



VILLAGE OF JOHNSON CREEK  
MEETING NOTICE  
125 Depot Street, Johnson Creek, WI

**Agenda**

**VILLAGE BOARD MEETING**

**August 27, 2012**

**125 Depot St**

**5:30 p.m.**

1. Call to Order; Roll Call
2. Pledge of Allegiance
3. Statement of Public Notice
4. Approve Finance Report- *pgs*
5. Approve Village Board minutes August 13, 2012 - *pgs*
6. Notices and Discussion - *pg*
7. Public Comment (limited to two minutes per person)
8. Interviews - Trustee Applicants
9. Election of Trustee to fill the unexpired term of Tom Kupsche
10. Discussion and Action - JC Youth Football - Placement of Trailer at Bell Park
11. Resolution 83-12 Requesting Exemption From County Library Tax - *pgs*
12. Resolution 84-12 Cabaret License - Rob's Performance Motorsports - *pgs*
13. Ordinance 05-12 Repeal and Recreate Chapter 8 Board, Village - *adopt - pgs*
14. Next Village Board Meeting - Monday - September 27, 2012
15. Closed Session

(Pursuant to Wisconsin Statutes §§19.85(1) (e) deliberating or negotiating the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session in the negotiation of a term sheet for development of parcel 141-0714-1213-002 and §§19.85 (1) (g) conferring with legal counsel on *foreclosure proceedings on parcels owned by Carlisle Real Estate Group LLC and Palm Resort Group LLC within TID 3*)

16. Reconvene into Open Session
17. Report any action from Closed Session
18. Adjourn

N/A Not adopt/approve

A Adopt/approve

N.B. Page numbers relate to Board/Committee members packets

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the meeting above to gather information. No action will be taken by any governmental body at the meetings above other than by the governmental body specifically referred to in the above notice.

Requests from persons with hearing or sight disabilities who need assistance to participate in this meeting should be made to the Village Clerk's Office at (920) 699-2296 with as much advance notice as possible.

Agenda Posting Information	
Date	
Time	am/pm
Initials	



Check Register Report

Date: 08/20/2012

Time: 4:06 PM

Page: 1

Village of Johnson Creek

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
31550	08/09/2012	Printed	JC POST OF	JOHNSON CREEK POST OFFICE	JULY WATER/SEWER BILLS POSTAGE	325.12
31551	08/14/2012	Printed	PINE CONE	PINE CONE TRAVEL PLAZA	ELECTION DAY MEAL	36.61
31552	08/14/2012	Printed	PETERSON D	DAVID PETERSON	TRAINING BOOKS FOR FD	725.84
31553	08/15/2012	Printed	MUNGEN	KIM MUNGEN	RES 82-12 REPAIR HEATER VALVE	75.00
31554	08/13/2012	Printed	CARD SERV	CARD SERVICE CENTER	LIBRARY SUPPLIES	314.07
31555	08/13/2012	Printed	CARD SERV	CARD SERVICE CENTER	FIRE DEPT GPS UPDATE	212.59
31556	08/14/2012	Printed	TDS	TDS TELECOM	FIRE DEPT PHONES	197.04
31557	08/20/2012	Printed	AFLAC	AFLAC	7/20/2012,8/3/2012 PAYDATE	86.40
31558	08/20/2012	Printed	AIRGAS	AIRGAS NORTH CENTRAL INC	OXYGEN CYLINDER RENTAL-EMS	74.34
31559	08/20/2012	Printed	BATTERIES	BATTERIES PLUS LLC	AUTO DIALER BATTERY-WWTP	21.45
31560	08/20/2012	Printed	BATTERY PR	BATTERY PRODUCTS INC	BATTERIES FOR AMBULANCE-EMS	139.20
31561	08/20/2012	Printed	BOUND TO S	BOUND TO STAY BOUND BOOKS,	LIBRARY BOOKS	101.20
31562	08/20/2012	Printed	ES&S	ELECTION SYSTEMS &	ELECTION STICKERS	31.98
31563	08/20/2012	Printed	EMER. MED.	EMERGENCY MEDICAL	EMS SUPPLIES	10.18
31564	08/20/2012	Printed	ENTERPRISE	ENTERPRISE FIRE & SECURITY-	SMOKE DETECTORS FOR VH	482.40
31565	08/20/2012	Printed	FIRE-RESCU	FIRE-RESCUE SUPPLY	RESCUE EQUIP MAINT/FIRE HOSE FD	8,889.50
31566	08/20/2012	Printed	GEMPLER'S	GEMPLER'S INC.	TOOLS/EQUIP - WWTP	851.82
31567	08/20/2012	Printed	GEN CODE	GENERAL CODE PUBLISHERS	CODIFICATION OF CODE BOOK/ECODE	1,400.73
31568	08/20/2012	Printed	GENERAL CO	GENERAL COMMUNICATIONS,	LIGHT BAR FOR FIRE SQUAD	625.00
31569	08/20/2012	Printed	JACKSON RU	RUTH JACKSON	8/14/2012ELECTION 8/20/12 BOC	126.00
31570	08/20/2012	Printed	void	void		0.00
31571	08/20/2012	Printed	JC WATER/S	JC WATER AND SEWER	FD, PD, VH, LIB, DPW, WWTP, PARKS	871.22
31572	08/20/2012	Printed	JOHNSON BL	JOHNSON BLOCK COMPANY, INC	2011 AUDIT FINAL BILL	2,400.00
31573	08/20/2012	Printed	JC CHSAMBE	JOHNSON CREEK CHAMBER	2ND QTR ROOM TAX	5,693.42
31574	08/20/2012	Printed	JC PUB SCH	JOHNSON CREEK PUBLIC	AUGUST MOBILE HOME TAXES	1,694.99
31575	08/20/2012	Printed	JWR INC	JWR, INC	SUPPLIES FOR FD	73.80
31576	08/20/2012	Printed	MAEGLI	CINDIE MAEGLI	8/14/2012 ELECTION/BOC	122.00
31577	08/20/2012	Printed	MCKENZIE	PARKER MCKENZIE	PARAMEDIC TUITION REIMBURSEMENT	1,125.00
31578	08/20/2012	Printed	MENARDS	MENARDS	SUPPLIES -FD, WWTP	144.63
31579	08/20/2012	Printed	MIDWEST EL	MIDWEST ELECTRIC	AIR COMPRESSOR REPAIRS-FD	87.22
31580	08/20/2012	Printed	MSA PROFES	MSA PROFESSIONALSERVICES	RES 37-12 FORESTRY GRANT,LOT SURVEY	2,441.03
31581	08/20/2012	Printed	PENNA	JEFF PENNA	PARAMEDIC TUITION REIMBURSEMENT	796.38
31582	08/20/2012	Printed	PETTY HALL	PETTY CASH VILL JC \ JDYKSTRA	ELECTION MILEAGE-JEFFERSON	53.59
31583	08/20/2012	Printed	PHYSIO	PHYSIO-CONTROL, INC	EKG COMPUTERS FOR #703 AND #704-EMS	2,043.00
31584	08/20/2012	Printed	RELIANCE	RELIANCE STANDARD	SEPT LIFE INS	580.79
31585	08/20/2012	Printed	SCAFATI	VICTOR SCAFATI	POSTAGE REIMBURSEMENT	16.20
31586	08/20/2012	Printed	STEVE'S CA	STEVE'S CAR-TRUCK SERVICE,	REPAIRS #704- EMS	618.73
31587	08/20/2012	Printed	STOUT BETT	BETTY STOUT	8/14/2012 ELECTION -BOC	126.00
31588	08/20/2012	Printed	THEDER	THEDER LAWN SERVICE	LAWN CARE, JULY - FIRE DEPT	110.00
31589	08/20/2012	Printed	THOMAS T	THELMA THOMAS	8/14/2012 ELECTION, TEST, BOC	82.00
31590	08/20/2012	Printed	TRIMBORN	DIANNE TRIMBORN	8/14/2012 ELECTION, TEST, BOC	132.00
31591	08/20/2012	Printed	UNEMPLOY	UNEMPLOYMENT INSURANCE	SPECIAL ASSESSMENT BILLING	257.87
31592	08/20/2012	Printed	US CELL	US CELLULAR	FIRE DEPT CELL PHONES	63.56
31593	08/20/2012	Printed	USCELLULAR	US CELLULAR, INC	ACCESSORIES FOR FD/EMS CELL	75.00
31594	08/20/2012	Printed	USA BLUEBK	USA BLUEBOOK	WATER FILTER PRESSURE GAUGES	372.51
31595	08/20/2012	Printed	WTRTWN CI	WATERTOWN	SHARED ELECTION PUBLISH COSTS	29.38
31596	08/20/2012	Printed	WIS TOWNS	WISCONSIN TOWNS	DEPUTY TREASURER-CLASS	65.00

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Grand Total (excluding void checks):

34,801.79

Water	\$1,228.29
Sewer	\$1,952.35
Tif # 2	\$698.68
Tig# 3	\$698.68
Library	\$1,015.66
Room Tax	\$5,693.42
Fire	\$11,191.56
EMS	\$5,027.29
General	\$7,295.86
Total	\$34,801.79

