder therefor; and to levy a direct annual irrevocable tax sufficient to pay the principal of and interest on the Notes as the same becomes due as required by law.

Section 6. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Village Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded June 20, 2016.

John L. Swisher
President

ATTEST:

Joan Dykstra
Village Clerk/Treasurer (SEAL)

Village of Johnson Creek, WI
2016A Notes Project Costs

Expenditure	General Fund	Fire/EMS Fund	Total
Fire Building	--	783,240	783,240
Fire Truck	--	55,000	55,000
Heart Monitor	--	52,338	52,338
End Loader	34,276	--	34,276
Aztalan Street	42,456	--	42,456
Centennial Park - Parking Lot	150,000	--	150,000
Union Street Demolition	32,800	--	32,800
Boom Mower	31,930	--	31,930
TOTAL	\$ 291,462	\$ 890,578	\$ 1,182,040

6/14/2016

From: Town of Watertown [mailto:wttnclerk@gmail.com]
Sent: Wednesday, June 15, 2016 11:31 AM
To: Joan Dykstra <joand@johnsoncreekwi.org>
Subject: Fwd: Public Meeting for Fire Coverage

Please forward to those needing to attend.

Public Meeting regarding additional fire coverage by the City of Watertown

July 25, 2016

beginning at 7:00pm.



PROFESSIONAL SERVICES

More ideas. Better solutions.®

Memo

To: Johnson Creek Village Board
From: Kevin Lord, MSA Professional Services
Subject: Centennial Park Parking Lot Bids
Date: June 17, 2016

Bid Results June 16, 2016

Engineers Estimate	Base Bid - \$295,350.00	Alternate - \$3,000.00
D.F. Tomasini Contractors	Base Bid - \$230,482.00	Alternate - \$2,500.00
Raymond P. Cattell Inc.	Base Bid - \$265,822.28	Alternate - \$30,000.00
Pobloki Paving Corp.	Base Bid - \$360,977.00	Alternate - \$1,863.00
Johnson & Sons Paving	Base Bid - \$411,362.83	Alternate - \$3,926.13

D.F. Tomasini is planning to start late July or early August depending on Contracting. Reputable contractor the MSA has worked with on other projects.

Village budgeted amount - \$150,000 based on early estimate in August of 2015

Appears original estimate was minimal grading and paving to match the existing sidewalks

Items that have changed or added during the design.

Additional Excavation below subgrade was assumed due to soils

Curb installed along north extents which lowered the grade to match walks

Excavation to lower area for curb and gutter and pavement

Additional base course required with excavating the millings to lower the grade

Dumpster pad and Enclosure

Estimated budget shared at May 23, 2016 Board Meeting was \$170,000

Additional quantities were included for excavation based on discussions with staff on the existing soils and the material to be removed.

Dumpster enclosure was determined.

Electrical alternate was determined.

Offices in Illinois, Iowa, Minnesota, and Wisconsin

2901 International Lane, Suite 300, Madison, WI 53704-3133

(608) 242-7779 (800) 446-0679

FAX: (608) 242-5664 WEB ADDRESS: www.msa-ps.com

Page 1 of 1

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RESOLUTION 70-16

AWARD BID
CENTENNIAL PARK PARKING LOT

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, a parking lot for Centennial Park was approved within the 2016 Capital Budget, and

WHEREAS, the cost of the parking lot is expected to exceed \$25,000, and

WHEREAS, in accordance with the Administration Policy approved by the Village Board, all public works contracts, the estimated cost of which exceeds \$25,000 shall be let by contract to the lowest bidder in accordance with the provisions of Wis. Stat. § 66.0901, and

WHEREAS, the Village Board approved a professional services agreement Resolution 23-16 with MSA to provide engineering services to construct a parking lot within Centennial Park in the amount of \$16,000 in accordance with the Village Administrative Policy and State Statute § 66.0901, and

WHEREAS, MSA prepared a project manual and submitted a Request for Proposal (RFP) to solicit bids which were opened in accordance with the bidding requirements as determined below:

Table with 3 columns: Company, Bid Amount, and Alternate Bid - Electrical Load Center and Utility Meter Pedestal. Rows include D.F. Tomasini Construction, Inc., Raymond P. Cattell Inc., Poblocki Paving Corporation, and Johnson & Sons Paving.

