



VILLAGE OF JOHNSON CREEK
MEETING NOTICES
125 Depot Street, Johnson Creek, WI

Agenda

Committee of the Whole
October 8, 2012
Village Hall
5:30 p.m.

1. Call to order; roll call
2. Pledge of Allegiance
3. Statement of Public Notice
4. Public Comment (limited to two minutes per person)
5. Approve September 10, 2012 Committee of the Whole minutes – *pgs 1-3*
6. Resolution 93-12 - Village Hall - Roof Bids- *pgs 4-6*
7. Discussion - Disability/Life Insurance - Policy Changes.
8. Resolution 92-12 Wisconsin Dept. of Employee Trust Funds - Income Continuation Insurance – *pgs 7-9*
9. Resolution 94-12 Wisconsin Dept. of Employee Trust Funds - Life Insurance – *pgs 10-12*
10. Resolution 95-12 Signage - Village Wright Road Property – *pgs 13-15*
11. Discussion and Recommendation - 2013 Budget
12. Next Committee of the Whole meeting – November 12, 2012 5:30 p.m.
13. Adjourn

NOTICE: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the meetings above to gather information. No action will be taken by any governmental body at the meetings above other than by the governmental body specifically referred to in the above notice.

Requests from persons with hearing or sight disabilities who need assistance to participate in this meeting should be made to the Village Clerk's Office at (920) 699-2296 with as much advance notice as possible.

<i>Agenda Posting Information</i>	
Date	
Time	a.m. / p.m.
Initials	



President Kaltenberg called the Committee of the Whole meeting to order at 530 p.m. The Pledge of Allegiance was recited.

In attendance: Trustees: Fred Albertz, David Blend, Barry Hemphill, Rory Holland, Michelle Kaltenberg, Greg Schopp and Tim Semo. Also in attendance: Mark Johnsrud, Administrator, WWTP Superintendent Peter Hartz, Fire Chief Dave Peterson, Police Chief Gary Bleecker, and Clerk-Treasurer Joan Dykstra.

Statement of Public Notice – This meeting was posted and noticed according to law.

Public Comment - none

Approve August 27, 2012 Committee of the Whole minutes

A Holland/Schopp motion carried unanimously to approve August 27th Committee of the Whole minutes.

Discussion and Recommendation - Emerald Ash Borer Policy

Administrator Johnsrud reviewed handouts from Wisconsin Urban & Community Forests, Volume 17, Number 1, Spring of 2009 on “*Wisconsin Communities Respond to Emerald Ash Borer*” and Crossroads Fall 2010 “*Early Response to Tree Disease Eases Budget Impact*” and Resolution 38-10 Emerald Ash Borer (EAB) Policy which was denied by the Village Board on April 12, 2010. Johnsrud indicated that EAB has been discovered in fifteen Wisconsin counties including the Rock and Waukesha counties. The Village has 88 public ash trees which are at risk. Johnsrud recommended that the Village should be pro-active in addressing the EAB risk and approve a policy which reduces the numbers of existing trees with a replacement/replanting schedule and providing treatment to those trees which should be saved from the pest through the use of insecticides, primarily those ash trees within Firemans Park.

Fred Albertz cited there is a risk to Village ash trees and mentioned prevention options including insecticide treatments. Encouraged cooperation between Village and private property owners with ash trees to possible reduce treatment costs.

Tim Semo cited that the public is very wary of the risks of insecticides being used within parks and on public property. Insecticide treatments should be studied for risk potential.

David Blend asked if this would only apply to public trees or can the Village declare private trees a nuisance. Cited more research is needed to set a policy.

Pete Hartz mentioned that more care is needed for new tree plantings, specifically weed control around base of trees. Conservancy Park, behind Waste Water Treatment Plant, has many ash trees and was not included within the GIS Tree survey earlier this year. Recommended replacing smaller trees and insecticide treatment of larger trees.

A Holland/Albertz motion to refer to I & S Committee to gather additional information from other communities experiencing EAB and develop policy was unanimously approved.