Authorized by: \_\_\_\_\_  
P & F Chair

Authorized by: \_\_\_\_\_  
P & F Member

## RESTRICTED & CASH ON HAND (BUDGET & DEBT PMT) 8/21/2012

	Restricted	Cash for Budget/Debt
<b>GENERAL FUND</b>		
Checking , Payroll , Money Market (Remaining Expenditures: \$1,147,241.41)		\$908,866.63
EMS -FAP Funds (Restricted Use)	\$17,326.87	
G.O. Bond Proceeds	\$118,383.43	
Restricted Account	\$230,696.48	
Tax Account (Temp Acct to Hold Tax Collections)		\$0.00
Tree Fee Account	\$10,933.98	
Impact Fee Account (Parks Share and Public Works Share)	\$81,199.02	
West Side Street & Utility Improvement Fees	\$7,495.43	
	<u>\$466,035.21</u>	<u>\$908,866.63</u>
<b>WATER FUND</b>		
Checking, Money Market (Remaining Expenditures: \$435,953.20)		\$600,029.55
Depreciation Equipment Fund	\$184,001.27	
Impact Fee Account (Water Share)	\$34,148.42	
	<u>\$218,149.69</u>	<u>\$600,029.55</u>
<b>SEWER FUND</b>		
Checking, Money Market (Remaining Expenditures: \$356,042.24)		\$436,589.09
Depreciation Equipment Fund	\$651,165.58	
Bond Redemption Fund	\$265,375.86	
Bond Reserve Fund	\$268,364.76	
Impact Fee Account (Sewer Share)	\$49,612.57	
	<u>\$1,234,518.77</u>	<u>\$436,589.09</u>
<b>TIF 2</b>		
Checking, Money Market (Remaining Expenditures \$684,968.00)		\$615,677.26
Bond Reserve/Redemption (held by Associated Trust)	\$759,519.61	
	<u>\$759,519.61</u>	<u>\$615,677.26</u>
<b>TIF 3</b>		
Checking, Money Market (Remaining Expenditures: \$849,734.97)		\$640,998.35
Bond Reserve/Redemption (held by Associated Trust)	\$958,118.10	
	<u>\$958,118.10</u>	<u>\$640,998.35</u>
<b>LIBRARY</b>		
Checking (Remaining Expenditures: \$93,557.87)		\$49,826.39
Restricted & Trust Account	\$27,155.42	
	<u>\$27,155.42</u>	<u>\$49,826.39</u>
<b>ROOM TAX</b>		
Checking (Remaining Expenditures: \$23,976.31)	\$42,713.70	
	<u>\$42,713.70</u>	
<b>FIRE FUND</b>		
Checking, Money Market (Remaining Expenditures: \$666,142.00)		\$281,583.00
GO Note Proceeds (Borrowed for Equipment)	\$19,826.04	
GO Bond Proceeds (Borrowed for property purchase)	\$427,915.00	
Impact Fee Account (Fire-EMS Share)	\$136,003.30	
	<u>\$583,744.34</u>	<u>\$281,583.00</u>
<b>RESTRICTED &amp; CASH ON HAND (BUDGET &amp; DEBT PMT) 8/21/2012</b>	<b>\$4,289,954.84</b>	<b>\$3,533,570.27</b>
<b>BANK TOTALS</b>		
Premier Bank (Checking, Money Market)		\$1,354,695.25
Badger Bank (Checking, Money Market)		\$1,316,367.59
Local Government Investment Pool (LGIP)		\$0.00
Bank of Lake Mills (Money Market)		\$738,904.96
Landmark Credit Union (Money Market)		\$649,238.26
Summit Credit Union (Money Market)		\$648,985.58
Fort Community Credit Union (Money Market)		\$651,659.95
Town and Country Bank (Money Market)		\$96,301.68
Greenwoods State Bank (Money Market)		\$649,734.13
Associated Trust (Bond Reserve)		\$1,717,637.71

*\*Balances reflect what bank balance will be when outstanding checks clear.*

**Village of Johnson Creek, WI**

**CLIENT LIAISON:**

Kevin Lord, P.E., R.L.S.  
Phone: (800) 446-0679  
Cell: (608) 712-2563  
klord@msa-ps.com

**DATE:**

August 17, 2012

**SERVICE DATES:**

July 15, 2012 – August 11, 2012

**R05114010 – VILLAGE OF JOHNSON CREEK 2012 GENERAL ENGINEERING**

Mark Johnsrud requested that the property irons for the property at 511 Union Street within Firemans Park. The survey was requested to determine the location of a large dead tree with relation to the property line. MSA did research at Jefferson County for any existing records prior to arriving at the site in which a survey of the property and a majority of Firemans Park was found on record. MSA located the existing property irons for the property, marked the irons with lath and ribbon, and reviewed the locations with Lee Triumph.

**R05114012 – VILLAGE OF JOHNSON CREEK URBAN FORESTRY TREE INVENTORY AND GIS**

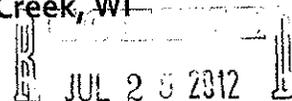
Kevin Lord provided a brief demonstration of the GIS application at the July 23<sup>rd</sup> Village Board Meeting. The tree inventory was demonstrated and discussed along with additional opportunities in which the Village can pursue with the GIS system.



# PROJECT UPDATE

A Review of MSA Projects in Your Community

## Village of Johnson Creek, WI



BY: \_\_\_\_\_

**CLIENT LIAISON:**

Kevin Lord, P.E., R.L.S.  
Phone: (800) 446-0679  
Cell: (608) 712-2563  
klord@msa-ps.com

**DATE:**

July 23, 2012

**SERVICE DATES:**

June 17, 2012 – July 14, 2012

**R05114012 -- VILLAGE OF JOHNSON CREEK URBAN FORESTRY TREE INVENTORY AND GIS**

MSA completed the GIS application for the tree inventory. The GIS application contains the tree inventory information as well as the information available by Jefferson County without request. Additional information is available if requested by the Village. Kevin Lord met with Mark Johnsrud on July 3, 2012 to demonstrate the GIS application and show additional utility features on other GIS sites. It is scheduled to provide a brief demonstration at the July 23<sup>rd</sup> Village Board Meeting with the GIS application.

*Your Trusted Partner*

PROJECT UPDATE



PROFESSIONAL SERVICES

REVENUE/EXPENDITURE REPORT

Village of Johnson Creek

For the Period: 1/1/2012 to 8/31/2012	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 9 - FIRE/EMS							
Revenues							
Function:							
Dept: 000.000							
Acct Class: 9413 General property taxes							
411.010 TOWN OF AZTALAN - TAXES	22,817.00	22,817.00	22,817.00	0.00	0.00	0.00	100.0
411.030 TOWN OF FARMINGTON - TAXES	73,787.00	73,787.00	73,787.00	0.00	0.00	0.00	100.0
411.040 TOWN OF MILFORD - TAXES	10,794.00	10,794.00	10,794.00	0.00	0.00	0.00	100.0
411.050 TOWN OF WATERTOWN - TAXES	29,093.00	29,093.00	29,093.00	0.00	0.00	0.00	100.0
411.060 VILLAGE OF JOHNSON CREEK - TAX	240,751.00	240,751.00	240,751.00	0.00	0.00	0.00	100.0
General property taxes	377,242.00	377,242.00	377,242.00	0.00	0.00	0.00	100.0
Acct Class: 9420 Intergovernmental revenues							
422.200 2% FIRE INSURANCE DUES	7,375.00	7,375.00	9,427.30	0.00	0.00	-2,052.30	127.8
422.205 2% FIRE DUES FROM TOWNS	6,128.00	6,128.00	4,526.52	1,447.93	0.00	1,601.48	73.9
499.100 FROM RESERVES	512,500.00	512,500.00	0.00	0.00	0.00	512,500.00	0.0
Intergovernmental revenues	526,003.00	526,003.00	13,953.82	1,447.93	0.00	512,049.18	2.7
Acct Class: 9440 Public charges for services							
448.200 FIRE INSPECTIONS	1,500.00	1,500.00	402.00	202.00	0.00	1,098.00	26.8
Public charges for services	1,500.00	1,500.00	402.00	202.00	0.00	1,098.00	26.8
Acct Class: 9470 Miscellaneous revenues							
471.100 DONATIONS	0.00	0.00	1,175.00	840.00	0.00	-1,175.00	0.0
479.100 REFUND OF PRIOR YEARS EXPENSE	1,500.00	1,500.00	9,064.04	250.24	0.00	-7,564.04	604.3
479.200 MISCELLANEOUS REVENUES	500.00	500.00	940.00	925.00	0.00	-440.00	188.0
479.550 INS REIMBURSEMENTS	2,000.00	2,000.00	845.00	645.00	0.00	1,155.00	42.3
479.600 ARSON AND NEGLIGENCE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
Miscellaneous revenues	4,500.00	4,500.00	12,024.04	2,660.24	0.00	-7,524.04	267.2
Acct Class: 9481 Interest revenues							
481.100 INTEREST ON TEMP INVESTMENTS	4,500.00	4,500.00	2,094.67	299.30	0.00	2,405.33	46.5
Interest revenues	4,500.00	4,500.00	2,094.67	299.30	0.00	2,405.33	46.5
Dept: 000.000	913,745.00	913,745.00	405,716.53	4,609.47	0.00	508,028.47	44.4
Function:	913,745.00	913,745.00	405,716.53	4,609.47	0.00	508,028.47	44.4
Revenues	913,745.00	913,745.00	405,716.53	4,609.47	0.00	508,028.47	44.4
Expenditures							
Function: 410 General Government							
Dept: 511.700 POLICE FIRE&EMS COMMISSION							
Acct Class: 9510 Salary expenses							
510.300 PER DIEMS EXPENSE	1,000.00	1,000.00	875.00	0.00	0.00	125.00	87.5
Salary expenses	1,000.00	1,000.00	875.00	0.00	0.00	125.00	87.5
Acct Class: 9520 FRINGE BENEFITS							
520.100 SOCIAL SECURITY EXPENSE	77.00	77.00	0.00	0.00	0.00	77.00	0.0
FRINGE BENEFITS	77.00	77.00	0.00	0.00	0.00	77.00	0.0
Acct Class: 9530 OPERATING EXPENSES							
530.300 OFFICE SUPPLIES EXPENSE	100.00	100.00	0.00	0.00	0.00	100.00	0.0
OPERATING EXPENSES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
POLICE FIRE&EMS COMMISSION	1,177.00	1,177.00	875.00	0.00	0.00	302.00	74.3
Dept: 514.100 ADMINISTRATOR							
Acct Class: 9510 Salary expenses							
510.100 FULL-TIME SALARIES EXPENSE	18,764.00	18,764.00	2,079.34	0.00	0.00	16,684.66	11.1