NOW THEREFORE BE IT RESOLVED, the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek approve the construction of a parking lot at Centennial Park from D. F. Tomasini Construction, Inc. in the amount of \$230,482 to be paid from the 2016 General Obligation Debt coded to Capital Outlay 10-541.100-540.100 and;

NOW THEREFORE FURTHER BE IT RESOLVED, the Committee of the Whole recommends that the Village Board of Trustees of the Village of Johnson Creek approve the alternate bid for an electrical load center and utility meter pedestal from D.F.Tomasini Construction, Inc. in the amount of \$2,500 to be paid from the 2016 General Obligation Debt coded to Capital Outlay 10-541.100-540.100 and;

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer has the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 20th day of June, 2016.

John L. Swisher, Village President

ATTEST:

Joan Dykstra, Clerk-Treasurer

Village of Johnson Creek Centennial Park Parking Lot (#4527581)
 Owner: Village of Johnson Creek
 Solicitor: MSA Professional Services - Madison
 06/17/2016 11:00 AM CDT

Section Title	Line Item	Item Description	UoM	Quantity	Unit Price	Engineer Estimate	D.F. Tomasini Contractors, Inc.	Raymond P. Castell Inc.	Poblocki Paving Corporation	Johnson & Sons Paving	
					Unit Price	Extension	Extension	Extension	Extension	Extension	
GENERAL REQUIREMENTS	1	Mobilization/ Bonds/ Insurance	LS	1	\$7,500.00	\$7,500.00	\$6,000.00	\$10,000.00	\$3,515.00	\$1,500.00	
	2	Erosion Control	LS	1	\$2,000.00	\$2,000.00	\$2,400.00	\$3,000.00	\$1,800.00	\$1,500.00	
	3	Maintain Park Access	LS	1	\$1,000.00	\$1,000.00	\$1.00	\$1,000.00	\$600.00	\$1,500.00	
REMOVALS	4	Topsoil Stripping, 6-inches	CY	150	\$5.00	\$750.00	\$4.00	\$600.00	\$9,000.00	\$25.00	
	5	Unclassified Excavation	CY	2000	\$20.00	\$40,000.00	\$16.00	\$32,000.00	\$29.00	\$43.40	
	6	Excavation Below Subgrade (EBS)	CY	385	\$20.00	\$7,700.00	\$17.00	\$6,545.00	\$9.00	\$43.40	
	7	3-inch Breaker with Fabric	CY	385	\$20.00	\$7,700.00	\$17.00	\$6,545.00	\$9.00	\$43.40	
	8	Crushed Aggregate Base Course	TON	1700	\$18.00	\$30,600.00	\$17.50	\$29,750.00	\$21.00	\$20.00	
STREETS	9	Asphaltic Binder Pavement, 2.25-inches Thick	TON	555	\$75.00	\$41,625.00	\$55.00	\$30,525.00	\$80.00	\$95.00	
	10	Asphaltic Surface Pavement, 1.75-inches Thick	TON	435	\$75.00	\$32,625.00	\$55.00	\$23,925.00	\$84.00	\$100.00	
	11	Concrete Sidewalk, 5-inches	SF	1895	\$8.00	\$15,160.00	\$5.00	\$9,475.00	\$5.80	\$5.52	
	12	Concrete Dumpster Pad & Driveway Apron, 7-inches Thick	SF	815	\$12.00	\$9,780.00	\$5.80	\$4,727.00	\$7.00	\$6.39	
	13	Concrete Curb & Gutter, 18-inch	LF	780	\$40.00	\$31,200.00	\$18.50	\$14,430.00	\$24.37	\$19,008.60	
	14	Truncated Dome Panels	EA	3	\$350.00	\$1,050.00	\$250.00	\$750.00	\$348.00	\$744.00	
	PAVEMENT MARKING & SIGNAGE	15	Stripping Single White, 4-inch	LF	2380	\$0.50	\$1,190.00	\$0.35	\$833.00	\$0.50	\$0.74
