

VILLAGE OF JOHNSON CREEK

Business Use and Zoning Compliance Application

125 Depot Street, P.O. Box 238, Johnson Creek, WI 53038 (920-699-2296)

Zoning Use Compliance Application required by Village Zoning Code - Chapter 250-121

The following information and documentation is required to be submitted to the Village Administrator.

Please include the following information with your completed Business Plan application:

- Two (2) copies of the plot plan (drawn to scale of 1:100; and corresponding papers. The following must be included in the plot plan:
 1. Boundaries and dimensions of the property.
 2. Ingress and egress, parking, loading and unloading, landscaping and open space utilization.
 3. Location and existing use of all properties within 100 feet of the land.
- Payment of \$50.00 Application Fee. (Village Code Chapter 33- Fees)
- Payment of Reimbursable Development Cost Fee (See Appendix A) (Village Code Chapter 33- Fees)
- Any additional information required by the Building Inspector, Fire/EMS Chief or Zoning Administrator

Please type or print the following information:

Name of Business/Legal Name of Business:	
Address of property of business:	
Parcel number:	
Name of petitioner:	
Mailing address of petitioner:	
FEIN# of business:	
Daytime phone number of petitioner Fax#	
Email Address:	
Name of property owner	
Mailing address of property owner	
Daytime phone number of property owner	
Evening phone number of property owner	
Current zoning of property	
Type of business:	
Number of employees :	Full-time _____, Part-time _____
Date of anticipated opening:	
Proposed hours of operation Weekdays ___ AM to ___ AM/PM Saturday ___ AM to ___ AM/PM Sunday ___ AM to ___ AM/PM	
Sign Permit Application- If applicable (New or Changed Sign)	(Website) www.johnsoncreek-wi.us Permits & Applications, Sign Permit Application

Signature of Petitioner

Date of Signature

Signature of Owner

Date of Signature

For Office Use- Approved	
Administrator: _____	_____
Initials	Date
Bldg Inspector _____	_____
Initials	Date
Fire/EMS Chief _____	_____
Initials	Date
Fax Appl. to Police Dept – 699-2110 _____	
PCFEE 100-46130	
Sign Permit application received _____	
Sent to Associated Appraisal _____ date	

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- Please describe in full detail the operations, structure, function, and activities of the proposed business. (Business activities both on and off the premises)

_____ Please attach full detailed typed response _____

1. How is the proposed business plan (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the Village of Johnson Creek Comprehensive Plan, the Zoning Ordinance, and any other plan, program or ordinance adopted, or under consideration pursuant to official notice by the Village?

2. How is the proposed business plan, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the Village of Johnson Creek Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the Village?

3. Does the proposed business plan, in its proposed location and as depicted on the required plot plan, result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the Village or other governmental agency having jurisdiction to guide development?

4. How does the proposed business plan maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

5. Is the proposed business plan located in an area that will be adequately served by and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

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Agreement for Reimbursable Services Petitioner/Applicant/Property Owner

In accordance with Village Code- Chapter 250-138 the Village may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in its review of a proposal coming before the Plan Commission. The Village reserves the right to apply the charges for these services as well as for staff time expended in the administration, investigation and processing of applications to the Petitioner.

The Petitioner is required to provide the Village with an executed copy of this agreement as a prerequisite to the processing of the development application. The submittal of a development proposal application or petition shall be construed as an agreement to pay for such professional review services applicable to the proposal. The Village may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until such fees are paid by the Petitioner. The Property Owner acknowledges that review fees which are applied to a Petitioner, but which are not paid by such Petitioner, may be charged by the Village as an assessment against the subject property for current services provided the property.

Note: Consultant services (e.g. engineering, planning, surveying, legal, etc.) and Village administrative time may be charged in addition to the normal costs payable by the Applicant/Petitioner/Property Owner (e.g. application filing fees, permit fees, publication expenses, recording fees, impact fees, etc.)

(Project Name/Nature of Application)

(Property Tax Key Numbers Involved in Project)

(Signature of Applicant/Petitioner)

(Date)

(Signature of Property Owner)

(Date)

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Business and Zoning Use Application

Appendix A

(For Office Use Only)

<u>Application Fee</u>	\$ 50	_____
 <u>Reimbursable Development Cost Fees</u>		
Village Attorney		
Basic – (application, correspondence, meeting attendance)	\$300	_____
Review – (Plat, CSM, Zoning, CUP, PIP, GDP, PUD, Variance)	\$300	_____
Village Engineer		
Site Plan Review - (grading, lighting, signage, storm water)	\$700	_____
Review – (Plat, CSM, Zoning, CUP, PIP, GDP, PUD, Variance)	\$300	_____
Village Planner		
Site Plan Review – (zoning, comprehensive plan, landscaping)	\$500	_____
Review – (Plat, CSM, Zoning, CUP, PIP, GDP, PUD, Variance)	\$300	_____
Village Administration		
Basic – (pre-application meetings, legislation, correspondence)	\$300	_____
Review – (Plat, CSM, Zoning, CUP, PIP, GDP, PUD, Variance)	\$300	_____
Reimbursable Development Cost Fees Total		_____

(The above fees reflect the actual cost of the reimbursable costs payable with the submittal of the application. These fees do not include actual reimbursable costs billable to the applicant for the draft of any contractual agreements including development agreements or contracts and/or costs associated with the design, construction, inspection or dedication of public infrastructure.)