Village of Johnson Creek

For the Period: 1/1/2012 to 8/31/2012	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 9 - FIRE/EMS							
Expenditures							
Function: 410 General Government							
Dept: 514.100 ADMINISTRATOR							
Salary expenses	18,764.00	18,764.00	2,079.34	0.00	0.00	16,684.66	11.1
ADMINISTRATOR	18,764.00	18,764.00	2,079.34	0.00	0.00	16,684.66	11.1
Dept: 514.200 CLERK & ASSISTANT							
Acct Class: 9510 Salary expenses							
510.100 FULL-TIME SALARIES EXPENSE	18,764.00	18,764.00	18,566.76	5,028.40	0.00	197.24	98.9
Salary expenses	18,764.00	18,764.00	18,566.76	5,028.40	0.00	197.24	98.9
CLERK & ASSISTANT	18,764.00	18,764.00	18,566.76	5,028.40	0.00	197.24	98.9
Dept: 514.700 CENTRAL INFORMATION SYSTEMS							
Acct Class: 9539 OUTSIDE SERVICES EMPLOYED							
530.900 OUTSIDE SERVICES EXPENSE	1,030.00	1,030.00	0.00	0.00	0.00	1,030.00	0.0
OUTSIDE SERVICES EMPLOYED	1,030.00	1,030.00	0.00	0.00	0.00	1,030.00	0.0
CENTRAL INFORMATION SYSTEMS	1,030.00	1,030.00	0.00	0.00	0.00	1,030.00	0.0
Dept: 515.700 AUDITOR							
Acct Class: 9539 OUTSIDE SERVICES EMPLOYED							
530.900 OUTSIDE SERVICES EXPENSE	3,180.00	3,180.00	800.00	500.00	0.00	2,380.00	25.2
OUTSIDE SERVICES EMPLOYED	3,180.00	3,180.00	800.00	500.00	0.00	2,380.00	25.2
AUDITOR	3,180.00	3,180.00	800.00	500.00	0.00	2,380.00	25.2
Dept: 516.100 ATTORNEY							
Acct Class: 9539 OUTSIDE SERVICES EMPLOYED							
530.900 OUTSIDE SERVICES EXPENSE	3,000.00	3,000.00	3,105.00	0.00	0.00	-105.00	103.5
OUTSIDE SERVICES EMPLOYED	3,000.00	3,000.00	3,105.00	0.00	0.00	-105.00	103.5
ATTORNEY	3,000.00	3,000.00	3,105.00	0.00	0.00	-105.00	103.5
Dept: 518.100 RISK MANAGEMENT							
Acct Class: 7700 EXPENDITURES							
560.110 PROPERTY INSURANCE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
560.120 LIABILITY INSURANCE	2,900.00	2,900.00	1,360.34	0.00	0.00	1,539.66	46.9
560.130 AUTO INSURANCE	8,300.00	8,300.00	3,903.23	0.00	0.00	4,396.77	47.0
560.140 WORKMAN'S COMP INSURANCE	5,600.00	5,600.00	2,606.00	0.00	0.00	2,994.00	46.5
560.145 ACCIDENT INSURANCE	1,850.00	1,850.00	0.00	0.00	0.00	1,850.00	0.0
EXPENDITURES	19,650.00	19,650.00	7,869.57	0.00	0.00	11,780.43	40.0
RISK MANAGEMENT	19,650.00	19,650.00	7,869.57	0.00	0.00	11,780.43	40.0
General Government	65,565.00	65,565.00	33,295.67	5,528.40	0.00	32,269.33	50.8
Function: 420 Public Safety							
Dept: 523.100 FIRE PROTECTION							
Acct Class: 9510 Salary expenses							
510.200 PART-TIME SALARIES EXPENSE	85,612.00	85,612.00	37,838.88	0.00	0.00	47,773.12	44.2
Salary expenses	85,612.00	85,612.00	37,838.88	0.00	0.00	47,773.12	44.2
Acct Class: 9520 FRINGE BENEFITS							
520.100 SOCIAL SECURITY EXPENSE	9,398.00	9,398.00	4,492.09	384.67	0.00	4,905.91	47.8
520.200 WI RETIREMENT FUND EXPENSE	6,261.00	6,261.00	1,748.86	296.68	0.00	4,512.14	27.9
520.300 HEALTH INSURANCE EXPENSE	19,064.00	19,064.00	7,249.13	3,053.12	0.00	11,814.87	38.0
520.700 TRAINING/EDUCATION EXPENSE	3,000.00	3,000.00	2,575.29	1,224.26	0.00	424.71	85.8
520.720 OUTSIDE SEMINARS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
520.740 FIRE PREVENTION DUES & MATERIA	500.00	500.00	50.00	0.00	0.00	450.00	10.0

REVENUE/EXPENDITURE REPORT

Village of Johnson Creek

For the Period: 1/1/2012 to 8/31/2012	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 9 - FIRE/EMS							
Expenditures							
Function: 420 Public Safety							
Dept: 523.100 FIRE PROTECTION							
Acct Class: 9520 FRINGE BENEFITS							
520.800 OTHER FRINGE BENEFIT EXPENSE	2,500.00	2,500.00	1,925.80	0.00	0.00	574.20	77.0
FRINGE BENEFITS	41,223.00	41,223.00	18,041.17	4,958.73	0.00	23,181.83	43.8
Acct Class: 9530 OPERATING EXPENSES							
530.100 MISCELLANEOUS EXPENSE	400.00	400.00	360.99	117.91	0.00	39.01	90.2
530.105 FIRE BAD DEBT EXPENSE	100.00	100.00	0.00	0.00	0.00	100.00	0.0
530.200 UTILITIES EXPENSE	13,000.00	13,000.00	6,241.18	648.43	0.00	6,758.82	48.0
530.250 BUILDING EXPENSES	8,000.00	8,000.00	4,982.31	1,270.61	0.00	3,017.69	62.3
530.300 OFFICE SUPPLIES EXPENSE	2,000.00	2,000.00	332.06	253.00	0.00	1,667.94	16.6
530.400 OPERATING SUPPLIES EXPENSE	4,000.00	4,000.00	2,175.71	218.69	0.00	1,824.29	54.4
530.500 TRANSPORTATION EXPENSE	4,000.00	4,000.00	2,264.45	747.65	0.00	1,735.55	56.6
530.600 TOOLS & EQUIPMENT EXPENSE	15,000.00	15,000.00	11,758.32	10,212.60	0.00	3,241.68	78.4
530.700 REPAIRS EXPENSE	10,000.00	10,000.00	7,096.32	372.00	0.00	2,903.68	71.0
530.800 PERMITS-FEES-DUES EXPENSE	1,500.00	1,500.00	1,482.50	1,375.00	0.00	17.50	98.8
OPERATING EXPENSES	58,000.00	58,000.00	36,693.84	15,215.89	0.00	21,306.16	63.3
Acct Class: 9539 OUTSIDE SERVICES EMPLOYED							
530.900 OUTSIDE SERVICES EXPENSE	10,000.00	10,000.00	8,488.16	120.15	0.00	1,511.84	84.9
OUTSIDE SERVICES EMPLOYED	10,000.00	10,000.00	8,488.16	120.15	0.00	1,511.84	84.9
Acct Class: 9540 CAPITAL OUTLAYS							
540.100 CAPITAL OUTLAY	507,500.00	507,500.00	0.00	0.00	0.00	507,500.00	0.0
CAPITAL OUTLAYS	507,500.00	507,500.00	0.00	0.00	0.00	507,500.00	0.0
FIRE PROTECTION	702,335.00	702,335.00	101,062.05	20,294.77	0.00	601,272.95	14.4
Public Safety	702,335.00	702,335.00	101,062.05	20,294.77	0.00	601,272.95	14.4
Function: 470 Debt Service							
Dept: 591.100 DEBT EXPENSE: PRINCIPAL							
Acct Class: 7700 EXPENDITURES							
580.200 LONG-TERM NOTES	105,160.00	105,160.00	84,000.00	0.00	0.00	21,160.00	79.9
EXPENDITURES	105,160.00	105,160.00	84,000.00	0.00	0.00	21,160.00	79.9
DEBT EXPENSE: PRINCIPAL	105,160.00	105,160.00	84,000.00	0.00	0.00	21,160.00	79.9
Dept: 591.200 DEBT EXPENSE: INTEREST							
Acct Class: 7700 EXPENDITURES							
580.200 LONG-TERM NOTES	38,367.00	38,367.00	29,245.28	9,432.00	0.00	9,121.72	76.2
EXPENDITURES	38,367.00	38,367.00	29,245.28	9,432.00	0.00	9,121.72	76.2
DEBT EXPENSE: INTEREST	38,367.00	38,367.00	29,245.28	9,432.00	0.00	9,121.72	76.2
Debt Service	143,527.00	143,527.00	113,245.28	9,432.00	0.00	30,281.72	78.9
Function: 490 Other Financing Uses							
Dept: 599.900 TRANSFERS							
Acct Class: 9530 OPERATING EXPENSES							
590.200 OPERATING TRANSFER TO GENERAL	2,318.00	2,318.00	0.00	0.00	0.00	2,318.00	0.0
OPERATING EXPENSES	2,318.00	2,318.00	0.00	0.00	0.00	2,318.00	0.0
TRANSFERS	2,318.00	2,318.00	0.00	0.00	0.00	2,318.00	0.0
Other Financing Uses	2,318.00	2,318.00	0.00	0.00	0.00	2,318.00	0.0
Expenditures	913,745.00	913,745.00	247,603.00	35,255.17	0.00	666,142.00	27.1
Net Effect for FIRE/EMS	0.00	0.00	158,113.53	-30,645.70	0.00	-158,113.53	0.0
Change in Fund Balance:			158,113.53				

REVENUE/EXPENDITURE REPORT

Village of Johnson Creek

For the Period: 1/1/2012 to 8/31/2012	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 1 - GENERAL FUND							
Revenues							
Function:							
Dept: 000.000							
Acct Class: 9440 Public charges for services							
448.100 EMS RUN RECEIPTS	90,000.00	90,000.00	49,551.46	10,220.25	0.00	40,448.54	55.1

REVENUE/EXPENDITURE REPORT

Village of Johnson Creek

For the Period: 1/1/2012 to 8/31/2012	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 1 - GENERAL FUND							
Revenues							
Function:							
Dept: 000.000							
Acct Class: 9440 Public charges for services							
479.150 EMS RUN RECEIPTS PRIOR YEAR	120,000.00	120,000.00	41,433.15	321.08	0.00	78,566.85	34.5

