

Village of Johnson Creek

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Crossroads With A Future

MEMORANDUM

FROM: Elissa Friedl, Village Clerk/Treasurer

DATE: 11/12/2024

SUBJECT: Spring Election & Ballot Access Documents

The offices of Village President and three Village Trustees are up for election in the Spring for a term of two years beginning April 15, 2025. The Spring Election will be held **April 1, 2025**. If a primary is required for State or local offices on the April ballot, it will be held February 18, 2025.

The first day to circulate nomination papers for signatures is December 1, 2024 and the deadline to file them with the Village Clerk is January 7, 2025 at 5:00 p.m. A Declaration of Candidacy Form and Campaign Registration Statement are to be filed prior to raising or spending any funds on your campaign, but not later than January 7, 2025 at 5:00 p.m.

Incumbents who do not intend to run for re-election are to file a Notification of Noncandidacy form by December 27, 2024 at 5:00 p.m. If an incumbent fails to file a Notification of Noncandidacy and subsequently does not file ballot access documents by the deadline, the deadline for submittal is extended by 72 hours for anyone other than that incumbent.

Here are some tips to ensure that your documents meet the standards for ballot access:

- *Review instructions carefully and **complete all boxes/fields on the forms** unless specifically noted that it does not apply to non-partisan candidates.*
- *The Declaration of Candidacy must be signed in front of a notary public. You can usually find a notary at your bank. Two of the staff at Village Hall are also notaries.*
- *We recommend obtaining a few more than the minimum amount of signatures on your nomination papers in case signatures are disqualified during the review process.*
- *If someone other than you is collecting signatures on your nomination papers, they must sign the as the circulator. If you are collecting signatures, you are the circulator.*
- *The circulator signs each nomination paper page **AFTER** obtaining elector signatures, so this date always must be on or after the last date an elector signed the form.*

Campaign finance laws require a disclaimer on all campaign materials including signs and printed materials. Please review campaign finance guidelines on the WI Ethics Commission web site: <https://ethics.wi.gov/Pages/CampaignFinance/Candidates.aspx>

Please contact the Clerk's office at 920-699-2296 or contact the Clerk directly at elissaf@vi.johnsoncreek.wi.gov if you have any questions about running for local office.