Discussion and Recommendation - Municipal Court Funding

Johnsrud reviewed the request from the City of Jefferson asking Johnson Creek to contribute municipal court funding based on a percentage of citations issued. Jefferson cited that the 2012 cost of municipal court is \$80,650 and that Johnson Creek citation volume totals 23% of the total citation volume before the court, therefore Johnson Creek should contribute approximately \$19,000. However, at meeting with Jefferson City Administrator Tim Freitag, Mayor Dale Oppermann, Municipal Judge Joanne Miller, Village President Michelle Kaltenberg and Administrator Johnsrud, Jefferson indicated that \$11,000 may be a fair amount to pay for municipal court services in 2013.

Johnsrud cited that the Village may send all municipal citations to Jefferson County Circuit Court for a fee should negotiations fall through with Jefferson.

Michelle Kaltenberg asked if the Village is satisfied with the joint municipal court. Bleecker indicated that the Police Department is satisfied with municipal court. The service is convenient for the Village.

Holland stated that he would prefer that a fee be placed on each ticket to cover the cost of processing.

An Albertz/Blend motion was approved unanimously to have the Village Administrator prepare and send a letter to Jefferson offering to increase the budgeted amount for municipal court to \$6,000.

Discussion and Recommendation - Village Administrator's 2013 Budget

David Blend questioned the use of the \$2.4 million General Obligation Bond funds to fund park capital items within the proposed budget. Administrator Johnsrud explained that the \$2.4 million GO Bond included various resolutions for bond expenditures but specifically included the purchase of park land from Boutelle at the end of Midge Street. The purchase did not move forward and the funds have been used for park improvements over the past several years. All use of funds have been approved by bond counsel Quarles and Brady. The remaining balance is approximately \$100,000; less the Village Board approved costs of resurfacing the tennis courts within Firemans Park at \$51,000. Johnsrud stated that the 2013 budget recommends using \$35,000 of the remaining balance for park improvements.

Blend also questioned the transfer of hydrant rental fees to the water/sewer billing. Johnsrud explained that the Village budget goals were to maintain core services, maintain existing staffing levels and reduce or eliminate the use of Village reserve funds to subsidize the budget. The state will not permit increasing the property tax levy greater than growth therefore property taxes will remain virtually unchanged. To put taxes in perspective, the Village is 25% of the tax bill. The average \$200,000 homeowner pays approximately \$4,000 in property taxes with the Village portion being \$1,000 or approximately \$85 per month. Johnsrud stated within his budget this remains the same. However, Village revenues have declined because of the recession and \$60,000 of the cost of fire protection (hydrants) need to be shifted to all users through a fee placed on the water and sewer bill. It is estimated to be approximately \$5 per month. However, this will vary from user to user based on the size of the water service provided. (ie ¾" to 2" service lines)

Blend questioned Distress TID 3 and its effect on budget. Johnsrud stated that the Village needs to support the designating TID 3 distressed. TID debt cannot be refinanced without the ability to extend the TID period. Kaltenberg stated that 56% of the Village administration costs are expensed to TID. Johnsrud explained that the administration costs expensed to the TID represent approximately 5% of the total TID expenditures.

COMMITTEE OF THE WHOLE
September 10, 2012

Barry Hemphill questioned the increased cost of health insurance and retirement to the Village employees and with a zero percent raise recommended for 2013 will this have a demoralizing effect on the Village employees. Johnsrud said the increased cost to health insurance was estimated to be 5% and to the state retirement 1%. The actual increases will be revealed next month and we can provide the actual costs rather than estimates to the budget at that time.

Schopp stated that he thought it was important for the Village to be a part of Jefferson County's Metro Drug Enforcement Unit again. Chief Bleecker agreed indicating that the cost of participation is 230 labor hours and a \$230 membership. Johnsrud asked if the Metro Unit could provide an annual report for 2010 and 2011 showing activity in Johnson Creek prior to us dropping out for 2012. Fred Albertz praised the Police Department for their service to the community but agreed that drug activity is occurring in Johnson Creek just because of our location on I-94 and Hwy 26. Barry Hemphill also supported the placing expenses for the Metro Unit back in the budget.

Schopp also mentioned that the Village really needs a bucket truck. Johnsrud said that the truck is a \$55,000 expenditure that we can't afford without borrowing for it or affecting core service expenses. Pete Hartz suggested that the Water/Waste Water Utility needs a new truck with a crane. The truck could also be equipped with a bucket. Johnsrud said that he would research this for the next meeting.