REVENUE/EXPENDITURE REPORT

Village of Johnson Creek

For the Period: 1/1/2012 to 8/31/2012	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 1 - GENERAL FUND							
Expenditures							
Function: 420 Public Safety							
Dept: 523.500 AMBULANCE							
Acct Class: 9510 Salary expenses							
510.200 PART-TIME SALARIES EXPENSE	118,720.00	118,720.00	69,676.02	10,631.00	0.00	49,043.98	58.7
Salary expenses	118,720.00	118,720.00	69,676.02	10,631.00	0.00	49,043.98	58.7
Acct Class: 9520 FRINGE BENEFITS							
520.100 SOCIAL SECURITY EXPENSE	8,893.00	8,893.00	4,517.01	0.00	0.00	4,375.99	50.8
520.200 WI RETIREMENT FUND EXPENSE	4,326.00	4,326.00	1,280.51	0.00	0.00	3,045.49	29.6
520.300 HEALTH INSURANCE EXPENSE	2,719.00	2,719.00	0.00	0.00	0.00	2,719.00	0.0
520.310 HEALTH & WELFARE EXPENSE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
520.700 TRAINING/EDUCATION EXPENSE	13,800.00	13,800.00	2,805.27	1,921.38	0.00	10,994.73	20.3
520.800 OTHER FRINGE BENEFIT EXPENSE	5,500.00	5,500.00	3,045.39	2,568.00	0.00	2,454.61	55.4
FRINGE BENEFITS	36,238.00	36,238.00	11,648.18	4,489.38	0.00	24,589.82	32.1
Acct Class: 9530 OPERATING EXPENSES							
530.100 MISCELLANEOUS EXPENSE	250.00	250.00	223.80	26.95	0.00	26.20	89.5
530.200 UTILITIES EXPENSE	6,090.00	6,090.00	4,211.19	494.49	0.00	1,878.81	69.1
530.250 BUILDING EXPENSES	2,500.00	2,500.00	2,524.30	871.25	0.00	-24.30	101.0
530.300 OFFICE SUPPLIES EXPENSE	800.00	800.00	335.82	253.00	0.00	464.18	42.0
530.400 OPERATING SUPPLIES EXPENSE	11,500.00	11,500.00	8,908.91	870.32	0.00	2,591.09	77.5
530.500 TRANSPORTATION EXPENSE	4,500.00	4,500.00	2,662.31	479.65	0.00	1,837.69	59.2
530.510 AMBULANCE REPAIR & MAINT. EXP	1,300.00	1,300.00	833.83	462.85	0.00	466.17	64.1
530.700 REPAIRS EXPENSE	5,000.00	5,000.00	1,968.63	1,968.63	0.00	3,031.37	39.4
530.800 PERMITS-FEES-DUES EXPENSE	1,000.00	1,000.00	986.50	300.00	0.00	13.50	98.7
OPERATING EXPENSES	32,940.00	32,940.00	22,655.29	5,727.14	0.00	10,284.71	68.8
Acct Class: 9539 OUTSIDE SERVICES EMPLOYED							
530.900 OUTSIDE SERVICES EXPENSE	24,500.00	24,500.00	15,680.07	909.46	0.00	8,819.93	64.0
OUTSIDE SERVICES EMPLOYED	24,500.00	24,500.00	15,680.07	909.46	0.00	8,819.93	64.0
AMBULANCE	212,398.00	212,398.00	119,659.56	21,756.98	0.00	92,738.44	56.3
Public Safety	212,398.00	212,398.00	119,659.56	21,756.98	0.00	92,738.44	56.3
Expenditures	212,398.00	212,398.00	119,659.56	21,756.98	0.00	92,738.44	56.3



David Blend Chair of Personnel and Finance called the meeting to order in the excused absence of President Kaltenberg at 5:30 p.m. The Pledge of Allegiance was recited.

In attendance: Trustees: Fred Albertz, David Blend, Greg Schopp and Tim Semo. Absent and excused: President Michelle Kaltenberg and Trustee Rory Holland. Also in attendance: Administrator Mark Johnsrud, Library Director Luci Bledsoe, WWTP Superintendent Peter Hartz, Street Superintendent Lee Trumpf, Police Chief Gary Bleecker, Attorney James Hammes and Clerk-Treasurer Joan Dykstra.

**Statement of Public Notice** - This meeting was posted and noticed according to law.

#### **Approve Finance Report**

A Schopp/Semo motion carried on a roll call vote to approve claims totaling \$132,362.74.

A Blend/Semo motion carried with Albertz abstaining to approve Trustee Albertz signing the check register in the absence of the other Personnel & Finance member.

**Reports from: Fire-EMS, Ambulance, Police and Building Inspector** – *For Information Only*

#### **Approve Village Board minutes July 23, 2012**

A Schopp/Albertz motion carried on a 4-0 roll call vote to approve July 23, 2012 minutes.

#### **Notices and Discussion**

- Notice of commencement of proceeding in REM to foreclose tax liens by Jefferson County (this list included the Rehm property)
- Trustee Schopp commented on construction of the JC truck wash.
- Trustee Schopp contacted the DOT and the road sponsorship program should be ready to go next year.

#### **Public Comment –**

Gail Bielinski, Administrative Assistant with the Police and Fire/EMS stated last October a position was eliminated and she took over extra duties with the Fire/EMS department, which were all self-taught and today she is now taking home less pay. She stated she is hardworking, loyal and plans her vacation around the schedule due dates of the Village, does not take breaks, eats lunch at her desk and we as employees are now rewarded by taking away benefits that we have worked hard for over the years. With ACT 10 in effect she is now taking \$120 less in take home pay a month, paying additional towards health benefits, have not received a raise, is now paying into the WRS, if PTO is enacted this will take away additional benefits. Hard working and loyal employees should not be rewarded by taking benefits. She felt it necessary to voice her opinion and hope that the Board will show appreciation to our hard work and loyal employees and not take away further benefits which all of us have worked hard for.

Police Officer Gary Steinhorst stated he has worked for the police department for ten years is happy working with the other employees and loves working for the Village. In the last couple years, employees have seen benefits and any moral stripped away. As a police department, Village officers did not unionize in efforts to help the Village. Hard decisions and hurtful decisions are two different things and this proposal to remove sick and vacation time shows lack of respect and consideration to the employees who work very hard for the Village and as an employee of the Village urges the Board to vote no for PTO.

VILLAGE BOARD MEETING  
August 13, 2012

Public Works employee Matthew Schlatter said he started in December when two public works positions were eliminated to reduce costs as those positions were getting paid more. Matt said that he made the decision to take a pay cut from his previous job based on the benefits promised when hired. With the PTO proposed, in order to bank any sick hours it would require the time be taken away from vacation time which is time taken away with my family. Time with my family is very important. If the current vacation/sick leave system is not broken why fix it.

Library Director Luci Bledsoe said she has worked for the Village for twenty years and enacting PTO could really make an impact on benefits earned. If we have three unscheduled sick days we could be written up. She questioned giving Administration more power where the power could be abused. With PTO you can be given more hours of PTO with an evaluation where you receive 4's or 5's. The Administrator has the power to review performance evaluations to determine whether an employee will get additional PTO or not.

Steve Wollin, of 109 Villa Court, stated Resolution 78-12 the Farmers Market information has changed since the Improvement and Services meeting. The market is now a Chamber of Commerce sponsored event and has donated money for two banners. The location has changed to the School District parking lot. He is still looking for tourism money to advertise.

Police Chief Gary Bleecker said he was worked for the Village for twenty five years and worked with many Village Board members. In support of his officers, they could have unionized and would not have had to pay WRS and pay towards their health insurance in Act 10 and Administrative Assistance Bielinski has taken on two extra jobs because of a job eliminated. Bleecker said he doesn't have a problem with PTO but reducing twelve sick days to three days is not fair, that is a 75% cut, what about six days, especially to the new employees who have a family and if they become sick they do not have a way to build their sick days. Employees who have worked ten or twenty years and now taking away those benefits which they earned when hired is not fair. It is tough on the employees and moral when they have worked here for ten or twenty years and are stripped from these earned benefits. When we retire we can use the sick time towards health insurance and not just lose five hundred hours earned over our career. That is why I work here, is to ease into retirement and my payout for health insurance will not last that long. If you were hired at your job and you were told you would receive these benefits and then they were pulled from you, you would understand how unfair this is. Please be fair to the employees.

Water/Wastewater Treatment Supervisor Pete Hartz said maybe twelve sick days are too many, but working in the utility we breathe in a mist of wastewater that is in the air and are constantly exposed to bacteria, disease and viruses. We do not get sick often but with the PTO policy, as written, your request must be with at least a three (3) day advance notice to use a PTO day. No one can predict three days in advance if you are going to be sick. Your request could be turned down with less than three (3) working days' notice. He does have a concern with this language.

Administrative Assistant Laura Canales said she was hired at \$10 an hour with the promised benefits. She is the first one that people see at Village Hall and often gets coughed and sneezed on and is hit with lots of germs. She does get sick but reducing it to three days would be hard. Doing the payroll she does not see any abuse of sick time. Maybe the banks seem too high but I do not see a problem, and how would you know three days in advance you are going to be sick.

Clerk-Treasurer Joan Dykstra stated keeping track of the banked PTO hours will be very difficult to track per employee.

**Committee Reports** – see Resolutions recommended by each committee

**Administrator Memorandum - Personnel Policy Manual – PTO** - see Resolution 76-12

**Improvement & Services**

**Resolution 78-12 Request Farmer's Market - Steve Wollin**

An Albertz/Semo motion carried on a roll call vote 4-0 vote to deny approving Resolution 78-12 due to changes in the Farmers Market. A Semo/Schopp motion carried 4-0 to pay the temporary use permit fees of \$50 from Room Tax in 2013.

