



Village of Johnson Creek BELL PARK FACILITY USE AGREEMENT

Contact Person: _____ E-mail: _____

Name (User): _____ Phone: _____

Address: _____ State: _____ Zip Code _____

Date(s) Requested: _____ Time(s) Requested: _____

Remember to Check Site When You Arrive! Any problems or damage, please call 920-699-2296 immediately and leave a detailed message.

A \$150 Refundable Security Deposit is required with agreement (separate check needed). The applicant will be responsible for replenishing the Security Deposit if forfeited to maintain a balance of \$150.00 at all times. The Security Deposit will be returned within 7 days after completion of use for the contract year.

Type of Rental	Rental Fee	Units	Total
Park Rental	\$35 Daily		\$

TOTAL \$ _____ X 5.5% (tax) _____ = \$ _____

Refundable Security Deposit (required for all uses)	\$150	\$ 150
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General Park Fee (required with Temporary or Six month Class B Beer License)	\$25 Daily	\$150 Annually	\$
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All payments must be received in full with reservation request.

All park regulations shall be observed. Bell Park opens at 6:00 am and closes by 10:00 pm unless approved by the Village Board at the time the contract is signed. The user will forfeit \$100 of the security deposit if they are in violation of the park curfew ordinance.

I understand the required user fees and building regulations to use the facility. I understand if damages exceed the Security Deposit, the Village will bill the user the difference. I agree to follow stated policies and any instructions given by Village officials in charge of the facility at the time of use. The Village of Johnson Creek, their employees or agents, and any volunteers/organizations associated with the activity at this facility will not be held responsible for any personal injury or loss that may occur in conjunction with the activity.

SIGNATURE: _____ DATE: _____

AMOUNT DUE: TOTAL COST: _____ DATE PAID: _____ By _____

REFUNDABLE SECURITY DEPOSIT FEE: _____ DATE PAID: _____ By _____

APPROVED BY: _____

Date Deposit Returned _____	Not Returned (Explain) _____
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Rental Fee (Taxable) 100-00-48210-150

Guidelines for Bell Park Use:

1. **Fill out the reservation form in its entirety or the form will be rejected. Payment for reservations and security deposit are due in full upon submission of the agreement.**
2. **Applicant shall be liable for any loss, damage or injury sustained by virtue of the activity conducted.**
3. **The Park opens at 6:00 am and closes at 10:00 pm unless otherwise approved by the Village Board.**
4. **Refunds for reservation fees will be given up to 7 days before the event. Cancellations within 7 days will not be refunded.**
5. **Fees that will be taken from your Security Deposit include:**

\$100.00 Failure to remove garbage from premises after your event.
\$100.00 Violation of Park curfew.

All other damages will be determined by cost of labor and materials to repair or replace (Labor Cost is \$150 per hour with a one hour minimum)