

## **IMPROVEMENT & SERVICES COMMITTEE**

### **February 4, 2015**



Chairperson Tim Semo called the meeting to order at 5:30 p.m. In attendance: Trustees: Kyle Ellefson, Tim Semo and Kelly Wollschlager. Also in attendance: Trustee Steven Wollin, Engineer Kevin Lord and Administrator Mark Johnsrud.

#### **Statement of Public Notice**

This meeting was posted and noticed according to law.

#### **Approve Meeting Minutes of December 3, 2014**

A Wollschlager/Ellefson motion carried to approve December 3, 2014 minutes.

#### **Discussion and Recommendation – Street Repairs**

Johnsrud reviewed the 2015 Capital Budget for street sealcoating. DPW will be focusing on these streets as a priority. DPW and WWTP are cooperating on the purchase of a portable air compressor.

No action taken.

#### **Discussion and Recommendation – Lawn Mowing**

Johnsrud reviewed analysis of the 2014 mowing season May to September to estimate a cost per hour for maintaining grass on public properties. 1029 hours were worked using Village equipment. Mowing cost the Village approximately \$26.24 per hour including labor, depreciation of equipment, maintenance and repair, and fuel.

Semo requested information on how many hours were spent on utilities properties and parks.

Information to be provided at the next Improvement and Services Committee meeting.

No other action taken

#### **Discussion and Recommendation – Centennial Park – Festival Use**

Johnsrud indicated that this issue was placed on the agenda at the request of Trustee Steven Wollin. The Fireman's Picnic has been approved to use Firemans Park by the Village Board. Johnsrud mentioned that Mutual Hose met last night and approved the Firemans Park location.

Committee requested placing on the next Improvement and Services Committee meeting a discussion and recommendation of the use of land west of Trek on Resort Drive to the Rock River for use as a possible festival area.

#### **Discussion and Recommendation – Packer Testing – Well 4**

Ben Zeier, PE, of MSA reviewed a memo dated February 2, 2015 providing background of the placement of Well # 4. Packer testing is the placing of a "balloon" within the well casing to isolate different water flows at different depths to determine levels of contaminants including radium. Well #4 was constructed in 2006 at a cost of approximately \$400,000 with a 24 inch casing narrowing to an 18 inch casing at 800 feet in depth. The Wisconsin DNR has requested that testing occur at two levels of approximately 400 feet and near 800 feet which brings the cost of testing higher. Testing will be eligible for a Safe Water Grant and would likely rank high in the overall grant process which could result in a 15% cost share to the expense of testing. The benefits of testing include permitting the Village to put Well # 4 on line and meet usage versus pumping capacity requirements and possibly reducing operating costs of radium treatment at Well # 3.

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Three quotes were obtained by MSA to complete the packer testing of Well # 4 in accordance with requirements of the WDNR. As follows:

Municipal Well & Pump	\$49,577
Layne Christensen Company	51,140
Water Well Solutions	53,400

MSA recommends awarding the contract to Municipal Well & Pump.

An Ellefson/Wollschlager motion carried to recommend to the Village Board to award a contract to Municipal Well & Pump in an amount not to exceed \$49,577 for packer testing of Well # 4.

**Resolution 09-15 Professional Services Agreement  
Web GIS Application Technical Support & Maintenance – MSA**

An Ellefson/Semo motion carried to recommend approving Resolution 09-15 a professional services agreement with MSA for Web GIS application technical support and maintenance for the period ending on December 31, 2015 in an amount not to exceed \$2,000.

**Resolution 10-15 Professional Services Agreement – Water System Study – MSA**

Village Engineer Kevin Lord provided examples of a water system report and a sanitary system report from the Village of Belleville. A study of the water and sanitary system will provide background for a facility plan and provide information for future growth.

An Ellefson/Wollschlager motion carried to recommend approving Resolution 10-15 professional services agreement with MSA for a water system study in the amount not to exceed \$15,500 with completion by July 30, 2015.

**Resolution 11-15 Professional Services Agreement – Sanitary System Study – MSA**

A Wollschlager/Semo motion carried to recommend approving Resolution 11-15 professional service agreement with MSA for a Sanitary System Study in the amount not to exceed \$29,500 with completion by July 30, 2015.

**Adjourn**

A Semo/Ellefson motion carried to adjourn at 6:47 p.m.

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Tim Semo, Chair  
Improvement & Services

Disclaimer: These minutes are uncorrected; any corrections made thereto will be so noted in the proceedings at which these minutes are approved.