

Personnel & Finance Committee
July 13, 2011



Chair Tom Kupsche called the meeting to order at 6:00 p.m. In attendance: Trustees Jim Best and Tim Semo. Also in attendance: President Michelle Kaltenberg, Administrator Mark Johnsrud and Timothy Lynch of VanHenkelum Lynch & Associates.

Statement of public notice – This meeting was posted and noticed according to law.

Public Comment - none

Approve minutes of July 7, 2011

A Best/Semo motion carried on a roll call vote to approve July 7, 2011 minutes.

Personal Appearances

Tim Lynch of VanHenkelum Lynch & Associates introduced himself to the committee. VanHenkelum Lynch is located in Big Bend with a branch office in Jefferson. Tim Lynch indicated that their lease is up in Jefferson and may relocate to Johnson Creek if chosen. Recent townships which are being served by VanHenkelum Lynch are Burlington and Eagle.

Closed Session

(Pursuant to Wisconsin Statutes §§19.85(1)(c) *considering employment* which the government body has jurisdiction or exercises responsibility to review Engineering Request for Proposals and reserve the right to reconvene into open session.)

A Semo/Best motion carried on a roll call vote to convene into closed session at 6:04 p.m.

Reconvene into Open Session

A Semo/Kupsche motion carried to reconvene into open session at 6:32 p.m.

Action from Closed Session

No action taken in Closed Session.

Recommendations of firm to interview at Committee of the Whole meeting July 18, 2011.

A Semo/Best motion carried on a roll call vote to interview the following firms:

1. Vierbicher
2. Strand & Associates
3. Ruckert Mielke
4. MSA
5. Yaggy Colby
6. VanHenkelum Lynch

Motion is amended on a voice vote to change the date of the Committee of the Whole to August 1, 2011.

Adjourn

A Semo/Kupsche motion carried to adjourn at 6:35 p.m.

Tom Kupsche, Chair
Personnel & Finance