<i>(For Office Use Only)</i>	
<u>Fees submitted with application</u>	
Application Fees _____	Reimbursable Cost Fees _____
Total amount received _____	Date Received _____
100-00-46130-000	

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Johnson Creek Fire Department
120 S. Watertown Street
Johnson Creek, WI 53038
Office: 920-699-3456

For Inspection Contact: Fire Chief Email: JCFirechief@vi.johnsoncreek.wi.gov

Fire Permit Inspection Application

Date of Application: ___/___/___

Business Name: _____

Address: _____

Phone: _____

Email: _____

The applicant listed above hereby makes application for:

Details regarding the above request must be filed when application is made and whenever requested by the Fire Marshal. It is the applicant's responsibility to ensure conditions are in accordance with applicable State and Local fire regulations.

Applicant Signature _____ **Date**

FOR DEPARTMENT USE ONLY

Date _____ given to Fire Chief for inspection.
Date _____ given to Building Inspector: Joe Tillmann

- No Violations observed**
 A re-inspection will be made on or about _____

Fire Inspector/initials _____ **Date**

- No Violations observed**
 A re-inspection will be made on or about _____

Building Inspector/initials _____ **Date**

FOR DEPARTMENT USE ONLY

S:\Forms, Lab Fee: \$ _____ Date billed: _____ Date Paid: _____ x

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Office Use Permit #. _____ Tax Key#: _____

Zoning _____

Sprinkler Application Village Code - Chapter 33- Fees Village of Johnson Creek

P.O. Box 238, Johnson Creek, WI 53038
 Email: info@johnsoncreekwi.org Web: johnsoncreek-wi.us
 Phone: 920-699-2295 Building Inspections Fax: 920-699-2292

Please Print

Project Location (Address) _____

- Commercial
 One & Two Family

Owner _____ Phone No _____

Address _____

Contractor's Name _____

Mailing Address _____

Phone No _____ Fax No _____

Email Address _____

The undersigned hereby agrees that all work shall be done in accordance with this application, all ordinances of the Village of Johnson Creek Chapter 33, and all laws and order of the State of Wisconsin.

Schedule of Inspection Fees		Each	Count	Fee
New Building	Base Fee	\$125.00		
	Plus	\$.03/Sq. Ft For all Sprinkler areas		

Replacements, Modifications and Misc. Items				
Sprinkler Heads		\$1.00		
All Sprinkler Piping		\$.20 Per 6 Ft.		
(Aerosol) Class K - Kitchen System		\$300.00	Flat Rate	
Hydrants		\$100.00		
Auxiliary Pump Electric or Gas		\$75.00		
Reserve Capacity Tanks up to 100,00 gallons		\$100.00		
Reserve Capacity Tanks over 100,00 gallons		\$160.00		
200 PSI Test		\$125.00		
Re-inspection Fee		\$150.00		
Failure to call for Inspection		\$25.00		
TOTAL			\$	*

*** Failure to obtain permit prior to commencement of work will result in a fee of double the permit fee.**

The applicant agrees to comply with the Municipal Ordinances and with the conditions of this permit, understands that the issuance of the permit creates no legal liability, express or implied, of the Department, Municipality, Agency or Inspector; and certifies that all the above information is accurate. **Call 920-699-2295 at least 24 hours notice for all inspections.**

Conditions of Approval: This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. Structures requiring a sprinkler system either by Municipal Ordinance or by the requirements specified in NFPA 13 (2007) shall comply with all municipal and state requirements. All plans and specifications required by the Wisconsin Administrative Code shall be signed and sealed by a registered professional and a copy shall be available at the construction site.

Applicant's Signature _____ Date: _____

For Office Use Only:	Permit issued by Municipal Agent		
Fee Received: \$	Date:	Name:	Certification NO

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Office Use

Permit No. _____

Tax Key#: _____

SIGN PERMIT

Zoning Code - Chapter 250-111

Village of Johnson Creek

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Email: info@johnsoncreekwi.org Web: johnsoncreek-wi.us

Phone: 920-699-2296 Fax: 920-699-2292

Address _____

Owner _____

Business Name _____

Business Mailing Address _____

Phone No _____ Fax No _____

Email Address _____

Sign Installer _____ Phone No _____

Sign Installer's Address _____ Email _____

The undersigned hereby agrees that all work shall be done in accordance with this application, all ordinances of the Village of Johnson Creek and all laws and order of the State of Wisconsin.

Type of Sign _____ Value of Sign \$ _____

Sign Information:		Setback Information:	(from Property Lines)
Overall Height		Front:	
Area (Square feet)		Rear:	
Number of faces:		Side:	

SUBMITTAL REQUIREMENTS

- **Attach site plan for ground signs or site plan & building elevations(s) for wall sign(s)**
A site plan showing the setbacks from the property lines, buildings, existing & proposed site improvements, including but not limited to parking areas, driveways, sidewalks, buildings, green area, landscaping and other signs; and the proposed location of the sign must be attached to this application. If sign requires Plan Commission review, you will be contacted with further instructions.
- **Colored rendering of each sign.**
Showing the dimensions and text of each sign.

Note: Signage cannot be located in public right-of-way, required green space, parking stalls/aisles or in a vision triangle.

- **Fee payment (\$2.50 per square foot) ***

* Failure to obtain permit prior to commencement of work will result in a fee of double the permit fee.

I verify that the information submitted is accurate to the best of my knowledge.

Applicant's Signature _____ Date: _____

For Office Use Only:

Number of signs _____ Sign area (sq. ft.) _____ x \$2.50/sq. ft.: \$ _____

Fee Received: \$ _____ Date: _____ By: _____

SIGN 100-00-44400

Approved: Yes _____ No _____ Date: _____ By: _____

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