

VILLAGE OF JOHNSON CREEK  
MEETING NOTICES  
125 Depot Street, Johnson Creek, WI

Agenda

**COMMITTEE OF THE WHOLE**  
**October 27, 2014**  
**Village Hall**  
**5:30 p.m.**

1. Call to order; roll call
2. Statement of Public Notice
3. Approve October 13, 2014 Committee of the Whole meeting minutes
4. Resolution 105-14 Adopting 2015 Village Budget and Tax Levy
5. Adjourn

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the meetings above to gather information. No action will be taken by any governmental body at the meetings above other than by the governmental body specifically referred to in the above notice.

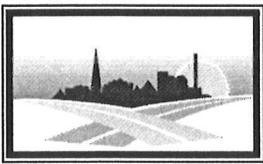
Requests from persons with hearing or sight disabilities who need assistance to participate in this meeting should be made to the Village Clerk's Office at (920) 699-2296 with as much advance notice as possible.

<i>Agenda Posting Information</i>	
Date	
Time	a.m. / p.m.
Initials	



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President Schopp called the Committee of the Whole meeting to order at 5:30 p.m.

In attendance: President Greg Schopp, Trustees: Randy Bieri, Kyle Ellefson, Tim Semo, Joh Swisher, Steven Wollin and Kelly Wollschlager. Also in attendance: Administrator Mark Johnsrud, Director Luci Bledsoe, Police Chief Gary Bleecker and Deputy Clerk-Treasurer Lisa Trebatoski.

**Statement of Public Notice** – This meeting was posted and noticed according to law.

**Approve September 8, 2014 Committee of the Whole meeting minutes**

A Semo/Wollschlager motion carried on a 7-0 roll call vote to approve September 8, 2014 Committee of the Whole meeting minutes.

**Discussion of Village Administrator's 2015 Budget**

Johnsrud reviewed the changes made to the 2015 budget.

Johnsrud presented a letter of resignation from Kleanline LLC, effective October 31, 2014. Johnsrud also presented an option of creating a permanent part-time custodian position. Johnsrud stated the position would be funded without increasing the budget. Johnsrud explained revenue would be increased by increasing rental fees for the community center and the outside services expense would be reduced due to no cleaning service. This would have a zero net affect, however, the budget would need to have the expense and revenue adjusted appropriately. If not changed prior to the adoption of the budget the Village Board would have to do a budget amendment. The Village Board discussed a small user fee for the non-profits to cover the cost of opening and closing rather than the general tax payers incurring the costs. After discussion the Village Board requested the Village Administrator to present a few quotes from different cleaning companies to have a comparison of cost.

Johnsrud presented the restricted fund board report and explained what purchases are outstanding. Trustee Ellefson questioned if the Village had an "emergency fund" that wouldn't be able to be used unless the Village Board approved. Johnsrud explained how the Village handles "Fund Balance" in secured collateralized bank accounts.

Trustee Wollin distributed a document outlining where he suggested cost savings could be made in regards to parks and public works. Discussion about whether another full time employee was needed in the public works department.

A Wollin/Bieri motion carried unanimously to direct Village Administrator Johnsrud to study the workload of the public works department.

Discussion was held on the Fire Chief position and the need for full-time versus the current 30 hour position. Johnsrud stated the position is a 30 hour position and starting January 1, 2015 the Chief will be paid \$12.00 per hour on fire calls that occur outside the normal 30 hours.

Next meeting will be October 27, 2014 immediately following the Village Board meeting.

A Semo/Wollschlager motion carried unanimously to adjourn at 7:20 p.m.

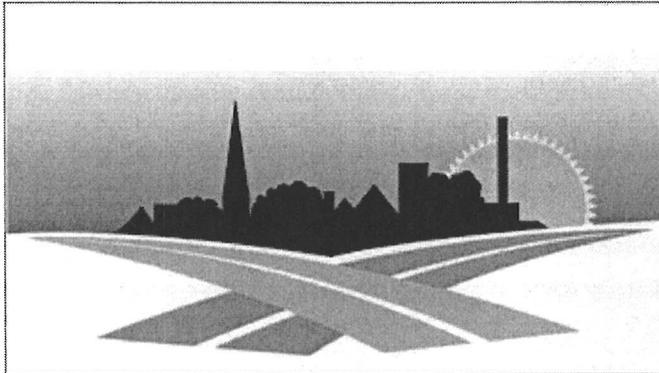
Lisa Trebatoski  
Deputy Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.

