

Special Personnel & Finance Committee October 18, 2012

Chair David Blend called the meeting to order at 5:31 p.m. In attendance: Trustees David Blend and Barry Hemphill. Absent and excused: President Michelle Kaltenberg. Also in attendance: Trustees: Tim Semo, Administrator Mark Johnsrud, Clerk-Treasurer Joan Dykstra, and Police Chief Gary Bleecker.

Statement of public notice – This meeting was posted and noticed according to law.

Approval Minutes of August 2, 2012

Blend made a motion to amend the following under discussion of Personnel Policy Manual - Section 5.14 Disability Insurance; remove “current policy would never pay out” to “current policy is unlikely to pay out”.

A Hemphill/Blend motion carried unanimously to approve the minutes of August 2, 2012 as amended.

Personal Appearances - None

Discussion & Recommendation - 2013 Budget

Johnsrud reviewed the changes to the 2013 Budget. The 2013 capital budget has been updated to reflect the changes approved by the Committee of the Whole and the Improvement and Services Committee including the following:

Sewer Department - Truck Boom/Crane	\$70,000
Department of Public Works	
Machinery & Equipment - 2002 Ford F-350 Pickup Truck	\$6,500
Relocation of Compost Site Study	\$4,600

The Jefferson County Economic Development Consortium and the Park Department has requested bike route signage through the Village to connect the bike trail on Hwy 26. Also, the DOT has approved the placement of additional directional signage on Hwy 26.

Room Tax - Directional Signage	\$40,000
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Johnsrud indicated that he had negotiated with John’s Disposal over the pickup of recycling containers weekly and John’s Disposal reduced their fee by 15 cents per week per customer which reduced the cost of service by \$2,400. Miscellaneous revenues were increased to \$52,545 to reflect all of the 2004-2006 uncollected public improvement deposits held by the Village. From Reserves account was increased by \$4,600 to reflect the impact fee transfer for the relocation of the compost site study to be completed by MSA in 2013. Chip sealing of Parkview Drive and Old Hwy 26 were postponed to a later budget and removed from the 2013 budget.

Johnsrud indicated that a Department of Revenue error to the Municipal Levy Worksheet has resulted in the ability of the Village Board to increase the levy rather than place a garbage collection fee on the Water and Sewer billing. The net effect of the tax levy would be less than the effect of the garbage collection fee because the entire cost of garbage collection was going to be placed as a fee.

The net increase to the levy is \$86,522 of which \$11,119 is net new construction growth. Johnsrud said that this is a policy decision of the committee on whether a tax increase or a fee increase is more palatable to the Village residents. The advantage to the levy increase is that most real estate taxes were reduced last tax year because of reduced assessments. The TIFs will benefit with an increased mill rate and the base levy will be higher in 2014 for net new construction growth.

A Blend/Hemphill motion carried unanimously to approve the changes to the 2013 capital budget and 2013 budget and recommend approval to the Committee of the Whole meeting on October 22, 2012.

Adjourn

A Hemphill/Blend motion carried unanimously to adjourn at 5:53 p.m.

David Blend - Chair
Personnel & Finance