**Personnel and Finance**

**Resolution 73-12 Post Issuance Compliance Policy for Tax-Exempt Obligations**

A Semo/Schopp motion carried 4-0 on a roll call vote to approve Resolution 73-12 post issuance compliance policy for tax-exempt obligations as recommended by Quarles and Brady.

**Resolution 74-12 Approving Petition for 2013 County Highway Aids**

An Albertz/Schopp motion carried on a 4-0 roll call vote to approve Resolution 74-12 approving petitioning the County for 2013 highway aids in the amount of \$2,314.

**Resolution 75-12 Settlement Agreement AMC Showplace Theatres Inc. v. Village of Johnson Creek**

A Semo/Schopp motion carried on a 4-0 roll call vote to approve Resolution 75-12 a settlement agreement with AMC Showplace Theatres, Inc. in the total amount of \$39,376 for the years 2009, 2010 and 2011 with agreed upon 2012 assessment of both properties of \$4,000,000 as recommended by Stafford Rosenbaum, LLP attorney representing the Village.

**Resolution 76-12 Amend Personnel Policy Manual - Paid Time Off - (PTO)**

Johnsrud summarized his memorandum in enacting PTO versus Vacation/Sick Leave that there would be no effect on the 2013 budget as either cost savings or additional expense. It is very difficult to put a value on productivity, from a fiscal standpoint. If PTO would be approved tonight he would recommend starting it effective January 1, 2013. Personnel and Finance recommendation was to adopt.

Blend questioned the three day notice unscheduled leave. Johnsrud said if the employee has unscheduled leave and calls in one half hour before work, it would be up to the Department Head to approve the leave depending upon the workload and any other absences and could require the sick employee to come to work. If an employee has more than three unscheduled PTO days they could be disciplined. The reason for permission to use unscheduled employee leave is because the Village has such a small workforce. If an employee absence is not planned it could affect the entire department.

Schopp said a lot of this was started with ACT 10. We have gone down a hill to fast and we should look at it and see if it makes sense. We are always challenging our employees to be efficient and save time and money but we are not doing this with PTO because we are taking away with no financial benefit in 2013. I have talked to other municipalities and their employees and the Village should stay in the middle, not bleeding or trailing behind and we are fine where we are. We have spent a lot of time and anguish and this policy should not be changed, this doesn't make sense.

VILLAGE BOARD MEETING  
August 13, 2012

Albertz stated the Village employees unionized because of fear caused by past members of the Village Board. The goal is to keep our employees and try to present benefits comparable with municipalities around us. If there is no financial gain to the Village and, with only the possibility of losing employees, it makes sense to not encourage unnecessary turnover by just treating our employees comparably. We should not fix what is not broken.

Blend said when he was asked to serve on the Committee he was presented the PTO as a monumental urgency. He was grateful for the responses tonight. He did not want to disenfranchise those who are loyal to us and want to work hard for the Village and said it is time to leave well enough alone and will not support the changes.

An Albertz/Semo motion carried on a 4-0 roll call vote to deny Resolution 76-12 to amend Personnel Policy Manual – PTO.

**Protection & Welfare**

**Ordinance 06-12 Amend, Repeal Chapter 103 Bicycles**

The Ordinance includes the definition of electric scooters. Bicycles and electric scooter will be permitted on public sidewalks subject to yielding to pedestrians, however, neither are allowed in the Central Business district. All electric scooter are required to be registered, similar to bicycles, for a one time fee of ten dollars.

An Albertz/Semo motion carried unanimously to suspend the rules.

An Albertz/Semo motion carried unanimously to adopt Ordinance 06-12 Repeal/Recreate Chapter 103 Bicycles.

**Resolution 71-12 Appreciation and Tribute to John Maegli**

An Albertz/Schopp motion carried unanimously to approve appreciation and tribute to past Village President - John Maegli who recently passed away.

**Resolution 72-12 Amendment One - Utility Discharge Agreement - Schiller Grounds Care**

An Albertz motion carried unanimously to approve Resolution 72-12 amendment one to the utility discharge agreement with Schiller Grounds Care.

**Resolution 77-12 Audited Financial Statements-Year Ended December 31, 2011-Johnson Block and Co. Inc.**

An Albertz/Semo motion carried on a 4-0 roll call vote to approve Resolution 77-12 Audited Financial Statements – year ended December 31, 2011 by Johnson Block and Co., Inc.

**Resolution 79-12 Policy Renewal – League of Wisconsin Municipalities Mutual Insurance**

A Semo/Schopp motion carried unanimously to approve Resolution 79-12 to renew the policy through the League of Wisconsin Municipalities Mutual Insurance company in the amount of \$77,152 for 2013.

**Resolution 80-12 Tennis Court Resurfacing Bid - B.R Amon & Sons**

A Semo/Albertz motion carried 4-0 on a roll call vote to approve Resolution 80-12 amending the budget and awarding the tennis court resurfacing bid to B.R. Amon and Sons in the amount of \$50,915.

**Resolution 81-12 Request Cambridge State Bank - Chapel Hill Villas - Weed Violation**

A Semo/Schopp motion carried on a 4-0 roll call vote to approve Resolution 81-12 which denies the request of Cambridge State Bank to reduce the billed mowing costs for nineteen residential lots within the Chapel Hill Villas subdivision.

VILLAGE BOARD MEETING  
August 13, 2012

**Resolution 82-12 Claim Kim Mungen - 202 Serenity Court**

A Schopp/Albertz motion carried on a 3-1 roll call vote with Semo opposed to approve Resolution 82-12 approving the claim of Kim Mungen of 202 Serenity Court in the amount of \$75 to replace a water heater pressure relief valve damaged during the Fire Department use of the water hydrant on Serenity Court.

**Ordinance 05-12 Repeal and Recreate Chapter 8 Board, Village** *-first reading -*

Attorney Hammes reviewed Chapter 8 with the members of the Board which included:

- 8-1 B. The President shall be by virtue of the office a Trustee and preside at all meetings of the board and have a vote as a Trustee
- 8-2 A. Regular meeting will be held on the fourth Monday of each month.
- 8-2 B. Special meetings - included the board and/or president to call special meetings, and the notice sent can also be done through the U.S. mail or email.
- 8-2- D. Quorum is any majority, four members, of the Board shall constitute a quorum
- 8-5 B. refers to abstentions
- 8-6 refers to changes in Standing Rules
- 8-7 refers to changes to motions, resolutions and ordinances
- 8-8 refers to Committees duties, Committee of the Whole and committee authority. Committee of the Whole would meet on the second Monday of each month. The Committee of the Whole would not take any action only direct the Village Board.

**Village Board appointment to the Joint Review Board and member at large**

Ray Schumacher was appointed to the member at large for the Joint Review Board with Jeff Constable as the alternate. Kaltenberg will serve as the Village representative.

**Set Trick or Treat Date and Time:** October 31, 2012 5:30 p.m. – 7:30 p.m.

A Semo/Schopp motion carried on a 3-1 vote with Schopp opposed to set trick or treat on October 31, 2012 from 5:30 – 7:30 p.m.

**Next Village Board Meeting** – Monday – August 27, 2012

**Adjourn**

A Semo/Schopp motion carried to adjourn at 7:05 p.m.

Joan Dykstra  
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.



**WISCONSIN DEPARTMENT OF  
ADMINISTRATION**

AUG 10 2012

**SCOTT WALKER**  
GOVERNOR

**MIKE HUEBSCH**  
SECRETARY

Division of Intergovernmental Relations  
Post Office Box 8944  
Madison, WI 53708-8944  
Voice (608) 266-0288  
Fax (608) 267-6917

0706  
JOAN DYKSTRA  
CLERK, VILLAGE OF JOHNSON CREEK  
PO BOX 238  
JOHNSON CREEK, WI 53038 - 0238

August 10, 2012

**PRELIMINARY ESTIMATE OF JANUARY 1, 2012 POPULATION**

Dear Municipal Clerk:

The Demographic Services Center's preliminary estimate of the January 1, 2012 population for the VILLAGE OF JOHNSON CREEK in JEFFERSON County is **2,806**. This represents a change of 68 persons (2.5 percent) since the 2010 Census.

Wisconsin's total population is estimated at 5,703,500 which is a change of 16,514 persons and 0.3 percent.

Following is a summary of the data we used in estimating your population:

	2010 Census Count	2012 Preliminary Estimate
2010 U.S. Census Count	2,738	
January 1, 2012 Estimate		2,806
Motor vehicles registered	3,455	3,490
Percent of vehicles in State	0.066	0.068
Income tax filers	1,994	1,724
Percent of filers in State	0.055	0.050
Filers plus dependents	2,789	2,362
Percent of Filers plus dependents in State	0.057	0.051
Income tax returns	1,340	1,174
Percent of income tax returns in State	0.053	0.048
Institutional Population	0	0

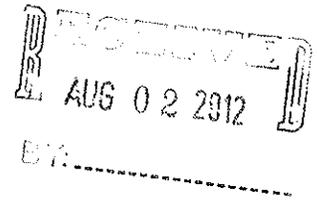
In addition, in response to our housing survey that we sent you earlier this year, your municipality reported a net change of 13 housing units for calendar year 2011. (If we did not receive a survey from you, we estimated your change in housing stock or used other sources.)

Approximately 2,057 of the estimated population for the VILLAGE OF JOHNSON CREEK are of voting age. This courtesy estimate helps you to comply with Wisconsin Statute 5.66, which requires municipal clerks to approximate the number of electors prior to elections. The voting age population was calculated by applying the census proportion of persons over 18 to the preliminary January 1 estimate, and then multiplying the result by a state-wide factor to account for the general aging of the population. Please note that, if you have an adult correctional facility in your municipality, its population is included in this voting-age estimate.

If you believe that your Census 2010 population count may be in error, please contact the Demographic Services Center's staff. We can assist you with the Census Bureau's Count Question Resolution Program.

Contact person:  
Philip Wells, 608-266-1927, [philip.wells@wisconsin.gov](mailto:philip.wells@wisconsin.gov)

**Barry R. Hemphill**  
137 Pheasant Run  
Johnson Creek, WI 53038  
(920) 699-5967  
E-mail: exmayorlb@aol.com



August 1, 2012

Johnson Creek Village Board  
125 Depot St.  
P.O. Box 238  
Johnson Creek, WI 53038

President and Members of the Village Board:

I would like to be considered for appointment to the vacant unexpired term of Village Trustee that ends in April, 2013.

