

VILLAGE OF JOHNSON CREEK

Temporary Use Compliance Application

Village of Johnson Creek Procedural Checklist for Temporary Use Review and Approval (Requirements per Village Code - Chapter 250-44)

This form is designed to be used by the Applicant as a guide to submitting a complete application for a temporary use.

Temporary Use Regulations:

- a. Display shall be limited to a maximum of 12 days in any calendar year for a) General Temporary Outdoor Sales
- b. Display shall not obstruct pedestrian or vehicular circulation, including vehicular sight distances.
- c. Signage shall comply with the requirements for temporary signs in Village Code - Chapter 250-116.
- d. Adequate parking shall be provided.
- e. If the subject property is adjacent to residential areas, sales and display activities shall be limited to daylight hours.
- f. Shall comply with Village Code - Chapter 250-125, standards and procedures applicable to all temporary uses.
- g. No parking within 20 feet on either side of a fire hydrant (observe painted curb)

Application Submittal Packet Requirements for Applicant Use

The Applicant shall submit an application packet for staff review that includes the following information:

Application Packet (1 copy to Zoning Administrator)

Date: _____ By: _____



- (a) **A map of the subject property:**
 - Showing all lands for which the temporary use is proposed.
 - Showing all other lands within 300 feet of the boundaries of the subject property.
 - Indicating current zoning of the subject property and environs, and the jurisdiction(s) that maintain such control.
 - Map and all its parts are clearly reproducible with a photocopier.
 - Map scale not less than one inch equals 800 feet.
 - All lot dimensions of the subject property provided.
 - Graphic scale and north arrow provided.
- (b) **A map, such as the Land Use Plan Map, showing the generalized location of the subject property in relation to the Village as a whole.**
- (c) **A written description of the proposed temporary use:**
 - Describing the type of activities, buildings and structures proposed for the subject property, their general location(s) and interior pedestrian and vehicular circulation plan.
- (d) **A site plan of the subject property as proposed for development conforming to all requirements of Village Code - Chapter 250-127 may be required. (See "Site Plan Approval" checklist.)**

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Agreement for Reimbursable Services
Petitioner/Applicant/Property Owner

In accordance with Village Code – Chapter 250-138 the Village may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in its review of a proposal coming before the Plan Commission. The Village reserves the right to apply the charges for these services as well as for staff time expended in the administration, investigation and processing of applications to the Petitioner.

The Petitioner is required to provide the Village with an executed copy of this agreement as a prerequisite to the processing of the development application. The submittal of a development proposal application or petition shall be construed as an agreement to pay for such professional review services applicable to the proposal. The Village may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until such fees are paid by the Petitioner. The Property Owner acknowledges that review fees which are applied to a Petitioner, but which are not paid by such Petitioner, may be charged by the Village as an assessment against the subject property for current services provided the property.

Note: Consultant services (e.g. engineering, planning, surveying, legal, etc.) and Village administrative time are charged in addition to the normal costs payable by the Applicant/Petitioner/Property Owner (e.g. application filing fees, permit fees, publication expenses, recording fees, impact fees, etc.)

(Project Name/Nature of Application)

(Property Tax Key Numbers Involved in Project)

(Signature of Applicant/Petitioner)

(Date)

(Signature of Property Owner)

(Date)

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Appendix A

(For Office Use Only)

<u>Application Fees</u>	\$ 50	_____
 <u>Reimbursable Development Cost Fees</u>		
Village Attorney		
Basic – (application, correspondence, meeting attendance)	\$300	_____
Review – (Plat, CSM, Zoning, CUP, PIP, GDP, PUD, Variance)	\$300	_____
Village Engineer		
Site Plan Review - (grading, lighting, signage, storm water)	\$700	_____
Review – (Plat, CSM, Zoning, CUP, PIP, GDP, PUD, Variance)	\$300	_____
Village Planner		
Site Plan Review – (zoning, comprehensive plan, landscaping)	\$500	_____
Review – (Plat, CSM, Zoning, CUP, PIP, GDP, PUD, Variance)	\$300	_____
Village Administration		
Basic – (pre-application meetings, legislation, correspondence)	\$300	_____
Review – (Plat, CSM, Zoning, CUP, PIP, GDP, PUD, Variance)	\$300	_____
Reimbursable Development Cost Fees Total		_____

(The above fees reflect the actual cost of the reimbursable costs payable with the submittal of the application. These fees do not include actual reimbursable costs billable to the applicant for the draft of any contractual agreements including development agreements or contracts and/or costs associated with the design, construction, inspection or dedication of public infrastructure.)

For Office Use Only

Fees submitted with application

Application Fees _____ Reimbursable Cost Fees _____

Total amount received _____ Date Received _____