Kaltenberg questioned the increase to miscellaneous revenue account. Johnsrud explained that this revenue line has increased because the Village is holding driveway deposits for residential construction where the property owner must repair or replace sidewalk or curb and gutter damaged during construction and they have failed to do so. This increase is the amount of forfeited deposits from 2004 to 2006 residential construction.

Closed Session – did not convene into closed session

(Pursuant to Wisconsin Statutes §§19.85(1) (e) deliberating or negotiating the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session in the negotiation of contracted municipal court services with the City of Jefferson)

Next Committee of the Whole meeting – October 8, 2012 5:30 p.m.

Adjourn

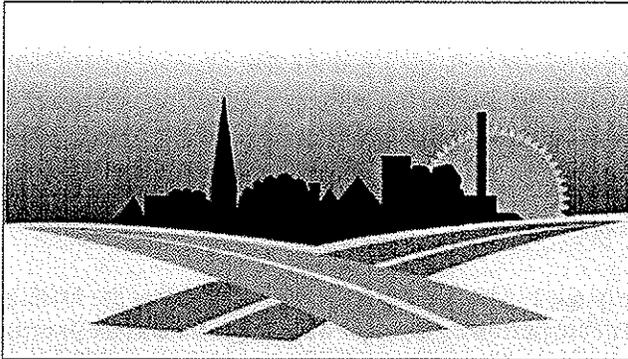
An Albertz/Blend motion carried to adjourn at 7:38 p.m.

Joan Dykstra
Village Clerk - Treasurer

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.

Village of Johnson Creek

Crossroads With A Future



RESOLUTION 93-12

VILLAGE HALL - ROOF BIDS

COW 10-8-12

Village Board 10-8-12

Requested by: Improvement & Services Committee

Introduced by: Village Trustee - Tim Semo

RESOLUTION 93-12

VILLAGE HALL - ROOF BIDS

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, Village Hall was constructed in 1991 and maintains the original three tab asphalt shingle roof, and

WHEREAS, the size of the roof is approximately 12,600 square feet which covers the entire Village Hall and the Village Library, and

WHEREAS, the asphalt shingles are showing deterioration especially on the west roof faces and it is recommended that the shingles be replaced, and

WHEREAS, the Village Board approved \$20,000 within the capital budget to replace the shingled roof in 2011 for 2012, and

WHEREAS, roofing prices have risen over 30% in the last year, and

WHEREAS, the Village requested bids from eight roofing contractors and received the following bids:

Riedl and Son Exterior Specialists	\$27,948
Wolf Siding and Windows	\$28,690
Kevin Sterwald Roofing	\$32,475
ARK Builders	\$32,865
Pioneer Roofing	\$34,216
AB Roofing	\$37,620

NOW THEREFORE BE IT RESOLVED, the Village Board of Trustees hereby award the bid of the lowest qualified bidder, Riedl and Son Exterior Specialists in the amount of \$27,948 to replace the shingled roof on Village Hall, and

BE IT FURTHER RESOLVED, that the Village Board of Trustees approve an amendment to the 2012 budget in the amount of \$27,948 and up to a 10% contingency necessary to repair any other parts of the roofing material needed as necessary in the completion of the project from Restricted Reserves - Municipal Building Repair and that Village Administrator and Village Clerk have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 8th day of October, 2012.

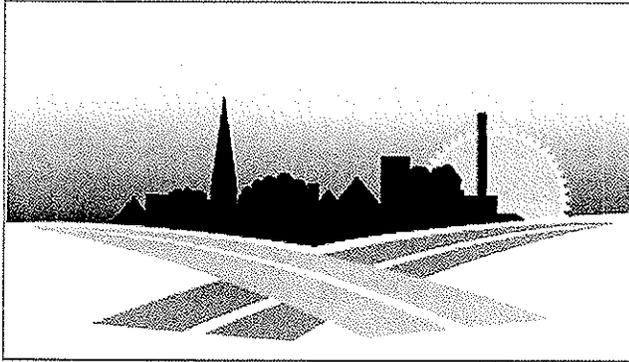
Michelle Kaltenberg, Village President

ATTEST:

Joan Dykstra, Clerk – Treasurer

Village of Johnson Creek

Wisconsin Department of Employee Trust Funds



RESOLUTION 92-12

WISCONSIN DEPARTMENT OF EMPLOYEE TRUST FUNDS INCOME CONTINUATION INSURANCE

COW 10-8-12

Village Board 10-22-12

Requested by: Personnel and Finance Committee

Introduced by: Village Trustee David Blend

RESOLUTION 92-12

**WISCONSIN DEPARTMENT OF EMPLOYEE TRUST FUNDS
INCOME CONTINUATION INSURANCE**

THE JOHNSON CREEK VILLAGE BOARD, JEFFERSON COUNTY, WISCONSIN, DOES
RESOLVE AS FOLLOWS:

WHEREAS, the Village provides disability insurance benefits to Village employees within Section 5.14 Disability Insurance of the Personnel Policy Manual, and

WHEREAS, Income Continuation Insurance is available from the Wisconsin Department of Employee Trust Funds with employee benefit levels approved with the Personnel Policy Manual, and

WHEREAS, attached is a resolution for inclusion under the income continuation insurance plan provided by the Wisconsin Department of Employee Trust Funds, and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Village of Johnson Creek approve the resolution for inclusion under the income continuation insurance plan provided by the Wisconsin Department of Employee Trust Funds, and

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer and Administrator are authorized to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek, Jefferson County, Wisconsin this 22nd day of October, 2012.

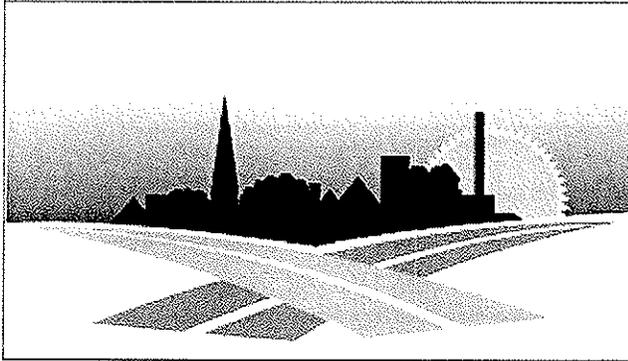
Michelle Kaltenberg, Village President

ATTEST:

Joan Dykstra, Village Clerk-Treasurer

Village of Johnson Creek

RESOLUTION NO. _____



RESOLUTION 94-12

WISCONSIN DEPARTMENT OF EMPLOYEE TRUST FUNDS LIFE INSURANCE BENEFITS

COW 10-8-12

Village Board 10-22-12

Requested by: Personnel and Finance Committee

Introduced by: Village Trustee David Blend

RESOLUTION 94-12

**WISCONSIN DEPARTMENT OF EMPLOYEE TRUST FUNDS
LIFE INSURANCE BENEFITS**

THE JOHNSON CREEK VILLAGE BOARD, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village provides life insurance benefits to Village employees within Section 5.13 Disability Insurance of the Personnel Policy Manual, and

WHEREAS, Life insurance is available from the Wisconsin Department of Employee Trust Funds with employee benefit levels approved with the Personnel Policy Manual, and

WHEREAS, attached is a resolution for inclusion under the life insurance plan provided by the Wisconsin Department of Employee Trust Funds, and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Village of Johnson Creek approves the resolution for inclusion under the life insurance plan provided by the Wisconsin Department of Employee Trust Funds, and

BE IT FURTHER RESOLVED, that the Village Clerk/Treasurer and Administrator are authorized to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of the Village of Johnson Creek, Jefferson County, Wisconsin this 22nd day of October, 2012.

Michelle Kaltenberg, Village President

ATTEST:

Joan Dykstra, Village Clerk-Treasurer

P.O. Box 7931
Madison, WI 53707-7931

RESOLUTION FOR INCLUSION UNDER GROUP LIFE INSURANCE

RESOLVED, by the Village Board of the Village of Johnson Creek
(Governing Body) (Employer Legal Name)
that pursuant to the provisions of Chapter 40 of the Wisconsin Statutes such Board hereby determines to be
(Governing Body)
included under the following Group Life Insurance program(s) provided by Chapter 40 of the Wisconsin Statutes for its eligible personnel:

Check box(es) for coverage desired:

- Basic Group Life Insurance
 Supplemental Group Life Insurance

Additional Group Life Insurance

- Unit 1
 Units 1 and 2
 Units 1, 2 and 3

- Spouse & Dependent Group Life Insurance
 Amount of insurance for any insured employee who attains age 65 on or after
the effective date of this resolution shall be 50% rather than 25%

BE IT FURTHER RESOLVED, that the proper officers are herewith authorized and directed to take all actions and make such deductions and submit such payments as are required by the Group Insurance Board of the State of Wisconsin to provide such group life insurance.