My reasons for requesting consideration are quite straightforward. For most of my adult life, I have been involved in public service. I enjoy being involved and having a part in influencing the direction (hopefully positively) of a community. I have had the opportunity to serve (since April, 2012) on the Johnson Creek Plan Commission and the Johnson Creek Board of Review.

My "start-up" period would be, I believe, fairly brief. I was elected to public office four times - serving a total of about fifteen years. My service includes a total of seven years as both Trustee and then President of the Village of Lake Barrington, Illinois. I am retired and have both the time and energy to devote to Village matters.

I have no personal "agenda." People would, I believe, describe me as collegial and a person who listens.

I have enclosed a resume that describes my professional and personal life until my retirement at the end of 2006.

Thank you for taking the time to consider my request.

Sincerely,

Barry R. Hemphill  
Enc. (1)

## RESUME

Barry R. Hemphill  
137 Pheasant Run  
Johnson Creek, WI 53038  
E-mail: exmayorlb@aol.com  
(Home) 920-699-5967

### EDUCATION:

B.Sc. in Business Administration from The Pennsylvania State University; major in Accounting, minors in Finance and Economics.

Approximately 40 hours of graduate course work with emphasis on Public Finance and Management.

Graduate of the Federal Executive Institute Executive Excellence Program (A one month, graduate-level residential program for senior executives - attendance by nomination only).

### BUSINESS EXPERIENCE:

February 2001 to December 2006 (retired from California government):

**State of California, Department of General Services - Deputy Director for Telecommunications.** Appointed by the Governor in February 2001 to provide executive leadership for California statewide telecommunications. The Division of Telecommunications is responsible for establishing statewide policy and standards, management and operation of the State's public safety radio network (the second largest microwave radio network in the world), provision of a wide range of communications services to State departments, and administration of the statewide 9-1-1 emergency number program. Additionally, I had oversight responsibility for the State's successful procurement for statewide voice/data communications – a contract that also provides communications for over 2000 local California governments - total value of \$1.6 billion. Division operating budget was \$68 million – staff of 450.

July 1983 to February 2001:

**Chief Technology Officer, U.S. Railroad Retirement Board.** Executive management responsibility for the nationwide data processing services of a Federal Government Agency that pays \$8.5 billion in benefits annually. Staff of 200 and budget resources of \$20 million. Accomplishments included planning and implementing a nationwide data communications network, major software development and maintenance, implementing strategic I/S planning, effectively controlling large contractor service initiatives. Directed the first large-scale public/private use of electronic data interchange. Introduced leading-edge image processing system for archiving and work flow control. Member of agency-wide senior management committees. Member of the Senior Executive Service (SES) for 17 years.

June 1979 - July 1983:

**Executive Director, Illinois Board of Governors Cooperative Computer Center.** Executive management responsibility for a State Agency that provided computing services to three public universities. Reported to a board made up of three university presidents and the chancellor of the system. Guided the phase-out of a facilities management contract. Developed strategic plan for system wide common administrative software. Implemented distributed processing to serve multi-campus environment. Staff of 75, budget resources of \$4 million.

March 1977 - June 1979:

**Vice President-Data Processing, Blue Cross of Northeast Ohio.** Executive management responsibility for all data processing activities. Staff in excess of 300.

October 1972 - March 1977:

**Director-Computer Services, Cleveland State University.** Management responsibility for a university computing organization that served academic, administrative and research users. Developed regional academic services.

March 1971 - October 1972:

**Assistant Director of Data Processing for the Dade County (Fla.) Public Schools.** Responsibilities encompassed budgeting, planning, and management for the 5th largest school system in the USA.

March 1965 - March 1971:

Employed by the **IBM Corporation** in a variety of professional, technical and managerial assignments.

June 1958 - March 1965:

Variety of technical and management assignments in accounting and data processing in the food and aerospace industries.

#### **MILITARY SERVICE:**

Honorable discharge from the U.S. Army Reserve (1962)

#### **PROFESSIONAL AND COMMUNITY ACTIVITIES:**

- Consultant and lecturer in computing and data processing management
- Active in professional organizations
- Toastmasters - held all offices while active
- Elected to public office four times:
- Bay Village, OH School Board - 4 years, President for 1 year
- Glen Ellyn, IL Library Board - 4 years, President for 1 year
- Lake Barrington, IL - Trustee (Council member) for 4 years
- Lake Barrington, IL - Village President (Mayor), 3 years
- Former adjunct professor, Chicago State University
- Board member and President - Condo association, 3 years
- Private pilot with single, multi, and instrument ratings
- Member of a Federal Government-wide board overseeing use of digital signatures
- Represented California Department of General Services as a member of the DelMar Race Track Board and a member of the California Public Works Board.

AUG 28 2012

To The Village Board of Johnson Creek,

My name is Timothy Loesing and I am a resident of Johnson Creek. I understand that there is an opening on the Village Board of Trustees. I would like to take this time and express my interest in this position. I am a current member of our Fire and EMS Department. I joined the Fire and EMS Department in 2005. I am also a member of the Johnson Creek Mutual Hose Company and served as President of that organization through 2011.

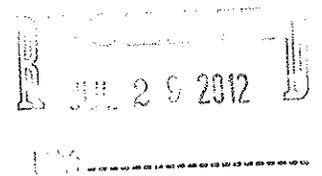
Shortly after moving here I decided that I wanted to be involved in my community. After becoming familiar with many who live in the area and with my younger children about to begin attending school within the Johnson Creek School District, I find myself looking to expand my service and becoming more involved in our community. I believe I have the ability to make the decisions necessary in order to assure the continuation of basic services to our residents and reacting to their various needs. I am also willing to be involved in various committees and provide my input on how we can continue to improve our community.

My family and I moved here in 2004. I live in a home within the Pioneer Heights North Subdivision with my wife Allison and our three sons Noah (14), Simon (4), and Elliot (1). I am proud of my service to the Village of Johnson Creek as one of our Firefighters and would be honored to expand on my service to our community by serving on the Board of Trustees. If the Johnson Creek Board of Trustees are interested in speaking with me regarding this matter, I have provided my contact information. You may feel free to contact me at any time.

Thank You for Your Time,

Timothy Loesing  
422 Aspen Street  
Johnson Creek, WI  
53038  
[loesingtj18@yahoo.com](mailto:loesingtj18@yahoo.com)  
(262) 894 - 4005

To: Johnson Creek Village Board



I am sending this letter expressing my interest in the vacant board seat.

Having lived in the Village of Johnson Creek for more than seven years, I've taken great pride in being able to volunteer within the community in many ways – from finishing a previous village board term in the past, to being involved with my church – St. John's Lutheran Church.

My past experience on the village board was a positive one, as I chaired the personnel and finance committee and participated in the improvement and services committee. During my time on the board, I was able to assist in plans for a new fire station – an initiative that was tabled for now, and was pleased to help update our fire and EMS services with much-needed new equipment.

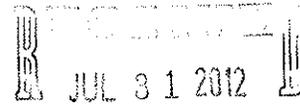
In my role as a church council member at St. John's Lutheran Church, I served six years (the maximum consecutive term), with five of those years as council president. As council president I was also nominated to be chairperson for the handicap access committee. This committee drove the handicap access project for the church – creating the addition of an outside ramp, wheelchair elevator and accessible bathrooms. It is with great pride that we saw this project completed within my term as president and chairperson, and that the project stayed within the budgeted amount.

Our Village faces many challenges as we continue to grow, and it would be with great pride and an open mind that I would serve those who live within our community.

Sincerely,

Donald Smith  
111 Red Fox Drive  
Johnson Creek, WI 53038  
920.699.2394 (home)  
920.650.0095 (cell)

Steven Wollin  
109 Villa Ct  
Johnson Creek, WI 53038  
July 31, 2012



Johnson Creek Village Board  
125 Depot Street  
P.O. Box 238  
Johnson Creek, WI 53038

BY: .....

Dear: Village Board Officers

I've always been noted for giving a little "extra." Now that I have my own small Business, (Simply Signs Creations & More) I'll even give more to the Village of Johnson Creek. I am on the Johnson Creek Chamber Board starting 2012. I like to coordinate different types of events like the Jefferson County Holiday Extravaganza that took place in November of 2011 and one in April 2012 and now have one setup with the Comfort Suites Hotel for November 16 & 17 on opening week end of deer season called Comfort Suites Shoppers Paradise. I also am a coordinator for the Johnson Creek Farmers Market in trying to bring the Village Community together along with brings small businesses in to Johnson Creek. I belong to the Crossroads Cruz-In team that just had an event July 28. I am writing this letter in hopes to fill the open board members chair till April's elections of new officers 2013 and become more active in the welfare of Johnson Creek.

I'll be open for any question you may have.

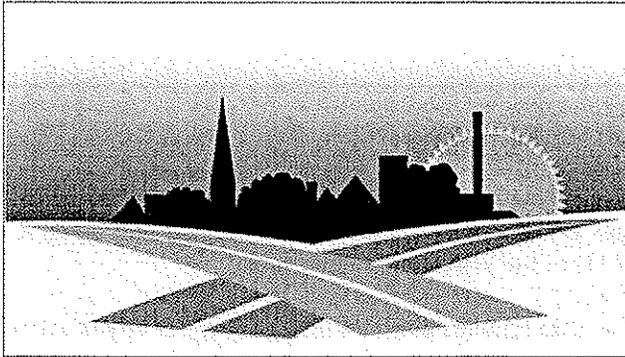
Sincerely,

Steven Wollin  
Owner: Simply Signs Creations & More  
simplysigns@tds.net  
920-988-4850

# Village of Johnson Creek

Crossroads With A Future

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## RESOLUTION 83-12

REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX

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Village Board 8-27-12

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Requested by: Village Clerk-Treasurer

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Introduced by: Village Trustee Tim Semo

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**RESOLUTION 83-12**

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**REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX**

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THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

**WHEREAS** the Jefferson County Board has established a county library service and levies a county library tax as authorized under Section 43.57 (3) of the Wisconsin Statutes, and

**WHEREAS** Section 43.64 (2) (b) of the Wisconsin Statutes provides that a village or city is exempt from the county library tax if it levies a tax for public library service and appropriates and expends for a library fund as defined by s.43.52 (1) during the year for which the county tax levy is made a sum at least equal to the county library tax rate in the prior year multiplied by the equalized valuation of the property in the city or village for the current year, and

**WHEREAS** the Village of Johnson Creek will, in 2013, appropriate and expend an amount in excess of that calculated above,

**NOW THEREFORE BE IT RESOLVED** that the Village of Johnson Creek hereby requests of the Jefferson County Board of Supervisors that the Village of Johnson Creek be exempted from the payment of any tax for the support of the County Library Service as provided in Section 43.64 (2).

