

Johnson Creek Public Library Board
Minutes
October 21, 2015

The October 21, 2015 meeting of the Johnson Creek Public Library Board was called to order by President Charlie Schick. Members present were Sara Hackbarth; Les Gray; Charlie Schick and Library Director Luci Bledsoe. Members absent were Tim Semo and Kris Blakeley.

A motion was made by Les; second by Sara to amend the agenda by adding staffing as C to new business and the next meeting date as D to new business. All in favor.

Public Appearances—None

Correspondence—None

A motion to approve the minutes from the September 16, 2015 meeting was made by Sara; second by Charlie.

A motion to approve the financial report was made by Les Gray; second by Sara Hackbarth. ROLL CALL VOTE
___Y___Les; ___Y___Sara; ___Y___Charlie

Director's Report

October has been a busy month!

- Katie and I ended September and began October with circulation and cataloging training at Waukesha PL on September 30 and October 6.
- Our fall session of Toddler Time began October 1. It meets twice weekly, Wednesday and Thursday mornings at 10:30 a.m. Eleven children plus their parents (or other adults) attended last week.
- More than 20 home schooling students and parents attended the ninth annual Fire Safety program at the JC Fire & EMS Department.
- Our fall/winter session of Early Literacy Class (formerly called Preschool Story Hour) continues. Last week 15 children attended. If you like to see what we do in these and other programs, check out our Facebook page!
- A new program for children ages 3-6 called "Building Buddies" started October 13. A total of seven children

attended, with the Wednesday afternoon session the most popular. We will try and have "Building Buddies" at least twice a month. We "made" front page in color in the October 15 issue of the Watertown Daily Times with photos from one of the "Building Buddies" sessions.

- On October 20, Waukesha author Jim Landwehr spoke about his book Dirty Shirt: a Boundary Waters Memoir, which was attended by both 15 adults and children. Thank you, Les, for buying his book of poetry for the library!
- For the last week in October, we will have an evening showing of a Halloween suitable for young children; a Halloween party the afternoon of October 29 for students, grades kindergarten through fourth; and a LEGOs activity the afternoon of October 30 for all children.
- Our newest part-time library assistant, Carol Iles, has resigned effective October 29.
- Our PAC (public access catalog) terminal has died. We still have monies from Jefferson County for new computers so MWFLS is ordering the new tower for us.
- The JCPL Friends will be meeting Tuesday, November 4 at 6:00 p.m.
- On November 11, Wildlife in Need from Oconomowoc will present a program for homeschooling students and families. In lieu of the \$200 they usually charge, they will have sent me a wish list of items they need. This organization rehabilitates wildlife with the idea that the wildlife will be released back to their native habitat.

Old Business

A. Update in Library System Affiliation—The new name is Bridges Library System. Angela Meyers, Youth Services and Special Needs Coordinator and Laurie Freund, Coordinator of Library Development, from WCFLS have been to JCPL to visit and get acquainted. Next, Shaun Carlson, IT librarian and Mellanie Mercier, Library Automation Coordinator for WCFLS, will visit. Instead of 28 days, most books will be checked out for 21 days. Adult new fiction and new nonfiction books will still be checked out for 14 days.

New Business

A. Approve JCPL Strategic Plan 2015-2018—A motion was made by Les Gray; second by Sara Hackbarth to approve the JCPL Strategic Plan 2015-2018. Mrs. Bledsoe will give a copy to the Village Administrator and will distribute copies at the next Village Board meeting.

B. Budget 2016—The Village Committee of the Whole met October 14 to discuss the administrator's budget proposal. While Mark has increased the village appropriation in the 2016 proposal, he did not include funding for the additional six hours of staffing, which would enable us to maintain our new hours of operation. A motion was made by Les; second by Sara to spend \$2439.93 (presently designated as undesignated in the library's trust fund) and to use \$724.22 (presently designated as interest in the trust fund) and to spend no more than \$500 from the library's restricted account (presently designated as shelving/flooring) to be used for the additional six hours and Social Security needed to increase one of the library assistant's hours from 14 hours/week to 20 hours/week in 2016). Roll call vote.

Y Sara; Y Les; Y Charlie

C. Staffing for part-time library assistants. For the remainder of 2015, Mrs. Bledsoe would like to increase Sarah's hours from 14 hours/week to 19 or 20 hours/week and advertise the vacant position for nine or eight hours/week. A motion was made by Les Gray; second by Sara Hackbarth to leave the staffing hours to the discretion of Luci, the library director.

D. The next meeting, which will be the last meeting of the year, will be December 2 at 5:30 p.m. Motion made by Les Gray; second by Sara Hackbarth.

A motion to adjourn the meeting at 6:15 p.m. was made by Les Gray and seconded by Sara Hackbarth.

Minutes written by
Luci Bledsoe
Library Director

NOTE: I was following my outline and not the agenda during the meeting, so did not realize that I had skipped over "closing dates and times for training". My apologies. LB