

**Police & Fire/EMS Commission
June 4, 2013**



Andy Swanson, President called the meeting to order at 6:00 p.m. In attendance: Zachary Deal, Myron Klug, Doug Orcutt, Dale Theder and Andy Swanson. Also in attendance: Fire/EMS Chief Dave Peterson, Asst. Chief Jim Wolf and Mark Johnsrud.

Statement of public notice – This meeting was posted and noticed according to law.

Election of President

An Orcutt/Theder motion carried to appoint Andy Swanson President.

Election of Vice President

An Orcutt/Theder motion carried to appoint Doug Orcutt Vice President.

Election of Secretary

An Orcutt/Theder motion carried 4-1 with Klug opposed to appoint Butch Klug Secretary.

Certification of Code of Ethics

President Swanson read the code of ethics to the Commission and then signed the certification.

Approve February 18, 2013 minutes

An Orcutt/Klug motion carried to approve February 18, 2013 minutes.

Approval of Fire Chief Memo – Promotions and Hiring

An Orcutt/Deal motion carried unanimously to approve the following as presented by Chief Peterson:

This report is a summary of the personnel we have hired, those who are on a leave-of-absence, those who have resigned, retired, and been terminated, and those who have been disciplined since the last PFC meeting on February 10, 2013. Additionally, this report includes those who have successfully passed certification courses and those who will be receiving an annual award for service.

Presently, we have 44 total personnel with 1 PIO, 28 firefighters, 6 EMS, and 9 that are both.

<u>New Employees</u>	<u>Position</u>	<u>Starting Date</u>
1. Siebold, Charlene	Paramedic	May 10, 2013
2. Myszewski, Dale	Paramedic	May 13, 2013

<u>Leave-of-Absence</u>	<u>Position</u>	<u>Date</u>	<u>Return Date</u>
1. Garza-Winburn, Anita	Firefighter	10-12-2012	June 2013
2. Guld, Jameison	Firefighter	2-14-2012	June 2013

<u>Resigned</u>	<u>Position</u>	<u>Date</u>
1. Geske, Jamie	EMT-I	4-10-2013
2. Cuomo, Jennifer	EMT	4-24-2013
3. Menotti, Joe	Paramedic	5-21-2013
4. Penna, Jeff	Paramedic	5-21-2013

<u>Retired</u>	<u>Position</u>	<u>Date</u>
1. Kleinsteiber, Dolora	Firefighter	3-31-2013

Successful Certifications

Employee	Course	Date
1. Cahill, Craig	Firefighter I	5-1-2013
2. Eske, Steven	Entry Level	5-3-2013
3. Stratmoen, Michael	Firefighter I	5-1-2013
4. Theder, Joel	Firefighter I	5-1-2013
5. Vander-Heyden, Ryan	Entry Level	5-3-2013

Terminations

Employee	Position	Date	Reason
1. Blanton, Dawn	EMT	4-25-2013	Prolonged inactivity
2. Blanton, Sean	Paramedic	4-29-2013	Prolonged inactivity
3. Freeman, Tom	EMT-I	4-24-2013	Prolonged inactivity
4. Hall, Missy	EMT-I	4-24-2013	Prolonged inactivity
5. Walther, Kurt	EMT	4-29-2013	Prolonged inactivity
6. Whitney, Tom	Paramedic	4-29-2013	Prolonged inactivity

Discipline

Employee	Position	Date	Reason
1. Bentheimer, Chris	Firefighter	3-25-2013	Suspended driving privilege
2. Brown, Josh	Captain	3-25-2013	Suspended driving privilege
3. Deppe, Jay	Paramedic	4-12-2013	Suspended paramedic
4. Stansfield, Tom	Firefighter	5-18-2013	Suspended driving privilege

Award Titles and Recipients

Medal of Distinguished Service (Jack Trimburn Award): No one cited for 2012

Medal of Honor: Crew inside truss collapse - Wolf, Scafati, Kulakowski, Evans, Lilly

Medal for Meritorious Service: Crew inside truss collapse - Wolf, Scafati, Kulakowski, Evans, Lilly

Medal of Life Saving: Crew outside truss collapse - Viola, S. Brown, Weber, Stansfield, Hildreth, Schmidt, Kircher, Jordan, Triana

Medal for Unit Citation: Entire crew at the truss collapse - Wolf, Scafati, Kulakowski, Evans, Lilly, Viola, S. Brown, Weber, Stansfield, Hildreth, Schmidt, Kircher, Jordan, Triana

Medal for Firefighter of the Year: Viola

Medal for Firefighter Training Attendance Award: Wolf

Medal for Top Gun-Fire (Firefighter Response Attendance) Award: Wolf (97 runs)

Medal for EMS Responder of the Year: Scafati

Medal for EMS Training Attendance Award: Hildreth

Medal for Top Gun-EMS (EMS Response Attendance) Award: Hildreth (139 runs)

Medal for Explorer's Post Advisors: Dunn, Lilly, Stratmoen, Callas, Triana

Medal for Community Service: Lloyd Schultz

Request the position of EMS Director become a permanent EMS Captain's position

Finally, I am requesting that the position of EMS Director become a permanent EMS Captain's position. The reason is to provide rank to this 20 hour-per-week position that gives them the needed authority in order to fulfill tasks and goals of the department. There would be no associated stipend with this rank and compensation would come from serving their 20 hours per week as normal. Currently, Jim Lilly is the EMS Director.

A Klug/Orcutt motion carried 4-1 with Theder opposed to approve the position of EMS Director become a permanent EMS Captain's position.

Acceptance of Fire Chief David Peterson Letter of Resignation

An Orcutt/Deal motion carried unanimously to accept the resignation letter from Fire Chief David Peterson.

Convene in Closed Session

An Orcutt /Deal motion carried unanimously to convene into closed session at 6:30 p.m. *pursuant to 19.85(1)(c) Considering employment, promotion or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

Reconvene in Open Session

An Orcutt/Deal motion carried to reconvene into open session at 6:45 p.m.

Set date for next meeting for interim procedures and hiring process for Fire-EMS Chief

An Orcutt/Theder motion carried to set June 18 at 6:30 p.m. for the next meeting date for interim procedures and hiring process for the next Fire-EMS Chief.

Adjourn

An Orcutt/Theder motion carried to adjourn at 6:55 p.m.

Myron (Butch) Klug, Secretary
Police & Fire/EMS Commission