		16	ADA Pavement Symbol	EA	3	\$75.00	\$225.00	\$90.00	\$90.00	\$20.00	\$22.32
		17	ADA Sign	EA	3	\$300.00	\$900.00	\$300.00	\$90.00	\$60.00	\$66.86
		18	Do Not Enter Sign	EA	1	\$100.00	\$100.00	\$75.00	\$75.00	\$25.00	\$93.00
19		One Way Sign	EA	1	\$100.00	\$100.00	\$75.00	\$75.00	\$25.00	\$55.80	
20		Sign Post, 2-inch	EA	5	\$220.00	\$1,100.00	\$200.00	\$1,000.00	\$85.00	\$992.00	
UTILITIES		21	Perforated Drain Tile, 6-inch	LF	215	\$6.00	\$1,290.00	\$15.00	\$3,225.00	\$11.00	\$24.80
		22	Clean Out Riser, 6-inch	EA	2	\$200.00	\$400.00	\$420.00	\$900.00	\$250.00	\$620.00
		23	Adjust Sanitary Manhole	LS	1	\$1,800.00	\$1,800.00	\$900.00	\$900.00	\$250.00	\$620.00
SITE IMPROVEMENTS		24	Engineered Soil	CY	56	\$20.00	\$1,120.00	\$57.00	\$3,192.00	\$58.00	\$127.72
	25	Sand	CY	20	\$20.00	\$400.00	\$60.00	\$1,200.00	\$50.00	\$93.00	
	26	Grading	SY	1800	\$5.00	\$9,000.00	\$1.00	\$1,800.00	\$4.60	\$2,790.00	
	27	Class 1, Type B Erosion Matting	SY	800	\$3.00	\$2,400.00	\$1.50	\$1,200.00	\$4.00	\$3.10	
	28	Biofilter Plantings	LS	1	\$2,500.00	\$2,500.00	\$2,500.00	\$5,000.00	\$2,500.00	\$3,410.00	
	29	Topsoil, Seed, Fertilize and Mulch	SY	2885	\$3.00	\$8,655.00	\$4.50	\$12,982.50	\$5.00	\$12,520.90	
	ELECTRICAL	30	Conduit, Rigid Nonmetallic Schedule 40, 1-inch	LF	940	\$4.00	\$3,760.00	\$2.60	\$2,444.00	\$8.00	\$6,993.60
		31	Conduit, Rigid Nonmetallic Schedule 80, 1-inch	LF	20	\$5.00	\$100.00	\$5.00	\$100.00	\$9.00	\$248.00
		32	Conduit, Electric Metallic Tubing (EMT)	LF	40	\$3.50	\$140.00	\$9.50	\$380.00	\$11.00	\$793.60
		33	Concrete Pole Base, Type 5	EA	8	\$700.00	\$5,600.00	\$475.00	\$3,800.00	\$1,178.00	\$7,836.80
34		Obtain & Install Existing Concrete Poles	EA	8	\$350.00	\$2,800.00	\$375.00	\$3,000.00	\$524.00	\$1,984.00	
35		Electrical - Breaker and Circuit Connections	LS	1	\$400.00	\$400.00	\$250.00	\$700.12	\$4.00	\$793.60	
36		Electrical - Wire Lighting #8 AWG	LF	1200	\$1.00	\$1,200.00	\$1.23	\$1,476.00	\$1.72	\$1,488.00	
37		Electrical Wire Lighting #10 AWG	LF	1800	\$0.85	\$1,530.00	\$1.23	\$2,214.00	\$1.45	\$2,016.00	
38		Decorative LED Street Light Fixture Head	EA	8	\$1,500.00	\$12,000.00	\$1,400.00	\$11,200.00	\$1,930.00	\$19,840.00	
39		Conduit, Rigid Nonmetallic Schedule 40, 3-inch	LF	130	\$5.00	\$650.00	\$4.25	\$552.50	\$984.10	\$2,210.00	
MISCELLANEOUS	40	Ribbed Steel Panel Dumpster Fencing & Access Gate	LS	1	\$7,000.00	\$7,000.00	\$10,000.00	\$20,000.00	\$22,140.00	\$22,878.00	
	41	Concrete Parking Stops	EA	3	\$100.00	\$300.00	\$900.00	\$2,000.00	\$100.00	\$300.00	
		TOTAL BID ITEMS #1-#41				\$296,350.00	\$230,482.00	\$285,822.29	\$860,977.00	\$411,862.83	
ALTERNATE #1	42	Electrical Load Center and Utility Meter Pedestal	LS	1	\$3,000.00	\$3,000.00	\$2,500.00	\$30,000.00	\$1,863.00	\$3,926.13	
		TOTAL BID ITEM #1-#42				\$299,350.00	\$232,982.00	\$295,822.29	\$862,840.00	\$415,288.96	