BE IT FURTHER RESOLVED, that the Village of Johnson Creek WRS Agent submit a certified copy of this
(Employer Name)
Resolution to the State of Wisconsin Department of Employee Trust Funds.

CERTIFICATION

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the Village Board of the Village of Johnson Creek on the 22 day of October,
(Governing Body) (Employer Legal Name)
2012 and that said resolution has not been repealed or amended, and is now in full force and effect. Dated this 22 day of October
2012.

I understand that Wis. Stat. 943.395 provides criminal penalties for knowingly making false and fraudulent statements on this form and hereby certify that, to the best of my knowledge and belief, the information is true and correct.

Employer Identification Number (EIN) 69-036-0092

Clerk-Treasurer

WRS Agent Signature Title

P.O. Box 238 125 Depot Street

Johnson Creek, WI 53038
Mailing Address

Telephone Number 920-699-2296

Number of WRS eligible employees: 21

E-Mail Address joand@johnsoncreekwi.org

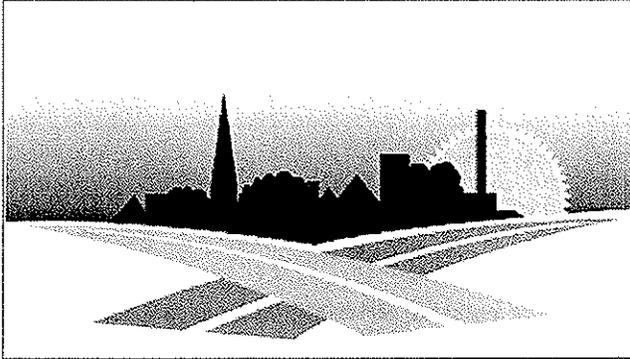
The resolution shall be effective on the 1st of the 4th month after receipt in the office of the Department of Employee Trust Funds.

For ETF Use Only
EFFECTIVE DATE OF COVERAGE ENTERED BY ETF:

ET-1303 (REV 03/2010)

Village of Johnson Creek

Wisconsin's Most Aesthetic



RESOLUTION 95-12

SIGNAGE - VILLAGE WRIGHT ROAD PROPERTY

COW 10-8-12

Village Board 10-22-12

Requested by: Village Administrator

Introduced by: Village President Michelle Kaltenberg

STATE OF WISCONSIN VILLAGE OF JOHNSON CREEK JEFFERSON COUNTY

RESOLUTION 95-12

SIGNAGE - VILLAGE WRIGHT ROAD PROPERTY

THE VILLAGE BOARD OF THE VILLAGE OF JOHNSON CREEK, JEFFERSON COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

WHEREAS, the Village owns the property on the east side of Wright Road from County B to Menards Lane which is located within TID 2 and available for development, and

WHEREAS, the Village currently does not have any signage indicating that this property is available for development, and

WHEREAS, the Village has received three bids for a 4' X 8' sign:

AOL Signs	\$384
Oconomowoc Sign Company	\$390
Slewfoot Signs	\$470

NOW THEREFORE BE IT RESOLVED, the Village Board of Trustees hereby award the bid to Oconomowoc Sign Company for two faces in the amount of \$780, and

BE IT FURTHER RESOLVED, the Village Administrator and the Village Clerk have the authority to effectuate this resolution.

PASSED AND ADOPTED by the Village Board of Trustees this 22nd day of October, 2012.

Michelle Kaltenberg, Village President

ATTEST:

Joan Dykstra, Clerk – Treasurer

LAND DEVELOPMENT OPPORTUNITY

BUSINESS OR MIXED USED

INCENTIVES AVAILABLE

CONTACT

VILLAGE OF JOHNSON CREEK

920-699-2296