# Village of Johnson Creek

Crossroads With A Future

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## RESOLUTION 105-13

### ADOPTING 2015 VILLAGE BUDGET AND TAX LEVY

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Committee of the Whole 10-27-14

Village Board 11-17-14

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Requested by: Village Administration

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Introduced by: Village President Greg Schopp

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STATE OF WISCONSIN

VILLAGE OF JOHNSON CREEK

JEFFERSON COUNTY

RESOLUTION 105-13

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ADOPTING 2015 VILLAGE BUDGET AND TAX LEVY

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THE JOHNSON CREEK VILLAGE BOARD, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

**WHEREAS**, the Johnson Creek Village Board has developed a budget for the 2014 fiscal year which includes General Fund revenues and expenditures in the sum of \$2,434,437, and,

**WHEREAS**, the proposed budget shall be available for public inspection in the Village's Clerk's office for two weeks prior to its presentation for public comment at a public hearing held on November 17, 2014, and,

**WHEREAS**, the Village Board desires to appropriate the necessary funds for the operation of the government and administration of the Village of Johnson Creek for the year 2015, and,

**NOW, THEREFORE, BE IT RESOLVED**, the proposed 2015 Village Budget is hereby adopted as approved by the Village Board, and,

**BE IT FURTHER RESOLVED**, there is hereby levied a General Property Tax of \$1,262,251 on all the taxable property within the Village of Johnson Creek as returned by the assessor in the year 2014, for the uses and purposes set forth in the 2015 budget, and,

**BE IT FURTHER RESOLVED**, the Village Clerk-Treasurer is hereby authorized and directed to spread this tax on the current tax roll of the Village of Johnson Creek.

**PASSED AND ADOPTED** by the Village Board of the Village of Johnson Creek, Jefferson County, Wisconsin this 17<sup>th</sup> day of November, 2014

VILLAGE OF JOHNSON CREEK,

BY: \_\_\_\_\_  
Greg Schopp, Village President

ATTEST:

\_\_\_\_\_  
Joan Dykstra, Clerk-Treasurer

**2015 General Fund Budget  
13-Oct-14**

**Revenues**

Property Taxes	\$	1,262,251
Other Revenues	\$	1,172,186
Restricted (from reserves)	\$	-
<b>Total Revenues</b>	\$	<u>2,434,437</u>

**Expenditures**

Village Board 1-511.100	\$	17,320
Plan Commission 1-511.200	\$	13,640
Board of Review 1-511.300	\$	1,234
Board of Appeals 1-511.400	\$	-
Park Committee 1-511.500	\$	-
Village President 1-513.100	\$	4,306
Administrator 1-514.100	\$	33,846
Clerk-Treasurer 1-514.200	\$	33,457
Elections 1-514.300	\$	6,857
Legislative Support 1-514.400	\$	4,350
Central Information System 1-514.700	\$	3,500
Assessor 1-515.200	\$	8,090
Auditor 1-515.700	\$	8,200
Attorney 1-516.100	\$	13,400
Municipal Building 1-517.100	\$	31,325
Community Center 1-517.300	\$	21,289
Risk Management 1-518.100	\$	47,070
Misc. General Expense 1-566.100	\$	<u>5,000</u>
<b>Total General Government</b>	\$	<b>252,884</b>
Police Officers 1-521.200	\$	369,331
Municipal Court 1-521.300	\$	11,650
Fire Protection 1-523.100	\$	220,500
Ambulance 1-523.500	\$	190,083
Building Inspections 1-524.100	\$	<u>41,425</u>
<b>Total Public Safety</b>	\$	<b>832,989</b>
Machinery & Equip. 1-541.100	\$	40,323
Garage 1-541.200	\$	-
Streets 1-543.100	\$	151,200
Storm Sewers 1-543.400	\$	-
Street Cleaning 1-543.500	\$	2,500
Snow & Ice Control 1-543.600	\$	18,000
Street Lighting 1-543.700	\$	65,000
Garbage Collection 1-547.10	\$	117,558
Recycling 1-547.400	\$	62,150
Weed Control 1-561.300	\$	<u>50</u>
<b>Total Public Works and Sanitation</b>	\$	<b>456,781</b>
Senior Citizen Nutrition Program 1-532.100	\$	-
Animal Care 1-534.100	\$	7,400
<b>Total Health &amp; Welfare</b>	\$	<b>7,400</b>
Joint Recreation with School 1-552.100	\$	7,500
Celebrations 1-553.100	\$	400
Parks 1-554.100	\$	<u>79,837</u>
<b>Total Culture-Recreation</b>	\$	<b>87,737</b>
Debt Principal 1-591.100	\$	327,840
Debt Interest 1-591.200	\$	<u>78,387</u>
<b>Total Debt Service</b>	\$	<b>406,227</b>
Transfers - to Library 1-599.900	\$	140,481
Transfers - to Fire/EMS 1-599.900	\$	249,938
Transfers - to Run for Parks 1-599.900	\$	-
<b>Total Transfers</b>	\$	<b>390,419</b>
<b>Total Expenditures</b>	\$	<b>2,434,437</b>

**Village of Johnson Creek  
2015 Budget Hearing**

NOTICE IS HEREBY GIVEN that on November 17, 2014 at 5:30 p.m. in the Board Room of the Village Hall, 125 Depot Street, Johnson Creek, a public hearing will be held on the proposed 2015 Budget for the Village of Johnson Creek. The proposed budget, in detail, is available for inspection in the Clerk-Treasurer's Office at Village Hall from 8:00 a.m. to 4:00 p.m., Monday through Friday or on the Village website www.johnsoncreek-wi.us. A summary of the 2015 Proposed Budget is as follows:

General Fund Budget Revenues - Fund 100	2014 Adopted	2015 Proposed	% Change
General Property Taxes	\$1,161,574	\$1,262,251	8.67%
Other Taxes	\$52,085	\$51,585	
Special Assessments	\$3,626	\$0	
Intergovernmental Revenues	\$490,700	\$472,306	
Licenses and Permits	\$84,875	\$98,000	
Fines and Penalties	\$48,000	\$48,000	
Public Charges for Services	\$233,650	\$206,150	
Miscellaneous Revenues	\$78,175	\$46,478	
Contribution from Reserves	\$0	\$0	
Impact Fee Revenue	\$0	\$0	
Interest Revenues	\$5,000	\$5,000	
Transfer In	\$239,781	\$244,667	
<b>Total Revenues</b>	<b>\$2,397,466</b>	<b>\$2,434,437</b>	<b>1.5%</b>
Cash Balance applied	\$0	\$0	
<b>Total Revenues and Cash Balance</b>	<b>\$2,397,466</b>	<b>\$2,434,437</b>	<b>1.5%</b>

General Fund Budget Expenditures - Fund 100	2014 Adopted	2015 Proposed	% Change
General Government	\$271,568	\$252,884	
Public Safety	\$819,449	\$832,989	
Public Works & Sanitation	\$441,133	\$456,781	
Health & Human Services	\$7,300	\$7,400	
Culture, Recreation & Education	\$85,265	\$87,737	
Conservation & Development	\$0	\$0	
Debt Service	\$408,987	\$406,227	
Reserve for Contingency	\$0	\$0	
Contributions to Special Revenue Funds	\$363,764	\$390,419	
<b>General Fund Expenditures</b>	<b>\$2,397,466</b>	<b>\$2,434,437</b>	<b>1.5%</b>

	General Fund	Library Fund	Water Utility	Sewer Utility
Property Tax Contribution	\$1,262,251	\$0	\$0	\$0
Other Revenues	\$1,172,186	\$209,987	\$644,910	\$685,773
<b>Total Revenues</b>	<b>\$2,434,437</b>	<b>\$209,987</b>	<b>\$644,910</b>	<b>\$685,773</b>
<b>Total Expenditures</b>	<b>\$2,434,437</b>	<b>\$209,987</b>	<b>\$644,910</b>	<b>\$685,773</b>
Additional Cash Outlay (Transfer from Reserves)	\$0	\$3,708	\$0	\$0
Excess (deficit)	\$0	\$0	\$0	\$0
Estimated fund balances Jan. 1	\$2,330,665	\$31,863	\$9,730,570	\$15,022,730
<b>Fund Balance Dec. 31, 2015</b>	<b>\$2,330,665</b>	<b>\$35,571</b>	<b>\$9,730,570</b>	<b>\$15,022,730</b>

*Fund Balances may include cash on hand, restricted reserves, debt service reserve, capital assets and unexpensed bond proceeds.*

	TID No. 2	TID No. 3	Room Tax Fund	Fire Fund	Capital Outlay Fund
Property Tax Contribution	\$0	\$0	\$0	\$249,938	\$0
Other Revenues	\$1,442,266	\$1,297,608	\$84,830	\$894,647	\$140,500
<b>Total Revenues</b>	<b>\$1,442,266</b>	<b>\$1,297,608</b>	<b>\$84,830</b>	<b>\$1,144,585</b>	<b>\$140,500</b>
<b>Total Expenditures</b>	<b>\$1,442,266</b>	<b>\$1,297,608</b>	<b>\$84,830</b>	<b>\$1,144,585</b>	<b>\$140,500</b>
Additional Cash Outlay (Transfer from Reserves)	\$0	\$0	\$0	\$25,000	\$0
Excess (deficit)	\$0	\$0	\$0	\$0	\$0
Estimated Fund Balances Jan. 1	\$1,247,557	(\$1,358,015)	\$77,012	\$549,411	\$0
<b>Fund Balance Dec. 31, 2015</b>	<b>\$1,247,557</b>	<b>(\$1,358,015)</b>	<b>\$77,012</b>	<b>\$574,411</b>	<b>\$0</b>

*Fund Balances may include cash on hand, restricted reserves, debt service reserve, capital assets and unexpensed bond proceeds.*

<b>Current G.O. Debt Limit</b>	
<b>2014 Equalized Value</b>	<b>\$294,236,400</b>
Debt limit cap (%)	5%
Statutory debt limit	\$14,711,820
Existing GO debt	\$9,345,000
Unused GO debt limit	\$5,366,820

Administrator: Mark Johnsrud

Dated this 27th Day of October 2014

Posted: 10/28/14  
Published: 11/01/14