**BE IT FURTHER RESOLVED** that copies of this resolution be forwarded by the village clerk to the following parties:

ADMINISTRATOR  
Jefferson County Library Council  
Dwight Foster Public Library  
209 Merchants Avenue  
Fort Atkinson, WI 53538

COUNTY CLERK  
320 S. Main Street, Room 109  
Jefferson, WI 53549

Fiscal Note:  
Estimated Municipal 2013 Library Appropriation \$127,070

**PASSED AND ADOPTED** by the Village Board of the Village of Johnson Creek, Jefferson County, Wisconsin this 27<sup>th</sup> day of August, 2012.

VILLAGE OF JOHNSON CREEK

BY: \_\_\_\_\_  
Michelle Kaltenberg, Village President

ATTEST:

\_\_\_\_\_  
Joan Dykstra, Clerk-Treasurer

**Jefferson County**  
**Library Exemption Minimum**

Prior year rate for Library Levy = 0.000324921  
(2011 equalized value, 2012 budget) (2013 Budget Year)

	<u>2012</u>	<u>EQUALIZED</u>		<u>MINIMUM TO</u>
		<u>VALUE</u>		<u>EXEMPT 2012</u>
Village of Cambridge**		5,162,700	\$	1,677
Village of Johnson Creek		190,272,100	\$	61,823
Village of Palmyra		111,091,400	\$	36,096
City of Fort Atkinson		833,535,400	\$	270,833
City of Jefferson		468,180,500	\$	152,122
City of Lake Mills		439,394,700	\$	142,768
City of Waterloo		194,038,600	\$	63,047
City of Watertown **		777,518,200	\$	252,632
City of Whitewater **		50,389,100	\$	16,372
		<u>3,069,582,700</u>		

\*\* These municipalities have residents in multiple Counties, therefore there are additional aggregate full values that need to be added to their municipal values to determine their needed appropriations.

Jefferson County  
Finance Department

Tamara Worzalla, CPA,  
Interim Finance Director  
320 S. Main Street, Room 109  
Jefferson, WI 53549-1799  
Phone: (920) 674-8673  
Fax: (920) 674-7368

Cindy Diestelmann  
Jayne Hintzmann  
Donna Millier

August 20, 2012

Municipal Libraries in Jefferson County:

This letter is a reminder to all municipal libraries in Jefferson County that your village or city must tax and appropriate a minimum amount to your library fund for 2013 expenditures in order to qualify for an exemption from the Jefferson County library tax. I have enclosed a spreadsheet that lists the MINIMUM APPROPRIATION for each of you to qualify for this exemption. *Note that if your municipality is situated in two counties, you must also coordinate this calculation with that other county.*

I have also summarized below how this calculation is made:

From Wisconsin Statutes 43.64

1. Divide the amount of tax levied by the county for public library service in the prior year by the equalized valuation of property in that area of the county that was subject to the county property tax levy for public library services in the prior year.
2. Multiply the amount determined above by the equalized valuation of property in the city, village, town, or school district for the current year.

Your municipal governing body must also pass a resolution annually requesting an exemption from the county library tax. Section 43.64 of the Wisconsin Statutes requires this procedure to avoid double taxation of your municipality for library purposes.

The County Clerk's office calculates the tax assessment in the middle of November. Please have your resolution acted upon and mailed to arrive by November 1<sup>st</sup>. If it not on file when the tax assessment is calculated, your municipality will be taxed as required by Wisconsin Statutes.

An electronic copy of the sample resolution is available if you would like to receive it.

If you have any problems or questions concerning this issue, please feel free to contact me at 920-674-8673.

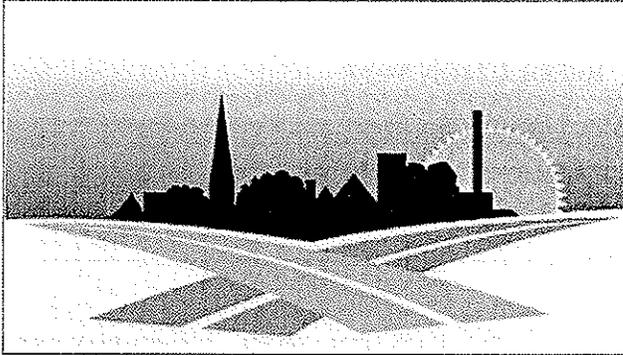
Sincerely,

Tamara Worzalla, CPA  
Interim Finance Director  
Jefferson County

# Village of Johnson Creek

Crossroads With A Future

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## RESOLUTION 84-12

CABARET LICENSE  
ROB'S PERFORMANCE MOTORSPORTS

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Village Board 8-27-12

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Requested by: Rob's Performance Motorsports

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Introduced by: Village President Michelle Kaltenberg

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**STATE OF WISCONSIN VILLAGE OF JOHNSON CREEK JEFFERSON COUNTY**

**RESOLUTION 84-12**

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**CABARET LICENSE  
ROB'S PERFORMANCE MOTORSPORTS**

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THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

**WHEREAS**, Rob's Performance Motorsports has requested a Cabaret License for October 6, 2012, and

**WHEREAS**, a Cabaret License is permitted under Section 115.7 Short-Term Cabaret License of the Code of Ordinances of the Village of Johnson Creek, and

**NOW THEREFORE BE IT RESOLVED**, the Village Board hereby approves a Cabaret License to allow live music at Rob's Performance Motorsports, 601 Hwy Y, Johnson Creek on October 6<sup>th</sup>, 2012 subject to the following restrictions:

- 1) Stage will be separated from other activities
- 2) Security will be provided by the applicant and stationed at all times during the event.
- 3) The event must end by 6:00 p.m. on October 6th, 2012

**BE IT FURTHER RESOLVED**, that Village Administrator and Village Clerk have the authority to issue this license

**PASSED AND ADOPTED** by the Village Board of Trustees this 27th day of August, 2012.

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Michelle Kaltenberg, Village President

ATTEST:

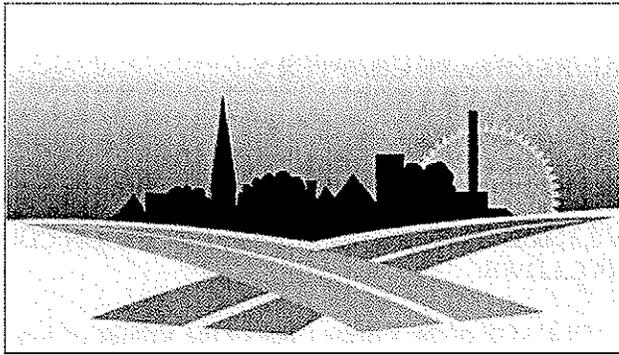
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Joan Dykstra, Clerk – Treasurer

# Village of Johnson Creek

Crossroads With A Future

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**ORDINANCE 05-12**

**REPEAL/RECREATE CHAPTER 8  
VILLAGE BOARD**

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Village Board 8-13-12 – *first reading*

Village Board 8-27-12

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Request by: Village Board

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Introduced by: Village President Michelle Kaltenberg

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## ORDINANCE 05-12

STATE OF WISCONSIN VILLAGE OF JOHNSON CREEK JEFFERSON COUNTY

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### REPEAL/RECREATE CHAPTER 8 BOARD, VILLAGE

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THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES ORDAIN AS FOLLOWS:

SECTION 1: CHAPTER 8 BOARD, VILLAGE of the Village Code of the Village of Johnson Creek is hereby repealed and recreated to read as follows:

#### **§ 8-1 Election of Trustees and President**

- A. Trustees. There shall be six Trustees of the Village. Three Trustees shall be elected at each annual spring election for a term of two years, commencing on the third Tuesday of April in the year of their election
- B. President. The Village President shall be chosen at the regular spring election in odd-numbered years for a term of two years commencing on the third Tuesday of April in the year election. The President shall be by virtue of the office a Trustee and preside at all meetings of the board and have a vote as a Trustee.
- C. Nomination. Candidates for elective Village offices shall be nominated by a nonpartisan primary conducted according to Ch. 8, Wis. Stats. Nomination papers shall be signed by not fewer than 20 nor more than 100 electors of the Village. The papers shall be circulated not sooner than the first day of December preceding the election and shall be filed with the Village Clerk-Treasurer not later than 5:00 p.m. the first Tuesday in January, or the next day if Tuesday is a holiday.

#### **§ 8-2. Meetings; quorum**

- A. Regular meetings of the Village Board shall be held on the fourth Monday of each month beginning at 5:30 p.m., or as otherwise noticed by the Village Clerk-Treasurer in any meeting notice posted or published in accordance with the Open Meeting Statutes of the State of Wisconsin
- B. Special meetings. Special meetings of the Board may be called by the Village Board, the Village President, or by written request signed by two Trustees and filed with the Clerk-Treasurer at least 24 hours prior to the time specified for such meeting. The Clerk-Treasurer shall notify each Trustee of the time and purpose of such meeting. The notice shall be delivered to each Trustee by phone, U.S. mail, e-mail, or in person. The Clerk-Treasurer shall cause an affidavit of service of such notice to be filed in his or her office prior to the time fixed for such special meeting.
- C. Place of meetings. All meetings of the Board, including special and adjourned meetings, shall be held in the Village Hall unless noticed otherwise.
- D. Quorum. Any majority, four members, of the Board shall constitute a quorum. A call of the house may be ordered by majority vote if three Trustees are present.

- E. Organizational meeting. In addition to other regular and special meetings, an organizational meeting shall be held annually on the third Tuesday of April. The purpose of this meeting shall be limited to the organization of the Village Board, the confirmation of appointment of Village officers, the confirmation of appointment of Trustees and citizens to Village committees and the appointment of standing committees of the Village Board.

### **§ 8-3 Order of business**

The business of the Village Board shall be conducted pursuant to an agenda as approved by the Village Board.

### **§ 8-4 Presiding officer**

- A. Control of meeting. The Village President shall preserve order and conduct the proceedings of the meeting. A member may appeal from the decision of the presiding officer. Such appeal is not debatable and must be sustained by a majority of the members present, exclusive of the presiding officer.
- B. Absence of the President. If the President is absent at any meeting, the Chairperson of the Personnel and Finance Committee shall preside for that meeting. If the Chairperson of the Personnel and Finance Committee is absent the Chairperson of Improvement and Services shall preside for that meeting. If the Chairperson of the Improvement and Services Committee is absent the Chairperson of the Protection and Welfare Committee shall preside for that meeting.

### **§ 8-5 Voting procedure**

- A. Mode of Voting. A roll call vote is not required as to any action taken by the Village Board, except as required by Wisconsin Statutes or except when requested by any Board member entitled to vote on any motion or question presented to the Board for deliberation or decision.
- B. Abstentions:
  - (1) A Board member shall not vote on any proposed ordinance, order, resolution or proposition in which he or she has a direct pecuniary or personal interest not common to other members of the Board.
  - (2) A Board member who is required by law to abstain from voting on any particular matter shall not be counted for determining:
    - a. The number of "members present" if passage of that measure requires a favorable vote by a majority or other fractional vote (i.e., 2/3 or 3/4) of the members "present", or
    - b. The presence of a quorum for purposes of that particular vote.

### **§ 8-6 Standing rules.**

In the absence of a standing rule, the deliberations of the Village Board shall be conducted in accordance with the parliamentary rules as contained in "Robert's Rules of Order, Newly Revised 10<sup>th</sup> Edition (2000)", unless contrary to State law. Included in these standing rules, but not limited to this itemization, are the following rules:

- A. No person other than a member shall address the Board, except by majority vote of the members present.
- B. No ordinance, resolution or other motion shall be discussed or acted upon unless it has been seconded.
- C. No motion shall be withdrawn without the consent of the person making the same and the person seconding it.
- D. No Trustee shall address the Board until he has been recognized by the presiding officer. The Trustee shall confine his or her remarks to the question under discussion and avoid all personal remarks.
- E. When two or more members simultaneously seek recognition, the presiding officer shall name the member who is to speak first.
- F. When a question is under discussion no action shall be in order except to adjourn, to lay on the table, to move the previous question, to postpone to a certain day, to refer to a committee, to amend, and to postpone indefinitely. These motions shall have precedence in the order listed.
- G. Any member desiring to terminate the debate may move the previous question, or call the question, in which event the President shall announce the question as "Shall the main question now be put?" If a majority of the members present vote in the affirmative, the main question shall be taken without further debate, its effect being to put an end to all debate and bring the Board to a direct vote, first upon any pending amendments and then upon the main question.
- H. A motion to adjourn shall always be in order, and a motion to adjourn or to lay on the table and a call for the previous question shall be decided without debate.
- I. No member of the board, whether he is a Trustee or the President, shall vote on any question involving his own character or conduct, the right as a member, or his pecuniary interest.
- J. Any member voting in the majority may move for a reconsideration of the vote of any question at that meeting or at a succeeding regular meeting. A motion to reconsider being put and lost shall not be renewed.
- K. A Board member may change his or her vote on a matter up to the time the result of the vote is announced.

**§ 8-7 Motions, resolutions and ordinances.**

- A. The Board may act by motion recorded in the official minutes of the Board meeting, by adoption of a resolution, or by adoption of an ordinance in accordance with the Open meeting statutes of the State of Wisconsin.
- B. Ordinance procedure. Every ordinance shall receive two separate readings before its passage by the Board. No vote to approve or deny the ordinance shall be taken by the Board following the first reading. No such ordinance shall have the second reading on the same day that it is first read, unless by suspension of the rules as hereinafter provided. Such second reading may, however, be by title only.
- C. Enactment and publication. The presiding officer and Village Clerk-Treasurer shall ensure that all ordinances are properly enacted, published or posted, as the case may be, and filed in this code.

**§ 8-8 Committees.**

- A. Standing Committees. There shall be three standing committees as follows:
- (1) Personnel and Finance.
  - (2) Improvement and Services
  - (3) Protection and Welfare
- B. Appointments.
- (1) At the annual organizational meeting, the Village President shall appoint the following number of Village Trustees to each standing committee:
    - (a) The Personnel and Finance Committee shall consist of three members.
    - (b) The Improvement and Services Committee shall consist of three members.
    - (c) The Protection and Welfare Committee shall consist of three members
  - (2) The Village President shall serve on one standing committee as one of the three members. The Village President shall act as an alternate member to any standing committee meeting where a quorum is not present. The Village President shall act as the ex officio chairperson of the three standing committees until the three standing committees meet to elect a committee chairperson. Those members of the Board not elected to serve as chairperson may be assigned to other special committees, tasks, or boards, which shall be designated by the Village President. All committee, special committees, tasks or boards, which shall be designated by the Village President. All committee, special committee, task and board appointments, except the designation of chairperson, shall be subject to confirmation by a majority vote of the entire Village Board.
- C. Duties. Each of the Standing Committees shall have such powers, duties and objectives to provide recommendation to the Village Board as provided below:
- (1) Personnel and Finance Committee. The Personnel and Finance Committee shall be responsible for all recommendation of policy which affect:
    - (a) Personnel including the review of the personnel policy manual, the internal control policy, the table of organization of departments including the review of job descriptions, and any other policy or action affecting personnel, and
    - (b) Finance including the review of the annual budget, the capital budget and any amendments thereof, the purchase, sale, or disposal of property, the negotiation and/or settlement of any litigation, any contractual obligations, claims, publications, license, any bonding including issuance or repayment of bonds, and any other policy or action affecting finance.
  - (2) Improvement and Services Committee. The Improvement and Services Committee shall be responsible for all recommendation of policy which affects the Sewer and Water Utility, or any other utility, the construction, repair and maintenance of infrastructure including streets, curb and gutter, sidewalks, lighting, all paved and unpaved roads, paths and walkways, any land use policy excepting the authority provided by the Plan Commission, any authorized use of parks or park facilities, all sanitation including waste collection, recycling and composting, and any other policy or action affecting improvements and infrastructure.

- (3) Protection and Welfare Committee. The Protection and Welfare Committee shall be responsible for all recommendations of policy which affects public safety including police and fire, excepting the authority-provided to the Police and Fire Commission, enforcement of the uniform traffic-code and authorization of public parking, compliance of emergency management and disaster recovery, and any other policy or other action affecting the public safety and/or general welfare of the public.
- D. Committee of the Whole. The Village Board shall meet as a Committee of the Whole on the second Monday of each month beginning at 5:30 p.m., or as otherwise noticed by the Village Clerk-Treasurer in any meeting notice posted or published in accordance with the Open Meeting Statutes of the State of Wisconsin. Special meetings of the committee may be called by the Village Board or Village President.
- E. Committee authority. No official action shall be taken at any committee meeting, but the committee may by motion adopted by a majority of the committee members in attendance, make recommendations to the Village Board on any matter which is brought before the committee. The committee may also provide directions and request action to be undertaken by Village officials and employees.

#### **§ 8-9 Duties of Clerk-Treasurer**

In addition to other duties, the Clerk-Treasurer shall record the minutes of the Board meetings. In the absence of the Clerk-Treasurer, the President shall appoint a Clerk-Treasurer pro tem.

#### **§ 8-10 Suspension of rules**

The rules contained in either § 8-7, Motions, resolutions and ordinances, or § 8—Standing rules, or any part thereof, may be temporarily suspended in connection with any matter under consideration by a recorded vote of 2/3 of the members present.

#### **§ 8-11 Vacancies.**

- A. Whenever a vacancy exists as a result of the death or resignation of any Board member or for any reason provided by law, such vacancy shall be filled by appointment made by the Village Board.
- B. At the next regularly scheduled Board meeting or any other special Board meeting called for the purposes noted herein, the Board shall establish a date by which any eligible elector may submit his or her written application to fill the vacancy. The date by which such written applications must be submitted to the Board shall rest on the discretion of the Board, but in all events such written applications shall be submitted to the Board within 30 days after the Board meeting. The Board shall also, at the meeting held for the purpose of establishing the date for submission of written applications to fill the vacancy, establish a date at which the appointment to fill vacancy shall be made. At the meeting called for the purpose of filling the vacancy, any Board member may nominate an applicant to fill the vacancy from those applicants having submitted written applications. In the event only one written application is submitted to the Board and in the further event that the applicant fails to receive a majority vote of the Board members attending the meeting, then in that event Board members may nominate candidates even though such candidates have not submitted written applications to the Board within the time established by the Board.
- C. In all events, the vacancy shall be filled by the candidate obtaining a majority vote as to those Board members in attendance at the meeting called for that purpose.

**SECTION 2:** All ordinances or parts of ordinances conflicting with or contravening the provisions of this ordinance are hereby repealed.

**SECTION 3:** This ordinance shall take effect upon passage and posting as provided by law.

**PASSED AND ADOPTED** by the Village Board of the Village of Johnson Creek, Jefferson County, Wisconsin this 27th day of August, 2012.

VILLAGE OF JOHNSON CREEK,

BY: \_\_\_\_\_  
Michelle Kaltenberg, President

ATTEST:

Joan Dykstra, Clerk-Treasurer

First reading: Village Board Meeting 8-13-12  
Date Adopted:  
Date Posted:  
Date Published:

